



## **MINUTES**

# **Tuesday 16 September 2025 Ordinary Council Meeting**

WEBSITE: [www.wtc.tas.gov.au](http://www.wtc.tas.gov.au)

# ORDER OF BUSINESS

Details	Page
<b>ACKNOWLEDGEMENT OF COUNTRY .....</b>	<b>4</b>
<b>PUBLIC ATTENDANCE .....</b>	<b>4</b>
<b>AUDIO RECORDINGS OF COUNCIL MEETINGS .....</b>	<b>4</b>
<b>1 PRESENT .....</b>	<b>5</b>
1.1 Present .....	5
1.2 In Attendance .....	5
1.3 Apologies and Leave of Absence .....	5
<b>2 CONFIRMATION OF MINUTES .....</b>	<b>6</b>
2.1 Confirmation of Minutes of Meeting held 19 August 2025 .....	6
<b>3 LATE ITEMS .....</b>	<b>7</b>
<b>4 DECLARATIONS OF INTEREST IN A MATTER OF A COUNCILLOR .....</b>	<b>8</b>
<b>5 PUBLIC QUESTION TIME .....</b>	<b>9</b>
5.1 Public Question Time .....	9
5.2 Public Questions on Notice .....	13
5.2.1 B Brown, Legana .....	13
5.3 Responses to Questions from Previous Public Question Time .....	14
5.3.1 P Hodges .....	14
<b>6 CHIEF EXECUTIVE OFFICER'S DECLARATION .....</b>	<b>16</b>
<b>7 PLANNING AUTHORITY .....</b>	<b>17</b>
7.1 Plan 1 - PA2024357 - Multiple Dwellings Development (11 new 1 existing) 47 Orana Place, Riverside .....	17
<b>8 OFFICE OF THE CHIEF EXECUTIVE OFFICER .....</b>	<b>24</b>
8.1 CEO 1 - Council Workshops held in August and September .....	24
8.2 CEO 2 - Elected Members Work Health & Safety Policy .....	25
<b>9 GOVERNANCE .....</b>	<b>26</b>
9.1 Gov 1 - West Tamar Council Audit Panel Minutes .....	26
9.2 Gov 2 - NRM North - Councillor Representation .....	27
<b>10 DEVELOPMENT .....</b>	<b>28</b>
<b>11 CORPORATE .....</b>	<b>29</b>
11.1 Fees & Charges Amendment for 2025/2026 Financial Year .....	29
<b>12 COMMUNITY .....</b>	<b>30</b>
12.1 Comm 1 - Youth Advisory Council Minutes - August 2025 .....	30

12.2 Comm 2 - Positive Ageing Committee Minutes - August 2025.....	31
12.3 Comm 3 - Community Grant - Sidmouth Community Centre Inc.....	32
12.4 Comm 4 - Business Grants Program 2025/2026.....	33
<b>13 COMMUNITY ASSETS .....</b>	<b>35</b>
13.1 Asset 1 - Road Safety Review - Rowella Road & Auburn Road.....	35
13.2 Asset 2 - Road Safety Review - Winkleigh Road.....	36
<b>14 PEOPLE, CULTURE &amp; SAFETY .....</b>	<b>37</b>
<b>15 PETITIONS.....</b>	<b>38</b>
<b>16 NOTICE OF MOTIONS .....</b>	<b>39</b>
16.1.1 Cr Sladden - Motion Regarding Livestreaming of Council Meetings .....	39
16.1.2 Cr Holmdahl - Proposed LGAT Motion To Review, Clarify and Amend s28ZN of the Local Government Act 1993 (LGA).....	40
16.1.3 Cr Manticas - Motion Regarding Construction of Public Toilet at RSL Park, Beaconsfield .....	42
16.2 Motions without Notice.....	43
<b>17 COUNCILLORS' QUESTIONS .....</b>	<b>48</b>
17.1 Councillors' Questions on Notice.....	48
17.1.1 Cr Manticas.....	48
17.1.2 Cr Holmdahl .....	50
17.1.3 Cr Lerner.....	51
17.1.4 Cr Sladden .....	54
17.2 Councillors' Questions without Notice .....	55
17.3 Responses to Previous Questions on Notice .....	57
<b>18 INTO CLOSED MEETING.....</b>	<b>59</b>
<b>19 OUT OF CLOSED MEETING.....</b>	<b>61</b>
<b>20 CLOSURE .....</b>	<b>62</b>

## ACKNOWLEDGEMENT OF COUNTRY

We start today's meeting by acknowledging and paying respects to the Ieterremairrener and pangerninghe Aboriginal people, the Traditional Custodians of the land on which we are gathered today.

Council pays its respects to their Elders past and present and acknowledges all Aboriginal and Torres Strait Islanders here today.

## PUBLIC ATTENDANCE

Attendees are reminded that Council Meetings are a place of work for staff and Councillors. Council is committed to meeting its responsibilities as an employer and as host of this public forum, by ensuring that all present meet expectations of mutually respectful and orderly conduct. It is a condition of entry to this meeting that you cooperate with any directions or requests from the Chairperson or Council officers.

The Chairperson is responsible for maintaining order at Council Meetings. The Chief Executive Officer is responsible for health, wellbeing and safety of all present. The Chairperson or Chief Executive Officer may require a person to leave Council premises following any behaviour that falls short of these expectations. It is an offence to hinder or disrupt a Council Meeting.

Public attendees are requested to register their attendance prior to entering the meeting.

## AUDIO RECORDINGS OF COUNCIL MEETINGS

Council reminds attendees that this meeting will be audio recorded as provided for by Regulation 43 of the *Local Government (Meeting Procedures) Regulations 2025*.

Council also resolved in June 2025 to adopt a new Audio Recording and Minutes Policy which sets out Council's policy in relation to the recording of Council meetings.

A copy of the recording of the open session of the meeting will be placed on Council's website as soon as practicable but no later than 5 business days after the meeting. The recording does not replace the written Minutes and a transcript of the recording will not be prepared. The Minutes of a meeting, once confirmed, prevail over the audio recording of the meeting.

A copy of the recording of a Council meeting is to be retained by Council for at least a period of 2 years from the date of a meeting and may be deleted after that period has expired;

Unless expressly stated otherwise, West Tamar Council claims copyright ownership of the content of recordings of Council meetings ("the Recordings").

The Recordings may not be uploaded, displayed, transcribed and/or reproduced without the written permission of the Chief Executive Officer for the express purpose proposed.

Council reserves the right to edit Recordings to remove any information that would, or is likely to, place the safety of a person at risk if the recording is published, is, or is likely to be defamatory, contains offensive material or is, or is likely to be, unlawful.

Any Recordings that have been edited to remove any part of the meeting in line with the above reasons will include a statement at the commencement of the recording to the effect that the recording of the meeting has been edited and the reason for that edit.

## 1 PRESENT

### 1.1 Present

Mayor Cr Christina Holmdahl  
Deputy Mayor Cr Rick Shegog  
Cr Joy Allen  
Cr Lynden Ferguson  
Cr Richard Ireland  
Cr Caroline Larner  
Cr Geoff Lyons  
Cr Josh Manticas  
Cr Julie Sladden

### 1.2 In Attendance

Chief Executive Officer  
Director Corporate & Community  
Director Community Assets  
Director Planning & Development  
Acting Director People, Culture & Safety  
Executive Assistant to the CEO  
Manager Communications & Engagement  
Team Leader - Planning  
Youth Mayor

Kristen Desmond  
David Gregory  
Dino De Paoli  
Michelle Riley  
Sharon Olsson  
Eleanor Moore  
Simon Tennant  
Krstyna Ennis  
Yuxuan See

### 1.3 Apologies and Leave of Absence

Nil

## 2 CONFIRMATION OF MINUTES

### 2.1 Confirmation of Minutes of Meeting held 19 August 2025

#### RECOMMENDATION

That the Minutes of Council's Ordinary Meeting held on 19 August 2025 numbered 25/88 to 25/107 as provided to Councillors be received and confirmed as a true record of proceedings.

#### Minute No. 25/108

#### DECISION

Moved: Cr Lyons

Seconded: Cr Manticas

That the Minutes of Council's Ordinary Meeting held on 19 August 2025 numbered 25/88 to 25/107 as provided to Councillors be received and confirmed as a true record of proceedings.

#### VOTING

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Allen, Cr Ferguson, Cr Ireland, Cr Larnier, Cr Lyons, Cr Manticas and Cr Sladden

Against: Nil

**CARRIED UNANIMOUSLY 9/0**

### 3 LATE ITEMS

Nil

UNCONFIRMED

#### 4 DECLARATIONS OF INTEREST IN A MATTER OF A COUNCILLOR

Cr Ireland - Item 12.3 Perceived Interest – advised that he will leave the room for the debate and vote, and did so

Cr Allen - Item 12.3 Perceived Interest - advised that she will leave the room for the debate and vote, and did so

UNCONFIRMED

## 5 PUBLIC QUESTION TIME

### 5.1 Public Question Time

Commenced at: 1.34pm

Concluded at: 2.00pm

#### Jan Piatek, Riverside

**Statement:** I'm talking about plan PA2024357. I am not happy about it, and I can't understand why you allow something to be built in a landslip area. The road which passes my place is not really wide enough and there's no provision for footpaths. They said that someone from the Council said that they'll put a speed limit sign of 10 miles per hour which is ridiculous because nobody does that and you will not monitor it. So my suggestion is that you put at least 3 speedhumps. Sewerage. With this new development, has anybody thought about how they're going to get the sewerage down from the hill down to the sewerage on the road. The only sewerage I know of at the moment is only a household but with eleven extra buildings it's going to put pressure on the sewerage system.

