



## **AGENDA**

**Tuesday 21 April 2026**  
**Ordinary Council Meeting**

WEBSITE: [www.wtc.tas.gov.au](http://www.wtc.tas.gov.au)

## WEST TAMAR COUNCIL

PO Box 16  
RIVERSIDE TAS 7250


Council Chambers  
BEACONSFIELD TAS 7270

16 April 2026

**To ALL COUNCILLORS**

Dear Councillor

I wish to advise that an Ordinary meeting of the West Tamar Council will be held at the Windsor Community Precinct, 1 Windsor Drive, Riverside on Tuesday 21 April 2026 at 1:30 pm.



Kristen Desmond  
Chief Executive Officer

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# ORDER OF BUSINESS

| <b>Details</b>   | <b>Page</b> |
|--|-------------|
| <b>ACKNOWLEDGEMENT OF COUNTRY .....</b>  | <b>5</b>    |
| <b>PUBLIC ATTENDANCE .....</b>   | <b>5</b>    |
| <b>AUDIO RECORDINGS OF COUNCIL MEETINGS .....</b>  | <b>5</b>    |
| <b>1 PRESENT .....</b>   | <b>6</b>    |
| 1.1 Present .....  | 6           |
| 1.2 In Attendance.....   | 6           |
| 1.3 Apologies and Leave of Absence .....   | 6           |
| <b>2 CONFIRMATION OF MINUTES.....</b>  | <b>7</b>    |
| 2.1 Confirmation of Minutes of Meeting held 17 March 2026 .....  | 7           |
| <b>3 LATE ITEMS .....</b>  | <b>82</b>   |
| <b>4 DECLARATIONS OF INTEREST IN A MATTER OF A COUNCILLOR.....</b>   | <b>83</b>   |
| <b>5 PUBLIC QUESTION TIME .....</b>  | <b>84</b>   |
| 5.1 Public Question Time.....  | 85          |
| 5.2 Public Questions on Notice.....  | 86          |
| 5.2.1 J Papageorgiou, Greens Beach.....  | 86          |
| 5.3 Responses to Questions from Previous Public Question Time .....  | 88          |
| 5.3.1 Nil.....   | 88          |
| <b>6 CHIEF EXECUTIVE OFFICER'S DECLARATION .....</b>   | <b>89</b>   |
| <b>7 PLANNING AUTHORITY .....</b>  | <b>90</b>   |
| 7.1 Plan 1 - PA2026051 Residential - Single Dwelling, 5 Rochester Court, Riverside.....                    | 90          |
| <b>8 OFFICE OF THE CHIEF EXECUTIVE OFFICER .....</b>   | <b>111</b>  |
| 8.1 CEO 1 - Council Workshops held in March and April 2026.....  | 111         |
| 8.2 CEO 2 - Legana Community Sports and Recreation Precinct.....   | 115         |
| <b>9 GOVERNANCE .....</b>  | <b>357</b>  |
| 9.1 Gov 1 - New Governance of Special Committees Policy.....   | 357         |
| 9.2 Gov 2 - Draft Terms of Reference - Delegations Review Committee .....                                  | 377         |
| 9.3 Gov 3 - Audit Panel Chairperson .....  | 383         |
| 9.4 Gov 4 - West Tamar Council Audit Panel Minutes .....   | 386         |
| <b>10 DEVELOPMENT .....</b>  | <b>394</b>  |
| 10.1 Dev 1 - Submission to the Cat Management in Tasmania Discussion Paper .....                           | 394         |
| 10.2 Dev 2 - Submission to Position Paper - Preventing Delays in Development Assessment<br>Timeframes..... | 402         |

|  |            |
|--|------------|
| 10.3 Dev 3 - Submission to Discussion Paper - Tasmanian Planning Scheme – Making it easier to develop medium density housing ..... | 407        |
| <b>11 CORPORATE.....</b>   | <b>422</b> |
| 11.1 Corp 1 - Update to WT-HRM 22.00 Corporate Credit Card Policy and Guidelines .....   | 422        |
| 11.2 Corp 2 - Approval for Recurring Budget Lines.....   | 460        |
| <b>12 COMMUNITY.....</b>   | <b>463</b> |
| 12.1 Comm 1 - Youth Advisory Council Minutes - March 2026.....   | 463        |
| 12.2 Comm 2 - Sponsorship Application - Launceston Chamber of Commerce Business Excellence Awards 2026 .....                       | 467        |
| 12.3 Comm 3 - Sponsorship Application - Rosie's Reading and Imagination Library .....  | 491        |
| <b>13 COMMUNITY ASSETS .....</b>   | <b>507</b> |
| <b>14 PEOPLE, CULTURE &amp; SAFETY .....</b>   | <b>508</b> |
| <b>15 PETITIONS.....</b>   | <b>509</b> |
| <b>16 NOTICE OF MOTIONS .....</b>  | <b>510</b> |
| 16.1 Motions on Notice .....   | 510        |
| 16.1.1 Cr Shegog - Motion regarding repair of West Tamar Highway .....   | 510        |
| 16.2 Motions without Notice.....   | 512        |
| <b>17 COUNCILLORS' QUESTIONS .....</b>   | <b>513</b> |
| 17.1 Councillors' Questions on Notice.....   | 513        |
| 17.1.1 Cr Lerner.....  | 513        |
| 17.1.2 Cr Manticas.....  | 515        |
| 17.1.3 Cr Sladden .....  | 516        |
| 17.2 Councillors' Questions without Notice .....   | 517        |
| 17.3 Responses to Previous Questions on Notice .....   | 518        |
| 17.3.1 Cr Manticas - Questions from 17 March 2026 Ordinary Council Meeting.....  | 518        |
| 17.3.3 Cr Ireland - Question from 17 March 2026 Ordinary Council Meeting.....  | 521        |
| <b>18 INTO CLOSED MEETING.....</b>   | <b>522</b> |
| <b>19 OUT OF CLOSED MEETING.....</b>   | <b>524</b> |
| <b>20 CLOSURE .....</b>  | <b>525</b> |

## ACKNOWLEDGEMENT OF COUNTRY

We start today's meeting by acknowledging and paying respects to the *leterremairrener* and *pangerninghe* Aboriginal people, the Traditional Custodians of the land on which we are gathered today.

Council pays its respects to their Elders past and present and acknowledges all Aboriginal and Torres Strait Islanders here today.

## PUBLIC ATTENDANCE

Attendees are reminded that Council Meetings are a place of work for staff and Councillors. Council is committed to meeting its responsibilities as an employer and as host of this public forum, by ensuring that all present meet expectations of mutually respectful and orderly conduct. It is a condition of entry to this meeting that you cooperate with any directions or requests from the Chairperson or Council officers.

The Chairperson is responsible for maintaining order at Council Meetings. The Chief Executive Officer is responsible for health, wellbeing and safety of all present. The Chairperson or Chief Executive Officer may require a person to leave Council premises following any behaviour that falls short of these expectations. It is an offence to hinder or disrupt a Council Meeting.

Public attendees are requested to register their attendance prior to entering the meeting.

## AUDIO RECORDINGS OF COUNCIL MEETINGS

Council reminds attendees that this meeting will be audio recorded as provided for by Regulation 43 of the *Local Government (Meeting Procedures) Regulations 2025*.

Council also resolved in June 2025 to adopt a new Audio Recording and Minutes Policy which sets out Council's policy in relation to the recording of Council meetings.

A copy of the recording of the open session of the meeting will be placed on Council's website as soon as practicable but no later than 5 business days after the meeting. The recording does not replace the written Minutes and a transcript of the recording will not be prepared. The Minutes of a meeting, once confirmed, prevail over the audio recording of the meeting.

A copy of the recording of a Council meeting is to be retained by Council for at least a period of 2 years from the date of a meeting and may be deleted after that period has expired;

Unless expressly stated otherwise, West Tamar Council claims copyright ownership of the content of recordings of Council meetings ("the Recordings").

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Council reserves the right to edit Recordings to remove any information that would, or is likely to, place the safety of a person at risk if the recording is published, is, or is likely to be defamatory, contains offensive material or is, or is likely to be, unlawful.

Any Recordings that have been edited to remove any part of the meeting in line with the above reasons will include a statement at the commencement of the recording to the effect that the recording of the meeting has been edited and the reason for that edit.

## **1 PRESENT**

### **1.1 Present**

### **1.2 In Attendance**

### **1.3 Apologies and Leave of Absence**

Cr Julie Sladden – Apology

## 2 CONFIRMATION OF MINUTES

### 2.1 Confirmation of Minutes of Meeting held 17 March 2026

**ATTACHMENTS:** 1. [2.1.1] 2026-03 Ordinary Council Meeting Minutes - Unconfirmed

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#### RECOMMENDATION

That the Minutes of Council's Ordinary Meeting held on 17 March 2026 numbered 26/38 to 26/58 as provided to Councillors be received and confirmed as a true record of proceedings.

#### DECISION

Moved:

Seconded:

#### VOTING

For:

Against:



## MINUTES

# Tuesday 17 March 2026 Ordinary Council Meeting

WEBSITE: [www.wtc.tas.gov.au](http://www.wtc.tas.gov.au)



ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026

ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026



## ORDER OF BUSINESS

| <b>Details</b>   | <b>Page</b> |
|--|-------------|
| <b>ACKNOWLEDGEMENT OF COUNTRY</b> .....  | <b>4</b>    |
| <b>PUBLIC ATTENDANCE</b> .....   | <b>4</b>    |
| <b>AUDIO RECORDINGS OF COUNCIL MEETINGS</b> .....  | <b>4</b>    |
| <b>1 PRESENT</b> .....   | <b>5</b>    |
| 1.1 Present .....  | 5           |
| 1.2 In Attendance.....   | 5           |
| 1.3 Apologies and Leave of Absence .....   | 5           |
| <b>2 CONFIRMATION OF MINUTES</b> .....   | <b>6</b>    |
| 2.1 Confirmation of Minutes of Meeting held 17 February 2026 .....   | 6           |
| <b>3 LATE ITEMS</b> .....  | <b>7</b>    |
| <b>4 DECLARATIONS OF INTEREST IN A MATTER OF A COUNCILLOR</b> .....  | <b>8</b>    |
| <b>5 PUBLIC QUESTION TIME</b> .....  | <b>9</b>    |
| 5.1 Public Question Time.....  | 9           |
| 5.2 Public Questions on Notice.....  | 11          |
| 5.2.1 G Hay, Beauty Point .....  | 11          |
| 5.3 Responses to Questions from Previous Public Question Time .....  | 12          |
| <b>6 CHIEF EXECUTIVE OFFICER'S DECLARATION</b> .....   | <b>13</b>   |
| <b>7 PLANNING AUTHORITY</b> .....  | <b>14</b>   |
| 7.1 Plan 1 - PA2023403 - Subdivision (including Public Open Space and New Roads) - Lot 102<br>West Arm Road, Beauty Point..... | 14          |
| 7.2 Plan 2 - Removal of Part 5 Agreement - Dalmatian Court, Legana.....  | 36          |
| <b>8 OFFICE OF THE CHIEF EXECUTIVE OFFICER</b> .....   | <b>38</b>   |
| 8.1 CEO 1 - Council Workshops held in February and March 2026.....   | 38          |
| 8.2 CEO 2 - Northern Tasmania Development Corporation (NTDC) Quarterly Report - October to<br>December 2025 .....              | 39          |
| 8.3 CEO 3 - Council Annual General Meeting (AGM) Date 2026.....  | 40          |
| 8.4 CEO 4 - Australian Local Government National General Assembly 2026.....  | 41          |
| <b>9 GOVERNANCE</b> .....  | <b>42</b>   |
| <b>10 DEVELOPMENT</b> .....  | <b>43</b>   |
| 10.1 Dev 1 - Legana Town Centre and Township Structure Plan .....  | 43          |
| 10.2 Dev 2 - Proposed Street Names in West Tamar .....   | 44          |
| 10.3 Dev 3 - Petition to Amend a Sealed Plan - 389 Auburn Road, Beaconsfield .....   | 45          |

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING**  
**Tuesday 17 March 2026**



|  |           |
|--|-----------|
| 10.4 Dev 4 - Strategic Planning Priorities .....                                     | 46        |
| <b>11 CORPORATE</b> .....  | <b>47</b> |
| <b>12 COMMUNITY</b> .....  | <b>48</b> |
| 12.1 Comm 1 - Youth Advisory Council Minutes - February.....                         | 48        |
| 12.2 Comm 2 - Sponsorship Application - Volunteering Tasmania .....                  | 49        |
| 12.3 Comm 3 - Sponsorship Application - Festival of Voices .....                     | 50        |
| 12.4 Comm 4 - Rowella Community Hall Committee appointments.....                     | 51        |
| 12.5 Comm 5 - Community Grant Application - Deviot Community Hall .....              | 52        |
| 12.6 Comm 6 - Community Grant Applications - Launceston Little Athletics Centre..... | 53        |
| 12.7 Comm 7 - Community Grant Applications - Kelso Community Centre .....            | 54        |
| 12.8 Comm 8 - Appointment of Deputy Chairperson - Positive Ageing Committee .....    | 55        |
| <b>13 COMMUNITY ASSETS</b> .....   | <b>56</b> |
| 13.1 Asset 1 - Capital Works Budget Variations.....                                  | 56        |
| <b>14 PEOPLE, CULTURE &amp; SAFETY</b> .....   | <b>58</b> |
| <b>15 PETITIONS</b> .....  | <b>59</b> |
| <b>16 NOTICE OF MOTIONS</b> .....  | <b>60</b> |
| 16.1 Motions on Notice .....   | 60        |
| 16.2 Motions without Notice.....   | 61        |
| <b>17 COUNCILLORS' QUESTIONS</b> .....   | <b>62</b> |
| 17.1 Councillors' Questions on Notice .....  | 62        |
| 17.1.1 Cr Manticas.....  | 62        |
| 17.1.2 Cr Larner.....  | 63        |
| 17.2 Councillors' Questions without Notice .....                                     | 65        |
| 17.3 Responses to Previous Questions on Notice .....                                 | 68        |
| 17.3.1 Cr Ferguson - Question from 17 February 2026 Ordinary Meeting .....           | 68        |
| 17.3.2 Cr Sladden - Question from 17 February 2026 Ordinary Meeting .....            | 69        |
| 17.3.3 Cr Manticas - Question from 17 February 2026 Ordinary Meeting .....           | 70        |
| <b>18 INTO CLOSED MEETING</b> .....  | <b>71</b> |
| <b>19 OUT OF CLOSED MEETING</b> .....  | <b>73</b> |
| <b>20 CLOSURE</b> .....  | <b>74</b> |

## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

### ORDINARY COUNCIL MEETING Tuesday 17 March 2026



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**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026**



**1 PRESENT**

**1.1 Present**

Mayor Cr Christina Holmdahl  
Cr Joy Allen  
Cr Lynden Ferguson  
Cr Richard Ireland  
Cr Caroline Lerner  
Cr Geoff Lyons  
Cr Josh Manticas  
Cr Julie Sladden

**1.2 In Attendance**

|                                       |                  |
|---------------------------------------|------------------|
| Chief Executive Officer               | Kristen Desmond  |
| Director Corporate & Community        | David Gregory    |
| Director Community Assets             | Dino De Paoli    |
| Director Planning & Development       | Michelle Riley   |
| Director People, Culture & Safety     | Richard Heyward  |
| Team Leader Planning                  | Krstyna Ennis    |
| Governance Officer                    | Tom Chalmers     |
| Senior Technology Officer             | Brentley Woods   |
| Technology Officer                    | Angus Pilon      |
| Personal Assistant to the CEO & Mayor | Angeline Tawanda |

**1.3 Apologies and Leave of Absence**

Leave of Absence – Deputy Mayor Cr Rick Shegog

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026**



## **2 CONFIRMATION OF MINUTES**

### **2.1 Confirmation of Minutes of Meeting held 17 February 2026**

#### **RECOMMENDATION**

That the Minutes of Council's Ordinary Meeting held on 17 February 2026 numbered 26/19 to 26/37 as provided to Councillors be received and confirmed as a true record of proceedings.

#### **Minute No. 26/38**

#### **DECISION**

Moved: Cr Allen

Seconded: Cr Ferguson

That the Minutes of Council's Ordinary Meeting held on 17 February 2026 numbered 26/19 to 26/37 as provided to Councillors be received and confirmed as a true record of proceedings.

#### **VOTING**

For: Mayor Cr Holmdahl, Cr Allen, Cr Ferguson, Cr Ireland, Cr Lyons, Cr Manticas and Cr Sladden

Against: Nil

Abstained: Cr Larner

**CARRIED 7/1**



### 3 LATE ITEMS

Nil

UNCONFIRMED

ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026

ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026



#### 4 DECLARATIONS OF INTEREST IN A MATTER OF A COUNCILLOR

Cr Manticas declared a pecuniary interest in item **10.4 Dev 4 - Strategic Planning Priorities** due to family land affected by the strategic priorities of Council - left the room

Cr Ferguson declared a pecuniary interest in item **10.4 Dev 4 - Strategic Planning Priorities** due to living in a SAP area that was given priority - left the room

UNCONFIRMED

ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026

ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026



## 5 PUBLIC QUESTION TIME

### 5.1 Public Question Time

Commenced at: 1.35pm

#### James Stewart, Launceston

**Statement:** It's in relation to the Section 71 agreement, that's the removal at 12 Dalmatian Court in Legana. We're proposing to remove the Section 71 agreement from this property which prevents the construction of habitable buildings at the rear of that site.

We have undertaken modelling through this process. We've presented that modelling to TasWater in relation to noise and odour. TasWater have reviewed that modelling, it falls within their acceptable limits, and on that basis TasWater were comfortable that future sensitive uses within that buffer area would meet the acceptable limits from their perspective.

In relation to the other matter I wanted to raise, it was just that the attenuation code under the planning scheme does apply to applications for future sensitive use in this area so any application that comes before Council, it will need to have modelling and reporting done as part of that process. Essentially, it's a bit of a duplication on what the Section 71 agreement does actually provide for and Council's environmental health officer would get to review that information, and in addition, that modelling and reporting would get referred to TasWater, so they would get to review that as part of that referral process.

And the final point I just wanted to note in relation to this application was that this goes through to the Tasmanian Planning Commission. So they'll be the ones that actually make the final determination on this matter. A bit of a different process going through the commission, because we only had four out of the five landowner consents, but generally the impacted landowners were supportive of this process. So that will go to the commission, they'll review all the information and they'll be the ones that make the final determination. So as the motion stands at the moment, we're supportive of it, and we'd ask council to support that motion. Thank you.

**Response:** *Thank you very much.*

#### Claire Hester, Hobart

**Statement:** I'm a director of ERA Advisory. We've been assisting the Dourias Group with the subdivision on West Arm Road in Beauty Point over the last three years, thank you for the opportunity to speak to this today.

As you would be aware, it's a residential subdivision, it's a site that's split-zoned both rural and residential. The residential subdivision component is entirely within the general residential zone, 133 new residential lots. The proposal also includes an open space lot. All of the residential lots will be a minimum of 450 square meters, they meet the permitted lot size, they're on flat land and can accommodate the building area clear of all the permitted setbacks. The proposal is to subdivide the land over 11



ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026

ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026



stages, starting from the north moving south, so there's a logical sequential approach to the development of the subdivision.

Generally, my clients are happy with the conditions that the council officers have put on the agenda for the application. We just have a couple of comments that I'd like to make. One of them is around the public open space. We'd negotiated with the council staff around two and a half percent land and two and a half percent cash-in-lieu. We understand now that the Councillors' preference is for land. My clients have no problem with that, so there is a condition on the permit that requires that 5% land and we will work with the council staff on identifying the preferred location for that.

The other one is in regards to the frog management strategy and specifically around condition 11. Condition 11 requires that all of the works associated with the frog management strategy are to be done as part of Stage 1. Stage 1 is simply for a boundary adjustment between the two lots. So that is problematic from our perspective in terms of it's a significant investment into one particular part of it which requires the decommissioning of a dam and the creation of a wetland for that dam. Certainly, my clients are very happy to do that work, just not part of Stage 1.

So we're just seeking, and this is where I come to my question, seeking a change to the conditions on the permit, condition 11, where instead of just stating for Stage 1, we are wanting it to state "between Stage 2 and Stage 8 as agreed to by Council" so there's a level of flexibility of when all of the frog management strategy needs to be implemented.

**Response:** *We take your question and it will be debated by council. Thank you very much Ms. Hester.*

Concluded at: 1.41pm

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026**



**5.2 Public Questions on Notice**

***All answers to questions on Notice have been prepared by the Chief Executive Officer, Kristen Desmond.***

**5.2.1 G Hay, Beauty Point**

**Question 1:** Given the dire housing supply how many ratepayers has the West Tamar Council made homeless or forced into emergency charity supported or rental accommodation by the direct action of the Council in the past 12 Months ?

**Response:** *Council is not aware of any instances as outlined above. Regardless, it would be inappropriate for Council to discuss the personal matters of any resident of the municipality in a public forum such as a Council Agenda. If you have any information relating to a specific matter or you are alleging inappropriate actions taken by Council officers, then please submit your allegations to me and I will investigate them.*

**Question 2:** I believe all councillors & both current and ex employees and many rate payers are aware of the damning COHORT report and the mental and phycological damage inflicted on some, if the West Tamar Council has made rate payers homeless has it the West Tamar Council offered any help either phycological both past and on-going by checking of the attested person(s) or offered housing or accomodation alternatives to those made homeless ?

**Response:** *As outlined above, Council is not aware of any instances as set out by you and again, Council would not discuss the personal matters of any resident of the municipality in a public forum.*

**Question 3:** Within the last council meeting minutes we the rate payers see \$2.4 Million alone from one source of revenue spent on Windsor , why do rate payers now call the building we are in and the surrounding environs "Windsor Castle" and "Windsor Castle Gardens" ?

**Response:** *I am not aware of any ratepayers referring to the Windsor Community Precinct in the above way. If this is occurring, it would be best to ask the ratepayers referring to the Windsor Community Precinct in this way why they have that opinion.*

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026**



**5.3 Responses to Questions from Previous Public Question Time**

Nil

UNCONFIRMED

ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026

ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026



## 6 CHIEF EXECUTIVE OFFICER'S DECLARATION

"I certify that with respect to all advice, information or recommendation provided to Council with this agenda:

1. the advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation;
2. where any advice is given directly to council by a person who does not have the required qualifications or experience that person has obtained and taken into account in that person's general advice the advice from an appropriately qualified or experienced person; and
3. a copy or written transcript of the advice received has been provided to council."

A handwritten signature in black ink, appearing to be "Kristen Desmond".

Kristen Desmond  
**CHIEF EXECUTIVE OFFICER**

"Notes: Section 65(1) of the *Local Government Act 1993 (Tas)* requires the General Manager to ensure that any advice, information or recommendation given to the council (or a council committee) is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation. Section 65(2) forbids council from deciding any matter which requires the advice of a qualified person without considering that advice."

At West Tamar Council, the title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993 (Tas)*. For the avoidance of doubt, Chief Executive Officer means General Manager for the purposes of the *Local Government Act 1993 (Tas)* and all other legislation administered by or concerning Council.

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING**  
**Tuesday 17 March 2026**



## 7 PLANNING AUTHORITY

*Council is now sitting as a planning authority. Each council acts as the planning authority for their municipality. In this role, councillors consider development applications and make administrative decisions that are based on the council's planning scheme. While councillors are obliged to consider the community's views, this does not mean they can vote in favour of those views while fulfilling the role of a planning authority. Councillors must make planning decisions based on whether a planning application is consistent with the local planning scheme, even if members of the community object to the planning proposal.*

### 7.1 Plan 1 - PA2023403 - Subdivision (including Public Open Space and New Roads) - Lot 102 West Arm Road, Beauty Point

**REPORT AUTHOR:** Statutory Planner - Dee Yuvanesan

**REPORT DATE:** 6 March 2026

**ATTACHMENTS:**

1. [7.1.1] Attachment 1 - Plan 2 Location Plan
2. [7.1.2] Attachment 2 - Plan 2 Proposal Plans

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#### RECOMMENDATION

That application PA2023403 be determined as follows:

- (a) the requested variations comply with the relevant performance criteria and be supported;
- (b) matters raised by the representor have been considered in the assessment against the Scheme and the recommended conditions; and

That the application for Subdivision (including Public Open Space and New Roads), by ERA Planning, for land at Lot 102 West Arm Road, Beauty Point Lot.102 on Plan 156126 and Lot.1 on Plan 64199 be **APPROVED** subject to the following conditions:

#### ENDORSED PLANS

1. The use and development must be substantially in accordance with the following endorsed documents, except where modified by Condition 2 below:
  - (a) Subdivision Proposal Plans by Leary Cox & Crisps, Land engineering Surveyors, reference 11375, revision 12 and dated 28/11/2025 (sheets 1-8);
  - (b) Engineering Plans by AD Design + Consulting, revision C, reference no. 20018 and dated 03/08/2024
  - (c) Landscape Plans by Play St, version 4, dated December 2025 (in relation to landscaping detail only);
  - (d) Stormwater Management Plan, prepared by AD + Consulting, Revision B, dated 19/08/2024
  - (e) Additional information letter regarding the decommissioning of the existing SPS, prepared by AD Design + Consulting, dated 02 December 2025
  - (f) Proposed Infrastructure Plans, prepared by AD + Consulting, revision B & C, dated 04/12/2023 & 01/07/2024
  - (g) Network Hydraulics prepared by AD + Consulting, undated
  - (h) Overland Flow Maps, prepared by AD + Consulting, dated 28/08/2023
  - (i) Engineering Serviceability report, prepared by AD + Consulting, revision B and dated 19/08/2024
  - (j) Traffic Impact Assessment, prepared by Hubble Traffic, updated October 2025

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026**



- (k) Natural values assessment report, prepared by North Barker Ecosystem Services, version 3.2 and dated 16/07/2024
- (l) Green and Gold Frog Management Plan, prepared by North Barker Ecosystem Services and dated 09/07/2024.
- (m) Significant Impact Assessment of Green and Gold Frog (*Litoria raniformis*) prepared by North Barker Ecosystem Services and dated 09/07/2024.
- (n) Beauty Point Subdivision Attenuation Assessment report, prepared by GHD Pty Ltd, reference 12572593, and dated 23/06/2023 (except as varied by Addendum dated 17 October 2025)
- (o) Addendum to Beauty Point Subdivision Attenuation Assessment, prepared by GHD Pty Ltd, and dated 17 October 2025
- (p) Bushfire Hazard Assessment Report & Bushfire Hazard Management Plan prepared by Rebecca Green & Associates, version 3 and dated 17 October 2025.

Any other development and/or use, or substantial intensification of the approved use, may require separate assessment and a fresh application should be submitted to Council.

**AMENDED PLANS REQUIRED**

2. Prior to any works commencing, and plan sealing of Stage 1, amended plans must be submitted and approved by the Director Planning and Development. When approved, these plans will form part of the permit. The Amended Plans must be drawn to scale with dimensions.

The Amended Plans must show:

- (a) Land for Public Open Space (POS) with a minimum area equal to 5% of the subdivision area (excluding the balance lot). The public open space must comply with the requirements of section 4.3 of Council's Public Open Space Policy, and must not be constrained by the following:
  - (i) Stormwater infrastructure or other above or below ground infrastructure that would limit its useability for recreation;
  - (ii) Footpaths or roads;
  - (iii) Land that contains protected flora and/or fauna or other constraints that are unmanageable or increase maintenance burden.
- (b) The corners of Lot 120 truncated at the Road 1 and Road 2 intersection, to the satisfaction of the Road Authority;
- (c) The corners of Lot 30 truncated at the Road 1 and West Arm Road intersection, to the satisfaction of the Road Authority;
- (d) The drainage easement in Lot 134 extended to the southern boundary; and
- (e) The drainage easement in Lot 6 extended to the boundary of CT 26963/7, then south through Lot 1 to Road 4.

The amended plans must be endorsed prior to plan sealing of Stage 1.

**STAGING OF SUBDIVISION**

3. The approval is for a staged release of the lots as submitted, except as modified by the conditions of this permit. The stages approved by this permit can be completed separately, or a combination of stages, except for the initial stages which must be completed in the following order: stage 1, stage 2, stage 3.

**SUBMISSION AND APPROVAL OF PLANS**

4. Prior to the commencement of any works on the site, detailed plans and specifications must be submitted to the Council for approval. Such plans and specifications must:

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026**



- (a) Include all infrastructure works required by the permit or shown in the endorsed plans and specifications including:
  - (i) Electricity infrastructure with street lighting; and
  - (ii) Communications infrastructure;
- (b) Include a hydraulic software model of the new public drainage system. The hydraulic software model must be submitted to the Stormwater Authority with the detailed design of the stage 2 works and is to include all drainage within the subdivision and any existing stormwater flowing on or through the site, to appropriately size the new trunk stormwater infrastructure;
- (c) Include a recommended design level for the 19 lots in the south of the development which may be affected by overland flow from the external catchment to the south, and detail how this will be managed without inter-allotment surface drainage. Any recommended minimum floor level of future dwellings on these lots shall be included on the Final Plan of Subdivision and/or the Schedule of Easements, to the satisfaction of the Stormwater Authority;
- (d) Include all works required by the Frog Management Plan prepared by North Barker Ecosystem services, dated 09/07/2024.
- (e) Be prepared strictly in accordance with the *Tasmanian Subdivision Guidelines* applicable at the date of approval of the plans. These Guidelines are available at [www.lgat.tas.gov.au](http://www.lgat.tas.gov.au);
- (f) Be prepared by a suitably qualified and experienced engineer or Engineering Consultancy; and
- (g) Be accompanied by:
  - (i) An estimate of the construction cost of the future public works together with a schedule of the major components and their relevant costs; and
  - (ii) A Plan Checking fee, if required by Council's Fees and Charges. Such fee covers assessment of the plans and specifications, audit inspections and Practical Completion & Final inspections.

**TASWATER**

5. The development must be undertaken in accordance with the Submission to Planning Authority Notice issued by TasWater (TWDA2024/00035-WTC attached).

**CONSTRUCTION ENVIRONMENTAL MANAGEMENT PLAN**

6. At least 28 days prior to the commencement of any works on site, a Construction Environmental Management Plan (CEMP) must be submitted to and approved by Council's Director of Planning and Development. The CEMP must contain a detailed description of the proposed timing and sequence of major construction activities and the proposed management measures to be implemented to manage environmental impacts during the construction phase. The CEMP must include, but is not necessarily limited to, management measures in relation to:
- (a) The prevention of impacts upon surface water and water courses in accordance with the *Wetlands and Waterway Works Manual* and the *Tasmanian Coastal Works Manual*;
  - (b) Erosion, sediment and dust control;
  - (c) The timing and method of vegetation removal onsite, including details of wood waste management to ensure that any stockpiling or burning of wood waste does not create a nuisance;
  - (d) Evidence of a permit to take threatened fauna;
  - (e) Designation and development of a frog 'safe zone', with written advice by a qualified ecologist supporting the design and construction of the habitat elements;

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING**  
**Tuesday 17 March 2026**



- (f) Details to ensure the protection of the frog 'safe zone' referred to in the Natural Values Report during the period of construction, including measures preventing vehicles from entering and building materials from being stored within those areas. The frog 'safe zone' must be physically identified and marked prior to any construction or infrastructure works commencing and remain marked out and protected during the period of construction;
  - (g) Weed, pest and disease management including wash down criteria and measures regarding hygiene management, as well as weed removal and vegetation replacement associated with the development of the frog 'safe zone';
  - (h) Hold points and visual inspections relating to frog management during construction works;
  - (i) Decommissioning of the dam and its conversion to a wetland;
  - (j) Noise control;
  - (k) Quality control arrangements including supervision by appropriately qualified and experienced persons, detailed construction specifications for key items of environmental management infrastructure, documented site procedures, quality control testing and the keeping of appropriate records;
  - (l) Procedures for Unanticipated Discovery of any significant ecological feature such as animal homes or threatened species.
  - (m) A table containing all the major commitments made in the plan; and
  - (n) An implementation timetable for key aspects of the plan.
7. Construction must not commence before the CEMP has been approved by the Director Planning and Development. All construction activities must be carried out in accordance with the approved CEMP.

**SOIL AND WATER MANAGEMENT CONTROL PLAN**

8. Prior to the commencement of any works for each stage (including vegetation removal), a site management plan must be submitted detailing how soil and water is to be managed on the site during the construction process to prevent the escape of soil and sediments beyond site boundaries. This plan must clearly set out the property owner's obligations for erection, inspection and maintenance of all control measures approved. The management plan must include the following:
- (a) Date and author;
  - (b) Property boundaries, location of adjoining roads, impervious surfaces, underground services and existing drainage, contours, approximate grades of slope, directions of fall, north point and scale;
  - (c) General soil description;
  - (d) Location and types of all existing natural vegetation, location and amount of the proposed ground disturbance, the limit of clearing, grading and filling and the proposed location of soil, sand, topsoil and other material stockpiles.
  - (e) Critical natural areas such as drainage lines, cliffs, wetlands and unstable ground;
  - (f) Location of vegetation to be retained and removed;
  - (g) Location of stabilised site access;
  - (h) Initial and final contours, location of watercourses, surface drainage and existing stormwater infrastructure;
  - (i) Stormwater discharge point, if proposed;
  - (j) Location of all proposed temporary drainage control measures;
  - (k) Construction details - buildings or subdivision;
  - (l) Location and details of all proposed erosion control measures;



**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING**  
**Tuesday 17 March 2026**



- (m) Location and details of the measures to minimise dust escaping from the site;
- (n) Location and details of all proposed sediment control measures;
- (o) A statement of who is responsible for establishing and maintaining erosion and sediment control measures;
- (p) Site rehabilitation or revegetation/landscaping program;
- (q) The estimated dates for the start and finish of the works - including the installation sequence of the different erosion and sediment controls;
- (r) Any information required to address soil, water and dust control measures required to accommodate staging of the proposal;
- (s) Outline of the maintenance program for the erosion and sediment controls; this must include a weekly inspection as well as before and after every rain event and a reporting schedule to council;

Works must not commence prior to the approval of the Soil and Water Management Control Plan by the Director of Community Assets. The approved Plan must be implemented with the commencement of works on site and maintained during construction to ensure that soil erosion and dust are appropriately managed to reasonably maintain amenity of adjoining and nearby properties. A copy of the approved Soil and Water Management Plan must be on the site at all times. All on ground workers must be aware of and understand the plan.

**COMMENCED DEVELOPMENT STOP**

Where development has commenced on site and then stops for two weeks or more, interim stormwater, erosion and dust control measures must:

- (a) be installed and maintained on site to the satisfaction of the Director of Infrastructure;
- (b) Ensure that overland flows do not become a nuisance to adjoining properties or council's infrastructure;
- (c) be maintained until work recommences on site; and
- (d) include a weekly inspection as well as before and after every rain event and a reporting schedule to council.

Measures under this condition may require a revised Soil and Water Management Control Plan to be approved for the site.

**PUBLIC OPEN SPACE**

- 9. Land shown as 'Public Open Space' on the endorsed plans (as amended) must be transferred to Council as part of plan sealing for Stage 2, unless otherwise agreed in writing by Council.

**PUBLIC OPEN SPACE DETAILED DESIGN PLAN**

- 10. Prior to the commencement of works for the relevant stage, a detailed design plan for the public open space lot must be prepared by a suitably qualified person and submitted to Council for approval by the Director Planning and Development. Once approved, it will form part of the endorsed plans. The approved landscaping of the site must include the following detail:
  - (a) A solid, no-gap 1.8m high paling fence along the perimeter with private land. Solid fences are to taper to a maximum height of 1.2m where within 4.5m of a road frontage;
  - (b) 1.2m high pool-style fencing along any road frontage, with pedestrian gates at each access location and a 3.6m wide vehicular access gate at the vehicular crossing;
  - (c) A water connection;
  - (d) Invasive flora species to be removed;

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING**  
**Tuesday 17 March 2026**



- (e) Earthworks necessary to minimise future cuts and fills; and
- (f) Topsoil and grass.

**FROG MANAGEMENT WORKS**

11. All works and actions for Frog Management and Habitat Creation, as detailed in the Green and Gold Frog Management Plan prepared by North Barker Ecosystem Services, dated 09/07/024, must be carried out to the satisfaction of Council, prior to Plan Sealing of Stage 1. This includes pre-works planning for Stage 1 and all subsequent stages, weed management, fencing, dam decommissioning and design and construction of the wetland habitat and surrounding terrestrial zone.
12. Written advice from a suitably qualified ecological expert must be submitted to Council prior to Plan sealing of Stage 1, confirming that all works required by the endorsed Frog Management Plan have been completed.

**BUSHFIRE MANAGEMENT**

13. Prior to sealing of the Final Plan of Subdivision for each stage (excluding Stage 1), written advice from an accredited bushfire practitioner must be submitted to Council to the satisfaction of Council's Director Planning and Development advising that all recommendations and requirements of the Bushfire Hazard Assessment Report & Bushfire Hazard Management Plan prepared by Rebecca Green & Associates, version 3 and dated 17 October 2025 have been implemented, including requirements regarding water supply, access, and vegetation / fuel hazard management.

**STREET LANDSCAPE PLAN**

14. Prior to the commencement of Stage 2 works, a streetscape/tree planting plan must be prepared by a suitably qualified person and submitted to the Council. Once approved by Council's Director Planning & Development, it will form part of this permit. The approved landscaping of the site must:
  - (a) Contain on average at least one advanced street tree per lot;
  - (b) Be coordinated with the construction plans of underground services and pavement works so as to provide sufficient clearances around each shade tree.

**WORKS REQUIRED FOR EACH LOT IN A STAGE**

15. Prior to the sealing of the Final Plan of Subdivision, each lot in a stage (except lots 200 and 500) must be provided with the following infrastructure and/or services:
  - (a) A fully constructed road along all frontages, including the secondary frontage where a corner lot (except lot 120);
  - (b) A sealed vehicular crossing and driveway from the public road to the property boundary; and
  - (c) A stormwater connection to the public drainage system.

**CONSTRUCTION OF WORKS**

16. Prior to the sealing of the Final Plan of Subdivision for any stage, the private and public infrastructure works must be constructed in accordance with plans and specifications approved by the Council. The required infrastructure works must be as shown in the application documents and endorsed plans or as modified by the approval of the detailed engineering drawings and specifications.

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING**  
**Tuesday 17 March 2026**



**WEED MANAGEMENT**

17. All occurrences of declared weeds on the subject site must be treated or removed prior to completion of works with evidence provided to Council, and the treatment areas and treatment details must be included as part of the CEMP. Weeds must be systematically removed in stages and details of staged removal must be included as part of the CEMP.
18. Follow up weed control is required 6-12 months after initial treatment to treat any individual weed colonisation with evidence provided to Council, and the treatment areas and treatment details must be included as part of the CEMP.
19. Best practice construction hygiene in accordance with the Weed and Disease Planning and Hygiene Guidelines prepared by the Department of Primary Industries, Parks, Water and Environment (2015) or any subsequent revisions of that document must be practiced to prevent the spread of weed propagules in contaminated soil

**FILLING OF LAND**

20. Site filling must comply with the provisions of AS 3798 Guidelines on earthworks for commercial and residential developments current at the time of the application. Prior to the sealing of the Final Plan of Subdivision, a Civil Engineer must certify that all the works have been carried out in accordance with AS 3798 and the endorsed plan.

**STORMWATER WORKS**

21. Stormwater works must include:
  - (a) Provision of a public drainage system to drain roadways, footpaths and nature strips within the road reserves and all land draining onto the road reserve. The new underground drainage system is to be sized to cater for all flows from the existing upstream catchment, the developed site, and a developed balance land, during a storm event with an annual exceedance probability (AEP) of 5%;
  - (b) The existing public stormwater system under West Arm Road and that contained in CT 22499/1 shall be upgraded as part of the stage 2 subdivision works, to drain the development site and any land draining onto it. The upgrade may either be a replacement of the existing pipes, a duplication, or a combination of both, depending on site constraints during detailed design;
  - (c) Existing roadside drainage on West Arm Road is to be maintained and reinstated into the new public stormwater system as part of the upgrade;
  - (d) The new public drainage system is to discharge to a point approved by the Stormwater Authority, with a concrete-lined swale drain between the new outlet and the northern boundary of CT 22499/1 to prevent erosion;
  - (e) Fill any open drains made redundant by the subdivision works;
  - (f) Connect existing pipes (public and private) from neighbouring properties to the new public stormwater system;
  - (g) Provision of a connection to service the lowest point of each lot;
  - (h) Provision of a connection to Lot 200, sized to drain a developed lot;
  - (i) Provision of an overland flow path for flows up to a 1% AEP storm event. The calculation of the 1% AEP storm event shall include allowance for climate change using a Shared Socioeconomic Pathway of 3-7.0 in the year 2100; and
  - (j) Provision of a gross pollutant trap, to the satisfaction of the Stormwater Authority, in West Arm Road to treat flows before entering the upgraded public drainage system. The location of any gross pollutant trap is to be selected to allow convenient maintenance so a vacuum truck can safely access the site.

**ROAD WORKS**

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING**  
**Tuesday 17 March 2026**



22. Road works must include:
- (a) Provision of fully constructed roads, complete with a nature strip and kerb and channel on both sides;
  - (b) New roads are to be minimum 8.9m wide from face of kerb to face of kerb, except the following:
    - (i) Road 7 is to be a minimum 7.0m wide from face of kerb to face of kerb; and
    - (ii) The extension of Lempriere Avenue may match the existing road width.Provision of indented on-street parking on Road 4 along the frontage of the adjoining Bowls Club, in accordance with AS2890.5 *Parking Facilities, Part 5: On-street parking*;
  - (c) Upgrades to West Arm Road (frontage to subject site):
    - (i) Kerb and channel;
    - (ii) Widen pavement to provide a 4m wide sealed traffic lane from the existing road centreline to new lip of channel;
    - (iii) Fill the existing open drain and provide a nature strip;
    - (iv) Filling, or any works necessary to drain the new nature strip, and kerb and channel to the public drainage system;
    - (v) The new kerb and channel is to start at the eastern side of the neighbouring crossover to CT 26963/9;
    - (vi) Provision of a KC vehicular crossing to access CT 26963/9, to replace the affected crossover;
    - (vii) Replace the affected driveway apron which provides access to CT 26963/9; and
    - (viii) Reinstate any affected road markings or signage.
  - (d) Provision of a vehicular crossing for each lot within the subdivision;
  - (e) Provision of an access from Road 1 to balance lot 200, at least 5m wide;
  - (f) Provision of a heavy-duty type crossover and driveway apron to any public open space lot, at least 4m wide;
  - (g) Redundant crossings are to be removed;
  - (h) Provision of a suitable-sized turning head at the end of Road 7;
  - (i) Temporary turning heads must be provided at the end of new roads for each stage. Unless a suitably qualified Bushfire Practitioner provides written advice recommending otherwise, turning heads must have a 12 metre outer radius and provide all-weather access to facilitate the turning of a fire fighting vehicle in an emergency;
  - (j) Unless a suitably qualified Bushfire Practitioner provides written advice recommending otherwise, Road 1 shall terminate at its southern end with a rural-style asphalt temporary turning head with 9m outer radius, with provision of roadside drainage connected to the new public stormwater system;
  - (k) Provision of a footpath on at least one side of each new road;
  - (l) Provision of a footpath on both sides of the following roads: Road 4, Road 7, and Road 3 between Road 4 and Lempriere Avenue;
  - (m) Provision of a footpath to connect the new footpath on Road 4 with the existing footpath on Beatty Street, with suitable pedestrian access ramps at the intersection with Mainwaring Street;
  - (n) Provision of pedestrian access ramps on any road adjacent to a public open space lot, with a 2m wide footpath to connect any public open space lot to the footpath on the adjoining road;
  - (o) Unless the Road Authority provides written agreement otherwise, pedestrian access ramps with a pedestrian refuge are to be placed in the following locations on Road 1:
    - (i) along the Lot 61 frontage; and
    - (ii) along the Lot 23 frontage;
    - (iii) kerb lines may need to be adjusted to suit the pedestrian refuges.
  - (p) Provision of pedestrian access ramps with a pedestrian refuge on Road 1 at the intersection with West Arm Road, to connect to the existing footpath;

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026**



- (q) Provision of pedestrian access ramps on Road 4 at the location of the indented parking (western end);
- (r) Provision of a public street lighting scheme;
- (s) All necessary line marking and signage, including street name signs;
- (t) Provision of separation lines on the centre of Road 4 along the frontage of the adjoining Bowls Club;
- (u) Provision of 50 kilometre per hour speed zone signage on Road 1 after the intersection with West Arm Road;
- (v) Provision of a solid centre-line at the curve in the road adjacent to Lot 134;
- (w) Provision of give way control at the following intersections:
  - (i) Beatty Street intersections with Mainwaring Street, on the eastern and western approaches. The centrelines are to be offset where practicable;
  - (ii) Road 1 intersection with West Arm Road;
  - (iii) Road 6 intersection with Road 3;
  - (iv) Road 3 intersection with Road 4; and
  - (v) Lempriere Avenue intersection with Road 3.

**ELECTRICITY, COMMUNICATIONS & OTHER UTILITIES**

- 23. An underground reticulated electricity system and public street lighting scheme must be provided to service all lots and installed to the approval of the Responsible Authority'
- 24. An underground telecommunications system must be provided to service all lots and installed to the approval of the Responsible Authority.

**SEPARATION OF SERVICE CONNECTIONS**

- 25. The person responsible must locate and identify the existing service connections (water supply, sewer and stormwater) and complete the following work:
  - (a) Where required, reroute internal stormwater within each lot to provide an independent system for each lot;
  - (b) Stormwater drains that do cross the title boundaries between lots must be upgraded to a public drain standard.(Note: only when a public drain)

**COMPLETION OF WORKS**

- 26. All works must be carried out to Council standards and to the satisfaction of the Council and under the direct supervision of a civil engineer. Certification that all works have been carried out in accordance with the approved engineering design plans and to Council standards will be required prior to issue of the Certificate of Practical Completion. When the certificate for practical completion is issued by Council, the relevant works will be placed on a 12-month defects liability period.

**DEFECTS LIABILITY PERIOD**

- 27. A defects liability period of 12 months applies to all infrastructure required under this permit.

**CONSTRUCTION DOCUMENTATION**

- 28. At the time of practical completion of the infrastructure, Council must be provided with construction documentation sufficient to show that the works are completed in accordance

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026**



with Council standards and are locatable for maintenance or connection purposes. The construction documentation must consist of:

- (a) An "as constructed" plan in accordance with council's standard requirements for as constructed drawings;
- (b) A Closed Circuit Television inspection report for all stormwater mains constructed or incorporated in the works;
- (c) Completed "Asset Recording Forms" that show the construction cost of all new infrastructure to be maintained by Council;
- (d) An engineer's certificate that each component of the works comply with the approved engineering plans and Council standards; and
- (e) Compaction tests by an accredited testing laboratory of all open drains filled as part of the subdivision works.

**FINAL PLAN OF SUBDIVISION**

29. The Final Plan of Subdivision for any stage and Schedule of Easements (and three copies) must be submitted for sealing, together with a copy of the Survey Notes.
30. Unless this permit specifically provides otherwise, the Final Plan of Subdivision for any stage will not be sealed by Council and/or TasWater where applicable until all conditions of this permit have been satisfied.
31. Prior to the sealing of the Final Plan of Subdivision for any stage, any existing services that are disturbed during the subdivision, including any damage to road, kerb and channel, nature strip and footpath, must be reinstated to the satisfaction of Council.

**EASEMENTS**

32. Easements are required over all Council and third-party services located in private property. The minimum width of easements is detailed in the Tasmanian Subdivision Guidelines. A lesser width may be approved for a private service prior to the lodgement of a Final Plan of Subdivision.

**COVENANTS ON SUBDIVISIONS**

33. Covenants or similar restrictive controls must not be included on or otherwise imposed on the titles to the lots created by the subdivision permitted by this permit unless:
  - (a) Such covenants or controls are expressly authorised by the terms of this permit;
  - (b) Such covenants or similar controls are expressly authorised by the consent in writing of the Council; or
  - (c) Such covenants or similar controls are submitted for and receive written approval by Council prior to submission of the Final Plan of Subdivision and associated title documentation is submitted to Council for sealing.

**Permit Notes**

**Notations**

- A. This permit was issued based on the proposal documents submitted for PA2023403. You should contact Council with any other use or developments, as they may require the separate approval of Council.
- B. This permit take effect after:

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026**



- (a) The 14-day appeal period expires; or
  - (b) Any appeal to the Tasmanian Civil and Administrative Tribunal is abandoned or determined; or
  - (c) Any agreement that is required by this permit pursuant to Part 5 of the *Land Use Planning and Approvals Act 1993* is executed; or
  - (d) Any other required approvals under this or any other Act are granted.
- C. This permit is valid for two (2) years only from the date of approval and will thereafter lapse if the development is not substantially commenced. An extension may be granted subject to the provisions of the *Land use Planning and Approvals Act 1993* as amended, by a request to Council.

**Other Approvals**

- D. This permit does not imply that any other approval required under any other by-law or legislation has been granted.

**Appeal Provisions**

- E. A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Tasmanian Civil and Administrative Tribunal.

A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.

For more information see the Tasmanian Civil and Administrative Tribunal website [www.tascat.tas.gov.au](http://www.tascat.tas.gov.au).

**Permit Commencement**

- F. If an applicant is the only person with a right of appeal pursuant to section 61 of the *Land Use Planning and Approvals Act 1993* and wishes to commence the use or development for which the permit has been granted within the 14-day period, the Council must be so notified in writing. A copy of Council's Notice to Waive Right of Appeal is attached.

*Team Leader Planning entered the meeting at 1.44pm*

**Minute No. 26/39**

**DECISION**

Moved: Cr Manticas

Seconded: Cr Ferguson

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING**  
**Tuesday 17 March 2026**



That application PA2023403 be determined as follows:

- (a) the requested variations comply with the relevant performance criteria and be supported;
- (b) matters raised by the representor have been considered in the assessment against the Scheme and the recommended conditions; and

That the application for Subdivision (including Public Open Space and New Roads), by ERA Planning, for land at Lot 102 West Arm Road, Beauty Point Lot.102 on Plan 156126 and Lot.1 on Plan 64199 be **APPROVED** subject to the following conditions:

**ENDORSED PLANS**

1. The use and development must be substantially in accordance with the following endorsed documents, except where modified by Condition 2 below:
  - (a) Subdivision Proposal Plans by Leary Cox & Crisps, Land engineering Surveyors, reference 11375, revision 12 and dated 28/11/2025 (sheets 1-8);
  - (b) Engineering Plans by AD Design + Consulting, revision C, reference no. 20018 and dated 03/08/2024
  - (c) Landscape Plans by Play St, version 4, dated December 2025 (in relation to landscaping detail only);
  - (d) Stormwater Management Plan, prepared by AD + Consulting, Revision B, dated 19/08/2024
  - (e) Additional information letter regarding the decommissioning of the existing SPS, prepared by AD Design + Consulting, dated 02 December 2025
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  - (g) Network Hydraulics prepared by AD + Consulting, undated
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  - (m) Significant Impact Assessment of Green and Gold Frog (*Litoria raniformis*) prepared by North Barker Ecosystem Services and dated 09/07/2024.
  - (n) Beauty Point Subdivision Attenuation Assessment report, prepared by GHD Pty Ltd, reference 12572593, and dated 23/06/2023 (except as varied by Addendum dated 17 October 2025)
  - (o) Addendum to Beauty Point Subdivision Attenuation Assessment, prepared by GHD Pty Ltd, and dated 17 October 2025
  - (p) Bushfire Hazard Assessment Report & Bushfire Hazard Management Plan prepared by Rebecca Green & Associates, version 3 and dated 17 October 2025.

Any other development and/or use, or substantial intensification of the approved use, may require separate assessment and a fresh application should be submitted to Council.

**AMENDED PLANS REQUIRED**

2. Prior to any works commencing, and plan sealing of Stage 1, amended plans must be submitted and approved by the Director Planning and Development. When approved, these plans will form part of the permit. The Amended Plans must be drawn to scale with dimensions.

The Amended Plans must show:



**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING**  
**Tuesday 17 March 2026**



- (a) Land for Public Open Space (POS) with a minimum area equal to 5% of the subdivision area (excluding the balance lot). Land for POS is to include land in the general area of Lots 103-106, or another suitable location agreed by Council. The public open space must comply with the requirements of section 4.3 of Council's Public Open Space Policy, and must not be constrained by the following:
  - (i) Stormwater infrastructure or other above or below ground infrastructure that would limit its useability for recreation;
  - (ii) Footpaths or roads;
  - (iii) Land that contains protected flora and/or fauna or other constraints that are unmanageable or increase maintenance burden.
- (b) The corners of Lot 120 truncated at the Road 1 and Road 2 intersection, to the satisfaction of the Road Authority;
- (c) The corners of Lot 30 truncated at the Road 1 and West Arm Road intersection, to the satisfaction of the Road Authority;
- (d) The drainage easement in Lot 134 extended to the southern boundary; and
- (e) The drainage easement in Lot 6 extended to the boundary of CT 26963/7, then south through Lot 1 to Road 4.

The amended plans must be endorsed prior to plan sealing of Stage 1.

**STAGING OF SUBDIVISION**

- 3. The approval is for a staged release of the lots as submitted, except as modified by the conditions of this permit. The stages approved by this permit can be completed separately, or a combination of stages, except for the initial stages which must be completed in the following order: stage 1, stage 2, stage 3.

**SUBMISSION AND APPROVAL OF PLANS**

- 4. Prior to the commencement of any works on the site, detailed plans and specifications must be submitted to the Council for approval. Such plans and specifications must:
  - (a) Include all infrastructure works required by the permit or shown in the endorsed plans and specifications including:
    - (i) Electricity infrastructure with street lighting; and
    - (ii) Communications infrastructure;
  - (b) Include a hydraulic software model of the new public drainage system. The hydraulic software model must be submitted to the Stormwater Authority with the detailed design of the stage 2 works and is to include all drainage within the subdivision and any existing stormwater flowing on or through the site, to appropriately size the new trunk stormwater infrastructure;
  - (c) Include a recommended design level for the 19 lots in the south of the development which may be affected by overland flow from the external catchment to the south, and detail how this will be managed without inter-allotment surface drainage. Any recommended minimum floor level of future dwellings on these lots shall be included on the Final Plan of Subdivision and/or the Schedule of Easements, to the satisfaction of the Stormwater Authority;
  - (d) Include all works required by the Frog Management Plan prepared by North Barker Ecosystem services, dated 09/07/2024.
  - (e) Be prepared strictly in accordance with the *Tasmanian Subdivision Guidelines* applicable at the date of approval of the plans. These Guidelines are available at [www.lgat.tas.gov.au](http://www.lgat.tas.gov.au);
  - (f) Be prepared by a suitably qualified and experienced engineer or Engineering Consultancy; and
  - (g) Be accompanied by:
    - (i) An estimate of the construction cost of the future public works together with a schedule of the major components and their relevant costs; and

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING**  
**Tuesday 17 March 2026**



- (ii) A Plan Checking fee, if required by Council's Fees and Charges. Such fee covers assessment of the plans and specifications, audit inspections and Practical Completion & Final inspections.

**TASWATER**

- 5. The development must be undertaken in accordance with the Submission to Planning Authority Notice issued by TasWater (TWDA2024/00035-WTC attached).

**CONSTRUCTION ENVIRONMENTAL MANAGEMENT PLAN**

- 6. At least 28 days prior to the commencement of any works on site, a Construction Environmental Management Plan (CEMP) must be submitted to and approved by Council's Director of Planning and Development. The CEMP must contain a detailed description of the proposed timing and sequence of major construction activities and the proposed management measures to be implemented to manage environmental impacts during the construction phase. The CEMP must include, but is not necessarily limited to, management measures in relation to:
  - (a) The prevention of impacts upon surface water and water courses in accordance with the *Wetlands and Waterway Works Manual* and the *Tasmanian Coastal Works Manual*;
  - (b) Erosion, sediment and dust control;
  - (c) The timing and method of vegetation removal onsite, including details of wood waste management to ensure that any stockpiling or burning of wood waste does not create a nuisance;
  - (d) Evidence of a permit to take threatened fauna;
  - (e) Designation and development of a frog 'safe zone', with written advice by a qualified ecologist supporting the design and construction of the habitat elements;
  - (f) Details to ensure the protection of the frog 'safe zone' referred to in the Natural Values Report during the period of construction, including measures preventing vehicles from entering and building materials from being stored within those areas. The frog 'safe zone' must be physically identified and marked prior to any construction or infrastructure works commencing and remain marked out and protected during the period of construction;
  - (g) Weed, pest and disease management including wash down criteria and measures regarding hygiene management, as well as weed removal and vegetation replacement associated with the development of the frog 'safe zone';
  - (h) Hold points and visual inspections relating to frog management during construction works;
  - (i) Decommissioning of the dam and its conversion to a wetland;
  - (j) Noise control;
  - (k) Quality control arrangements including supervision by appropriately qualified and experienced persons, detailed construction specifications for key items of environmental management infrastructure, documented site procedures, quality control testing and the keeping of appropriate records;
  - (l) Procedures for Unanticipated Discovery of any significant ecological feature such as animal homes or threatened species.
  - (m) A table containing all the major commitments made in the plan; and
  - (n) An implementation timetable for key aspects of the plan.

7. Construction must not commence before the CEMP has been approved by the Director Planning and Development. All construction activities must be carried out in accordance with the approved CEMP.

