



MINUTES

Tuesday 17 June 2025 Ordinary Council Meeting

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ACKNOWLEDGEMENT OF COUNTRY

We start today's meeting by acknowledging and paying respects to the Ieterremairrener and pangerninghe Aboriginal people, the Traditional Custodians of the land on which we are gathered today.

Council pays its respects to their Elders past and present and acknowledges all Aboriginal and Torres Strait Islanders here today.

PUBLIC ATTENDANCE

Attendees are reminded that Council Meetings are a place of work for staff and Councillors. Council is committed to meeting its responsibilities as an employer and as host of this public forum, by ensuring that all present meet expectations of mutually respectful and orderly conduct. It is a condition of entry to this meeting that you cooperate with any directions or requests from the Chairperson or Council officers.

The Chairperson is responsible for maintaining order at Council Meetings. The Chief Executive Officer is responsible for health, wellbeing and safety of all present. The Chairperson or Chief Executive Officer may require a person to leave Council premises following any behaviour that falls short of these expectations. It is an offence to hinder or disrupt a Council Meeting.

Public attendees are requested to register their attendance prior to entering the meeting.

AUDIO RECORDINGS OF COUNCIL MEETINGS

Council reminds attendees that this meeting will be audio recorded as provided for by Regulation 33 of the *Local Government (Meeting Procedures) Regulations 2015*.

Council resolved in January 2023 that all meetings of the Council shall be digitally recorded as provided for by Regulation 33 of the *Local Government (Meeting Procedures) Regulations 2015*. This only applies to formal Council meetings (ordinary meetings, special meetings and Annual General meetings) and does not apply to closed sessions of Council or Committees of Council.

A copy of the recording of the meeting will be placed on Council's website as soon as practicable after the meeting along with the draft Minutes. The recording does not replace the written Minutes and a transcript of the recording will not be prepared. The Minutes of a meeting, once confirmed, prevail over the audio recording of the meeting.

A copy of the recording of a Council meeting is to be retained by Council for at least a period of 6 months from the date of a meeting and may be deleted after that period has expired;

Unless expressly stated otherwise, West Tamar Council claims copyright ownership of the content of recordings of Council meetings ("the Recordings").

The Recordings may not be uploaded, displayed, transcribed and/or reproduced without the written permission of the Chief Executive Officer for the express purpose proposed.

Council reserves the right to edit recordings to remove any inappropriate, defamatory or offensive material.

1 PRESENT

1.1 Present

Mayor Cr Christina Holmdahl
Cr Joy Allen
Cr Lynden Ferguson
Cr Richard Ireland
Cr Geoff Lyons
Cr Josh Manticas
Cr Rick Shegog

1.2 In Attendance

Chief Executive Officer	Kristen Desmond
Director Corporate & Community	David Gregory
Director Community Assets	Dino De Paoli
Director Planning & Development	Michelle Riley
Director People, Culture & Safety	Richard Heyward
Executive Assistant to the CEO	Eleanor Moore
Governance Officer	Tom Chalmers
Media & Communications Officer	Simon Tennant
Chief Financial Officer	Jason Barker
Manager Asset Operations	Leigh Handley
Youth Mayor	Yuxuan See

1.3 Apologies and Leave of Absence

Cr Sladden - Leave of Absence

Cr Greene - Apology

2 CONFIRMATION OF MINUTES

2.1 Confirmation of Minutes of Meeting held 20 May 2025

RECOMMENDATION

That the Minutes of Council's Ordinary Meeting held on 20 May 2025 numbered 25/48 to 25/62 as provided to Councillors be received and confirmed as a true record of proceedings.

Minute No. 25/63

DECISION

Moved: Cr Lyons

Seconded: Cr Ireland

That the Minutes of Council's Ordinary Meeting held on 20 May 2025 numbered 25/48 to 25/62 as provided to Councillors be received and confirmed as a true record of proceedings.

VOTING

For: Mayor Cr Holmdahl, Cr Allen, Cr Ferguson, Cr Ireland, Cr Lyons, Cr Manticas and Cr Shegog

Against: Nil

CARRIED UNANIMOUSLY 7/0

3 LATE ITEMS

Nil.

4 DECLARATIONS OF PECUNIARY INTEREST

Cr Manticas - Declaration of interest item Plan 2 - will leave the room for debate and vote

5 PUBLIC QUESTION TIME

5.1 Public Question Time

Commenced at: 1.36pm

Concluded at: 1.42pm

Cheryl Swan, Paper Beach

Statement: On Friday a friend and I were travelling through Deviot to Beaconsfield to the expo down there. After crossing the Supply River bridge, we noticed a workman sign speed limit 60km/h. We commented “that’s strange, this road is 60km/h, you’d think they’d make it a bit slower.” We waited for the next set of instructions and notice of what roadworks were coming up and there are a number of very difficult bends through there, you’re quite blind, it’s very narrow so I always take it very easy through there, thankfully, especially as I was driving Mary’s car. Anyway, I came around the corner and here’s one of the large machineries with the big slashers on doing the side of the road. There were no workmen, there was the driver of the slasher, that was it. No other signage, nothing. We waited our turn to pass the piece of machinery when it was safe and we could see far enough ahead, even though there was other traffic coming and all the rest of it, we waited our turn. I thought it was not really adequate for safety for the general public to be travelling through there with that happening. So my extreme disappointment, I was again going through there today, the same guy with the same slasher, the other end of Deviot Rd, again at this time he did have one additional sign that was a few metres on...

Response: Ms. Swan, I’m afraid you’ve exceeded your statement time, do you have a question or any questions?

Question 1: Does Council regulate the monitoring of adequate work done by the workers in this municipality on our roadsides, safety for themselves and for the general public?

Response: I will take your question on notice and we’ll answer that in the required time period, thank you.

Ian Parfrey, Riverside

Statement: I have a problem, I live at 457 West Tamar. This problem has been going on for fifteen months, and it’s been in the hands of the Council, staff at the Council. It’s just unfortunate that Cr Greene is not here today as it reverts back to her husband and his father. They run a mechanical workshop and it’s been going on since they purchased the property in 2013. We’ve put up with it for 8 or 10 years, I rang you regarding this and I thank you because you’re the only one who got any action, and by Jesus didn’t I cop it. And the report I got on you from that one person wasn’t much good either...

Response: Mr. Parfrey, may I suggest that you stick to your point because you’re running out of time for a statement.

Statement: Well this has been going through the Council office, I was told to do diaries, I've got 4 sitting in there and I've got 150 photos of this joint. They've now extended the building. It's zoned residential. When can we get rid of them? I've got a petition in there of 50 households around my area, I reckon out of all the houses I called on, there were 4 nos. I will present this to you now. If I could have something done about it.

Response: Thank you, Mr. Parfrey, it is under investigation.

5.2 Public Questions on Notice

All answers to questions on Notice have been prepared by the Chief Executive Officer, Kristen Desmond.

5.2.1 A Coram, Clarence Point

Question 1: Will the West Tamar Council raise concerns with the Local Government Association of Tasmania about the fact that many decisions concerning land use on the Eastern shore of the Tamar, such as rezoning or industrial development, are made by the Georgetown Council even though they may disproportionality affect residents on the Western side?

Response: *The Land Use Planning and Approvals Act 1993 gives the responsibility of the Planning Authority to the relevant Council to make decisions about planning applications. If a proposal is Discretionary, any person can make a representation about the proposal, including non-residents. Applications about rezoning land, while initially considered by the relevant Council, undergo a public exhibition process where representations can be made and are then determined by the Tasmanian Planning Commission.*

While Council acknowledges that impacts can cross Council boundaries, it is unclear what change to the planning process is requested, given the ability for any person to make representations to discretionary applications or planning scheme amendments.

5.2.2 M Cooper, Rowella

Question 1: I frequently travel Auburn Road and are writing to express my concern regarding the current speed limit of 100 km/hr. I believe this speed limit poses significant risks to the safety of our community and in 2025 there have already been 2 accidents.

Auburn Road has become busier in recent years and is used by pedestrians, cyclists, farm machinery, tourists, vineyard traffic and residents, and is the main thoroughfare from Beaconsfield to Rowella, Kayena and parts of Sidmouth. Lowering the speed limit to 80 km/hr would help reduce the likelihood of accidents and create a safer environment for everyone.

Could Auburn Road please be included in the traffic engineering safety assessment of Rowella Road that Council is engaging, as referenced in the 20 May 2025 Ordinary Council Meeting Minutes?

Response: *Council's consultant traffic engineer had scheduled work to undertake a safety assessment of Rowella Road on Wednesday 11 June and Council's Officers have requested that the consultant also undertake an assessment of Auburn Road while in the area. Officers will report to Council at an upcoming Workshop on the recommendations from the engineers report once completed, including recommendations for any speed limit reductions or linemarking.*

Question 2: Additionally, I would like to bring to your attention, the need for line marking on Auburn Rd. Present line marking only exists from Rowella Road to Tamar Ridge Vineyard. Clear and visible road markings are essential for guiding drivers and line marking can also assist in reducing speed and enhancing overall road safety.

Can Auburn Road please be considered for more line marking?

Response: *Per the response to Question 1, the report by Officers to Council at an upcoming Workshop will include any recommendations for linemarking.*

5.3 Responses to Questions from Previous Public Question Time

5.3.1 G Dickinson, Beauty Point

Our Ref: GO.COU.176

Enquiries: Office of the Chief Executive Officer
Phone : (03) 6323 9300

2 June 2025

Mr G Dickinson
[REDACTED]
[REDACTED]

By email: [REDACTED]

Dear Mr Dickinson

Response to Question on Notice – Ordinary Council Meeting 20 May 2025

I refer to the question set out below which was taken on notice at the West Tamar Council meeting on 20 May 2025 and now provide the following responses:

Question 1: Does Council have procedures for reassessing stranded assets, their use, their recycle, or their disposal?