**Response:** *Mr Piatek, your time for a statement is up, could you go straight to your question if you have one?*

**Statement:** No, I haven't.

**Response:** *Thank you very much, your input has been noted.*

#### Cheryl Swan, Paper Beach

**Statement:** Thank you for the copy of the agenda, it's very helpful, and I'd also like to acknowledge, after a very long time, the West Tamar Council employees doing some remedial work along the edge of Paper Beach Road. Obviously it still needs a lot of attention but it's nice to see them actually down there doing a little bit, so that's a start, and I will emphasise "start" as a lot more needs doing down there.

I attended the roadshow last week which was quite interesting. There was talk about what's being budgeted in future, nothing down my way though. I'd really like to know how the decisions are made for what money is spent in what area. My area is over 100 years old with permanent residents and many, many visitors to the area because it's such a lovely recreational area so we have a high volume of traffic. I'd like to see a traffic count done down our way.

**Question 1:** I'd really like to know how it's decided what works are done?

**Response:** *Ms Swan, we'll take that on notice and reply to you in the required time period.*

**Question 2:** What is this Council going to do to actually ensure that action is taken on the necessary infrastructure that has been totally ignored?

**Response:** *This Council is in constant contact with State Growth with the questions that you've asked both about speed limits and about the traffic plans for Exeter, and at the moment we have more information than we've received and last time the plans for the proposed works were presented to Council.*

**Adrian Coomber, Riverside**

**Statement:** I was previously employed by State Growth for 20 years, just retired for the last 9, but I'm here to comment on item 7 of your agenda today. First I had 3 questions I emailed to Council.

**Question 1:** How can this application be approved when it does not meet minimum Australian standards or the Council planning criteria?

**Question 2:** After at least 3, that I know of, representations made to Council as a result of your little flyer that you sent around to let us know what's going on, at least 3 were sent in with many issues of discussion that haven't been dealt with or discussed, or any comeback to the previous people who have submitted them?

**Statement:** There are some things that are completely unachievable. For a start, to get stage 1 underway, he has to relocate a hydro pole which actually feeds 10 houses in Orana Place. Orana Place is very tortuous, as you probably know, there's a cul-de-sac at the bottom which is dead, a cul-de-sac at the top which is dead, and a through road. Now that feeds 8 or 10 houses...

**Response:** *Mr Coomber, your time is up. We can't answer those questions because it is an item on this month's meeting, and it will be treated when this Council sits as a Planning Authority.*

*Cr Shegog moved an extension of time, Cr Ireland seconded.*

**Statement:** For a start, the hydro power will need to be relocated, my power is underground, I don't know where they're going to move it to even if it can be moved. TasNetworks know nothing about it so it obviously hasn't been discussed with them, there's no way they can get a driveway wide enough for two-way traffic up the hill, and then if they did build the driveway there's no way a truck or a service vehicle can get up there to pick up rubbish or deliver building materials. It's just physically impossible. If they're going to blast, they're going to upset all of the houses in the area. Stage 1 is unachievable, and anybody who buys it needs to know that because I think the owner just wants to sell it with an approval attached to it so he can maximise profit, but in the meantime, you won't be able to build anything.

**Response:** *Thank you, Mr Coomber, as I said, it is on today's agenda.*

**Question 3:** Is someone going to respond to our representations or not?

**Response:** *You'll just have to wait until that comes up.*

**Tracey Kelly, Riverside**

**Question 1:** To now find out, Madam Mayor, that you've had an allocation of ratepayers' money for your personal legal fees has shocked me to my core. I must question the outcome; this wasn't a level playing field. My first question, Mayor Holmdahl, is do you intend to pay the insurance excess of \$5,500 back to Council?

**Response:** *I will send that message through to the CEO, that question.*

**Response:** (From the CEO through the Chair) *I think it's important to understand there is a process underway, and we won't be commenting on anything that's currently not come to an end.*

**Question 2:** Is the motion you have brought before Council today an attempt to absolve yourself of your current legal expenses?

**Response:** (From the CEO through the Chair) *Again, anything that is subject to legal actions, or potential actions, won't be answered. I think in terms of the motion that is before Council today it is clear it is in relation to changing legislation, that does nothing to change what may have happened previously and I think it should be noted that nowhere in the commentary to date has it been inferred or in any way said that the Mayor has misused and has done nothing but follow advice that she had been given in good faith.*

**Question 3:** As a Councillor, you're required to act in the best interests of the community, and you need to look at the political ramifications of what, I believe, is a misuse of funds and the public scandal, as I believe this will lead to a loss of public trust in your ability to do this role, and for this reason and in light of everything that has come about, will you resign from Council immediately?

**Response:** *The CEO will answer that.*

**Response:** (From the CEO through the chair) *Ms Kelly, if you're indicating that the Mayor has done something that is knowingly in breach of the Local Government Act, that is not what has occurred here. There's been some changes, and a Northern Midlands case brought to a fore issues that had not been previously dealt with. It was general understanding at the time, as I understand it, of that Code of Conduct that deductibles were covered by Councils. It was acted on in good faith. As a result of the Northern Midlands case we have reviewed everything and the process from there is currently ongoing and I'm not going to comment any further.*

**Graeme Hay, Beauty Point**

**Statement:** *The statement has been refused per WT-HRM51.00 – Public Question Time Policy, section 3 Statements (a)ii & iv, as it was considered to be offensive and designed to embarrass any person, including Councillors or Council Officers.*

*Cr Allen called a point of order at 1.56pm.*

**Question 1:** I see there's recently an approval from the Audit Panel. Can I suggest that the Audit Panel expand their scope of investigations, i.e. audit, into the expenditure by the Mayor of ratepayers' funds to fall outside the scope of normal expenses within the Act, specifically the *Local Government Act*?

**Response:** (From the CEO through the chair) *Is that your question, Mr Hay? The Audit Panel is a panel of review, it does not do any investigations, its job is to oversee and ask for information in relation to Council's governance roles.*

**Question 2:** If a Director of the West Tamar Council provided false and misleading information to a court or tribunal, after the time allowed for formal submission of documents had expired, what likely action would the Council take against the Director who provided those false and misleading documents to a court or tribunal? This is not a hypothetical question, I would like to know what the Council's action would be before I produce several cases of evidence. That is the question.

**Response:** (From the CEO through the chair) *That is a very significant allegation you are making there, Mr Hay, and as I have always done, and always will, I take all allegations seriously, but if you do not have substance that goes with that, not only would it be an issue for me if one of my Directors did that but secondly, I'm sure the court would have a problem with that as well and be very, very careful here when you are disparaging my officers.*

**Question 3:** I've raised questions in relation to the chopping of trees down. I've asked the CEO for 14 months, for 14 months, where's the report of the conduct by the West Tamar Council Citizen of the Year chopping Melaleuca trees down at Pats Beach?

**Response:** *That has been answered before so that's...*

**Statement:** It hasn't been answered, Madam Mayor.

**Response:** (From the CEO through the chair) *Again, for clarity, I'm happy to answer that question. As you well know, Mr Hay, that happened on Parks land, and that matter is with Parks, as we have several times followed up. I cannot control the answers we receive from Parks, and I don't believe what you've just said is fair, we have not done anything but follow up your questions. If you have a concern with that particular one, I suggest you take it to Parks.*

## 5.2 Public Questions on Notice

**All answers to questions on Notice have been prepared by the Chief Executive Officer, Kristen Desmond.**

### 5.2.1 B Brown, Legana

**Question 1:** Can the Mayor provide all receipts, invoices, or other documentation showing who actually paid for her attendance?

**Response:** *The Mayor did not attend the conference.*

**Question 2:** What steps does Council take to prevent elected officials' attendance from creating a real or perceived conflict of interest, given the Summit was sponsored by arms dealers, real estate developers, and other entities with local, national, and international vested interests, and will Council publish all sponsored attendance, associated costs, and supporting documentation?

**Response:** *It is each Councillor's responsibility to determine if they have a conflict of interest. Councillors' obligations in relation to declaring conflicts of interest are set out in the Code of Conduct Order 2024.*

**Question 3:** Can the Mayor confirm what tangible benefits her attendance would have provided to the West Tamar community, and provide supporting evidence?

**Response:** (From the Mayor) *Without having attended the conference, it is difficult to say and any response would be purely speculative.*

*That said, I strongly believe that all members of community have a right to feel safe and not be confronted with acts of hate and division regardless of race, religion or gender and as Mayor of the West Tamar, I support any effort that helps build respect, peace and tolerance.*

### 5.3 Responses to Questions from Previous Public Question Time

#### 5.3.1 P Hodges

Our Ref: GO.COU.179

Enquiries: Office of the Chief Executive Officer  
Phone : (03) 6323 9300

29 August 2025

Mr Peter Hodges

By email: [REDACTED]

Dear Mr Hodges



Eden Street, Riverside TAS 7250  
PO Box 16, Riverside TAS 7250  
e. [wtc@wtctas.gov.au](mailto:wtc@wtctas.gov.au)  
p. 03 6323 9300  
f. 03 6323 9349  
[wtc.tas.gov.au](http://wtc.tas.gov.au)

#### Response to Question on Notice – Ordinary Council Meeting 19 August 2025

I refer to the questions set out below which were asked on your behalf by Mr Don Sutherland and taken on notice at the West Tamar Council meeting on 19 August 2025, and now provide the following responses:

**Question 1:** *What specific steps has the Council taken, before and since January the 15th 2025 to explain that correspondence and the decision about it to the residents, and to ascertain from them the possible ramifications of it for residents and their families.*

On 23 May 2024 Council provided an update to the Beauty Point Tourist Park Residents Association regarding its investigation into long-term residents indicating that a transition process to return to Visitor Accommodation would be established. Formal notices have since been issued to the operators of the Tourist Park.