#### SOIL AND WATER MANAGEMENT CONTROL PLAN

8. Prior to the commencement of any works for each stage (including vegetation removal), a site management plan must be submitted detailing how soil and water is to be managed on the site during the construction process to prevent the escape of soil and sediments beyond site boundaries. This plan must clearly set out the property owner's obligations for erection, inspection and maintenance of all control measures approved. The management plan must include the following:
  - (a) Date and author;
  - (b) Property boundaries, location of adjoining roads, impervious surfaces, underground services and existing drainage, contours, approximate grades of slope, directions of fall, north point and scale;
  - (c) General soil description;
  - (d) Location and types of all existing natural vegetation, location and amount of the proposed ground disturbance, the limit of clearing, grading and filling and the proposed location of soil, sand, topsoil and other material stockpiles.
  - (e) Critical natural areas such as drainage lines, cliffs, wetlands and unstable ground;
  - (f) Location of vegetation to be retained and removed;
  - (g) Location of stabilised site access;
  - (h) Initial and final contours, location of watercourses, surface drainage and existing stormwater infrastructure;
  - (i) Stormwater discharge point, if proposed;
  - (j) Location of all proposed temporary drainage control measures;
  - (k) Construction details - buildings or subdivision;
  - (l) Location and details of all proposed erosion control measures;
  - (m) Location and details of the measures to minimise dust escaping from the site;
  - (n) Location and details of all proposed sediment control measures;
  - (o) A statement of who is responsible for establishing and maintaining erosion and sediment control measures;
  - (p) Site rehabilitation or revegetation/landscaping program;
  - (q) The estimated dates for the start and finish of the works - including the installation sequence of the different erosion and sediment controls;
  - (r) Any information required to address soil, water and dust control measures required to accommodate staging of the proposal;
  - (s) Outline of the maintenance program for the erosion and sediment controls; this must include a weekly inspection as well as before and after every rain event and a reporting schedule to council;

Works must not commence prior to the approval of the Soil and Water Management Control Plan by the Director of Community Assets. The approved Plan must be implemented with the commencement of works on site and maintained during construction to ensure that soil erosion and dust are appropriately managed to reasonably maintain amenity of adjoining and nearby properties. A copy of the approved Soil and Water Management Plan must be on the site at all times. All on ground workers must be aware of and understand the plan.

#### COMMENCED DEVELOPMENT STOP

Where development has commenced on site and then stops for two weeks or more, interim stormwater, erosion and dust control measures must:

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING**  
**Tuesday 17 March 2026**



- (a) be installed and maintained on site to the satisfaction of the Director of Infrastructure;
- (b) Ensure that overland flows do not become a nuisance to adjoining properties or council's infrastructure;
- (c) be maintained until work recommences on site; and
- (d) include a weekly inspection as well as before and after every rain event and a reporting schedule to council.

Measures under this condition may require a revised Soil and Water Management Control Plan to be approved for the site.

**PUBLIC OPEN SPACE**

9. Land shown as 'Public Open Space' on the endorsed plans (as amended) must be transferred to Council as part of plan sealing for Stage 2, unless otherwise agreed in writing by Council.

**PUBLIC OPEN SPACE DETAILED DESIGN PLAN**

10. Prior to the commencement of works for the relevant stage, a detailed design plan for the public open space lot must be prepared by a suitably qualified person and submitted to Council for approval by the Director Planning and Development. Once approved, it will form part of the endorsed plans. The approved landscaping of the site must include the following detail:
- (a) A solid, no-gap 1.8m high paling fence along the perimeter with private land. Solid fences are to taper to a maximum height of 1.2m where within 4.5m of a road frontage;
  - (b) 1.2m high pool-style fencing along any road frontage, with pedestrian gates at each access location and a 3.6m wide vehicular access gate at the vehicular crossing;
  - (c) A water connection;
  - (d) Invasive flora species to be removed;
  - (e) Earthworks necessary to minimise future cuts and fills; and
  - (f) Topsoil and grass.

**FROG MANAGEMENT WORKS**

11. All works and actions for Frog Management and Habitat Creation, as detailed in the Green and Gold Frog Management Plan prepared by North Barker Ecosystem Services, dated 09/07/024, must be carried out to the satisfaction of Council, prior to Plan Sealing of Stage 1. This includes pre-works planning for Stage 1 and all subsequent stages, weed management, fencing, dam decommissioning and design and construction of the wetland habitat and surrounding terrestrial zone.
12. Written advice from a suitably qualified ecological expert must be submitted to Council prior to Plan sealing of Stage 1, confirming that all works required by the endorsed Frog Management Plan have been completed.

**BUSHFIRE MANAGEMENT**

13. Prior to sealing of the Final Plan of Subdivision for each stage (excluding Stage 1), written advice from an accredited bushfire practitioner must be submitted to Council to the satisfaction of Council's Director Planning and Development advising that all recommendations and requirements of the Bushfire Hazard Assessment Report & Bushfire Hazard Management Plan prepared by Rebecca Green & Associates, version 3 and dated 17 October 2025 have been implemented, including requirements regarding water supply, access, and vegetation / fuel hazard management.

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026**



**STREET LANDSCAPE PLAN**

14. Prior to the commencement of Stage 2 works, a streetscape/tree planting plan must be prepared by a suitably qualified person and submitted to the Council. Once approved by Council's Director Planning & Development, it will form part of this permit. The approved landscaping of the site must:
- (a) Contain on average at least one advanced street tree per lot;
  - (b) Be coordinated with the construction plans of underground services and pavement works so as to provide sufficient clearances around each shade tree.

**WORKS REQUIRED FOR EACH LOT IN A STAGE**

15. Prior to the sealing of the Final Plan of Subdivision, each lot in a stage (except lots 200 and 500) must be provided with the following infrastructure and/or services:
- (a) A fully constructed road along all frontages, including the secondary frontage where a corner lot (except lot 120);
  - (b) A sealed vehicular crossing and driveway from the public road to the property boundary; and
  - (c) A stormwater connection to the public drainage system.

**CONSTRUCTION OF WORKS**

16. Prior to the sealing of the Final Plan of Subdivision for any stage, the private and public infrastructure works must be constructed in accordance with plans and specifications approved by the Council. The required infrastructure works must be as shown in the application documents and endorsed plans or as modified by the approval of the detailed engineering drawings and specifications.

**WEED MANAGEMENT**

17. All occurrences of declared weeds on the subject site must be treated or removed prior to completion of works with evidence provided to Council, and the treatment areas and treatment details must be included as part of the CEMP. Weeds must be systematically removed in stages and details of staged removal must be included as part of the CEMP.
18. Follow up weed control is required 6-12 months after initial treatment to treat any individual weed colonisation with evidence provided to Council, and the treatment areas and treatment details must be included as part of the CEMP.
19. Best practice construction hygiene in accordance with the Weed and Disease Planning and Hygiene Guidelines prepared by the Department of Primary Industries, Parks, Water and Environment (2015) or any subsequent revisions of that document must be practiced to prevent the spread of weed propagules in contaminated soil

**FILLING OF LAND**

20. Site filling must comply with the provisions of AS 3798 Guidelines on earthworks for commercial and residential developments current at the time of the application. Prior to the sealing of the Final Plan of Subdivision, a Civil Engineer must certify that all the works have been carried out in accordance with AS 3798 and the endorsed plan.

**STORMWATER WORKS**

21. Stormwater works must include:
- (a) Provision of a public drainage system to drain roadways, footpaths and nature strips within the road reserves and all land draining onto the road reserve. The new

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING**  
**Tuesday 17 March 2026**



- underground drainage system is to be sized to cater for all flows from the existing upstream catchment, the developed site, and a developed balance land, during a storm event with an annual exceedance probability (AEP) of 5%;
- (b) The existing public stormwater system under West Arm Road and that contained in CT 22499/1 shall be upgraded as part of the stage 2 subdivision works, to drain the development site and any land draining onto it. The upgrade may either be a replacement of the existing pipes, a duplication, or a combination of both, depending on site constraints during detailed design;
  - (c) Existing roadside drainage on West Arm Road is to be maintained and reinstated into the new public stormwater system as part of the upgrade;
  - (d) The new public drainage system is to discharge to a point approved by the Stormwater Authority, with a concrete-lined swale drain between the new outlet and the northern boundary of CT 22499/1 to prevent erosion;
  - (e) Fill any open drains made redundant by the subdivision works;
  - (f) Connect existing pipes (public and private) from neighbouring properties to the new public stormwater system;
  - (g) Provision of a connection to service the lowest point of each lot;
  - (h) Provision of a connection to Lot 200, sized to drain a developed lot;
  - (i) Provision of an overland flow path for flows up to a 1% AEP storm event. The calculation of the 1% AEP storm event shall include allowance for climate change using a Shared Socioeconomic Pathway of 3-7.0 in the year 2100; and
  - (j) Provision of a gross pollutant trap, to the satisfaction of the Stormwater Authority, in West Arm Road to treat flows before entering the upgraded public drainage system. The location of any gross pollutant trap is to be selected to allow convenient maintenance so a vacuum truck can safely access the site.

**ROAD WORKS**

22. Road works must include:
- (a) Provision of fully constructed roads, complete with a nature strip and kerb and channel on both sides;
  - (b) New roads are to be minimum 8.9m wide from face of kerb to face of kerb, except the following:
    - (i) Road 7 is to be a minimum 7.0m wide from face of kerb to face of kerb; and
    - (ii) The extension of Lempriere Avenue may match the existing road width.Provision of indented on-street parking on Road 4 along the frontage of the adjoining Bowls Club, in accordance with AS2890.5 *Parking Facilities, Part 5: On-street parking*;
  - (c) Upgrades to West Arm Road (frontage to subject site):
    - (i) Kerb and channel;
    - (ii) Widen pavement to provide a 4m wide sealed traffic lane from the existing road centreline to new lip of channel;
    - (iii) Fill the existing open drain and provide a nature strip;
    - (iv) Filling, or any works necessary to drain the new nature strip, and kerb and channel to the public drainage system;
    - (v) The new kerb and channel is to start at the eastern side of the neighbouring crossover to CT 26963/9;
    - (vi) Provision of a KC vehicular crossing to access CT 26963/9, to replace the affected crossover;
    - (vii) Replace the affected driveway apron which provides access to CT 26963/9; and
    - (viii) Reinstatement any affected road markings or signage.
  - (d) Provision of a vehicular crossing for each lot within the subdivision;
  - (e) Provision of an access from Road 1 to balance lot 200, at least 5m wide;
  - (f) Provision of a heavy-duty type crossover and driveway apron to any public open space lot, at least 4m wide;

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING**  
**Tuesday 17 March 2026**



- (g) Redundant crossings are to be removed;
- (h) Provision of a suitable-sized turning head at the end of Road 7;
- (i) Temporary turning heads must be provided at the end of new roads for each stage. Unless a suitably qualified Bushfire Practitioner provides written advice recommending otherwise, turning heads must have a 12 metre outer radius and provide all-weather access to facilitate the turning of a fire fighting vehicle in an emergency;
- (j) Unless a suitably qualified Bushfire Practitioner provides written advice recommending otherwise, Road 1 shall terminate at its southern end with a rural-style asphalt temporary turning head with 9m outer radius, with provision of roadside drainage connected to the new public stormwater system;
- (k) Provision of a footpath on at least one side of each new road;
- (l) Provision of a footpath on both sides of the following roads: Road 4, Road 7, and Road 3 between Road 4 and Lempriere Avenue;
- (m) Provision of a footpath to connect the new footpath on Road 4 with the existing footpath on Beatty Street, with suitable pedestrian access ramps at the intersection with Mainwaring Street;
- (n) Provision of pedestrian access ramps on any road adjacent to a public open space lot, with a 2m wide footpath to connect any public open space lot to the footpath on the adjoining road;
- (o) Unless the Road Authority provides written agreement otherwise, pedestrian access ramps with a pedestrian refuge are to be placed in the following locations on Road 1:
  - (i) along the Lot 61 frontage; and
  - (ii) along the Lot 23 frontage;
  - (iii) kerb lines may need to be adjusted to suit the pedestrian refuges.
- (p) Provision of pedestrian access ramps with a pedestrian refuge on Road 1 at the intersection with West Arm Road, to connect to the existing footpath;
- (q) Provision of pedestrian access ramps on Road 4 at the location of the indented parking (western end);
- (r) Provision of a public street lighting scheme;
- (s) All necessary line marking and signage, including street name signs;
- (t) Provision of separation lines on the centre of Road 4 along the frontage of the adjoining Bowls Club;
- (u) Provision of 50 kilometre per hour speed zone signage on Road 1 after the intersection with West Arm Road;
- (v) Provision of a solid centre-line at the curve in the road adjacent to Lot 134;
- (w) Provision of give way control at the following intersections:
  - (i) Beatty Street intersections with Mainwaring Street, on the eastern and western approaches. The centrelines are to be offset where practicable;
  - (ii) Road 1 intersection with West Arm Road;
  - (iii) Road 6 intersection with Road 3;
  - (iv) Road 3 intersection with Road 4; and
  - (v) Lempriere Avenue intersection with Road 3.

**ELECTRICITY, COMMUNICATIONS & OTHER UTILITIES**

- 23. An underground reticulated electricity system and public street lighting scheme must be provided to service all lots and installed to the approval of the Responsible Authority'
- 24. An underground telecommunications system must be provided to service all lots and installed to the approval of the Responsible Authority.

**SEPARATION OF SERVICE CONNECTIONS**

- 25. The person responsible must locate and identify the existing service connections (water supply, sewer and stormwater) and complete the following work:

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING**  
**Tuesday 17 March 2026**



- (a) Where required, reroute internal stormwater within each lot to provide an independent system for each lot;
  - (b) Stormwater drains that do cross the title boundaries between lots must be upgraded to a public drain standard.
- (Note: only when a public drain)

**COMPLETION OF WORKS**

26. All works must be carried out to Council standards and to the satisfaction of the Council and under the direct supervision of a civil engineer. Certification that all works have been carried out in accordance with the approved engineering design plans and to Council standards will be required prior to issue of the Certificate of Practical Completion. When the certificate for practical completion is issued by Council, the relevant works will be placed on a 12-month defects liability period.

**DEFECTS LIABILITY PERIOD**

27. A defects liability period of 12 months applies to all infrastructure required under this permit.

**CONSTRUCTION DOCUMENTATION**

28. At the time of practical completion of the infrastructure, Council must be provided with construction documentation sufficient to show that the works are completed in accordance with Council standards and are locatable for maintenance or connection purposes. The construction documentation must consist of:
- (a) An "as constructed" plan in accordance with council's standard requirements for as constructed drawings;
  - (b) A Closed Circuit Television inspection report for all stormwater mains constructed or incorporated in the works;
  - (c) Completed "Asset Recording Forms" that show the construction cost of all new infrastructure to be maintained by Council;
  - (d) An engineer's certificate that each component of the works comply with the approved engineering plans and Council standards; and
  - (e) Compaction tests by an accredited testing laboratory of all open drains filled as part of the subdivision works.

**FINAL PLAN OF SUBDIVISION**

29. The Final Plan of Subdivision for any stage and Schedule of Easements (and three copies) must be submitted for sealing, together with a copy of the Survey Notes.
30. Unless this permit specifically provides otherwise, the Final Plan of Subdivision for any stage will not be sealed by Council and/or TasWater where applicable until all conditions of this permit have been satisfied.
31. Prior to the sealing of the Final Plan of Subdivision for any stage, any existing services that are disturbed during the subdivision, including any damage to road, kerb and channel, nature strip and footpath, must be reinstated to the satisfaction of Council.

**EASEMENTS**

32. Easements are required over all Council and third-party services located in private property. The minimum width of easements is detailed in the Tasmanian Subdivision Guidelines. A



**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING**  
**Tuesday 17 March 2026**



lesser width may be approved for a private service prior to the lodgement of a Final Plan of Subdivision.

**COVENANTS ON SUBDIVISIONS**

33. Covenants or similar restrictive controls must not be included on or otherwise imposed on the titles to the lots created by the subdivision permitted by this permit unless:
- (a) Such covenants or controls are expressly authorised by the terms of this permit;
  - (b) Such covenants or similar controls are expressly authorised by the consent in writing of the Council; or
  - (c) Such covenants or similar controls are submitted for and receive written approval by Council prior to submission of the Final Plan of Subdivision and associated title documentation is submitted to Council for sealing.

**Permit Notes**

**Notations**

- A. This permit was issued based on the proposal documents submitted for PA2023403. You should contact Council with any other use or developments, as they may require the separate approval of Council.
- B. This permit take effect after:
  - (a) The 14-day appeal period expires; or
  - (b) Any appeal to the Tasmanian Civil and Administrative Tribunal is abandoned or determined; or
  - (c) Any agreement that is required by this permit pursuant to Part 5 of the *Land Use Planning and Approvals Act 1993* is executed; or
  - (d) Any other required approvals under this or any other Act are granted.
- C. This permit is valid for two (2) years only from the date of approval and will thereafter lapse if the development is not substantially commenced. An extension may be granted subject to the provisions of the *Land use Planning and Approvals Act 1993* as amended, by a request to Council.

**Other Approvals**

- D. This permit does not imply that any other approval required under any other by-law or legislation has been granted.

**Appeal Provisions**

- E. A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Tasmanian Civil and Administrative Tribunal.

A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.

For more information see the Tasmanian Civil and Administrative Tribunal website [www.tascat.tas.gov.au](http://www.tascat.tas.gov.au).

**Permit Commencement**

- F. If an applicant is the only person with a right of appeal pursuant to section 61 of the *Land Use Planning and Approvals Act 1993* and wishes to commence the use or development for which

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026**



the permit has been granted within the 14-day period, the Council must be so notified in writing. A copy of Council's Notice to Waive Right of Appeal is attached.

**VOTING**

For: Mayor Cr Holmdahl, Cr Allen, Cr Ferguson, Cr Ireland, Cr Lerner, Cr Lyons, Cr Manticas and Cr Sladden

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 8/0**

UNCONFIRMED

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026**



**7.2 Plan 2 - Removal of Part 5 Agreement - Dalmatian Court, Legana**

**REPORT AUTHOR:** Principal Strategic Planner - Tiffany Heys

**REPORT DATE:** 9 February 2026

**ATTACHMENTS:**

1. [7.2.1] Attachment 1 - Location Plan
2. [7.2.2] Attachment 2 - Request to End Part 5 Agreement

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*Cr Lyons left the meeting at 1:56 pm*

**RECOMMENDATION**

That Council:

- (a) In accordance with s74(3) of LUPAA, support the request to end the Part 5 Agreement legally referred to as Dealing Number C854299;
- (b) Provide advice to the Tasmanian Planning Commission that, in the view of the Planning Authority, the Part 5 Agreement legally referred to as Dealing Number C854299 should be ended; and
- (c) Request that the Tasmanian Planning Commission consider the request for approval to end the Part 5 Agreement legally referred to as Dealing Number C854299.

**Minute No. 26/40**

**DECISION**

Moved: Cr Ireland

Seconded: Cr Lerner

That Council:

- a. In accordance with s74(3) of LUPAA, support the request to end the Part 5 Agreement legally referred to as Dealing Number C854299;
- b. Provide advice to the Tasmanian Planning Commission that, in the view of the Planning Authority, the Part 5 Agreement legally referred to as Dealing Number C854299 should be ended; and
- c. Request that the Tasmanian Planning Commission consider the request for approval to end the Part 5 Agreement legally referred to as Dealing Number C854299.

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026**



**VOTING**

For: Mayor Cr Holmdahl, Cr Allen, Cr Ferguson, Cr Ireland, Cr Lerner, Cr Manticas and Cr Sladden

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 7/0**

*Cr Lyons entered the meeting at 2:00 pm*

*Team Leader Planning left the meeting at 2.00pm*

UNCONFIRMED

ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026

ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026



## 8 OFFICE OF THE CHIEF EXECUTIVE OFFICER

### 8.1 CEO 1 - Council Workshops held in February and March 2026

**REPORT AUTHOR:** Chief Executive Officer - Kristen Desmond

**REPORT DATE:** 11 March 2026

**ATTACHMENTS:** Nil

#### RECOMMENDATION

That Council receives the report on Council Workshops held on 17 February, 3 March and 10 March 2026.

**Minute No. 26/41**

#### DECISION

Moved: Cr Allen

Seconded: Cr Ferguson

That Council receives the report on Council Workshops held on 17 February, 3 March and 10 March 2026.

#### VOTING

For: Mayor Cr Holmdahl, Cr Allen, Cr Ferguson, Cr Ireland, Cr Larner, Cr Lyons, Cr Manticas and Cr Sladden

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 8/0**

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026**



**8.2 CEO 2 - Northern Tasmania Development Corporation (NTDC) Quarterly Report -  
October to December 2025**

**REPORT AUTHOR:** Chief Executive Officer - Kristen Desmond

**REPORT DATE:** 11 March 2026

**ATTACHMENTS:** 1. [8.2.1] NTDC Quarterly Report Oct- Dec 2025

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**RECOMMENDATION**

That Council receives and notes the Northern Tasmania Development Corporation Ltd Quarterly Report for the period 1 October 2025 to 31 December 2025.

**Minute No. 26/42**

**DECISION**

Moved: Cr Larner

Seconded: Cr Manticas

That Council receives and notes the Northern Tasmania Development Corporation Ltd Quarterly Report for the period 1 October 2025 to 31 December 2025.

**VOTING**

For: Mayor Cr Holmdahl, Cr Allen, Cr Ferguson, Cr Ireland, Cr Larner, Cr Lyons, Cr Manticas and Cr Sladden

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 8/0**

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026**



**8.3 CEO 3 - Council Annual General Meeting (AGM) Date 2026**

**REPORT AUTHOR:** Chief Executive Officer - Kristen Desmond

**REPORT DATE:** 11 March 2026

**ATTACHMENTS:** Nil

---

**RECOMMENDATION**

That Council approve the 2026 Annual General Meeting to be held at 5.30pm on Tuesday 1 December 2026 at the Windsor Community Precinct, 1 Windsor Drive, Riverside.

**Minute No. 26/43**

**DECISION**

Moved: Cr Ireland

Seconded: Cr Sladden

That Council approve the 2026 Annual General Meeting to be held at 5.30pm on Tuesday 1 December 2026 at the Windsor Community Precinct, 1 Windsor Drive, Riverside.

**VOTING**

For: Mayor Cr Holmdahl, Cr Allen, Cr Ferguson, Cr Ireland, Cr Larner, Cr Lyons, Cr Manticas and Cr Sladden

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 8/0**

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026**



**8.4 CEO 4 - Australian Local Government National General Assembly 2026**

**REPORT AUTHOR:** Chief Executive Officer - Kristen Desmond

**REPORT DATE:** 11 March 2026

**ATTACHMENTS:** Nil

**RECOMMENDATION**

That Council:

1. Supports the attendance of the Mayor to represent Council as a voting delegate at the 2026 National General Assembly of Local Government to be held in Canberra from 23-25 June 2026;
2. Supports the attendance of Cr Joy Allen, Cr Caroline Larner and Cr Julie Sladden at the 2026 National General Assembly of Local Government for professional development purposes.

**Minute No. 26/44**

**DECISION**

Moved: Cr Manticas

Seconded: Cr Ferguson

That Council:

1. Supports the attendance of the Mayor to represent Council as a voting delegate at the 2026 National General Assembly of Local Government to be held in Canberra from 23-25 June 2026;
2. Supports the attendance of Cr Joy Allen, Cr Caroline Larner and Cr Julie Sladden at the 2026 National General Assembly of Local Government for professional development purposes.

**VOTING**

For: Mayor Cr Holmdahl, Cr Allen, Cr Ferguson, Cr Ireland, Cr Larner, Cr Lyons, Cr Manticas and Cr Sladden

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 8/0**





## 9 GOVERNANCE

Nil

UNCONFIRMED

ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026

ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026



## 10 DEVELOPMENT

### 10.1 Dev 1 - Legana Town Centre and Township Structure Plan

**REPORT AUTHOR:** Team Leader - Planning - Krstyna Ennis

**REPORT DATE:** 6 March 2026

**ATTACHMENTS:**

1. [10.1.1] Attachment 1 - Legana Town Centre and Township Structure Plan
2. [10.1.2] Attachment 2 - Engagement Summary

---

### RECOMMENDATION

That Council adopt the Legana Town Centre and Township Structure Plan (Attachment 1) as its long-term local strategy for managing land use, infrastructure and development in Legana to 2046 and beyond.

*Team Leader Planning entered the meeting at 2.10pm*

**Minute No. 26/45**

### DECISION

Moved: Cr Lyons

Seconded: Cr Ireland

That Council adopt the Legana Town Centre and Township Structure Plan (Attachment 1) as its long-term local strategy for managing land use, infrastructure and development in Legana to 2046 and beyond.

### VOTING

For: Mayor Cr Holmdahl, Cr Allen, Cr Ferguson, Cr Ireland, Cr Larner, Cr Lyons, Cr Manticas and Cr Sladden

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 8/0**

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026**



**10.2 Dev 2 - Proposed Street Names in West Tamar**

**REPORT AUTHOR:** Statutory Planner - Patrick McMahon

**REPORT DATE:** 26 February 2026

**ATTACHMENTS:** Nil

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**RECOMMENDATION**

That Council approve the naming of Price Court and Soss Court for the proposed roads and advise Place Names Tasmania accordingly.

**Minute No. 26/46**

**DECISION**

Moved: Cr Lyons

Seconded: Cr Manticas

That Council approve the naming of Price Court and Soss Court for the proposed roads and advise Place Names Tasmania accordingly.

**VOTING**

For: Mayor Cr Holmdahl, Cr Allen, Cr Ferguson, Cr Ireland, Cr Larner, Cr Lyons, Cr Manticas and Cr Sladden

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 8/0**

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026**



**10.3 Dev 3 - Petition to Amend a Sealed Plan - 389 Auburn Road, Beaconsfield**

**REPORT AUTHOR:** Statutory Planner - Patrick McMahon

**REPORT DATE:** 4 March 2026

**ATTACHMENTS:**

1. [10.3.1] Attachment 1 - Dev 3 Location Plan
2. [10.3.2] Attachment 2 - Dev 3 Title Plan
3. [10.3.3] Attachment 3 - Dev 3 Proposed Petition

---

**RECOMMENDATION**

That Council:

1. Authorise the signing and sealing of the attached Request to Amend a Sealed Plan form by the Chief Executive Officer and Mayor; and
2. Return that form to Douglas and Collins Lawyers.

**Minute No. 26/47**

**DECISION**

Moved: Cr Manticas

Seconded: Cr Ireland

That Council:

1. Authorise the signing and sealing of the attached Request to Amend a Sealed Plan form by the Chief Executive Officer and Mayor; and
2. Return that form to Douglas and Collins Lawyers.

**VOTING**

For: Mayor Cr Holmdahl, Cr Allen, Cr Ferguson, Cr Ireland, Cr Larner, Cr Lyons, Cr Manticas and Cr Sladden

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 8/0**

*Team Leader Planning left the meeting at 2.29pm*

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026**



**10.4 Dev 4 - Strategic Planning Priorities**

**REPORT AUTHOR:** Director Planning & Development - Michelle Riley

**REPORT DATE:** 10 March 2026

**ATTACHMENTS:** Nil

---

**RECOMMENDATION**

That Council:

1. Endorse the Strategic Planning Priorities listed above for the 2025-26, 2026-27 and 2027-28 financial years.

*Cr Ferguson left the meeting at 2:30 pm*

*Cr Manticas left the meeting at 2:30 pm*

*Director Planning & Development entered the meeting at 2.30pm*

**Minute No. 26/48**

**DECISION**

Moved: Cr Allen

Seconded: Cr Ireland

That Council:

1. Endorse the Strategic Planning Priorities listed above for the 2025-26, 2026-27 and 2027-28 financial years.

**VOTING**

For: Mayor Cr Holmdahl, Cr Allen, Cr Ireland, Cr Lerner, Cr Lyons and Cr Sladden

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 6/0**

*Director Planning & Development left the meeting at 2.33pm*

*Cr Ferguson entered the meeting at 2:33 pm*

*Cr Manticas entered the meeting at 2:33 pm*



**11 CORPORATE**

Nil

UNCONFIRMED

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026**



## 12 COMMUNITY

### 12.1 Comm 1 - Youth Advisory Council Minutes - February

**REPORT AUTHOR:** Acting Team Leader - Community Services - Eleanor Moore  
Youth Development Officer - Kirsten Howard

**REPORT DATE:** 10 March 2026

**ATTACHMENTS:** 1. [12.1.1] YAC Minutes - 12 February 2026

---

#### RECOMMENDATION

That Council receives and notes the minutes as presented for the Youth Advisory Council Meeting held on 12 February 2026.

*Director Corporate & Community entered the meeting at 2.34pm*

#### Minute No. 26/49

#### DECISION

Moved: Cr Allen

Seconded: Cr Lyons

That Council receives and notes the minutes as presented for the Youth Advisory Council Meeting held on 12 February 2026.

#### VOTING

For: Mayor Cr Holmdahl, Cr Allen, Cr Ferguson, Cr Ireland, Cr Larner, Cr Lyons, Cr Manticas and Cr Sladden

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 8/0**

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026**



**12.2 Comm 2 - Sponsorship Application - Volunteering Tasmania**

**REPORT AUTHOR:** Acting Team Leader - Community Services - Eleanor Moore

**REPORT DATE:** 4 March 2026

**ATTACHMENTS:** Nil

---

**RECOMMENDATION**

That Council approves a one (1) year Gold sponsorship in the amount of \$2,500.00 to Volunteering Tasmania for the Future of Volunteering Symposium 2026.

**Minute No. 26/50**

**DECISION**

Moved: Cr Ferguson

Seconded: Cr Larner

That Council approves a one (1) year Gold sponsorship in the amount of \$2,500.00 to Volunteering Tasmania for the Future of Volunteering Symposium 2026.

**VOTING**

For: Mayor Cr Holmdahl, Cr Allen, Cr Ferguson, Cr Ireland, Cr Larner, Cr Lyons, Cr Manticas and Cr Sladden

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 8/0**



**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026**



**12.3 Comm 3 - Sponsorship Application - Festival of Voices**

**REPORT AUTHOR:** Acting Team Leader - Community Services - Eleanor Moore

**REPORT DATE:** 4 March 2026

**ATTACHMENTS:** Nil

---

**RECOMMENDATION**

That Council:

1. Approves a one (1) year sponsorship of \$2,500 for the Festival of Voices 2026 Sip N Sing event at Rowella Hall; and
2. Approves the usage of Rowella Hall for the Festival of Voices 2026 Sip N Sing event at no cost.

**Minute No. 26/51**

**DECISION**

Moved: Cr Allen

Seconded: Cr Lyons

That Council:

1. Approves a one (1) year sponsorship of \$2,500 for the Festival of Voices 2026 Sip N Sing event at Rowella Hall; and
2. Approves the usage of Rowella Hall for the Festival of Voices 2026 Sip N Sing event at no cost.

**VOTING**

For: Mayor Cr Holmdahl, Cr Allen, Cr Ferguson, Cr Lyons and Cr Sladden

Against: Cr Ireland, Cr Lerner and Cr Manticas

Abstained: Nil

**CARRIED 5/3**

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026**



**12.4 Comm 4 - Rowella Community Hall Committee appointments**

**REPORT AUTHOR:** Director Corporate & Community - David Gregory  
Acting Team Leader - Community Services - Eleanor Moore

**REPORT DATE:** 3 March 2026

**ATTACHMENTS:** Nil

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**RECOMMENDATION**

That Council endorses the appointment of the following three (3) people as Community Members of the Rowella Community Hall Committee:

1. Josephine Rowe
2. Gemma Pullen
3. Peter Dawson

**Minute No. 26/52**

**DECISION**

Moved: Cr Allen

Seconded: Cr Ireland

That Council endorses the appointment of the following three (3) people as Community Members of the Rowella Community Hall Committee:

1. Josephine Rowe
2. Gemma Pullen
3. Peter Dawson

**VOTING**

For: Mayor Cr Holmdahl, Cr Allen, Cr Ferguson, Cr Ireland, Cr Lerner, Cr Lyons, Cr Manticas and Cr Sladden

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 8/0**

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026**



**12.5 Comm 5 - Community Grant Application - Deviot Community Hall**

**REPORT AUTHOR:** Director Corporate & Community - David Gregory  
Community Development Officer - Todd Mitchell

**REPORT DATE:** 10 March 2026

**ATTACHMENTS:** 1. [12.5.1] Community Grant Application - Deviot Community Hall  
2. [12.5.2] Assessment Matrix Summary - Deviot Community Hall

**RECOMMENDATION**

That Council approves Deviot Community Association Inc's community grant application for \$5,000.00 to assist with the installation of two accessible parking spaces.

**Minute No. 26/53**

**DECISION**

Moved: Cr Lerner

Seconded: Cr Sladden

That Council approves Deviot Community Association Inc's community grant application for \$5,000.00 to assist with the installation of two accessible parking spaces.

**VOTING**

For: Mayor Cr Holmdahl, Cr Allen, Cr Ferguson, Cr Ireland, Cr Lerner, Cr Lyons, Cr Manticas and Cr Sladden

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 8/0**

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026**



**12.6 Comm 6 - Community Grant Applications - Launceston Little Athletics Centre**

**REPORT AUTHOR:** Director Corporate & Community - David Gregory  
Community Development Officer - Todd Mitchell

**REPORT DATE:** 10 March 2026

**ATTACHMENTS:**

1. [12.6.1] Community Grant Application - Launceston Little Athletics Centre
2. [12.6.2] Assessment Matrix Summary - Launceston Little Athletics Centre

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**RECOMMENDATION**

That Council approve Launceston Little Athletics Centre community grant application for \$1,404.09 for the purchase of promotional flags and event equipment.

**Minute No. 26/54**

**DECISION**

Moved: Cr Manticas

Seconded: Cr Lyons

That Council approve Launceston Little Athletics Centre community grant application for \$1,404.09 for the purchase of promotional flags and event equipment.

**VOTING**

For: Mayor Cr Holmdahl, Cr Allen, Cr Ferguson, Cr Ireland, Cr Larner, Cr Lyons, Cr Manticas and Cr Sladden

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 8/0**

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026**



**12.7 Comm 7 - Community Grant Applications - Kelso Community Centre**

**REPORT AUTHOR:** Director Corporate & Community - David Gregory  
Community Development Officer - Todd Mitchell

**REPORT DATE:** 10 March 2026

**ATTACHMENTS:** 1. [12.7.1] Community Grant Application - Kelso Community Centre  
2. [12.7.2] Assessment Matrix Summary - Kelso Community Centre

**RECOMMENDATION**

That Council approves Kelso Community Centre's community grant application for \$3,812.00 for the installation of two accessible and all-weather paths.

**Minute No. 26/55**

**DECISION**

Moved: Cr Ferguson

Seconded: Cr Lyons

That Council approves Kelso Community Centre's community grant application for \$3,812.00 for the installation of two accessible and all-weather paths.

**VOTING**

For: Mayor Cr Holmdahl, Cr Allen, Cr Ferguson, Cr Ireland, Cr Lerner, Cr Lyons, Cr Manticas and Cr Sladden

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 8/0**

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026**



**12.8 Comm 8 - Appointment of Deputy Chairperson - Positive Ageing Committee**

**REPORT AUTHOR:** Director Corporate & Community - David Gregory  
Acting Team Leader - Community Services - Eleanor Moore

**REPORT DATE:** 11 March 2026

**ATTACHMENTS:** Nil

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**RECOMMENDATION**

That Council appoint \_\_\_\_\_ as Deputy Chairperson of PAC until the end of the current term of Council.

**Minute No. 26/56**

**DECISION**

Moved: Cr Manticas

Seconded: Cr Ireland

That Council appoint Cr Joy Allen as Deputy Chairperson of PAC until the end of the current term of Council.

**VOTING**

For: Mayor Cr Holmdahl, Cr Ferguson, Cr Ireland, Cr Larner, Cr Lyons, Cr Manticas and Cr Sladden

Against: Nil

Abstained: Cr Allen

**CARRIED 7/1**

*Director Corporate & Community left the meeting at 2.59pm*

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026**



## 13 COMMUNITY ASSETS

### 13.1 Asset 1 - Capital Works Budget Variations

**REPORT AUTHOR:** Director Community Assets - Dino De Paoli

**REPORT DATE:** 6 March 2026

**ATTACHMENTS:** 1. [13.1.1] CEO Approved Project Budget Adjustments

### RECOMMENDATION

That Council, by simple majority:

- 1) approves the addition of the new project Greens Beach Road Stormwater Drainage to the 2025/26FY capital works program with a budget allocation of \$22,000;
- 2) approves a budget transfer of \$22,000 from Project 65135 (Paringa Avenue Stormwater) to the Greens Beach Road Stormwater Drainage project; and
- 3) receives this report under the *Local Government Act 1993* section 82(7) noting the capital works project budget adjustments approved under delegation by the Chief Executive Officer.

*Director Community Assets entered the meeting at 3.00pm*

**Minute No. 26/57**

### DECISION

Moved: Cr Manticas

Seconded: Cr Ferguson

That Council, by simple majority:

1. approves the addition of the new project Greens Beach Road Stormwater Drainage to the 2025/26FY capital works program with a budget allocation of \$22,000;
2. approves a budget transfer of \$22,000 from Project 65135 (Paringa Avenue Stormwater) to the Greens Beach Road Stormwater Drainage project; and
3. receives this report under the *Local Government Act 1993* section 82(7) noting the capital works project budget adjustments approved under delegation by the Chief Executive Officer.

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026**



**VOTING**

For: Mayor Cr Holmdahl, Cr Allen, Cr Ferguson, Cr Ireland, Cr Lerner, Cr Lyons, Cr Manticas and Cr Sladden

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 8/0**

*Director Community Assets left the meeting at 3.02pm*

UNCONFIRMED





**14 PEOPLE, CULTURE & SAFETY**

Nil

UNCONFIRMED

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026**



**15 PETITIONS**

Nil

UNCONFIRMED

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026**



**16 NOTICE OF MOTIONS**

**16.1 Motions on Notice**

Nil

UNCONFIRMED

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026**



**16.2 Motions without Notice**

Nil

UNCONFIRMED

ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026

ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026



## 17 COUNCILLORS' QUESTIONS

### 17.1 Councillors' Questions on Notice

#### 17.1.1 Cr Manticas

**Question 1:** Since the adoption of Council's updated Public Open Space Contribution Policy, how much revenue has been collected from developers through public open space contributions, and what is the current balance of those funds held by Council?

**Response:** *\$412,718 revenue collected since the public open space contribution policy was adopted by Council in August 2024. No current balance of funds is recorded due to the contributions being treated directly as income.*

**Question 2:** In relation to the Windsor Park Special Rate/Levy applied to properties within the Trevalyn and Riverside area:

What amount remains outstanding or is still expected to be collected from ratepayers?

**Response:** *Rates outstanding is treated as one figure and not specifically broken into the waste/general rates/ special levy components. As at the end of February approximately 22% of overall rates were still owing against rates raised.*

**Question 3:** In relation to the Greens Beach Foreshore Redevelopment under the Greens Beach Master Plan, has Council submitted the required documentation to the Tasmanian Parks and Wildlife Service as part of the Reserve Activity Assessment (RAA) process?

**Response:** *The RAA process has been initiated with Parks with documentation submitted by Council on the proposed project. Over the last few weeks, Council's consultant has been in communication with Parks and Wildlife to progress the RAA process and seek clarification on the class of assessment (Level) that will apply, prior to the compilation and arrangement of additional information into a case for assessment for Parks. Parks has progressed work on their assessment checklist and a scoping letter outlining their information requirements to proceed with a Level 1 assessment will be issued to Council in the next week or so. It is noted the additional information required by Parks may include specific details on species proposed to be removed and planted within the Greens Beach reserve area, mapping and details of excavation for the proposed works.*

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING**  
**Tuesday 17 March 2026**



**17.1.2 Cr Larner**

**Question 1:** The Department of Natural Resources and Environment (NRE/Parks) has completed its Final Level 3 Reserve Activity Assessment (RAA) and Environment Assessment Report (EAR) of the Stage 2 Gravelly Beach Foreshore Masterplan, now released on its 'Have your Say' portal. Parks (PWS) found this proposal failed to adequately address environmental risks associated with works within a dynamic coastal environment, including issues relating to the contaminated groyne opposite the post office, the need for sea wall repairs and the area's cultural and historical values; as well as the need for collaboration between community members, Council and PWS as to how this may be best achieved.

While Council's CEO had advised that no further direction has been received from Parks, the RAA (Appendix 2) contains clear recommendations, including statutory recommendations, for a Parks planning permit and authority for the seawall works; comprehensive soil testing (for acid sulphate analysis) and appropriate disposal of contaminated material

Parks also noted that Council did not sufficiently investigate nor accurately assess several community submissions to the original Masterplan. Unlike other foreshore masterplans (e.g. Greens Beach and Beauty Point), no community drop-in consultation was held.

The upcoming Saturday 21st March 'Grand Opening' of the completed on-shore works presents a golden opportunity for community engagement

Will Council provide an opportunity for community consultation at the 21st March Gravelly Beach event on how it proposes to address:

- seawall repairs
- long-standing groyne contamination
- upgrades to Ros Bay skate park/pump track
- installation of pictorial storyboards similar to those along Bridport Foreshore?

**Response:** *Council has not provided any direction to staff in relation to future stages of work at Gravelly Beach or in the Rose Bay Park to facilitate any community consultation on the items identified. The construction of works committed in Council's funding agreement with the Federal Government have been completed.*

**Question 2:** Recent capital works on Gravelly Beach Road at Blackwall included extensive kerb and channel, stormwater works, road sealing, and the construction of one replacement and two new cross-overs to service a long-frontage property.

What was the capital cost of this project (initiated by a councillor request); how many local residents requested this upgrade; and what safety or drainage considerations justified this work as a priority budget item?

**Response:** *The kerb and channel project on Gravelly Beach Road in Blackwall was approved by Council as part of its budget and capital works program for the 2025/26 financial year with an allocation of \$50,000 (Project No 63142). The CEO approved a project budget transfer to increase the budget from \$50,000 to \$70,000. This transfer was reported to Council at the 2 December 2025 Workshop and again in the January 2026 Ordinary Meeting agenda papers. The current costs against this*

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026**



*project are \$68,848. The project was nominated and approved by Council to complete this section of Gravelly Beach Road to the standard of construction applied to the east and west. It is noted that only two driveway crossovers were constructed as part of the works, with one paid for by the adjoining property owner, and the other reconstructed by Council as part of the project.*

**Question 3:**

Local residents have raised long-standing safety concerns regarding Gravelly Beach Road, especially near the Swim Centre, particularly the lack of a footpath and adequate stormwater drainage. The issue has been raised with Council for many years, especially for families with young children. Councillor Joy Allen had identified the need for such capital works at the time of last Budget and an engineering investigation identified the need for new power poles (approximately \$7,000 each) and partial land acquisition prior to construction.

What is the current estimated cost of:

- widening the road,
- constructing a basic footpath, and
- improving stormwater drainage at the location,

or, the overall cost required to deliver the project to address these safety concerns?

**Response:**

*There has not been sufficient development of a concept design at this point in time to inform cost estimates for construction of a new path on Gravelly Beach Road from near the Beach Road intersection through to the swim centre. Council officers are preparing information for presentation and discussion with Council at the April Interim Workshop prior to undertaking any further work on this potential capital works project.*

ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026

ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026



17.2 Councillors' Questions without Notice

**Cr Ferguson**

**Question 1:** Before Christmas I raised the issue of traffic flow in Cleghorn Avenue around school time pickups. And so my question is, can Council please develop a path forward in how we can contribute to that issue? The issue is effectively that it seems to be a queuing of traffic at certain times. I would suggest it's probably not legal at times, there's a real problem there. I'm just wondering effectively whether our Council can lead this space and try to pull together the people that need to talk to put a plan together that obviously will take some time to work on.

**Response:** (From the CEO through the Chair) *Just to let you know that has been a concern that's been raised with us and a concern that council officers have raised repeatedly with Tasmania Police. So we'll continue to work with Tasmania Police because they are the ones ultimately who should be acting in this space, but certainly I can let you know we are being as proactive as we possibly can around trying to get an answer to that, and we'll continue to keep Council updated on how we're progressing with that.*

**Cr Manticas**

**Question 1:** I know it's briefly been asked before in an informal setting, the shade sail cloth at RSL Park in Beaconsfield has not been there for a couple of months. And I'm just seeking an update as to when we can expect a replacement?

**Response:** (From the CEO through the Chair) *I'll take that one on notice because I don't have the answer to hand.*

**Question 2:** A follow-up question in respect to a question on notice with regards to public open space contribution and the cash amounts that Council has raised. My understanding is that anything that is raised by public open space under the LGBMP Act Section 117 says we need to spend that money back in the area for which it was collected. I just wanted to get clarification from the council as to why we don't treat that as a separate ledger?

**Response:** (From the CEO through the Chair) *I'll take that one on notice as well, and we'll report that one back to you.*

**Question 3:** My last question also relates to a question on notice that was raised with regards to the Windsor special levy. I think my question might not have been clear enough that it didn't obviously get the response that I was expecting. My question is, the Windsor levy is levied against residents of Riverside and Trevallyn for the purpose of maintaining Windsor Park. Why is there not a ledger about the capital contributions that Council put in so that when that levy is levied against ratepayers, we know exactly how much those ratepayers have left to pay off the works down here at Windsor Park?

**Response:** (From the CEO through the Chair) *Again I'll take that one on notice. There is as I understand it a ledger, I think there was just a miscommunication around understanding exactly what you were after, but we'll print the answer that you're actually after, and we'll take this one on notice.*



**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING**  
**Tuesday 17 March 2026**



**Cr Lyons**

**Question 1:** The Legana orchards playground, I thought we had started to do the base for that but there doesn't seem to be any movement there.

**Response:** (From the CEO through the Chair) *There's been a delay in starting that because the contractor who is doing the civil works there was also doing Gravelly Beach and there was a delay at Gravelly Beach. They are anticipated to start in the next three weeks or so, I think it was early April with those civil works so they're not very far away.*

**Question 2:** On the corner of Bald Hill Road and Veulalee, I know the West Tamar Council filled a pothole there, the pothole's emptied again. I think it might be Launceston City Council's area actually, but it's a matter of filling it with some bitumen, it seems to come out because everyone hits that corner at the same spot I suppose.

**Response:** (From the CEO through the Chair) *We'll have a look at that for you.*

**Question 3:** Scout hall at the Tailrace, apparently there's a new roof going on or something? What's happening there?

**Response:** (From the CEO through the Chair) *Yes, I'll get details to you on notice but there is a new roof that is planned to be put on there because of the state of that asset it was a requirement to do that. We'll come back with full details on notice.*

**Cr Ireland**

**Question 1:** One simple thing, could we perhaps expedite getting that TV installed? When we did this amendment to the motion to this planning thing, Mr. Dourias was totally blindsided because he had no idea what we were talking about until we gave him the bit of paper. So it's really embarrassing when they're saying they have no idea, and it's not that big a deal, it doesn't have to be a fancy TV like that, just a TV. And while you're doing that, are you gonna fix the lectern as well so I can actually see who's in the audience, please?

**Response:** (From the CEO through the Chair) *Sure, we'll take those on notice and see what we can do to fix them for you.*

**Cr Larner**

**Question 1:** As a Councillor, I was asked by a local resident to get council, I quote "to get Council to cut down a dead tree with a cracked trunk that was leaning towards Little Swan Point Road, a potential danger to regular traffic and pedestrians." I replied my role as a councillor was not to direct Council's workforce, that it would be best that he take a picture and send it via Snap Send Solve phone app. And the problem was dealt with by a council contractor within a few days, which was great. But shortly afterwards when I saw the resident, I praised his effectiveness in getting the job done, but by his expression he was not happy with me.

*Cr Manticas called a point of order*

ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026

ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026



Councillors attended an influential communication workshop which was great, and I've been asking the CEO for a record of those responses we put up on the window as to what the question might be and how to respond. It would be really useful if I could have that report of what those answers were that participants of the workshop contributed, and it might have helped me with that particular situation. Is it possible to have that summary and maybe made available to others who might be interested?

**Response:** (From the CEO through the Chair) *In terms of that, yes Councillor, you have asked for that and I apologise you haven't got it to date, but there are many, many and very different priorities currently on my desk and that continues to be one of those jobs that I need to get done.*

**Question 2:** Exeter structure plan is on Council's website not as a draft anymore, it's the final?

**Response:** (From the CEO through the Chair) *Council has not approved the Exeter structure plan. There is no final structure plan.*

**Question 3:** Standalone Legana Cricket Club, which is a particular local club, has been promised new club rooms by Council to allow the Tatana Way development, as noted on the Legana structure plan, to proceed. The question is, is it reasonable to expect that a like-for-like floor area replacement club rooms be provided at the new location, wherever it is, as against a more substantial bright and shiny large development that might blow Council's existing funds reserve in light of more urgent capital works needed in the municipality, such as those needed to relieve pedestrian safety concerns and amenity in footpaths provision. That's the question.

**Response:** (From the CEO through the Chair) *Cr Lerner, as you're aware, Council has been looking at the Legana Recreation Precinct master planning that has occurred. No decision has been made. In terms of balancing priorities, that is something that council will need to do, and as has previously been discussed, I anticipate that the recreation master plan in its totality will come to Council for a decision in April. Just bear in mind that the master plan that you have are concepts, we are not in a detailed design stage. So what council has seen to date are concepts, and that's what Council will be asked to make a decision on in April.*

ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026

ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026



17.3 Responses to Previous Questions on Notice

17.3.1 Cr Ferguson - Question from 17 February 2026 Ordinary Meeting

**Question 1:** As a part of the current West Tamar Council budget processes, can officers provide modelling for discontinuing the Launceston Urban Fire Brigade District levy and moving to a standardised municipality-wide rating approach for the next financial year or budget?

**Response:** *This has been modelled as part of the budget workshop process.*

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ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026

ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026



**17.3.2 Cr Sladden - Question from 17 February 2026 Ordinary Meeting**

**Question 1:** We had a question from the community about who's responsible for maintaining the foot track between Gravelly Beach through to Swan Point, I think involving Patricia's Beach as well, as there's been a little bit of interest.

**Response:** *On checking Council's current leases with Parks and Wildlife, there is no lease over this particular area of the foreshore, either current or archived.*

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ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026

ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026



**17.3.3 Cr Manticas - Question from 17 February 2026 Ordinary Meeting**

**Question 1:** There's been reports of the mulch at Beauty Point foreshore self-combusting and the fire brigade having to respond. Is the council aware of this being an issue?

**Response:** *Council officers have spoken with the contractor who supplied and installed the mulch as part of the foreshore improvement works. The mulch is marketed as a water saving mulch and is readily available in landscape supply yards. Council's contractor has been using this mulch product for a number of years and have never had any problem with the mulch self combusting. There have been two recent incidents that Council officers are aware of at Beauty Point where cigarette butts have been thrown into the mulch which likely caused the mulch to smoulder.*

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**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026**



## **18 INTO CLOSED MEETING**

### **RECOMMENDATION**

That, pursuant to Regulation 17(1) of the *Local Government (Meeting Procedures) Regulations 2025*, Council close the meeting to the public at 3.15pm to discuss the following items:

#### **Confirmation of Minutes**

##### **2.1 Confirmation of Minutes of Closed Meeting held 17 February 2026**

*This report has been submitted to the closed part of the Council Meeting in accordance with Regulation 40(6). At the next closed meeting, the minutes of a closed meeting, after any necessary correction, are to be confirmed as the true record by the council or council committee and signed by the chairperson of the closed meeting.*

#### **Corporate & Community**

##### **8.1 Confidential 1 – Appointment of Positive Ageing Committee Members**

*This report has been submitted to the closed part of the Council Meeting in accordance with Regulation 17(2)(h) information of a personal and confidential nature or information provided to the council on the condition it is kept confidential;*

##### **8.2 Confidential 2 – Deed of Variation and Extension of Lease**

*This report has been submitted to the closed part of the Council Meeting in accordance with Regulation 17(2)(g) proposals for the council to acquire land or an interest in land or for the disposal of land;*

#### **Community Assets**

##### **9.1 Confidential 3 – Contract No. WTC 03/2025, Gravelly Beach Foreshore, Village Precinct – Contract Variation Approval**

*This report has been submitted to the closed part of the Council Meeting in accordance with Regulation 17(2)(e) contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal;*

##### **9.2 Confidential 4 – Contract No. WTC 01/2026 Road Reconstruction – Rosevears Drive & Brady's Lookout Road, Rosevears**

*This report has been submitted to the closed part of the Council Meeting in accordance with Regulation 17(2)(e) contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal;*

#### **Minute No. 26/58**

### **DECISION**

Moved: Cr Ireland

Seconded: Cr Allen

That, pursuant to Regulation 17(1) of the *Local Government (Meeting Procedures) Regulations 2025*, Council close the meeting to the public at 3.15pm to discuss the following items:

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING**  
**Tuesday 17 March 2026**



**Confirmation of Minutes**

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**VOTING**

For: Mayor Cr Holmdahl, Cr Allen, Cr Ferguson, Cr Ireland, Cr Lerner, Cr Lyons, Cr Manticas and Cr Sladden

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 8/0**

**REQUIRES ABSOLUTE MAJORITY OF COUNCIL**

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026**



**19 OUT OF CLOSED MEETING**

Council resolved to move out of Closed Session at 4.31pm.

UNCONFIRMED



**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

**ORDINARY COUNCIL MEETING  
Tuesday 17 March 2026**



**20 CLOSURE**

**There being no further business, the meeting closed at 4.31pm**

UNCONFIRMED

### 3 LATE ITEMS

## 4 DECLARATIONS OF INTEREST IN A MATTER OF A COUNCILLOR

## 5 PUBLIC QUESTION TIME

**General rules for public question time and questions without notice:**

- 30 minutes maximum for public question time and public questions.
- Any one speaker is allowed a maximum of five (5) minutes to make one (1) statement and/or up to three (3) questions. For clarity, a member of the public has a maximum of five (5) minutes total irrespective of making a statement, asking questions, or a combination thereof.
- A question will be answered if the information is known, otherwise it will be taken on notice and responded to in writing.
- If a member of the public –
  - a) hinders or disrupts a meeting; or
  - b) tries to hinder or disrupt a meeting; or
  - c) refuses to leave a closed meeting; or
  - d) uses obscene or offensive language

*the chairperson may take reasonable steps to remove the person from the ordinary or closed meeting, including requesting the assistance of a police officer if required.*

To assist with the compilation of minutes, it would be appreciated if community members with prepared questions and statements could please provide a copy to Council via email at [wtc@wtc.tas.gov.au](mailto:wtc@wtc.tas.gov.au) or leave a copy with us.

When addressing Council please state your name and address.

To be clear to any members of the public in attendance, as outlined in the Council's Council Meeting Engagement Policy, we will not allow statements or questions relating to the personal affairs or actions of a Councillor or Council staff or which questions the competency of Council staff or Councillors.

If someone chooses to ignore this directive, in the first instance the statement of question will be rejected and you will be asked to sit down. Should anyone choose to ignore that advice or enter into a debate, or disrupt the meeting, you will be asked to leave.

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**



**5.1 Public Question Time**

Commenced at:

Concluded at:

## 5.2 Public Questions on Notice

**All answers to questions on Notice have been prepared by the Chief Executive Officer, Kristen Desmond.**

### 5.2.1 J Papageorgiou, Greens Beach

**Question 1:** I request council to action a public information and education strategy, clarifying there are no clothing optional beaches in the West Tamar Council area.

Can any combination of the following please be considered?

- Official media statement release
- Newspaper public notice
- Government Gazette public notice
- Social media posts on the WTC page, dedicated specifically to the topic
- Signage in the area
- Public notice board flyers

Social media comments indicate some people believe First Little Beach (also known as Pebble Beach) in Narawantpu is designated clothing optional. I believe this was considered but did not proceed.

Recently, a man waited for me to leave my car, followed me down the track from the parking area, stood by the water, removed his clothes and began to touch his genital area in front of me. I have reported to police and made a statement. The man in question told police he believed it was a clothing optional beach. Unfortunately, people like this give good reason for why our community beaches are not suitable for this designation. Those with ill-intent will inevitably take advantage.

1 in 5 women and 1 in 16 men in Australia have experienced sexual violence since the age of 15. 1 in 2 women and 1 in 4 men have experienced sexual harassment (ABS, 2023). The safety and wellbeing of every community member must be at the forefront of all council decisions and communications. Particularly in the context of the council's vision statement: "to create an inclusive community where people want to live, work and invest", it is the duty of councillors to ensure reasonable community standards are upheld.

**Response:** *Council has already made a number of statements on both its social media channels and through the media regarding First Little Beach. In terms of signage, First Little Beach is Crown Land. Council has no authority to erect signage on land owned by the State Government.*

**Question 2:** Would council consider undertaking a consultation process with other relevant government agencies and the community to rename the 4 beaches in and adjacent to the National Park within this municipality? Namely:

Badger Beach  
Pebble Beach (as it's titled on Google Maps)

First Little Beach (as it's titled on Google Maps)  
Nudists Beach

This would serve two functions:

- a. Avoid public confusion caused by the name "Nudists Beach".
- b. Align with the renaming of the National Park that occurred in 2000. It will present an ideal and meaningful opportunity to consult with local traditional Elders. This would truly be enacting the council's vision of an inclusive community.

**Response:**

*In Tasmania, the official naming of places is primarily the responsibility of the Place Names Advisory Panel, which is authorised by the Department of Natural Resources and Environment Tasmania.*

*Members of the public are able to make submission to Place Names on the NRE website here: <https://nre.tas.gov.au/land-tasmania/place-naming-in-tasmania>*

**5.3 Responses to Questions from Previous Public Question Time**

**5.3.1 Nil**



## 6 CHIEF EXECUTIVE OFFICER'S DECLARATION

"I certify that with respect to all advice, information or recommendation provided to Council with this agenda:

1. the advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation;
2. where any advice is given directly to council by a person who does not have the required qualifications or experience that person has obtained and taken into account in that person's general advice the advice from an appropriately qualified or experienced person; and
3. a copy or written transcript of the advice received has been provided to council."



Kristen Desmond  
**CHIEF EXECUTIVE OFFICER**

"Notes: Section 65(1) of the *Local Government Act 1993 (Tas)* requires the General Manager to ensure that any advice, information or recommendation given to the council (or a council committee) is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation. Section 65(2) forbids council from deciding any matter which requires the advice of a qualified person without considering that advice."

At West Tamar Council, the title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993 (Tas)*. For the avoidance of doubt, Chief Executive Officer means General Manager for the purposes of the *Local Government Act 1993 (Tas)* and all other legislation administered by or concerning Council.

## 7 PLANNING AUTHORITY

*Council is now sitting as a planning authority. Each council acts as the planning authority for their municipality. In this role, councillors consider development applications and make administrative decisions that are based on the council’s planning scheme. While councillors are obliged to consider the community’s views, this does not mean they can vote in favour of those views while fulfilling the role of a planning authority. Councillors must make planning decisions based on whether a planning application is consistent with the local planning scheme, even if members of the community object to the planning proposal.*

### 7.1 Plan 1 - PA2026051 Residential - Single Dwelling, 5 Rochester Court, Riverside

**REPORT AUTHOR:** Statutory Planner - Patrick McMahon

**REPORT DATE:** 9 April 2026

**ATTACHMENTS:**

1. [7.1.1] Attachment 1 - Location Plan 5 Rochester Court
2. [7.1.2] Attachment 2 - Proposal Plans 5 Rochester Court, Riverside

#### INTRODUCTION

Council acts as a Planning Authority for the assessment of this application under the *Land Use Planning and Approvals Act 1993 (the Act)*. Council as the Planning Authority must determine the application for a permit pursuant to Section 51(2) of the Act and 6.10 of the *Tasmanian Planning Scheme – West Tamar (the Scheme)*.