Council does have a current, operational, policy for the disposal of assets. The policy sets out the factors for consideration in the disposal of any assets and asset disposal methods.

Yours sincerely



Kristen Desmond
CHIEF EXECUTIVE OFFICER



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Tuesday 17 June 2025

5.3.2 C Swan, Swan Point

Our Ref: GO.COU.176

Enquiries: Office of the Chief Executive Officer
Phone : (03) 6323 9300

30 May 2025

Ms C Swan
[REDACTED]



2-4 Eden Street, Riverside TAS 7250
PO Box 16, Riverside TAS 7250
e. wtc@wtc.tas.gov.au
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wtc.tas.gov.au

Dear Ms. Swan

Response to Question on Notice – Ordinary Council Meeting 20 May 2025

I refer to the question set out below which was taken on notice at the West Tamar Council meeting on 20 May 2025 and now provide the following responses:

Question 1: *(re the hedge near the Tamar Valley Wine Centre)* Is there anyone from this Council willing to meet me on site to actually visually look at this situation that is a public safety hazard that has not been fixed?

My Executive Assistant will be in touch with you shortly to organise a site visit with the Council's Director Community Assets, Manager Asset Operations and myself to inspect the site.

Yours sincerely



Kristen Desmond
CHIEF EXECUTIVE OFFICER

6 CHIEF EXECUTIVE OFFICER'S DECLARATION

"I certify that with respect to all advice, information or recommendation provided to Council with this agenda:

1. the advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation;
2. where any advice is given directly to council by a person who does not have the required qualifications or experience that person has obtained and taken into account in that person's general advice the advice from an appropriately qualified or experienced person; and
3. a copy or written transcript of the advice received has been provided to council."



Kristen Desmond
CHIEF EXECUTIVE OFFICER

"Notes: Section 65(1) of the *Local Government Act 1993 (Tas)* requires the General Manager to ensure that any advice, information or recommendation given to the council (or a council committee) is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation. Section 65(2) forbids council from deciding any matter which requires the advice of a qualified person without considering that advice."

At West Tamar Council, the title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993 (Tas)*. For the avoidance of doubt, Chief Executive Officer means General Manager for the purposes of the *Local Government Act 1993 (Tas)* and all other legislation administered by or concerning Council.

7 PLANNING AUTHORITY

Councils are a planning authority. Each council acts as the planning authority for their municipality. In this role, councillors consider development applications and make administrative decisions that are based on the council's planning scheme. While councillors are obliged to consider the community's views, this does not mean they can vote in favour of those views while fulfilling the role of a planning authority. Councillors must make planning decisions based on whether a planning application is consistent with the local planning scheme, even if members of the community object to the planning proposal.

7.1 Plan 1 - PA2024152 - Residential - 7 x Outbuildings (Retrospective) and resurfacing of existing gravel area - 19 Lachlan Parade, Trevallyn

REPORT AUTHOR: Statutory Planner - Dee Yuvanesan

REPORT DATE: 3 June 2025

ATTACHMENTS:

1. [7.1.1] Plan 1 - Location Plan
2. [7.1.2] Plan 1- Proposal Plans

RECOMMENDATION

That application PA2024152 be determined as follows:

- (a) the requested variations comply with the relevant performance criteria and be supported;
- (b) matters raised by the representor have been considered but do not alter the assessment against the Scheme or the recommendation; and

That the application for 'Residential Use' - 7 x Outbuildings (Retrospective) and resurfacing of existing gravel surface, by Chris Triebe & Associates Town Planning Services Ltd, for land at 19 Lachlan Parade, Trevallyn Lot No. 14 on Plan No. 100012 be **APPROVED** subject to the following conditions:

ENDORSED PLANS

1. The use and development must be substantially in accordance with the following endorsed documents:
 - (a) Proposal plans by Freeform Designs, reference number 546.24 and dated 08-06-24 and annotated in red by West Tamar Council on 03 June 2025.Any other proposed development and/or use, or substantial intensification of the use, will require a separate application to and assessment by the Council.

OUTBUILDINGS

2. The use of outbuildings is not permitted for human habitation and is limited to residential storage and related residential activities only.

This Permit does not authorise any commercial use of the property.

DRIVEWAY AND PARKING AREA CONSTRUCTION

3. All parking bays and access ways as shown on the endorsed plans must:
 - (a) Be adequately drained to prevent stormwater being discharged to any neighbouring properties.

- (b) All parking and access areas within the site must be strictly kept for residential use only.
- (c) The existing gravel area must be resurfaced with a coarser blue metal gravel to minimise noise and dust impacts to the adjoining properties, or alternatively sealed. Parking areas and access lanes must be kept available for these purposes at all times and maintained for the life of the use.

WORKS WITHIN A TASNETWORKS EASEMENT OR BUFFER AREA

- 4. The development must be in accordance with the advice of TasNetworks (TasNetworks reference number CN25-63346).

SOIL, WATER AND DUST CONTROL

- 5. Soil, water and dust must be managed on the site during construction to:
 - (a) prevent the escape of soil and sediments beyond site boundaries; and
 - (b) direct water runoff to a lawful point of discharge without causing nuisance for neighbours.

COMMENCED DEVELOPMENT STOP

- 6. Where development has commenced on site and then stops for two weeks or more, interim stormwater, erosion and dust control measures must:
 - (a) be installed and maintained on site to the satisfaction of the Director Infrastructure;
 - (b) ensure that overland flows do not become a nuisance to adjoining properties or Councils infrastructure;
 - (c) be maintained until work recommences on site; and
 - (d) include a weekly inspection as well as before and after every rain event and a reporting schedule to Council.

Permit Notes

Notations

- A. This permit was issued based on the proposal documents submitted for PA2024152. You should contact Council with any other use or developments, as they may require the separate approval of Council.
- B. This permit take effect after:
 - (a) The 14 day appeal period expires; or
 - (b) Any appeal to the Tasmanian Civil and Administrative Tribunal is abandoned or determined; or
 - (c) Any agreement that is required by this permit pursuant to Part 5 of the *Land Use Planning and Approvals Act 1993* is executed; or
 - (d) Any other required approvals under this or any other Act are granted.

- C. This permit is valid for two (2) years only from the date of approval and will thereafter lapse if the development is not substantially commenced. An extension may be granted subject to the provisions of the *Land use Planning and Approvals Act 1993* as amended, by a request to Council.

Other Approvals

- D. This permit does not imply that any other approval required under any other by-law or legislation has been granted.

Appeal Provisions

- E. A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Tasmanian Civil and Administrative Tribunal.

A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.

For more information see the Tasmanian Civil and Administrative Tribunal website www.tascat.tas.gov.au.

Permit Commencement

If an applicant is the only person with a right of appeal pursuant to section 61 of the *Land Use Planning and Approvals Act 1993* and wishes to commence the use or development for which the permit has been granted within the 14 day period, the Council must be so notified in writing. A copy of Council's Notice to Waive Right of Appeal is attached.

Director Planning & Development entered the meeting at 1.43pm

Minute No. 25/64

DECISION

Moved: Cr Manticas

Seconded: Cr Ferguson

That application PA2024152 be determined as follows:

- (a) the requested variations comply with the relevant performance criteria and be supported;
- (b) matters raised by the representor have been considered but do not alter the assessment against the Scheme or the recommendation; and

That the application for 'Residential Use' - 7 x Outbuildings (Retrospective) and resurfacing of existing gravel surface, by Chris Triebe & Associates Town Planning Services Ltd, for land at 19 Lachlan Parade, Trevallyn Lot No. 14 on Plan No. 100012 be **APPROVED** subject to the following conditions:

ENDORSED PLANS

1. The use and development must be substantially in accordance with the following endorsed documents:
 - (a) Proposal plans by Freeform Designs, reference number 546.24 and dated 08-06-24 and annotated in red by West Tamar Council on 03 June 2025.Any other proposed development and/or use, or substantial intensification of the use, will require a separate application to and assessment by the Council.

OUTBUILDINGS

2. The use of outbuildings is not permitted for human habitation and is limited to residential storage and related residential activities only.

This Permit does not authorise any commercial use of the property.

DRIVEWAY AND PARKING AREA CONSTRUCTION

3. All parking bays and access ways as shown on the endorsed plans must:
 - (a) Be adequately drained to prevent stormwater being discharged to any neighbouring properties.
 - (b) All parking and access areas within the site must be strictly kept for residential use only.
 - (c) The existing gravel area must be resurfaced with a coarser blue metal gravel to minimise noise and dust impacts to the adjoining properties, or alternatively sealed.Parking areas and access lanes must be kept available for these purposes at all times and maintained for the life of the use.

WORKS WITHIN A TASNETWORKS EASEMENT OR BUFFER AREA

4. The development must be in accordance with the advice of TasNetworks (TasNetworks reference number CN25-63346).

SOIL, WATER AND DUST CONTROL

5. Soil, water and dust must be managed on the site during construction to:
 - (a) prevent the escape of soil and sediments beyond site boundaries; and
 - (b) direct water runoff to a lawful point of discharge without causing nuisance for neighbours.

COMMENCED DEVELOPMENT STOP

6. Where development has commenced on site and then stops for two weeks or more, interim stormwater, erosion and dust control measures must:
 - (a) be installed and maintained on site to the satisfaction of the Director Infrastructure;
 - (b) ensure that overland flows do not become a nuisance to adjoining properties or Councils infrastructure;
 - (c) be maintained until work recommences on site; and
 - (d) include a weekly inspection as well as before and after every rain event and a reporting schedule to Council.