It is not Council's responsibility to advise residents of the content of those notices.

**Question 2:** *During my residency at my permanent home in the Beauty Point Tourist Park, I sought the help of the Council to resolve a long standing problem, over six years, with the management regarding flooding arising from inadequate drainage at my site by letter on the 18th April 2023, and a meeting at the Council offices on May 5th 2023, with two senior staff members. Despite its acknowledged powers to issue compliance notices, and my engineer's advice provided to Council, why was the Council unwilling and/or unable to inspect the site and assess my concerns.*

Council's powers in relation to discharge of stormwater drainage is limited to when a nuisance is caused to a neighbouring property. It is understood the concerns raised were internal to the Beauty Point Caravan Park site and could not be regulated by Council.

**Question 3:** *The Supreme Court decision in the Lowe case says that the relationship between the owners of the park and the residents is in the form of a lease. What implications does that lease arrangement have for the powers and policies of the Council to conduct inspections and assess*

*concerns or matters of concern by residents, like flooding, pursuant to its powers and responsibilities under the land use and local government laws and its own vision statement?*

The lease or tenure of residents does not impact the powers or responsibilities of Local Government.

Yours sincerely



Kristen Desmond  
CHIEF EXECUTIVE OFFICER

UNCONFIRMED

## 6 CHIEF EXECUTIVE OFFICER'S DECLARATION

"I certify that with respect to all advice, information or recommendation provided to Council with this agenda:

1. the advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation;
2. where any advice is given directly to council by a person who does not have the required qualifications or experience that person has obtained and taken into account in that person's general advice the advice from an appropriately qualified or experienced person; and
3. a copy or written transcript of the advice received has been provided to council."



Kristen Desmond  
**CHIEF EXECUTIVE OFFICER**

"Notes: Section 65(1) of the *Local Government Act 1993 (Tas)* requires the General Manager to ensure that any advice, information or recommendation given to the council (or a council committee) is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation. Section 65(2) forbids council from deciding any matter which requires the advice of a qualified person without considering that advice."

At West Tamar Council, the title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993 (Tas)*. For the avoidance of doubt, Chief Executive Officer means General Manager for the purposes of the *Local Government Act 1993 (Tas)* and all other legislation administered by or concerning Council.

## 7 PLANNING AUTHORITY

*Councils are a planning authority. Each council acts as the planning authority for their municipality. In this role, councillors consider development applications and make administrative decisions that are based on the council's planning scheme. While councillors are obliged to consider the community's views, this does not mean they can vote in favour of those views while fulfilling the role of a planning authority. Councillors must make planning decisions based on whether a planning application is consistent with the local planning scheme, even if members of the community object to the planning proposal.*

### 7.1 Plan 1 - PA2024357 - Multiple Dwellings Development (11 new 1 existing) 47 Orana Place, Riverside

**REPORT AUTHOR:** Statutory Planner - Patrick McMahon

**REPORT DATE:** 9 September 2025

**ATTACHMENTS:**

1. [7.1.1] Location Plan
2. [7.1.2] PA2024357 Proposal Plans

#### RECOMMENDATION

That application PA2024357 be determined as follows:

- (a) the requested variations comply with the relevant performance criteria and be supported;
- (b) matters raised by the representor have been considered but do not alter the assessment against the Scheme or the recommendation; and

That the application for Residential – Multiple dwelling (11 new units and 1 existing unit), by Wilkin Design & Drafting Pty Ltd, for land at 47 Orana Place, Riverside, CT 186722/2 be **APPROVED** subject to the following conditions:

#### ENDORSED PLANS

1. The use and development must be substantially in accordance with the following endorsed documents, except where modified below:
  - (a) Endorsed plans by Wilkin Design, Dated 25/03/2025, Job No. 1421
  - (b) Traffic Impact Assessment by Midson Traffic Pty Ltd, Dated March 2025
  - (c) Landslide Risk Assessment by Geoslope, Dated 28/08/2025 Reference GEO200 Revision 5
  - (d) Review of Geotechnical Assessment by WSP Dated 03 September 2025 Reference PS202972-WSP-MEL-GEO-LTR-007 Revision 3Any other development and/or use, or substantial intensification of the approved use, may require separate assessment and a fresh application should be submitted to Council.

#### SUBMISSION AND APPROVAL OF PLANS

2. Prior to the commencement of the development of the site, detailed plans and specifications must be submitted to Council for approval by the Road and Stormwater Authority. Such plans and specifications must:
  - (a) Include a longitudinal section of the intended driveway works in the road reserve, showing the extent of cuts and fills;

- (b) Include details and specifications of the internal driveway in the common property, showing the extents of cuts, fills, engineer-designed retaining walls, and grades along the driveway into manoeuvring and parking areas;
- (c) Include details and specifications of all existing and proposed water-bearing services in the site. Stormwater, sewerage, and water pipes must be selected and positioned to limit their potential impact on landslide mechanisms and potential to elevate groundwater, by including the following design criteria:
  - I) Use of watertight conduits with flexible joints;
  - II) Surface and subsoil drainage improvements;
  - III) Aligning the location of service pipes to be away from unstable slope zones, where practical
- (d) Include the proposed locations for site connections to communication and electricity infrastructure. *Advice: West Tamar Council does not allow Private Underground Consumer Mains in its road reserves;*
- (e) Show all public infrastructure will be constructed strictly in accordance with Council's Tasmanian Standard Drawings;
- (f) be prepared by a suitably qualified and experienced engineer or consultancy; and
- (g) be accompanied by a memorandum or declaration from a suitably qualified person that confirms the detailed plans and specifications are in accordance with the recommendations of the endorsed Landslide Risk Assessment. The memorandum or declaration must also include updated borehole logs from the additional site investigations and drilling, to confirm soil types and groundwater levels below 2m and ensure that the Landslide Risk Assessment risk mitigation measures are sufficient for the soil conditions of the site.

#### DRIVEWAY WORKS

- 3. Prior to the commencement of the use, the existing access onto Orana Place must be upgraded to provide a minimum driveway apron width of 5.5m. The existing arch crossing is to be removed and replaced with a wedge type crossing (open or grated).
- 4. The new crossover, and driveway pavement in the road reserve and common property, must be designed with a twin-steer, side-lift garbage truck as the design vehicle.
- 5. Prior to the commencement of the use, Shared & End Shared Zone 10km/hr signage must be installed at the entry and exit of the driveway.
- 6. Any existing services impacted by the changes to the crossover shall have a trafficable cover installed, to the satisfaction of the Responsible Authority.
- 7. Works in the road reserve shall not commence until a *Driveway Application Form* has been submitted and approved by the Road Authority.
- 8. Before commencement of the use, parking bays and access ways as shown on the endorsed plans must:

- (a) be line-marked or otherwise delineated to indicate each car space and access lane;
- (b) be properly constructed to such levels that they can be used in accordance with the plans, especially any accessible parking spaces which must be in accordance with Australian Standard AS/NZ2890.6-2009 Off-street parking for people with disabilities;
- (c) be surfaced with an all-weather impervious surface; and
- (d) be adequately drained to prevent stormwater being discharged to neighbouring property.

Parking areas and access lanes must be kept available for these purposes at all times and maintained for the life of the use.

## STORMWATER WORKS

- 9. Stormwater works must include the provision of a stormwater connection(s), minimum DN150, directly connected into Council's underground drainage system, to drain each site sub-catchment. The existing headwall and stub of outlet pipe in future unit 1 area is to be removed.
- 10. On-site stormwater detention is required to limit the peak rate of piped stormwater from the site into the connections(s), with the following design requirements:
  - (a) The detention system must: be in accordance with AS3500.3, be designed by a suitably qualified person under the Occupational Licensing Act 2005, and have a maintenance schedule in accordance with the *Building Act 2016*;
  - (b) The maximum permissible site discharge is to be no more than the equivalent flow from the undeveloped site during the 20% AEP storm. The detention system must be sized to store flows from the developed site up to the 1% AEP storm. Note: the undeveloped site can include existing impervious areas within the site such as rooves and sealed driveways;
  - (c) The plans, calculations, and engineering drawings are to be submitted to the Stormwater Authority for approval prior to submitting the plumbing permit application. On completion, an "as constructed" plan with levels is to be submitted, complete with a certification that the storage and adjacent floor levels have been constructed in accordance with the approved design.

## CONSTRUCTION OF WORKS

- 11. Prior to the commencement of the use, the private and public infrastructure works must be constructed in accordance with plans and specification approved by the Council. The required infrastructure works must be as shown in the application documents and endorsed plans or as modified by the approvals of the Road & Stormwater Authorities.