In determining an application, the Planning Authority must take into consideration:

- (a) *“all applicable standards and requirements in this planning scheme; and*
- (b) *Any representations received pursuant to and in conformity with section 57(5) of the Act.*

*But in the case of the exercise of discretion, only insofar as each such matter is relevant to the particular discretion being exercised.”*

Compliance with the applicable standards (a) consists of complying with the Acceptable Solution or satisfying the Performance Criteria. The use of “or” is to be read plainly in that if an application satisfies the Acceptable Solution, no consideration of the Performance Criteria is required.

The purpose of this report is for Council to consider a proposal for a Residential – Single dwelling and associated outbuilding (carport) in the General Residential Zone.

The site is a large General Residential zoned lot located at the end of a developed cul-de-sac which primarily accommodates larger two storey dwellings. The proposed dwelling, similarly to the other dwellings on the street, is oriented to take advantage of views of the Kanamaluka / Tamar estuary. The lot has a gradient of approximately 11%, on average, and is higher on the northwestern side.

While Residential for single dwellings is provisionally ‘No Permit Required’ in the General residential zone, the proposal requires a discretion of the following development standards:

|  | Acceptable Solution | Proposed                                      |
|--|---------------------|---|
| <b>8.4.2 A3 Side setback (Northwest)</b> | 1.5m                | 0.39m (retaining wall) for a length of 11.26m |
| <b>8.4.2 A3 Rear setback</b>             | 1.5m                | 0.45m (retaining wall) for a length of 16.23m |

|                                   |                          |   |
|-----------------------------------|--------------------------|---|
| <b>8.4.2 A3 Building Envelope</b> | Within building envelope | Height of building beyond building envelope |
| <b>8.4.2 A3 Building Height</b>   | 8.5m                     | 9.8m  |

## STATUTORY REQUIREMENTS AND TIMEFRAMES

The application was made pursuant to Section 57 of the Act. Determination of the application is a statutory obligation.

|   |            |
|---|------------|
| <b>Receipt Date</b>                     | 27/02/2026 |
| <b>Request for further information</b>  | N/A        |
| <b>Information satisfied</b>            | N/A        |
| <b>Advertised</b>                       | 1/03/2026  |
| <b>Closing date for representations</b> | 25/03/2026 |
| <b>Day 42</b>                           | 10/04/2026 |
| <b>Extension of time granted</b>        | 2/04/2026  |
| <b>Decision due</b>                     | 31/05/2026 |

## THE APPLICATION

### Application Details:

|                                |  |
|--------------------------------|--|
| <b>Development Application</b> | PA2026051  |
| <b>Location</b>                | 5 Rochester Court, Riverside   |
| <b>Applicant</b>               | CMK Architects   |
| <b>Planning Instrument</b>     | Tasmanian Planning Scheme – West Tamar ( <b>the Scheme</b> )   |
| <b>Zone</b>                    | General Residential  |
| <b>Use</b>                     | Residential – Single Dwelling  |
| <b>Codes</b>                   | C2.0 Parking and Sustainable Transport Code<br>C3.0 Roads and Railways Assets Code<br>C15.0 Landslip Hazard Code |
| <b>Specific Area Plans</b>     | N/A  |

### Site Details:

|                                    |                                  |
|------------------------------------|----------------------------------|
| <b>Area</b>                        | 1124m <sup>2</sup>               |
| <b>Slope</b>                       | 15%                              |
| <b>Existing Use/Development</b>    | Vacant Land                      |
| <b>Surrounding Use/Development</b> | Single Dwellings and Vacant Land |

## STRATEGIC PLAN

This action relates to the following components of the Strategic Plan 2022-2032:

### 3.2 Our Future

Goal: To encourage sustainable growth and prosperity.

Objective: Development is in keeping with the character of the area and natural values.

Council will:

- Be an active participant in planning reform and embrace Council's planning role.

#### STATE POLICIES

The proposal is consistent with the intent of all State Policies.

#### LAND USE PLANNING AND APPROVALS ACT 1993

The proposal is consistent with the objectives of the Act.

#### GOVERNMENT CONSULTATION

The application did not require State Government referral.

#### FINANCIAL IMPACT

Financial impacts are normally limited to the application process and any appeal that may be lodged against the Planning Authority's decision, provided statutory obligations are met.

#### STANDARDS REQUIRING COUNCIL DISCRETION

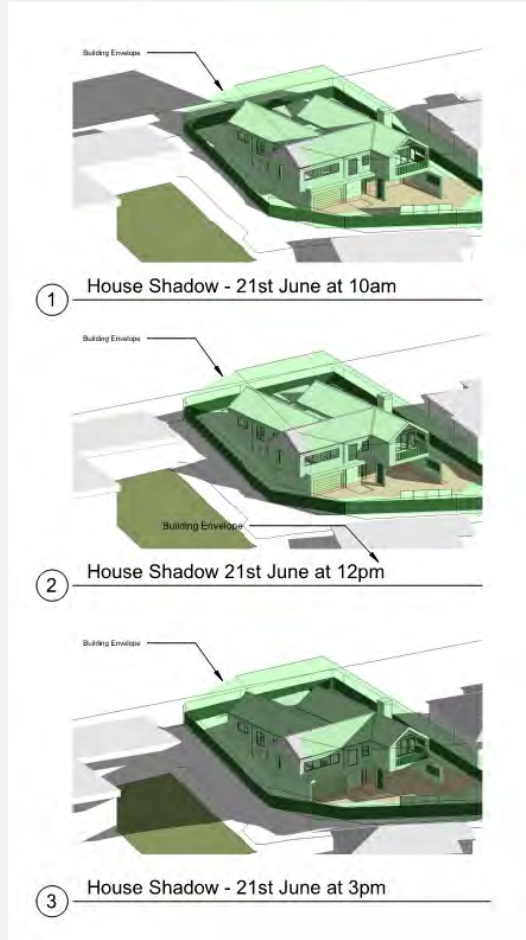
The application was assessed against the relevant zone and code standards. The proposal complied with the relevant standards, except for the identified discretions that follow. When a proposal relies on discretion, it must be assessed against the relevant performance criteria for compliance.

#### CLAUSE 8.4.2 Setbacks and building envelope for all dwellings

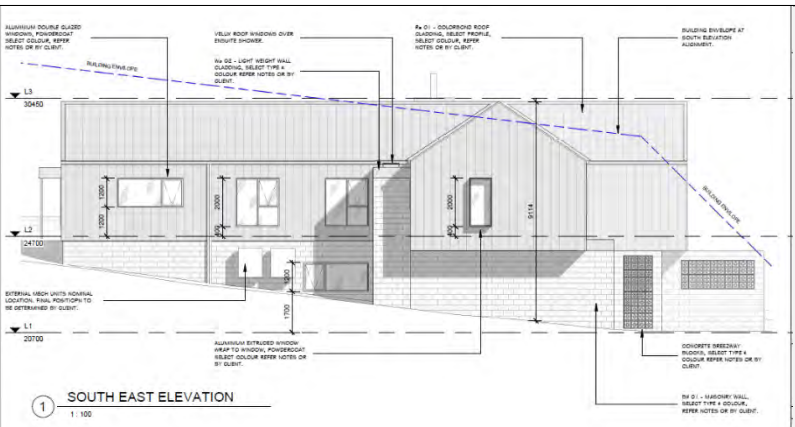
|   |  |
|---|--|
| <b>ACCEPTABLE SOLUTION NOT ACHIEVED</b> | <p>A3</p> <p>A dwelling, excluding outbuildings with a building height of not more than 2.4m and protrusions that extend not more than 0.9m horizontally beyond the building envelope, must:</p> <p>(a) be contained within a building envelope (refer to Figures 8.1, 8.2 and 8.3) determined by:</p> <p style="margin-left: 20px;">(i) a distance equal to the frontage setback or, for an internal lot, a distance of 4.5m from the rear boundary of a property with an adjoining frontage; and</p> <p style="margin-left: 20px;">(ii) projecting a line at an angle of 45 degrees from the horizontal at a height of 3m above existing ground level at the side and rear boundaries to a building height of not more than 8.5m above existing ground level; and</p> <p>(b) only have a setback of less than 1.5m from a side or rear boundary if the dwelling:</p> |
|---|--|

|  |   |
|--|---|
|  | <ul style="list-style-type: none"> <li>(i) does not extend beyond an existing building built on or within 0.2m of the boundary of the adjoining property; or</li> <li>(ii) does not exceed a total length of 9m or one third the length of the side boundary (whichever is the lesser).</li> </ul>  |
| <p><b>PERFORMANCE CRITERIA</b></p>         | <p>P3</p> <p>The siting and scale of a dwelling must:</p> <ul style="list-style-type: none"> <li>(a) not cause an unreasonable loss of amenity to adjoining properties, having regard to: <ul style="list-style-type: none"> <li>(i) reduction in sunlight to a habitable room (other than a bedroom) of a dwelling on an adjoining property;</li> <li>(ii) overshadowing the private open space of a dwelling on an adjoining property;</li> <li>(iii) overshadowing of an adjoining vacant property; and</li> <li>(iv) visual impacts caused by the apparent scale, bulk or proportions of the dwelling when viewed from an adjoining property;</li> </ul> </li> <li>(b) provide separation between dwellings on adjoining properties that is consistent with that existing on established properties in the area; and</li> <li>(c) not cause an unreasonable reduction in sunlight to an existing solar energy installation on: <ul style="list-style-type: none"> <li>(i) an adjoining property; or</li> <li>(ii) another dwelling on the same site.</li> </ul> </li> </ul>   |
| <p><b>ASSESSING OFFICER'S COMMENTS</b></p> | <p>The proposed dwelling requires assessment against the Performance Criteria due to the following discretions to the Acceptable Solution:</p> <ul style="list-style-type: none"> <li>- The retaining wall on the Northwest side has only 0.39m distance from the side boundary for a length of ~11.26m</li> <li>- The retaining wall adjacent the rear boundary is setback 0.45m from for a length of ~16.23m</li> <li>- The height of the proposed dwelling extends beyond the building envelope in two locations.</li> <li>- The height of the building is greater than 8.5m in two locations.</li> </ul> <p>The visual impact of the retaining walls to the side and rear boundaries is not significant, as they are to support the cut of land and are very low in height. There is not expected to be any adverse impact on adjoining land at 7 Rochester Court or Lot 202 Cormiston Road, Riverside (189851/28 &amp; 189851/29) due to the retaining walls.</p> <p>The proposed dwelling extends outside of the building envelope due to the topography and height of the building. Parts of the dwelling exceed 8.5m in height. The siting and scale of the dwelling is assessed as follows:</p> <ul style="list-style-type: none"> <li>(a) The development outside of the building envelope will not cause an unreasonable decrease in amenity to adjoining properties (particularly to the southeast), in regards to: <ul style="list-style-type: none"> <li>(i) Shadow diagrams have been provided to show that there will be no overshadowing on any habitable rooms by the proposed development. Habitable rooms at #3 Rochester Court are separated by a garage;</li> </ul> </li> </ul> |

- (ii) The only portion of the adjoining property that is partially overshadowed in the afternoon during winter, is the adjoining tennis court at 3 Rochester Court. Shadow diagrams are provided below:



- (iii) There will be minimal overshadowing on the adjoining vacant properties (southwest of the site) at Lot 202 Cormiston Road, Riverside (189851/28 & 189851/29) and not for a significant period of time. The potential for development on adjoining properties is not significantly reduced by the proposal; and
- (iv) Parts of the building are 9.8m in height, instead of the Acceptable Solution of 8.5m. However, the design of the building incorporates articulation of the upper and lower levels, with part of the facade further setback to reduce the visual bulk of the dwelling. The highest portion of the dwelling consists of the carport at ground level and high-pitched roof over the upper-level balcony. The lot has a 5m fall over its length from the rear of the lot towards the road. The irregular shape of the lot means the gable protrudes outside the building envelope without coming unreasonably close to the adjoining property. When viewed from the adjoining property the dwelling would be similar to the bulk, proportions and form of other large dwellings in the new subdivision area. The below elevation illustrates the portion of the roofline that extends outside the building envelope at the lowest part of the site (above blue dashed line), relative to the topography of the site;

|  |  |  |
|--|--|--|
|  |  <p>1 SOUTH EAST ELEVATION<br/>1 : 100</p> | <p>(b) The side and rear setback of the dwelling itself exceeds the required setback requirement under the Acceptable Solution and the total separation between the proposed dwelling and the adjoining dwellings is far greater than the separation typical for the General Residential zone; and</p> <p>(c) There will be no loss of solar access for any solar installations on the site or any adjoining sites.</p> <p>As such, the proposal satisfies the Performance Criteria.</p> |
|--|--|--|

**ROAD AUTHORITY COMMENTS**

The Road Authority under consideration of the *Local Government (Highways) Act 1982* provided the following advice:

The new dwelling will use an existing vehicular crossing to access Rochester Court.

*Rochester Court and the surrounding road network can absorb the predicted nine vehicle movements per day created from the proposed development.*

**STORMWATER AUTHORITY COMMENTS**

The Stormwater Authority under consideration of the *Urban Drainage Act 2013* provided the following advice:

*The property has a connection to Council’s public drainage system. Impervious areas from the proposed development will be connected to the site stormwater connection.*

**NOTIFICATION**

The application was notified for the required 14-day period in accordance with the Act. Full copies of the representations received during the public exhibition period were provided to the elected members. Consideration of any representation is a requirement under both the Scheme and the Act.

The number of representations received during this time was one (1)

**ISSUE 1** | **The development is outside of the building envelope.**

|                                     |   |
|-------------------------------------|---|
| <b>ASSESSING OFFICER'S COMMENTS</b> | The proposal is partly outside of the building envelope and is assessed against the corresponding Performance Criteria 8.4.2 above.   |
| <b>ISSUE 2</b>                      | <b>The representor requested additional shadow diagrams to demonstrate whether there will be significant overshadowing, particularly in winter.</b>   |
| <b>ASSESSING OFFICER'S COMMENTS</b> | <p>The shadow diagrams have now been provided for 10am, 11am, 12pm, 1pm and 3pm during the winter solstice which are sufficient to assess the extent of overshadowing to adjoining properties. They demonstrate that on the day of the winter solstice, there will be an insignificant amount of shadowing to adjoining properties until early afternoon, preserving solar access for the majority of daytime hours. Where overshadowing occurs only for a portion of the day, it does not constitute an unreasonable loss of amenity. Further, the area of afternoon shadowing does not impact the habitable rooms of adjoining properties. The majority of the POS at the adjoining property would have unobstructed solar access.</p> <p>It is not considered that use and amenity of the adjoining tennis court is unreasonably impacted through afternoon overshadowing.</p> |
| <b>ISSUE 3</b>                      | <b>Privacy concerns given the elevated nature of the property and the location of some of the windows on the southern side of the dwelling.</b>   |
| <b>ASSESSING OFFICER'S COMMENTS</b> | The proposed dwelling is located slightly uphill from the adjoining dwelling to the southeast, and as such is naturally elevated. The main portion of the building is oriented with views towards the Kanamaluka / Tamar Estuary, with only a small number of bedroom windows facing toward the adjoining site, which are not areas of congregation and unlikely to cause privacy concerns. Further, the windows are sufficiently setback from the side boundaries to meet the Acceptable Solution, and as such do not require any additional screening.  |

## **OPTIONS**

The Planning Authority may approve (with or without conditions) or refuse the application, based on its assessment against the Scheme and any representations that were received.

A recommendation for approval is provided with conditions. Any alternative recommendation/s requires justification with relevant planning reasons.

## **PROFESSIONAL COMMENTS OF THE ASSESSING OFFICER**

The assessing officer has evaluated the proposal and is satisfied the proposal meets the relevant acceptable solutions and demonstrates compliance with the performance criteria for the requested discretions.

The matters raised by the representor have been considered, but do not impact the assessment of the application and the officer's recommendation. The portion of the dwelling that is outside of the building envelope does not result in unreasonable loss of amenity to any adjoining land, and as such approval is recommended.



## RECOMMENDATION

That application PA2026051 be determined as follows:

- (a) the requested variations comply with the relevant performance criteria and be supported;
- (b) matters raised by the representor have been considered but do not alter the assessment against the Scheme or the recommendation; and

That the application for Residential – Single Dwelling by CMK Architects, for land at 5 Rochester Court, Riverside Lot No. 20 on Plan No.182116 be **APPROVED** subject to the following conditions:

### ENDORSED PLANS

1. The use and development must be substantially in accordance with the following endorsed documents,
  - (a) Endorsed plans by CMK Architects, Dated 23/02/2026, Project 25.07, Rev DA.
  - (b) Additional shadow plan by CMK Architects, submitted to Council 10/04/2026.

Any other development and/or use, or substantial intensification of the approved use, may require separate assessment and a fresh application should be submitted to Council.

### RETAINING WALL

2. Prior to commencement of any works, the applicant must submit detailed engineering plans of the proposed retaining wall on the (cardinal direction) boundary. The plans must show to the Council's satisfaction that the proposed wall, including footings, would be entirely within the site boundary and not undermine existing or potential development on the adjoining land.

### DRIVEWAY AND PARKING AREA CONSTRUCTION

3. Before commencement of the use, parking bays and access ways as shown on the endorsed plans must:
  - (a) be properly constructed to such levels that they can be used in accordance with the plans;
  - (b) be surfaced with an all-weather (impervious) surface; and
  - (c) be adequately drained to prevent stormwater being discharged to neighbouring property.Parking areas and access lanes must be kept available for these purposes at all times and maintained for the life of the use.

### CONSTRUCTION MANAGEMENT

4. Prior to the commencement of works (including vegetation removal), a construction management plan must be submitted detailing how soil and water is to be managed during the construction process to prevent the escape of soil and sediments beyond site boundaries. This plan must clearly set out the property owner's obligations for erection, inspection and maintenance of all control measures approved. The management plan must include the following:
  - (a) date and author;
  - (b) property boundaries, location of adjoining roads and other public land if any, impervious surfaces, underground services and existing drainage, contours, approximate grades of slope, directions of fall, north point and scale;
  - (c) general soil description;
  - (d) location and types of all existing vegetation, location and amount of proposed ground disturbance, limit of clearing, grading and filling and the proposed location of soil, sand, topsoil and other material stockpiles;
  - (e) critical natural areas such as drainage lines, cliffs, wetlands and unstable ground;
  - (f) location of vegetation to be retained and removed;
  - (g) location of stabilised site access;

- (h) initial and final contours, location of watercourses, surface drainage and existing stormwater infrastructure;
- (i) stormwater discharge point, if proposed;
- (j) location of all proposed temporary drainage control measures;
- (k) construction details;
- (l) location and details of all proposed erosion control measures;
- (m) location and details of all proposed measures to minimize dust generation and emission beyond the site boundaries;
- (n) location and details of all proposed sediment control measures;
- (o) a statement of who is responsible for establishing and maintaining erosion and sediment control measures;
- (p) site rehabilitation or landscaping/revegetation program;
- (q) estimated dates for start and finish of the works including installation sequence of different erosion and sediment controls;
- (r) any information required to address soil, water and dust control measures required to accommodate staging of the proposal; and
- (s) outline of the maintenance program for erosion and sediment controls. This must include weekly inspection as well as before and after every rain event and a reporting schedule to Council.

Works must not commence prior to the approval of the Construction Management Plan by the Director of Community Assets or their delegate. The approved plan must be implemented with the commencement of works on site and maintained during construction to ensure soil erosion and dust are appropriately managed to reasonable maintain the amenity of adjoining and nearby properties and public land. A copy of the approved Construction Management Plan must be on the site at all times. All on-ground workers must be aware of and understand the plan.

#### **COMMENCED DEVELOPMENT STOP**

Where development has commenced on site and then stops for two weeks or more, interim stormwater, erosion and dust control measures must be installed and maintained on site to ensure overland flows do not become a nuisance to adjoining properties or Council's infrastructure until work recommences. The measures must include weekly inspections and reporting to Council as well as before and after every rain event to the satisfaction of the Director of Community Assets or their delegate. This may require a revision of the approved Construction Management Plan – any changes must be approved by the Director of Infrastructure and Assets or their delegate.

#### **OUTBUILDINGS**

5. The use of outbuildings is not permitted for human habitation and is limited to residential storage and related activities only.

#### **Permit Notes**

##### **Notations**

- A. This permit was issued based on the proposal documents submitted for PA2026051. You should contact Council with any other use or developments, as they may require the separate approval of Council.
- B. This permit take effect after:
  - (a) The 14-day appeal period expires; or
  - (b) Any appeal to the Tasmanian Civil and Administrative Tribunal is abandoned or determined; or

- (c) Any agreement that is required by this permit pursuant to Part 5 of the *Land Use Planning and Approvals Act 1993* is executed; or
  - (d) Any other required approvals under this or any other Act are granted.
- C. This permit is valid for two (2) years only from the date of approval and will thereafter lapse if the development is not substantially commenced. An extension may be granted subject to the provisions of the *Land use Planning and Approvals Act 1993* as amended, by a request to Council.

#### **Other Approvals**

- D. This permit does not imply that any other approval required under any other by-law or legislation has been granted.

#### **Appeal Provisions**

- E. A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Tasmanian Civil and Administrative Tribunal.

A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.

For more information see the Tasmanian Civil and Administrative Tribunal website [www.tascat.tas.gov.au](http://www.tascat.tas.gov.au).

#### **Permit Commencement**

- F. If an applicant is the only person with a right of appeal pursuant to section 61 of the *Land Use Planning and Approvals Act 1993* and wishes to commence the use or development for which the permit has been granted within the 14-day period, the Council must be so notified in writing. A copy of Council's Notice to Waive Right of Appeal is attached.

#### **DECISION**

Moved:

Seconded:

#### **VOTING**

For:

Against:

## Location Plan

Subject site highlighted in blue



# Rochester Residence

## S. & K. Loef

5 Rochester Court, Riverside Tas

25.07

### Architectural Drawings

|       |   |
|-------|---|
| DA100 | Cover                                       |
| DA101 | Site Plan                                   |
| DA102 | Lower Notation Floor Plan                   |
| DA103 | Upper Notation Floor Plan                   |
| DA201 | North-East Elevation & South West Elevation |
| DA202 | North-West Elevation                        |
| DA203 | South-East Elevation                        |
| DA301 | Solar Diagram - Winter 10am to 1pm          |
| DA302 | Solar Diagram - Equinox 10am to 1pm         |

Issued for: Development Application

date: February 2026



#### GENERAL INFORMATION

|                       |   |
|-----------------------|---|
| Land Title Reference: | 182116/20                               |
| New Floor Area:       | 200m2 lower<br>300m2 upper<br>58m2 deck |
| Ex'g Floor Area:      | N/A                                     |
| Site Area:            | 1128m2                                  |
| Soil Classification:  | H1                                      |
| Wind Classification:  | N2                                      |
| Climate Zone:         | 7                                       |
| BAL Rating:           | N/A (BAL EXEMPT)                        |

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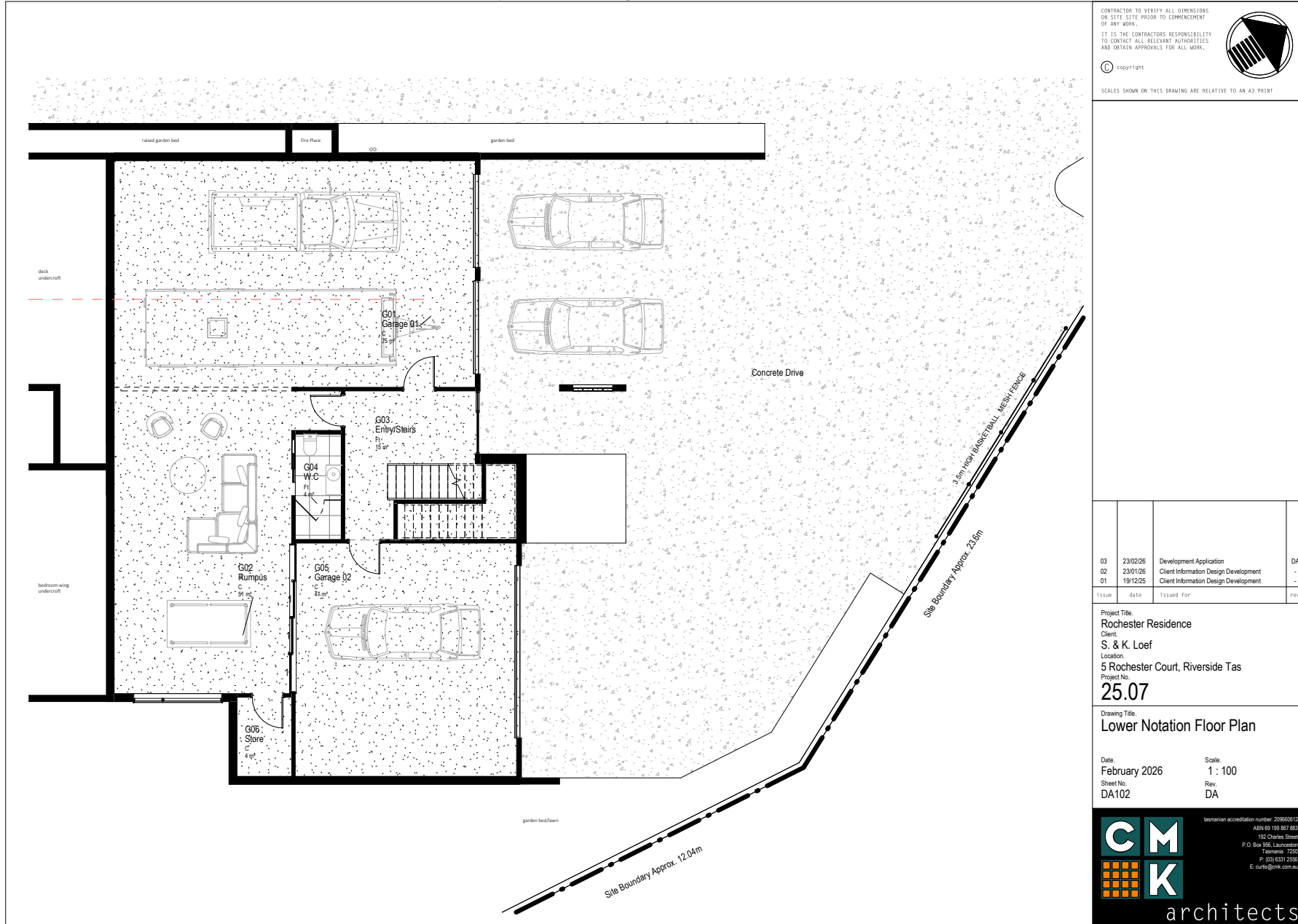


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P.O. Box 956, Launceston  
Tasmania 7250  
P: (03) 6331 2556  
E: admin@cmk.com.au



**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**



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| Issue | date     | Issued for                            | rev |
|-------|----------|---------------------------------------|-----|
| 03    | 23/02/26 | Development Application               | DA  |
| 02    | 23/01/26 | Client Information Design Development | -   |
| 01    | 19/12/25 | Client Information Design Development | -   |

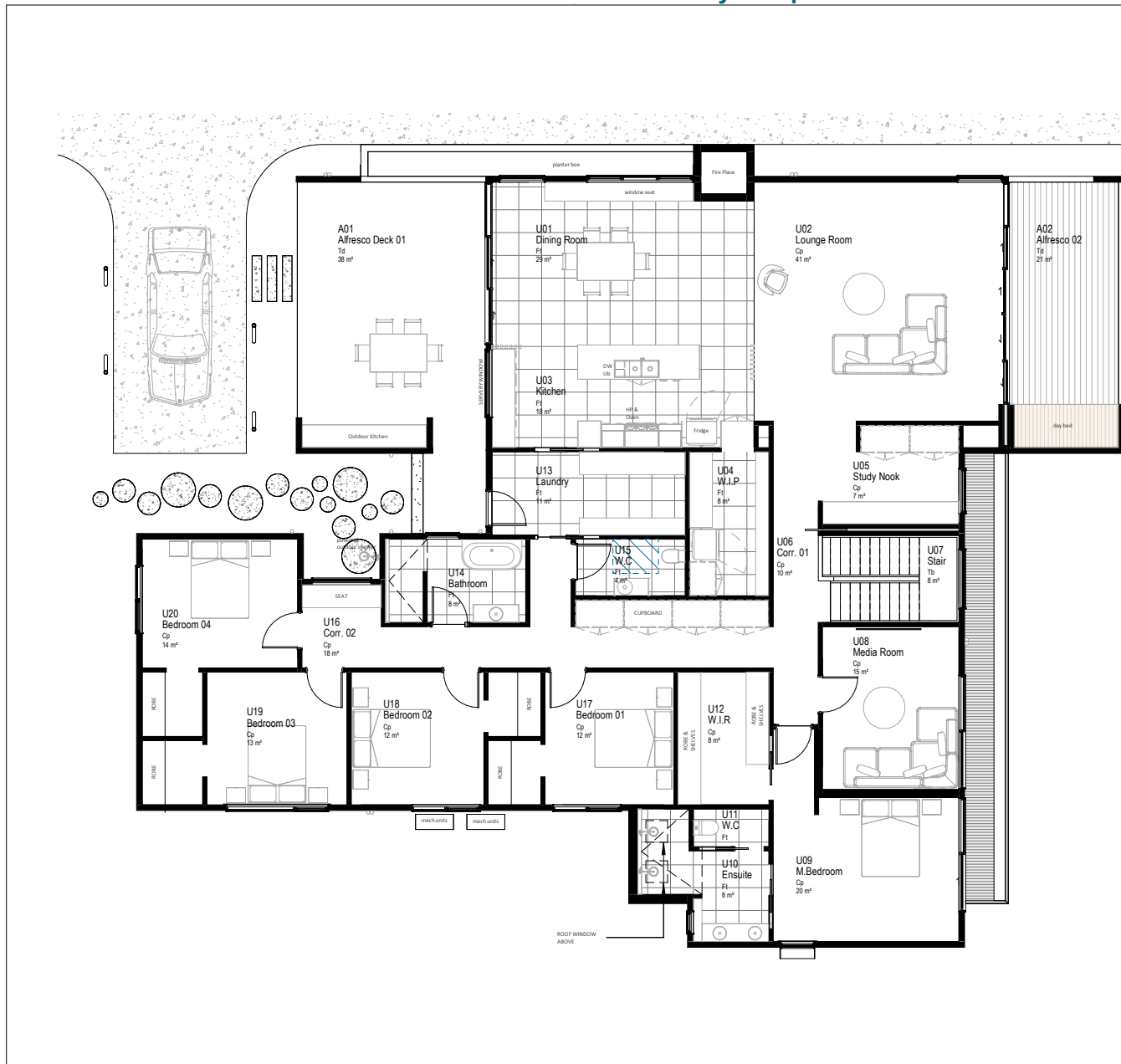
Project Title:  
**Rochester Residence**  
 Client:  
**S. & K. Loef**  
 Location:  
**5 Rochester Court, Riverside Tas**  
 Project No.  
**25.07**

Drawing Title:  
**Lower Notation Floor Plan**

Date:  
**February 2026**  
 Sheet No.  
**DA102**  
 Scale:  
**1 : 100**  
 Rev.  
**DA**


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# ORDINARY COUNCIL MEETING Tuesday 21 April 2026



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- GENERAL NOTES**
- DENOTES DEMOLISHED WALL
  - DENOTES EX'G WALL
  - DENOTES TIMBER STUD WALL
  - DENOTES BLOCK WALL
  - DENOTES BRICK WALL
  - DENOTES EXISTING COLUMN
  - DENOTES STEEL COLUMN
  - DENOTES DOUBLE STUD COLUMN
  - DENOTES RAIN WATER PIPE TYPE
  - DENOTES RAIN WATER HEAD
  - DENOTES POINT LEVEL

- FLOOR NOTES**
- DENOTES EX'G SURFACE
  - DENOTES CARPET FLOOR COVERING
  - DENOTES FLOOR TILE COVERING
  - DENOTES TIMBER FLOOR BOARDS
  - DENOTES FLOOR TIMBER DECKING
  - DENOTES CONCRETE WASHED AGGREGATE
  - DENOTES BRICKFACE PAVERS

- PLUMBING FIXTURE NOTES**
- DENOTES BASIN
  - DENOTES SINK
  - DENOTES TROUGH
  - DENOTES TOILET PAN
  - DENOTES SHOWER
  - DENOTES BATH
  - DENOTES GRATED DRAIN

|       |          |                                       |     |
|-------|----------|---------------------------------------|-----|
| 03    | 23/02/26 | Development Application               | DA  |
| 02    | 23/01/26 | Client Information Design Development | -   |
| 01    | 19/12/25 | Client Information Design Development | -   |
| Issue | date     | Issued for                            | rev |

Project Title:  
**Rochester Residence**  
Client:  
**S. & K. Loef**  
Location:  
**5 Rochester Court, Riverside Tas**  
Project No.  
**25.07**

Drawing Title:  
**Upper Notation Floor Plan**

Date:  
**February 2026**

Scale:  
**1 : 100**

Sheet No.  
**DA103**

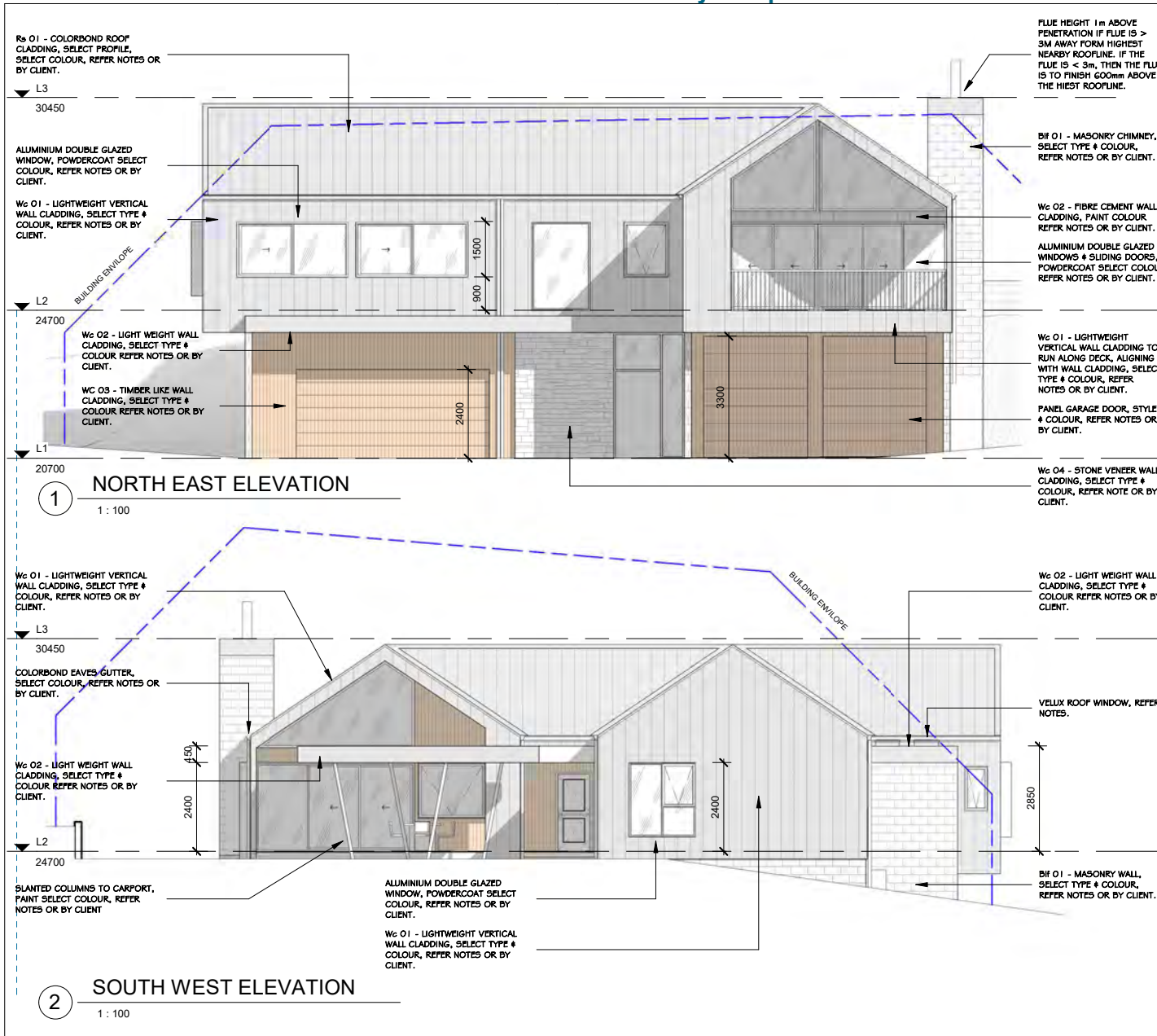
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**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**



**1 NORTH EAST ELEVATION**

**2 SOUTH WEST ELEVATION**

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| 02    | 23/02/26 | Development Application               | DA  |
| 01    | 06/02/26 | Client Information Design Development | -   |
| Issue | date     | Issued For                            | rev |

Project Title:  
**Rochester Residence**  
Client:  
**S. & K. Loef**  
Location:  
**5 Rochester Court, Riverside Tas**  
Project No.  
**25.07**

Drawing Title:  
**North-East Elevation & South West Elevation**

Date:  
**February 2026**

Scale:  
**1 : 100**

Sheet No.  
**DA201**

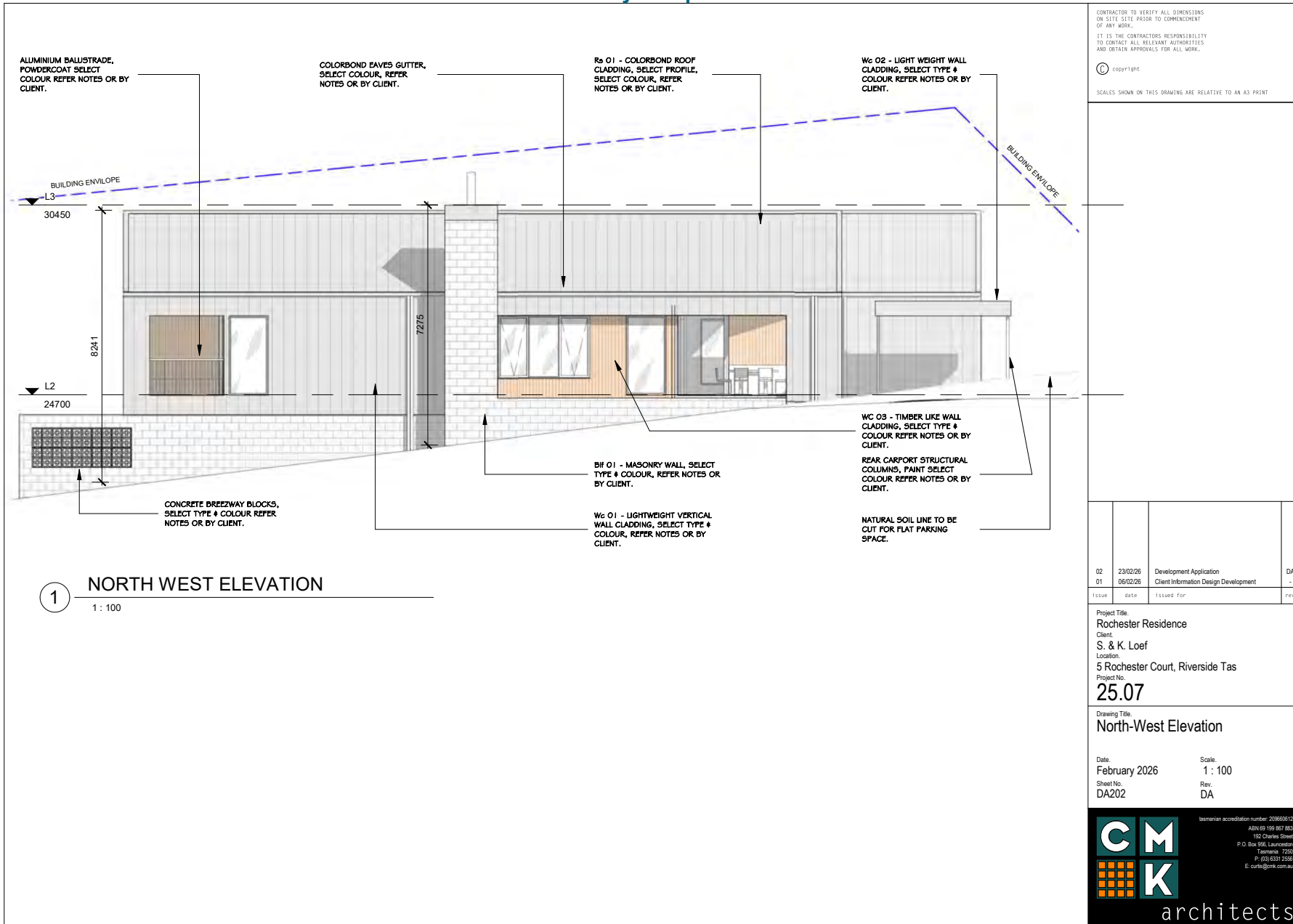
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**DA**

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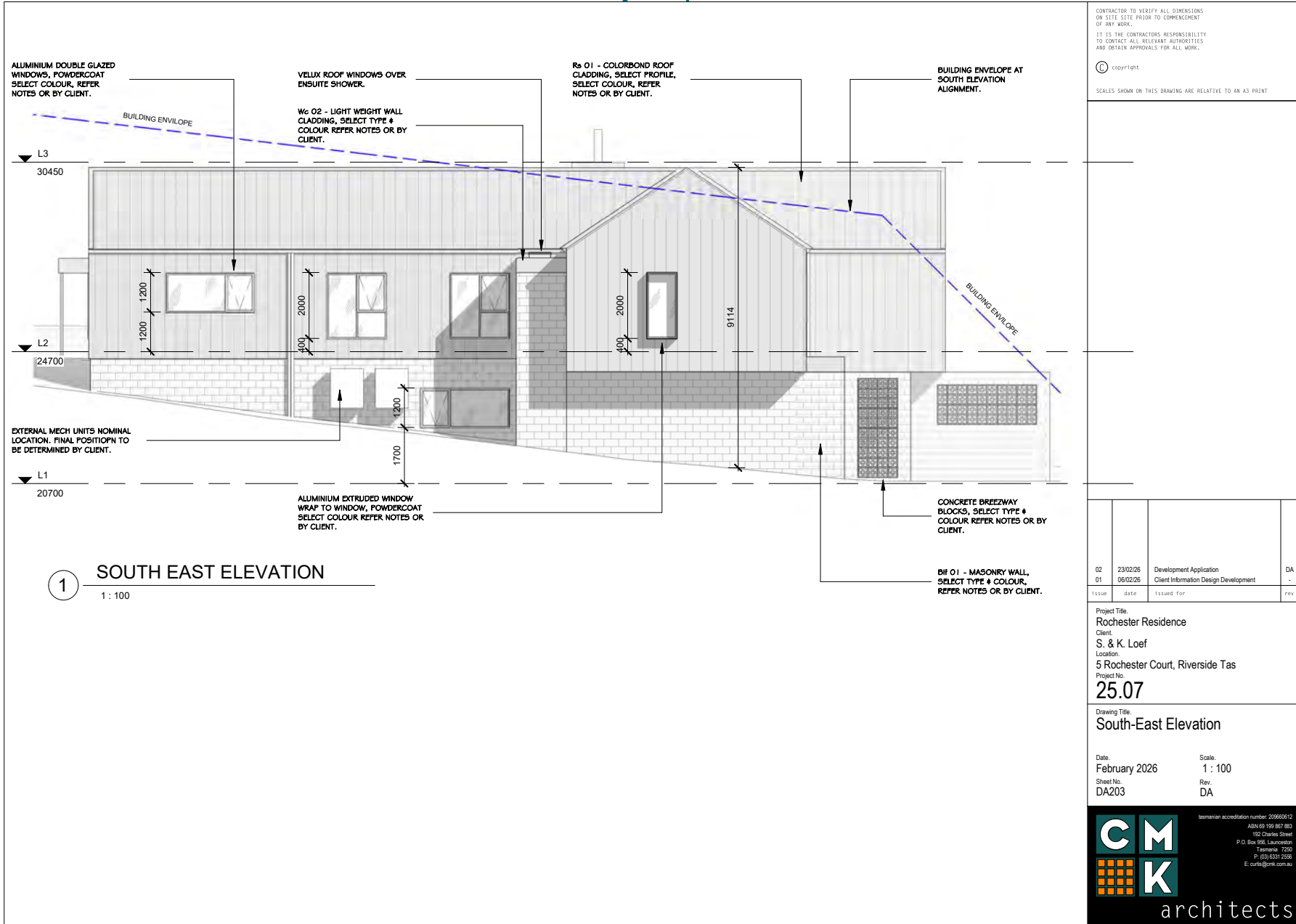
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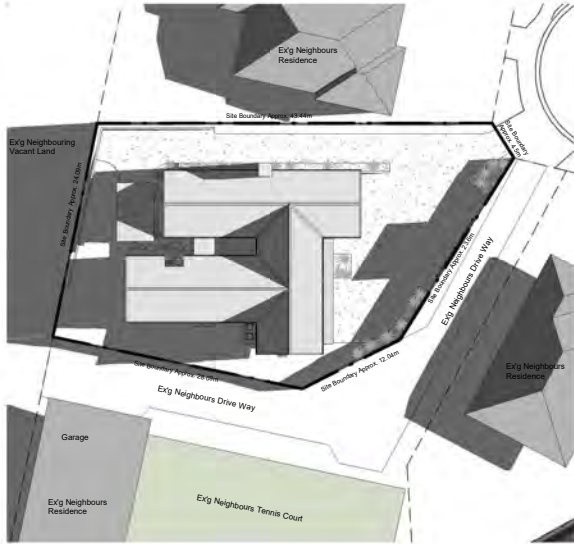
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**Tuesday 21 April 2026**



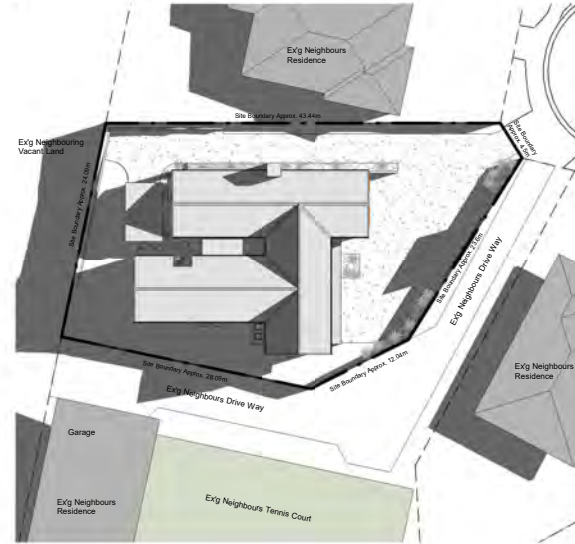
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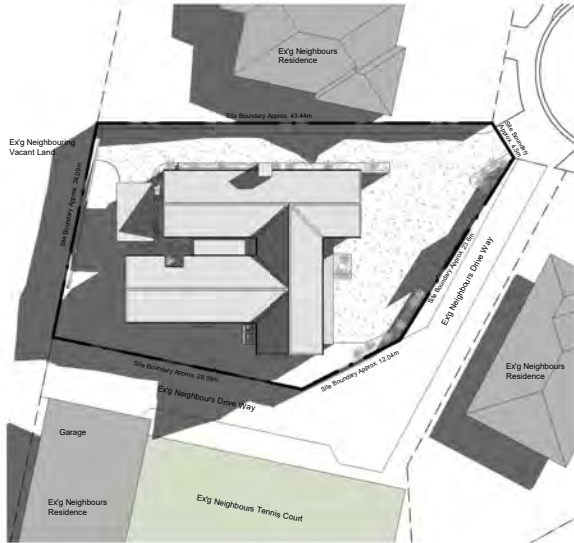
**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**



**1** Solar Diagram - 21st June at 10am  
1 : 500



**2** Solar Diagram - 21st June at 11am  
1 : 500



**3** Solar Diagram - 21st June at 12pm  
1 : 500



**4** Solar Diagram - 21st June at 1pm  
1 : 500

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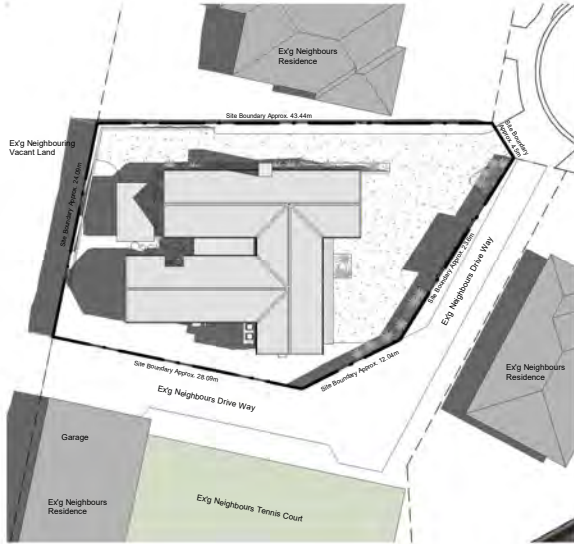
|       |          |                         |     |
|-------|----------|-------------------------|-----|
| 01    | 23/02/26 | Development Application | DA  |
| Issue | date     | Issued For              | rev |

Project Title:  
**Rochester Residence**  
Client:  
**S. & K. Loef**  
Location:  
**5 Rochester Court, Riverside Tas**  
Project No.  
**25.07**

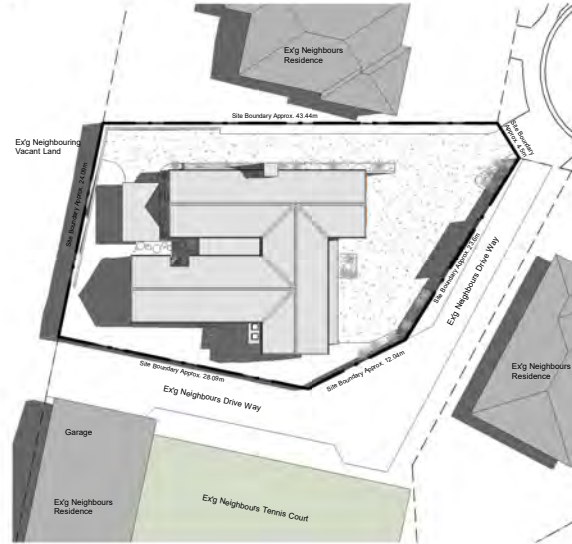
Drawing Title:  
**Solar Diagram - Winter 10am to 1pm**  
Date:  
**February 2026**  
Scale:  
**1 : 500**  
Sheet No.  
**DA301**  
Rev.  
**DA**

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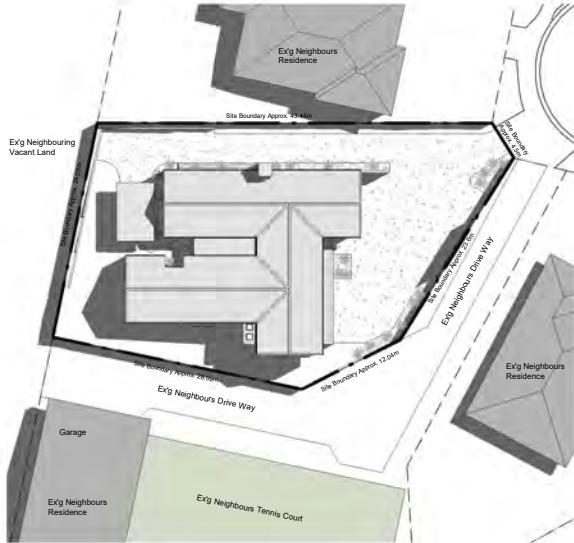
**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**



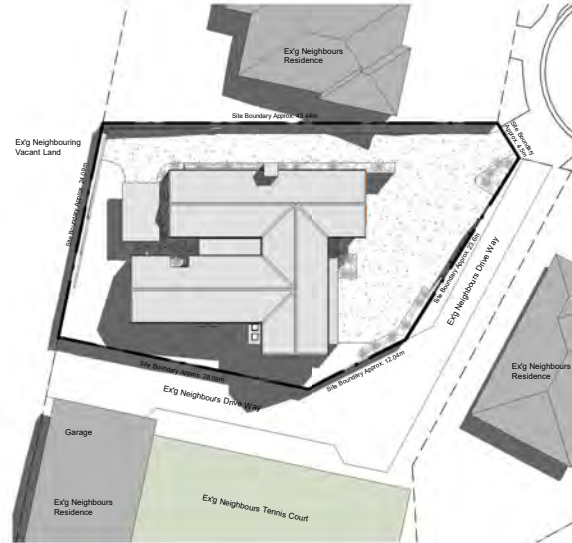
① Solar Diagram - 21st March/Sep at 10am  
1 : 500



② Solar Diagram - 21st March/Sep at 11am  
1 : 500



③ Solar Diagram - 21st March/Sep at 12pm  
1 : 500



④ Solar Diagram - 21st March/Sep at 1pm  
1 : 500

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| Issue | date     | Issued For              | rev |

Project Title:  
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Client:  
**S. & K. Loef**  
Location:  
**5 Rochester Court, Riverside Tas**  
Project No.  
**25.07**

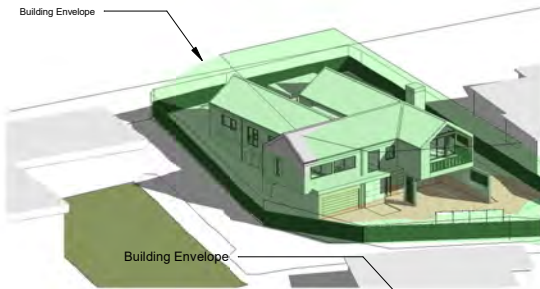
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**Solar Diagram - Equinox 10am to 1pm**  
Date:  
**February 2026**  
Sheet No.  
**DA302**  
Scale:  
**1 : 500**  
Rev.  
**DA**

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Tuesday 21 April 2026**



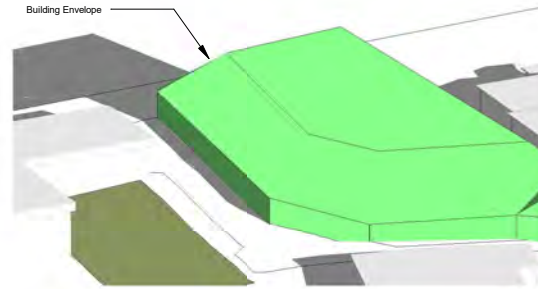
① House Shadow - 21st June at 10am



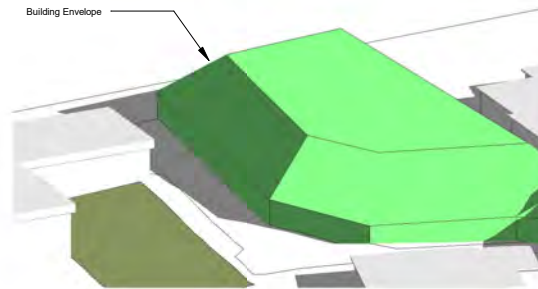
② House Shadow 21st June at 12pm



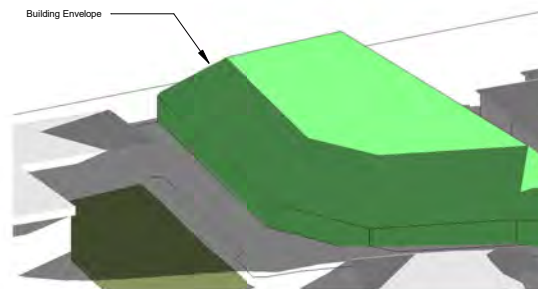
③ House Shadow - 21st June at 3pm



④ Envelope Shadow - 21st June at 10am



⑤ Envelope Shadow - 21st June at 12pm



⑥ Envelope Shadow - 21st June at 3pm

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**NOTE:**  
THIS PAGE ILLUSTRATES THE PROPOSED RESIDENCE AND ITS POSITION RELATIVE TO THE SITE'S PERMITTED BUILDING ENVELOPE. THE DIAGRAMS DEMONSTRATE SHADOW IMPACTS ON THE SHORTEST DAY OF THE YEAR, 21 JUNE, AND THEIR EFFECT ON THE ADJOINING PROPERTIES.  
IMAGES 1, 2 AND 3 SHOW THE SHADOW CAST BY THE PROPOSED RESIDENCE, WHILE IMAGES 4, 5 AND 6 SHOW THE SHADOW THAT WOULD BE CAST BY DEVELOPMENT BUILT FULLY WITHIN THE ALLOWABLE BUILDING ENVELOPE.  
THESE COMPARATIVE DIAGRAMS CONFIRM THAT THE SMALL PORTION OF THE PROPOSED BUILDING THAT EXTENDS BEYOND THE BUILDING ENVELOPE DOES NOT RESULT IN ANY ADDITIONAL OR UNREASONABLE SHADOW IMPACT WHEN COMPARED TO THE ENVELOPE-COMPLIANT SCENARIO. AT APPROXIMATELY 3:00 PM, WHEN THE SUN IS AT ITS LOWEST ANGLE, THE ALLOWABLE BUILDING ENVELOPE WOULD CAST AN EQUIVALENT EXTENT OF SHADOW TO THAT CREATED BY THE PROPOSED DESIGN.  
ACCORDINGLY, THE MINOR ENCROACHMENT BEYOND THE BUILDING ENVELOPE IS DEMONSTRATED TO HAVE NEGLIGIBLE ADDITIONAL IMPACT ON NEIGHBOURING PROPERTIES IN TERMS OF OVERSHADOWING.

|       |          |                         |     |
|-------|----------|-------------------------|-----|
| 01    | 09/04/26 | Development Application | DA  |
| Issue | date     | Issued For              | rev |

Project Title:  
**Rochester Residence**  
Client:  
**S. & K. Loef**  
Location:  
**5 Rochester Court, Riverside Tas**  
Project No.  
**25.07**

Drawing Title:  
**Solar & Envelope Diagram**

Date:  
**February 2026**  
Scale:  
Sheet No.  
**DA303**  
Rev.