Permit Notes

Notations

- A. This permit was issued based on the proposal documents submitted for PA2024152. You should contact Council with any other use or developments, as they may require the separate approval of Council.
- B. This permit take effect after:
- (a) The 14 day appeal period expires; or
 - (b) Any appeal to the Tasmanian Civil and Administrative Tribunal is abandoned or determined; or
 - (c) Any agreement that is required by this permit pursuant to Part 5 of the *Land Use Planning and Approvals Act 1993* is executed; or
 - (d) Any other required approvals under this or any other Act are granted.
- C. This permit is valid for two (2) years only from the date of approval and will thereafter lapse if the development is not substantially commenced. An extension may be granted subject to the provisions of the *Land use Planning and Approvals Act 1993* as amended, by a request to Council.

Other Approvals

- D. This permit does not imply that any other approval required under any other by-law or legislation has been granted.

Appeal Provisions

- E. A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Tasmanian Civil and Administrative Tribunal.

A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.

For more information see the Tasmanian Civil and Administrative Tribunal website www.tascat.tas.gov.au.

Permit Commencement

- F. If an applicant is the only person with a right of appeal pursuant to section 61 of the *Land Use Planning and Approvals Act 1993* and wishes to commence the use or development for which the permit has been granted within the 14 day period, the Council must be so notified in writing. A copy of Council's Notice to Waive Right of Appeal is attached.

VOTING

For: Mayor Cr Holmdahl, Cr Allen, Cr Ferguson, Cr Ireland, Cr Lyons and Cr Manticas

Against: Cr Shegog

CARRIED 6/1

7.2 Plan 2 - PA2025092 - Residential - Dwellings (2 new, 1 existing) - Lot 1 Greens Beach Road, Greens Beach

REPORT AUTHOR: Senior Statutory Planner - Eric Smith

REPORT DATE: 02 June 2025

ATTACHMENTS: 1. [7.2.1] Plan 2 - PA2025092 - Location Plan
2. [7.2.2] Plan 2 - PA2025092 - Proposal Plans

RECOMMENDATION

That application PA2025092 be determined as follows:

- (a) the requested variations comply with the relevant performance criteria and be supported;
- (b) matters raised by the representor have been considered but do not alter the assessment against the Scheme or the recommendation; and

That the application for Residential - Dwellings – 2 new, 1 existing, by Jason Sherriff, for land at Lot 1, Greens Beach Road, Greens Beach 140572/1 (future lots 1 and 10 as approved by PA2022052) be **APPROVED** subject to the following conditions:

ENDORSED PLANS

- 1. The use and development must be substantially in accordance with the following endorsed documents:
 - (a) Endorsed plans by Gillian van der Schans, dated 5 March 2025 ref “Green Heart Estate, Greens Beach 7270”;
 - (b) Skyline Sheds architectural specifications, submitted to Council 17 April 2025.Any other development and/or use, or substantial intensification of the approved use, may require separate assessment and a fresh application should be submitted to Council.

EXISTING SUBDIVISION APPROVAL

- 2. All relevant conditions, or if staged the relevant conditions for the applicable stage, contained in the permit for subdivision approval PA2022052 must be complied with prior to the commencement of use.
- 3. Should any minor amendments be made to the subdivision approved by PA2022052, further assessment of the dwellings approved by this permit may be required in relation to any new or changed discretions, particularly in relation to future Lots 1 and 10 or any adjoining lot. In this instance, advice must be sought from the planning authority regarding the impact of the proposed changes, consistency between the permits, and whether further assessment is required.

OUTBUILDINGS

- 4. The use of outbuildings is not permitted for human habitation and is limited to residential storage and related activities only.

DRIVEWAY AND PARKING AREA CONSTRUCTION

- 5. Before commencement of the use, parking bays and access ways as shown on the endorsed plans must:
 - (a) be line-marked or otherwise delineated to indicate each car space and access lane;
 - (b) be properly constructed to such levels that they can be used in accordance with the plans, especially any accessible parking spaces which must be in accordance with Australian Standard AS/NZ2890.6-2009 Off-street parking for people with disabilities;
 - (c) be surfaced with an all-weather impervious seal; and

- (d) be adequately drained to prevent stormwater being discharged to neighbouring property.

Parking areas and access lanes must be kept available for these purposes at all times and maintained for the life of the use.

CONSTRUCTION MANAGEMENT

6. Prior to the commencement of works (including vegetation removal), a construction management plan must be submitted detailing how soil and water is to be managed during the construction process to prevent the escape of soil and sediments beyond site boundaries. This plan must clearly set out the property owner's obligations for erection, inspection and maintenance of all control measures approved. The management plan must include the following:
- (a) date and author;
 - (b) property boundaries, location of adjoining roads and other public land if any, impervious surfaces, underground services and existing drainage, contours, approximate grades of slope, directions of fall, north point and scale;
 - (c) general soil description;
 - (d) location and types of all existing vegetation, location and amount of proposed ground disturbance, limit of clearing, grading and filling and the proposed location of soil, sand, topsoil and other material stockpiles;
 - (e) critical natural areas such as drainage lines, cliffs, wetlands and unstable ground;
 - (f) location of vegetation to be retained and removed;
 - (g) location of stabilised site access;
 - (h) initial and final contours, location of watercourses, surface drainage and existing stormwater infrastructure;
 - (i) stormwater discharge point, if proposed;
 - (j) location of all proposed temporary drainage control measures;
 - (k) construction details;
 - (l) location and details of all proposed erosion control measures;
 - (m) location and details of all proposed measures to minimize dust generation and emission beyond the site boundaries;
 - (n) location and details of all proposed sediment control measures;
 - (o) a statement of who is responsible for establishing and maintaining erosion and sediment control measures;
 - (p) site rehabilitation or landscaping/revegetation program;
 - (q) estimated dates for start and finish of the works including installation sequence of different erosion and sediment controls;
 - (r) any information required to address soil, water and dust control measures required to accommodate staging of the proposal; and
 - (s) outline of the maintenance program for erosion and sediment controls. This must include weekly inspection as well as before and after every rain event and a reporting schedule to Council.

Works must not commence prior to the approval of the Construction Management Plan by the Director of Infrastructure and Assets or their delegate. The approved plan must be implemented with the commencement of works on site and maintained during construction to ensure soil erosion and dust are appropriately managed to reasonably maintain the amenity of adjoining and nearby properties and public land. A copy of the approved Construction Management Plan must be on the site at all times. All on-ground workers must be aware of and understand the plan.

COMMENCED DEVELOPMENT STOP

7. Where development has commenced on site and then stops for two weeks or more, interim stormwater, erosion and dust control measures must be installed and maintained on site to

ensure overland flows do not become a nuisance to adjoining properties or Council's infrastructure until work recommences. The measures must include weekly inspections and reporting to Council as well as before and after every rain event to the satisfaction of the Director of Infrastructure and Assets or their delegate. This may require a revision of the approved Construction Management Plan – any changes must be approved by the Director of Infrastructure and Assets or their delegate.

Permit Notes

Notations

- A. This permit was issued based on the proposal documents submitted for PA2025092. You should contact Council with any other use or developments, as they may require the separate approval of Council.
- B. This permit take effect after:
- (a) The 14-day appeal period expires; or
 - (b) Any appeal to the Tasmanian Civil and Administrative Tribunal is abandoned or determined; or
 - (c) Any agreement that is required by this permit pursuant to Part 5 of the *Land Use Planning and Approvals Act 1993* is executed; or
 - (d) Any other required approvals under this or any other Act are granted.
- C. This permit is valid for two (2) years only from the date of approval and will thereafter lapse if the development is not substantially commenced. An extension may be granted subject to the provisions of the *Land use Planning and Approvals Act 1993* as amended, by a request to Council.

Other Approvals

- D. This permit does not imply that any other approval required under any other by-law or legislation has been granted.

Appeal Provisions

- E. A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Tasmanian Civil and Administrative Tribunal.

A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.

For more information see the Tasmanian Civil and Administrative Tribunal website www.tascat.tas.gov.au.

Permit Commencement

If an applicant is the only person with a right of appeal pursuant to section 61 of the *Land Use Planning and Approvals Act 1993* and wishes to commence the use or development for which the permit has been granted within the 14-day period, the Council must be so notified in writing. A copy of Council's Notice to Waive Right of Appeal is attached.

Cr Manticas left the meeting at 1:51 pm.

Minute No. 25/65

DECISION

Moved: Cr Ferguson

Seconded: Cr Shegog

That application PA2025092 be determined as follows:

- (a) the requested variations comply with the relevant performance criteria and be supported;
- (b) matters raised by the representor have been considered but do not alter the assessment against the Scheme or the recommendation; and

That the application for Residential - Dwellings – 2 new, 1 existing, by Jason Sherriff, for land at Lot 1, Greens Beach Road, Greens Beach 140572/1 (future lots 1 and 10 as approved by PA2022052) be **APPROVED** subject to the following conditions:

ENDORSED PLANS

1. The use and development must be substantially in accordance with the following endorsed documents:
 - (a) Endorsed plans by Gillian van der Schans, dated 5 March 2025 ref "Green Heart Estate, Greens Beach 7270";
 - (b) Skyline Sheds architectural specifications, submitted to Council 17 April 2025.Any other development and/or use, or substantial intensification of the approved use, may require separate assessment and a fresh application should be submitted to Council.

EXISTING SUBDIVISION APPROVAL

2. All relevant conditions, or if staged the relevant conditions for the applicable stage, contained in the permit for subdivision approval PA2022052 must be complied with prior to the commencement of use.
3. Should any minor amendments be made to the subdivision approved by PA2022052, further assessment of the dwellings approved by this permit may be required in relation to any new or changed discretions, particularly in relation to future Lots 1 and 10 or any adjoining lot. In this instance, advice must be sought from the planning authority regarding the impact of the proposed changes, consistency between the permits, and whether further assessment is required.