## SOIL AND WATER MANAGEMENT CONTROL PLAN

- 12. Prior to the commencement of any works on site (including vegetation removal), a site management plan must be submitted detailing how soil and water is to be managed on the site during the construction process to prevent the escape of soil and sediments beyond site boundaries. This plan must clearly set out the property owner's obligations for erection, inspection and maintenance of all control measures approved. The management plan must include the following:
  - (a) Date and author;

- (b) Property boundaries, location of adjoining roads, impervious surfaces, underground services and existing drainage, contours, approximate grades of slope, directions of fall, north point and scale;
  - (c) General soil description;
  - (d) Location and types of all existing natural vegetation, location and amount of the proposed ground disturbance, the limit of clearing, grading and filling and the proposed location of soil, sand, topsoil and other material stockpiles.
  - (e) Critical natural areas such as drainage lines, cliffs, wetlands and unstable ground;
  - (f) Location of vegetation to be retained and removed;
  - (g) Location of stabilised site access;
  - (h) Initial and final contours, location of watercourses, surface drainage and existing stormwater infrastructure;
  - (i) Stormwater discharge point, if proposed;
  - (j) Location of all proposed temporary drainage control measures;
  - (k) Construction details - buildings or subdivision;
  - (l) Location and details of all proposed erosion control measures;
  - (m) Location and details of the measures to minimise dust escaping from the site;
  - (n) Location and details of all proposed sediment control measures;
  - (o) A statement of who is responsible for establishing and maintaining erosion and sediment control measures;
  - (p) Site rehabilitation or revegetation/landscaping program;
  - (q) The estimated dates for the start and finish of the works - including the installation sequence of the different erosion and sediment controls;
  - (r) Any information required to address soil, water and dust control measures required to accommodate staging of the proposal;
  - (s) Outline of the maintenance program for the erosion and sediment controls; this must include a weekly inspection as well as before and after every rain event and a reporting schedule to council.
13. Works must not commence prior to the approval of the Soil and Water Management Control Plan by the Director of Community Assets. The approved Plan must be implemented with the commencement of works on site and maintained during construction to ensure that soil erosion and dust are appropriately managed to reasonably maintain amenity of adjoining and nearby properties. A copy of the approved Soil and Water Management Plan must be on the site at all times. All on ground workers must be aware of and understand the plan.

#### **COMMENCED DEVELOPMENT STOP**

14. Where development has commenced on site and then stops for two weeks or more, interim stormwater, erosion and dust control measures must:
- (a) be installed and maintained on site to the satisfaction of the Director of Community Assets;
  - (b) Ensure that overland flows do not become a nuisance to adjoining properties or council's infrastructure;
  - (c) be maintained until work recommences on site; and

- (d) include a weekly inspection as well as before and after every rain event and a reporting schedule to council.

Measures under this condition may require a revised Soil and Water Management Control Plan to be approved for the site.

#### **TASWATER**

- 15. The development must be in accordance with the Submission to Planning Authority Notice issued by TasWater TWDA 2024/01479-WTC attached.

#### **TASNETWORKS**

- 16. The development must act in accordance with the instructions provided by TasNetworks regarding the removal and installation of electrical assets on the site.

#### **OUTBUILDINGS**

- 17. The use of outbuildings is not permitted for human habitation and is limited to residential storage and related activities only.

#### **VISITOR PARKING FOR MULTIPLE DWELLINGS**

- 18. Prior to the commencement of the use, the visitor parking on common property must be constructed in accordance with the endorsed plans and clearly delineated for general use through signage or other physical means.

#### **STAGED MULTIPLE DWELLINGS**

- 19. Where development is to be staged, the following works must be completed prior to sealing of the strata plan:
  - (a) Common property – all common property proposed in the strata plan must be completed, including construction of driveway, parking and access areas, landscaping, mailboxes, bin storage areas and utilities connections;
  - (b) Each strata lot – for developed individual strata lots containing a building, all building works, landscaping, utilities connections, parking and driveways must be completed; and Each strata lot – for vacant individual strata lots or any balance lot for future strata division, access and utilities connections (including provision for future lots within a balance lot) must be completed prior to sealing of the staged strata plan.

#### **WASTE COLLECTION**

- 20. Waste is to be collected by a private contractor at the designated location on a fortnightly basis. Council's waste collection team will not service the development. The driveway works for stage 1 must be completed prior to the beginning of the waste collection by the private service provider.

#### **Permit Notes**

##### **Notations**

- A. This permit was issued based on the proposal documents submitted for PA2024357. You should contact Council with any other use or developments, as they may require the separate approval of Council.

B. This permit take effect after:

- a. The 14 day appeal period expires; or
- b. Any appeal to the Tasmanian Civil and Administrative Tribunal is abandoned or determined; or
- c. Any agreement that is required by this permit pursuant to Part 5 of the *Land Use Planning and Approvals Act 1993* is executed; or
- d. Any other required approvals under this or any other Act are granted.

C. This permit is valid for two (2) years only from the date of approval and will thereafter lapse if the development is not substantially commenced. An extension may be granted subject to the provisions of the *Land use Planning and Approvals Act 1993* as amended, by a request to Council.

### **Other Approvals**

D. This permit does not imply that any other approval required under any other by-law or legislation has been granted.

### **Appeal Provisions**

E. A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Tasmanian Civil and Administrative Tribunal.

A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.

For more information see the Tasmanian Civil and Administrative Tribunal website [www.tascat.tas.gov.au](http://www.tascat.tas.gov.au).

### **Permit Commencement**

F. If an applicant is the only person with a right of appeal pursuant to section 61 of the *Land Use Planning and Approvals Act 1993* and wishes to commence the use or development for which the permit has been granted within the 14 day period, the Council must be so notified in writing. A copy of Council's Notice to Waive Right of Appeal is attached.

*Team Leader - Planning entered the meeting at 2.01pm*

**Minute No. 25/109**

### **PROCEDURAL MOTION**

Moved: Cr Ireland

Seconded: Cr Larner

That the motion be deferred until the October meeting.

**VOTING**

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Allen, Cr Ferguson, Cr Ireland, Cr Lerner, Cr Lyons, Cr Manticas and Cr Sladden

Against: Nil

**CARRIED UNANIMOUSLY 9/0**

*Team Leader - Planning left the meeting at 2.09pm*

UNCONFIRMED

## 8 OFFICE OF THE CHIEF EXECUTIVE OFFICER

### 8.1 CEO 1 - Council Workshops held in August and September

**REPORT AUTHOR:** Chief Executive Officer - Kristen Desmond

**REPORT DATE:** 8 September 2025

**ATTACHMENTS:** Nil

---

#### RECOMMENDATION

That Council receives the report on Council Workshops held on 19 August 2025 and 2 September 2025.

**Minute No. 25/110**

#### DECISION

Moved: Cr Ferguson

Seconded: Cr Lyons

That Council receives the report on Council Workshops held on 19 August 2025 and 2 September 2025.

#### VOTING

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Allen, Cr Ferguson, Cr Ireland, Cr Larnier, Cr Lyons, Cr Manticas and Cr Sladden

Against: Nil

**CARRIED UNANIMOUSLY 9/0**

## 8.2 CEO 2 - Elected Members Work Health & Safety Policy

**REPORT AUTHOR:** Chief Executive Officer - Kristen Desmond

**REPORT DATE:** 9 September 2025

**ATTACHMENTS:** 1. [8.2.1] W T- HR M 72.00 - Elected Members Work Health & Safety Policy - September 2025 - DRAFT

---

### RECOMMENDATION

That Council:

1. Adopts the new Elected Members Work Health and Safety Policy as presented, effective 16 September 2025;
2. Allocates a new policy number of 72.00;
3. Updates the version number to 1.00; and
4. Approves a review date of September 2027.

**Minute No. 25/111**

### DECISION

Moved: Cr Manticas

Seconded: Cr Ferguson

That Council:

1. Adopts the new Elected Members Work Health and Safety Policy as presented, effective 16 September 2025;
2. Allocates a new policy number of 72.00;
3. Updates the version number to 1.00; and
4. Approves a review date of September 2027.

### VOTING

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Allen, Cr Ferguson, Cr Ireland, Cr Lyons, Cr Manticas and Cr Sladden

Against: Nil

Abstained: Cr Lerner

**CARRIED 8/1**

## 9 GOVERNANCE

### 9.1 Gov 1 - West Tamar Council Audit Panel Minutes

**REPORT AUTHOR:** Governance Officer - Tom Chalmers

**REPORT DATE:** 8 September 2025

**ATTACHMENTS:**

1. [9.1.1] Audit Panel - Minutes - 4 June 2025 - CONFIRMED
2. [9.1.2] Audit Panel - Minutes - 27 August 2025 - UNCONFIRMED

#### RECOMMENDATION

That Council receives and notes the confirmed Minutes of the Audit Panel meeting held on 4 June 2025 and the unconfirmed Minutes of the Audit Panel meeting held on 27 August 2025.

**Minute No. 25/112**

#### DECISION

Moved: Cr Sladden

Seconded: Cr Lerner

That Council receives and notes the confirmed Minutes of the Audit Panel meeting held on 4 June 2025 and the unconfirmed Minutes of the Audit Panel meeting held on 27 August 2025.

#### VOTING

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Allen, Cr Ferguson, Cr Ireland, Cr Lerner, Cr Lyons, Cr Manticas and Cr Sladden

Against: Nil

**CARRIED UNANIMOUSLY 9/0**

## 9.2 Gov 2 - NRM North - Councillor Representation

**REPORT AUTHOR:** Chief Executive Officer - Kristen Desmond

**REPORT DATE:** 10 September 2025

**ATTACHMENTS:** Nil

---

### RECOMMENDATION

That Council endorses the nomination of Deputy Cr Mayor Rick Shegog as Council's representative for NRM North for the forthcoming 12-month period.