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## 8 OFFICE OF THE CHIEF EXECUTIVE OFFICER

### 8.1 CEO 1 - Council Workshops held in March and April 2026

**REPORT AUTHOR:** Chief Executive Officer - Kristen Desmond

**REPORT DATE:** 15 April 2026

**ATTACHMENTS:** Nil

---

#### SUMMARY

The purpose of this report is to provide a record of workshops held in accordance with the requirements of Regulation 10(3)(c) of the *Local Government (Meeting Procedures) Regulations 2025*.

---

#### DATE AND PURPOSE OF WORKSHOP HELD

##### 17 March 2026 – Pre-meeting Workshop (half day)

**Present:** Mayor Cr Christina Holmdahl  
Cr Joy Allen  
Cr Lynden Ferguson  
Cr Richard Ireland  
Cr Caroline Larnar  
Cr Geoff Lyons  
Cr Josh Manticas  
Cr Julie Sladden

**Apologies:** Deputy Mayor Cr Rick Shegog

**In Attendance:** Kristen Desmond – Chief Executive Officer  
David Gregory – Director Corporate & Community  
Dino De Paoli – Director Community Assets  
Richard Heyward – Director People, Culture & Safety  
Michelle Riley – Director Planning & Development  
Tom Chalmers – Governance Officer  
Angeline Tawanda – Personal Assistant to the CEO  
Krstyna Ennis – Team Leader – Planning

**Presenter:** Elspeth Moroni – Director Network Management, Transport Policy and Planning Division, State Growth Transport Group  
Trevor Gibson – Manager Network Planning, Transport Policy and Planning Division, State Growth Transport Group

#### Topics Discussed:

- Review of WT-HRM53.00 Public Art Policy
- Review of WT-HRM62.00 Sponsorship Policy
- Confidential matter update
- VNT Reporting
- Agenda Review

- Briefing on consultation findings of the second Kanamaluka/River Tamar Crossing

#### 8 April 2026 – Interim Workshop (full day)

**Present:** Mayor Cr Christina Holmdahl  
Deputy Mayor Cr Rick Shegog  
Cr Joy Allen  
Cr Lynden Ferguson  
Cr Richard Ireland  
Cr Caroline Larner  
Cr Geoff Lyons  
Cr Josh Manticas – by Teams  
Cr Julie Sladden

**Apologies:** Nil

**In Attendance:** Kristen Desmond – Chief Executive Officer  
David Gregory – Director Corporate & Community  
Dino De Paoli – Director Community Assets  
Richard Heyward – Director People, Culture & Safety  
Michelle Riley – Director Planning & Development  
Simon Tennant - Communications & Engagement Manager  
Leigh Handley – Manager Asset Operations  
Eleanor Moore – Executive Assistant to the CEO

**Presenter:** Dr Gordon Orr – West Tamar Health  
Dr Boon Sie – West Tamar Health  
Tracey Mallet – CEO, Visit Northern Tasmania  
Niel Mason – Treasurer, Visit Northern Tasmania Board

#### Topics Discussed:

- Councillor Motions
- Community Strategic Plan
- LGAT Motions – April General Meeting
- Cat Management in Tasmania – Discussion Paper
- Condition Report: Mature Copper Beech Tree, West Tamar Council Chambers, Beaconsfield
- Lessee presentation
- Planning reform
- Review of WT-HRM22.00 Corporate Credit Card Policy and Guidelines
- Visit Northern Tasmania – presentation
- Capital Update
- Potential sale of public land
- Other Business

#### 14 April 2026 – Strategic Workshop (full day)

**Present:** Mayor Cr Christina Holmdahl  
Deputy Mayor Cr Rick Shegog  
Cr Joy Allen  
Cr Lynden Ferguson  
Cr Richard Ireland  
Cr Caroline Larner



Cr Geoff Lyons  
Cr Josh Manticas  
Cr Julie Sladden

**Apologies:** Nil

**In Attendance:** Kristen Desmond – Chief Executive Officer  
David Gregory – Director Corporate & Community  
Dino De Paoli – Director Community Assets  
Richard Heyward – Director People, Culture & Safety  
Michelle Riley – Director Planning & Development  
Jason Barker – Chief Financial Officer

**Topics Discussed:**

- Draft Exeter Structure Plan
- Draft Beaconsfield Recreational Plan
- Capital Budget

## STRATEGIC PLAN

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This action relates to the following components of the Strategic Plan 2022-2032:

### 3.5 Our Organisation

Goal: To be an organisation that values its people and delivers for our community.

Objective: The community is informed and engaged and receives quality customer service.

Council will:

- Keep our people and our community informed.

### 3.5 Our Organisation

Goal: To be an organisation that values its people and delivers for our community.

Objective: Council is recognised as a leader in local government.

Council will:

- Be open and transparent in how we make our decisions.
- Be accessible and responsive.

## STATUTORY REQUIREMENTS & RELATED COUNCIL DOCUMENTS

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*Local Government (Meeting Procedures) Regulations 2025*

## RISK CONSIDERATIONS

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This report is provided in accordance with the provisions of the *Local Government (Meeting Procedures) Regulations 2025*, Regulation 10(3)(c). Risk implications are therefore considered to be low.

## FINANCIAL IMPACT

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Nil.

## CONSULTATION

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Nil.

## OPTIONS

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Council may choose to:

1. Accept the motion as presented;
2. Accept the motion with amendments;
3. Reject the motion.

## OFFICER'S COMMENTS

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Nil.

## RECOMMENDATION

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That Council receives the report on Council Workshops held on 17 March, 8 April and 14 April 2026.

## DECISION

Moved:

Seconded:

## VOTING

For:

Against:

## 8.2 CEO 2 - Legana Community Sports and Recreation Precinct

**REPORT AUTHOR:** Chief Executive Officer - Kristen Desmond

**REPORT DATE:** 16 April 2026

- ATTACHMENTS:**
1. [8.2.1] Legana Community Sports and Recreation Precinct Business Case
  2. [8.2.2] 108.24308 Legana Community, Sports and Recreation Precinct Masterplan Report REV 02
  3. [8.2.3] 108.24308 - SK001 - SITE PLAN - PROPOSED OVERALL MASTERPLAN-REVC
  4. [8.2.4] 108.24308 - SK002 - FLOOR PLAN - FUNCTION CENTRE & CHANGE ROOM FACILITIES - REVB
  5. [8.2.5] 108.24308 - SK003 - FLOOR PLAN - INDOOR MULTIPURPOSE FACILITY - REVD
  6. [8.2.6] 108.24308 - SK004 - BUILDING ELEVATION & SECTION - REVB
  7. [8.2.7] 108.24308 - SK005 - 3D VIEW #1 - REVB
  8. [8.2.8] 108.24308 - SK006 - 3D VIEW #2 - REVB
  9. [8.2.9] 108.24308 - SK007 - 3D VIEW #3 - REVB
  10. [8.2.10] 108.24308 - SK008 - 3D VIEW #4 - REVB
  11. [8.2.11] 108.24308 - SK009 - 3D VIEW #5 - REVB
  12. [8.2.12] 108.24308 - SK010 - 3D VIEW #6 - REVB
  13. [8.2.13] 108.24308 - SK011 - STAGING SITE PLAN - PROPOSED OVERALL MASTERPLAN - REVA
  14. [8.2.14] Legana Stakeholder Engagement - Session 04
  15. [8.2.15] Legana Stakeholder Engagement Update - Minutes Summary
  16. [8.2.16] Northern Tasmania Sports Facility Plan 2023
  17. [8.2.17] REMPLAN - Economy - Report A
  18. [8.2.18] REMPLAN - Economy - Report B
  19. [8.2.19] REMPLAN - Economy - Report C
  20. [8.2.20] REMPLAN - Economy - Report D
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### SUMMARY

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The purpose of this report is to provide the Legana Community Sports and Recreation Precinct Masterplan and initial staging recommendations to Council for endorsement.

### BACKGROUND

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As a result of an election commitment in the 2024 Tasmanian State Election, West Tamar Council received \$150,000 funding from the Tasmanian State Government to complete a Legana Community Sporting and Recreation Precinct Masterplan.

Philp Lighton Architects was engaged to guide and develop a Strategic Shared Community Sporting and Recreation Precinct Masterplan (**the Masterplan**) in Legana that would identify the priority facilities required to be developed in the precinct to meet the current and future needs of the community.

The development of this Masterplan has taken place over the last 12-18 months and has culminated in the document presented to Council today for decision.

Council at its November 2024 Ordinary Council Meeting, resolved the following projects as its Federal Election Priorities (Minute No:24/148)

Minute No. 24/148

1. LSIP - \$40 million
2. Implementation of the Greens Beach Master Plan - \$1.2 million
3. Olympic Football Ground No. 2, Windsor Park, Riverside – upgrade to synthetic surface - \$1.5 million
4. Brady's Lookout Platform Renewal/Upgrade - \$800,000
5. Tailrace Playground and toilets - \$500,000
6. Trails Strategy Feasibility Study – Rosevears to Badger Head - \$500,000
7. Riverside Pool Upgrade - \$100,000
8. Legana Basketball Courts - \$5 million

At the 2025 Federal Election Council secured a commitment from both the Australian Labor Party and Australian Liberal Party of \$5 million funding contribution to the building of indoor Basketball Courts in Legana.

## **STRATEGIC PLAN**

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This action relates to the following components of the Strategic Plan 2022-2032:

### **3.1 Our Community**

Goal: To maintain an engaged and active community where partnerships are established and needs are identified and Council assists in achieving sustainable outcomes.

Objective: Council and the community work together building creative, innovative and resilient communities where people feel able and encouraged to participate.

Council will:

- Monitor and respond to changing demographics and community needs.
- Work in collaboration with its community.

### **3.1 Our Community**

Goal: To maintain an engaged and active community where partnerships are established, needs are identified and Council assists in achieving sustainable outcomes.

Objective: Residents enjoy a safe equitable and inclusive and sustainable lifestyle.

Council will:

- Foster an inclusive, engaged and active community through all its activities.

- Work collaboratively with Government agencies and other stakeholders to improve access to health, education, training and resources.

### 3.2 Our Future

Goal: To encourage sustainable growth and prosperity.

Objective: Existing businesses grow and sustainable new businesses are attracted to our Region with a focus on tourism, hospitality, agriculture, viticulture, artisan trades, home business and light industries.

Council will:

- Continue strategies to attract opportunities for innovative investment and development in the region.

### 3.4 Our Infrastructure

Goal: To ensure the provision and maintenance of efficient and effective infrastructure and assets.

Objective: Provide for a broad range of infrastructure, services and future developments.

Council will:

- Develop and manage fit for purpose infrastructure in a sustainable manner.

### 3.5 Our Organisation

Goal: To be an organisation that values its people and delivers for our community.

Objective: Council is recognised as a leader in local government.

Council will:

- Be open and transparent in how we make our decisions.

### 3.5 Our Organisation

Goal: To be an organisation that values its people and delivers for our community.

Objective: Council is financially sustainable.

Council will:

- Continue to undertake long-term financial planning to ensure sustainability into the future.

## STATUTORY REQUIREMENTS & RELATED COUNCIL DOCUMENTS

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West Tamar Council Strategic Plan

West Tamar Recreation Plan

Tasmanian Planning Scheme – State Planning Provisions & West Tamar Council Local Provisions Schedules

Legana Structure Plan & URBIS: Review of Legana Structure Plans April 2029

## RISK CONSIDERATIONS

Overall risk is considered medium. This is due possible reputational damage to Council both the Tasmanian Government (who supplied the money for the Masterplan work), the Australian Government who have pledged \$5 million dollars in support and the community who have been consulted during this process if the Masterplan was not endorsed and was not to proceed. Further should the Basketball Courts (2 or 4) not proceed the Australian Government Funding would need to be declined.

## FINANCIAL IMPACT

The financial impact of the Masterplan is set out in the attached Business Plan – noting confidential financial modeling was provided to Councillors at the 10 February 2026 Strategic Workshop.

## CONSULTATION

Consultation during the Master planning process occurred with Councillors and the community during the development period.

Consultation with Councillors in relation to the final draft Masterplan occurred at a Strategic Workshop held on 10 February 2026.

## OPTIONS

Council may choose to:

1. Accept the motion as presented;
2. Accept the motion with amendments;
3. Reject the motion.

## OFFICER'S COMMENTS

The Legana Community Sports and Recreation Precinct Masterplan is designed to guide the staged delivery of a precinct which incorporates an indoor four-court multipurpose facility, clubrooms/function and hospitality spaces, change rooms and match-day support. Further, the precinct would include an outdoor central hub area which could be utilized for community markets, and outdoor play/fitness area (including a bike pump track), cricket training nets and staged parking, access and enabling infrastructure.

The Masterplan is designed to not only guide the staged delivery, but to protect future options and provide a clear basis for design development, approvals and funding applications.

Facilities of this type of built to serve the community for decades, supporting the expected growth in Legana and allowing for intergenerational investment.

The attached Legana Community Sports and Recreation Precinct Business Case sets out the supporting arguments for the adoption of the Masterplan, including forecast expenses and the expected investment returns.

This is an intergenerational investment that will benefit the Legana and wider West Tamar Community for decades to come.

## RECOMMENDATION

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That Council:

1. Endorses and adopts the Legana Community Sports and Recreation Precinct Masterplan as presented; and
2. Authorises the Chief Executive Officer to commence preparation of Stage 1 of the Masterplan commencing in the 2026-27 financial year.

## DECISION

Moved:

Seconded:

## VOTING

For:

Against:

# Legana Community Sports and Recreation Precinct **BUSINESS CASE**







## CONTENTS

|   |    |
|---|----|
| Executive Summary .....   | 3  |
| Strategic Context and Alignment .....                             | 4  |
| Masterplan Overview .....   | 5  |
| Problem Statement and Evidence of Need .....                      | 6  |
| Business Case .....   | 7  |
| Investment Returns and Measure of Success .....                   | 9  |
| Benefits (Where the Investment Delivers) .....                    | 9  |
| Options Assessment .....  | 11 |
| Financial, Operating and Delivery Considerations .....            | 11 |
| Key Risks and Mitigation .....                                    | 13 |
| Timing Risk (2026-27): Commencing vs Not Commencing Stage 1 ..... | 13 |
| Governance, Approvals and Implementation Roadmap .....            | 14 |
| Conclusion .....  | 15 |
| Appendix A - Supporting Documents .....                           | 15 |

## 1. Executive Summary

This business case supports two linked decisions for the Legana Community, Sports and Recreation Precinct on Council land at 2 Old Dairy Way, Legana (about 4.962ha within a broader site of about 8.14ha including Legana Primary School).

**Masterplan snapshot:** Indoor four-court multipurpose facility; clubrooms/function and hospitality spaces; change rooms and match-day support; outdoor central hub/market area; outdoor play/fitness and other recreation (including bike pump track); cricket training nets; and staged parking, access and enabling infrastructure.

**Estimated total masterplan cost:** approximately \$40 million, delivered in stages and subject to confirmation through detailed cost planning for each stage.

### Decisions sought:

1. Adopt the Masterplan to guide staged delivery, protect future options, and provide a clear basis for design development, approvals and funding applications.
2. Commence Stage 1 in 2026–27 as the first, fundable package (the indoor multipurpose courts and the cricket clubrooms/change and match-day facilities, plus enabling works), to address the region’s documented indoor-court shortage and deliver early community and economic benefits.



**Why adopt the masterplan:** It locks in the long-term layout, staging and key interfaces (school, oval, parking, traffic and services) so early works support—not block—future stages, reducing the risk of uncoordinated spending.

**Why commence Stage 1 in 2026–27:** Legana is the municipality’s key growth area; Northern Tasmania has a documented indoor court shortfall (about 12 courts) with demand outweighing supply; and early delivery improves grant readiness and reduces delay/cost escalation risk.

**Intergenerational investment:** This is expected to be the largest single project Council has undertaken to date. Facilities of this type are built to serve the community for decades. A staged approach allows Council make a long-life, intergenerational investment—improving access, participation and community connection now—while managing financial risk through disciplined scope, partner funding and a planned operating model.

**Economic impact (construction):** REMPLAN modelling of a \$20.0M two-year build estimates total output impacts of \$32.090M (Legana Growth Area), \$33.824M (West Tamar) and \$41.595M (Northern Tasmania), with peak year-2 employment impacts up to 68 jobs (Legana/West Tamar) and 84 jobs (Northern Tasmania). These are modelled regional economic effects, not Council financial returns.

**Affordability and timing (Council cash impacts, modelled):** Council modelling shows a possible funding pathway for a \$20.0M Stage 1 build supported by a \$10.0M grant and the balance from staged Innova Business Park land sales. Of the \$10.0M grant, \$5.0M has been committed by the Australian Government and Council is pursuing the remaining

\$5.0M with the Tasmanian Government. Importantly, ongoing operating costs would not start until Stage 1 is built and opened—modelled as 2028–29 at the earliest under a two-year construction program.

The next 12 months (2026–27) should be used to confirm how the facility will be run (Council-run, private operator, or hybrid) and to set a cost recovery model that drives high utilisation and manages the net operating position.

**Purpose and requested consideration:**

This document sets out the strategic case, evidence of need, benefits, delivery approach and key risks for Stage 1 of the Legana Community, Sports and Recreation Precinct.

This has been prepared by Council’s CEO. It is intended to support Councillors’ consideration of Council’s role in funding and enabling delivery (including pursuing co-investment), subject to final design, approvals, procurement and an agreed operating model.



**1.1 Responsible investment and return on investment**

Responsible investment means Council invests public money in a way that is evidence-based, manages risk, is transparent about costs and trade-offs, and delivers benefits that match Council’s objectives (including equitable access and long-term asset stewardship). For this project, that means staging the build, confirming demand, setting a clear operating model, and measuring performance (use, costs, and community outcomes). Return on investment (ROI) is “what we get back” compared to “what we put in”.

For Council projects, returns can be described in three different ways: (1) cash return (user fees and hire revenue compared with operating costs); (2) wider economic impact (jobs and business activity supported during construction and events); and (3) community return (health, participation, youth outcomes and inclusion). This business case separates these clearly so Councillors can see the trade-offs.

**2. Strategic context and alignment**

The Masterplan and this business case align with West Tamar Council’s strategic planning framework, including the West Tamar Council Strategic Plan 2022–2032 and Council’s community plans.

The Strategic Plan sets Council’s vision “to create an inclusive community where people want to live, work & invest” and is structured around the pillars: Our Community, Our Future, Our Environment, Our Infrastructure and Our Organisation (West Tamar Council Strategic Plan 2022–2032).

In practical terms, the Precinct is designed to: (1) support growth and liveability in Legana; (2) increase indoor court capacity and utilisation in the greater Launceston area; (3) provide a shared community hub for programs and events; and (4) apply disciplined delivery and operating controls (staging, partner funding and fit-for-purpose design).



## Legana Community Sports & Recreation Precinct Business Case

| Relevant Council plan   | How the Legana Recreation Precinct aligns  |
|---|--|
| <b>Strategic Plan 2022–2032</b><br>(Vision and pillars)                       | <p><b>Our Community:</b> creates inclusive, accessible hub for events and gatherings.</p> <p><b>Our Future:</b> supports planned growth in Legana and helps deliver ‘liveability’ infrastructure in the municipality’s key developing area.</p> <p><b>Our Environment:</b> enables active transport connections, improves the quality and function of public open space, and supports sustainability principles embedded in the Masterplan.</p> <p><b>Our Infrastructure:</b> increases regional indoor court capacity and improves sport/recreation service levels.</p> <p><b>Our Organisation:</b> staged delivery, partner funding and commercialisation options support prudent financial management and effective service delivery.</p> |
| <b>Legana Town Centre &amp; Township Structure Plan</b><br>(growth framework) | The Structure Plan describes Legana as one of the municipality’s fastest-growing areas and identifies the need for improved infrastructure and enhanced community facilities to support growth. It also notes that relocation of the Legana recreation precinct creates an opportunity to expand and improve the Legana Town Centre footprint (e.g., improved public spaces and pedestrian connections). The proposed Precinct at Old Dairy Way is the enabling social infrastructure investment that delivers this outcome.   |
| <b>Community, Health and Wellbeing Plan (Towards 2035)</b>                    | Supports community health and wellbeing through increased physical activity opportunities and social connection; contributes to ‘Best Communities’ via a shared community hub; and supports ‘Best Economy’ through activation, events and local spend.   |
| <b>Youth Strategy 2023–2026</b>   | Provides safe, attractive spaces for young people to be active and connected, including indoor courts, multipurpose spaces, and outdoor recreation that support youth participation and wellbeing.   |
| <b>Positive Ageing Strategy 2022–2027</b>                                     | Improves opportunities for older residents to participate in low-barrier recreation and community programs, and reduces isolation through events, volunteering and intergenerational activities.   |
| <b>Climate Resilience Strategy</b>  | Supports climate-resilient community infrastructure through staged planning, attention to site conditions (e.g., groundwater and overland flow considerations noted in project risks) and enabling more local access to services which can reduce travel demand.   |

In short: the Precinct is a growth-ready community asset. The investment case is strongest when Council sets clear measures of success (use, access, safety, operating performance) and uses partner funding to reduce cost to ratepayers.

### 3. Masterplan overview (scope, staging and total cost)

- Make good long-term decisions: confirm the best layout of indoor and outdoor facilities, paths, parking and servicing, and how everything works together on the site (including the existing oval and the school interface).
- Stage delivery responsibly: define a practical sequence so Council can build priority facilities first, then expand later as demand, funding and partners are confirmed.
- Reduce risk and cost surprises: identify known site risks early (e.g., services, groundwater/overland flow, approvals, parking and traffic) and plan mitigation before committing to construction.
- Support funding applications: a clear masterplan and staging plan strengthens grant readiness because it shows scope discipline, deliverability and long-term outcomes.



- Protect future options: ensure Stage 1 does not block later stages (e.g., indoor training space, remaining parking, outdoor recreation expansion) and that utilities and access are planned for future growth.

**Total masterplan cost:** Approximately \$40 million, delivered in stages and to be confirmed through quantity surveyor cost planning for each stage as design develops.

## 4. Problem statement and evidence of need

### 4.1 Growth and demand drivers

Legana is a key growth area and needs social infrastructure that keeps pace. The masterplan notes Legana is “the most significant developing residential area” in the West Tamar and the preferred location for residential consolidation over the next 20 years. Regional planning also expects Northern Tasmania to grow from about 136,687 people (2021) to more than 160,000 by 2036, increasing demand for year-round indoor sport and community spaces.

### 4.2 Current service gaps in Northern Tasmania as reported through Stakeholder Engagement

- **Indoor court capacity and availability:** Stakeholders reported that key existing venues are heavily booked, limiting competition delivery and training. Indoor Hockey Tasmania noted that Silverdome is “always booked by Basketball”, contributing to venue unavailability and the loss of a local Launceston competition in a recent year (Stakeholder Engagement Minutes Summary).
- **Condition and suitability of training facilities:** Legana Cricket Club identified insufficient community meeting space and constrained access to indoor cricket training facilities, noting the Windsor Indoor Facility is “usually fully booked” and the NTCA indoor training facility is “not in the best condition”, with additional concerns raised about lighting at Windsor (Stakeholder Engagement Minutes Summary).
- **Growth in participation and support:** At the community engagement session, West Tamar Basketball Club indicated approximately 800 members and described the proposal as a “great facility” that supports the masterplan concept (Community Engagement Session minutes).
- **Competition-standard court requirements:** Launceston Basketball Association identified “non-negotiable” requirements including FIBA run-off space, sprung timber floors (no concrete), compliant lighting, minimised line markings, curtains between courts, referee facilities, changerooms with direct access to courts, and high-speed internet to support cameras and modern competition delivery (Stakeholder Engagement Minutes Summary).

- **Emerging regional sport demand (indoor hockey):** Indoor Hockey Tasmania described rapid growth (19 social teams and 10 competitive teams) and advised their annual tournament at Silverdome attracts “on average 20 teams or more”, but venue constraints have limited local competition delivery (Stakeholder Engagement Minutes Summary).
- **Need for multi-use, year-round training space:** Multiple sports emphasised a preference for an indoor multipurpose training facility/hall over a learn-to-swim pool due to versatility, warm-up needs, winter training, and potential conversion to indoor cricket training using retractable nets.

#### 4.3 Independent regional evidence (Northern Tasmania Sports Facility Plan 2023)

- **Quantified indoor court shortfall:** The Plan identifies a lack of compliant, multi-court indoor facilities, noting a current under-supply of approximately 12 indoor courts across the Northern Tasmania study area (five councils) and that demand “far outweighs” provision.
- **Indoor facility quality concerns:** Community survey ratings indicate indoor sports centres averaged 2.49/5, below many other facility types, suggesting a need for renewal and additional capacity.
- **High prevalence of participation barriers:** More than 87% of survey respondents reported at least one barrier to participation; common barriers included facilities being too crowded, limited range of facilities, lack of toilets, and poor maintenance/cleanliness.
- **Indoor facilities are the dominant community priority:** Survey respondents overwhelmingly prioritised additional indoor court sport facilities (particularly to cater for basketball and netball), identified almost ten times more than the next most common priority.
- **Cross-LGA travel to access facilities:** Average distance travelled to attend the most-used sport facility was 14 km for West Tamar respondents (regional average distances also confirm regular cross-boundary travel), demonstrating that new facilities benefit the wider region, not just the host community.



## 5. Business case

### 5.1 Decision 1: Adopt the Masterplan

Adopting the Masterplan gives Council an agreed, whole-of-precinct blueprint that defines the final outcome, the staging pathway, and the key site interfaces (school, oval, access, parking and servicing). It improves investment discipline by making sure each stage fits the long-term plan and by providing a clear basis for approvals, partner discussions and grant applications.

- **Function centre/ Legana Cricket Club clubrooms** with kitchen/kiosk, bar, function room, amenities, and viewing decks.
- **Change rooms and match-day support** including player change rooms, umpire room, medical, offices and boardroom, storage, and undercover viewing areas.
- **Indoor multipurpose community facility** with four multipurpose courts, community spaces and meeting rooms, café/kiosk and support spaces.
- **Outdoor central hub / market area** designed to connect facilities and enable food trucks, markets and events.
- **Outdoor recreation** including playground, outdoor fitness equipment, green spaces, and a bike pump track.
- **Outdoor cricket training nets** and supporting spectator areas.
- **Car parking and active transport** including bicycle parking and integration with existing school/oval access.



**Legana Community Sports & Recreation Precinct Business Case**



| Stakeholder / community need   | How Stage 1 can respond (design / operations)   |
|--|---|
| Competition-standard indoor courts (run-offs, sprung floors, lighting) and minimised line markings | Confirm court compliance requirements during design development; adopt a line-marking strategy (e.g., prioritised 'clean' courts) and include curtains between courts; specify sprung timber flooring and compliant lighting in the detailed brief. |
| High-speed internet and event operations (cameras, scoring, referee development)                   | Include high-speed connectivity, dedicated scorer/tech benches, and appropriate referee spaces as part of the detailed design and fit-out requirements.   |
| Sufficient changerooms, adjacent to courts, suitable for tournament conditions                     | Test changeroom quantities and adjacencies in detailed design; separate wet and dry areas; set utilisation and event policies aligned to peak periods and multi-user scenarios.   |
| Indoor training capacity and year-round use (football/cricket/hockey warm-up and winter programs)  | Preserve the indoor training/multipurpose capability within future staging; ensure Stage 1 programming and layout support warm-up and training, and avoid design choices that create wet-court risks for indoor sport use.                          |
| Outdoor cricket nets and safety (highway proximity, coverage, orientation)                         | Confirm net location/orientation during detailed design; consider covered net option; ensure caging and safety measures where required.   |
| Revenue-raising clubrooms and clear shared-use governance  | Define a facility management and licensing framework early (roles, accountability, and booking rules) and design for commercial kitchen/function capability and secure storage to support events and revenue generation.                            |



## Legana Community Sports & Recreation Precinct Business Case

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### 5.2 Decision 2: Commence Stage 1 in 2026–27 (economic and community benefits)

Commencing Stage 1 in 2026–27 brings forward the highest-priority facilities (four indoor courts and enabling amenities) to address identified regional shortages, support year-round participation, and activate the precinct as a community hub. It also converts the masterplan into a deliverable investment package that can attract co-investment and be measured against clear utilisation and access targets.

**Why Stage 1 (Phase 1):** it delivers the core ‘first use’ assets—indoor multipurpose courts and the cricket clubrooms/change and match-day facilities, supported by enabling works—within a defined scope that can be funded and procured. It reduces risk to ratepayers by limiting capital exposure while Council confirms demand, partners and the operating model. Starting in 2026–27 maintains momentum from master planning and positions Council for funding windows and procurement readiness.

**Later stages (subject to future decisions):** the masterplan indicates additional indoor training and completion works, expanded outdoor recreation and hub elements, remaining parking, and other supporting infrastructure. Progressing these later stages should be based on updated demand evidence, confirmed funding/partners and an updated cost plan for each stage.

## 6. Investment returns and measures of success

To keep the investment responsible, Council should track returns in ways that match what the project can realistically deliver (cash, economic and community), and report performance transparently over time.

- **Cash return (facility finances):** court and room hire, events, and commercial tenancy revenue compared with operating costs. Key measures: utilisation hours, average hire rate achieved, operating cost per hour, and net operating position.
- **Economic impact (regional):** construction and supply-chain activity and jobs supported (REMPPLAN modelling). Key measures: total output, wages and employment impacts by geography (reported as modelled estimates, not guarantees).
- **Community return:** more opportunities to participate, safer and more accessible facilities, and a stronger local hub for schools, clubs and events. Key measures: participation numbers, program diversity, inclusion/access outcomes, and event days delivered.
- **Risk-adjusted delivery:** delivering in stages, locking in partners, and setting a fit-for-purpose operating model to protect ratepayers. Key measures: delivery to budget, procurement outcomes, and contract/operator performance against KPIs.

## 7. Benefits (what the investment delivers)

### 7.1 Community wellbeing and inclusion

The Precinct provides accessible, all-ages recreation and structured sport participation in one location, supporting healthier lifestyles and social connection. The design intent prioritises accessibility beyond code compliance—creating intuitive and inclusive spaces that encourage broader participation. The mix of indoor courts, community rooms, outdoor play and green space enables use across seasons and ability levels (e.g., juniors, seniors, social sport, and community groups).

### 7.2 Education and youth outcomes (co-location with Legana Primary School)

Co-location with Legana Primary School creates shared-use opportunities that are difficult to achieve elsewhere. School feedback identified potential to expand programs into precinct spaces and aspirations for an indoor multipurpose court with sprung floors and flexible multi-use areas.

The Northern Tasmania Sports Facility Plan 2023 notes that education partnerships can relieve pressure in an under-supplied sporting network, with strongest outcomes when facilities are jointly planned and funded from the outset.





## Legana Community Sports & Recreation Precinct Business Case

### 7.3 Regional sport participation, pathways and event attraction

- Indoor court sport growth: Launceston Basketball Association identified requirements for compliant courts (e.g., FIBA runoffs, sprung floors, lighting) and emphasised needs such as referee spaces, scoring benches, storage and high-speed internet for modern competition delivery. The proposed indoor facility layout and support spaces respond to these requirements (Indoor Multipurpose Facility plan).
- State-wide and regional tournaments: Indoor Hockey Tasmania described an annual tournament typically held at Silverdome with around 20+ teams, and stated the opportunity for a centralised indoor hockey-capable venue at Legana would be a “tremendous addition” not just for the North but statewide.
- Cricket and football sustainability: Legana Cricket Club advised the design would “fulfill needs for the next 50 years” and highlighted the importance of revenue raising and fit-for-purpose spaces (function room/bar, commercial kitchen, storage). Bridgenorth Football Club identified the existing Legana oval as significantly better than their current ground and indicated the precinct would support year-round use and regional growth.



### 7.4 Economic development and placemaking

The Precinct is designed to operate as a destination and community “front door” for Legana and the wider West Tamar growth corridor. The outdoor central hub/market area (with food-truck capability) and indoor function/hospitality spaces enable year-round activation (markets, awards nights, seminars, community celebrations) that increase local expenditure, support small businesses, and strengthen Legana’s role as a service centre.

### 7.5 Economic impact (construction phase, modelled)

In addition to ongoing activation benefits (events, markets, local spend), the construction of Stage 1 generates a significant short-term economic stimulus. REMPLAN impact modelling for a \$20.0 million construction scenario delivered over two years indicates the following total effects (direct + supply-chain + consumption) across three relevant geographies. These figures should be treated as modelled estimates and can be refined during detailed design and procurement.

| Geography (REMPLAN) | Total output impact (2 yrs) | Total value-added / GRP impact (2 yrs) | Total wages impact (2 yrs) | Employment impact (peak yr 2) |
|---------------------|-----------------------------|--|----------------------------|-------------------------------|
| Legana Growth Area  | \$32.090M                   | \$11.436M                              | \$6.445M                   | 68 jobs                       |
| West Tamar LGA      | \$33.824M                   | \$11.984M                              | \$6.652M                   | 68 jobs                       |
| Northern Tasmania   | \$41.595M                   | \$15.321M                              | \$8.226M                   | 84 jobs                       |



## Legana Community Sports & Recreation Precinct Business Case

For context, the underlying REMPLAN economic profile for the Legana Growth Area estimates an existing Gross Regional Product of \$177.261M, total output of \$331.508M and total employment of 1,050 jobs (REMPLAN Economic Overview, 2025 Release 1).

The Northern Tasmania REMPLAN scenario also reports a total output multiplier of 2.080 (meaning each \$1 of direct construction output is modelled to support up to \$2.08 in total output once supply-chain and household spending effects are included). This helps explain the scale of regional flow-on activity, but it should not be treated as a cash return to Council.

### 8. Options assessment

| Option                             | Description  | Pros  | Cons / risks   |
|------------------------------------|--|---|--|
| 1. Do minimum                      | Continue with existing oval and limited temporary facilities; no new indoor courts or hub infrastructure.  | Lowest immediate capital cost.  | Does not respond to growth; ongoing indoor-court shortages; missed funding windows; continued reliance on constrained venues where regular fixtures can be displaced by events and where availability is inconsistent. |
| 2. Invest in Stage 1 (recommended) | Deliver foundational precinct facilities, including the indoor multipurpose courts and the cricket clubrooms/change and match-day facilities, plus the outdoor hub and initial recreation (Stage 1). | Early benefits; scalable; directly addresses the region's documented shortage of compliant indoor courts; supports multi-sport programming, social leagues and events; positions Council strongly for co-investment aligned to the five-council Northern Tasmania Sports Facility Plan. | Requires a robust operating model; approvals and procurement risks are managed through staged delivery and the risk register approach documented in the Masterplan.  |
| 3. Deliver all stages immediately  | Construct full precinct including all future staged works (e.g., additional indoor training facility and complete external works).   | Maximum completeness from day one.  | Highest capital exposure; less flexibility to refine scope based on usage/partners; greater delivery risk concentration.   |

### 9. Financial, operating and delivery considerations

#### 9.1 Capital investment and scope control

The proposed \$20 million investment is intended to fund Stage 1 delivery as a defined, procurement-ready package aligned to the Masterplan staging. A staged approach is a primary cost-control mechanism: it limits scope creep, enables market-tested procurement, and allows Council to refine later stages based on real-world utilisation, confirmed partners and updated cost plans.



**9.4 Council financial impacts (what it costs to run)**

Council modelling (scenario: \$20M build with a \$10M grant–\$5M committed by the Australian Government and \$5M being pursued from the Tasmanian Government–and remaining capital funded from Innova Business Park land sales) assumes:

- **Usage and revenue:** 40 hours of court hire per week at \$50/hour = about \$156,000 per year.
- **Operating costs:** assumed at 1.5% of asset value (about \$300,000 per year).
- **Depreciation:** about \$400,000 per year.
- **Modelled operating gap:** an underlying deficit improving from about (\$664k) in 2028–29 to (\$338k) by 2035–36 (nominal).

**ROI note:** Because this is a community facility, Council’s “ROI” is mostly delivered through service outcomes (more access, more participation, stronger community hub) while keeping the ongoing operating cost as low as practicable. Those operating costs are only incurred once the facility opens (modelled as 2028–29 at the earliest). The main levers to improve the cash return are higher utilisation, fit-for-purpose pricing, and an operator model that grows bookings and events.

| Financial year | Fee revenue (assumed) | Operating plus depreciation (assumed) | Impact to underlying surplus (deficit) |
|----------------|-----------------------|---------------------------------------|--|
| 2028–29        | \$156,000             | \$700,000                             | <b>(\$664,000)</b>                     |
| 2029–30        | \$156,000             | \$700,000                             | <b>(\$603,000)</b>                     |
| 2030–31        | \$156,000             | \$700,000                             | <b>(\$542,000)</b>                     |
| 2031–32        | \$156,000             | \$700,000                             | <b>(\$481,000)</b>                     |
| 2032–33        | \$156,000             | \$700,000                             | <b>(\$420,000)</b>                     |
| 2033–34        | \$156,000             | \$700,000                             | <b>(\$392,000)</b>                     |
| 2034–35        | \$156,000             | \$700,000                             | <b>(\$365,000)</b>                     |
| 2035–36        | \$156,000             | \$700,000                             | <b>(\$338,000)</b>                     |

The same modelling outlines a capital funding pathway using a \$10.0M grant (\$5.0M committed by the Australian Government and \$5.0M being pursued with the Tasmanian Government) plus staged Innova Business Park land sales to support the \$20.0M capital program (modelled as \$5.0M in 2026–27 and \$15.0M in 2027–28).

**Economic impact note:** Economic impacts cited in this business case are derived from REMPLAN input-output modelling based on ABS datasets and stated assumptions.

They indicate the scale and distribution of likely construction-phase impacts; final outcomes will depend on procurement approach, local sourcing, workforce availability and timing. Council should update these estimates at detailed business case stage using the confirmed cost plan, staging and delivery model.



## 9.2 Operating model and commercialisation

Community engagement identified an early governance question: “Who will be running the indoor community multipurpose facility?” Council Officer’s response at the session noted the option to commercialise the facility rather than run it directly. During 2026–27, Council should use the lead-in time while Stage 1 is being designed/approved and procured to: (1) test operating options (Council-run, private operator, or hybrid); (2) develop a cost recovery model (pricing, bookings, events and tenancy) aimed at high utilisation; and (3) define access policies and performance measures (community access + financial KPIs).

This ensures the operating approach is ready before opening and supports responsible long-term asset stewardship.

- Council-owned, operator-managed: Council retains ownership and sets community access outcomes; a specialist operator manages programming, bookings, staffing, and events under a performance-based contract.
- Council-managed: Council directly operates the facility, integrating with other Council services and community development programs.
- Hybrid partnership model: Council operates some components (e.g., community rooms), while leasing/contracting others (e.g., café/kiosk, event management) to reduce operational risk.

## 9.3 Funding and partnership strategy

The Precinct’s multi-benefit profile (sport participation, health, education, regional events, accessible infrastructure) creates a strong platform to attract co-investment. It also aligns with the Northern Tasmania Development Corporation (NTDC) five-council approach to planning sport infrastructure collaboratively.

Clear alignment to West Tamar Council’s adopted Strategic Plan and community plans further strengthens grant readiness by demonstrating strategic fit, measurable outcomes and long-term community benefit. Management should pursue a blended funding strategy across:

- **State and Commonwealth community infrastructure programs** aligned to active living, regional growth and social infrastructure.
- **Sport governing bodies** (e.g., basketball, cricket, hockey) where the facility provides competition-standard outcomes and pathway development (stakeholder requirements documented).
- **Education partnerships** leveraging co-location with Legana Primary School and shared-use outcomes.
- **Commercial tenancy and event revenue** through café/kiosk, function hire, tournaments and markets (enabled by the central hub).
- **Regional collaboration and prioritisation:** Position Stage 1 as a practical response to the Northern Tasmania Sports Facility Plan’s identified priority for additional indoor court provision, and use its prioritisation criteria (planning, growth areas, capacity, access and social impact) to strengthen grant applications and partner investment conversations.

## 10. Key risks and mitigations

The Masterplan includes a detailed design risk register identifying time, cost and quality risks and mitigation strategies (e.g., services, groundwater, approvals, car parking, brief alignment, and budget). The highest-exposure risks for consideration are summarised below.

## 11. Timing risk (2026–27): commencing vs not commencing Stage 1

### Risks if Council commences Stage 1 in 2026–27

- Cost escalation / market capacity risk if procurement timing is not managed (can affect value for money).
- Approvals and site risks (e.g., water/ground conditions) can add time/cost if not investigated early.
- If the operating model and cost-recovery settings are not confirmed during the lead-in period, the facility may open without the arrangements needed to drive utilisation and manage ongoing costs.



**Risks if Council does not commence Stage 1 in 2026–27**

- Loss of momentum and stakeholder confidence after master planning and engagement.
- Missed co-investment or grant windows, and reduced competitiveness without a ‘shovel-ready’ first stage.
- Construction cost escalation and higher future capital requirement for the same scope.

Ongoing indoor court shortages persist, with continued crowding and displacement at existing venues.

| Risk   | Impact                   | Mitigation approach   |
|--|--------------------------|---|
| Groundwater / overland flow and site conditions            | Time, cost               | Use staged delivery; maintain elevated building approach described in the Masterplan to mitigate groundwater issues; complete detailed investigations during design development.    |
| Misalignment of brief, stakeholder expectations and budget | Time, cost, quality      | Confirm Stage 1 scope; adopt change control; maintain ongoing stakeholder reference group; test court layouts and back-of-house requirements early (stakeholder “non-negotiables”). |
| Planning approvals and discretionary use                   | Time                     | Early pre-lodgement engagement; prepare application with supporting technical reports; align to State Planning Provisions and relevant standards considered in the Masterplan.      |
| Car parking, event traffic and school interface            | Time, cost, quality      | Traffic and event management plan; clarify shared use of school parking; stage parking delivery; prioritise pedestrian safety and separation of peak school/precinct operations.    |
| Operating model and utilisation risk                       | Financial sustainability | Develop operator/business model prior to procurement; set utilisation and access KPIs; consider a commercial operator model (raised through community engagement).                  |

**11. Governance, approvals and implementation roadmap**

- 1. Council consideration:** Consider the Stage 1 business case, confirm Council’s preferred funding pathway (Council investment and/or co-investment), and endorse progression to design development and approvals.
- 2. Delivery governance:** Establish a project control group (Council executive + delivery lead) and a stakeholder reference group (major user groups and school interface).
- 3. Design development:** Progress concept to detailed design for Stage 1, incorporating stakeholder “non-negotiables” for courts and change room adjacencies.
- 4. Approvals pathway:** Complete planning approvals (including any discretionary use pathway identified in the Masterplan) and supporting technical studies.
- 5. Procurement:** Select delivery model (e.g., design & construct) and tender Stage 1 works with clear scope and change control.
- 6. Operating model finalisation:** Procure an operator (if adopted) and finalise pricing, access policy, programming and event strategy.
- 7. Commissioning and opening:** Soft opening with school and community programming; schedule inaugural regional events to build utilisation.



## Legana Community Sports & Recreation Precinct Business Case

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### **12. Conclusion**

The Legana Community, Sports and Recreation Precinct is a strategic, staged investment that responds to West Tamar's growth, addresses documented regional facility constraints, and delivers a flexible community hub with benefits extending across Northern Tasmania.

Stage 1 provides immediate, tangible infrastructure—indoor multipurpose courts and cricket clubrooms/change and match-day facilities, alongside an outdoor hub and recreation spaces—while creating the platform for future expansion.

Proceeding now positions Council to secure partners, lock in scope, and deliver an inclusive, high-utilisation asset aligned to Council's long-term vision.

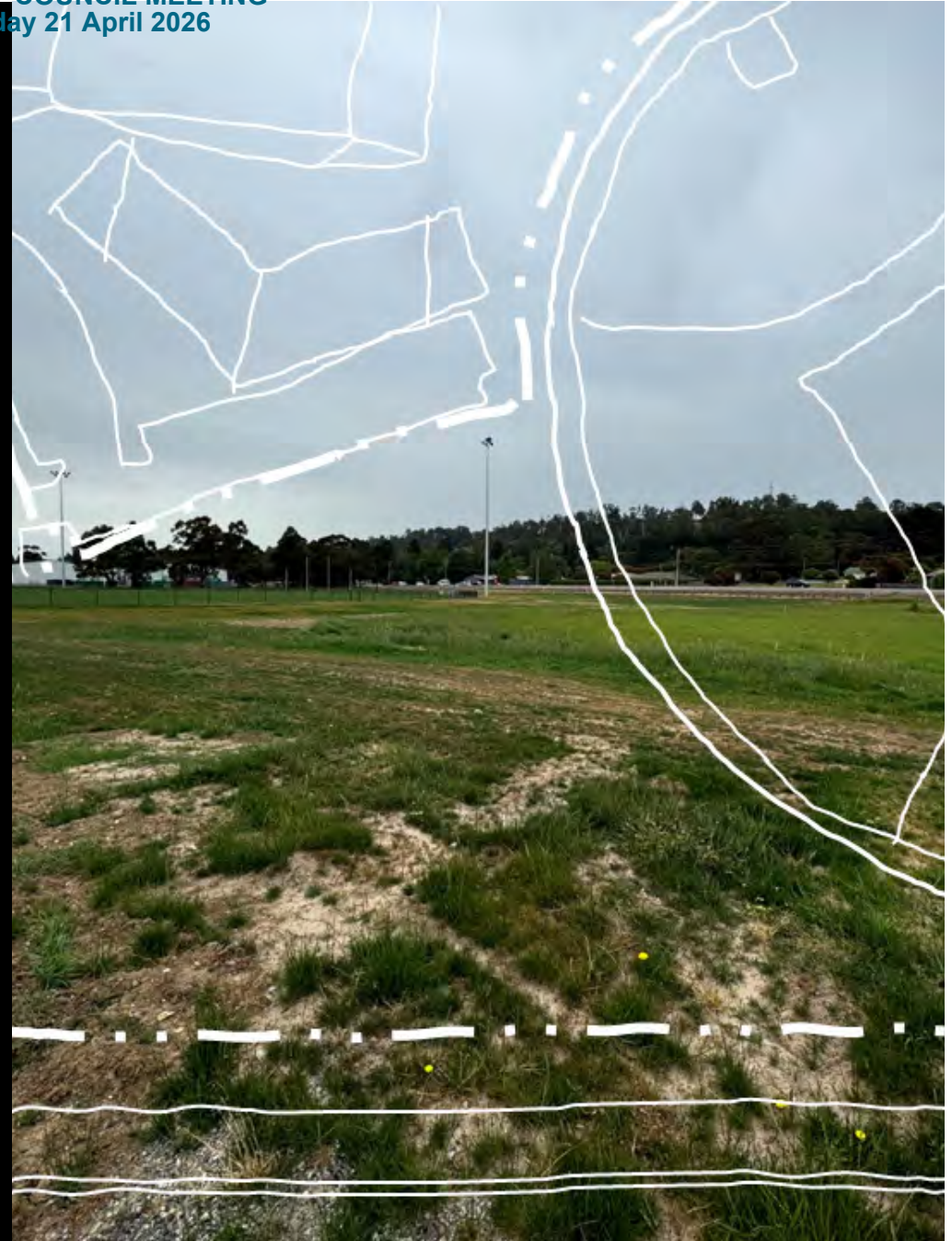
### **Appendix A. Supporting documents**

- Legana Community, Sports and Recreation Precinct Masterplan Report (March 2026, Revision 02) and drawings SK001-SK011.
- Northern Tasmania Sports Facility Plan 2023 (NTDC / ROSS Planning Pty Ltd, Final Plan 25.06.23).
- Stakeholder engagement: Legana Stakeholder Engagement – Minutes Summary and Legana Stakeholder Engagement – Session 04 (community engagement session).
- REMPLAN reports: Economic Overview (Legana Growth Area) and Impact Summaries (Legana Growth Area, West Tamar LGA, Northern Tasmania).
- Council plans referenced: Strategic Plan 2022–2032; Community, Health and Wellbeing Plan – Towards 2035; Youth Strategy 2023–2026; Positive Ageing Strategy 2022–2027; Climate Resilience Strategy; Legana Town Centre & Township Structure Plan; Legana Recreation Plan (Draft).

LEGANA COMMUNITY,  
SPORTS AND  
RECREATION  
PRECINCT  
MASTERPLAN REPORT

West Tamar Council

MARCH 2026 - REVISION 02



**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**



# Contents

|  |    |
|--|----|
| OVERVIEW & PROJECT OBJECTIVES                                      | 04 |
| <u>Page</u>  |    |
| EXISTING FACILITIES & PROPOSED SITE                                | 08 |
| <u>Page</u>  |    |
| CASE STUDIES & BENCHMARKING  | 14 |
| <u>Page</u>  |    |
| PLANNING CONTROLS, STANDARDS & LEGISLATIONS                        | 21 |
| <u>Page</u>  |    |
| STAKEHOLDER ENGAGEMENT   | 30 |
| <u>Page</u>  |    |
| DESIGN RESPONSES, ACCOMMODATION SCHEDULE &<br>DESIGN RISK REGISTER | 31 |
| <u>Page</u>  |    |
| ATTACHMENTS  | 69 |
| <u>Page</u>  |    |

# Overview

## Project Background & Context

Philp Lighton Architects (PLA) have been commissioned by West Tamar Council (WTC) to guide and develop a Strategic Shared Community Sporting and Recreation Precinct Masterplan in Legana that will identify the priority community, sport and recreation facilities required to be developed within the precinct that would meet the current and future needs of the West Tamar community, particularly for Legana and the surrounding districts.

As part of the Precinct Masterplanning process, PLA undertook the project methodology, tasks and deliverables outlined by WTC. PLA has also understood and appreciated that the following work has already been undertaken:

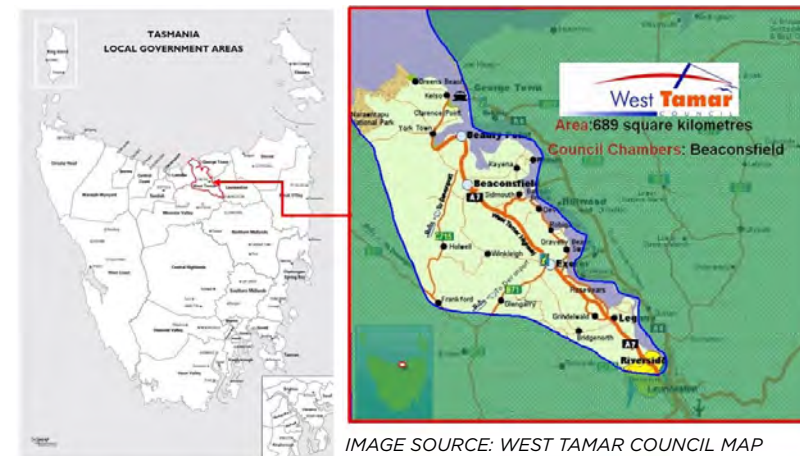
1. A detailed RFT from West Tamar Council
2. A high-level concept Plan of the Precinct developed by Cumulus on behalf of the Department of Education (DoE)

In preparing the Precinct Masterplan, PLA has specifically considered the extensive background information developed by West Tamar regarding the municipality's population. Additionally, PLA has incorporated the guiding principles from the West Tamar Recreation Plan, as well as the West Tamar Council's Strategic Vision and Objectives 2022-2032.

Besides that, PLA has also identified existing community centers, recreation and sport facilities within the West Tamar Council and types of facilities offered. In addition, PLA has made significant reference to the Northern Tasmania Sports Facility Plan (2023) to identify the priority community sport and recreation infrastructure that is in high demand and key priorities. Basing on these information, PLA has also identified potential users for the precinct.

As part of the masterplanning process, workshops between PLA and WTC Project Working Group (PWG) were facilitated to agree on the project plan, consultation and engagement plan and information required for the project.

Following that, consultation with key stakeholder and community engagement program was organized to gather valuable input regarding needs and aspirations for the precinct masterplan development. Based on the information collected during the workshops and consultation, PLA has identified the strengths, weaknesses, opportunities and challenges which helped guide the development of the precinct master plan.



WTC has identified that Legana district has “the most significant developing residential area in the West Tamar municipality” and “as the preferred area for future residential development consolidation over the next 20 years”. This has led and provided opportunity for the site located adjacent to the new Legana Primary School in Legana to develop a shared community sporting and recreation precinct and to also fulfil some of the demands identified. PLA through the master planning process has demonstrated how this can readily be achieved.

## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

### REFERENCE & SUPPORTING DOCUMENTS

| Area                                     | 2001 population | 2006 population | 2011 Population | Change in population 2006-2011 (n) | Percentage change in population 2006 - 2011 (%) | Change in population 2001-2011 (n) | Percentage change in population 2001 - 2011 (%) |
|--|-----------------|-----------------|-----------------|------------------------------------|---|------------------------------------|---|
| Beaconsfield - Beauty Point and District | 3,402           | 3,699           | 3,737           | +37                                | 1.0%  | +295                               | 9.8%  |
| Exeter and District                      | 4,180           | 4,415           | 4,365           | -50                                | -1.1%   | +237                               | 4.4%  |
| Legana - Grindelwald and District        | 3,652           | 4,192           | 4,900           | +708                               | 16.9%   | +541                               | 34.2%   |
| Riverside                                | 5,680           | 5,841           | 6,127           | +286                               | 4.9%  | +161                               | 9%  |
| Trevallyn                                | 2,545           | 2,652           | 2,744           | +92                                | 3.5%  | +108                               | 7.8%  |
| <b>Total West Tamar Council</b>          | <b>19,765</b>   | <b>20,815</b>   | <b>21,823</b>   | <b>+1008</b>                       | <b>4.8%</b>                                     | <b>+2,058</b>                      | <b>10.4%</b>                                    |

table: population distribution throughout West Tamar Municipal  
source: WTC Recreation Plan 2013, West Tamar Council Website

The purpose of this document is to summarise the project brief that was provided to PLA, interpret WTC Strategic Vision and Objectives, information collected during the masterplanning process, stakeholders' and the community's requirements and needs through consultation and then provide a design approach that responds to all the project parameters that leads to the finalized design of the Legana Community, Sports and Recreation Precinct Masterplan.



The key reference documents, provided to PLA by WTC and sourced out by PLA, that was reviewed as part of the development plan and fundamentally form the final documentation which includes the design thinking of the overall Legana Community, Sport and Recreation Precinct Masterplan, building design, building programme & function the final documentation are:

1. West Tamar Council RFT
2. Northern Tasmania Sports Facility Plan 2023 - Northern Tasmania Development Corporation Inc and Ross Planning
3. West Tamar Council Strategic Plan
4. West Tamar Recreation Plan
5. Tasmanian Planning Scheme - State Planning Provisions & West Tamar Council Local Provisions Schedules
6. Legana Structure Plan & URBIS: Review of Legana Structure Plans April 2019
7. All relevant Acts and Regulations, Strategies, Policies and / or documents required
8. Relevant Sports Design Guidelines documents
9. National Construction Code and Australian Standards

# Project Objectives

## PROJECT GOALS AND DESIGN PRINCIPLES

IMPLEMENT THE GUIDING PRINCIPLES OF THE WEST TAMAR COUNCIL'S STRATEGIC *VISION AND OBJECTIVES* 2022 - 2032

VISION &  
OBJECTIVES

CREATING A PLACE FOR THE *COMMUNITY*

COMMUNITY

*CONNECTION* TO THE LEGANA SPORTS AND RECREATION PRECINCT MASTERPLAN HOLISTICALLY

CONNECTION

PROVIDE *OPPORTUNITIES* TO FACILITATE GREATER COMMUNITY CONNECTION THROUGH SPORT AND RECREATION

OPPORTUNITY

DESIGN SPACES THAT IS FUNCTIONAL, MULTIPURPOSE AND *FLEXIBLE* FOR THE COMMUNITY

FLEXIBILITY

CELEBRATE THE RELATIONSHIP BETWEEN THE SITE AND THE BUILDING, THROUGH *SUSTAINABLE* DESIGN PRINCIPLES  
WHILE RESPECTING THE SURROUNDING SITE CONTEXT

SUSTAINABILITY

DESIGN A *ROBUST* BUILDING, WITHSTANDING HEAVY UTILIZATION

ROBUSTNESS

STRENGTHEN THE *ACCESSIBILITY* OF PUBLIC FACILITIES TO SUPPORT BROADER COMMUNITY PARTICIPATION

ACCESSIBILITY

# ORDINARY COUNCIL MEETING Tuesday 21 April 2026

## COUNCIL'S VISION & OBJECTIVES

As outlined in the West Tamar Council Strategic Plan 2022 - 2032, council's strategic vision and objectives is "to create an inclusive community where people want to live, work and invest."

Active and Engaged Community - "to maintain an engaged and active community where partnerships are established, needs are identified, and Council assists in achieving sustainable outcomes."

Prosperous and Sustainable Growth - "to encourage the sustainable growth and prosperity of the region."

Highly Liveable Environment - "to care for and create a balance between the built and natural environment."

Infrastructure that Works ; " to ensure the provision and maintenance of an efficient and effective infrastructure network."

## COMMUNITY

Key stakeholder consultation and community engagement sessions where user groups such as high demand sports groups and community members whom are (and will be) affected by the project are able to provide their insights on current facilities and aspirations for the project. Inclusive participation in the design journey helps ensure the final outcome reflects diverse needs and perspectives.

## CONNECTION

When designing the precinct masterplan, it is important to think about how this masterplan sits not only on the site itself by how it enhances the existing facilities available within the district and connects to the wider community. Looking at the precinct masterplan as an extension of the existing facilities available will assist in better servicing not only the needs of the community within the district but in the wider community.

## OPPORTUNITY & FLEXIBILITY

Thoughtful design that prioritises both functionality and welcoming atmosphere is key to fostering engagement. Facilities should be fit for various sporting and recreational uses, while also adaptable to evolving community needs.