OUTBUILDINGS

4. The use of outbuildings is not permitted for human habitation and is limited to residential storage and related activities only.

DRIVEWAY AND PARKING AREA CONSTRUCTION

5. Before commencement of the use, parking bays and access ways as shown on the endorsed plans must:
- (a) be line-marked or otherwise delineated to indicate each car space and access lane;
 - (b) be properly constructed to such levels that they can be used in accordance with the plans, especially any accessible parking spaces which must be in accordance with Australian Standard AS/NZ2890.6-2009 Off-street parking for people with disabilities;
 - (c) be surfaced with an all-weather impervious seal; and
 - (d) be adequately drained to prevent stormwater being discharged to neighbouring property.
- Parking areas and access lanes must be kept available for these purposes at all times and maintained for the life of the use.

CONSTRUCTION MANAGEMENT

6. Prior to the commencement of works (including vegetation removal), a construction management plan must be submitted detailing how soil and water is to be managed during the construction process to prevent the escape of soil and sediments beyond site boundaries. This plan must clearly set out the property owner's obligations for erection, inspection and maintenance of all control measures approved. The management plan must include the following:
- (a) date and author;
 - (b) property boundaries, location of adjoining roads and other public land if any, impervious surfaces, underground services and existing drainage, contours, approximate grades of slope, directions of fall, north point and scale;
 - (c) general soil description;
 - (d) location and types of all existing vegetation, location and amount of proposed ground disturbance, limit of clearing, grading and filling and the proposed location of soil, sand, topsoil and other material stockpiles;
 - (e) critical natural areas such as drainage lines, cliffs, wetlands and unstable ground;
 - (f) location of vegetation to be retained and removed;
 - (g) location of stabilised site access;
 - (h) initial and final contours, location of watercourses, surface drainage and existing stormwater infrastructure;
 - (i) stormwater discharge point, if proposed;
 - (j) location of all proposed temporary drainage control measures;
 - (k) construction details;
 - (l) location and details of all proposed erosion control measures;
 - (m) location and details of all proposed measures to minimize dust generation and emission beyond the site boundaries;
 - (n) location and details of all proposed sediment control measures;
 - (o) a statement of who is responsible for establishing and maintaining erosion and sediment control measures;
 - (p) site rehabilitation or landscaping/revegetation program;
 - (q) estimated dates for start and finish of the works including installation sequence of different erosion and sediment controls;
 - (r) any information required to address soil, water and dust control measures required to accommodate staging of the proposal; and
 - (s) outline of the maintenance program for erosion and sediment controls. This must include weekly inspection as well as before and after every rain event and a reporting schedule to Council.

Works must not commence prior to the approval of the Construction Management Plan by the Director of Infrastructure and Assets or their delegate. The approved plan must be implemented with the commencement of works on site and maintained during construction to ensure soil erosion and dust are appropriately managed to reasonably maintain the amenity

of adjoining and nearby properties and public land. A copy of the approved Construction Management Plan must be on the site at all times. All on-ground workers must be aware of and understand the plan.

COMMENCED DEVELOPMENT STOP

7. Where development has commenced on site and then stops for two weeks or more, interim stormwater, erosion and dust control measures must be installed and maintained on site to ensure overland flows do not become a nuisance to adjoining properties or Council's infrastructure until work recommences. The measures must include weekly inspections and reporting to Council as well as before and after every rain event to the satisfaction of the Director of Infrastructure and Assets or their delegate. This may require a revision of the approved Construction Management Plan – any changes must be approved by the Director of Infrastructure and Assets or their delegate.

Permit Notes

Notations

- A. This permit was issued based on the proposal documents submitted for PA2025092. You should contact Council with any other use or developments, as they may require the separate approval of Council.
- B. This permit take effect after:
- (a) The 14-day appeal period expires; or
 - (b) Any appeal to the Tasmanian Civil and Administrative Tribunal is abandoned or determined; or
 - (c) Any agreement that is required by this permit pursuant to Part 5 of the *Land Use Planning and Approvals Act 1993* is executed; or
 - (d) Any other required approvals under this or any other Act are granted.
- C. This permit is valid for two (2) years only from the date of approval and will thereafter lapse if the development is not substantially commenced. An extension may be granted subject to the provisions of the *Land use Planning and Approvals Act 1993* as amended, by a request to Council.

Other Approvals

- D. This permit does not imply that any other approval required under any other by-law or legislation has been granted.

Appeal Provisions

- E. A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Tasmanian Civil and Administrative Tribunal.

A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.

For more information see the Tasmanian Civil and Administrative Tribunal website
www.tascat.tas.gov.au.

Permit Commencement

- F. If an applicant is the only person with a right of appeal pursuant to section 61 of the *Land Use Planning and Approvals Act 1993* and wishes to commence the use or development for which the permit has been granted within the 14-day period, the Council must be so notified in writing. A copy of Council's Notice to Waive Right of Appeal is attached.

VOTING

For: Mayor Cr Holmdahl, Cr Allen, Cr Ferguson, Cr Ireland, Cr Lyons and Cr Shegog

Against: Nil

CARRIED UNANIMOUSLY 6/0

Cr Manticas entered the meeting at 1:56 pm.

Director Planning & Development left the meeting at 1.56pm

8 OFFICE OF THE CHIEF EXECUTIVE OFFICER

8.1 CEO 1 - Council Workshops held in May and June

REPORT AUTHOR: Chief Executive Officer - Kristen Desmond

REPORT DATE: 11 June 2025

ATTACHMENTS: Nil

RECOMMENDATION

That Council receives the report on Council Workshops held on 20 May 2025 and 3 June 2025.

Minute No. 25/66

DECISION

Moved: Cr Ireland

Seconded: Cr Allen

That Council receives the report on Council Workshops held on 20 May 2025 and 3 June 2025.

VOTING

For: Mayor Cr Holmdahl, Cr Allen, Cr Ferguson, Cr Ireland, Cr Lyons, Cr Manticas and Cr Shegog

Against: Nil

CARRIED UNANIMOUSLY 7/0

8.2 CEO 2 - Business Events Tasmania - Memorandum of Understanding

REPORT AUTHOR: Chief Executive Officer - Kristen Desmond

REPORT DATE: 11 June 2025

ATTACHMENTS: 1. [8.2.1] Draft Memorandum of Understanding - Business Events Tasmania

RECOMMENDATION

That Council:

1. Approves West Tamar Council entering into a further Memorandum of Understanding with Business Events Tasmania on the terms contained in the draft Memorandum of Understanding attached to this paper; and
2. Authorises the Chief Executive Officer to sign the Memorandum of Understanding and return it to Business Events Tasmania on its behalf.

Minute No. 25/67

DECISION

Moved: Cr Manticas

Seconded: Cr Allen

That Council:

1. Approves West Tamar Council entering into a further Memorandum of Understanding with Business Events Tasmania on the terms contained in the draft Memorandum of Understanding attached to this paper; and
2. Authorises the Chief Executive Officer to sign the Memorandum of Understanding and return it to Business Events Tasmania on its behalf.

VOTING

For: Mayor Cr Holmdahl, Cr Allen, Cr Ferguson, Cr Ireland, Cr Lyons, Cr Manticas and Cr Shegog

Against: Nil

CARRIED UNANIMOUSLY 7/0

8.3 CEO 3 - Visit Northern Tasmania - Partnership Agreement

REPORT AUTHOR: Chief Executive Officer - Kristen Desmond

REPORT DATE: 11 June 2025

ATTACHMENTS: 1. [8.3.1] Draft Funding Agreement - Visit Northern Tasmania

RECOMMENDATION

That Council:

1. Approves West Tamar Council to enter into a further Partnership Agreement with Tourism Northern Tasmania Inc's (trading as Visit Northern Tasmania) on the terms contained in the draft Funding Agreement attached to this paper; and
2. Authorises the Chief Executive Officer to sign the Partnership Agreement and return it to Tourism Northern Tasmania Inc's (trading as Visit Northern Tasmania) on its behalf.

Minute No. 25/68

DECISION

Moved: Cr Lyons

Seconded: Cr Shegog

That Council:

1. Approves West Tamar Council to enter into a further Partnership Agreement with Tourism Northern Tasmania Inc's (trading as Visit Northern Tasmania) on the terms contained in the draft Funding Agreement attached to this paper; and
2. Authorises the Chief Executive Officer to sign the Partnership Agreement and return it to Tourism Northern Tasmania Inc's (trading as Visit Northern Tasmania) on its behalf.

VOTING

For: Mayor Cr Holmdahl, Cr Allen, Cr Ferguson, Cr Ireland, Cr Lyons, Cr Manticas and Cr Shegog

Against: Nil

CARRIED UNANIMOUSLY 7/0

9 GOVERNANCE

9.1 Gov 1 - West Tamar Council Audit Panel Minutes

REPORT AUTHOR: Governance Officer - Tom Chalmers

REPORT DATE: 11 June 2025

ATTACHMENTS: 1. [9.1.1] Audit Panel - Minutes - 25 March 2025 - CONFIRMED
2. [9.1.2] Audit Panel - Minutes - 4 June 2025 - UNCONFIRMED

RECOMMENDATION

That Council receives and notes the confirmed Minutes of the Audit Panel meeting held on 25 March 2025 and the unconfirmed Minutes of the Audit Panel meeting held on 4 June 2025.

Minute No. 25/69

DECISION

Moved: Cr Manticas

Seconded: Cr Ferguson

That Council receives and notes the confirmed Minutes of the Audit Panel meeting held on 25 March 2025 and the unconfirmed Minutes of the Audit Panel meeting held on 4 June 2025.