**Minute No. 25/113**

### DECISION

Moved: Cr Ireland

Seconded: Cr Allen

That Council endorses the nomination of Deputy Cr Mayor Rick Shegog as Council's representative for NRM North for the forthcoming 12-month period.

### VOTING

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Allen, Cr Ferguson, Cr Ireland, Cr Larnier, Cr Lyons, Cr Manticas and Cr Sladden

Against: Nil

**CARRIED UNANIMOUSLY 9/0**

## 10 DEVELOPMENT

Nil

UNCONFIRMED

## 11 CORPORATE

### 11.1 Fees & Charges Amendment for 2025/2026 Financial Year

**REPORT AUTHOR:** Chief Financial Officer - Jason Barker CPA

**REPORT DATE:** 9 September 2025

**ATTACHMENTS:** 1. [11.1.1] Safe Waste 70 B L 00 Multifit Instructions

---

### RECOMMENDATION

That Council, pursuant to section 205 of the *Local Government Act 1993*, makes a waste kerbside collection service fee of \$10 for the provision of a bin latch for the period 16 August 2025 to 30 June 2026.

**Minute No. 25/114**

### DECISION

Moved: Cr Manticas

Seconded: Cr Sladden

That Council, pursuant to section 205 of the *Local Government Act 1993*, makes a waste kerbside collection service fee of \$10 for the provision of a bin latch for the period 16 August 2025 to 30 June 2026.

### VOTING

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Allen, Cr Ferguson, Cr Ireland, Cr Larnier, Cr Lyons, Cr Manticas and Cr Sladden

Against: Nil

**CARRIED UNANIMOUSLY 9/0**

## 12 COMMUNITY

### 12.1 Comm 1 - Youth Advisory Council Minutes - August 2025

**REPORT AUTHOR:** Team Leader - Community - Elizabeth Nye

**REPORT DATE:** 9 September 2025

**ATTACHMENTS:** 1. [12.1.1] YAC Meeting Minutes - August 2025

---

#### RECOMMENDATION

That Council receives and notes the minutes as presented for the Youth Advisory Council Meeting held on 14 August 2025.

**Minute No. 25/115**

#### DECISION

Moved: Cr Ferguson

Seconded: Cr Allen

That Council receives and notes the minutes as presented for the Youth Advisory Council Meeting held on 14 August 2025.

#### VOTING

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Allen, Cr Ferguson, Cr Ireland, Cr Larnier, Cr Manticas and Cr Sladden

Against: Cr Lyons

**CARRIED 8/1**

## 12.2 Comm 2 - Positive Ageing Committee Minutes - August 2025

**REPORT AUTHOR:** Team Leader - Community - Elizabeth Nye

Community Development Officer - Todd Mitchell

**REPORT DATE:** 9 September 2025

**ATTACHMENTS:** 1. [12.2.1] Positive Ageing Committee - Meeting Minutes August 2025

---

### RECOMMENDATION

That Council:

Receives and notes the minutes as presented for the West Tamar Positive Ageing Committee meeting held on 25 August 2025.

### MOTION

Moved: Cr Allen

Seconded: Cr Sladden

That Council:

Receives and notes the minutes as presented for the West Tamar Positive Ageing Committee meeting held on 25 August 2025.

### Minute No. 25/116

### AMENDED MOTION

Moved: Cr Lyons

Seconded: Cr Larnier

That Council:

Receives and notes the notes as presented for the West Tamar Positive Ageing Committee meeting held on 25 August 2025.

### VOTING

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Allen, Cr Ferguson, Cr Ireland, Cr Larnier, Cr Lyons, Cr Manticas and Cr Sladden

Against: Nil

**CARRIED UNANIMOUSLY 9/0**

### 12.3 Comm 3 - Community Grant - Sidmouth Community Centre Inc.

**REPORT AUTHOR:** Team Leader - Community - Elizabeth Nye

**REPORT DATE:** 8 September 2025

**ATTACHMENTS:** 1. [12.3.1] Sidmouth Community Centre - Community Grant Application - Redacted

---

#### RECOMMENDATION

That Council:

Approve the Sidmouth Community Centre Inc. community grant application for the purchase and installation of an Audio-Visual System for \$4,434.95

*Cr Ireland left the meeting at 2:41 pm.*

*Cr Allen left the meeting at 2:41 pm.*

**Minute No. 25/117**

#### DECISION

Moved: Cr Lyons

Seconded: Cr Larner

That Council:

Approve the Sidmouth Community Centre Inc. community grant application for the purchase and installation of an Audio-Visual System for \$4,434.95

#### VOTING

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Ferguson, Cr Larner, Cr Lyons, Cr Manticas and Cr Sladden

Against: Nil

**CARRIED UNANIMOUSLY 7/0**

*Cr Allen entered the meeting at 2:46 pm.*

*Cr Ireland entered the meeting at 2:46 pm.*

#### 12.4 Comm 4 - Business Grants Program 2025/2026

**REPORT AUTHOR:** Team Leader - Community - Elizabeth Nye

**REPORT DATE:** 9 September 2025

**ATTACHMENTS:**

1. [12.4.1] WT HRM42 00 Grants and Assistance Policy September 2025
2. [12.4.2] 2025 26 West Tamar Council Business Grants Application Guidelines

---

#### RECOMMENDATION

That Council:

1. Endorses the launch of the 2025/2026 Business Grants program on 29 September 2025 as a single competitive round open for 12 weeks;
2. Approves changes to the Business Grants Program by adopting the following amendments:
  - Individual grant funding is available up to the value of \$20,000.00
  - Future grant programs to launch on 1 July of each year as a single competitive grant round
  - The grant timeline allows up to 58 weeks to enable large scale projects
  - Project eligibility will continue to include capital items, however, events (including event seed funding), are not eligible.
  - Exclude franchises, multi-national chains, or businesses with interstate/national parent companies, unless the local branch is a standalone entity.
  - Allow for the rollover of funds (maximum of \$4,000.00) that the final payment of grant funding may be made in the following financial year, due to the extended timeframe
3. Adopts the updated Grants and Assistance Policy as presented, effective 16 September 2025, updates the version number to 5.00, and approves a review date of September 2026, and
4. Endorses the updated Business Grants Application Guidelines as presented.

**Minute No. 25/118**

#### DECISION

Moved: Cr Manticas

Seconded: Deputy Mayor Cr Shegog

That Council:

1. Endorses the launch of the 2025/2026 Business Grants program on 29 September 2025 as a single competitive round open for 12 weeks;
2. Approves changes to the Business Grants Program by adopting the following amendments:
  - Individual grant funding is available up to the value of \$20,000.00
  - Future grant programs to launch on 1 July of each year as a single competitive grant round
  - The grant timeline allows up to 58 weeks to enable large scale projects

- Project eligibility will continue to include capital items, however, events (including event seed funding), are not eligible.
  - Exclude franchises, multi-national chains, or businesses with interstate/national parent companies, unless the local branch is a standalone entity.
  - Allow for the rollover of funds (maximum of \$4,000.00) that the final payment of grant funding may be made in the following financial year, due to the extended timeframe
3. Adopts the updated Grants and Assistance Policy as presented, effective 16 September 2025, updates the version number to 5.00, and approves a review date of September 2026, and
  4. Endorses the updated Business Grants Application Guidelines as presented.

#### VOTING

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Allen, Cr Ferguson, Cr Ireland, Cr Larnier, Cr Lyons, Cr Manticas and Cr Sladden

Against: Nil

**CARRIED UNANIMOUSLY 9/0**

## 13 COMMUNITY ASSETS

### 13.1 Asset 1 - Road Safety Review - Rowella Road & Auburn Road

**REPORT AUTHOR:** Director Community Assets - Dino De Paoli

**REPORT DATE:** 9 September 2025

**ATTACHMENTS:** Nil

---

#### RECOMMENDATION

That Council:

1. Endorses the recommendations of the road safety review for Rowella Road and Auburn Road; and
2. Authorises the Chief Executive Office to write to the Commissioner for Transport to formally request approval to reduce the 100km/hr posted speed limits on both Rowella Road and Auburn Road to 80 km/hr.

**Minute No. 25/119**

#### DECISION

Moved: Deputy Mayor Cr Shegog

Seconded: Cr Lyons

That Council:

1. Endorses the recommendations of the road safety review for Rowella Road and Auburn Road; and
2. Authorises the Chief Executive Office to write to the Commissioner for Transport to formally request approval to reduce the 100km/hr posted speed limits on both Rowella Road and Auburn Road to 80 km/hr.

#### VOTING

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Allen, Cr Ferguson, Cr Ireland, Cr Larnier, Cr Lyons, Cr Manticas and Cr Sladden

Against: Nil

**CARRIED UNANIMOUSLY 9/0**

### 13.2 Asset 2 - Road Safety Review - Winkleigh Road

**REPORT AUTHOR:** Director Community Assets - Dino De Paoli

**REPORT DATE:** 26 August 2025

**ATTACHMENTS:** Nil

---

#### RECOMMENDATION

That Council:

1. Endorses the recommendations of the road safety review for Winkleigh Road between the West Tamar Highway and Glengarry Road; and
2. Authorises the Chief Executive Office to write to the Commissioner for Transport to formally request approval to reduce the 100km/hr posted speed limits on both Winkleigh Road and Flowery Gully Road to 80 km/hr.