## SUSTAINABILITY & ROBUSTNESS

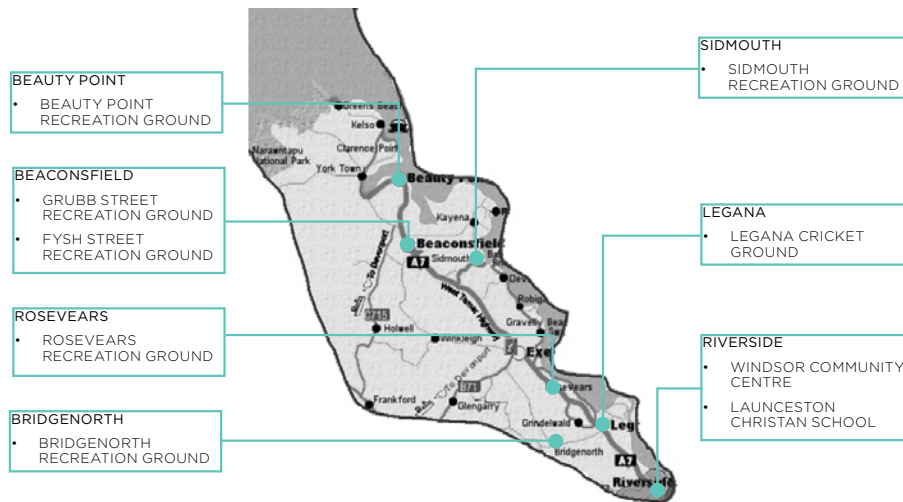
As part of the design process, a materiality analysis was conducted to determine the most appropriate cladding, lining, and structural approaches, while considering the surrounding context. The assessment emphasizes sustainability, acknowledging that material choices are inherently linked to broader environmental factors. Sustainable practices are crucial to the WTC, as is the robustness of materials, given that the facilities in this precinct will be heavily utilized by the community. Both sustainability and material durability will be integral to the project's design approach.

## ACCESSIBILITY

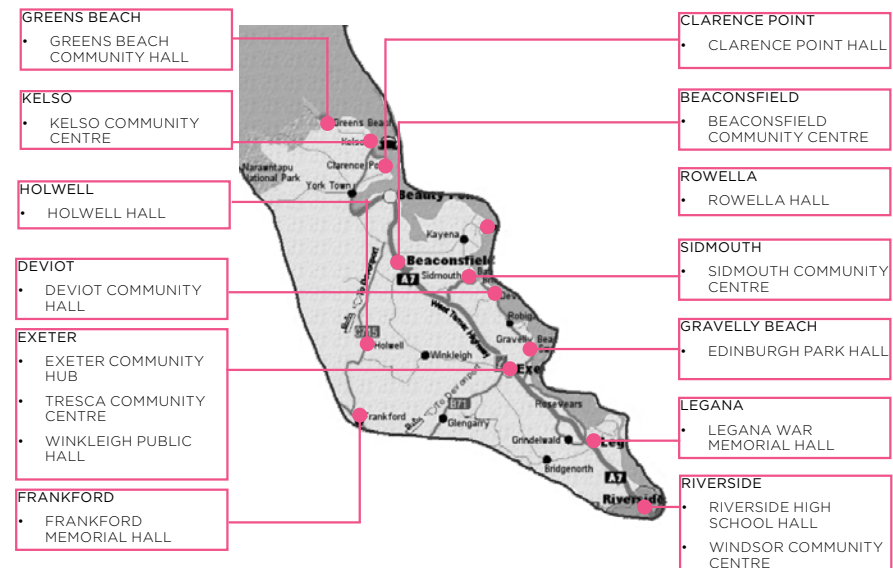
Accessibility remains a primary focus throughout the design process, encompassing not only compliance with building codes and legislative standards, but also commitment to creating spaces that are intuitive, inclusive and functional for the broader community.

# Existing Facilities

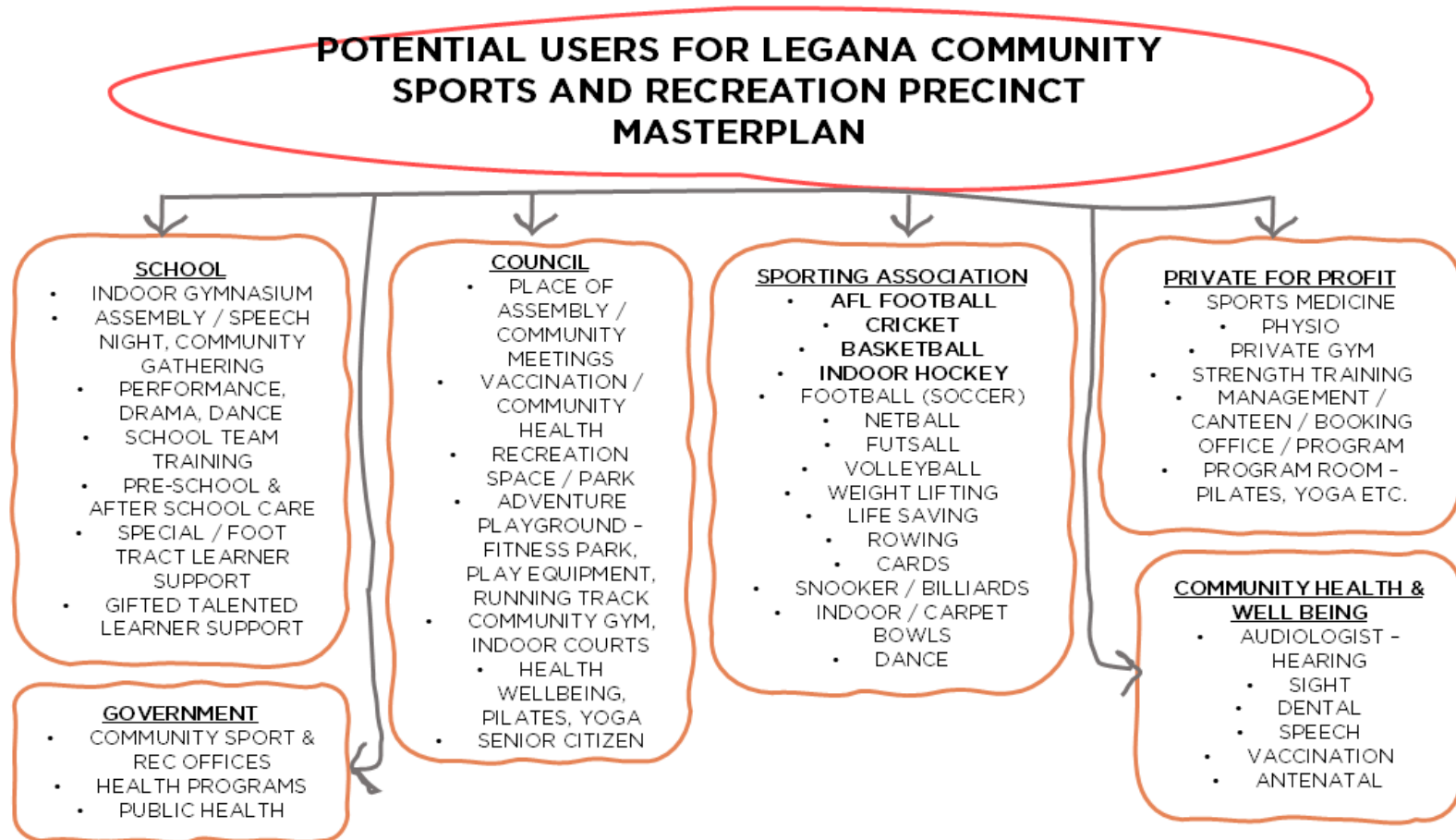
## EXISTING COMMUNITY CENTERS AND HALLS IN WEST TAMAR MUNICIPALITY



## EXISTING RECREATION & SPORTING GROUNDS IN WEST TAMAR MUNICIPALITY



POTENTIAL USERS OF THE LEGANA COMMUNITY, SPORTS AND RECREATION PRECINCT



# Proposed Site

PROPERTY ID:  
9201237  
TITLE REFERENCE:  
180093/1  
AUTHORITY: DEPT.  
FOR EDUCATION  
CHILDREN AND  
YOUNG PEOPLE  
OWNER: THE CROWN

**PROPOSED PRECINCT  
DEVELOPMENT SITE**

PROPERTY ID:  
9201238  
TITLE REFERENCE:  
180093/2  
AUTHORITY:  
LOCAL GOVERNMENT  
AUTHORITY  
OWNER:  
WEST TAMAR  
COUNCIL





# ORDINARY COUNCIL MEETING Tuesday 21 April 2026

## Site Background

The site identified by West Tamar Council (WTC) that can fulfill the Strategic Vision and Objectives for the Legana Community, Sports and Recreation Precinct development is at 2 Old Dairy Way, Legana and it is co-located with the new Department of Education, Children and Young People (DECYP) Legana Primary School. It is located approximately 11km from Launceston, on the eastern side of the West Tamar Highway.

The overall site area is approximately 8.14 hectares, 2.5 hectares of the site is taken up by the Legana Primary school and the site area for the development of the precinct is owned by Council and is 4.962 hectares. The site area for the development comprised of a new AFL/Cricket Regional Oval.

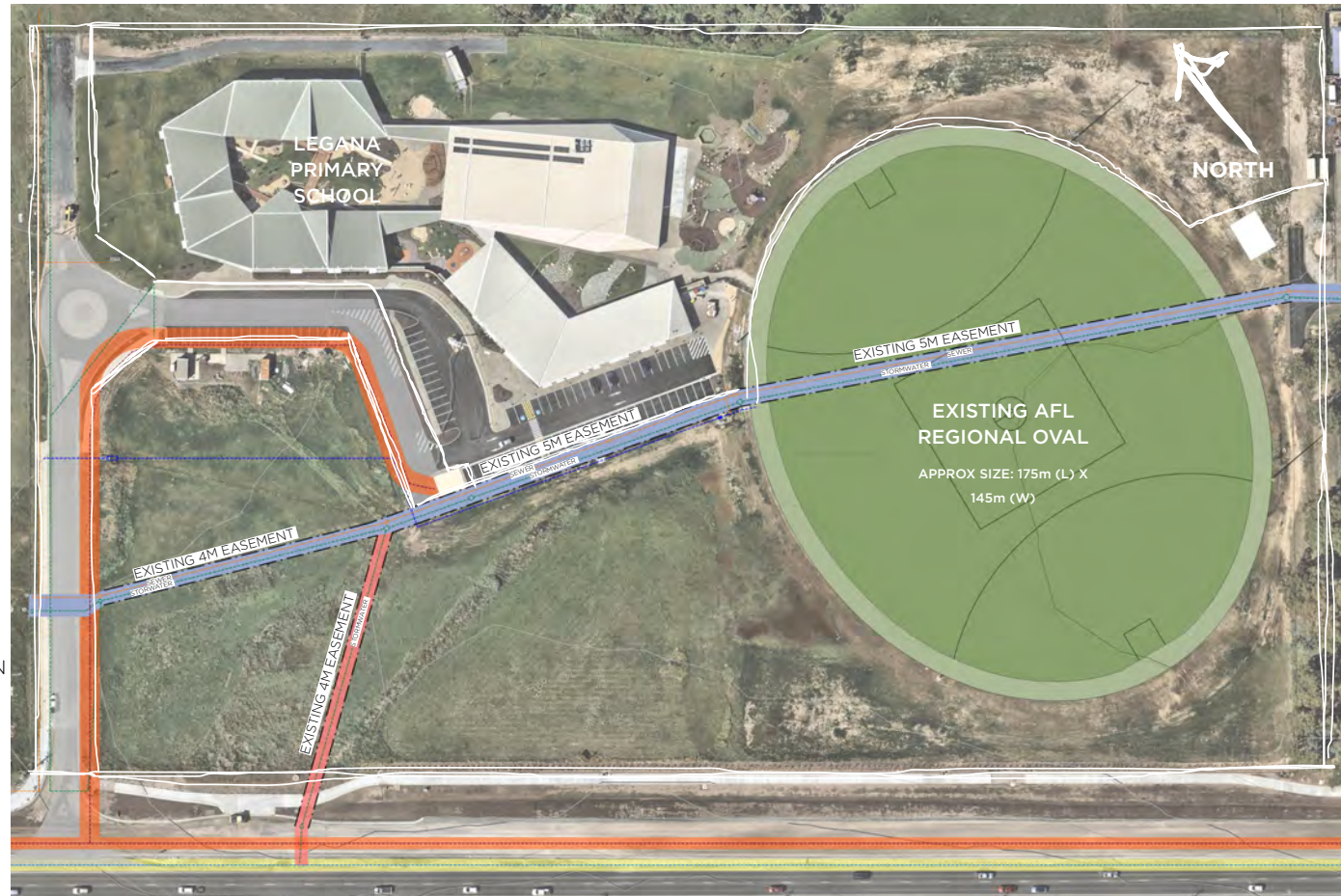


PHILIP LIGHTON ARCHITECTS

ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026

Existing Infrastructure on Site

- EXISTING  
COMBINED (SEWER  
& STORMWATER  
EASEMENT
- EXISTING  
STORMWATER  
EASEMENT
- EXISTING WATER  
MAIN
- EXISTING  
TELECOMMUNICATION  
SERVICES
- EXISTING WATER  
MAIN LINE





EXISTING AFL OVAL ON  
PROPOSED SITE

PROPOSED SITE

EXISTING  
CARPARKING -  
LEGANA PRIMARY  
SCHOOL

# Case Studies

## BENDAT BASKETBALL CENTRE, PERTH - BY HUNT ARCHITECTS

### SIZE

12000M2

### DESCRIPTION

“The Bendat Basketball Centre was led by the joint venture of Peter Hunt (Hunt Architects) Daryl Jackson Architects. The project replaced the aged Perry Lakes Stadium to establish a multipurpose sporting hub that catered to various disciplines and create a more dynamic presence.

The Centre houses six practice courts and two show courts with the building able cater to 2000 spectators. The stadium is truly multipurpose in nature bridging all levels of sporting skill including Volleyball, Badminton, Netball and Wheelchair Sports. Changerooms and amenities are specifically designed for inclusivity and accessibility.

The training courts and show courts are separated by the buildings entry foyer, running the full width of the building. The entrance foyer has a generous space allocation, catering for large spectator numbers, multiple sports/school groups or day to day usage. The entrance foyer houses a central administration

core across two levels, accommodating reception, offices, kiosk and kitchen, club offices, medical room and change rooms on Level 1 and a function room, bar, store and viewing area on Level 2. A dumb-waiter provides food access from Level 1 below. The function room is a large open space with a bar at the southern end. The space can be divided into two with an operable wall. The whole room can also be opened up to the west, to incorporate the upper viewing area overlooking the show courts.

The show courts are situated in the west end of the building, sealed off from the remainder of the building for controlled spectator access, along with the ability to temperature control the space. Fixed stadium seating is provided to the Northern edge of the first court, with storage under the fixed seats and 2 change rooms (dividable into 4) to the rear. Retractable seating extends over the second court to complete the viewing experience on the show court.

The training courts are situated in the eastern end of the building, six courts, two rows running east / west. The courts are separated by large retractable curtains. Spectators sit on the long edge of the court with the central zone between the courts dedicated to players and officials. The spectator areas are carpeted, delineating the playing surfaces.

There is an outdoor plant space located on the roof, above the function room. The plant deck has internal



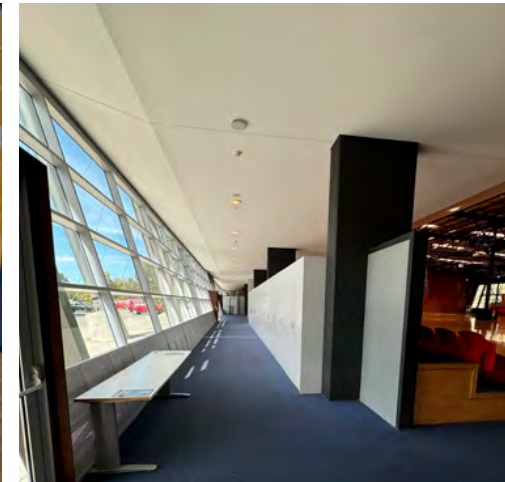
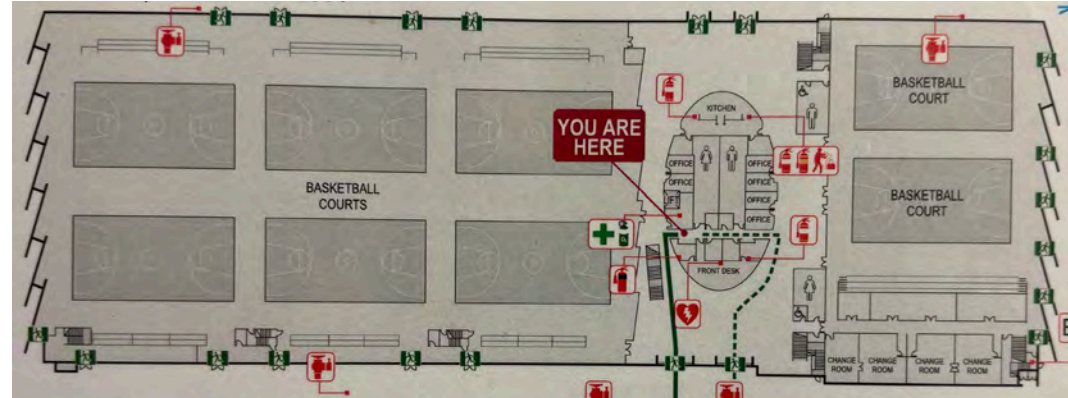
## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

stair access. The plant deck houses Airconditioning and hot water plant.

### Learnings

Originally the spectator seating in the training hall was timber bench seating. It was established early on that this was not acceptable and individual stadium seating was required. This was expensive and difficult to retrofit after the bench seating was already installed.

Major plant equipment is readily accessible for servicing and replacement, however service valves for plumbing and thermostatic mixing valves are located in the ceilings above the shower cubicles. Access is difficult and in some cases has required light fittings to be removed or additional access holes created. Similarly in-wall toilet cisterns have limited access in some locations and have required wall linings to be removed with major failings.



PHILIP LIGHTON ARCHITECTS

# Case Studies

## THE HUTCHINS SCHOOL - SIGNATURE BUILDING, HOBART - BY PHILP LIGHTON ARCHITECTS

### BUDGET

\$30M, Under Construction

### DESCRIPTION

PLA's concept for the Hutchins School, was to work with the existing terraced site over three main levels. We made the deliberate decision to place all of the sporting uses on one level to make the management easier for staff.

We placed administration and teaching on the same level as the existing

courtyard because we believe this provides the best connections back to the existing school. We also took the opportunity to add an extra GLA that achieves a fantastic vantage point to engage learning and teaching spaces. The fundamental principle of the PLA scheme in response to the Hutchins School design principles is about connections. Connections between buildings, spaces on campus and the community.

The front door is welcoming to all and is connected to the history of the school



## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

through form, materiality and the front door is welcoming to all and is connected to the history of the school through form, materiality and the combination of old and new elements. The entrance space will connect people directly with the entire school, safely and clearly. The gymnasium facility features two standard/complaint netball courts, with court markings for

additional sporting modes. The two courts are separated by a retractable curtain to allow for the duality of usage and functionality. The 'show court' is supported by tiered fix seating that allows for both sporting spectating and for seating in assembly mode.



ARTISTIC IMPRESSION



UNDER CONSTRUCTION



UNDER CONSTRUCTION

PHILIP LIGHTON ARCHITECTS

# Case Studies

## NORTHERN SUBURBS COMMUNITY RECREATION HUB - BY PHILP LIGHTON ARCHITECTS

### SCALE

\$40M approximately, Under Construction

### COMPLEXITY

Tasmania's largest indoor sports centre. Conceived as a replacement for the PCYC in East Launceston, the new facility is purpose built, safe and welcoming. The design is robust to respond to the risks of vandalism

and includes offices for a discreet police presence and the associated CCTV and surveillance systems. The Northern Tasmanian Netball Association is co located in the facility along with gymnastics centre, rock climbing area, multipurpose courts, gym and events/cafe zone.

### SPECIFIC FUNCTIONAL REQUIREMENT

The project undertakes a major redevelopment of the site, including decontamination works, site remediation and structural repair. New facilities integrated into the existing and new structure, including indoor basketball multi-sport courts, dedicated indoor netball, dedicated gymnastics space, including trampoline, indoor rock climbing, cafe, community spaces and associated team changerooms and facilities.





# Case Studies

## CLARENCE CITY COUNCIL KANGAROO BAY OVAL CLUBROOMS - BY PHILP LIGHTON ARCHITECTS

### SCALE

Clarence District Cricket Club is one of the largest and most successful sporting clubs in Southern Tasmania. Having to relocate from Blundstone Arena provided the Club and Council a perfect opportunity to develop an appropriately scaled facility and playing surface that can cater for all unisex grade cricket standards and representative cricket up to national Under 19 Standard.

### COMPLEXITY

The two storey building is designed with player facilities separated from the upper level patron areas. The project had to respond to local flood inundation, resulting in setting the floor level higher than the surrounding ground. Ground conditions (reclaimed land and former tip site) meant substantial piling was required under the building. CPTED principles were a high priority, with PLA liaising with Council maintenance personnel to formate a strategy to ensure the longevity of the finishes in this high traffic, highly visible location.

### SPECIFIC FUNCTIONAL REQUIREMENTS

The building is over two levels with amenities and player, match official and groundsman areas at ground level. Direct access to the playing surface is required, and the existing drainage swale needed to be accommodated within the design. The first floor let over for beautifully appointed function and viewing areas, all with sweeping uninterrupted views over the playing surface with the Function Room also having views over the adjacent Kangaroo Bay.

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LEGANA PRIMARY SCHOOL

EXISTING AFL FOOTBALL OVAL ON PROPOSED SITE

# Planning Controls

## TASMANIAN PLANNING SCHEME ZONES

Zone 27.0 COMMUNITY PURPOSE (indicated in yellow in image below)



Preliminary review of the planning requirements illustrates that Sports and Recreation is qualified as a “Discretionary” use on the site.

| Discretionary                      |   |
|------------------------------------|---|
| Business and Professional Services | If not listed as Permitted.   |
| Custodial Facility                 | If for alterations or extensions to an existing Custodial Facility.       |
| Food Services                      |   |
| General Retail and Hire            | If for a market.  |
| Recycling and Waste Disposal       | If for alterations or extension to an existing Recycling and Waste Depot. |
| Sports and Recreation              |   |
| Tourist Operation                  | If not listed as Permitted.   |
| Utilities                          | If not listed as No Permit Required.                                      |
| Vehicle Parking                    |   |

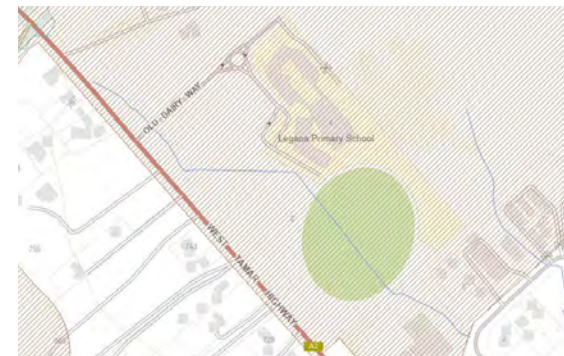
Image extracted from 27.2 Use Table from State Planning Provisions

## TASMANIAN PLANNING SCHEME DEVELOPMENT STANDARD

Code 7 - NATURAL ASSETS CODE - WATERWAY AND COASTAL PROTECTION (indicated in blue hatch in image below)



Code 13 - BUSH FIRE-PRONE AREAS CODE (indicated in brown hatching in image below)



# Planning Controls

## PARKING FACILITIES

### TASMANIAN PLANING SCHEME - STATE PLANNING PROVISIONS

**Table C2.1 Parking Space Requirements**

| Use                                 |   | Parking Space Requirements   |  |
|-------------------------------------|---|--|--|
|                                     |   | Car  | Bicycle  |
| Community Meeting and Entertainment | Art and craft centre  | 1 space per 30m <sup>2</sup> of floor area   | 1 space per 50m <sup>2</sup> floor area or 1 space per 40 seats whichever is greater |
|                                     | Exhibition centre, library, museum or public art gallery                            | 1 space per 20m <sup>2</sup> of floor area   | 4 spaces plus 2 spaces for each 1500m <sup>2</sup> of floor area                     |
|                                     | Cinema, place of worship, civic centre, function centre, public hall, theatre       | 1 space per 15m <sup>2</sup> of floor area, or 1 space per 3 seats, whichever is greater | 1 space per 50m <sup>2</sup> floor area or 1 space per 40 seats whichever is greater |
|                                     | Community Meeting and Entertainment, excluding as otherwise specified in this Table | 1 space per 15m <sup>2</sup> of floor area or 1 space per 4 seats, whichever is greater  | 1 space per 50m <sup>2</sup> floor area or 1 space per 40 seats whichever is greater |
| Sports and Recreation               | Bowling green   | 6 spaces per bowling rink  | No requirement   |
|                                     | Fitness centre  | 4.5 spaces per 100m <sup>2</sup> of floor area   | No requirement   |
|                                     | Golf course   | 4 spaces per golf hole   | No requirement   |
|                                     | Swimming pool (other than in conjunction with a single dwelling)                    | 5 spaces for each 100m <sup>2</sup> of site area.  | 1 space per 100m <sup>2</sup> of site area   |
|                                     | Tennis court or Squash court (other than in conjunction with a single dwelling)     | 3 spaces for each tennis or squash court + 1 space per 5 spectator places                | No requirement   |
|                                     | Major Sporting Facility   | 1 space per 5 seats  | No requirement   |
|                                     | Sports and Recreation, excluding as otherwise specified in this Table               | 50 spaces per facility   | No requirement   |

**Table C2.4 Motorcycle Parking Space Requirements**

| Number of car parking spaces required for a use | Number of motorcycle parking spaces required for a use      |
|---|---|
| 0-20  | No requirement  |
| 21-40   | 1 space   |
| 41 or more                                      | 1 space for every additional 20 car parking spaces required |

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

CARPARKING FACILITIES

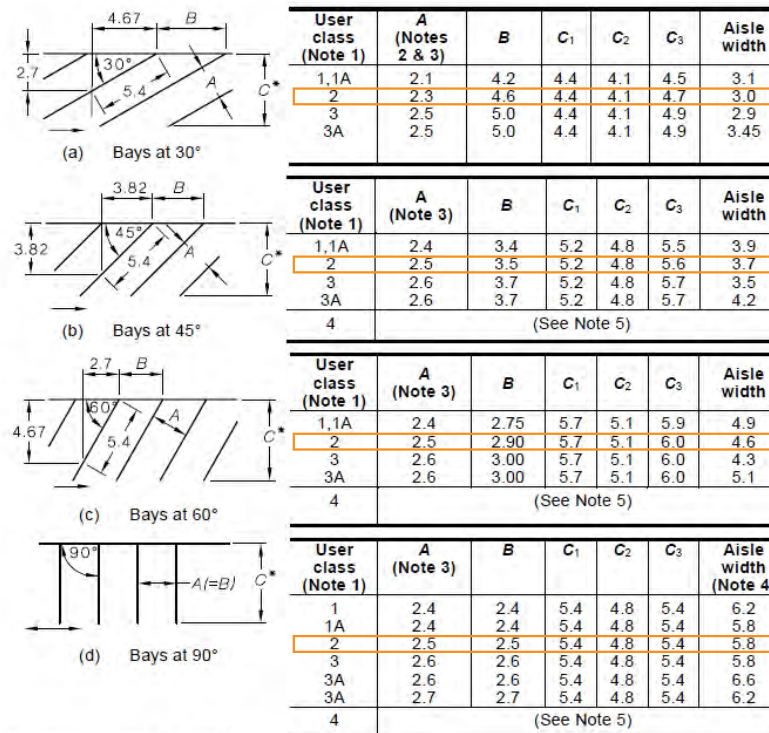
AS 2890.1 - OFF STREET CAR PARKING

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**CLASSIFICATION OF OFF-STREET CAR PARKING FACILITIES**

| User class | Required door opening                                     | Required aisle width  | Examples of uses (Note 1)   |
|------------|---|---|---|
| 1          | Front door, first stop                                    | Minimum for single manoeuvre entry and exit   | Employee and commuter parking (generally, all-day parking)  |
| 1A         | Front door, first stop                                    | Three-point turn entry and exit into 90° parking spaces only, otherwise as for User Class 1 | Residential, domestic and employee parking  |
| <b>2</b>   | <b>Full opening, all doors</b>                            | <b>Minimum for single manoeuvre entry and exit</b>  | <b>Long-term city and town centre parking, sports facilities, entertainment centres, hotels, motels, airport visitors (generally medium-term parking)</b> |
| 3          | Full opening, all doors                                   | Minimum for single manoeuvre entry and exit   | Short-term city and town centre parking, parking stations, hospital and medical centres   |
| 3A         | Full opening, all doors                                   | Additional allowance above minimum single manoeuvre width to facilitate entry and exit      | Short term, high turnover parking at shopping centres   |
| 4          | Size requirements are specified in AS/NZS 2890.6 (Note 2) |   | Parking for people with disabilities  |

**CLASS 2  
SPORTS FACILITIES**



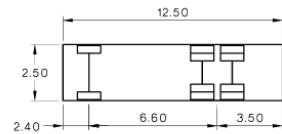
\*Dimension C is selected as follows (see Note 6):  
 C1—where parking is to a wall or high kerb not allowing any overhang.  
 C2—where parking is to a low kerb which allows 600 mm overhang in accordance with Clause 2.4.1(a)(i).  
 C3—where parking is controlled by wheelstops installed at right angles to the direction of parking, or where the ends of parking spaces form a sawtooth pattern, e.g. as shown in the upper half of Figure 2.4(b).

For Notes—see over.

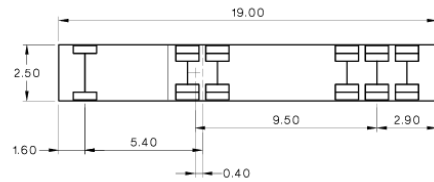
# Planning Controls

## LOADING BAY AND BICYCLE PARKING FACILITIES

### AS 2890.2 PART 2: OFF-STREET COMMERCIAL VEHICLE FACILITIES



(c) Heavy rigid vehicle  
Clearance height 4.50  
Design turning radius 12.5



(d) Articulated rigid vehicle  
Clearance height 4.50  
Design turning radius 12.5

DIMENSIONS IN METRES

TABLE 4.1  
SERVICE BAY DIMENSIONS

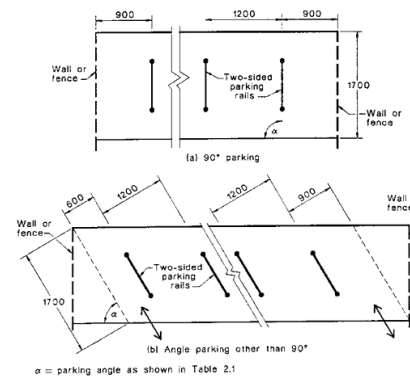
| Vehicle class | Bay width<br>(min.) m | Bay length<br>(min.) m | Platform height<br>m | Vertical clearance<br>(min.) m |
|---------------|-----------------------|------------------------|----------------------|--------------------------------|
| SRV           | 3.5                   | 6.4                    | 0.75 to 0.90         | 3.5                            |
| MRV           | 3.5                   | 8.8                    | 0.95 to 1.10         | 4.5*                           |
| HRV           | 3.5                   | 12.5                   | 1.10 to 1.40         | 4.5*                           |
| AV            | 3.5                   | 19.0                   | 1.10 to 1.40         | 4.5*                           |

\* 5.0 m where access to the top of a tall vehicle, e.g. pantechnicron, or load is required.

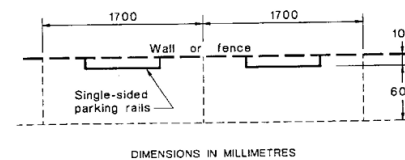
### AS 2890.3 BICYCLE PARKING FACILITIES

TABLE 1.1  
CLASSIFICATION OF BICYCLE PARKING FACILITIES

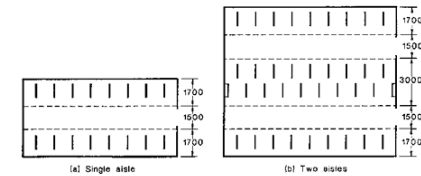
| Class | Security level | Description  |
|-------|----------------|--|
| 1     | High           | Fully enclosed individual lockers                              |
| 2     | Medium         | Locked compounds with communal access using duplicate keys     |
| 3     | Low            | Facilities to which the bicycle frame and wheels can be locked |



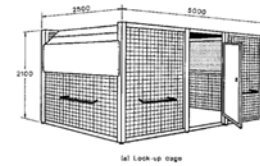
DIMENSIONS IN MILLIMETRES  
FIGURE 2.1 BICYCLE STORAGE—SIDE-BY-SIDE OPEN ROWS



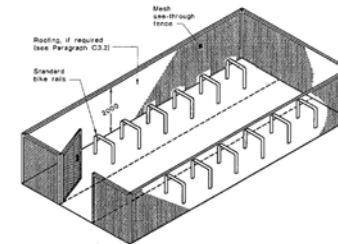
DIMENSIONS IN MILLIMETRES  
FIGURE 2.2 BICYCLE STORAGE—NOSE-TO-TAIL AT WALL OR FENCE



DIMENSIONS IN MILLIMETRES  
FIGURE 2.5 TYPICAL OPEN PLAN STORAGE LAYOUTS



(a) Lock-up cage



(b) No-go compound  
DIMENSIONS IN MILLIMETRES

FIGURE B2 TYPICAL CLASS 2 PARKING FACILITIES

# ORDINARY COUNCIL MEETING Tuesday 21 April 2026

## ACCESSIBLE PARKING FACILITIES

### AS 2890.6 OFF STREET PARKING WITH PEOPLE WITH DISABILITIES

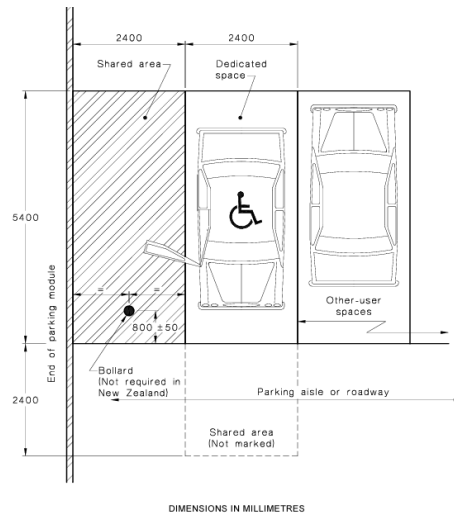


FIGURE 2.2 EXAMPLE OF AN ANGLE PARKING SPACE WITH SHARED AREA ON ONE SIDE ONLY—DIMENSIONS FOR AUSTRALIA ONLY\*

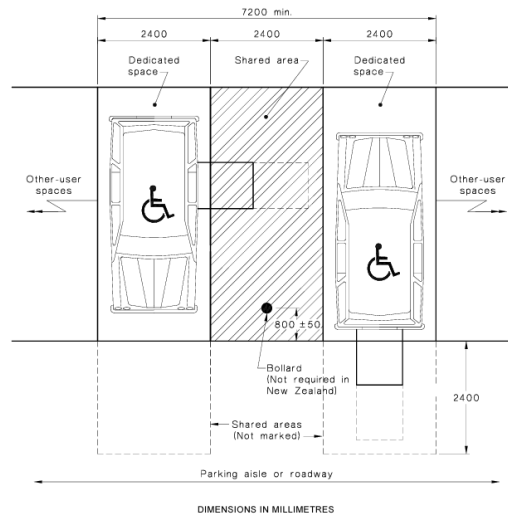


FIGURE 2.3 EXAMPLE OF TWO PARKING SPACES WITH A COMMON SHARED AREA—DIMENSIONS FOR AUSTRALIA ONLY\*

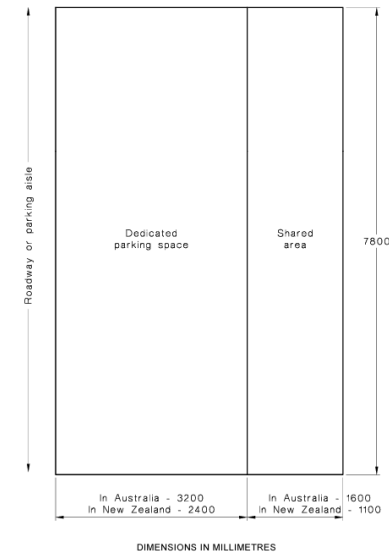


FIGURE 2.4 TYPICAL DIMENSIONS OF PARALLEL PARKING SPACES

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### NCC 2022 - PART D4 ACCESS FOR PEOPLE WITH A DISABILITY

#### — D4D6 Accessible carparking

##### (e) Class 9b buildings:

- (i) For a *school* — 1 *accessible* space for every 100 carparking spaces or part thereof.
- (ii) For other *assembly buildings*—
  - (A) with up to 1000 carparking spaces — 1 *accessible* space for every 50 carparking spaces or part thereof; and
  - (B) for each additional 100 carparking spaces or part thereof in excess of 1000 carparking spaces — 1 *accessible* space.

# Planning Controls

## EV CHARGING FACILITIES

NCC 2022 - PART J9 ENERGY MONITORING AND ON-SITE DISTRIBUTED ENERGY RESOURCES

### — J9D4 Facilities for electric vehicle charging equipment

- (1) Subject to (2), a *carpark* associated with a Class 2, 3, 5, 6, 7b, 8 or 9 building must be provided with electrical distribution boards dedicated to electric vehicle charging—
  - (a) in accordance with [Table J9D4](#) in each *storey* of the *carpark*; and
  - (b) labelled to indicate use for electric vehicle charging equipment.

Table J9D4 Electric vehicle distribution board requirement for each storey of a carpark

| <b>Carpark spaces per storey for electric vehicles</b> | <b>Electrical distribution boards for electric vehicle charging per storey</b> |
|--|--|
| 0 - 9  | 0  |
| 10 - 24  | 1  |
| 25 - 48  | 2  |
| 49 - 72  | 3  |
| 73 - 96  | 4  |
| 97 - 120   | 5  |
| 121 - 144  | 6  |
| 145 - 168  | 7  |



# Standards & Legislation

## COMPLAINT SIZING OF SPORTING COURTS

SUMMARY OF COURT SIZING BASED ON AUSTRALIAN SPORTING GUIDELINES

### BASKETBALL

COURT SIZE 15X28 METERS, EXCLUDING OVERRUNS

### CRICKET

SINGLE PRACTICE PITCH 3.6X20.12 METERS, EXCLUDING OVERRUNS & RUN UPS

### INDOOR HOCKEY

COURT SIZE 40X20 METERS. EXCLUDING OVERRUNS

### NETBALL

COURT SIZE 15.25X30.50 METERS, EXCLUDING OVERRUNS

### VOLLEYBALL

COURT SIZE 9X18 METERS, EXCLUDING OVERRUNS

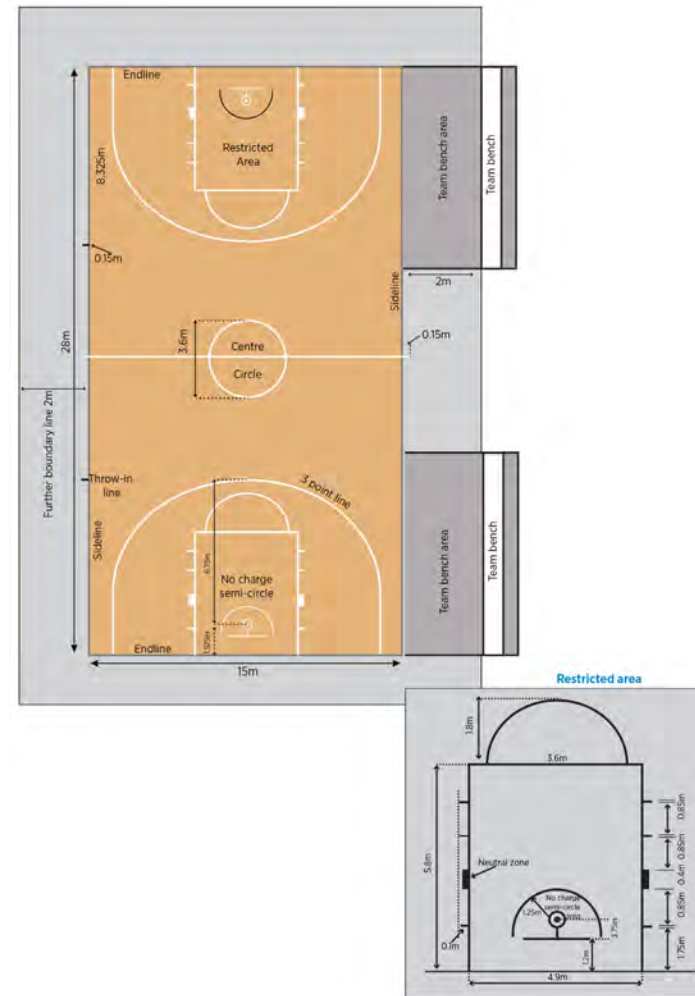
### FUTSAL

COURT SIZE 16X25 METERS, EXCLUDING OVERRUNS

### BADMINTON

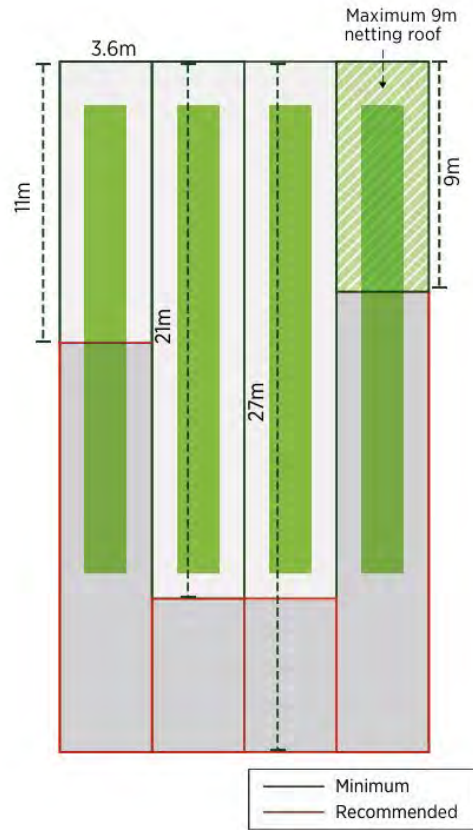
DOUBLES COURT SIZE 6.1X13.4 METERS, EXCLUDING OVERRUNS

BASKETBALL MODE

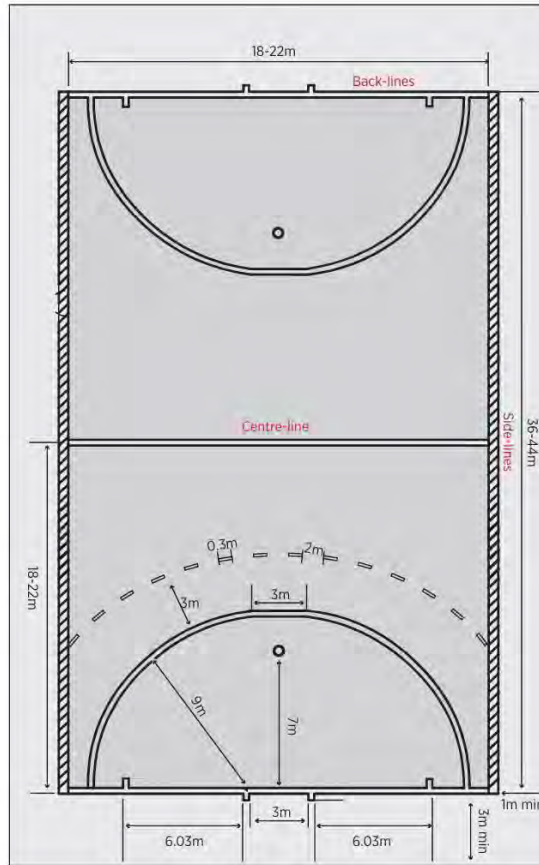


# Standards & Legislation

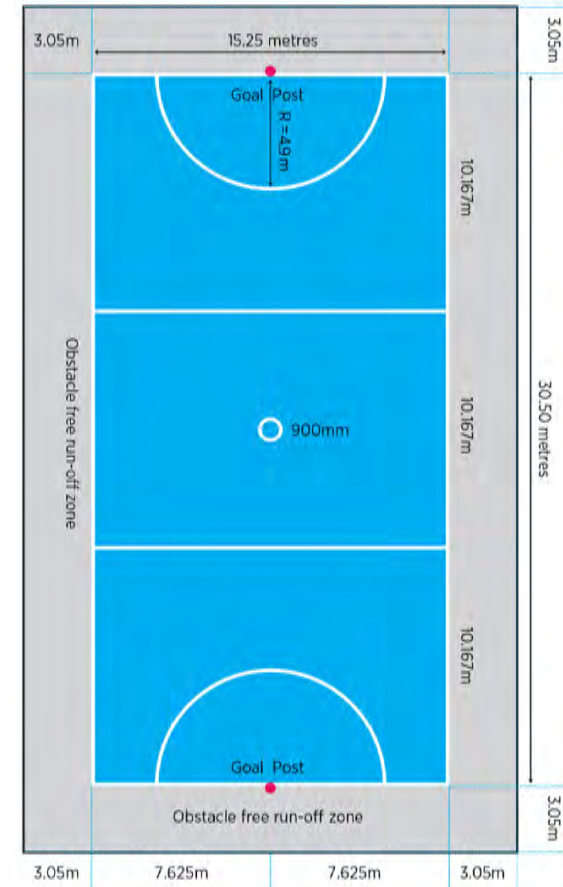
CRICKET TRAINING MODE



INDOOR HOCKEY MODE

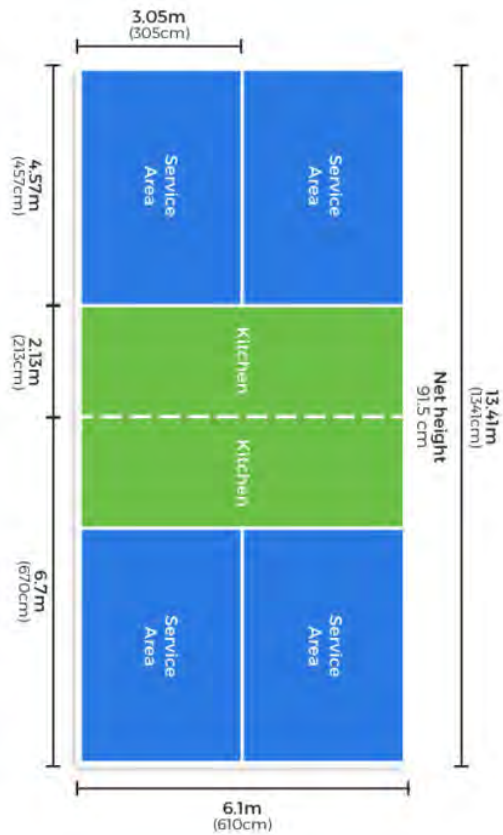


NETBALL MODE

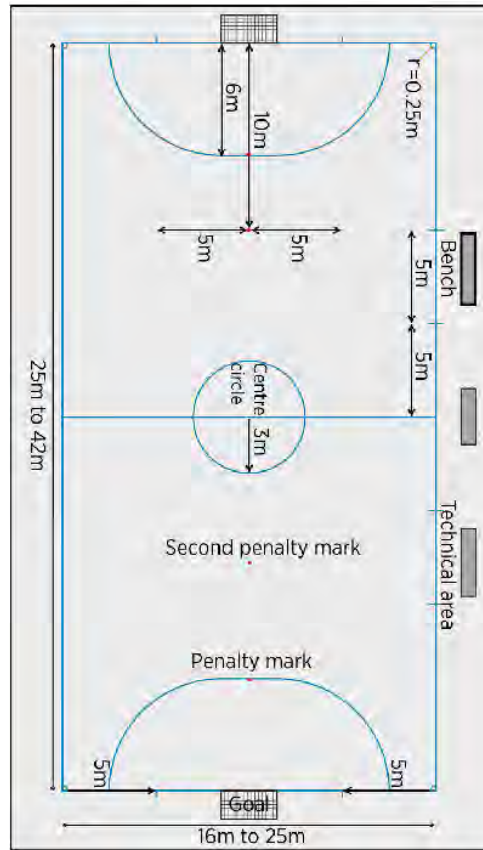


ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026

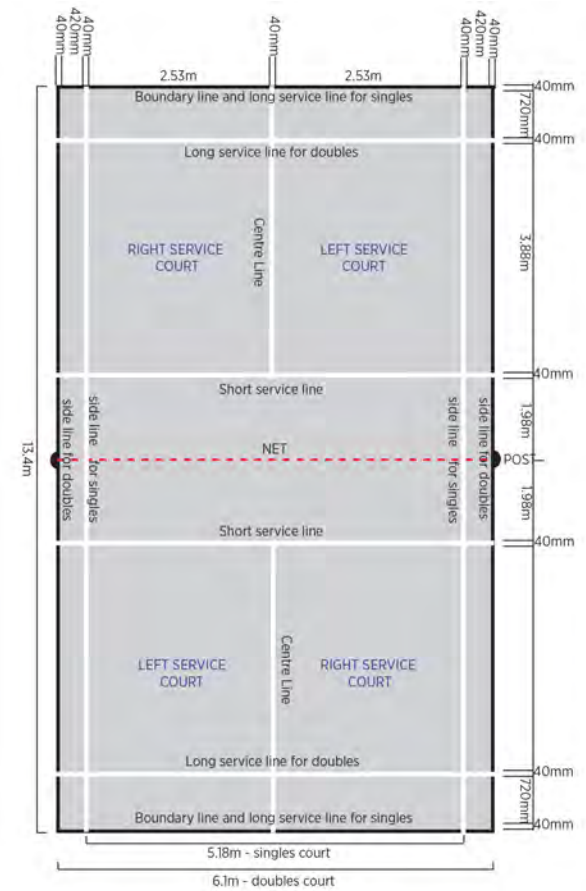
VOLLEYBALL MODE



FUTSAL MODE



BADMINTON MODE



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# Stakeholder Engagement

## WTC PWG & LEGANA PRIMARY SCHOOL WORKSHOP SESSIONS

### DESCRIPTION

WTC PWG and PLA met for a series of workshops to further discuss the project brief, gather additional information, and define general project requirements for the precinct masterplan. During these sessions, WTC and PWG provided general feedback on aspirations for the overall masterplan and its facilities.

From the series of workshops with WTC PWG, an agreement regarding the project return brief, project plan, consultation and engagement plan and information required for the project was made before the key stakeholder sessions.

The following were the key elements and aspirations brought up during these sessions:-

- Envisioning a **combined precinct** for community, sports and recreation activities
- Multipurpose Community Facility to have **flexible space** where different recreation activities, events can happen
- **Public Open Spaces**, Hardspaces for students to play, **Green Recreation Spaces** (e.g park with running tracks, dog park)
- **Facility Building for Cricket and Football** as Legana Cricket Club and Bridgenorth Football Club are existing users of the Existing Football Oval
- **Multipurpose Sports Hall - 4x Court Spaces**, each courts to be proper size Basketball Courts

- Preference for the additional Multipurpose Hall to be a **Learn to Swim Pool** rather than an Indoor Multipurpose Training Facility

As the Legana Primary School property is adjacent to the proposed site for the precinct masterplan, PLA has also facilitate a session with the school to discuss project brief, their insights on their current facilities and their aspirations for the project and precinct as a whole.

Information gathered during these invaluable sessions has been summarized together and has been attached at the back of this report.

### KEY STAKEHOLDER GROUPS

1. Bridgenorth Football Club  
15.04.2025, 11.00am
2. Legana Cricket Club -  
17.04.2025, 2.00pm
3. Launceston Basketball Association  
24.04.2025, 9.00am
4. West Tamar Community - Open Session  
06.05.2025, 6.30pm
5. Indoor Hockey Tasmania  
26.05.2025, 2.45pm



**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

**KEY STAKEHOLDER GROUP SESSIONS**

**DESCRIPTION**

During all the key stakeholder session, PLA provided an overall project overview and objectives of the precinct masterplan as well as presented the overall precinct masterplan design based on the project brief provided and discussed during the WTC PWG workshop sessions.

The overall precinct masterplan presented includes the following:-

- Proposed Zoning for the Precinct,
- Proposed Site Plan,
- Proposed Facilities, includes design layout and spaces within the facilities, and
- Proposed Staging for the Precinct Masterplan

This was followed by an open discussion with all the key stakeholder where the following key topics were discussed:-

- Existing Facilities & Site Analysis
- Accommodation Schedule (Spaces within the Proposed Facilities), and
- General Discussion

Outcome from these sessions has been documented into series of meeting minutes capturing discussions held in these sessions. These minutes capture key

stakeholder's comments regarding existing facilities, feedback and certainty of particular spaces that are included in the project brief, preferences, feedback and aspiration for the precinct masterplan.

During the open discussion with all the key stakeholder groups, key preferences, common feedback and aspiration for the facilities were made.

- Preference for the additional Multipurpose Hall to be an **Indoor Multipurpose Training Facility / Hall** rather than an Indoor Learn to Swim Pool

Stakeholder group sessions emphasized a strong preference for an Indoor Multipurpose Training Facility over an Indoor Learn to Swim Pool. This option was seen as more beneficial for both sports and the wider community due to its versatility. It would offer much-needed space for warm-up and indoor winter training, with the potential to convert into an indoor cricket facility using retractable nets. Furthermore, when not actively used for sports, the space could easily transform into a community activity area.

- Preference for the change rooms to be **adjacent** to the indoor multipurpose court / **to have direct access** to indoor multipurpose courts

The majority of key stakeholder groups, who are also the potential users of the indoor multipurpose courts, provided feedback on the adjacency of the change

rooms. They suggested centralizing the change rooms between courts to allow for easier and more direct access for players.

- Consideration for **additional space around the courts for safety of spectators and players**

Key stakeholders emphasized the importance of safety for spectators and players, suggesting that extra space around the courts' run off would be ideal if feasible.

- Consideration for **dedicated spaces** for scorers' / official's bench area and players

Key stakeholders proposed that dedicated spaces for scorers' / official bench area and for players would be ideal as this will provide separation and privacy between official and players from spectators watching during competition mode.

- **Fast speed internet** throughout all the indoor multipurpose courts

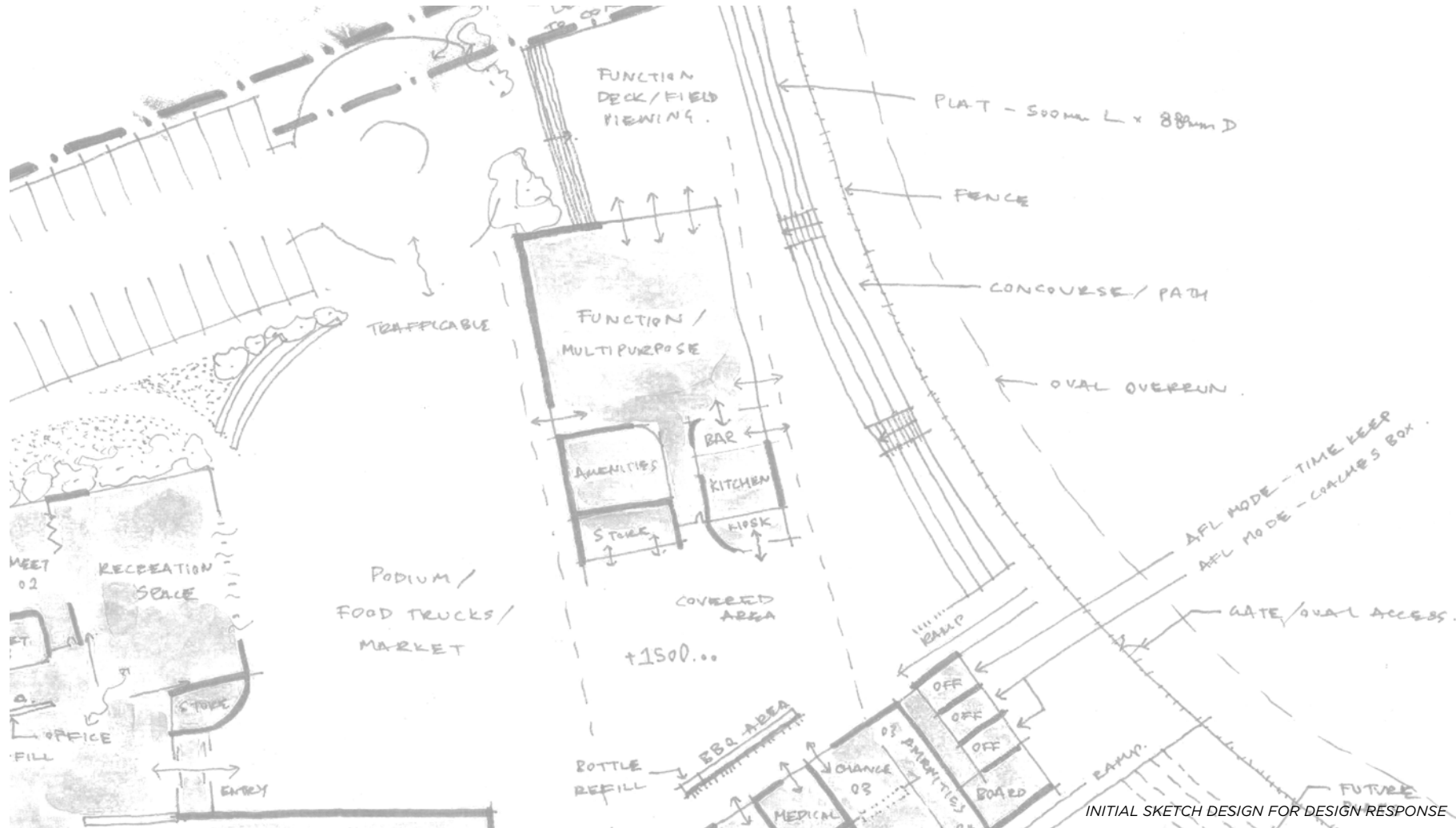
Key stakeholders highlighted that fast speed internet throughout court area will be ideal for cameras that they use for live capturing competition sessions, and for players and referee development and behaviour on court

# Design Responses



ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026

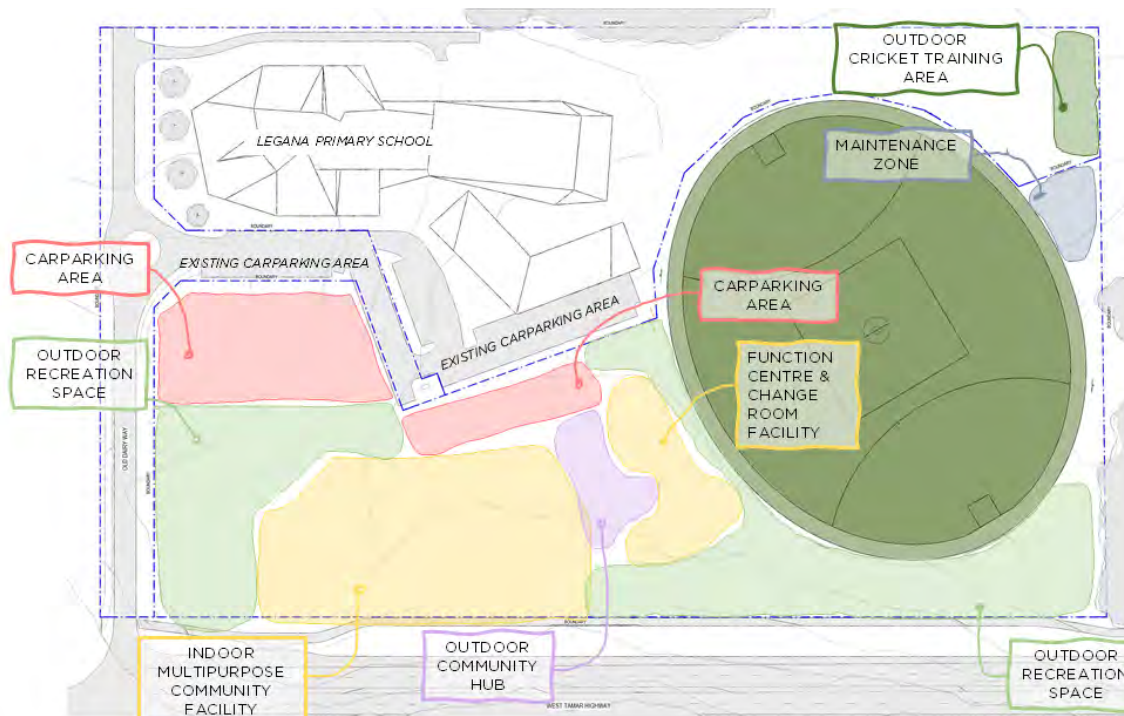
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CONTEXTUAL RESPONSES AND FACILITIES ADJACENCIES

Based on information gathered during workshop sessions with the council, key stakeholders, and the community, the primary focus of the project is to maximise the proposed site's potential as a community, sports, and recreation precinct—while acknowledging and encouraging connection between with the existing Legana Primary School, AFL football oval, and car parking facilities.