VOTING

For: Mayor Cr Holmdahl, Cr Allen, Cr Ferguson, Cr Ireland, Cr Lyons, Cr Manticas and Cr Shegog

Against: Nil

CARRIED UNANIMOUSLY 7/0

9.2 Gov 2 - West Tamar Council Audit Panel Annual Report 2024-2025

REPORT AUTHOR: Governance Officer - Tom Chalmers

REPORT DATE: 11 June 2025

ATTACHMENTS: 1. [9.2.1] WTC Audit Panel Annual Report 2024-2025

RECOMMENDATION

That Council receives for information the Audit Panel Annual Report 2024-2025.

Minute No. 25/70

DECISION

Moved: Cr Manticas

Seconded: Cr Allen

That Council receives for information the Audit Panel Annual Report 2024-2025.

VOTING

For: Mayor Cr Holmdahl, Cr Allen, Cr Ferguson, Cr Ireland, Cr Lyons, Cr Manticas and Cr Shegog

Against: Nil

CARRIED UNANIMOUSLY 7/0

9.3 Gov 3 - West Tamar Council Audit Panel Annual Work Plan 2025-2026

REPORT AUTHOR: Governance Officer - Tom Chalmers

REPORT DATE: 11 June 2025

ATTACHMENTS: 1. [9.3.1] WTC Audit Panel Annual Workplan 2025-2026

RECOMMENDATION

That Council approves the adoption of the 2025-2026 Annual Work Plan as presented.

Minute No. 25/71

DECISION

Moved: Cr Manticas

Seconded: Cr Allen

That Council approves the adoption of the 2025-2026 Annual Work Plan as presented.

VOTING

For: Mayor Cr Holmdahl, Cr Allen, Cr Ferguson, Cr Ireland, Cr Lyons, Cr Manticas and Cr Shegog

Against: Nil

CARRIED UNANIMOUSLY 7/0

9.4 Gov 4 - New Policy - Audio Recording and Minutes Policy

REPORT AUTHOR: Governance Officer - Tom Chalmers

REPORT DATE: 12 June 2025

ATTACHMENTS: 1. [9.4.1] WT HRM68 00 Audio Recording and Minutes Policy June 2025

RECOMMENDATION

That Council:

1. Adopts the new Audio Recording and Minutes Policy as presented, effective 17 June 2025;
2. Allocates a new policy number of 68.00;
3. Updates the version number to 1.00; and
4. Approves a review date of June 2027.

Minute No. 25/72

MOTION

Moved: Cr Shegog

Seconded: Cr Ferguson

That Council:

1. Adopts the new Audio Recording and Minutes Policy as presented, effective 17 June 2025;
2. Allocates a new policy number of 68.00;
3. Updates the version number to 1.00; and
4. Approves a review date of June 2027.

VOTING

For: Mayor Cr Holmdahl, Cr Allen, Cr Ferguson, Cr Ireland, Cr Lyons, Cr Manticas and Cr Shegog

Against: Nil

CARRIED UNANIMOUSLY 7/0

10 DEVELOPMENT

Nil

11 CORPORATE

11.1 Corp 1 - Related Party Disclosures Policy

REPORT AUTHOR: Chief Financial Officer - Jason Barker CPA

REPORT DATE: 5 June 2025

ATTACHMENTS: 1. [11.1.1] Related Party Disclosures Policy changes tracked
2. [11.1.2] Related Party Disclosures Policy clean copy

RECOMMENDATION

That Council:

1. Rescinds the existing Related Party Disclosures Policy (WT-HRM 41.00 April 2021);
2. Adopts the updated Related Party Disclosures Policy as presented, effective 17 June 2025;
3. Updates the version number to 3.00; and
4. Approves a review date of April 2029.

Chief Financial Officer entered the meeting at 2.20pm

Minute No. 25/73

DECISION

Moved: Cr Ferguson

Seconded: Cr Allen

That Council:

1. Rescinds the existing Related Party Disclosures Policy (WT-HRM 41.00 April 2021);
2. Adopts the updated Related Party Disclosures Policy as presented, effective 17 June 2025;
3. Updates the version number to 3.00; and
4. Approves a review date of April 2029.

VOTING

For: Mayor Cr Holmdahl, Cr Allen, Cr Ferguson, Cr Ireland, Cr Lyons, Cr Manticas and Cr Shegog

Against: Nil

CARRIED UNANIMOUSLY 7/0

11.2 Corp 2 - 2025/2026 Estimates and Rates and Charges

REPORT AUTHOR: Chief Financial Officer - Jason Barker CPA

REPORT DATE: 6 June 2025

ATTACHMENTS: 1. [11.2.1] Budget Report Summary 2025-26

RECOMMENDATION

That Council by absolute majority:

1. pursuant to section 82 of the *Local Government Act 1993* adopts the 2025/2026 Estimates; and
2. makes rates and charges for the period 1 July 2025 to 30 June 2026 in accordance with the following resolutions:

RESOLUTIONS:

1) General Rate

- a) That pursuant to Section 90 of the *Local Government Act 1993* (the Act) Council makes the following General Rate in relation to all rateable land (excluding land which is exempt pursuant to the provisions of Section 87) within the West Tamar Municipal Area for the period commencing 1 July 2025 to 30 June 2026, namely a rate of 6.806 cents in the dollar of assessed annual value of the land;
- b) That pursuant to Section 107 of the Act, by reason of the use or predominate use of the land described below being for residential purposes, Council declares that the general rate shall be varied by increasing it by 0.25 cents in the dollar of assessed annual value to 7.056 cents in the dollar of assessed annual value of the land within the area identified by that part of the Launceston Urban Fire Brigade District located in the West Tamar Municipal Area as depicted on plan No. LD674a lodged with the Department of Environment and Land Management and the revenue raised from the variation in the General Rate be applied to the development of Windsor Park; and
- c) That pursuant to Section 90 (4) of the Act, Council sets a minimum amount payable in respect of the general rate of \$227.00.
- d) That pursuant to section 129(4) of the Act, Council grants a remission of the rates paid or payable by the owners of land who have entered into a conservation covenant (from both the Protected Areas on Private Land and the Private Forest Reserves Programs) pursuant to the *Nature Conservation Act 2002* of:
 - i) \$6.00 per hectare; and
 - ii) with a minimum remission per rateable property of \$60.00 and a maximum remission per rateable property of \$600.00.

- e) That pursuant to section 129(4) of the Act, upon application by a registered Tasmanian fire service volunteer, Council grants a remission of the annual fire service contribution paid or payable on their principal place of residence.
- f) That pursuant to Section 129(4) of the Act Council grants a remission of 100% of all council rates paid or payable by the ratepayers (the lessees/licences) holding Crown leases/licences for jetties/boatshed/slipways subject to the following criteria
 - i) the lessee/licencee must be a ratepayer of the West Tamar Municipal Area; and
 - ii) the land subject to the lease/licence must adjoin the lessee's/licencee's land and the Tamar River or Bass Strait; and
 - iii) the land subject to the lease/licence must be for the purpose of a jetty/boatshed/slipway and used only for private recreational purposes pertaining to the lessee; and
 - iv) the land subject to the lease/licence has no separate council service supplied and connected to that land.

2) Service Rates and Service Charges

That pursuant to Sections 93 and 94 of the Act, Council makes the following service rates and service charges in respect of all rateable land within the West Tamar Municipal Area (including land which is otherwise exempt from rates pursuant to Section 87 of the Act but excluding Crown Land to which council does not supply any of the following services) for the period commencing on the 1st day of July 2024 and ending on the 30th day of June 2025 namely:

- a) A service charge for waste management (garbage removal) in respect of all lands to which council supplies a waste management service as follows:
 - i) \$258.00 for an 80-litre mobile garbage bin and one 140-litre mobile recycle bin;
 - ii) \$332.00 for a 140-litre mobile garbage bin and one 140-litre mobile recycle bin;
 - iii) \$453.00 for a 240-litre mobile garbage bin and one 140-litre mobile recycle bin;
 - iv) \$112.00 for a 240-litre mobile organic bin.

3) Separate Apportionments

For the purposes of this resolution the rates and charges shall apply to each parcel of land that is shown as being separately valued in the valuation list prepared under the *Valuation of Land Act 2001*.

4) Fire Service Contribution

Pursuant to section 93A of the Act Council makes the following service rates in respect of the Fire Service Contributions it must collect under the *Fire Service Act 1979* for the rateable parcels of land within the municipal area of West Tamar Municipal Area:

- a) for land within the Launceston Permanent Brigade Rating District, a service rate of 1.064 cents in the dollar of assessed annual value;

- b) for land within the volunteer Beaconsfield, Gravelly Beach, Kelso and Legana Volunteer Brigade Rating District, a service rate of 0.298 cents in the dollar of assessed annual value; and
- c) For land within the General Land Brigade Rating District, a service rate of 0.264 cents in the dollar of assessed annual value.

Pursuant to section 90(3) of the Act Council sets the following minimum amounts payable in respect of this rate:

- Launceston Permanent Brigade Rating District \$50.00;
- Beaconsfield, Gravelly Beach, Kelso and Legana Volunteer Brigade Rating District \$50.00;
- General Land \$50.00.

5) Interest

That pursuant to Section 128 of the Act if any rate or instalment is not paid on or before the date it falls due then there is payable a daily interest charge of 0.0282274% in respect of the unpaid rate or instalment for the period during which it is unpaid.

6) Rates payments

Pursuant to Section 124 of the Act, Council:

- a) permits all ratepayers to pay rates by instalments instead of by one payment, if ratepayers so elect;
- b) determines that if all rates are paid by one payment, then the date by which the rates are due to be paid shall be 30 September 2025;
- c) decides that where rates are payable by instalments, then they shall be paid by four approximately equal instalments and determines that the dates by which such instalments are to be paid shall be as follows:
 - i) the first instalment on or before 29 August 2025;
 - ii) the second instalment on or before 31 October 2025;
 - iii) the third instalment on or before 27 February 2026; and
 - iv) the fourth instalment on or before 30 April 2026.