*Meeting adjourned at 3.04pm*

*Meeting resumed at 3.10pm*

*Director Community Assets entered the meeting at 3.12pm*

**Minute No. 25/120**

#### DECISION

Moved: Cr Sladden

Seconded: Cr Manticas

That Council:

1. Endorses the recommendations of the road safety review for Winkleigh Road between the West Tamar Highway and Glengarry Road; and
2. Authorises the Chief Executive Office to write to the Commissioner for Transport to formally request approval to reduce the 100km/hr posted speed limits on both Winkleigh Road and Flowery Gully Road to 80 km/hr.

#### VOTING

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Allen, Cr Ferguson, Cr Ireland, Cr Larnar, Cr Lyons, Cr Manticas and Cr Sladden

Against: Nil

**CARRIED UNANIMOUSLY 9/0**

*Director Community Assets left the meeting at 3.18pm*

## 14 PEOPLE, CULTURE & SAFETY

Nil

UNCONFIRMED

## 15 PETITIONS

Nil

UNCONFIRMED

## 16 NOTICE OF MOTIONS

### 16.1.1 Cr Sladden - Motion Regarding Livestreaming of Council Meetings

#### MOTION

That the Council:

1. Commence live-streaming video of West Tamar Council meetings.
2. Retain and make publicly available video recordings of all Council meetings.
3. Publish, or link to, video recordings of each meeting on the West Tamar Council website concurrently with the release of the meeting minutes.

Minute No. 25/121

#### MOTION

Moved: Cr Sladden

Seconded: Cr Lyons

That the Council:

1. Commence live-streaming video of ordinary West Tamar Council meetings.
2. Retain and make publicly available video recordings of all ordinary Council meetings.
3. Publish, or link to, video recordings of each ordinary meeting on the West Tamar Council website concurrently with the release of the meeting minutes

#### VOTING

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Allen, Cr Ferguson, Cr Ireland, Cr Larnier, Cr Lyons, Cr Manticas and Cr Sladden

Against: Nil

**CARRIED UNANIMOUSLY 9/0**

**16.1.2 Cr Holmdahl - Proposed LGAT Motion To Review, Clarify and Amend s28ZN of the Local Government Act 1993 (LGA)**

**MOTION**

That Council submits the following motion for consideration at the next LGAT General Meeting:

That LGAT:

1. Conducts a comprehensive review of the *Local Government Act 1993*, in particular the anomaly between s.341 and s.28ZN and the exceptions created by s.28ZN to clarify the obligation of Council to indemnify Councillors in Code of Conduct proceedings.
2. Prepares a formal submission to the relevant government body or inquiry outlining specific recommendations for legislative amendments, based on the findings of the review.
3. Engages with other stakeholders to advocate for the proposed legislative changes.
4. Reports back to Councils at the next LGAT General Meeting on the progress of this initiative and the outcomes of the Submission.

*Chair Mayor Cr Holmdahl stepped down from the Chair at 3.27pm*

*Deputy Mayor Cr Rick Shegog took the Chair at 3.27pm*

*Cr Ferguson called a Point of Order called at 3.35pm*

**Minute No. 25/122**

**DECISION**

Moved: Cr Holmdahl

Seconded: Cr Allen

That Council submits the following motion for consideration at the next LGAT General Meeting:

That LGAT:

1. Conducts a comprehensive review of the *Local Government Act 1993*, in particular the anomaly between s.341 and s.28ZN and the exceptions created by s.28ZN to clarify the obligation of Council to indemnify Councillors in Code of Conduct proceedings.
2. Prepares a formal submission to the relevant government body or inquiry outlining specific recommendations for legislative amendments, based on the findings of the review.
3. Engages with other stakeholders to advocate for the proposed legislative changes.

4. Reports back to Councils at the next LGAT General Meeting on the progress of this initiative and the outcomes of the Submission.

**VOTING**

For: Cr Allen, Cr Ferguson, Cr Holmdahl, Cr Ireland, Cr Lyons and Cr Sladden

Against: Deputy Mayor Cr Shegog, Cr Larner and Cr Manticas

**CARRIED 6/3**

*Chair Deputy Mayor Cr Rick Shegog stepped down from the Chair at 3.44pm*

*Mayor Cr Christina Holmdahl resumed the Chair at 3.44pm*

**16.1.3 Cr Manticas - Motion Regarding Construction of Public Toilet at RSL Park, Beaconsfield**

**MOTION**

That Council starts to investigate costings and identify suitable options and locations for a public toilet at RSL park Beaconsfield and includes this capital item in the next budget with this item fully costed for council consideration.

**Minute No. 25/123**

**DECISION**

Moved: Cr Manticas

Seconded: Cr Lyons

That Council starts to investigate costings and identify suitable options and locations for a public toilet at RSL park Beaconsfield and includes this capital item in the next budget with this item fully costed for council consideration.

**VOTING**

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Allen, Cr Ferguson, Cr Ireland, Cr Larnier, Cr Lyons, Cr Manticas and Cr Sladden

Against: Nil

**CARRIED UNANIMOUSLY 9/0**

## 16.2 Motions without Notice

### MOTION

Moved: Cr Larner

Seconded: Cr Manticas

Motion to LGAT Conference November 2025:

*"That the Local Government Association of Tasmania requests that the Australian Government must respond urgently to closure of Bendigo Bank branches and agencies"*

### VOTING

For: Nil

Against: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Allen, Cr Ferguson, Cr Ireland, Cr Larner, Cr Lyons, Cr Manticas and Cr Sladden

**LOST 0/9**

*Point of Order called by Cr Ferguson at 4.00pm*

## MOTION

Moved: Cr Larner

Seconded: Cr Manticas

That the Council provide a minimum half hour timeslot on the Agenda of next Council Workshop for Cr Larner's Power Point presentation on the State-owned post office origins of the Commonwealth Bank and its historic capacity to boost-build housing and fund TasWater and other essential infrastructures outside annual budgets.

## PROCEDURAL MOTION

Moved: Cr Manticas

That the motion be put.

## Minute No. 25/124

## DECISION

Moved: Cr Larner

Seconded: Cr Manticas

That the Council provide a minimum half hour timeslot on the Agenda of next Council Workshop for Cr Larner's Power Point presentation on the State-owned post office origins of the Commonwealth Bank and its historic capacity to boost-build housing and fund TasWater and other essential infrastructures outside annual budgets.

## VOTING

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Allen, Cr Ferguson, Cr Ireland, Cr Larner, Cr Lyons, Cr Manticas and Cr Sladden

Against: Nil

**CARRIED UNANIMOUSLY 9/0**

*Director Community Assets entered the meeting at 4.13pm*

**MOTION**

Moved: Cr Larner

Seconded: Cr Allen

That Council engage a traffic engineer consultant to undertake a safe system assessment of Gravelly Beach Road in its residential use areas from juncture with Beach Road to the northern End Speed Limit at juncture with Gatenby's Road; the assessment to include a traffic numbers count.

**Minute No. 25/125**

**MOTION**

Moved: Deputy Mayor Cr Shegog

Seconded: Cr Sladden

That the motion be deferred until the October Workshop.

**VOTING**

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Allen, Cr Ferguson, Cr Ireland, Cr Larner, Cr Lyons, Cr Manticas and Cr Sladden

Against: Nil

**CARRIED UNANIMOUSLY 9/0**

*Point of Order called by Cr Ferguson at 4.22pm*

*Director Community Assets left the meeting at 4.23pm*

Director Planning & Development entered the meeting at 4.23pm

## MOTION

Moved: Cr Larner

Seconded: Cr Manticas

That Council seeks amendments to the Local Provision Schedule (LPS) of Gravelly Beach in order to meet the requirements of the *Land Use Planning & Approvals Act 1993 (Tasmania)*.

IN ADDITION, That Council seeks prior identification of all existing “Low density residential” use according to the *Land Use Planning and Approvals Act 1993 (Tasmania)* for all areas of Gravelly Beach with direct driveway access to Gravelly Beach Road and Teggs Road within the road safety 60 mph zone, which lie on a school bus and commuter bus route.

Further, That Council create a Local Provision Schedule (LPS) to incorporate these areas as consistent with the State’s planning policies and regional land use strategies and make application, to the Tasmanian Planning Commission to approve the schedule, before the next Tas Planning Commission hearing.

## Minute No. 25/126

## MOTION

Moved: Cr Manticas

Seconded: Cr Ireland

That the motion be deferred.

## VOTING

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Allen, Cr Ferguson, Cr Ireland, Cr Larner, Cr Lyons, Cr Manticas and Cr Sladden

Against: Nil

**CARRIED UNANIMOUSLY 9/0**

## MOTION

Moved: Cr Larner

Seconded:

That Council Planners release the results summary of the community consultation for the Draft Exeter & Districts Structure Plan 2022-2023 prior to that of the draft Consultation West Tamar Growth Strategy 2025-2046; with consultation summary report made publicly available without RTI request.

## MOTION WITHDRAWN

*Director Planning & Development left the meeting at 4.26pm*

UNCONFIRMED

## 17 COUNCILLORS' QUESTIONS

### 17.1 Councillors' Questions on Notice

#### 17.1.1 Cr Manticas

##### Cr Manticas

**Question 1:** What is the current annual budget on stormwater maintenance and upgrades, and how does this compare with the budget allocation for the previous financial year?

**Response:** *The relevant operational budget for FY24/25 was \$132,000 and for FY25/26 is \$145,000.*

*The relevant capital budget for FY24/25 was \$117,500 for renewal and \$17,500 for new works and upgrades, and for FY25/26 is \$225,000 for renewal and \$432,500 for new works and upgrades.*

**Question 2:** How many customer service requests relating to stormwater have been received so far this financial year, and what proportion have been actioned or resolved?