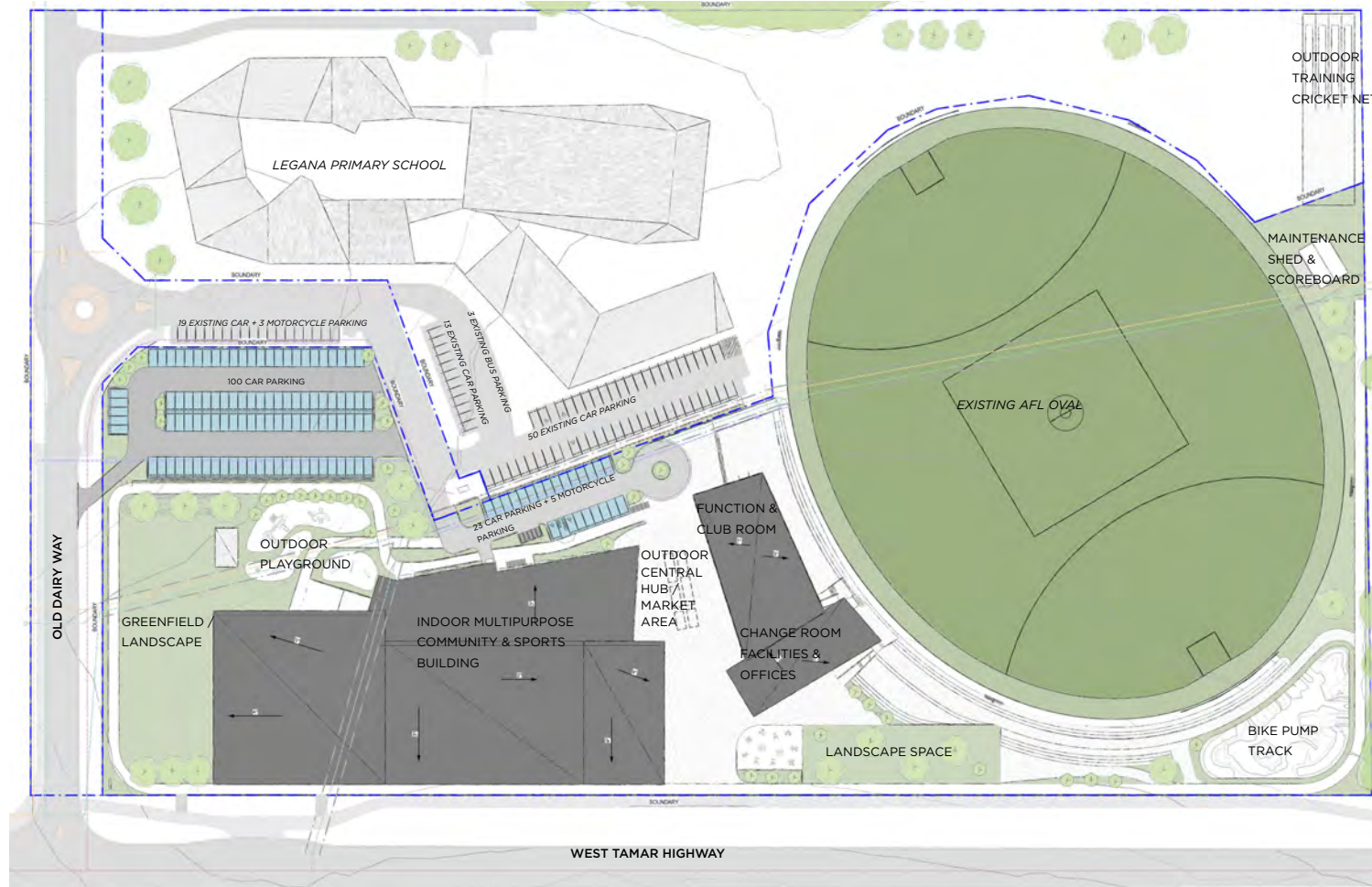
The proposed precinct masterplan divides the site into distinct zones, as shown in the zoning diagram on the right. The primary facilities—such as the function centre, club rooms, change rooms, and indoor multipurpose community spaces (shown in yellow)—are centrally located, with the outdoor central hub (shown in purple) positioned between them. Surrounding these are green recreation spaces (shown in green). Car parking (shown in red) is placed adjacent to existing parking and vehicular access areas, minimizing traffic through the site while fostering strong connections between community, sports, and recreation events. Additionally, the maintenance access (shown in grey) is retained at the top right of the site, preserving the existing entry point for maintenance. Keeping all community, sports, and recreation activities centralised and interconnected will be key to the precinct's success.



 ZONING DIAGRAM



ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026



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SITE PLAN (NOT TO SCALE) - SHOWING PROPOSED LEGANA COMMUNITY, SPORTS AND RECREATION PRECINCT MASTERPLAN

*ARTISTIC IMPRESSION - AERIAL VIEW OF LEGANA  
COMMUNITY, SPORTS AND RECREATION PRECINCT*



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**Tuesday 21 April 2026**

*ARTISTIC IMPRESSION - AERIAL VIEW OF LEGANA  
COMMUNITY, SPORTS AND RECREATION PRECINCT*



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ARTISTIC IMPRESSION - VIEW OF LEGANA COMMUNITY, SPORTS AND RECREATION  
PRECINCT FROM WEST TAMAR HIGHWAY

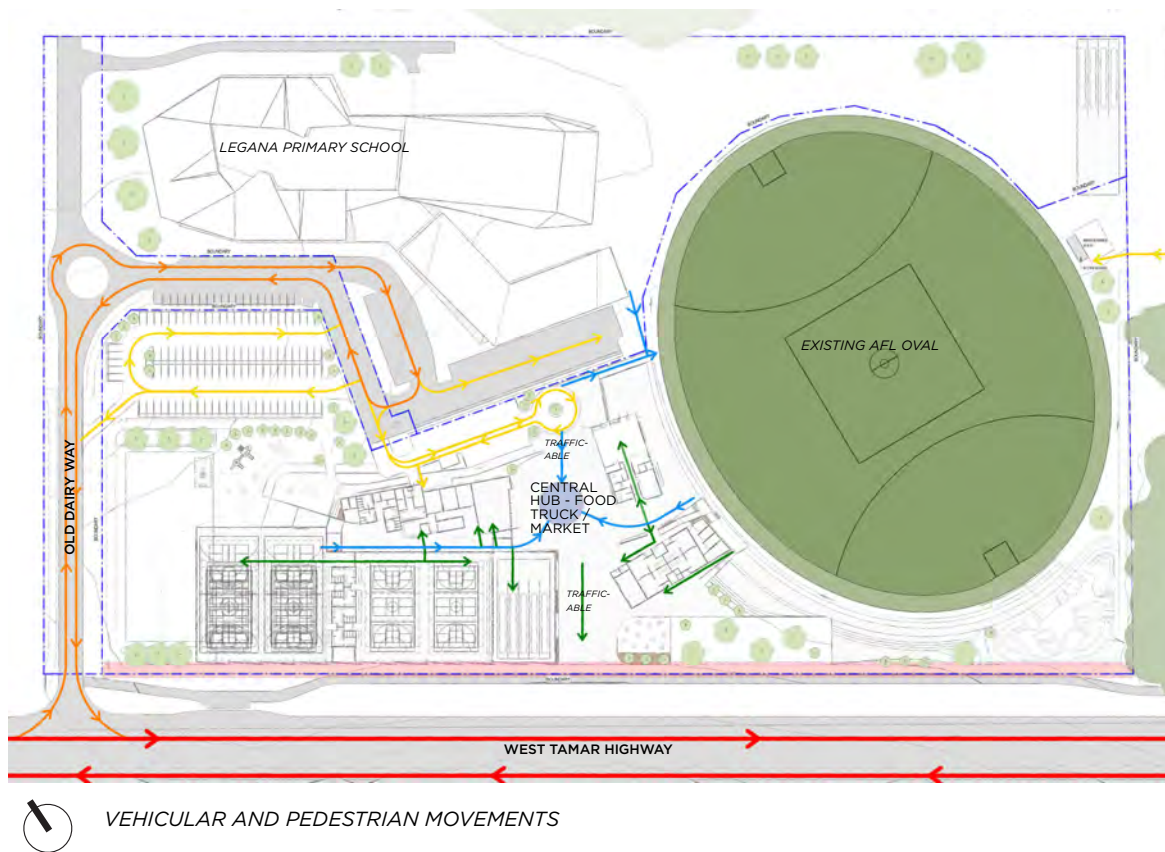


CONTEXTUAL RESPONSES AND FACILITIES ADJACENCIES (CONT.)

The primary vehicular access to the proposed site is via West Tamar Highway, continuing onto Old Dairy Way and through the existing shared road between Legana Primary School and the proposed site. Car parking will be located adjacent to the shared road and the school's parking area, minimizing the need for additional vehicular access through the site. This configuration helps concentrate vehicular movement on one side of the site, with any remaining traffic limited to food trucks and emergency services.

This layout creates a precinct that is largely uninterrupted by vehicles, fostering an accessible, pedestrian-friendly environment that encourages community engagement, sports, and recreational activities. Enhancing connections between the existing pedestrian access from Legana Primary School and the new pedestrian access to the precinct further prioritizes student safety, ensuring ease of access for potential users of the facilities.

- |                              |                               |
|------------------------------|-------------------------------|
| <b>VEHICULAR CIRCULATION</b> | <b>PEDESTRIAN CIRCULATION</b> |
| - HIGH VEHICLE TRAFFIC       | - PRIMARY CIRCULATION         |
| - PRIMARY CIRCULATION        | - SECONDARY CIRCULATION       |
| - SECONDARY CIRCULATION      |                               |



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## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

### CONTEXTUAL RESPONSES AND FACILITIES ADJACENCIES (CONT.)

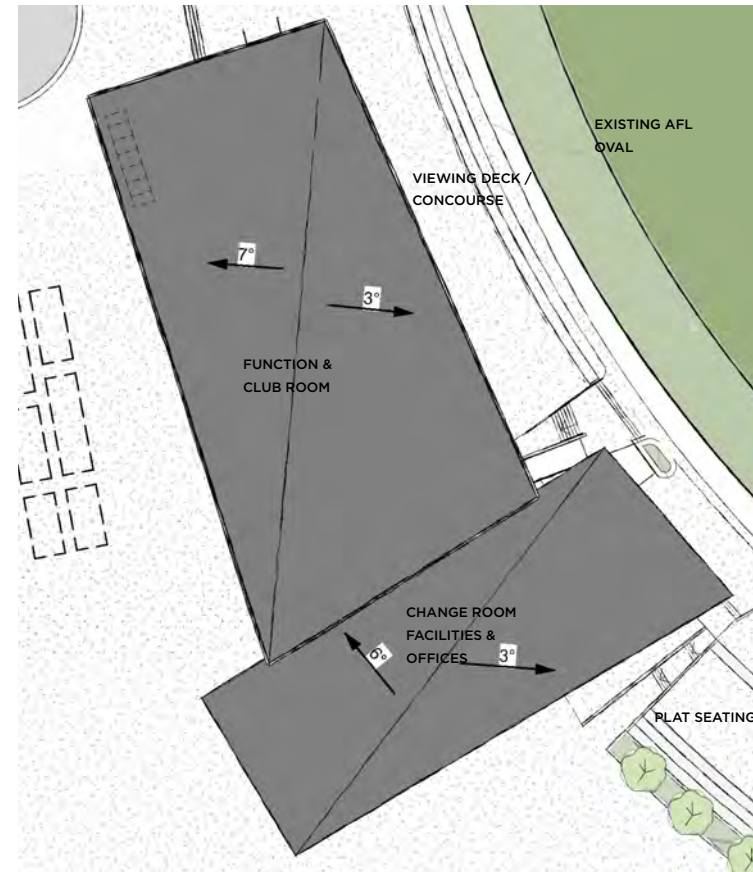
The key design consideration for this precinct is to maximise the inter-connection among the individual spaces within each facility, between all the new and existing facilities in the precinct and with the neighbouring Legana Primary School, making the precinct a whole.

As the primary purpose of this building is to serve the existing AFL football oval, the design and orientation of the function centre, club rooms, change rooms, and office facilities are strategically positioned around the ground to ensure easy access for both spectators and players. A key decision involved separating the function centre and club rooms from the change rooms and office facilities. This creates distinct zones for spectators, players, and officials while maintaining crucial connectivity.

Despite this separation, a covered concourse and an outdoor concourse seamlessly interlink these areas, fostering natural connection and ease of movement throughout the precinct. These concourse spaces serve a dual purpose: they are also prime viewing locations for spectators overlooking the existing football ground.

Further enhancing the design, the entire facility is elevated above the existing football ground. This elevation not only helps mitigate existing site groundwater issues but also maximizes the viewing area for everyone—spectators, players, and officials—from the new facility. Additionally, this elevated design provides an excellent opportunity for plat seatings for spectators between the facilities and the football ground itself.

The outdoor cricket nets are strategically placed directly adjacent to the change room facilities, giving players immediate and convenient access. These nets are further connected to another outdoor concourse area and a more private plat seating area, offering players a direct view overlooking the football ground.



PARTIAL SITE PLAN - FUNCTION CENTRE, CLUB ROOM, CHANGE ROOM FACILITIES & OFFICE

ORDINARY COUNCIL MEETING  
 Tuesday 21 April 2026



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FUNCTION CENTRE, CLUB ROOM, CHANGE ROOM & OFFICE FACILITIES - CONCEPTUAL FLOOR PLAN DESIGN



ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026

ARTISTIC IMPRESSION - VIEW TO THE FUNCTION CENTRE, CLUB ROOM,  
CHANGE ROOMS, PLAT SEATINGS AND LANDSCAPE SPACE





ARTISTIC IMPRESSION - VIEW TO THE FUNCTION CENTRE, CLUB ROOM CORNER

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LIGHTON<sup>43</sup>  
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CONTEXTUAL RESPONSES AND FACILITIES ADJACENCIES (CONT.)

As the primary facility for the community, the Indoor Multipurpose Community Building is tactically positioned to allow for all users to have easy access to the building. As a mix-use building, consisting of commercial, community and sports spaces, each of the spaces in this building are carefully planned to allow the flexibility in each space for all users of the building. Community and sports facilities in this building are designed on each side of the building which creates a subtle and flexible linkage between these spaces for circulation from each end of the building and provides potential for communal activities to take place.

Following key stakeholder feedback, different layout options for the indoor multipurpose sports courts were explored to identify the best solution that met all requirements.



PARTIAL SITE PLAN - OUTDOOR PLAYGROUND AREA, INDOOR MULTIPURPOSE COMMUNITY BUILDING, OUTDOOR CENTRAL HUB & FUNCTION CENTRE



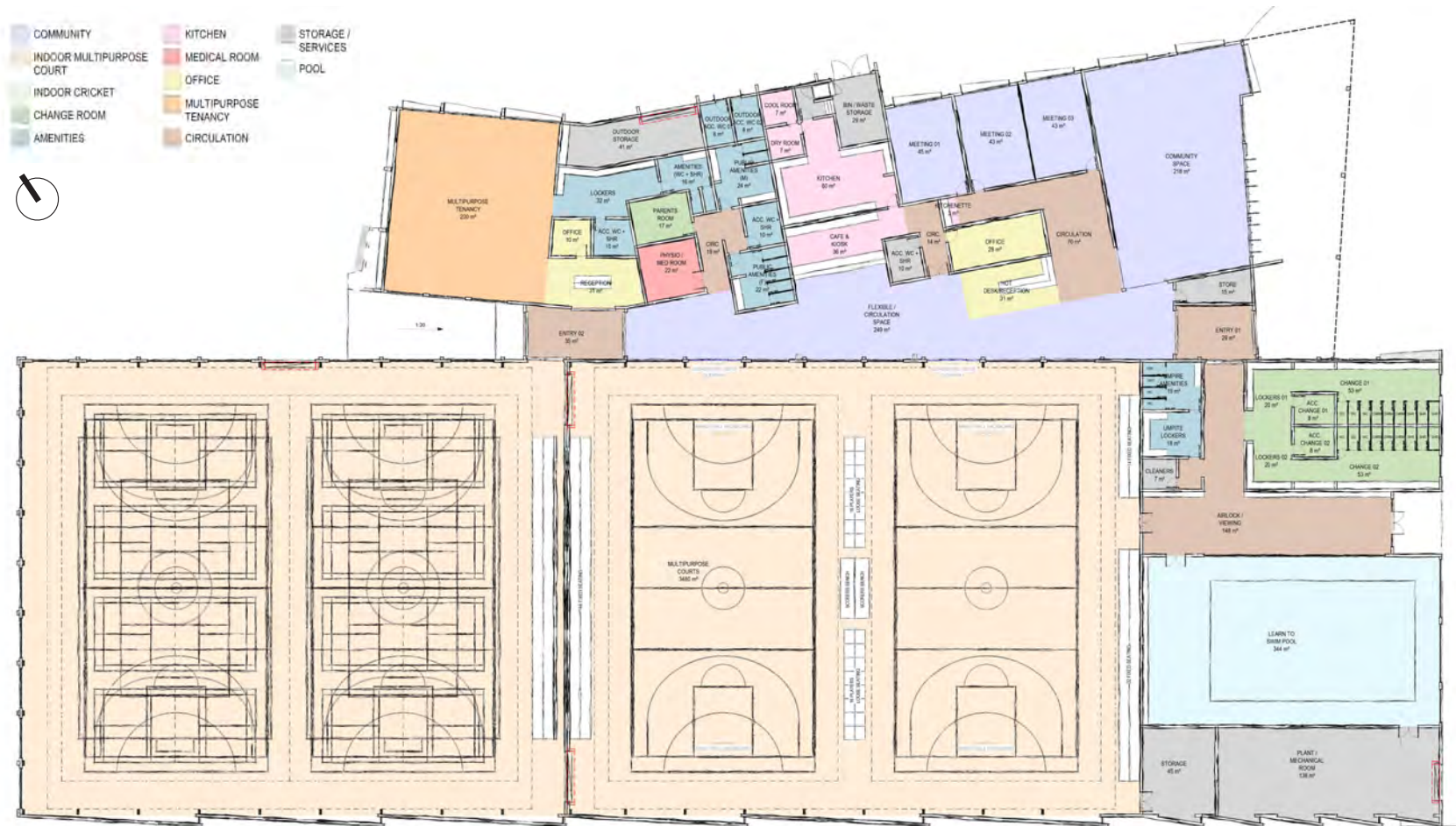
ARTISTIC IMPRESSION - AERIAL VIEW TO THE INDOOR MULTIPURPOSE  
COMMUNITY BUILDING & OUTDOOR RECREATION SPACE



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## ORDINARY COUNCIL MEETING Tuesday 21 April 2026



INDOOR MULTIPURPOSE COMMUNITY FACILITY OPTION 1 - SHOWING INDOOR LEARN TO SWIM POOL AND 4X NETBALL SIZE COMPLIANT COURTS WITHIN THE COMMUNITY MULTIPURPOSE BUILDING

ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026



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INDOOR MULTIPURPOSE COMMUNITY FACILITY OPTION 2 - SHOWING INDOOR HOCKEY AND INDOOR TRAINING FACILITY WITHIN THE COMMUNITY MULTIPURPOSE BUILDING

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

The Indoor Multipurpose Community Building is also elevated above natural ground level following the Function Centre's level, which will allow a seamless transition and connection between each of the facilities.



*SITE SECTION (NOT TO SCALE) - SHOWING CONNECTIONS BETWEEN EACH FACILITIES AND RELATIONSHIP BETWEEN NATURAL GROUND LEVEL, EXISTING FOOTBALL GROUND LEVEL AND PROPOSED LEVELS*

ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026

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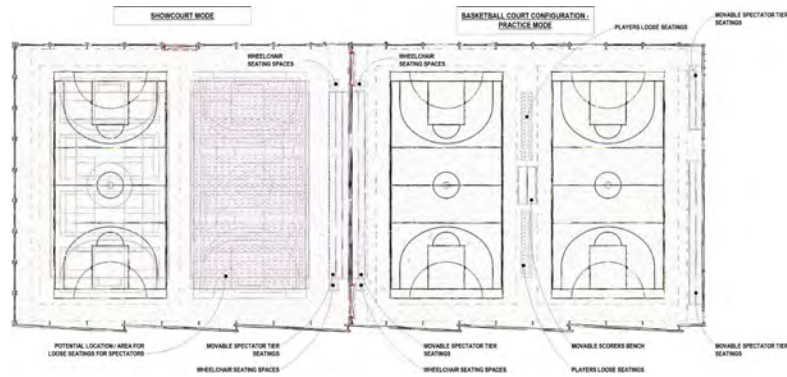


# ORDINARY COUNCIL MEETING Tuesday 21 April 2026

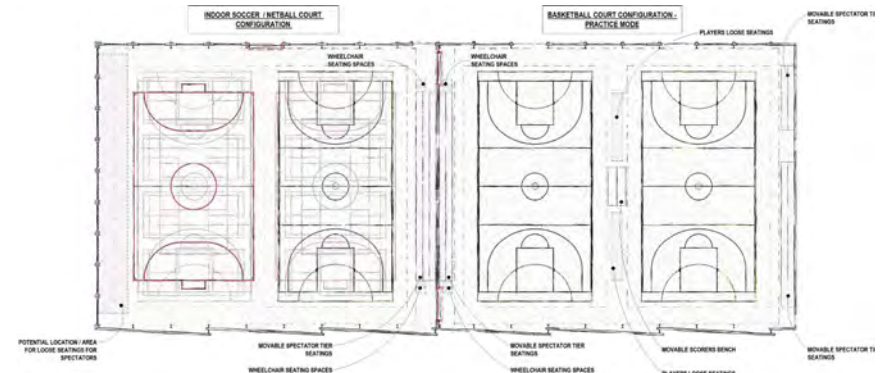
## CONTEXTUAL RESPONSES AND FACILITIES ADJACENCIES (CONT.)

As the indoor sports courts has a large building footprint and bulk by nature, this not only can be a space for sports but also provides opportunity and flexibility for community activities to be held in that space.

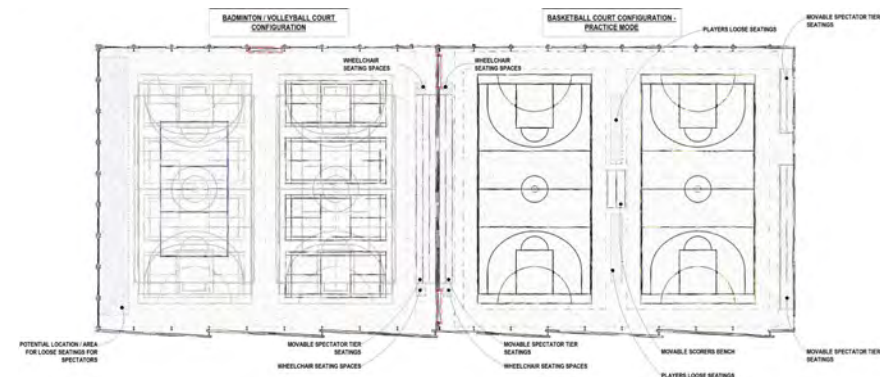
The following diagrams shows examples of the flexibility of the indoor multipurpose courts spaces for Option 1 in different sports and community mode.



INDOOR MULTIPURPOSE COURTS SPORTS DIAGRAM - BASKETBALL



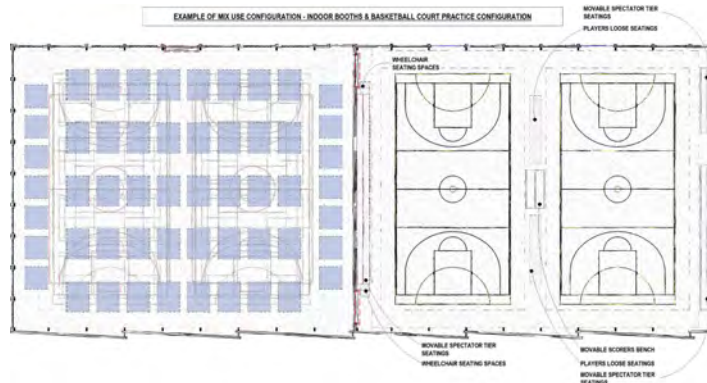
INDOOR MULTIPURPOSE COURTS SPORTS DIAGRAM - INDOOR SOCCER & NETBALL



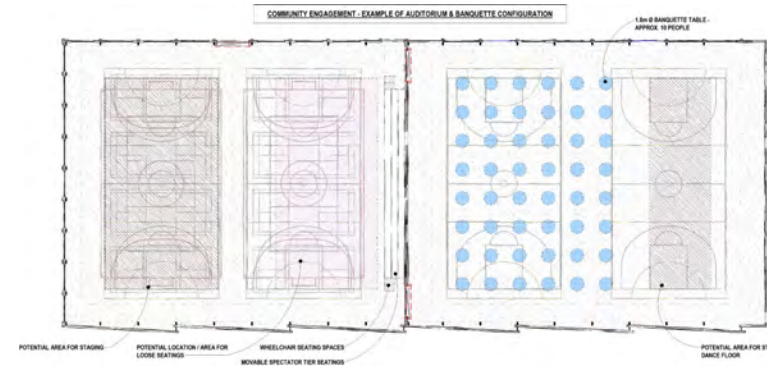
INDOOR MULTIPURPOSE COURTS SPORTS DIAGRAM - VOLLEYBALL, BADMINTON & BASKETBALL



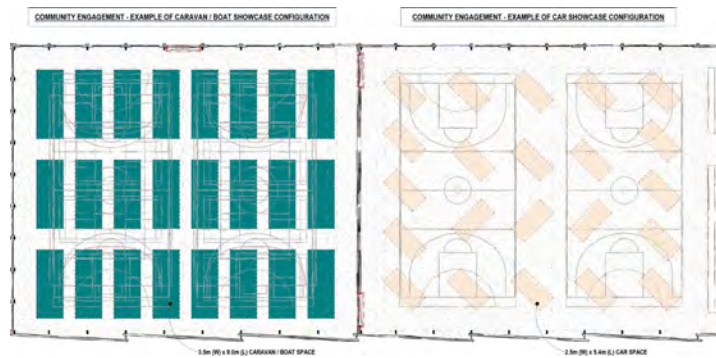
## ORDINARY COUNCIL MEETING Tuesday 21 April 2026



INDOOR MULTIPURPOSE COURTS MIX USE DIAGRAM



INDOOR MULTIPURPOSE COURTS COMMUNITY ENGAGEMENT DIAGRAM #01



INDOOR MULTIPURPOSE COURTS COMMUNITY ENGAGEMENT DIAGRAM #02

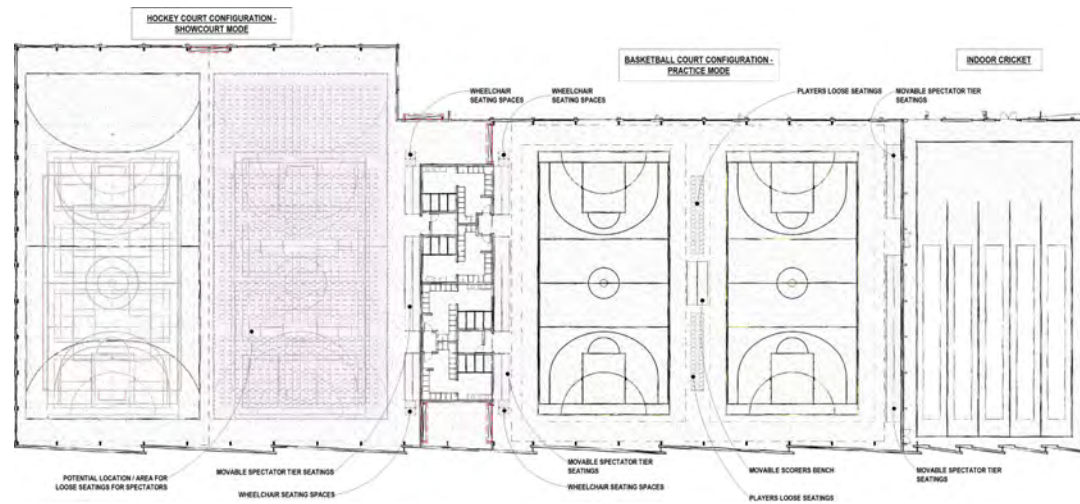
Example of Potential Community Engagement Activities occurring within the Indoor Multipurpose Court Spaces:-

1. Auditorium Seating / Banquette Seating Configuration
  - Dance
  - Performing Arts
  - Music Events / Dinner Events
  - Awards Ceremony - Sports Competition, School Events
  - Seminar / Conference
  
2. Indoor Market Configuration
  - Arts & Craft Market
  - Christmas Market
  - Weekend Markets
  
3. Car / Caravan Showcase Configuration

# ORDINARY COUNCIL MEETING Tuesday 21 April 2026

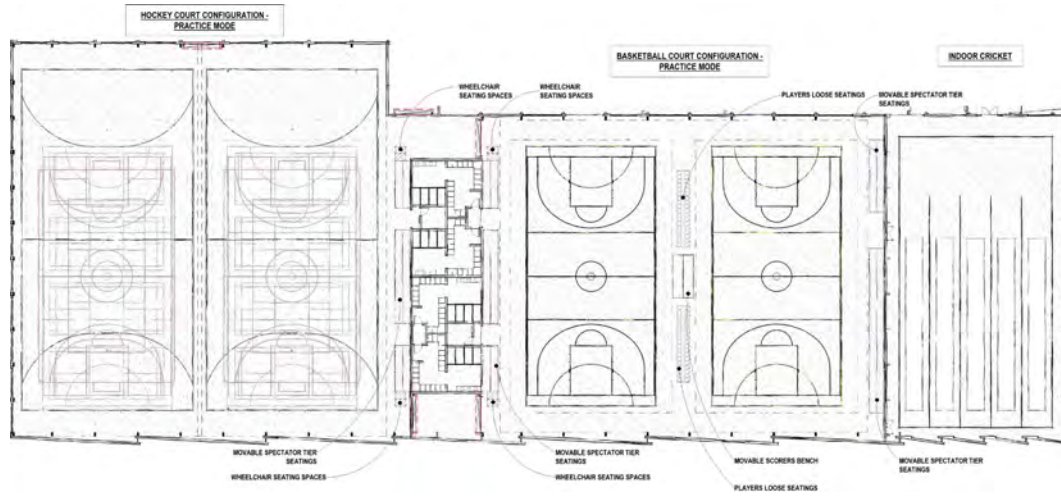
## CONTEXTUAL RESPONSES AND FACILITIES ADJACENCIES (CONT.)

The following diagrams shows examples of the flexibility of the indoor multipurpose courts spaces for Option 2 in different sports and community mode.



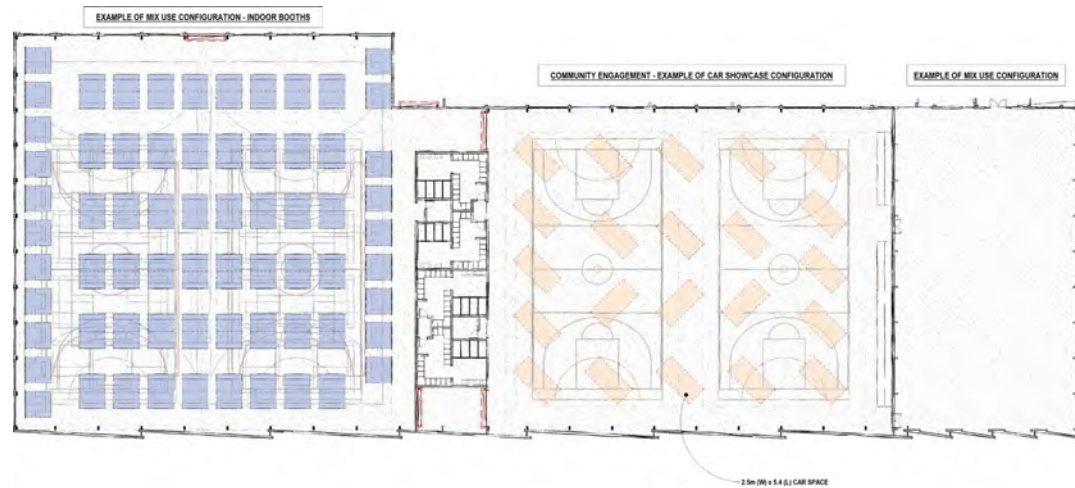
*INDOOR MULTIPURPOSE COURTS SPORTS DIAGRAM  
(OPTION 2) - INDOOR HOCKEY SHOW COURT MODE &  
INDOOR HOCKEY TRAINING MODE*

ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026



INDOOR MULTIPURPOSE COURTS SPORTS DIAGRAM (OPTION 2) - INDOOR HOCKEY SHOW PRACTICE MODE & INDOOR HOCKEY TRAINING MODE

INDOOR MULTIPURPOSE COURTS SPORTS DIAGRAM (OPTION 2) - INDOOR HOCKEY SHOW PRACTICE MODE & INDOOR HOCKEY TRAINING MODE



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*ARTISTIC IMPRESSION - VIEW OF INTERIOR  
MULTIPURPOSE COURT (BASKETBALL)*



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**Tuesday 21 April 2026**



*ARTISTIC IMPRESSION - VIEW OF MULTIPURPOSE  
TENANCY SPACE (POTENTIAL CARDIO GYM)*

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*ARTISTIC IMPRESSION - VIEW OF COMMUNITY SPACE  
(POTENTIAL INDOOR MARKET)*

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LIGHTON  
ARCHITECTS**

CONTEXTUAL RESPONSES AND FACILITIES ADJACENCIES (CONT.)

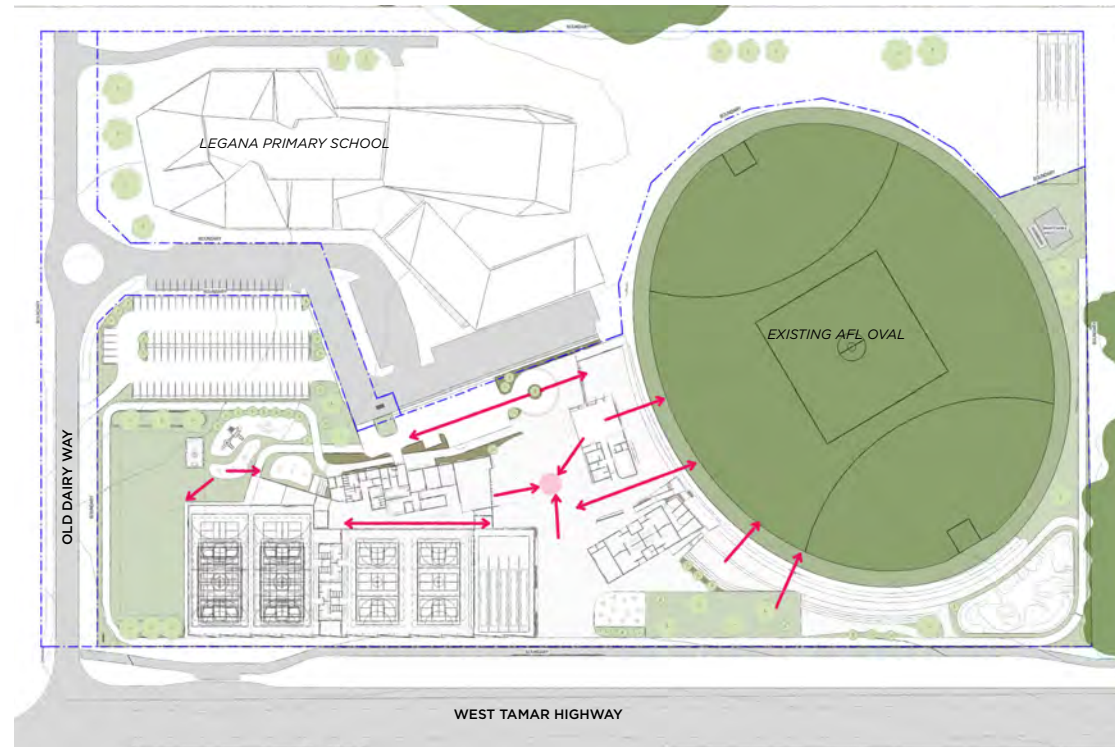
These facilities are inter-connected with an open concourse area, encouraging the connection and accessibility between each building and creating a Central Hub. This creates an opportunity for activities and events from each facility to expand onto the Central Hub creating subtle yet strong connections between each facility these activities.

The areas surrounding the main facilities and the site offer a fantastic opportunity to introduce greenery and recreational spaces - outdoor playground, an open greenfield, and running tracks or pedestrian pathways - to the precinct. These recreational spaces are accessible from the main facilities via a pedestrian-friendly concourse and ramps. This approach not only encourages more activities around the site, provides excellent vistas, and contributes to the site's overall beauty, but also helps strengthen the connections between each facility within the site and with the neighbouring buildings, making the precinct a cohesive whole.

LEGENDS

↔ - VISTAS / SIGHT LINES

■ - GREEN RECREATION SPACES / VEGETATION



VEGETATION AND SIGHT LINES DIAGRAM

**PRECINCT MASTERPLAN STAGING**

The masterplan establishes a strategic vision beginning with Stage 1, followed by a framework for future development phases :-

**Stage 1**

Function Centre, Club Room, Change Room & Office Facilities

Outdoor Plat Seating and Viewing Concourse Area - for Football Oval

Part of Carparking Area

Part of Indoor Multipurpose Community Building - inclusive of 4x Multipurpose Courts

Outdoor Central Hub and Part of Outdoor Recreation Area - inclusive of Outdoor Fitness Equipment, Outdoor Playground Area

**Future Staged Building Works** [shown in orange in diagram on the right]

Remaining Part of Indoor Multipurpose Community Building - inclusive of Indoor Multipurpose Training Facility

**Future Staged Works** [shown in yellow in diagram on the right]

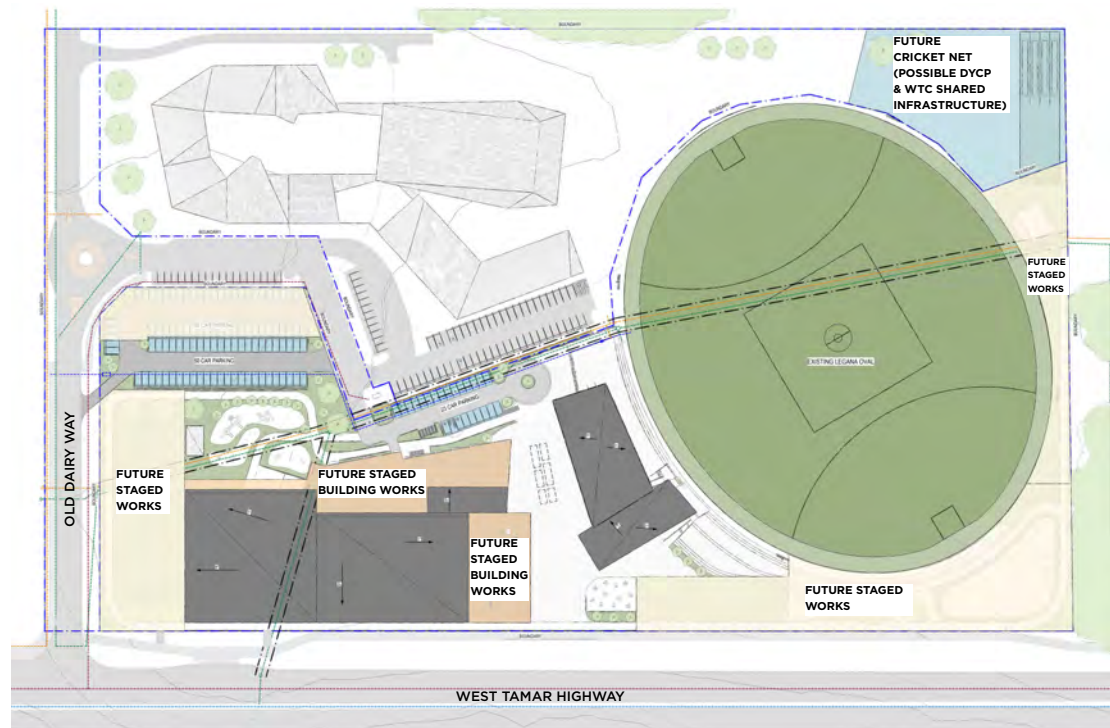
Remaining Outdoor Recreation Area - inclusive of Bike Pump Track & Greenscape / Landscape Space

Remaining Carparking Area

Maintenance Shed Area

Remaining Outdoor Plat Seating Area - for Football Oval

**Future Cricket Nets (Possible DYCP & WTC Shared Infrastructure)** [shown in blue in diagram on the right]

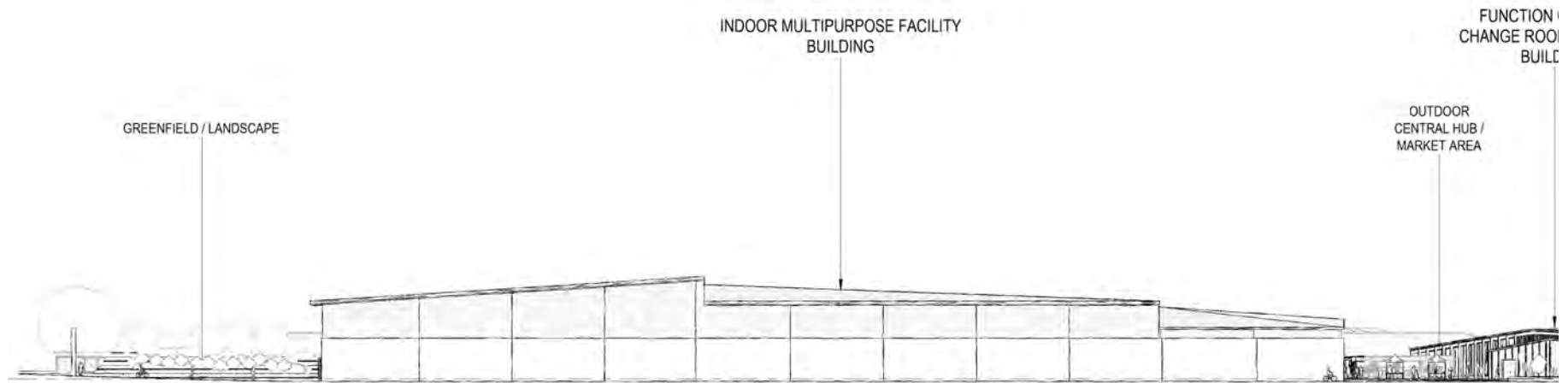


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STAGING DIAGRAM - STAGE 1 & FUTURE STAGED WORKS & BUILDING WORKS

ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026



*STREETSCAPE ELEVATION (NOT TO SCALE) - SHOWING VIEW OF PRECINCT FROM WEST TAMAR HIGHWAY*



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Tuesday 21 April 2026

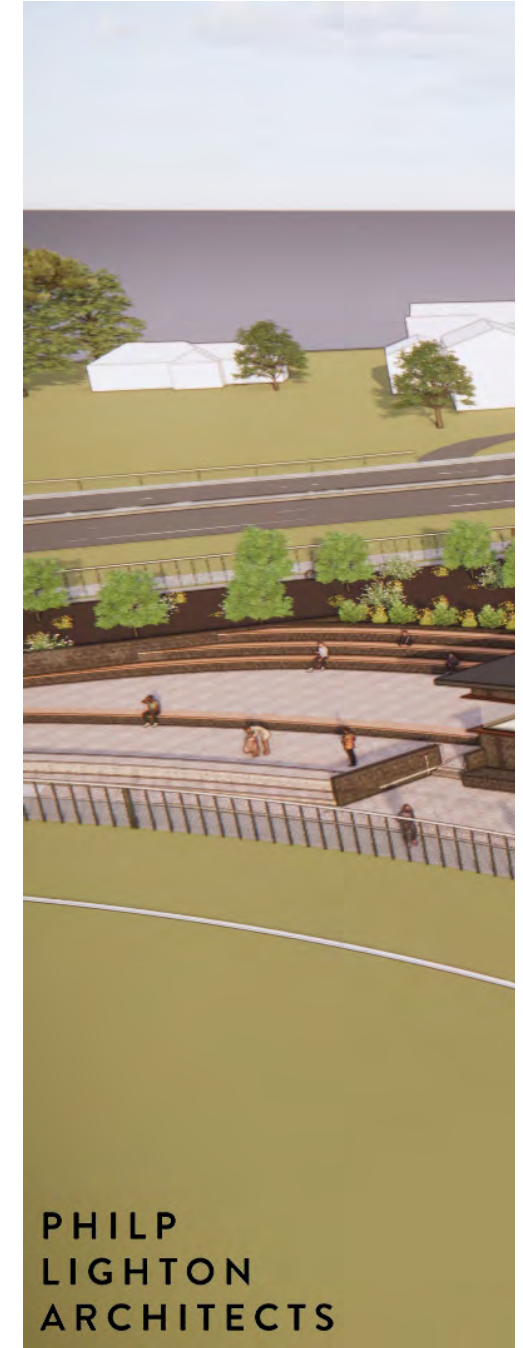
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ARTISTIC IMPRESSION - VIEW FROM WEST TAMAR HIGHWAY



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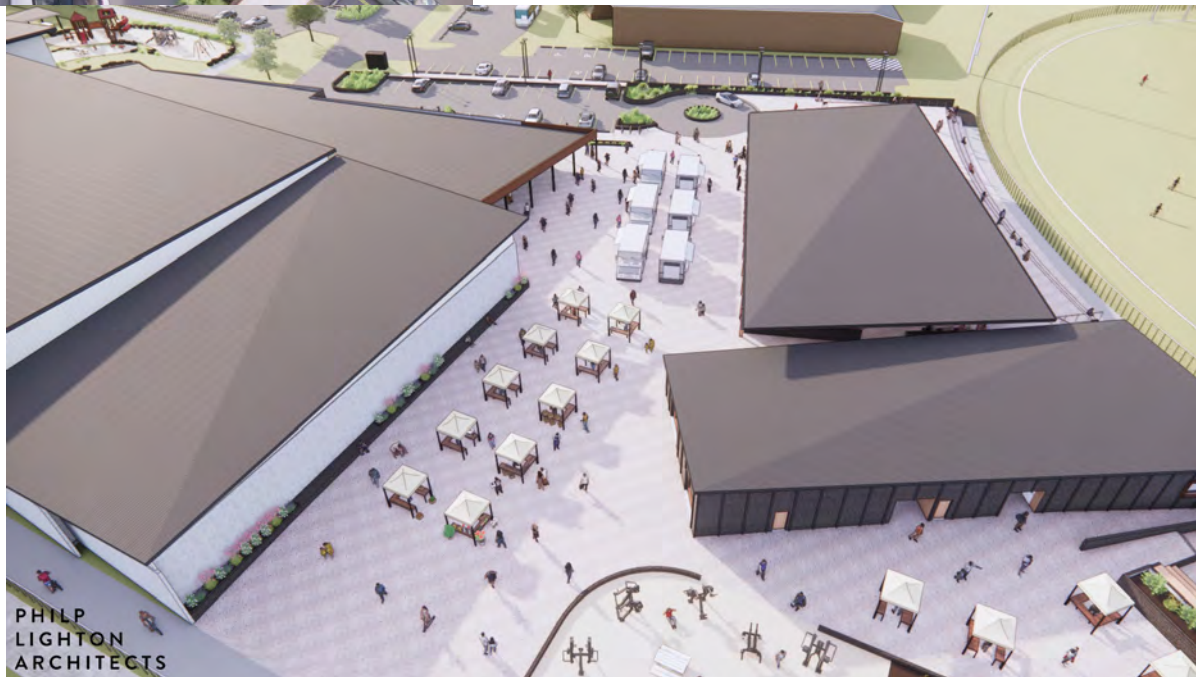
ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026

ARTISTIC IMPRESSION - AERIAL VIEW OF OVERALL PROPOSED MASTERPLAN





ARTISTIC IMPRESSION - AERIAL VIEW OF  
COMMUNITY EVENTS ON THE CENTRAL HUB



ARTISTIC IMPRESSION - AERIAL VIEW OF  
COMMUNITY EVENTS ON THE CENTRAL HUB

ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026



ARTISTIC IMPRESSION - VIEW OF POTENTIAL OUTDOOR  
CENTRAL HUB ACTIVITIES

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ARTISTIC IMPRESSION - VIEW OF UNDERCOVER CONCOURSE  
BBQ AREA

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LIGHTON  
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ARTISTIC IMPRESSION - VIEW OF POTENTIAL OUTDOOR  
CENTRAL HUB ACTIVITIES

PHILP  
LIGHTON  
ARCHITECTS



ARTISTIC IMPRESSION - VIEW OF OUTDOOR CONCOURSE  
AREA FACING FOOTBALL GROUND

PHILP  
LIGHTON  
ARCHITECTS

# Accommodation Schedule

PROPOSED SCHEDULE OF AREAS

The following Accommodation Schedule/Schedule of Areas lists the spaces noted in the original brief and also now includes the outcomes from the stakeholder engagement sessions.

image 1 [right] Stage 01 - Function Room, Change Room Facilities & External Outdoor Cricket

| Item  | Qty | Size (m <sup>2</sup> ) | Total Size (m <sup>2</sup> ) | Stage | NCC m <sup>2</sup> /person | Notes   |
|---|-----|------------------------|------------------------------|-------|----------------------------|---|
| <b>SCHEDULE OF SPACES</b>                                   |     |                        |                              |       |                            |   |
| <b>Function Room - Stage 01</b>                             |     |                        |                              |       |                            |   |
| Multi-purpose function room                                 | 1   | 202                    | 202                          |       | 1m <sup>2</sup> /person    |   |
| Kitchen (dry & cool room)                                   | 2   | 5                      | 10                           |       | 10m <sup>2</sup> /person   |   |
| Kitchen / Kiosk   | 1   | 58                     | 58                           |       |                            |   |
| Bar - (inc. bar servery)                                    | 1   | 28                     | 28                           |       | 1m <sup>2</sup> /person    |   |
| Storeroom (internal)  | 1   | 10                     | 10                           |       |                            |   |
| Public Amenities Male                                       | 1   | 23                     | 23                           |       |                            | Male: 2x Toilet Cubicle + 1 Urinal Trough + 2 Basins (Min. Requirement), Paper towel + Bin, hand dryer            |
| Public Amenities Female                                     | 1   | 23                     | 23                           |       |                            | Female: 4x Toilet Cubicle + 3 Basins (Min. Requirement), Paper Towel + Bin, Hand Dryer                            |
| Cleaners  | 1   | 2                      | 2                            |       |                            |   |
| Public ACC (with shower)                                    | 1   | 7                      | 7                            |       |                            |   |
| Circulation   | 1   | 35                     | 35                           |       |                            |   |
| Services Cupboard   | 1   | 0                      | internal                     |       |                            |   |
| <b>Change Room Facilities - Stage 01</b>                    |     |                        |                              |       |                            |   |
| Boardroom   | 1   | 32                     | 32                           |       | 2m <sup>2</sup> /person    |   |
| Office 01   | 1   | 14                     | 14                           |       | 10m <sup>2</sup> /person   | become time keeper and coaches boxes in afl/football mode   |
| Office 02   | 1   | 14                     | 14                           |       | 10m <sup>2</sup> /person   | become time keeper and coaches boxes in afl/football mode   |
| Office 03   | 1   | 16                     | 16                           |       | 10m <sup>2</sup> /person   | become time keeper and coaches boxes in afl/football mode   |
| Coaches Boxes   |     |                        | refer to offices             |       |                            |   |
| Time Keeper   |     |                        | refer to offices             |       |                            |   |
| Physio/medical treatment room                               | 1   | 16                     | 16                           |       |                            |   |
| Player changeroom   | 4   | 68                     | 272                          |       |                            | 4x showers, 4x toilet cubicals 4x hand basins, bench seating & strapping space (2x connected by a roller door)    |
| Umpire changeroom   | 1   | 16                     | 16                           |       |                            |   |
| Circulation   | 1   | 39                     | 39                           |       |                            |   |
| Undercover/viewing area                                     | 1   | 319                    | 319                          |       |                            |   |
| Toilets - externally accessed                               | 2   | 6                      | 12                           |       |                            |   |
| Storage (external) - Shared + Storage (external) Controlled | 1   | 73                     | 73                           |       |                            | Portable goals and ground maintenance equipment + Council Staff access only - amenities and maintenance equipment |
| water bottle refill station & bbq area                      | 1   |                        | inc. undercover/viewing area |       |                            |   |
| Mechanical Plant & waste/garbage                            | 1   |                        | inc. Storage                 |       |                            |   |
| Function Room deck/viewing                                  | 1   | 596                    | 596                          |       |                            |   |
| <b>Outdoor Spaces - Stage 01</b>                            |     |                        |                              |       |                            |   |
| Outdoor Cricket   | 1   | 931                    | 931                          |       |                            | 4 Outdoor Training Nets + Outdoor Fitness Equipment   |
| Outdoor Central Hub/Market Area                             | 1   | 2023                   | 2023                         |       |                            |   |
| <b>TOTAL (STAGE 01)</b>                                     |     |                        | <b>4771</b>                  |       |                            |   |

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

image 2 [right] Stage 02 Option 1 - Indoor Multipurpose Community, Sports and Indoor Learn to Swim Pool

| Item   | Qty | Size (m <sup>2</sup> ) | Total Size (m2) | Stage | NCC m2/person            | Notes   |
|--|-----|------------------------|-----------------|-------|--------------------------|---|
| <b>SCHEDULE OF SPACES</b>  |     |                        |                 |       |                          |   |
| <b>Indoor Multipurpose &amp; Indoor Learn to Swim - Stage 02</b> |     |                        |                 |       |                          |   |
| Multipurpose Sports Courts                                       | 4   | 868.5                  | 3474            |       |                          | 4 Sports Courts (Netball Sizes) + 2 Tier Seatings   |
| Flexible Space (Circulation Space)                               | 1   | 249                    | 249             |       |                          |   |
| Airlock / Entry 01   | 1   | 29                     | 29              |       |                          |   |
| Airlock / Entry 02   | 1   | 35                     | 35              |       |                          |   |
| Community Space  | 1   | 218                    | 218             |       |                          |   |
| Storeroom (internal)   | 1   | 15                     | 15              |       |                          | equipment, uniforms etc   |
| Meeting Room 01  | 1   | 45                     | 45              |       | 2m <sup>2</sup> /person  | Meeting Rooms divided by operable wall - open to recreation space (each ~22 people)   |
| Meeting Room 02  | 1   | 43                     | 43              |       | 2m <sup>2</sup> /person  | Meeting Rooms divided by operable wall - open to recreation space (each ~22 people)   |
| Meeting Room 03  | 1   | 43                     | 43              |       | 2m <sup>2</sup> /person  | Meeting Rooms divided by operable wall - open to recreation space (each ~22 people)   |
| Kitchenette  | 1   | 3                      | 3               |       |                          |   |
| Hot desk/reception   | 1   | 31                     | 31              |       |                          |   |
| Circulation Space  | 1   | 103                    | 103             |       |                          |   |
| Office   | 1   | 28                     | 28              |       | 10m <sup>2</sup> /person |   |
| Internal Public ACC (with shower)                                | 2   | 10                     | 20              |       |                          |   |
| Café/kiosk   | 1   | 36                     | 36              |       | 1m <sup>2</sup> /person  | Including airlock between office and cafe/kiosk   |
| Kitchen  | 1   | 60                     | 60              |       | 10m <sup>2</sup> /person |   |
| ~ Cool Room  | 1   | 7                      | 7               |       |                          |   |
| ~ Dry Storage  | 1   | 7                      | 7               |       |                          |   |
| Bin/Waste Storage  | 1   | 29                     | 29              |       |                          |   |
| Public Amenities Male  | 1   | 24                     | 24              |       |                          | Male: 2x Toilet Cubicle + 1 Urinal Trough + 2 Basins (1x Toilet cubicle + 2x Urinal Min. Requirement) + Paper towel + Bin, hand dryer |
| Public Amenities Female  | 1   | 22                     | 22              |       |                          | Female: 5x Toilet Cubicle + 3 Basins (Min. Requirement), Paper Towel + Bin, Hand Dryer  |
| Public Amenities (External Access)                               | 2   | 8                      | 16              |       |                          |   |
| Parent Room  | 1   | 17                     | 17              |       |                          |   |
| Physio/medical treatment room                                    | 1   | 22                     | 22              |       |                          |   |
| MT Amenities (WC + Shr)  | 1   | 16                     | 16              |       |                          | Gym Amenities: 1x shower + 1x Amb Cubicle + 2x Basin  |
| MT Lockers   | 1   | 32                     | 32              |       |                          |   |
| MT ACC. WC + Shr   | 1   | 10                     | 10              |       |                          |   |
| Multipurpose Tenancy (MT)  | 1   | 200                    | 200             |       | 3m <sup>2</sup> /person  | weights training, circuit, pilates, fitness classes (~100 people in space)  |
| MT Reception   | 1   | 31                     | 31              |       |                          |   |
| MT Office  | 1   | 10                     | 10              |       |                          |   |
| Outdoor Storage  | 1   | 41                     | 41              |       |                          | for recreation space - soccer equipments etc.   |
| Umpire Amenities   | 1   | 19                     | 19              |       |                          | 1x Amb. WC + 1x toilet cubicle + 2X shower cubicle x 2 basin  |
| Umpire Lockers   | 1   | 18                     | 18              |       |                          |   |
| Cleaners   | 1   | 7                      | 7               |       |                          |   |
| Players Lockers  | 2   | 20                     | 40              |       |                          |   |
| Players Change Room  | 2   | 53                     | 106             |       |                          | Players Change room: 3 x WC, 3 x CHR, 3 x SHR   |
| Players ACC. Change Room   | 2   | 8                      | 16              |       |                          |   |
| Airlock / Viewing  | 1   | 148                    | 148             |       |                          |   |
| Learn to Swim Pool   | 1   | 344                    | 344             |       |                          |   |
| Storage  | 1   | 45                     | 45              |       |                          |   |