7) Discount for early payment

Pursuant to Section 130 of the Act, Council offers to all ratepayers who pay the whole of the rates specified in the rates notice in one payment on or before 30 September 2025, a discount of 1% upon the current rates and charges.

8) Adjusted values

For the purposes of each of these resolutions any reference to assessed annual value includes a reference to that value as adjusted pursuant to section 89 of the Act.

9) Words and Expressions

Words and expressions used both in these resolutions and in the *Local Government Act 1993* or the *Fire Service Act 1979* have in these resolutions the same respective meanings as they had in those Acts.

Minute No. 25/74

DECISION

Moved: Cr Manticas

Seconded: Cr Shegog

That Council by absolute majority:

1. pursuant to section 82 of the *Local Government Act 1993* adopts the 2025/2026 Estimates; and
2. makes rates and charges for the period 1 July 2025 to 30 June 2026 in accordance with the following resolutions:

RESOLUTIONS:

1) General Rate

- a) That pursuant to Section 90 of the *Local Government Act 1993* (the Act) Council makes the following General Rate in relation to all rateable land (excluding land which is exempt pursuant to the provisions of Section 87) within the West Tamar Municipal Area for the period commencing 1 July 2025 to 30 June 2026, namely a rate of 6.806 cents in the dollar of assessed annual value of the land;
- b) That pursuant to Section 107 of the Act, by reason of the use or predominate use of the land described below being for residential purposes, Council declares that the general rate shall be varied by increasing it by 0.25 cents in the dollar of assessed annual value to 7.056 cents in the dollar of assessed annual value of the land within the area identified by that part of the Launceston Urban Fire Brigade District located in the West Tamar Municipal Area as depicted on plan No. LD674a lodged with the Department of Environment and Land Management and the revenue raised from the variation in the General Rate be applied to the development of Windsor Park; and
- c) That pursuant to Section 90 (4) of the Act, Council sets a minimum amount payable in respect of the general rate of \$227.00.
- d) That pursuant to section 129(4) of the Act, Council grants a remission of the rates paid or payable by the owners of land who have entered into a conservation covenant (from both the Protected Areas on Private Land and the Private Forest Reserves Programs) pursuant to the *Nature Conservation Act 2002* of:

- i) \$6.00 per hectare; and
 - ii) with a minimum remission per rateable property of \$60.00 and a maximum remission per rateable property of \$600.00.
- e) That pursuant to section 129(4) of the Act, upon application by a registered Tasmanian fire service volunteer, Council grants a remission of the annual fire service contribution paid or payable on their principal place of residence.
- f) That pursuant to Section 129(4) of the Act Council grants a remission of 100% of all council rates paid or payable by the ratepayers (the lessees/licences) holding Crown leases/licences for jetties/boatshed/slipways subject to the following criteria
 - i) the lessee/licencee must be a ratepayer of the West Tamar Municipal Area; and
 - ii) the land subject to the lease/licence must adjoin the lessee's/licencee's land and the Tamar River or Bass Strait; and
 - iii) the land subject to the lease/licence must be for the purpose of a jetty/boatshed/slipway and used only for private recreational purposes pertaining to the lessee; and
 - iv) the land subject to the lease/licence has no separate council service supplied and connected to that land.

2) Service Rates and Service Charges

That pursuant to Sections 93 and 94 of the Act, Council makes the following service rates and service charges in respect of all rateable land within the West Tamar Municipal Area (including land which is otherwise exempt from rates pursuant to Section 87 of the Act but excluding Crown Land to which council does not supply any of the following services) for the period commencing on the 1st day of July 2024 and ending on the 30th day of June 2025 namely:

- a) A service charge for waste management (garbage removal) in respect of all lands to which council supplies a waste management service as follows:
 - i) \$258.00 for an 80-litre mobile garbage bin and one 140-litre mobile recycle bin;
 - ii) \$332.00 for a 140-litre mobile garbage bin and one 140-litre mobile recycle bin;
 - iii) \$453.00 for a 240-litre mobile garbage bin and one 140-litre mobile recycle bin;
 - iv) \$112.00 for a 240-litre mobile organic bin.

3) Separate Apportionments

For the purposes of this resolution the rates and charges shall apply to each parcel of land that is shown as being separately valued in the valuation list prepared under the *Valuation of Land Act 2001*.

4) Fire Service Contribution

Pursuant to section 93A of the Act Council makes the following service rates in respect of the Fire Service Contributions it must collect under the *Fire Service Act 1979* for the rateable parcels of land within the municipal area of West Tamar Municipal Area:

- a) for land within the Launceston Permanent Brigade Rating District, a service rate of 1.064 cents in the dollar of assessed annual value;
- b) for land within the volunteer Beaconsfield, Gravelly Beach, Kelso and Legana Volunteer Brigade Rating District, a service rate of 0.298 cents in the dollar of assessed annual value; and
- c) For land within the General Land Brigade Rating District, a service rate of 0.264 cents in the dollar of assessed annual value.

Pursuant to section 90(3) of the Act Council sets the following minimum amounts payable in respect of this rate:

- Launceston Permanent Brigade Rating District \$50.00;
- Beaconsfield, Gravelly Beach, Kelso and Legana Volunteer Brigade Rating District \$50.00;
- General Land \$50.00.

5) Interest

That pursuant to Section 128 of the Act if any rate or instalment is not paid on or before the date it falls due then there is payable a daily interest charge of 0.0282274% in respect of the unpaid rate or instalment for the period during which it is unpaid.

6) Rates payments

Pursuant to Section 124 of the Act, Council:

- a) permits all ratepayers to pay rates by instalments instead of by one payment, if ratepayers so elect;
- b) determines that if all rates are paid by one payment, then the date by which the rates are due to be paid shall be 30 September 2025;
- c) decides that where rates are payable by instalments, then they shall be paid by four approximately equal instalments and determines that the dates by which such instalments are to be paid shall be as follows:
 - i) the first instalment on or before 29 August 2025;
 - ii) the second instalment on or before 31 October 2025;
 - iii) the third instalment on or before 27 February 2026; and
 - iv) the fourth instalment on or before 30 April 2026.

7) Discount for early payment

Pursuant to Section 130 of the Act, Council offers to all ratepayers who pay the whole of the rates specified in the rates notice in one payment on or before 30 September 2025, a discount of 1% upon the current rates and charges.

8) Adjusted values

For the purposes of each of these resolutions any reference to assessed annual value includes a reference to that value as adjusted pursuant to section 89 of the Act.

9) Words and Expressions

Words and expressions used both in these resolutions and in the *Local Government Act 1993* or the *Fire Service Act 1979* have in these resolutions the same respective meanings as they had in those Acts.

VOTING

For: Mayor Cr Holmdahl, Cr Allen, Cr Ferguson, Cr Ireland, Cr Lyons, Cr Manticas and Cr Shegog

Against: Nil

CARRIED UNANIMOUSLY 7/0

BY ABSOLUTE MAJORITY OF COUNCIL

11.3 Corp 3 - Fees and Charges for 2025/2026 Financial Year

REPORT AUTHOR: Chief Financial Officer - Jason Barker CPA

REPORT DATE: 6 June 2025

ATTACHMENTS: 1. [11.3.1] Fees & Charges 2025-26

RECOMMENDATION

That Council pursuant to Section 205 of the *Local Government Act 1993*, makes the fees and charges for the period 1 July 2025 to 30 June 2026 as set out in the attached document titled Fees & Charges 2025-26.

Minute No. 25/75

DECISION

Moved: Cr Manticas

Seconded: Cr Allen

That Council pursuant to Section 205 of the *Local Government Act 1993*, makes the fees and charges for the period 1 July 2025 to 30 June 2026 as set out in the attached document titled Fees & Charges 2025-26.

VOTING

For: Mayor Cr Holmdahl, Cr Allen, Cr Ferguson, Cr Ireland, Cr Lyons, Cr Manticas and Cr Shegog

Against: Nil

CARRIED UNANIMOUSLY 7/0

Chief Financial Officer left the meeting at 2.39pm

12 COMMUNITY

Nil

13 COMMUNITY ASSETS

Nil

14 PEOPLE, CULTURE & SAFETY

Nil

15 PETITIONS

Nil

16 NOTICE OF MOTIONS

16.1 Cr Manticas - Motion regarding Bell Bay Advanced Manufacturing Zone

Minute No. 25/76

DECISION

Moved: Cr Manticas

Seconded: Cr Ferguson

MOTION

That Council:

1. Writes to the Chief Executive Officer of the Bell Bay Advanced Manufacturing Zone (BBAMZ) requesting an urgent briefing to be provided to the elected members of West Tamar Council regarding the current and future operations of the Bell Bay industrial precinct; and
2. Specifically seeks information and strategic insight into the broader implications of any operational changes at key facilities within the precinct, including Liberty Bell Bay, and how these may affect the local economy, employment opportunities, and future industrial investment across the region.

VOTING

For: Mayor Cr Holmdahl, Cr Allen, Cr Ferguson, Cr Ireland, Cr Lyons, Cr Manticas and Cr Shegog

Against: Nil

CARRIED UNANIMOUSLY 7/0

16.2 Cr Shegog - Motion Without Notice regarding the LGAT Alternative Dispute Resolution Policy

MOTION WITHOUT NOTICE

That West Tamar Council Chief Executive Officer write to the leaders of the Liberal, Labor and Greens Party, expressing our concerns surrounding new legislation surrounding the Local Government Code of Conduct in relation to the new Alternative Dispute Resolution Policy, to ensure any vexatious matters or complaints can be dismissed at the earliest opportunity.