**Response:** *12 customer service requests relating to stormwater have been received so far in FY25/26, with 8 closed and 4 outstanding.*

**Question 3:** What long-term planning or strategies does council have in place to address stormwater capacity issues in growth areas across the municipality, particularly where new subdivisions are being approved?

**Response:** *Council's Stormwater Drainage Asset Management Plan (AMP) provides level of service information for our stormwater networks and identifies capacity constraints in some areas that will need to be addressed through future capital works. An action from the AMP is to undertake network modelling and master planning to ensure capacity is suitable now and into the future, and work is currently underway to develop a catchment model for Greens Beach. Network constraints in some areas are identified during the assessment of subdivision development applications where demand is reviewed against existing 2-dimensional network models, and this informs network changes and detention that may be required during development of that particular subdivision or for future upstream or downstream works. Our strategic land use planning work, or rezoning applications submitted to Council without a subdivision proposal, would not typically provide catchment modelling or system capacity information, rather higher level servicing and demand requirements to inform future work.*

**Question 4:** Can the CEO provide an update on what specific measures are being undertaken to address stormwater and drainage concerns at Greens Beach, including any recent works or investigations into recurring flooding issues raised by residents?

**Response:** *Council's operations teams have recently completed the cleaning out of open drains and swales in Greens Beach in response to a number of service requests and complaints from residents. In July, work was completed to unblock, and clear vegetation away from a number of drainage outfalls along the foreshore area below*

*the Gardners Road catchment. As noted in the response above, catchment modelling is currently in progress for the Greens Beach area which will identify overland flow capacity issues, and outputs from that modelling will also be used to review the piped network.*

UNCONFIRMED

17.1.2 Cr Holmdahl

Cr Holmdahl

**Question 1:** How much has been paid for Legal advice to date by the West Tamar Council in relation to the Beauty Point Tourist Park matter?

**Response:** *To date a total of \$70,880.82 has been paid by Council for legal advice in relation to regulatory matters relating to Beauty Point Tourist Park.*

UNCONFIRMED

### 17.1.3 Cr Larner

#### Cr Larner

##### **Question 1:**

*This question was refused by the Chief Executive Officer, did not meet the requirements Regulation 33(2) of the Local Government (Meeting Procedures) Regulations 2025.*

##### **Question 2:**

*The preamble for this question was not included in the agenda by the Chief Executive Officer as it was determined to not meet the requirements specified in subregulation (2) of S33 of the Local Government (Meeting Procedures) Regulations 2025 by virtue of it being properly classified as a statement.*

Can Council consider formulating a Motion to LGAT to request LGAT to be the intermediary in approaching the state minister for Local Government in seeking greater liability protection for Council's Building Surveyors under the Building Act?

**Response:** Yes

##### **Question 3:**

My question regards clarification of process: Is this strictly a matter for the CEO as Council's Operations Manager or can Council contribute to the matter on behalf of Council employees who also serve the community councillors represent?

**Response:** *Council can deal with the matter as it relates generally to this issue. It would not be appropriate for Councillors to provide a motion to LGAT if it relates to an operational issue of Council (specifically setting out changes to a Council Officers role) as this is the responsibility of the Chief Executive Officer.*

##### **Question 4:**

Is it LGAT or State Government that drafts the Code of Conduct for councillors under the Local Government Act?

**Response:** *The State Government.*

##### **Question 5:**

Does a change to the Local Government Act regarding Code of Conduct matters require community consultation?

**Response:** *That is a matter for the Local Government Minister and the Government of the day.*

##### **Question 6:**

Does the pending Councillor Workplace Health & Safety (WH&S) policy have the potential to reduce the incidence of Code of Conduct complaints against councillors since there is a professional development process involved?

**Response:** *The Elected Members Work Health and Safety Policy being considered at the September Ordinary Council meeting is designed to ensure that Council's PCBU obligations are met. It has not been designed to reduce Code of Conduct complaints, but rather to ensure a safe workplace for Councillors, Council staff, and members of the public.*

**Question 7:**

*The preamble for this question was not included in the agenda by the Chief Executive Officer as it was determined to not meet the requirements specified in subregulation (2) of S33 of the Local Government (Meeting Procedures) Regulations 2025 by virtue of it being properly classified as a statement.*

Will Council support a timeslot on the next Council workshop Agenda for myself as councillor and/or experienced proponent to provide PowerPoint presentation on the basis and potential of a new Public Postal Bank?

**Response:** *Council can determine if this is something it would like a briefing on as part of General Business at its next workshop.*

**Question 8:**

*The preamble for this question was not included in the agenda by the Chief Executive Officer as it was determined to not meet the requirements specified in subregulation (2) of S33 of the Local Government (Meeting Procedures) Regulations 2025 by virtue of it being properly classified as a statement.*

What is the current status of the *Draft Exeter Structure Plan 2023* and when is it anticipated to be finalised?

**Response:** *The timeframe for the Draft Exeter and District Structure Plan to be finalised is unknown at this time. Council is completing investigations and targeted landowner consultation regarding investigation areas which will determine the next steps, including if additional broader consultation is required.*

**Question 9:**

*The preamble for this question was not included in the agenda by the Chief Executive Officer as it was determined to not meet the requirements specified in subregulation (2) of S33 of the Local Government (Meeting Procedures) Regulations 2025 by virtue of it being properly classified as a statement.*

In the interests of transparency, can the recent 2022-2023 rezoning detail of any local Structure Plan (such as that for *Draft Exeter Structure Plan 2023* pp.53,54) be attached to the 'important' Consultation West Tamar Growth Strategy which entails planning for population increase over the next 20 years?

**Response:** *No the additional information is not relevant to the current consultation regarding the Draft Growth Strategy.*

*Page 53 and 54 of the Draft Structure Plan illustrates current zoning and land use. The Growth Strategy is forward-facing, and expresses the intended future state at a strategic level rather than current zoning or land use. The Draft Exeter and District Structure Plan remains available on Council's website for interested parties.*

**Question 10:**

*The preamble for this question was not included in the agenda by the Chief Executive Officer as it was determined to not meet the requirements specified in subregulation (2) of S33 of the Local Government (Meeting Procedures) Regulations 2025 by virtue of it being properly classified as a statement.*

Is Rural D rezoning in sections of busy Gravelly Beach Road in conflict with the 'growth strategy' of the *Draft West Tamar Growth Strategy* Consultation?

**Response:** *No. The Draft Growth Strategy is currently open for consultation and is not finalised.*

**Question 11:**

Can I ask for a Road Safety Assessment for the busy thoroughfare to end speed limit of Gravelly Beach Road?

**Response:** Yes

**Question 12:**

Since it may appear the LPS for Gravelly Beach is partly inconsistent with existing use and community expectations, may I, with Council's agreement, seek changes to the LPS to reflect existing 'Low density residential' use within the designated 'Lifestyle areas' in the *Consultation West Tamar Growth Strategy* plans for all the precincts identified in the strategic plan?

**Response:** *Council can seek changes, noting that amendments to the LPS are required to meet the requirements of the Land Use Planning and Approvals Act 1993 and be approved by the Tasmanian Planning Commission.*

**Question 13:**

Has the new CEO reviewed the detail of all individual submissions to the Exeter Structure Plan 2022 - 2023?

**Response:** No.

**Question 14:**

If not, would she please review those submissions?

**Response:** *Prior to Council endorsing the Exeter and District Structure Plan, the planning team will complete a thorough review of all submissions and make appropriate recommendations, and the CEO will review this document.*

17.1.4 Cr Sladden

Cr Sladden

**Question 1:** A number of Councillors have been contacted concerning the number of wild geese in the ridge road/jetty road area of Legana. Complaints have been received regarding noise, road safety, and biohazardous waste (droppings). I recently visited the area and counted over 200 geese in one location - there is clearly a problem. What steps have been taken by Council to advocate for the Legana community and what mechanisms and options does Council have to help resolve this issue as a matter of urgency?

**Response:** *The CEO has met with some of the impacted residents, and Council Officers have been investigating solutions to this issue. There is an estimated 400 geese in this area. Geese are considered stock under Schedule 7, Part 1 – Birds, of the Nature Conservation (Wildlife) Regulation 2021. As there are no actual owners of the geese, this further complicates the issue. An update on proposed next steps will be provided to Council at its pre-meeting workshop on 16 September 2025.*

## 17.2 Councillors' Questions without Notice

### Cr Ferguson

**Question 1:** Can we please have some allocated workshop time to discuss our response to TasWater in terms of the new pricing so we can have opportunity for elected members to discuss Council's position?

**Response:** (From the CEO through the chair) *You certainly can, Cr Ferguson, that was to be listed in October as you've only had the briefing today.*

### Cr Lyons

**Statement:** Barry Blenkhorn raised at the Exeter meeting some issues, one of the the things he requested was could we have a whole area, both ends of Glen Ard Mohr Rd. I think it's probably worthwhile, some could walk it, some might need to go around. If we could have a look at his suggestion, he's concerned about where a potential road would come out and I think we should look at it to get it clear in our minds.

**Response:** *Thank you.*

### Cr Shegog

**Question 1:** I've had a comment from a member of the public who booked out the Community Hall at Beaconsfield, one of their events they had a total of 180 people but there were insufficient tables and they had to go to the Winkleigh Hall and move a number of tables from the Winkleigh Hall to the Beaconsfield Hall. I'm just wondering we have got enough tables but they weren't all found on the day?