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## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

image 3 [right] Stage 02 Option 2 - Indoor Multipurpose Community, Sports and Indoor Training Facility

| Item   | Qty | Size (m <sup>2</sup> ) | Total Size (m <sup>2</sup> ) | Stage | NCC m <sup>2</sup> /person | Notes   |
|--|-----|------------------------|------------------------------|-------|----------------------------|---|
| <b>SCHEDULE OF SPACES</b>                                  |     |                        |                              |       |                            |   |
| <b>Indoor Multipurpose &amp; Indoor Cricket - Stage 02</b> |     |                        |                              |       |                            |   |
| Multipurpose Sports Courts                                 | 2   | 885                    | 1770                         |       |                            | 2x Sports Courts (Netball Sizes) + 1 Tier Seatings  |
| Multipurpose Sports Courts                                 | 2   | 1062                   | 2124                         |       |                            | 2x Sports Courts (Indoor Hockey Sizes) + 1 Tier Seating   |
| Flexible Space (Circulation Space)                         | 1   | 369                    | 369                          |       |                            |   |
| Airlock / Entry 01   | 1   | 29                     | 29                           |       |                            |   |
| Airlock / Entry 02   | 1   | 25                     | 25                           |       |                            |   |
| Community Space  | 1   | 218                    | 218                          |       |                            |   |
| Storeroom (internal)                                       | 1   | 15                     | 15                           |       |                            | equipment, uniforms etc   |
| Meeting Room 01  | 1   | 45                     | 45                           |       | 2m <sup>2</sup> /person    | Meeting Rooms divided by operable wall - open to recreation space (each ~22 people)   |
| Meeting Room 02  | 1   | 43                     | 43                           |       | 2m <sup>2</sup> /person    | Meeting Rooms divided by operable wall - open to recreation space (each ~22 people)   |
| Meeting Room 03  | 1   | 43                     | 43                           |       | 2m <sup>2</sup> /person    | Meeting Rooms divided by operable wall - open to recreation space (each ~22 people)   |
| Kitchenette  | 1   | 3                      | 3                            |       |                            |   |
| Hot desk/reception   | 1   | 31                     | 31                           |       |                            |   |
| Circulation Space  | 1   | 108                    | 108                          |       |                            |   |
| Office   | 1   | 28                     | 28                           |       | 10m <sup>2</sup> /person   |   |
| Internal Public ACC (with shower)                          | 1   | 10                     | 10                           |       |                            |   |
| Café/kiosk   | 1   | 68                     | 68                           |       | 1m <sup>2</sup> /person    | Including airlock between office and cafe/kiosk   |
| Kitchen  | 1   | 58                     | 58                           |       | 10m <sup>2</sup> /person   |   |
| ~ Cool Room  | 1   | 10                     | 10                           |       |                            |   |
| ~ Dry Storage  | 1   | 9                      | 9                            |       |                            |   |
| Bin/Waste Storage  | 1   | 38                     | 38                           |       |                            |   |
| Public Amenities Male                                      | 1   | 31                     | 31                           |       |                            | Male: 2x Toilet Cubicle + 1 Urinal Trough + 2 Basins (1x Toilet cubicle + 2x Urinal Min. Requirement) + Paper towel + Bin, hand dryer |
| Public Amenities Female                                    | 1   | 31                     | 31                           |       |                            | Female: 5x Toilet Cubicle + 3 Basins (Min. Requirement), Paper Towel + Bin, Hand Dryer  |
| Internal Public ACC (with shower)                          | 1   | 12                     | 12                           |       |                            |   |
| Public Amenities (External Access)                         | 2   | 8                      | 16                           |       |                            |   |
| Parent Room  | 1   | 16                     | 16                           |       |                            |   |
| Physio/medical treatment room                              | 1   | 41                     | 41                           |       |                            |   |
| Multipurpose Tenancy                                       | 1   | 102                    | 102                          |       |                            |   |
| Lockers  | 1   | 12                     | 12                           |       |                            |   |
| Internal Public ACC (with shower)                          | 1   | 8                      | 8                            |       |                            |   |
| Reception (Multipurpose)                                   | 1   | 12                     | 12                           |       |                            |   |
| Office (Multipurpose)                                      | 1   | 11                     | 11                           |       |                            |   |
| Indoor Training Facility                                   | 1   | 805                    | 805                          |       |                            | 5x Indoor Training Cricket Nets   |
| Players Change 01  | 1   | 45                     | 45                           |       |                            | Players Change room: Lockers, 2 x WC, 1 x CHR, 1 x SHR  |
| Players Change 02  | 1   | 45                     | 45                           |       |                            | Players Change room: Lockers, 2 x WC, 1 x CHR, 1 x SHR  |
| Players Change 03  | 1   | 45                     | 45                           |       |                            | Players Change room: Lockers, 2 x WC, 1 x CHR, 1 x SHR  |
| Players Change 04  | 1   | 45                     | 45                           |       |                            | Players Change room: Lockers, 2 x WC, 1 x CHR, 1 x SHR  |
| Players ACC. Change Room                                   | 2   | 8                      | 16                           |       |                            |   |
| Storage  | 1   | 41                     | 41                           |       |                            |   |
| <b>TOTAL (STAGE 02)</b>                                    |     |                        | <b>6378</b>                  |       |                            |   |



**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

image 4 [right] External Car Parking Spaces

| Item                               | Qty | Size (m <sup>2</sup> ) | Total Size (m2)  | Stage | NCC m2/person | Notes  |
|------------------------------------|-----|------------------------|------------------|-------|---------------|--|
| <b>SCHEDULE OF SPACES</b>          |     |                        |                  |       |               |  |
|                                    |     |                        | TOTAL (STAGE 02) |       |               | 5844   |
| <b>External Car Parking Spaces</b> |     |                        |                  |       |               |  |
| Car Parking                        | 101 | 14                     | 1414             |       |               | <b>Stage 01 Requirements:</b> 50 carparks, <b>Stage 02 Requirements:</b> 103 carparks, <b>Parks &amp; Ride Requirements:</b> 30 carparks<br><b>TOTAL Requirements:</b> 183 carparks<br><b>Existing (Legana Primary):</b> 82 carparks<br>(if utilisation of Legana Primary Carparks is permitted, 101 new carparks would be required to be constructed for the masterplan. Note, the current masterplan concept plans are showing 197 carparks) |
| DDA Car Parking                    | 2   | 13.5                   | 27               |       |               | 2 DDA Car parking required in new stage 02 proposed car parking. Additional Shared Area accommodated as required.  |
| EV Car Parking                     | 5   | 13.5                   | 67.5             |       |               | Provide Charging Stations When Needed.   |
| Bicycle Parking                    | 11  | 2                      | 22               |       |               | 11 Required Bicycle Parking. Each bicycle parking 1.2m x 1.7m (90°)  |

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# Design Risk Register

PROJECT RISK REGISTER  
108.24308| Legana Community, Sports and Recreation Precinct Masterplan



| No. | Issues/Risk Description  | Date Noted | Initial Risk Level(before mitigation) |            |             |            | Risk Management Strategy<br>[Accept, Mitigate, Transfer] | Current Status (with mitigation) |            |             |            | Status<br>[Open / Closed] |
|-----|--|------------|---------------------------------------|------------|-------------|------------|--|----------------------------------|------------|-------------|------------|---------------------------|
|     |  |            | Impact<br>(Time, Cost, Quality)       | Likelihood | Consequence | Risk level |  | Action By                        | Likelihood | Consequence | Risk level |                           |
| 1   | Redirecting of existing services (stormwater line and easement) on site  | 17.09.2024 | Time, Cost                            | 4          | 2           | H          |  |                                  |            |             |            |                           |
| 2   | Dealing with existing site groundwater and overland flow paths. Protect the proposed precinct and also aim to not further exacerbate stormwater issues on site                                     | 17.09.2024 | Time, Cost                            | 3          | 2           | M          |  |                                  |            |             |            |                           |
| 3   | Risk that inground services could be damaged if not properly located   | 17.09.2024 | Time, Cost                            | 2          | 3           | M          |  |                                  |            |             |            |                           |
| 4   | Unanticipated discovery of Aboriginal heritage relics  | 17.09.2024 | Time, Cost                            | 3          | 3           | H          |  |                                  |            |             |            |                           |
| 5   | New precinct masterplan impact on school and school carparking - e.g when precinct is in operation   | 08.10.2024 | Time                                  | 3          | 2           | M          |  |                                  |            |             |            |                           |
| 6   | Vehicle Safety and Movement Management   | 12.12.2024 | Time                                  | 2          | 2           | L          |  |                                  |            |             |            |                           |
| 7   | Pedestrian Safety and Movement Management  | 12.12.2024 | Time                                  | 2          | 2           | L          |  |                                  |            |             |            |                           |
| 8   | Ground moisture and waterproofing in general to new precinct   | 12.12.2024 | Time, Cost, Quality                   | 3          | 2           | M          |  |                                  |            |             |            |                           |
| 9   | Carparking requirements for the precinct and Parks-and-Ride do not / will-not fit on the proposed site   | 05.03.2025 | Time, Cost, Quality                   | 3          | 2           | M          |  |                                  |            |             |            |                           |
| 10  | Visibility impact of precinct development bulk / volumes in proximity to the surrounding context and from the highway - potential to use materials assist with reducing visibility and bulk volume | 05.03.2025 | Quality                               | 3          | 1           | M          |  |                                  |            |             |            |                           |
| 11  | Impact on services access (e.g fire truck access) on precinct development and vice versa   | 05.03.2025 | Quality                               | 2          | 3           | M          |  |                                  |            |             |            |                           |
| 12  | Acoustic Transmission/Noise-spill minimisation to be considered between the sports precinct and the surrounding houses, school and from highway to precinct  | 05.03.2025 | Quality                               | 2          | 1           | L          |  |                                  |            |             |            |                           |
| 13  | Attainment of stakeholder acceptance on areas/rooms/spaces to be included in the project   | 06.05.2025 | Time, Cost, Quality                   | 4          | 3           | H          |  |                                  |            |             |            |                           |
| 14  | Mis-alignment of brief and stakeholder expectation with budget   | 06.05.2025 | Time, Cost, Quality                   | 4          | 4           | E          |  |                                  |            |             |            |                           |
| 15  | Choosing a sporting mode/layout for the courts that won't future-proof the project for decades to come.  | 06.05.2025 | Time, Cost, Quality                   | 3          | 3           | H          |  |                                  |            |             |            |                           |
| 16  | Project Completion within nominated timeframes and staging (surrounding overall masterplan)  | 06.05.2025 | Time, Cost                            | 3          | 2           | M          |  |                                  |            |             |            |                           |
| 17  | Delay in project approvals out of consultant control - e.g discretionary use under the planning scheme   | 06.05.2025 | Time                                  | 2          | 3           | M          |  |                                  |            |             |            |                           |

## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

### RISK CLASSIFICATION

| Consequence ▶  |   | Insignificant | Minor | Moderate | Major | Catastrophic |
|----------------|---|---------------|-------|----------|-------|--------------|
| Likelihood ▼   |   | 1             | 2     | 3        | 4     | 5            |
| Rare           | 0 | L             | L     | M        | H     | E            |
| Unlikely       | 1 | L             | L     | M        | H     | E            |
| Possible       | 2 | L             | M     | H        | E     | E            |
| Likely         | 3 | M             | H     | E        | E     | E            |
| Almost Certain | 4 | H             | E     | E        | E     | E            |
|                | 5 |               |       |          |       |              |

### LEGEND

|  |   |
|--|---|
|  | Extreme Risk – Immediate action required                    |
|  | High Risk – Senior management attention need                |
|  | Moderate Risk – Management responsibility must be specified |
|  | Low Risk – Management by routine procedures                 |

### LIKELIHOOD MEASURES

| Rating | Descriptor     | Description                                 |
|--------|----------------|---|
| 5      | Almost Certain | Expected to occur in most circumstances     |
| 4      | Likely         | Will probably occur                         |
| 3      | Possible       | Might occur                                 |
| 2      | Unlikely       | Could occur                                 |
| 1      | Rare           | May occur only in exceptional circumstances |

### CONSEQUENCES MEASURES

| Rating | Descriptor    | Impact           |                          |                                |
|--------|---------------|------------------|--------------------------|--------------------------------|
|        |               | Cost             | Time                     | Quality                        |
| 5      | Catastrophic  | Over \$5 mil     | Delay over 5 years       | Dysfunctional facilities       |
| 4      | Major         | Over \$2 mil     | Delay over 2 years       | Significant disruption         |
| 3      | Moderate      | Over \$500k      | Delay over 6 months      | Some disruption to operations  |
| 2      | Minor         | Over \$200k      | Delay over 3 months      | Minor defects to be rectified  |
| 1      | Insignificant | Less than \$200k | Delay less than 3 months | Minor defects easily rectified |

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

*ARTISTIC IMPRESSION - VIEW OF INDOOR MULTIPURPOSE COMMUNITY BUILDING & OUTDOOR RECREATION AREA*



# Attachments

**APPENDIX A**

DRAWING PACKAGE : SK001 - SK005

**APPENDIX B**

SUMMARY OF MINUTES FROM WTC PWG WORKSHOP SESSIONS & LEGANA PRIMARY SCHOOL  
SESSION

**APPENDIX C**

KEY STAKEHOLDER & COMMUNITY ENGAGEMENT SESSION MINUTES MEETING

**APPENDIX D**

QUANTITY SURVEYOR DOCUMENT



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**+61 3 6223 2333**

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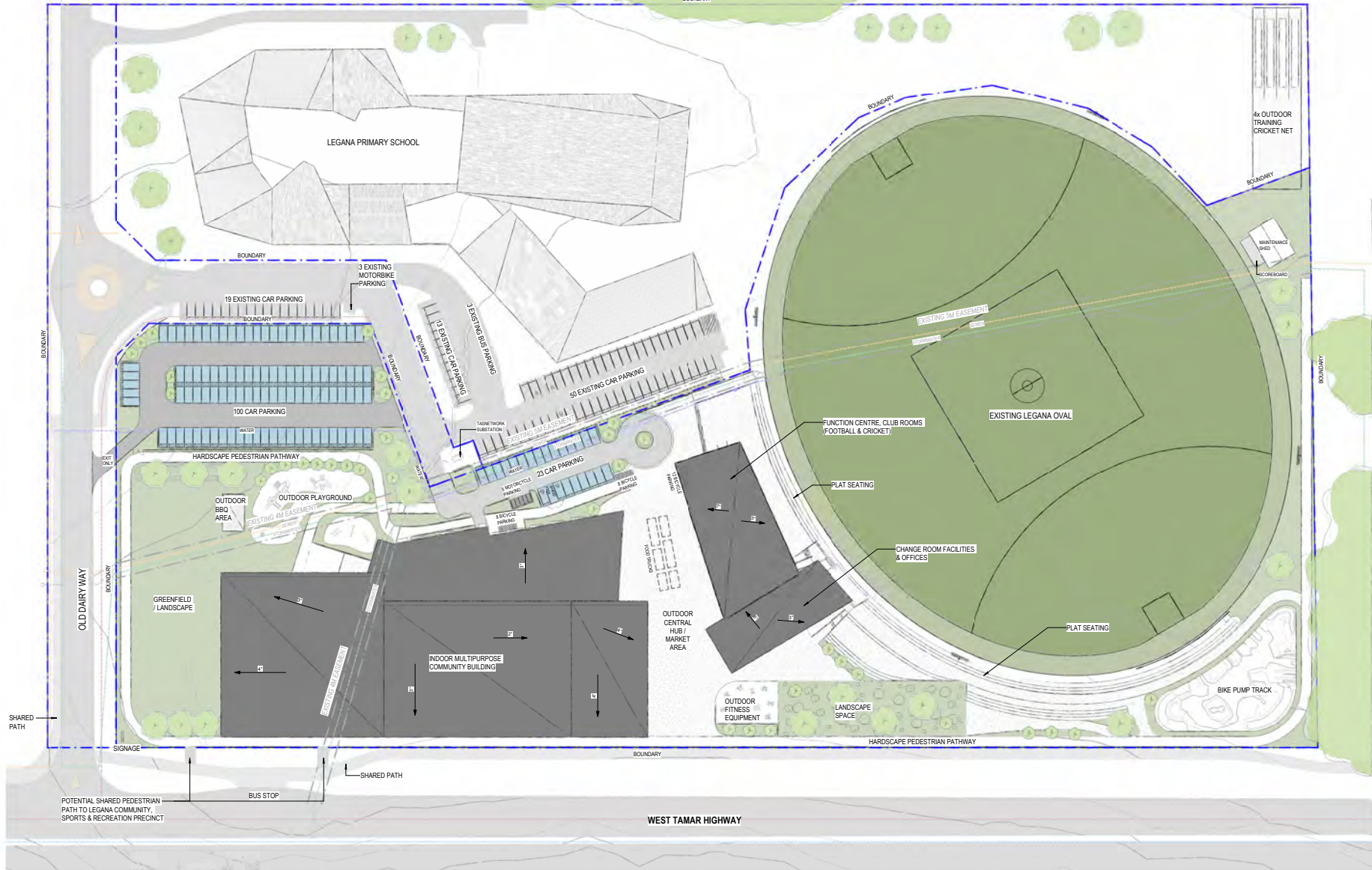
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**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**



① SITE PLAN - PROPOSED OVERALL MASTERPLAN  
 1:100

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**LEGANA COMMUNITY, SPORTS AND RECREATION PRECINCT MASTERPLAN**

CLIENT: WEST TAMAR COUNCIL  
 ADDRESS: OLD DAIRY WAY, LEGANA TAS 7277  
 Accredited Designer: Anthony Grogan  
 Planning Designer: Thomas Poynt  
 0292133035  
 0292133036  
 0112280058

**SKETCH DESIGN**

|   |                 |                       |
|---|-----------------|-----------------------|
| SITE PLAN - PROPOSED OVERALL MASTERPLAN |                 | DRAWING No. SK001     |
|   |                 | PROJECT No. 108.24308 |
| SCALE 1:100 @ A1                        | DATE 18.03.2025 | REVISION C            |

# ORDINARY COUNCIL MEETING Tuesday 21 April 2026



- COMMUNITY
- INDOOR MULTIPURPOSE COURT
- CHANGE ROOM
- AMENITIES
- KITCHEN
- INDOOR MULTIPURPOSE TRAINING FACILITY
- MEDICAL ROOM
- OFFICE
- MULTIPURPOSE TENANUSE
- STORAGE
- CIRCULATION
- STORAGE / SERVICES

| FUNCTION CENTRE & CHANGE ROOM FACILITY |                    |         |
|--|--------------------|---------|
| Name                                   | Department         | Area    |
| FUNCTION                               | COMMUNITY          | 202 m²  |
| SERVICE / STORE                        | STORAGE / SERVICES | 10 m²   |
| CLIN                                   | AMENITIES          | 2 m²    |
| BAR                                    | KITCHEN            | 28 m²   |
| COOL                                   | KITCHEN            | 5 m²    |
| DRY                                    | KITCHEN            | 5 m²    |
| KITCHEN/KIOSK                          | KITCHEN            | 58 m²   |
| MALE WC                                | AMENITIES          | 23 m²   |
| FEMALE WC                              | AMENITIES          | 23 m²   |
| ACC WC                                 | AMENITIES          | 7 m²    |
| CIRC                                   | CIRCULATION        | 35 m²   |
| CHANGEROOM 03                          | CHANGE ROOM        | 68 m²   |
| CHANGEROOM 04                          | CHANGE ROOM        | 68 m²   |
| MEDICAL                                | MEDICAL ROOM       | 16 m²   |
| LIMPRES                                | CHANGE ROOM        | 16 m²   |
| CIRC                                   | CIRCULATION        | 23 m²   |
| OFFICE 02                              | OFFICE             | 14 m²   |
| OFFICE 03                              | OFFICE             | 14 m²   |
| BOARDROOM                              | OFFICE             | 32 m²   |
| CHANGEROOM 01                          | CHANGE ROOM        | 68 m²   |
| ACC                                    | AMENITIES          | 6 m²    |
| ACC                                    | AMENITIES          | 6 m²    |
| STORAGE / BIN WASTE                    | STORAGE / SERVICES | 73 m²   |
| CHANGEROOM 02                          | CHANGE ROOM        | 68 m²   |
| OFFICE 01                              | OFFICE             | 14 m²   |
| UNDERCOVER / VIEWING AREA              | OFFICE             | 319 m²  |
| FUNCTION ROOM DECK / VIEWING           | CIRCULATION        | 596 m²  |
| CIRC                                   | CIRCULATION        | 4 m²    |
| CIRC                                   | CIRCULATION        | 4 m²    |
| CIRC                                   | CIRCULATION        | 4 m²    |
| CIRC                                   | CIRCULATION        | 4 m²    |
| TOTAL AREA 31                          |                    | 1818 m² |

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## LEGANA COMMUNITY, SPORTS AND RECREATION PRECINCT MASTERPLAN

CLIENT: WEST TAMAR COUNCIL  
ADDRESS: OLD DARTY WAY, LEGANA TAS 7277  
Accredited Designer: Anthony Grogan 302913835  
Project Designer: Thomas Poynt 011729058

SKETCH DESIGN

|   |                 |                       |
|---|-----------------|-----------------------|
| FLOOR PLAN - FUNCTION CENTRE & CHANGE ROOM FACILITIES |                 | DRAWING No. SK002     |
|   |                 | PROJECT No. 108.24308 |
| SCALE 1:150 @ A1                                      | DATE 11.06.2025 | REVISION B            |



# ORDINARY COUNCIL MEETING Tuesday 21 April 2026

| INDOOR MULTIPURPOSE COMMUNITY FACILITY (OPT 2) |                                       |                    | INDOOR MULTIPURPOSE COMMUNITY FACILITY (OPT 2) |                    |                     |
|--|---------------------------------------|--------------------|--|--------------------|---------------------|
| Name   | Department                            | Area               | Name   | Department         | Area                |
| KITCHEN  | KITCHEN                               | 43 m <sup>2</sup>  | OUTDOOR ACC. WC 01                             | AMENITIES          | 9 m <sup>2</sup>    |
| CAFE & KIOSK                                   | KITCHEN                               | 39 m <sup>2</sup>  | OUTDOOR ACC. WC 02                             | AMENITIES          | 9 m <sup>2</sup>    |
| COOL ROOM                                      | KITCHEN                               | 10 m <sup>2</sup>  | CIRC.  | CIRCULATION        | 21 m <sup>2</sup>   |
| DRY ROOM                                       | KITCHEN                               | 10 m <sup>2</sup>  | FLEXIBLE / CIRCULATION SPACE                   | COMMUNITY          | 358 m <sup>2</sup>  |
| PUBLIC AMENITIES (M)                           | AMENITIES                             | 23 m <sup>2</sup>  | ACC. WC - SHR                                  | AMENITIES          | 10 m <sup>2</sup>   |
| PUBLIC AMENITIES (F)                           | AMENITIES                             | 27 m <sup>2</sup>  | CIRC.  | CIRCULATION        | 17 m <sup>2</sup>   |
| ACC. WC  | AMENITIES                             | 8 m <sup>2</sup>   | CIRC.  | CIRCULATION        | 64 m <sup>2</sup>   |
| UMPIRE CHANGE                                  | AMENITIES                             | 19 m <sup>2</sup>  | OFFICE   | OFFICE             | 32 m <sup>2</sup>   |
| ENTRY 02                                       | CIRCULATION                           | 25 m <sup>2</sup>  | MEETING 01                                     | COMMUNITY          | 42 m <sup>2</sup>   |
| UMPIRE LOCKERS                                 | AMENITIES                             | 18 m <sup>2</sup>  | MEETING 02                                     | COMMUNITY          | 40 m <sup>2</sup>   |
| RECEPTION                                      | OFFICE                                | 20 m <sup>2</sup>  | MEETING 03                                     | COMMUNITY          | 40 m <sup>2</sup>   |
| MEDICAL ROOM                                   | MEDICAL ROOM                          | 23 m <sup>2</sup>  | COMMUNITY SPACE                                | COMMUNITY          | 212 m <sup>2</sup>  |
| PARENTS ROOM                                   | AMENITIES                             | 15 m <sup>2</sup>  | STORE  | STORAGE / SERVICES | 15 m <sup>2</sup>   |
| CLEANERS                                       | STORAGE / SERVICES                    | 8 m <sup>2</sup>   | ENTRY 01                                       | CIRCULATION        | 29 m <sup>2</sup>   |
| INDOOR MULTIPURPOSE TRAINING FACILITY          | INDOOR MULTIPURPOSE TRAINING FACILITY | 800 m <sup>2</sup> | KITCHENETTE                                    | KITCHEN            | 8 m <sup>2</sup>    |
| MULTIPURPOSE COURTS                            | MULTIPURPOSE COURT                    | 387 m <sup>2</sup> | STORAGE  | STORAGE / SERVICES | 31 m <sup>2</sup>   |
| CHANGE 01                                      | CHANGE ROOM                           | 45 m <sup>2</sup>  | STORAGE  | STORAGE / SERVICES | 14 m <sup>2</sup>   |
| CHANGE 02                                      | CHANGE ROOM                           | 45 m <sup>2</sup>  | TOTAL AREA: 40                                 |                    | 6433 m <sup>2</sup> |
| CHANGE 03                                      | CHANGE ROOM                           | 45 m <sup>2</sup>  |  |                    |                     |
| CHANGE 04                                      | CHANGE ROOM                           | 45 m <sup>2</sup>  |  |                    |                     |
| ACC. CHANGE 02                                 | CHANGE ROOM                           | 8 m <sup>2</sup>   |  |                    |                     |
| ACC. CHANGE 01                                 | CHANGE ROOM                           | 8 m <sup>2</sup>   |  |                    |                     |
| BM WASTE STORAGE                               | STORAGE / SERVICES                    | 35 m <sup>2</sup>  |  |                    |                     |



- COMMUNITY
- INDOOR MULTIPURPOSE COURT
- CHANGE ROOM
- AMENITIES
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- INDOOR MULTIPURPOSE TRAINING FACILITY
- MEDICAL ROOM
- OFFICE
- MULTIPURPOSE TENANCY
- STORAGE
- CIRCULATION
- STORAGE / SERVICES

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## LEGANA COMMUNITY, SPORTS AND RECREATION PRECINCT MASTERPLAN

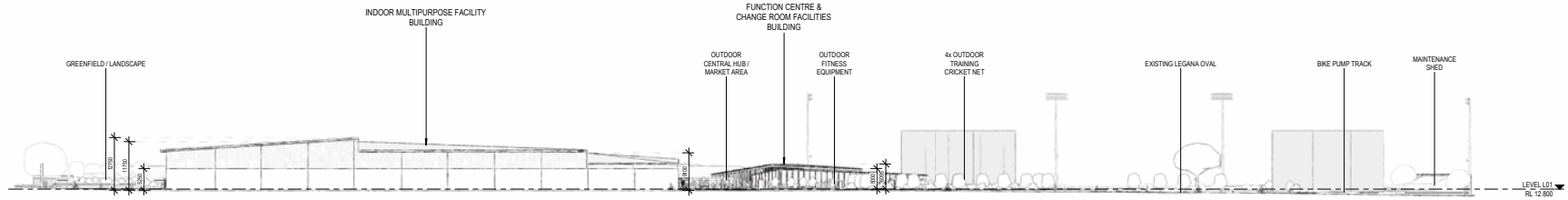
CLIENT: WEST TAMAR COUNCIL  
ADDRESS: OLD DARTY WAY, LEGANA TAs 1077  
Architect: Andrew Chapman  
Project Manager: Thomas Poynt  
002513303  
0204161  
011720008

SKETCH DESIGN

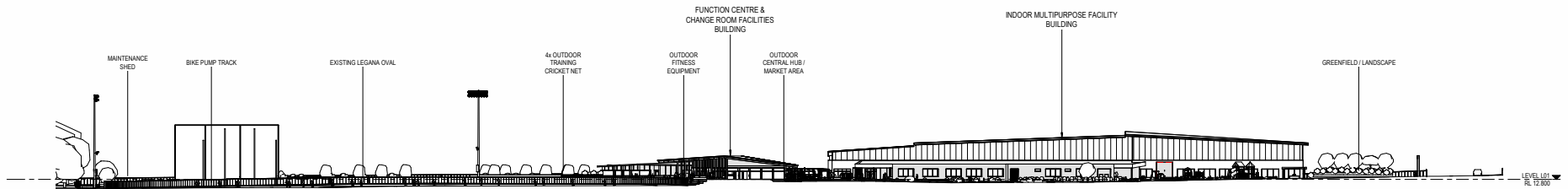
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| FLOOR PLAN - INDOOR MULTIPURPOSE FACILITY | DRAWING No. SK003 |
| PROJECT No. 108.24308                     | REVISION D        |
| SCALE: 1:150 @ A1                         | DATE: 14.03.2024  |

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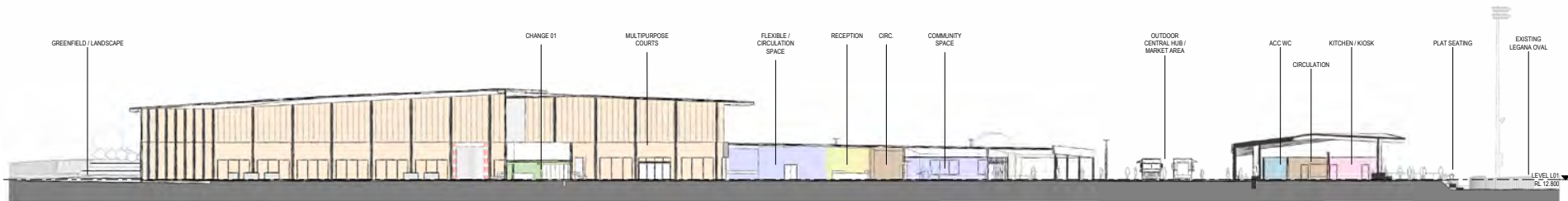
# ORDINARY COUNCIL MEETING Tuesday 21 April 2026



① SOUTH (STREET SCAPE) ELEVATION  
1:500



② NORTH ELEVATION  
1:500



③ BUILDING SECTION  
1:250

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## LEGANA COMMUNITY, SPORTS AND RECREATION PRECINCT MASTERPLAN

CLIENT: WEST TAMAR COUNCIL  
ADDRESS: 65 DARTY WAY, LEGANA TAS 7277  
Accredited Designer: Anthony Chapman 329733035  
Project Designer: Philp Lighton 082876  
Thomas Poynt 011729008

**SKETCH DESIGN**

|                              |  |             |               |
|------------------------------|--|-------------|---------------|
| BUILDING ELEVATION & SECTION |  | DRAWING No. | SK004         |
|                              |  | PROJECT No. | 108.24308     |
|                              |  | SCALE       | AS SHOWN @ A1 |
|                              |  | DATE        | 18.03.2025    |
|                              |  | REVISION    | B             |

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**



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**LEGANA COMMUNITY, SPORTS AND RECREATION PRECINCT MASTERPLAN**

CLIENT - WEST TAMAR COUNCIL  
 ADDRESS - OLD DARTY WAY, LEGANA TAS 7277  
 Accredited Designer: Anthony Chapman 302913835  
 Philp Lighton 302913835  
 Thomas Poynt 011729008

**SKETCH DESIGN**

|            |                       |
|------------|-----------------------|
| 3D VIEW #1 | DRAWING No. SK005     |
|            | PROJECT No. 108.24308 |
|            | SCALE 1:50            |
|            | DATE 18.03.2025       |
|            | REVISION B            |

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**



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**LEGANA COMMUNITY, SPORTS AND RECREATION PRECINCT MASTERPLAN**

CLIENT: WEST TAMAR COUNCIL  
 ADDRESS: 62 DARTY WAY, LEGANA TAS 7277  
 Accredited Designer: Anthony Grogan 0029138335  
 Philp Lighton 0029138335  
 Thomas Poynt 0117290058

SKETCH DESIGN

|            |                       |
|------------|-----------------------|
| 3D VIEW #2 | DRAWING No. SK006     |
|            | PROJECT No. 108.24308 |
|            | SCALE: 1:50           |
|            | DATE: 18.03.2025      |
|            | REVISION: B           |

ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026



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LEGANA COMMUNITY, SPORTS AND RECREATION PRECINCT MASTERPLAN

CLIENT - WEST TAMAR COUNCIL  
ADDRESS - OLD DARTY WAY, LEGANA TAS 7277  
Accredited Designer: Anthony Grogan 0029138335  
Philp Lighton 0029761  
Thomas Poynt 0117290058

SKETCH DESIGN

|            |                       |
|------------|-----------------------|
| 3D VIEW #3 | DRAWING No. SK007     |
|            | PROJECT No. 108.24308 |
|            | SCALE @ A1            |
|            | DATE 18.03.2026       |
|            | REVISION B            |

ORDINARY COUNCIL MEETING  
 Tuesday 21 April 2026



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LEGANA COMMUNITY, SPORTS AND RECREATION PRECINCT MASTERPLAN

CLIENT: WEST TAMAR COUNCIL  
 ADDRESS: OLD DARTY WAY, LEGANA TAS 7277  
 Accounted Director: Anthony Grogan 0029138333  
 Project Manager: Philp Lighton 00292919  
 Tamar Project 011729008

SKETCH DESIGN

|            |                       |
|------------|-----------------------|
| 3D VIEW #4 | DRAWING No. SK008     |
|            | PROJECT No. 108.24308 |
|            | SCALE: @ 1:1          |
|            | DATE: 18.03.2025      |
|            | REVISION: B           |

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**



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**LEGANA COMMUNITY, SPORTS AND RECREATION PRECINCT MASTERPLAN**

CLIENT: WEST TAMAR COUNCIL  
ADDRESS: OLD DARTY WAY, LEGANA TAS 7277  
Accredited Designer: Anthony Chapman 0029138333  
Project Designer: Philp Lighton 0029138333  
Tasmania Project 0117290058

SKETCH DESIGN

|            |                       |
|------------|-----------------------|
| 3D VIEW #5 | DRAWING No. SK009     |
|            | PROJECT No. 108.24308 |
|            | SCALE: @ 1:1          |
|            | DATE: 18.03.2025      |
|            | REVISION: B           |

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**



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**LEGANA COMMUNITY, SPORTS AND RECREATION PRECINCT MASTERPLAN**

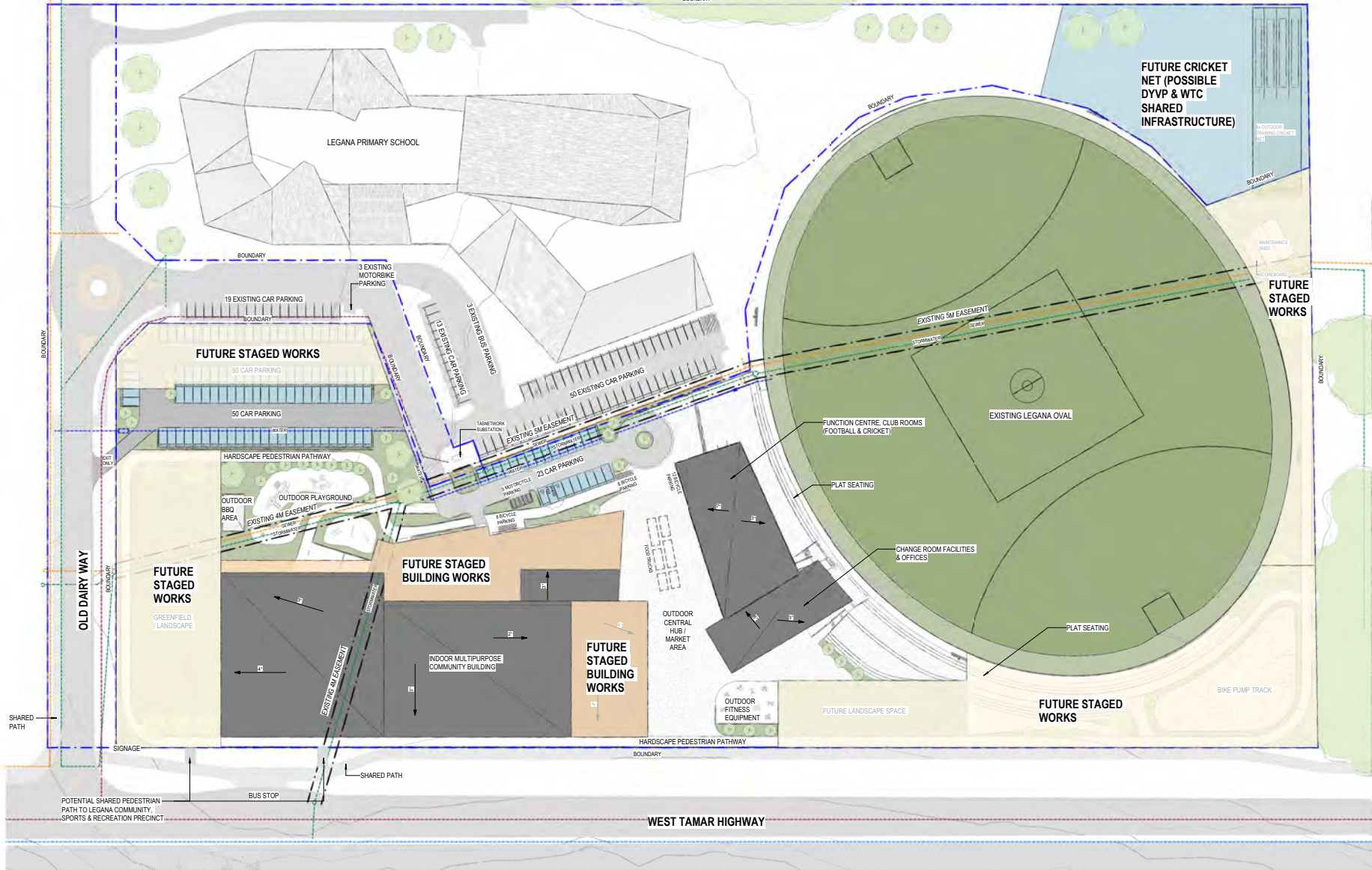
CLIENT: WEST TAMAR COUNCIL  
ADDRESS: OLD DARTY WAY, LEGANA TAS 7277  
Accredited Designer: Anthony Chapman 0029138335  
Project Manager: Philp Lighton 002976  
Tasmania Project 011720008

SKETCH DESIGN

|            |                       |
|------------|-----------------------|
| 3D VIEW #6 | DRAWING No. SK010     |
|            | PROJECT No. 108.24308 |
|            | SCALE: @ 1:1          |
|            | DATE: 18.03.2026      |
|            | REVISION: B           |



**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**



1 STAGING SITE PLAN - PROPOSED OVERALL MASTERPLAN  
 11/00

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**LEGANA COMMUNITY, SPORTS AND RECREATION PRECINCT MASTERPLAN**

CLIENT: WEST TAMAR COUNCIL  
 ADDRESS: OLD DAIRY WAY, LEGANA TAS 7277  
 Accredited Designer: Andrew Chapman 329713035  
 Planning Designer: Thomas Poynt 329713035  
 Thomas Poynt 611726058

SKETCH DESIGN

STAGING SITE PLAN - PROPOSED  
 OVERALL MASTERPLAN

|             |            |
|-------------|------------|
| DRAWING No. | SK011      |
| PROJECT No. | 108.24308  |
| SCALE       | 1:500 @ A1 |
| DATE        | 18.03.2025 |
| REVISION    | A          |



**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

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|          |   |                                   |
|----------|---|-----------------------------------|
| Client:  | West Tamar Council  | Project No: 108.24308             |
| Project: | Legana Community, Sport and Recreation Precinct Masterplan            | Date & Time:<br>6.30PM 06/05/2025 |
| Subject: | Stakeholder Engagement<br>Session 4 – Community<br>Engagement Session |                                   |

**MINUTES** (Noted in Blue)  
Notes – Record of discussion /  
feedback held in Stakeholder  
Engagement Sessions

| No.        | Item   |
|------------|--|
| <b>1.0</b> | <b>Overview / Introduction</b>   |
| 1.1        | <p>Program Overview – Current Phase: Phase 3 – Concept Design and Costing of Masterplan Delivery</p> <p>A general introduction and overview to the Legana Community, Sport and Recreation Precinct Masterplan and current status of project (presentation of schematic design via powerpoint slides) by PLA.</p>   |
| <b>2.0</b> | <b>General Feedback / Comments from the Community</b>  |
|            | <p><i>Launceston City Basketball Club</i></p> <ul style="list-style-type: none"> <li>a. 800 members (about 600 players + 200 staff members?)</li> <li>b. General Feedback – Great facility and supports the masterplan idea</li> </ul> <p>General feedback / comments about masterplan from community includes: -</p> <ul style="list-style-type: none"> <li>a. Outdoor Cricket Nets <ul style="list-style-type: none"> <li>i. Consideration for the outdoor cricket nets to be covered</li> <li>ii. North- South Orientation – test out different options of location of the cricket net to suit orientation</li> <li>iii. Ideal for an Indoor Training Facility but would still like a couple of outdoor nets</li> </ul> </li> <li>b. Multipurpose Courts <ul style="list-style-type: none"> <li>i. Pickleball Sports – to include (growing sports) and have sufficient storage space for storing nets</li> <li>ii. Indoor Futsal – Sufficient spectator seating (usually lacking spectator seating in existing facility)</li> <li>iii. Access &amp; Safety through Courts – to have enough space for spectators / users to walk between entrance and court overruns</li> </ul> </li> <li>c. Changerooms &amp; Learn to Swim Pool <ul style="list-style-type: none"> <li>i. Shared changerooms is not ideal between multipurpose courts and swimming pool – concerns about safety issues and potentially having wet courts from the swimming pool area</li> <li>ii. Consideration to have more changeroom space – concerns if all 4 courts are running a tournament and swimming pool is in use, e.g 8 teams playing in all 4 courts, there would not be enough changeroom spaces</li> </ul> </li> </ul> |

**ORDINARY COUNCIL MEETING**  
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|            |   |
|------------|---|
|            | <ul style="list-style-type: none"> <li>iii. Preference to have changeroom adjacent to the courts</li> <li>iv. Consideration of having Indoor Multipurpose Training Facility or Squash Courts rather than Learn to Swim Pool <ul style="list-style-type: none"> <li>• Basketball Point of view – Indoor Training Facility will be beneficial as this will provide them with warm up space for the players</li> <li>• Cricket Point of view – Orientation of the nets will not be an issue</li> </ul> </li> </ul> |
| <b>3.0</b> | <b>General Discussion</b>   |
|            | <p>Community query to Council includes: -</p> <ul style="list-style-type: none"> <li>a. Who will be running the indoor community multipurpose facility?<br/>(WTC responds) – Potentially commercialize the facility rather than run by council</li> <li>b. Potential to extend boundary at the North of the football oval</li> </ul>  |

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|----------|--|-----------------------|
| Client:  | West Tamar Council   | Project No: 108.24308 |
| Project: | Legana Community, Sport and Recreation Precinct Masterplan | Date & Time:          |
| Subject: | Initial Workshop - WTC PWG & Legana Primary School         |                       |

**MINUTES**  
Notes – Summary of discussions and feedback from the WTC PWG Initial workshops' sessions and Legana Primary School before Stakeholder Engagement Sessions

| No. | Item  |
|-----|---|
| 1.0 | <b>Summary Notes</b>  |
| 1.1 | <p>General Feedback from WTC PWG</p> <ul style="list-style-type: none"> <li>a. Council to potentially expand proposed site for precinct development by acquiring more land</li> <li>b. For whole area, Proposed Precinct Masterplan Development and Existing Legana Primary School at neighbouring site to be the Heart of Growing Community</li> <li>c. Precinct to be a recreation ground rather than sporting ground (e.g Riverbend Park)</li> <li>d. Sufficient Parking Space</li> <li>e. Explore ideas on how community, sports and recreation can come together in one precinct</li> </ul> <p>Feedback from Community &amp; Recreation Perspective</p> <ul style="list-style-type: none"> <li>a. Multipurpose Community Facility – to be a coordinated facility</li> <li>b. Multipurpose Community Hall – a flexible space where different recreation activities and events can happen as well as sports</li> <li>c. Public Open Spaces</li> <li>d. Hardspace for students to play</li> <li>e. Green recreation spaces (e.g park with running tracks &amp; dog park)</li> </ul> <p>Feedback from Sports Perspective</p> <ul style="list-style-type: none"> <li>a. Primary Sports on site – how this will fit in development</li> <li>b. Football and Cricket Club was confirmed to be users of the proposed development / facility</li> <li>c. For Football &amp; Cricket to have a facility building</li> <li>d. Basketball – Potentially 4-5 Proper size courts, potential to receive funding</li> <li>e. Soccer will not be a primary sport in this precinct</li> <li>f. Tennis Courts (preferably 4-5 courts) to host tournaments and personal club room, but agreed that it will not be within this precinct development as it is not one of the sports that has significant rise in demand for playing areas</li> <li>g. Preference for the additional multipurpose hall to be a Learn to Swim Pool (Potential for Primary School students to use) rather than an Indoor Multipurpose Training Facility (a flexible space for different sports</li> </ul> |

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|     |  |
|-----|--|
|     | to use and can also be transformed into an Indoor Cricket Training facility)   |
| 1.2 | <p>General Feedback from Legana Primary School</p> <ul style="list-style-type: none"><li>a. Electronic Signage at the entry of Old Dairy Way, for both School and Precinct to advertise Events happening and unify both the sites</li><li>b. Existing Facilities available at school<ul style="list-style-type: none"><li>- One undercover Multipurpose Court (flexipave surface) / Amphitheatre</li><li>- Outdoor Gaga Pit</li><li>- Sand pit</li><li>- Before &amp; after school care (external provider)</li></ul></li><li>c. School programs that will potentially expand to spaces proposed precinct – football at existing oval, basketball &amp; indoor multipurpose court<ul style="list-style-type: none"><li>- Existing Oval on Proposed site – School hours</li><li>- Indoor Multipurpose Court with indoor spring floors</li><li>- Soccer Goals</li><li>- Spaces that is Multi-use / interchangeable use space</li></ul></li></ul> |

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|----------|---|------------------------------------|
| Client:  | West Tamar Council  | Project No: 108.24308              |
| Project: | Legana Community, Sport and Recreation Precinct Masterplan          | Date & Time:<br>11:00AM 15/04/2025 |
| Subject: | Stakeholder Engagement<br>Session 01 – Bridgenorth<br>Football Club |                                    |

**MINUTES** (Noted in Blue)  
Notes – Record of discussion /  
feedback held in Stakeholder  
Engagement Sessions

| No.        | Item   |
|------------|--|
| <b>1.0</b> | <b>Overview / Introduction</b>   |
| 1.1        | Program Overview - Current Phase: Phase 3 – Concept Design and Costing of Masterplan Delivery<br><br>A general introduction and overview to the Legana Community, Sport and Recreation Precinct Masterplan and current status of project (presentation of schematic design via powerpoint slides) by PLA   |
| <b>2.0</b> | <b>Stakeholder Vision</b>  |
| 2.1        | <u>Stakeholder Vision</u><br><br>i. Relocate the football club from Bridgenorth to Legana in the future.<br>ii. Hopes to have 2 Football Grounds (but will have higher expenses to maintain 2 grounds)<br>iii. Increase into the region  |
| <b>3.0</b> | <b>Existing Facilities (Bridgenorth Football Club) &amp; Proposed Development Site</b>   |
|            | Existing Facility location: 629 Bridgenorth Rd, Bridgenorth TAS 7275   |
| 3.1        | <u>Stakeholder Feedback regarding existing facilities</u><br>Some items in existing facility requires upgrading – mentioned to have requested funding from council to upgrade some items in the facility.<br><br>Football Field<br>a. Current football field size is not up to standard<br>b. Field ground is not in great condition<br><br>Changeroom Facility<br>a. Team meetings held in changeroom – TVs important element in existing facility to aid with team meeting |
| 3.2        | <u>Stakeholder feedback regarding proposed development site</u>  |

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|            |   |
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|            | <ul style="list-style-type: none"> <li>a. Club are current users (hire &amp; rent) of the existing football field and temporary facilities on proposed site</li> <li>b. Existing football field is significantly better compared to existing field</li> </ul>   |
| <b>4.0</b> | <b>Proposed Masterplan Schematic Design Feedback (incl. Accommodation Schedule and Conceptual Thinking)</b>   |
| 4.1        | <p><u>Stakeholder feedback regarding proposed masterplan schematic design</u></p> <p>General Feedback</p> <ul style="list-style-type: none"> <li>- Current schematic design of clubroom &amp; changeroom facility will be ideal for their club training facility but would have additional requirements/suggestions if this facility is going to be their home ground facility</li> <li>- Potential for proposed facility to be used all year round for football games</li> <li>- Ideal to have an Indoor Multipurpose Training Facility – training happens all year round</li> </ul> <p>a. Current Spaces in Schematic Design</p> <ul style="list-style-type: none"> <li>i. Bar – Club will be using bar facility on Thursday nights</li> <li>ii. Storage – Dedicated lockable storage to store items (e.g balls, kick goal post etc) – potential to share with Cricket Club</li> <li>iii. Medical Room – Dedicated lockable storage to store items (e.g stretchers etc)</li> <li>iv. Offices / Boardroom &amp; Function Room – TVs</li> <li>v. Changerooms – area TVs (similar to existing facility) – to have team meetings</li> <li>vi. Football Field – Electric Scoreboard will be ideal</li> </ul> <p>b. Wishlist (if proposed development is going to be their home ground facility)</p> <ul style="list-style-type: none"> <li>i. Carparking around Oval</li> <li>ii. Controlled access for Spectators at Football ground – Pay to watch football games</li> <li>iii. Cooperate hospitality</li> </ul> |
| <b>5.0</b> | <b>General Discussion</b>   |
|            | <p><u>Additional information regarding Existing Infrastructure from WTC</u></p> <ul style="list-style-type: none"> <li>- 2-way access Road (between Legana Primary School property &amp; Proposed Development property) in the future</li> <li>- Highly likely for access road and car parking within school property to not be accessible to public during school hours</li> </ul>   |

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|----------|--|-----------------------------------|
| Client:  | West Tamar Council   | Project No: 108.24308             |
| Project: | Legana Community, Sport and Recreation Precinct Masterplan | Date & Time:<br>2.00pm 17/04/2025 |
| Subject: | Stakeholder Engagement<br>Session 2 – Legana Cricket Club  |                                   |

**MINUTES** (Noted in Blue)  
Notes – Record of discussion /  
feedback held in Stakeholder  
Engagement Sessions

| No.        | Item   |
|------------|--|
| <b>1.0</b> | <b>Overview / Introduction</b>   |
| 1.1        | Program Overview – Current Phase: Phase 3 – Concept Design and Costing of Masterplan Delivery<br><br>A general introduction and overview to the Legana Community, Sport and Recreation Precinct Masterplan and current status of project (presentation of schematic design via powerpoint slides) by PLA.  |
| <b>2.0</b> | <b>General Background of Club</b>  |
|            | Legana Cricket Club <ul style="list-style-type: none"> <li>a. Biggest Club in the North region</li> <li>b. Sharing the same facility as Bridgenorth Football Club</li> </ul>   |
| <b>3.0</b> | <b>Existing Facilities</b>   |
|            | Existing facility location: 629 Bridgenorth Rd, Bridgenorth TAS 7275   |
| 3.1        | General comments regarding existing facility <ul style="list-style-type: none"> <li>a. Insufficient community meeting space in existing training facility</li> <li>b. Bar at existing facility run by Bridgenorth Football Club</li> </ul>   |
| 3.2        | General comments regarding existing facility in region <ul style="list-style-type: none"> <li>a. Insufficient community meeting space</li> <li>b. Insufficient indoor cricket facility or indoor training facility that is not compliant / not in best condition <ul style="list-style-type: none"> <li>i. Pre-session Training there is not enough facility</li> <li>ii. Windsor Indoor Facility is usually fully booked</li> <li>iii. Insufficient lighting at Windsor Indoor Facility (WTC to confirm lighting settings)</li> <li>iv. Existing Indoor Training Facility at NTCA is not in the best condition</li> </ul> </li> </ul> |
| <b>4.0</b> | <b>Proposed Masterplan Schematic Design Feedback (incl. Accommodation Schedule and Conceptual Thinking)</b>  |
| 4.1        | Stakeholder feedback regarding proposed masterplan schematic design<br><br>General Feedback  |

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|            |  |
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|            | <ul style="list-style-type: none"> <li>- Happy with current schematic design – will fulfill needs for the next 50 years</li> <li>- Ideal to have an Indoor Multipurpose Training facility – for indoor cricket training session</li> <li>- Revenue raising is important for the club</li> </ul> <p>a. Current Spaces in Schematic Design</p> <ul style="list-style-type: none"> <li>i. Clubroom/Function Room &amp; Bar           <ul style="list-style-type: none"> <li>• Wall spaces are important - use as display wall for owner board and memorabilia &amp; if they are primary users, they will also include history of club and sponsor signage</li> <li>• Potential for club to run their own bar</li> <li>• Concern regarding management of clubroom &amp; licensing – preferably to not overlap with other clubs as shared might cause issues with licensing – agreement for accountability (council to potentially get involved with decision)</li> <li>• Space configuration for licensing – boundaries in space for clubs in clubroom space (council to potentially get involved with decision)</li> </ul> </li> <li>ii. Kitchen           <ul style="list-style-type: none"> <li>• Commercial Kitchen – to be able to hold events to increase revenue</li> </ul> </li> <li>iii. Storage           <ul style="list-style-type: none"> <li>• Club is conservative about their items</li> <li>• Will use storage to store sports equipment and items used for events and special events</li> </ul> </li> <li>iv. Outdoor Training Facility           <ul style="list-style-type: none"> <li>• Will need to be caged – concern of outdoor training facility located near highway (balls flying over to the highway)</li> <li>• Could potentially reposition outdoor training facility to bike pump track location – ensure enough run up space</li> <li>• Will still prefer an Indoor Training Facility over an Outdoor Training Facility</li> </ul> </li> <li>v. Field &amp; Spectator Viewing Area           <ul style="list-style-type: none"> <li>• Idea to have scoreboard at opposite end of the field – visible for all spectators</li> <li>• Spectator viewing area elevated in current schematic design is ideal</li> </ul> </li> </ul> |
| <b>5.0</b> | <b>General Discussion</b>  |
|            |  |

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|                |  |                                   |
|----------------|--|-----------------------------------|
| Client:        | West Tamar Council   | Project No: 108.24308             |
| Project:       | Legana Community, Sport and Recreation Precinct Masterplan   | Date & Time:<br>9:00AM 24/04/2025 |
| Subject:       | Stakeholder Engagement<br>Session 3 – Launceston<br>Basketball Association                               |                                   |
| <b>MINUTES</b> | (Noted in Blue)<br>Notes – Record of discussion /<br>feedback held in Stakeholder<br>Engagement Sessions |                                   |

| No.        | Item   |
|------------|--|
| <b>1.0</b> | <b>Overview / Introduction</b>   |
| 1.1        | Program Overview – Current Phase: Phase 3 – Concept Design and Costing of Masterplan Delivery<br><br>A general introduction and overview to the Legana Community, Sport and Recreation Precinct Masterplan and current status of project (presentation of schematic design via powerpoint slides) by PLA.  |
| <b>2.0</b> | <b>Existing Facilities</b>   |
|            | Existing (Primary) Base Location: Elphin Sports Centre   |
| 2.1        | General comments regarding existing facility (primary base location) <ul style="list-style-type: none"> <li>a. Too many line markings (badminton having the most line markings) &amp; basketball line marking are orientated in the opposite direction makes it confusing for players who are not used to the line markings</li> <li>b. They do not have dedicated court just for basketball.</li> </ul>   |
| 2.2        | General comments on existing facilities / example of facilities in Tasmania <ul style="list-style-type: none"> <li>a. Sorell Court: Court is orientated to the north – Sun shining and glare when people do free throw during winter.</li> <li>b. Claremont Court: Clean line courts</li> </ul>  |
| <b>3.0</b> | <b>Proposed Masterplan Schematic Design Feedback (incl. Accommodation Schedule and Conceptual Thinking)</b>  |
| 3.1        | Stakeholder feedback regarding proposed masterplan schematic design<br><br>General Feedback <ul style="list-style-type: none"> <li>- Had discussion with Mayor &amp; CEO that this facility is going to be solely for basketball – TBC</li> <li>- Concern about insufficient carparking if there are games running from courts &amp; football field</li> </ul> <ul style="list-style-type: none"> <li>a. Current Spaces in Schematic Design <ul style="list-style-type: none"> <li>i. Multipurpose Courts <ul style="list-style-type: none"> <li>• Too many line markings – potential to have 2 courts as clean line marking courts (netball &amp; basketball line markings) &amp; 2 courts with multiple sports line marking</li> </ul> </li> </ul> </li> </ul> |