Minute No. 25/77

DECISION

Moved: Cr Shegog

Seconded: Cr Allen

That West Tamar Council Chief Executive Officer write to the leaders of the Liberal, Labor and Greens Party, expressing our concerns surrounding new legislation surrounding the Local Government Code of Conduct in relation to the new Alternative Dispute Resolution Policy, to ensure any vexatious matters or complaints can be dismissed at the earliest opportunity.

VOTING

For: Mayor Cr Holmdahl, Cr Allen, Cr Ferguson, Cr Ireland, Cr Lyons, Cr Manticas and Cr Shegog

Against: Nil

CARRIED UNANIMOUSLY 7/0

16.3 Cr Shegog - Motion Without Notice regarding the Sending of Condolences to the Commissioner of Police

MOTION WITHOUT NOTICE

That the Chief Executive Officer writes to the Commissioner of Police sending condolences on behalf of the West Tamar Community of the sad and terrible loss of Constable Keith Smith in a tragic shooting in the State's North West yesterday.

Minute No. 25/78

DECISION

Moved: Cr Shegog

Seconded: Cr Ireland

That the Chief Executive Officer writes to the Commissioner of Police sending condolences on behalf of the West Tamar Community of the sad and terrible loss of Constable Keith Smith in a tragic shooting in the State's North West yesterday.

VOTING

For: Mayor Cr Holmdahl, Cr Allen, Cr Ferguson, Cr Ireland, Cr Lyons, Cr Manticas and Cr Shegog

Against: Nil

CARRIED UNANIMOUSLY 7/0

17 COUNCILLORS' QUESTIONS

17.1 Councillors' Questions on Notice

Cr Manticas

Question 1: Does the West Tamar Council have a formally adopted policy or internal procedure that guides the referral of matters to the appropriate authorities (such as the Department of Justice Tasmania) when an allegation is made against an employee or contractor holding a Working with Vulnerable People (WWVP) card, where the nature of the allegation may impact that individual's eligibility to retain such accreditation?

Response: *West Tamar Council (WTC) has a Child Safety Policy Document No.: WT-HRM60.00 that was approved by Council on 18 June 2024. As WTC is statutorily recognised as a Child Safe organisation allegations of harm or misconduct must be reported to the Office of the Independent Regulator.*

Allegations of misconduct involving a young person or a vulnerable person, would be reported to the Office of the Independent Regulator irrespective of whether the individual holds a Registration to Work with Vulnerable People (RWVP) or not.

Question 2: In circumstances where a staff member resigns while an investigation or complaint is active, and the nature of the allegation would otherwise warrant referral or reporting under WWVP obligations, what steps does Council take to ensure that the matter is still referred to the relevant statutory authority?, and appropriate follow through occurs despite the cessation of the person's employment?

Response: *Matters are reported to the Office of the Independent Regulator and reporting occurs in respect of the regulator's established timeframes. Employment status is not relevant.*

Question 3: Are all West Tamar Council employees, contractors, and volunteers engaged in the delivery of youth services required to hold a current Working with Vulnerable People card?

Response: *Yes, and the wider application of this requirement is being reviewed on a role-by-role basis.*

Question 4: What processes does Council have in place to ensure the ongoing validity of WWVP cards held by employees working with young people or vulnerable persons?

Response: *All licenses including RWVP's are to be viewed as part of Councils development review process annually.*

Council's new Work, Health and Safety platform, WHS online, has the functionality to manage the expiry of relevant licenses and registrations and this is also being implemented.

Question 5: How often are the statuses of these cards checked during the course of employment or engagement?

Response: *As set out above. Noting that there is an obligation on employees to disclose any changes to licenses that impact their ability to meet the inherent requirements of their role. If an employee who was required to hold a RWVP card had a change in status*

it would be a breach of their employment contract not to advise Council of the status change.

Question 6: Does Council maintain a register or database that monitors current WWVP card statuses and flags suspensions, cancellations or expirations?

Response: *As above.*

**ORDINARY COUNCIL MEETING
Tuesday 17 June 2025**

Cr Sladden

Question 1: What information, has been received from the Therapeutic Goods Administration (TGA) and the Tasmanian Department of Public Health in the form of briefings, correspondence, or reports in response to the motion passed on 19 November 2024 concerning reported DNA contamination in COVID-19 vaccines?

Response: We have received the following response from the Department of Health:

Department of Health

GPO Box 125, HOBART TAS 7001, Australia
Web: www.health.tas.gov.au



Contact: Dr Shannon Melody
E-mail: public.health@health.tas.gov.au
File: SEC25/1032

██████████
Governance Officer
West Tamar Council
████████████████████

Dear ██████████

Subject: Reported DNA Contamination in COVID-19 mRNA Vaccines

I am writing in response to your request for 'six monthly briefings on developments related to reported DNA contamination in COVID-19 mRNA vaccines from the State Government and the Therapeutic Goods Administration (TGA).' I understand this request follows the motion passed by West Tamar Council at the Ordinary Council Meeting in November 2024.

I understand the origin of concerns raised in the motion relate to a report written by a Canadian Virologist David Speicher, and subsequent letters to the Prime Minister by Russell Broadbent MP, claiming to have shown that COVID-19 mRNA vials tested in his laboratory were contaminated with excess DNA, above thresholds specified by regulatory bodies such as the TGA. The Department of Health has been aware of these matters raised through West Tamar Valley Council, and of some ongoing advocacy for this viewpoint.

The TGA addressed assertions about excessive DNA in the mRNA vaccines with a published statement on 18 October 2024. In this statement the TGA explains the scientific shortcomings and misinterpretations that underlie the misinformation. The TGA also confirmed that all COVID-19 vaccines approved in Australia have been rigorously assessed and meet high standards for safety, quality, and efficacy.

The Department of Health has met with the Local Government Association of Tasmania to discuss these matters and provided a letter from the Director of Public Health to the General Managers of all Tasmanian councils. The letter provides factual information and links to resources that refute the circulating misinformation and emphasises the risks of this discourse undermining community confidence in vaccine safety.

**ORDINARY COUNCIL MEETING
Tuesday 17 June 2025**

The Department of Health is guided by the TGA's assessments and responses to assertions about content of vaccines in Australia. The Department remains confident that current regulatory, advisory and monitoring processes ensure the safety and efficacy of vaccines provided in Tasmania.

Yours sincerely



Dale Webster PSM
Secretary

22 May 2025

ORDINARY COUNCIL MEETING
Tuesday 17 June 2025

And the following from the Therapeutic Goods Administration:

From: [TGA Info](#)
To: [REDACTED]
Subject: RE: 12025282624 - RE: TGA Website | Form submission | Get in touch COEMS:06500000271 [SEC=OFFICIAL]
Date: Tuesday, 6 May 2025 11:38:04 AM

You don't often get email from info@tga.gov.au. [Learn why this is important](#)

Dear [REDACTED]

Thank you for your further enquiry to the [Therapeutic Goods Administration](#) (TGA).

To receive regular updates please subscribe via <https://www.tga.gov.au/news/subscribe-updates>

Yours sincerely

Nicky

TGA Contact Centre

Regulatory Assistance Section

Regulatory Engagement Branch

Phone: 1800 020 653 Fax: 02 6203 1605

Email: info@tga.gov.au

Therapeutic Goods Administration

Department of Health and Aged Care

PO Box 100

Woden ACT 2606

www.tga.gov.au



This response is general information given to you without prejudice; it is not binding on the TGA and you should get your own independent legal advice to ensure that all of the legislative requirements are met.

Important: *This transmission is intended only for the use of the addressee and may contain confidential or legally privileged information. If you are not the intended recipient, you are notified that any use or dissemination of this communication is strictly prohibited. If you receive this transmission in error please notify the author immediately and delete all copies of this transmission.*

----- Original Message -----

Thank you for your response.

Per my original submission via the website, at its November 2024 Ordinary Council Meeting, West Tamar Council passed a motion which included:

- *That Council ... receive six monthly briefings on developments related to reported DNA contamination in COVID-19 mRNA vaccines from the State Government and the TGA. The first should be sought in the new year and West Tamar Council to maintain an awareness of the emerging issues.*

ORDINARY COUNCIL MEETING
Tuesday 17 June 2025

In accordance with the motion, on behalf of West Tamar Council I again request the TGA to provide a further briefing on developments related to reported DNA contamination in COVID-19 mRNA vaccines.

Kind regards,

[REDACTED]
Governance Officer



p. 03 6323 9300
m. [REDACTED]
e. [REDACTED]
w. www.wtc.tas.gov.au

This email is intended only for the use of the individual or entity named above and may contain information that is confidential and privileged and may also be the subject of legal privilege, public interest immunity or legal profession privilege. If you are not the intended recipient, any use, disclosure or copying of this email is unauthorised. If you have received this document in error, please notify us immediately by return email or telephone +61 3 6383 6350 and destroy the original message. Thank You.

From: TGA Info <info@tga.gov.au>
Sent: Wednesday, 9 April 2025 4:36 PM
To: WTC General Enquiries <wtc@wtc.tas.gov.au>
Subject: I2025282624 - RE: TGA Website | Form submission | Get in touch CCEMS:06500000271 [SEC=OFFICIAL]

You don't often get email from info@tga.gov.au. [Learn why this is important](#)

Dear [REDACTED],

Thank you for your enquiry regarding the COVID-19 mRNA vaccines. The TGA is aware of mis- and disinformation circulating about alleged DNA contamination in the COVID-19 injections. The mRNA vaccines approved in Australia are not contaminated with DNA. We have published a media release on our website that addresses this topic:

<https://www.tga.gov.au/news/media-releases/addressing-misinformation-about-excessive-dna-mrna-vaccines>

This media release contains further information on the quality, safety and efficacy of the COVID-19 vaccines.