**Response:** *When you consider that we have the ANZAC Day breakfast and that place is full.*

**Response:** (From the CEO through the chair) *We'll take that one on notice and see what our capacity is and come back to you.*

**Question 2:** Mrs Kelly brought up, she was under the understanding that she had three minutes per three questions, but the agenda clearly states that it's three minutes for questions and three questions. But the website says that questions without notice and limits any one speaker to a maximum of 3 minutes per question, so I think that's where she was getting confused.

**Response:** (From the CEO through the chair) *We've noted that in Public Question Time, we'll come back to Councillors, probably in October, because the change in regulations will lead us to change them up a little bit anyway, so there's an opportunity to go back and review and get that clarity happening so that Councillors can make a choice about how long they want people to be using in terms of Public Question Time. Because there's two separate things there, but we need to bring it back for clarity.*

**Question 3:** Is the website wrong or is there two different options?

**Response:** (From the CEO through the chair) *I'd say there's a misinterpretation that's occurred because we've got two different interpretations of the same thing, so we need to bring it back so we have consistency in our policy and in the agenda.*

UNCONFIRMED

### 17.3 Responses to Previous Questions on Notice

#### Cr Allen

**Question 1:** I went to park at the back of the library the other day and noted that you can't get round off Biloo St, it's all blocked off. The idea was that people could park around there and come out near the library, but Council has blocked the entrance into the back of the library from Biloo St.

**Response:** *Council officers are currently working on design plans to improve the parking area at the rear of the library to provide a recreational vehicle waste dump point and more parking for both cars and recreational vehicles. Access will be from the West Tamar Highway, and the exit from the parking area via Biloo Street. The parking area is not currently accessible from Biloo Street to restrict interaction between the public and the operational areas to the front of Council's depot sheds.*

#### Cr Ferguson

**Question 1:** One for infrastructure, I just had a query from YAC regarding Forest Rd, whether there were any plans for a roundabout at West Tamar Highway and Forest Rd, and at the other end, if there's any plans on that intersection at Salt, how that's being planned for in the future.

**Response:** *The CEO and Director Community Assets met with Department of State Growth representatives on 26 August 2025 to discuss a number of projects proposed by the Department along the West Tamar Highway, including work at the intersection of Forest Road. It is currently proposed that the Department will provide Council with an update on the details and status of various projects at the 7 October Council Workshop.*

**Question 2:** They asked about the bus stops, the designation for funds, and wondered whether the wetlands area, one of the students asked if there were any plans for a bus stop and shelter being put there with the funds that we were potentially applying for with the State Government. In previous years we had grants, I don't know if you had a schedule of where we were going to be sponsoring or getting grant money for bus stops.

**Response:** *The Tasmanian Government committed up to \$10 million over four years in the 2021/22 State Budget to provide all-access, all-weather bus stops at various locations. Recipients of grant funding under Round 3 of the program were notified in December 2024. Officers have contacted the Department to enquire if there will be another round of funding, and if so, the timeframes involved. The West Tamar Highway Corridor Improvement Plan prepared by the Department in February 2022 does not include any specific reference to a bus shelter in vicinity of the wetlands, although does talk to public and active transport opportunities within the corridor. It is noted that Council can determine to approve funding for improvement of amenities at any bus stop location as part of future budget approval processes.*

#### Cr Manticas

**Question 1:** My other question relates to our youth programs that we administer as a Council. A community member has said we do really well in the space of catering to 10 – 17 year

olds, but would like to have more information about what's available for those aged 0 – 10, and those aged 18 – 25.

**Response:** *The Council's Youth Services team provides a range of activities and programs targeting primarily young people aged 10 to 25 years with a focus on engagement, skill-building, creativity, and leadership for the local youth community.*

*While the 0-10 age groups falls out of the scope of 'youth', officers work closely with other service providers in the area, such as Beaconsfield House (0-100+) through community programs, activities and interagency meetings. Council officers work with the Beaconsfield Child and Family Learning Centre (0-5) through regular agency meetings. Council Officers also work closely with service providers with events such as Children's Week. Our Youth Development Officer and Community Development Officer have partnered with providers and local schools to deliver multiple Children's Week events. These target all children aged 0-17, their families and communities.*

*Regarding the 18-25 age group, Council has the Youth Advisory Council (YAC) designed for young people aged 12-25. YAC is an engagement and advocacy group where young people aged 12-25 influence council decision-making, contribute to community projects, event planning and management, and develop leadership skills.*

*Annually the Youth and Community Festival is held during Youth Week featuring activities, entertainment, and opportunities for youth engagement of all ages. This event is driven by the Youth (Youth Advisory Council/Youth Development Officer) for Youth, and the wider community.*

*Council also holds an annual Youth Art competition for young people aged 10-25, focusing on creative expression, and facilitates the Youth Representative Grants program where support can be provided to local youth that have been selected to participate or compete in an event of local, national or international significance.*

*Council's Youth Services team is dedicated to creating a supportive environment for local young people and have a number of programs in development for the future targets at the 10-25 age ranges. Our Youth Survey will open within the next 12 months, providing the opportunity for young people from West Tamar to highlight their priorities across all age ranges.*

**Question 2:** *Especially from Greens Beach to Beaconsfield, I notice white spray paint on the edges of the bitumen, occasionally a pothole is marked with a bit of white paint, somebody raised the issue with me and naturally I just said well it's pretty clear they've been identified, it shouldn't be too long until someone comes and does something. To get absolute clarity, can we highlight the process that we take from identification to then scheduling, and how we actually look after it just in case I've given the wrong information?*

**Response:** *Council operations staff undertake regular inspections of our road network and when defects are identified for maintenance, pavement markings may be applied. A works request is then lodged with our roads maintenance team for prioritisation and action, with response timeframes dependent on severity of issue.*

## 18 INTO CLOSED MEETING

### RECOMMENDATION

That, pursuant to Section 17(1) of the *Local Government (Meeting Procedures) Regulations 2025*, Council close the meeting to the public at ...pm to discuss the following items:

#### Confirmation of Minutes

##### 2.1 Confirmation of Minutes of Closed Meeting held 19 August 2025

*This report has been submitted to the closed part of the Council Meeting in accordance with Section 40(6). At the next closed meeting, the minutes of a closed meeting, after any necessary correction, are to be confirmed as the true record by the council or council committee and signed by the chairperson of the closed meeting.*

#### Office of the Mayor

##### 6.1 Mayor 1 - CEO Performance Review

*This report has been submitted to the closed part of the Council Meeting in accordance with Section 17(2)(a) personnel matters, including complaints against an employee of the council.*

#### Office of the Chief Executive Officer

##### 7.1 CEO 1 - Approval to Enter into Binding Heads of Agreement for Sale of Land at Innova Business Park

*This report has been submitted to the closed part of the Council Meeting in accordance with Section 17(2)(d) commercial information of a confidential nature that, if disclosed, is likely to – (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the council; or (iii) reveal a trade secret;*

#### Community Assets

##### 10.1 Contract No. WTC 11/2025 Kelso Toilet and Parking

*This report has been submitted to the closed part of the Council Meeting in accordance with Section 17(2)(e) contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal.*

##### 10.2 Contract No. WTC 13/2025 Riverside Swim Centre Slide Refurbishment

*This report has been submitted to the closed part of the Council Meeting in accordance with Section 17(2)(e) contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal.*

#### Minute No. 25/127

### DECISION

Moved: Cr Manticas

Seconded: Cr Allen

That, pursuant to Section 17(1) of the *Local Government (Meeting Procedures) Regulations 2025*, Council close the meeting to the public at 4.28pm to discuss the following items:

## Confirmation of Minutes

### 2.1 Confirmation of Minutes of Closed Meeting held 19 August 2025

*This report has been submitted to the closed part of the Council Meeting in accordance with Section 40(6). At the next closed meeting, the minutes of a closed meeting, after any necessary correction, are to be confirmed as the true record by the council or council committee and signed by the chairperson of the closed meeting.*

## Office of the Mayor

### 6.1 Mayor 1 - CEO Performance Review

*This report has been submitted to the closed part of the Council Meeting in accordance with Section 17(2)(a) personnel matters, including complaints against an employee of the council.*

## Office of the Chief Executive Officer

### 7.1 CEO 1 - Approval to Enter into Binding Heads of Agreement for Sale of Land at Innova Business Park

*This report has been submitted to the closed part of the Council Meeting in accordance with Section 17(2)(d) commercial information of a confidential nature that, if disclosed, is likely to – (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the council; or (iii) reveal a trade secret;*

## Community Assets

### 10.1 Contract No. WTC 11/2025 Kelso Toilet and Parking

*This report has been submitted to the closed part of the Council Meeting in accordance with Section 17(2)(e) contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal.*

### 10.2 Contract No. WTC 13/2025 Riverside Swim Centre Slide Refurbishment

*This report has been submitted to the closed part of the Council Meeting in accordance with Section 17(2)(e) contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal.*

## VOTING

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Allen, Cr Ferguson, Cr Ireland, Cr Larner, Cr Lyons, Cr Manticas and Cr Sladden

Against: Nil

**CARRIED UNANIMOUSLY 9/0**

**REQUIRES ABSOLUTE MAJORITY OF COUNCIL**

## 19 OUT OF CLOSED MEETING

### DECISION

That Council:

1. Moves out of Closed Meeting at 5.23pm; and
2. endorses those decisions made while in Closed Meeting; and
3. the information remains Confidential unless authorised to be released at the Chief Executive Officer's discretion

UNCONFIRMED

## 20 CLOSURE

There being no further business, the meeting closed at 5.31pm.

UNCONFIRMED