The TGA has also published our own test results on residual DNA:

<https://www.tga.gov.au/resources/publication/tga-laboratory-testing-reports/summary-report-residual-dna-and-endotoxin-covid-19-mrna-vaccines-conducted-tga-laboratories>. The conclusions from this study are that the manufacturers of these products have their manufacturing processes well under control.

Other regulators have also made statements on this issue:

From the FDA: www.fda.gov/media/174875/download

From the Paul Erlich Institute: www.pei.de/SharedDocs/Downloads/EN/newsroom-en/notification/231222-testing-mrna-vaccines-dna-contamination.pdf?__blob=publicationFile&v=3

Finally, a selection of fact checking articles from independent websites which may be helpful is listed below:

<https://healthfeedback.org/claimreview/claim-covid-19-mrna-vaccines-dna-contaminants-study->

**ORDINARY COUNCIL MEETING
Tuesday 17 June 2025**

Enquiry type

Medicines

Message

At its November 2024 Council Meeting, West Tamar Council passed a motion which included:
That Council ... receive six monthly briefings on developments related to reported DNA contamination in COVID-19 mRNA vaccines from the State Government and the TGA. The first should be sought in the new year and West Tamar Council to maintain an awareness of the emerging issues.
In accordance with the motion, on behalf of West Tamar Council I request the TGA to provide a briefing on developments related to reported DNA contamination in COVID-19 mRNA vaccines.

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17.2 Councillors' Questions without Notice

Cr Lyons

Statement: I'd like to thank Dino (*Director Community Assets*). I've raised a number of things with him and the amount of stuff he's done has been terrific, moving some of those projects forward. And Jason (*Chief Financial Officer*), once again thank you for the work you did on that report I asked for.

Cr Allen

Question 1: When will the plantings along the waterfront at Beauty Point be done, along the foreshore?

Response: (From the CEO through the chair) *We'll take that one on notice, Cr Allen.*

Question 2: At the Grubb St sports grounds, the trotters are having problems with people driving onto the trotting ground, especially when a few weeks ago a horse escaped, so they're concerned about anyone running around that area, with the risk of animals anything could happen. They were wondering if it was possible to have a gate put on the entrance and the trotters and the football club would have a key? It's just onto the grounds itself. They'd be happy to put a gate on if Council supplied it.

Question 3: I've been asked a lot about disability access, and certainly I will bring a question on notice to Council next meeting, but the main questions are about public toilets.

Response: (From the CEO through the chair) *We'll respond on notice to both of those questions noting that in terms of building, in the budget that Council has just approved there is some money there around ensuring that we've got some disability access to our buildings as part of an ongoing process.*

Cr Shegog

Question 1: The food van at Legana, *Hangry As*, they're loving the Legana site that Council have approved them to go to, but I think during the wet weather the car park area where the cricket club is is basically mud, and they were wondering if we were able to lay down some blue metal to assist cars coming and turning in that particular area. It probably needs it anyway, by the sounds of it.

Response: (From the chair) *There is parking that runs from the Reject Shop to the Salvation Army which is a properly sealed car park and is right across the road from where Hangry As goes, maybe they could encourage people to go and park across there?*

Response: (From the CEO through the chair) *The other thing I would say, Cr Shegog, is Hangry As did approach Council to have some potholes fixed in and around there and that's been done, so there's some further work that they're requesting. We're happy to look at it, we'll come back on notice, but just noting that that area is likely to be developed into a road in the coming years so in terms of significant infrastructure investment, that's not something that Council officers would prioritise given that roadway will be expanded and we're into design in the 25/26 year for that road.*

Question 2: The Rowella Hall, we met and have developed an outdoor masterplan for the community hall grounds, which I am in possession of here, I'd like to send that on to you, chief, and maybe we could put it on the agenda for the next workshop. I'd also even suggest to some of the members to come along and present for fifteen minutes or so so that Councillors may understand what their long-term proposal is, keeping in

mind that there's an AGM of the Hall committee next month, so they don't want anything done tomorrow but I think it's important that we keep it moving forward, and we've missed the budget for this year clearly.

Response: (From the CEO through the chair) *Happy for you to pass it on and we'll schedule it for the first available workshop, it may be a couple of months before we get it into a workshop but we'll do our best, and what we would probably require is that a number of representatives from the committee come and do a presentation to Council.*

Question 3: I've had a request from a seventeen year old that lives in the municipality that's going to America for a basketball competition, and I can't quite recall what our process was in relation to that.

Response: (From the CEO through the chair) *If you pass through the details we'll get our Community team to contact them in relation to any available grants or sponsorships for them.*

Cr Holmdahl

Question 1: Now that I live in Exeter, and I bump into the local residents, the biggest concern that they have is the very, very poor process that the State Growth Department's undertaking to deal with traffic in Exeter, and every second person I come across complains about the process itself, about the ideas that State Growth is planning to implement and have asked can we please let the government know that they're not happy?

Response: (From the CEO through the chair) *At this stage, we've received nothing from the Department of State Growth in terms of the next phases of progress around traffic management in Exeter proper, so what we can do is we could write to State Growth to receive an update on where they're up to and whether there's been any changes to the plans. At this stage, given community consultation, as I understand it, didn't close very long ago, we haven't actually seen what impact, if any, that's had so I would suggest writing to State Growth asking for an update in this instance, I don't think it's worth writing to the Minister given we're in caretaker mode, so we're happy to reach out to the Department and see where it's up to and we can provide a briefing at next workshop for you.*

Statement: I would agree with that as long as the response can be circulated to the community because they're the ones that are asking for the answers.

Response: (From the CEO through the chair) *Happy to take it on notice and then it will be printed in next month's agenda.*

17.3 Responses to Previous Questions on Notice

Cr Sladden

Question 1: I believe that the Grindelwald phone tower at 26 Skyline Avenue is not currently proceeding. I just wanted an update on where things are at with that particular development.

Response: *The developer has been working with Council to meet the conditions of the Planning Permit. The developers have not given any indication to Council Officers whether they are proceeding with the project or not.*

18 INTO CLOSED MEETING

RECOMMENDATION

That, pursuant to Section 15(1) of the *Local Government (Meeting Procedures) Regulations 2015*, Council close the meeting to the public at ...pm to discuss the following items:

Confirmation of Minutes

2.1 Confirmation of Minutes of Closed Meeting held 20 May 2025

This report has been submitted to the closed part of the Council Meeting in accordance with Section 35(6). At the next closed meeting, the minutes of a closed meeting, after any necessary correction, are to be confirmed as the true record by the council or council committee and signed by the chairperson of the closed meeting.

Leave of Absence Request

3.1 Leave of Absence Request – Cr Sladden

This report has been submitted to the closed part of the Council Meeting in accordance with Section 15(2)(h) applications by councillors for a leave of absence;

Office of the CEO

6.1 Confidential 1 - Local Government Association of Tasmania (LGAT) - 2025 Elections

This report has been submitted to the closed part of the Council Meeting in accordance with Section 15(2)(g) information of a personal and confidential nature or information provided to the council on the condition it is kept confidential;

6.2 Confidential 2 - Authority to enter into negotiations for the Contract of Sale of land

This report has been submitted to the closed part of the Council Meeting in accordance with Section 15(2)(b) information that, if disclosed, is likely to confer a commercial advantage or impose a commercial disadvantage on a person with whom the council is conducting, or proposes to conduct, business;

Corporate & Community

8.1 Confidential 3 - Windsor Cafe Operations

This report has been submitted to the closed part of the Council Meeting in accordance with Section 15(2)(b) information that, if disclosed, is likely to confer a commercial advantage or impose a commercial disadvantage on a person with whom the council is conducting, or proposes to conduct, business;

Community Assets

9.1 Confidential 4 - Contract WTC 03/2025 Gravelly Beach Village Centre Upgrade

This report has been submitted to the closed part of the Council Meeting in accordance with Section 15(2)(d) contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal.

Minute No. 25/79

DECISION

Moved: Cr Ireland

Seconded: Cr Lyons

That, pursuant to Section 15(1) of the *Local Government (Meeting Procedures) Regulations 2015*, Council close the meeting to the public at 3.04pm to discuss the following items:

Confirmation of Minutes

2.1 Confirmation of Minutes of Closed Meeting held 20 May 2025

This report has been submitted to the closed part of the Council Meeting in accordance with Section 35(6). At the next closed meeting, the minutes of a closed meeting, after any necessary correction, are to be confirmed as the true record by the council or council committee and signed by the chairperson of the closed meeting.

Leave of Absence Request

3.1 Leave of Absence Request – Cr Sladden

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**ORDINARY COUNCIL MEETING
Tuesday 17 June 2025**

VOTING

For: Mayor Cr Holmdahl, Cr Allen, Cr Ferguson, Cr Ireland, Cr Lyons, Cr Manticas and Cr Shegog

Against: Nil

CARRIED UNANIMOUSLY 7/0

REQUIRES ABSOLUTE MAJORITY OF COUNCIL

19 OUT OF CLOSED MEETING

DECISION

Moved: Cr Lyons

Seconded: Cr Manticas

That Council:

1. moves out of Closed Meeting at 3.47pm; and
2. endorses those decisions made while in Closed Meeting; and
3. the information remains Confidential unless authorised to be released at the Chief Executive Officer's discretion

VOTING

For: Mayor Cr Holmdahl, Cr Allen, Cr Ferguson, Cr Ireland, Cr Lyons, Cr Manticas and Cr Shegog

Against: Nil

CARRIED UNANIMOUSLY 7/0

20 CLOSURE

There being no further business, the meeting closed at 3.48 pm.