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| 3.2        | <ul style="list-style-type: none"> <li>• Dedicated space for scorer bench – potential space to be in the middle of spectator seating with an offset space from the spectator seating</li> <li>• High speed internet at courts – cameras (for players, behaviors on court &amp; referee development), videos &amp; live capturing</li> <li>• Curtain in between courts to act as divider for courts</li> <li>• Preference to have an Indoor Multipurpose Training Facility – warm up sessions</li> <li>• Concerns about wet court from Indoor Learn to Swim Pool – safety issue</li> </ul> <p>ii. Storage space</p> <ul style="list-style-type: none"> <li>• Dedicated storage space near court to store paddles &amp; balls</li> </ul> <p>iii. Umpire Room / Referee Room</p> <ul style="list-style-type: none"> <li>• Breakout space for referee – for referee to debrief and eating space – usually have 4 referees total (2 on court &amp; 2 off court)</li> </ul> <p>iv. Office / Meeting Space</p> <ul style="list-style-type: none"> <li>• During basketball events, venue manager will be posted at the event venue – would require a temporary office space – potentially hiring one of the meeting space</li> <li>• Would not require a home base office – Elphin to potentially be a home base office</li> </ul> <p><b>“Non-Negotiable” Requirements</b></p> <ol style="list-style-type: none"> <li>a. FIBA Size Runoff</li> <li>b. No concrete surface – sprung floor with timber finish</li> <li>c. Backboards, scoreboards, scorer bench – “Ring Leader” preferably as their product is robust – Prefer equipment to be consistent at all facilities in general</li> <li>d. Changerooms – Preferably male &amp; female and direct access to the court</li> <li>e. Referee (umpire room) – to accommodate 10-20 referees</li> <li>f. Community (spectators) – 40-50 spectators</li> <li>g. Lighting – to comply with FIBA standards</li> <li>h. Minimize line markings</li> <li>i. Curtains between courts</li> <li>j. Preferably retractable seating</li> <li>k. High speed internet at Courts</li> </ol> |
| <b>4.0</b> | <b>General Discussion</b>  |
|            |  |

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|----------|---|-----------------------------------|
| Client:  | West Tamar Council  | Project No: 108.24308             |
| Project: | Legana Community, Sport and Recreation Precinct Masterplan      | Date & Time:<br>2:45PM 26/05/2025 |
| Subject: | Stakeholder Engagement<br>Session 5 – Indoor Hockey<br>Tasmania |                                   |

**MINUTES** (Noted in Blue)  
Notes – Record of discussion /  
feedback held in Stakeholder  
Engagement Sessions

| No.        | Item   |
|------------|--|
| <b>1.0</b> | <b>Overview / Introduction</b>   |
| 1.1        | Program Overview – Current Phase: Phase 3 – Concept Design and Costing of Masterplan Delivery<br><br>A general introduction and overview to the Legana Community, Sport and Recreation Precinct Masterplan and current status of project (presentation of schematic design via powerpoint slides) by PLA.  |
| <b>2.0</b> | <b>General Background of Club</b>  |
|            | Indoor Hockey Tasmania <ul style="list-style-type: none"> <li>- Fast growing sports in Tasmania &amp; Nationwide – currently have 19 Social Teams, 10 Competitive Teams - Indoor Hockey is not only a fast-growing sport in Tasmania but also Nationally. Within Tasmania we have competitions based in Hobart, Burnie and up until recently in Launceston (unfortunately due to venue unavailability Launceston could not have a local competition last year).</li> <li>- Hockey Tasmania holds an annual tournament normally held at the Silverdome where on average 20 teams or more attend.</li> <li>- Indoor hockey team consists of 12-13 players (6 players+1 goalie + 6 sub players), team also have many umpires, umpire manages and tech officials through to internation umpire, coaches who recently attended the Indoor World Cup as Assistant Coach of the Australian Men's team and who will soon be taking the role of Head Coach for Australian U/21 &amp; U/18 teams</li> <li>- Base office located at St. Leonards</li> <li>- Not enough Indoor training facilities for indoor hockey – usually will train at Silverdome but always booked by Basketball</li> <li>- Men &amp; Women Teams will play in rotation for 5 days straight and will usually take about a month and a half to complete the rotation due to lack of facilities.</li> </ul> |
| <b>3.0</b> | <b>Proposed Masterplan Schematic Design Feedback (incl. Accommodation Schedule and Conceptual Thinking)</b>  |
| 3.1        | Stakeholder feedback regarding proposed masterplan <ul style="list-style-type: none"> <li>- The prospective opportunity to have a specific Indoor Hockey facility in the centralised location of Legana would be a tremendous addition to the hockey community not just in the North of the state but state-wide</li> </ul>  |

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Tuesday 21 April 2026**

|            |  |
|------------|--|
|            | <p>a. Current Spaces in Schematic Design</p> <p>i. Changeroom</p> <ul style="list-style-type: none"> <li>• To accommodate for 12-13 players</li> <li>• Ideally to have changerooms in between 2 courts for easy access for players</li> </ul> <p>ii. Multipurpose Courts</p> <ul style="list-style-type: none"> <li>• Ideally accommodate for 2 indoor hockey courts – Indoor hockey court size without overruns = 44m x 22m, sideboard size is 100x100mm, end overruns are more important than side overruns</li> <li>• Ideal to have netting wrapping on the ends of the court for safety</li> <li>• Courts to have seating areas for players, tech bench area to accommodate tech director &amp; assistant tournament director</li> <li>• Floor finish – Sprung hardwood floor is preferred &amp; proposed to overlay court with demountable tiles (tiles will have indoor hockey court lines) to avoid having too many lines on multipurpose court and damaging the hardwood flooring</li> <li>• Spectator seating – to allow to accommodate approximately 500-600 spectator for 2 courts – based on previous competition held at Silverdome, they had 1000 spectators watching games held on 2 courts</li> <li>• Hockey clubs also utilize indoor venues to undertake training during the winter months as part of their field hockey program</li> <li>• Good ventilation at court areas</li> <li>• High speed internet at courts area – for camera to capture live games</li> </ul> <p>iii. Storage</p> <ul style="list-style-type: none"> <li>• Requires storage on site for boards, goals, players equipment storage can be interchangeable between base office storage and on-site storage</li> </ul> <p>iv. Medical Room</p> <ul style="list-style-type: none"> <li>• Important to have ambulance access, happy with central location shown in schematic design</li> </ul> |
| <b>4.0</b> | <b>General Discussion</b>  |
|            |  |

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

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|                |  |                                   |
|----------------|--|-----------------------------------|
| Client:        | West Tamar Council   | Project No: 108.24308             |
| Project:       | Legana Community, Sport and Recreation Precinct Masterplan   | Date & Time:<br>6.30PM 06/05/2025 |
| Subject:       | Stakeholder Engagement<br>Session 4 – Community<br>Engagement Session                                    |                                   |
| <b>MINUTES</b> | (Noted in Blue)<br>Notes – Record of discussion /<br>feedback held in Stakeholder<br>Engagement Sessions |                                   |

| No.        | Item   |
|------------|--|
| <b>1.0</b> | <b>Overview / Introduction</b>   |
| 1.1        | <p>Program Overview – Current Phase: Phase 3 – Concept Design and Costing of Masterplan Delivery</p> <p>A general introduction and overview to the Legana Community, Sport and Recreation Precinct Masterplan and current status of project (presentation of schematic design via powerpoint slides) by PLA.</p>   |
| <b>2.0</b> | <b>General Feedback / Comments from the Community</b>  |
|            | <p><i>Launceston City Basketball Club</i></p> <ul style="list-style-type: none"> <li>a. 800 members (about 600 players + 200 staff members?)</li> <li>b. General Feedback – Great facility and supports the masterplan idea</li> </ul> <p>General feedback / comments about masterplan from community includes: -</p> <ul style="list-style-type: none"> <li>a. Outdoor Cricket Nets <ul style="list-style-type: none"> <li>i. Consideration for the outdoor cricket nets to be covered</li> <li>ii. North- South Orientation – test out different options of location of the cricket net to suit orientation</li> <li>iii. Ideal for an Indoor Training Facility but would still like a couple of outdoor nets</li> </ul> </li> <li>b. Multipurpose Courts <ul style="list-style-type: none"> <li>i. Pickleball Sports – to include (growing sports) and have sufficient storage space for storing nets</li> <li>ii. Indoor Futsal – Sufficient spectator seating (usually lacking spectator seating in existing facility)</li> <li>iii. Access &amp; Safety through Courts – to have enough space for spectators / users to walk between entrance and court overruns</li> </ul> </li> <li>c. Changerooms &amp; Learn to Swim Pool <ul style="list-style-type: none"> <li>i. Shared changerooms is not ideal between multipurpose courts and swimming pool – concerns about safety issues and potentially having wet courts from the swimming pool area</li> <li>ii. Consideration to have more changeroom space – concerns if all 4 courts are running a tournament and swimming pool is in use, e.g 8 teams playing in all 4 courts, there would not be enough changeroom spaces</li> </ul> </li> </ul> |

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**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

|            |  |
|------------|--|
|            | <p>iii. Preference to have changeroom adjacent to the courts</p> <p>iv. Consideration of having Indoor Multipurpose Training Facility or Squash Courts rather than Learn to Swim Pool</p> <ul style="list-style-type: none"><li>• Basketball Point of view – Indoor Training Facility will be beneficial as this will provide them with warm up space for the players</li><li>• Cricket Point of view – Orientation of the nets will not be an issue</li></ul> |
| <b>3.0</b> | <b>General Discussion</b>  |
|            | <p>Community query to Council includes: -</p> <p>a. Who will be running the indoor community multipurpose facility?<br/>(WTC responds) – Potentially commercialize the facility rather than run by council</p> <p>b. Potential to extend boundary at the North of the football oval</p>  |



# Northern Tasmania

sports facility plan | 2023



Meander Valley Council  
Working Together





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Tuesday 21 April 2026



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# Contents

|   |           |   |           |
|---|-----------|---|-----------|
| <b>Executive Summary .....</b>                  | <b>4</b>  | Squash.....                                   | 82        |
| <b>Overview .....</b>                           | <b>8</b>  | Swimming.....                                 | 83        |
| <b>Background.....</b>                          | <b>12</b> | Table Tennis.....                             | 85        |
| Purpose .....                                   | 12        | Touch Football.....                           | 86        |
| Use of the Sports Facility Plan .....           | 12        | Tennis.....                                   | 87        |
| Project focus .....                             | 12        | <b>Prioritisation model</b>                   | <b>90</b> |
| Project inclusions and limitations.....         | 12        | Sport and recreation prioritisation tool..... | 90        |
| Project process .....                           | 13        | <b>Key recommendations and action plan</b>    | <b>92</b> |
| <b>Influences on public open space</b>          | <b>14</b> | Key plan recommendations .....                | 92        |
| Legislative context .....                       | 14        | Strategic priorities .....                    | 92        |
| Participation trends.....                       | 20        | Sport-specific recommendations.....           | 92        |
| Sports facility trend considerations.....       | 20        | <b>Appendix 1 Desired facility guidelines</b> |           |
| Community survey outcomes.....                  | 24        | <b>Appendix 2 Facilities by hierarchy</b>     |           |
| Sports club survey outcomes.....                | 27        |   |           |
| <b>Understanding demand</b>                     | <b>28</b> |   |           |
| Quantifying demand .....                        | 28        |   |           |
| Desired standards of service.....               | 30        |   |           |
| Facility provision standards.....               | 34        |   |           |
| Accessibility analysis .....                    | 36        |   |           |
| Existing facility and associated capacity ..... | 38        |   |           |
| <b>Sport analysis</b>                           | <b>44</b> |   |           |
| AFL.....  | 46        |   |           |
| Athletics.....                                  | 50        |   |           |
| Badminton.....                                  | 52        |   |           |
| Baseball.....                                   | 53        |   |           |
| Basketball.....                                 | 54        |   |           |
| BMX.....  | 56        |   |           |
| Cricket.....                                    | 58        |   |           |
| Croquet.....                                    | 62        |   |           |
| Cycling.....                                    | 64        |   |           |
| Equestrian.....                                 | 66        |   |           |
| Football (Soccer).....                          | 68        |   |           |
| Gymnastics.....                                 | 70        |   |           |
| Hockey.....                                     | 71        |   |           |
| Lawn Bowls.....                                 | 72        |   |           |
| Martial Arts.....                               | 74        |   |           |
| Netball.....                                    | 76        |   |           |
| Roller skating.....                             | 78        |   |           |
| Rugby Union.....                                | 79        |   |           |
| Sailing.....                                    | 80        |   |           |
| Softball.....                                   | 81        |   |           |





## Executive summary

Sport and active recreation activities play a major role in contributing to the Northern Tasmanian community's strong sense of wellbeing. The sporting networks are not limited by Local Government Area (LGA) and operate across all five LGA's within the Study Area, as well as servicing the broader region. With the community also hosting major sporting events at many of the existing facilities, it is important that each of the five Local Governments can plan for the future through a consolidated plan.

Sporting facilities play an important role in supporting happy, healthy, thriving, connected and engaged communities.

While sport and active recreation can include a range of informal and formal activities, this Plan addresses planning and provision of formal sport and active recreation facilities.

Future directions have been informed by:

- assessment of current facility supply
- assessment of existing facility usage
- consideration of facility catchments and forecast population changes
- review of engagement outcomes
- analysis of trends
- analysis of demand, opportunities and constraints.

The Sports Facility Plan presents future directions underpinned by the following guiding principles:

- collaboration
- sustainable
- adaptable
- efficient
- diverse.

Overall, the sport and active recreation network is well provided for and in reasonable condition. There are key sports that are at capacity, only to be exasperated by future population growth as well as growth in the sport. The future directions identified aim to address this by identifying a number of additional facilities and undertaking facility upgrades.

## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

### Participation in sport and active recreation

In addition to the local survey data collected for the development of this Plan, national and state data can assist in building a picture of formal, club-based participation in sport and active recreation within Northern Tasmania.

Relevant to the Plan, the following table highlights sports that have a high participation rate at a national, state and local level. This information has been considered along with other key demand drivers and is discussed later in the report.

Table 01: National, state and local participation rates<sup>1</sup> and trends

| Sport             | Participation rate |               |            |              |             | National trend |             | State trend |             | Comments  |
|-------------------|--------------------|---------------|------------|--------------|-------------|----------------|-------------|-------------|-------------|---|
|                   | Aust Adults        | Aust Children | Tas Adults | Tas Children | Study area* | Children       | Adults      | Children    | Adults      |   |
| AFL               | 2.9%               | 8.4%          | 3.9%       | 10.6%        | 9.5%        | Steady         | Increasing  | Fluctuating | Increasing  | Consistently high participation by national and state children. High local participation                          |
| Athletics#        | 18.3%              | 5.1%          | 16%        | 2.7%         | 4.5%        | Steady         | Increasing# | Fluctuating | Increasing# | Adult participation is skewed by the inclusion of ParkRun. Strong local participation                             |
| Badminton         | 1.5%               | 0.3%          | 1.4%       | 0.0%         | 0.5%        | Steady         | Increasing  | Negligible  | Decreasing  | Low participation sport   |
| Baseball          | 0.4%               | 0.6%          | 0.1%       | 1.4%         | 0.4%        | Steady         | Steady      | Decreasing  | Negligible  | Low participation sport   |
| Basketball        | 4.6%               | 8.1%          | 5.8%       | 8.0%         | 13.7%       | Steady         | Increasing  | Increasing  | Increasing  | Consistently high participation nationally and in the state. Higher local participation than the state and nation |
| BMX               | 0.1%               | 0.7%          | 0.0%       | 0.0%         | 0.8%        | Steady         | Increasing  | Negligible  | Negligible  | Low participation sport   |
| Cricket           | 2.7%               | 4.8%          | 2.2%       | 7.3%         | 8.3%        | Decreasing     | Steady      | Decreasing  | Steady      | Consistently high participation by national and state children. High local participation                          |
| Croquet           | 0.1%               | 0.0%          | 0.3%       | 0.0%         | 1.6%        | Negligible     | Increasing  | Negligible  | Steady      | Low participation sport   |
| Cycling           | 13.6%              | 1.5%          | 11.9%      | 0.0%         | 1.9%        | Increasing     | Increasing  | Negligible  | Steady      | High participation by national and state adults. Lower local participation than state and national                |
| Equestrian        | 1.2%               | 1.0%          | 0.7%       | 0.0%         | 1.9%        | Increasing     | Increasing  | Negligible  | Decreasing  | Low participation sport   |
| Football (Soccer) | 5.8%               | 14.4%         | 3.5%       | 9.8%         | 8.7%        | Steady         | Increasing  | Steady      | Increasing  | Consistently high participation nationally and in the state. High local participation                             |
| Gymnastics        | 0.5%               | 10.7%         | 0.0%       | 10.5%        | 1.0%        | Increasing     | Steady      | Steady      | Steady      | Consistently high participation by national and state children. Low local participation                           |
| Hockey            | 0.9%               | 1.6%          | 1.7%       | 0.2%         | 6.5%        | Decreasing     | Steady      | Fluctuating | Increasing  | High local participation  |
| Lawn Bowls        | 1.3%               | 0.0%          | 1.0%       | 0.0%         | 1.2%        | Negligible     | Increasing  | Negligible  | Decreasing  | Low participation sport   |
| Martial Arts      | 1.2%               | 1.1%          | 0.9%       | 3.6%         | 0.2%        | Steady         | Steady      | Increasing  | Steady      | Low participation sport   |
| Netball           | 3.1%               | 6.1%          | 2.3%       | 6.1%         | 24.0%       | Decreasing     | Steady      | Decreasing  | Fluctuating | Consistently high participation by national and state children. High local participation                          |
| Roller Derby      | 0.0%               | 0.0%          | 0.0%       | 1.4%         | 0.7%        | Steady         | Steady      |             | Increasing  | Low participation sport   |
| Rugby Union       | 0.7%               | 2.0%          | 0.4%       | 0.0%         | 0.4%        | Increasing     | Steady      | Negligible  | Steady      | Low participation sport   |
| Sailing           | 0.9%               | 0.1%          | 1.8%       | 0.0%         | 1.4%        | Steady         | Steady      | Negligible  | Steady      | Low participation sport   |
| Softball          | 0.2%               | 0.3%          | 0.6%       | 0.0%         | 1.6%        | Steady         | Steady      | Negligible  | Increasing  | Low participation sport   |
| Squash            | 0.7%               | 0.2%          | 1.3%       | 0.0%         | 0.1%        | Negligible     | Steady      | Negligible  | Increasing  | Low participation sport   |
| Swimming          | 16.4%              | 35.5%         | 16.4%      | 27.3%        | 5.6%        | Increasing     | Increasing  | Increasing  | Steady      | High national and state participation. Lower local participation than state and national                          |
| Table Tennis      | 0.8%               | 0.3%          | 1.7%       | 0.0%         | 0.3%        | Increasing     | Increasing  | Negligible  | Increasing  | Low participation sport   |
| Tennis            | 5.7%               | 5.2%          | 3.3%       | 5.6%         | 2.6%        | Decreasing     | Increasing  | Increasing  | Steady      | High national and state participation. Lower local participation than state and national                          |
| Touch Football    | 1.5%               | 1.8%          | 0.7%       | 0.5%         | 1.0%        | Steady         | Steady      | Steady      | Decreasing  | Low participation sport   |

# Athletics is athletics/running and is skewed by the inclusion of ParkRun for adults

\*Northern Tasmania Sports Facility Plan 2022 Community Survey

<sup>1</sup> Ausplay 2022

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

*Consistent with the National and State trends in participation, the Study Area shares a number of the high participation sports including AFL, Basketball, Cricket (children), Football (Soccer), Gymnastics (children), Netball (children), Swimming and Tennis. The differences for the Study Area are the high local participation in Hockey and the lower participation in Cycling.*

## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

### Key priorities for the study area

Based on detailed assessments undertaken throughout the development of the Plan, the following sports have been identified as high priority. Additional findings for the complete list of sports are outlined within section 6 of this Plan.

Table 02: Priority sports identified by the Plan

| Sport             | Justification  | Strategic projects   |
|-------------------|--|--|
| Basketball        | <ul style="list-style-type: none"> <li>high national and state participation</li> <li>higher local participation than national and state</li> <li>trending growth in the sport</li> <li>there is a lack of compliant, indoor multi-court facilities within the study area, with demand far outweighing existing provision</li> <li>current under-supply of approximately 12 indoor courts</li> </ul>   | <ul style="list-style-type: none"> <li>the concept plan for the Northern Suburbs Community Hub in Mowbray indicates the provision of indoor courts for use by basketball</li> <li>proposed UTAS Stadium will predominately cater for high performance use</li> <li>NTCA master plan may consider the need for additional indoor courts</li> <li>future duplication of the Longford Community Sports Centre is recommended</li> <li>proposed UTAS Stadium will predominately cater for high performance use - ensure the needs of netball are included in the planning of this facility</li> <li>there is a need to identify a suitable location for the development of a future multi-court indoor facility to meet the growing needs of basketball</li> </ul> |
| Netball           | <ul style="list-style-type: none"> <li>highest female participation sport</li> <li>high national and state participation by children</li> <li>high local participation</li> <li>current under-supply of approximately 8 outdoor courts</li> <li>anticipated need for additional 14 outdoor courts by 2036</li> <li>there is a lack of compliant, indoor multi-court facilities within the study area, with demand far outweighing existing provision</li> <li>sport is at capacity and growth is restricted</li> </ul> | <ul style="list-style-type: none"> <li>the concept plan for the Northern Suburbs Community Hub in Mowbray is planning four dedicated indoor netball courts by mid 2025</li> <li>there is a need to identify a suitable location for the development of a future multi-court indoor facility to meet the growing needs of netball</li> <li>future duplication of the Longford Community Sports Centre is recommended</li> <li>undertake court re-surfacing and expansion to meet run-off requirements at Northern Tasmania Netball Centre</li> <li>the future focus for netball is on the provision of indoor courts whilst maintaining the current outdoor provision</li> </ul>  |
| Football (Soccer) | <ul style="list-style-type: none"> <li>high national and state participation</li> <li>strong local participation</li> <li>trending growth in the sport</li> <li>current under-supply of approximately 7 fields</li> <li>anticipated need for 13 additional fields by 2036</li> </ul>   | <ul style="list-style-type: none"> <li>NTCA master plan may consider additional fields</li> <li>Football Federation Tasmania has identified a synthetic pitch as a key priority for Launceston</li> <li>new multi-field facility is required, to be potentially located at in the growth areas of Legana, St Leonards or Perth</li> </ul>  |
| AFL               | <ul style="list-style-type: none"> <li>high national and state participation by children</li> <li>strong local participation</li> <li>trending growth in the sport</li> <li>a number of facilities are over-capacity with too many 'home' clubs</li> <li>current under-supply of approximately 4 ovals</li> <li>anticipated need for 9 additional ovals by 2036</li> </ul>   | <ul style="list-style-type: none"> <li>NTCA master plan may consider additional ovals</li> <li>two new multi-oval facilities are needed in key locations close to population centres</li> <li>Deloraine Recreation Ground re-development may provide opportunity for multi-oval facility</li> </ul>  |



## Overview

This Sports Facility Plan is the first phase in a long-term planning initiative of five councils within the Northern Tasmania Region: the City of Launceston, West Tamar Council, Meander Valley Council, Northern Midlands and George Town Council.

The Plan focuses on sport and active recreation facilities to ensure that the long-term needs of the community are adequately catered for. The Plan is intended to complement national, state and regional plans and strategies, and will feed into local planning processes of the five councils.

It has been developed through sport facility inspections, engagement with both internal and external stakeholders and detailed analysis.

### Vision

*Member Councils of the Northern Tasmania Development Corporation collectively provide sport infrastructure in a sustainable and equitable way, to support participation in a diverse range of active recreation pursuits, that contribute positively to the mental, emotional, and physical health and wellbeing of residents and visitors.*

### Guiding Principles

The guiding principles describe the over-arching intentions for the provision and management of sport and active recreation facilities for the Northern Tasmania Region.

#### Collaboration

*Councils within the Northern Tasmania Development Corporation are committed to working together to achieve shared outcomes for the Region.*

#### Sustainable

*Investment in sport infrastructure results in an improvement and positive impact on the economy, the community, and the environment.*

#### Adaptable

*Planning, design, and construction of sport facilities accommodates the potential for changes in demographic and participation trends and provides opportunities for innovation in response to changes.*

#### Efficient

*Investment of resources into sport infrastructure achieves the most benefit possible for the community.*

#### Diversity

*The diversity of our communities is valued, and unfair and inappropriate barriers to participation in active recreation are identified and removed.*

# ORDINARY COUNCIL MEETING Tuesday 21 April 2026

## Location

The Northern Tasmania Region is located in northern Tasmania and is bounded by the Tasman Sea in the north and east, the Glamorgan Spring Bay Council area, the Southern Midlands Council area and the Central Highlands Council area in the south, and the West Coast Council area, the Kentish Council area and the Latrobe Council area in the west.

The Sports Facility Plan, encompasses five local government areas: the City of Launceston, Meander Valley Council, Northern Midlands Council, George Town Council and West Tamar Council. These five local government areas encompasses 11,224 square kilometres.

The Region includes rural, rural-residential, urban and holiday areas. Major features include national parks, islands, conservation and nature reserves, heritage buildings and historic sites, lakes, hiking and mountain biking trails, ski fields, and diverse agricultural, processing and manufacturing facilities.

Half of the Region's estimated population of 136,687 reside in the City of Launceston, the major urban centre, with the remainder living in numerous townships, small villages and settlements. Industrial and maritime land use is located largely in George Town, around the Bell Bay Port. Rural land is used largely for agriculture, particularly dairy farming, sheep grazing and crop growing. Forestry, tourism, mining, viticulture and fishing are also important industries.





**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

**Population considerations**

The Northern Tasmania region included in this study has experienced steady population growth over the last decade to reach an estimated 136,687 residents in 2021. Much of this growth has occurred since 2016. Significant aging has been observed across this time, with the region having a median age over 42 years in 2021. Interestingly, the younger age cohort residing in Launceston (where the median age is 39 years) counterbalances the older populations across the other four LGA's. (George Town Council is particularly old – with a median age of 49 years).

Based on anticipated growth rates, the region population is expected to increase to more than 160,000 by 2036. It is projected that the trend for aging will continue, with the proportion of residents aged 65 and older expected to increase. There is potential for the Meander Valley, Northern Midlands and George Town councils to see decreases in the actual number of young people 0-24 years looking forward.

These changing demographics may mean there are likely to be fewer residents from the key age groups representing formal sport participants. Council, peak sporting bodies and local clubs should continue to plan carefully for sports facilities (with a focus on renewal and upgrading of existing facilities rather than necessarily looking to construct additional facilities and venues).

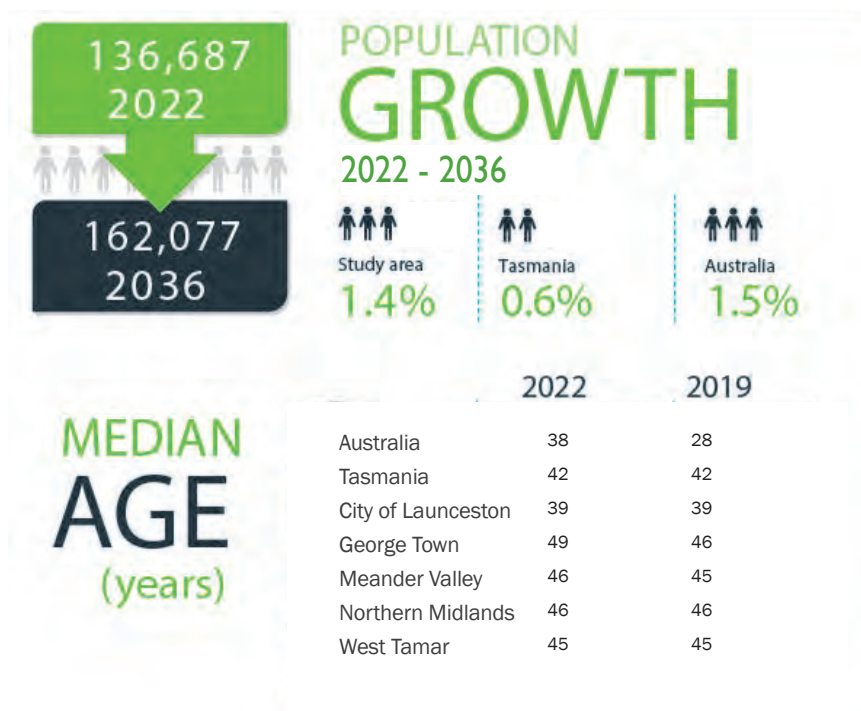
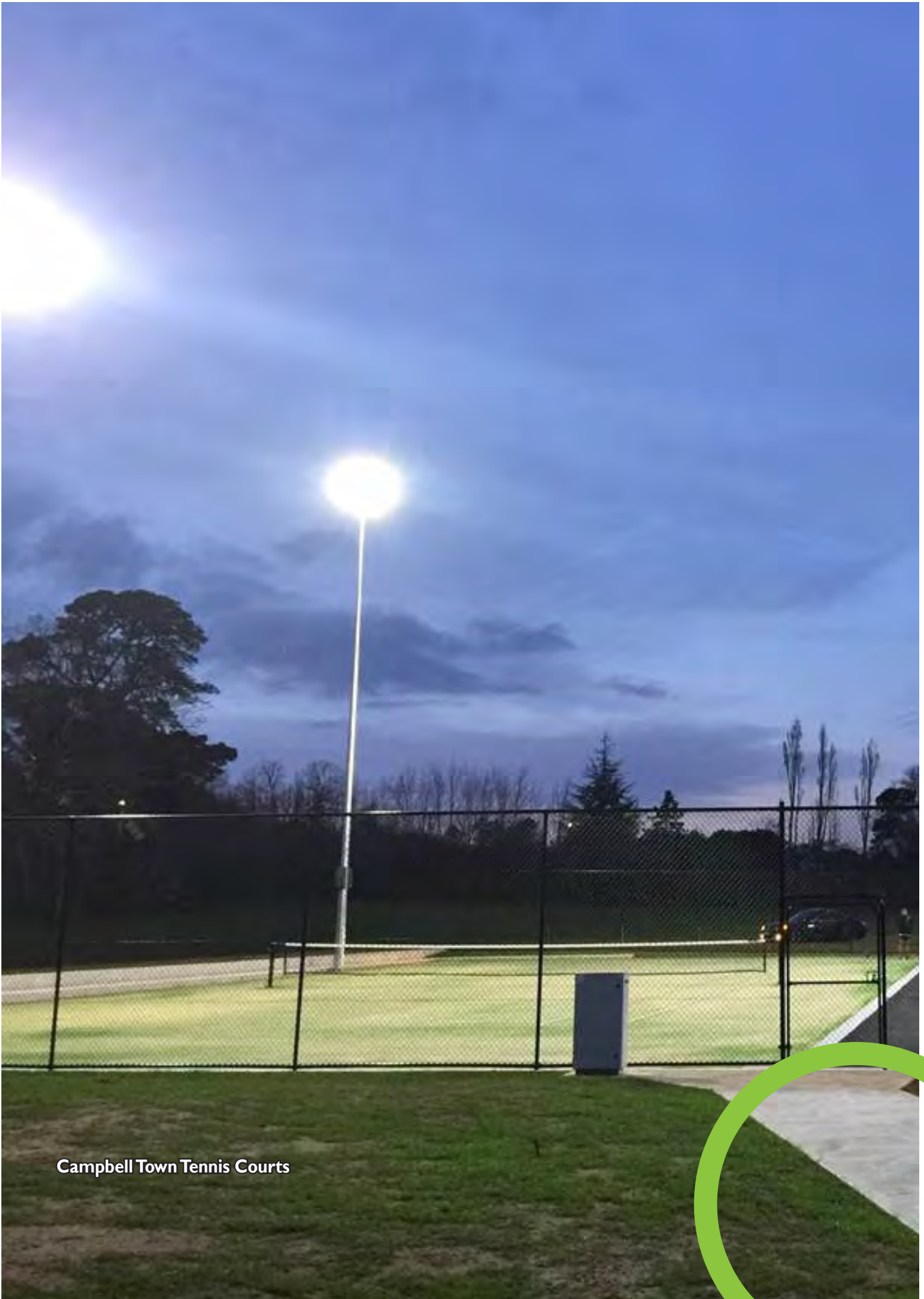


Fig 02: Population of the Study Area



Campbell Town Tennis Courts



## Background

### Purpose

The intent of the Northern Tasmania Sports Facility Plan is to provide an evidence-based approach to the strategic planning, development and management of sport and active recreation across the five local government areas of City of Launceston, George Town, Meander Valley, Northern Midlands and West Tamar.

### Use of the Sports Facility Plan

The Plan is to be used as a mechanism to prioritise future investment and development of sports facilities across the five local government areas. The Plan should be applied as part of each council's Integrated Planning Framework that includes the Community Strategic Plan, Delivery Program, Operational Plan and Long-Term Financial Plan.

### Project focus

The focus of the project is on indoor and outdoor sports facilities and grounds. The sports covered in the Plan are:

|              |            |              |                   |
|--------------|------------|--------------|-------------------|
| basketball   | netball    | volleyball   | football (soccer) |
| gymnastics   | cycling    | futsal       | cricket           |
| badminton    | equestrian | roller derby | tennis            |
| martial arts | AFL        | rugby        | touch football    |
| athletics    | hockey     | BMX          | lawns bowls       |
| croquet      | rowing     | table tennis | sailing           |
| softball     | baseball   | swimming     |                   |

The Sports Facility Plan considers those sports operating from Council-owned or -managed facilities - as these are the sports over which Council can have the most impact moving forward. It is acknowledged that there are a number of sports not covered by the Facility Plan given the nature of the associated land tenure (private ownership). While schools and private facilities have been acknowledged where they provide a sport or recreation opportunity to the community, they are not part of the Plan's core analysis. Partnerships with schools and private facilities certainly form part of the Plan's recommendations. For ease of reference, the document has been presented in a sport-by-sport nature.

### Project inclusions and limitations

Population projections for the study area are currently being developed by REMPLAN and will be available later in 2023. For the purpose of developing this Plan, population projections have been developed using growth rates for each individual local government area.

Further, the Plan recognises that the development, management and delivery of high-level infrastructure will be a collaborative approach between the State Government, councils and strong forward-thinking local committees. While this document sets the framework for future infrastructure development it is imperative that local clubs and management committees are provided the tools required to ensure suitable facility management and planning. Ultimately, the successful promotion, use and upgrade of facilities will largely fall on these groups.

### Project process

The project program spans across seven stages as depicted in the figure below.

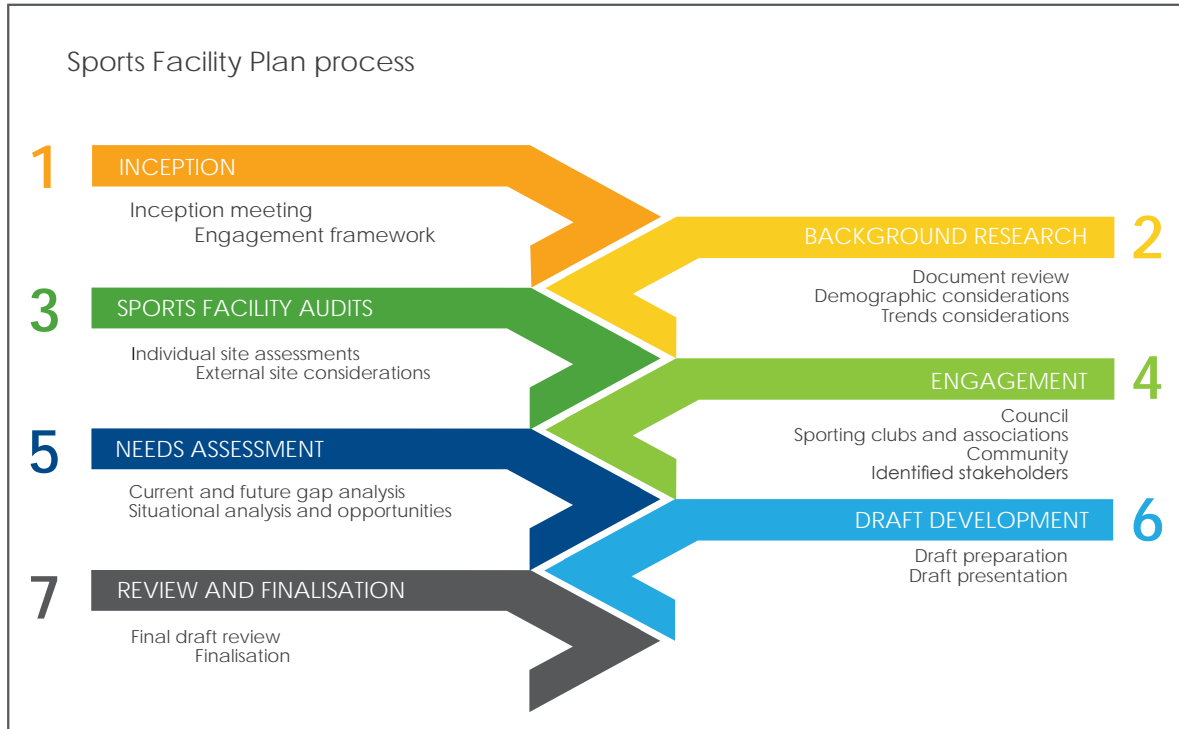


Fig 03: Sports Facility Plan Process

# 4

## Influences on public open space

Understanding the makeup, needs and physical activity characteristics of the local community, projected population change, trends in sport and recreation planning and the local legislative context are all important factors that influence sports facility usage, planning and design.

### Legislative context

Policies, plans and strategies reflect community aspirations and expectations representing an important context to sport and recreation planning. Therefore, the development of the Sports Facility Plan needs to fit within their framework.

A review of a number of relevant documents has been undertaken to ensure an understanding of the overall context for the Plan.

Documents considered include:

- Greater Launceston Plan
- Council's Community Strategic Plans
- Strategic Asset Management Plans
- Sport and Recreation Strategies.

### Greater Launceston Plan

The Greater Launceston Plan is a major strategic project to develop a unified and holistic approach to coordinate the long term planning and management of the City and broader greater urban area (LGA's of West Tamar, George Town, Northern Midlands and Meander Valley).

### Launceston City Deal and Annual Progress Reports

The Launceston City Deal represents a partnership between the Australian and Tasmanian governments and the City of Launceston. Its intent is to make Launceston Australia's most liveable and innovative regional city. The original Deal was signed in April 2017.

Relevant to the Sports Facility Plan, the fourth Annual Progress Report for the Launceston City Deal, is the progression of the Northern Suburbs Community Recreation Hub. The hub is proposed to be a multi-purpose community facility providing up to three indoor sporting and recreation courts.

### City of Launceston Strategic Plan

Council's vision "Launceston, proud of its heritage, a vibrant and inclusive community that is creative and sustainable, inspired by its diverse opportunities and rich natural environment.

A City where people choose to live. Driven by the Greater Launceston Plan  
Direction: To enhance the liveability and amenity of Northern Tasmania.

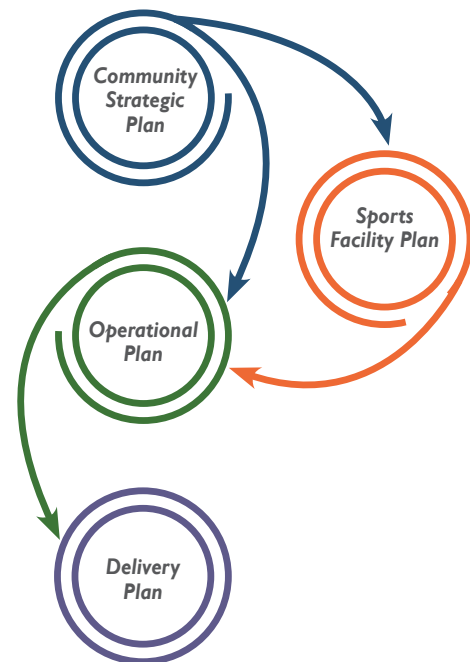


Fig 04: Legislative context

## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

Key directions for the City of Launceston include:

- to continue to offer an attractive network of parks, open spaces and facilities throughout Launceston

A diverse and welcoming city. Key directions for the City of Launceston include:

- to plan services and facilities that recognise the changing demographics of our community.

### ***George Town Community Strategic Plan 2020***

Council's vision is 'Our communities are progressive, prosperous, proud!'

Relevant future directions:

- prosperity for all in all aspects of life - healthy, active communities
  - strategic priority: Knowing how to stay healthy and active and valuing good health outcomes. Eating well, active living, preventative health approaches
  - getting and staying active. Participation in recreation, arts and cultural activities
- progressive well-resources communities - sporting opportunities for all
  - growing participation in sporting activities
  - growing membership and leadership capabilities in sporting activities
  - engaging young people in the sporting activities of their choice.

### ***Meander Valley Community Strategic Plan 2014***

"The backdrop of the Great Western Tiers, the mix of urban lifestyle and rural countryside give Meander Valley its unique look and feel, offering livability and healthy lifestyle choices. A community working together growing for generations to come".

Future direction 4 - A healthy and safe community. Strategic outcomes:

- infrastructure, facilities and programs encourage increased participation in all forms of active and passive recreation.

### ***Northern Midlands Strategic Plan 2021-2027***

Northern Midlands is an enviable place to live, work and play. Connected communities enjoy safe, secure lives in beautiful historical towns and villages. Our clean, green agricultural products are globally valued. Local business and industry is strongly innovative and sustainable.

Relevant mission: People and Place

Core strategies - Caring, healthy, safe communities - awareness education and service

- all abilities sport and exercise facilities are available.

### ***West Tamar Council Community Plan 2018***

GOAL 4: West Tamar Council's Community Department will actively support and encourage the inclusion and participation of community from a diverse range of backgrounds.

4.2 Recreation:

- 4.2.1 Review and implement the West Tamar Recreation Plan
- 4.2.2 Continue to support the development of the Windsor Community Precinct
- 4.2.8 Continue to support the development of the Exeter Recreation Centre
- 4.2.10 Promote activities and resources that encourage participation in and use of recreational activities and facilities.

# ORDINARY COUNCIL MEETING

## Tuesday 21 April 2026

### Individual Council planning

Within the Study Area, each of the five Local Government's have undertaken planning at a local level. A summary of the relevant plans and strategies are outlined below.

#### City of Launceston

A number of strategic projects in the sport and active recreation realm are underway within the City of Launceston.

Council are currently undertaking a precinct master plan for the Northern Tasmania Cricket Association sports complex in order to improve the liveability of the community and wider region and improve facilities for all types of community sport.

The Tasmanian Government are undertaking an upgrade of UTAS Stadium to increase its capacity as well as building an adjoining 5000 seat indoor arena.

#### George Town

##### George Town Sport and Recreation Strategy

In 2021 George Town Council commissioned a Sport and Recreation Strategy for the local government area aimed at informing capital works priorities.

The top recreation and sport facilities used by survey-respondents in George Town included:

- walking tracks (26% of all respondents)
- beaches (25%)
- the George Town swimming pool (21%), and
- the George Town Sporting Complex (19%).

Many residents described a need to travel to fulfil their sport and recreation needs, usually to Launceston, which offers a much larger range of facilities that can cater to sport and recreation activities.

Community consultation found that many participants believed the playing surfaces at the George Town Sporting Complex (Blue Gum Park) were not up to standard, citing poor and uneven surfaces and ineffective drainage. Further, the tennis courts, cycling track and netball facilities were all cited as needing improvement, in addition to a lack of appropriate change rooms. A large contingent of respondents further cited issues with the facilities at the current swimming pool.

Relevant recommendations of the Strategy to this Plan include:

- support private providers or peak bodies/clubs to deliver opportunities for kayak and sailing
- in Hillwood, upgrade the local hardcourt with a multicourt for basketball, tennis and other recreational options
- in Low Head, provide netting around the rear of the cricket pitch to allow casual cricket training and to add a basketball ring to the tennis court, to provide additional activities
- upgrade existing outdoor sports courts across the municipality for "free-access" tennis and basketball and promote these.

##### George Town Sports Complex Master Plan

In conjunction with the Sport and Recreation Strategy, a master plan for the George Town Sports Complex was also undertaken in 2021.

Relevant recommendations of the Strategy to this Plan include:

- re-open the tennis courts for public use
- redevelop the tennis and netball courts to provide a good court base, surface and lights, adjacent to a shared support facility, as demand requires.
- remove the old cycling building and replace with a track side shelter commissaire's box, appropriate fencing and arrange for velodrome users to share toilet facilities in old soccer building.

##### George Town Aquatic, Health and Wellbeing Centre Business Case

Council commissioned a business case for the upgrade of the George Town Aquatic Centre. Relevant to the Sports Facility Plan, the proposed aquatic centre will have fitness and community spaces and will provide the community with year-round swimming, therapy, fitness and allied health services.

The facility will be developed to add to the existing outdoor pool – as an integrated aquatic health and wellbeing centre. The re-development is proposed to have an indoor year-round 25m pool to complement the existing outdoor 25m pool.

## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

### Meander Valley

Council have recently undertaken planning for a number of key sporting facilities and are seeing the facilities being constructed.

The Deloraine Squash Courts and Pump Track are currently under construction and will provide important community infrastructure.

The Deloraine Netball Courts have been recently constructed with the club already utilising this facility.

### Northern Midlands

Council has in recent years developed master plans for its six recreational grounds to gain a clear understanding of what the current user groups require for their sporting activities, and to identify solutions for the future that can be integrated and consolidated within the grounds and existing infrastructure.

Council is progressively implementing the master plans, utilising Council funding and assisted by grants secured from State and Federal Government funding programs, AFL Tasmania, Cricket Tasmania, Stronger Communities Fund and the Tasmanian Community Fund.

To date Council has:

- developed a new multi-function centre/clubrooms and meeting rooms with inclusive changerooms at the Campbell Town War Memorial Oval Precinct, and two new tennis/multipurpose courts
- renovated and expanded the Cressy Recreation Ground clubrooms including constructing new inclusive changerooms. The cricket practice facility is currently being upgraded
- significantly upgraded the Cressy Swimming Pool Complex including renovation and modernisation of the kiosk and storage area, creation of a new entrance, construction of a raised shaded and sheltered deck, gel coating of the two pools and relining of the main pool
- renovated and expanded the Morven Park clubrooms including constructing inclusive changerooms and installing a new three bay cricket practice facility
- renovated and expanded the stadium and function rooms at the Longford Recreation Ground including the construction of new inclusive changerooms, and a grandstand makeover
- collaborated with Veterans Cricket Tasmania to develop turf wickets at the Ross Recreation Ground
- undertaken upgrades to the oval lighting at Campbell Town, Evandale, Longford and Perth
- installed electronic scoreboards at Campbell Town, Evandale, Longford and Perth
- redeveloped and expanded the Longford Community Sports Centre.

Perth's current recreation ground has a number of ageing sporting facilities, including the skatepark and an inadequate size oval. The ground is adjacent to the Perth Primary School that requires additional land for expansion to cater for growing student numbers. Council has developed a concept plan for the development of a green field site into a regional facility including a combined AFL and cricket oval, a multi-purpose community centre, new netball and tennis courts, an adventure playground and skatepark/pump track and possibly an aquatic centre and/or football field.

### West Tamar

#### West Tamar Recreation Plan

Council commissioned the West Tamar Recreation Plan in 2013 with a focus on the need for a strategic, planned and coordinated approach to the provision of sport and recreation. The Plan recognised the popularity of unstructured recreation activities.

Strategies of the Action Plan relevant to this Plan include:

- maintain a commitment to planning for facilities, open spaces and other recreational settings
- continue to adopt a planned approach to facility development where major infrastructure proposals are only supported if there is a clearly identified community need and a gap in provision
- ensure local development priorities are consistent with regional and state priorities and policies
- maintain, upgrade and develop sport and recreation facilities and infrastructure with a focus on increasing participation, encouraging shared use (where feasible), and providing access for all ages and abilities to a variety of activities
- ensure the provision of facilities, infrastructure and open spaces reflects participation trends in sport and recreation and responds to local demographic characteristics
- form strategic partnerships with state government agencies, state and regional sporting organisations and the community
- improve the management and programming of Council owned facilities to maximise the efficient use of existing infrastructure.

#### West Tamar Aquatic Facility Strategy

The Strategy identifies the Riverside Swim Centre is nearing the end of its useful life after conducting a detailed condition assessment. Relevant to this Plan is the re-development of the Riverside Swim Centre to cater for the aquatic needs of the West Tamar and surrounding communities into the future.



## National documents

### *Sport 2030 National Sport Plan*

The Australian Government has a clear vision for sport in Australia:

*‘to ensure we are the world’s most active and healthy nation, known for our integrity and sporting success’.*

The document highlights that fewer Australians are playing sport and engaging in physical activity, a trend needing to be reversed.

Informed by a comprehensive consultation process, Sport 2030 is Australia’s first national sport plan representing the Australian Government’s long-term commitment to seeing Australian sport thrive. Relevant to the Sports Facility Plan, the National Sports Plan has the following principle for action:

- sport and physical activity for all, for life: every Australian, at all stages of their life, can undertake the exercise they need and want in a safe, fun and inclusive way, whether it is through sport or other types of activity.

Sport Australia will have a primary focus on sport and the sports sector. However it will be able to use the reach and influence of the sport and physical activity sectors, local, state and federal government agencies, as well as the community and private sectors as partners, to drive awareness, inspiration and behaviour change. Sport Australia is also currently responsible for delivering the Sporting Schools Program for the Australian Government.



## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

### Tasmania

#### *Tasmanian Community Sport and Recreation Infrastructure Strategy (Draft) 2022*

The Tasmanian Community Sport and Active Recreation Infrastructure Strategy - Draft outlines the Tasmanian Government's approach to ensuring infrastructure is developed to address community needs.

The Draft Strategy is based on previous and ongoing community consultations with stakeholders.

The purpose of the Strategy is to guide future investment decisions for community sport and active recreation infrastructure in Tasmania.

The strategy outlines key principles in which to inform future actions and investment decisions of the Tasmanian Government relative to community sport and active recreation infrastructure in Tasmania.

Relevant to the development of this Sports Facility Plan, the Strategy presents two objectives for community sport and active recreation infrastructure in Tasmania, being:

- infrastructure development is prioritised according to evidenced community need and sound investment criteria; and
- infrastructure is developed in collaboration with communities, user groups and facility providers.

The Strategy outlines infrastructure categorisation for community sport and active recreation, which have been adapted and used in the development of this Plan.

#### *Tasmanian Sport and Active Recreation Strategy Discussion Paper 2021*

The Tasmanian Government is developing a strategy for sport and active recreation to ensure its initiatives and investments are guided by a long-term vision. The Tasmanian Sport and Active Recreation Strategy will provide a strategic framework for sport and active recreation in Tasmania over the next eight years (2022-2030).

The discussion paper has been written as an engagement tool to assist in the development of the ultimate Strategy. It outlines the vision for '*Tasmania to be the Place to Play*'.

The subsequent objective is to '*increase participation in sport and active recreation*'.

This objective is supported by a number of focus areas, of which the relevant areas are provided below;

1. enable increased participation for all
2. build stronger organisations
3. support pathways to high performance
4. provide access to infrastructure, facilities and spaces.

The Strategy once developed, will provide strategic directions to guide the focus of Tasmanian Government support and investments in sport and active recreation.

## Participation trends

Since 2015, Sport Australia has conducted a national sport and physical activity participation survey, Ausplay. The most recent results of the survey were released in October 2022. In 2011-12 and 2013-14, a similar survey, the Participation in Sport and Physical Recreation Survey was conducted by the Australian Bureau of Statistics (ABS). Between 2001-2010, the Exercise, Recreation and Sport Survey (ERASS) was conducted by the Committee of Australia Sport and Recreation Officials (CASRO).

Overall, participation in physical activity has increased in the last two decades. More adults participate more frequently compared to 2001. Female participation (at least once a year) has remained on par with male participation throughout. However, more women have constantly participated more often.

Participation in sport-related activities has decreased, while non-sport physical activities have increased significantly (by more than 20 percent since 2001). Participation in recreation activities such as walking and fitness/gym have increased the most.

More children participate in organised (out-of-school) sport, than adults. The top activities children participate in changes as children age, with a focus on the life skill of swimming for infants and toddlers and running, fitness/gym, football (soccer) and walking being the dominant activities by the time children reach the ages between 15 and 24 years old.

National participation rates in organised sport have been declining for a number of years as participants move toward more social (drop-in drop-out) sport and informal recreation. It will be important for Council to monitor participation trends into the future to ensure resources are allocated appropriately to support a broad range of both recreation and sport activities.

### *On your bike*

Cycling has been reported as one of the top five sport and physical activities from results of all of the AusPlay surveys since 2015. Over 90% of participation in cycling is non-organised, with only 8% of cyclists participating in organised competitions.

Mountain bike riding has been steadily increasing in popularity over the last decade. Local Government's in Tasmania have recognised this trend and has worked with the local mountain bike community to develop, maintain and promote a range of mountain bike trails across the state. These trails have quickly become very popular with both locals and mountain bike 'tourists'.

The past decade has seen a steady increase in registered BMX club members at a national-level. Launceston is home to a high quality BMX facility - Launceston BMX Club that regularly hosts national-level events. BMX bikes are also popular for non-competition recreation and skate parks are popular locations for BMX bikes (as well as other wheeled recreation devices, such as scooters).

Pump tracks are also becoming one of the more popular recreation facilities for all ages, catering for mountain bike, BMX, pedal-less balance bikes, scooters and skateboard riders consisting of rollers and banked turns (berms).

The various forms of cycling and the growing popularity of all types of bike riding supports evidence of a shift away from structured sport to unstructured recreation. Cycling is also growing in popularity as an active transport method.

## Sports facility trend considerations

### *Facility design*

#### *Sport precinct provision*

There are acknowledged benefits of developing dedicated multi-use sports precincts (rather than single-field facilities). Large flexible-use sites provide opportunities for shared use of infrastructure and maintenance requirements and enhanced ability to attract funding given the range of users. There are a number of existing multi-use facilities throughout the study area (including Churchill Park, George Town Sports Complex, Prospect Vale Community Park, St Leonards and Windsor Community Precinct amongst others). These larger facilities allow for shared use of facilities such as playing fields, amenities and car parks and result in reduced resource demands.

#### *Lengthening seasons and field sharing*

There is a clear move toward sports providing 'year-round sport' through lengthening seasons and providing 'off-season' alternatives. This season lengthening impacts opportunities for recreation time choices and will place additional capacity and timing pressures on sporting facilities.

With many sports extending the lengths of pre-season and season fixtures, sharing of field space is becoming more difficult. While providers strive to maximise the use of community resources (and State Government espouses field sharing), the reality is that shared use of ancillary facilities (e.g. clubhouses, car parks) rather than fields is more likely.

Opportunities may exist in some cases for clubs to utilise suitable school facilities for pre-season training to reduce conflict where field sharing exists.

# ORDINARY COUNCIL MEETING

## Tuesday 21 April 2026

### Field and court quality

Facility providers face an increasing trend to develop sporting fields and courts to a higher standard in order to increase carrying capacity. Upgrades, such as lighting, field irrigation and turf varieties allow training and competition times to be extended and increases the ability of turf playing fields to cope with the resulting wear and tear. Further, to achieve ongoing field quality, fields need 'rest periods' (of up to four weeks) where necessary maintenance can be undertaken.

The replacement of turf fields with synthetic fields, however, can significantly increase carrying capacity by limiting maintenance-required field down time. A number of facility providers are moving toward the provision of synthetic fields (particularly for football (soccer) and hockey where internationally certified surfaces are available).

### Choice and challenge

#### Move towards indoor sport and recreation

Anecdotally, there is an emerging trend toward sport participation indoors (e.g. basketball, netball and fitness). Potentially, this move may be a result of a preference for activities in a controlled climate and/or greater mid-week opportunities (compared with outdoor activities and traditional Saturday or Sunday fixtures). Basketball and netball have enjoyed significant growth in recent years while many of the outdoor formal sports have noted steady or decreasing membership.

Relevant points in relation to indoor sport include:

- indoor sport is more convenient and reliable
- often, an indoor facility is the sports association ground. There are no home or away locations, making it easier for families as only the time of games may vary
- the game or activity is not influenced by weather
- the sporting season is consistent as there are no wet weather make-ups
- design standards allow for greater accessibility and comfort
- there are often seating areas, changing rooms, toilets and a canteen area
- easily accessible for parents with prams and for those with mobility issues.

More people are choosing to play sport for social reasons. Many indoor sporting facilities offer social leagues in netball, basketball, volleyball, cricket and roller derby. The combination of the convenience and reliability of indoor sport and the canteen/bar area of indoor sports centres, sporting codes are observing a significant increase in their indoor and social competitions.

### Diversification of sport

Road cycling, mountain biking and eco-tourism activities are all growing as non-traditional physical activities, while modified sports such as T20 cricket are burgeoning. Changes are placing additional pressure on councils with regard to playing field capacity, facility flexibility and the need to plan for additional demand.

### Busy lifestyles

Shift work, increases in part-time and casual employment and family commitments influence participation as:

- people do not have the time to commit as a regular participant or volunteer
- people seek facilities and participation opportunities with flexible hours.

If membership stagnation or decline continues to be a concern for the study area user groups, additional delivery models such as social fixtures or 'pay as you play' approaches should be considered.

### Equality

#### Female participation in 'traditionally male' sports

There is a current focus on the role of sport in promoting gender equality from all levels of government. This has seen significant resources put into marketing and promotion targeting female participants.

Those traditional sports reporting participation increases at State- and National-level largely have significant increases in female participation to thank (with many noting steady or decreasing participation by males).

Sports such as cricket, football (soccer), rugby league, AFL and rugby union have all seen increases in female participation due to targeted marketing and an enhanced presence in social and mainstream media (e.g. televised matches and greater print coverage).

These increases have the potential to result in demand for additional gender-neutral (female-friendly) change rooms and further playing and training spaces.

### Masters sport

There are indications that people may continue to engage in sport later into their old age<sup>1</sup>. The Australian Sports Commission highlights that organisations may need to provide a wider range of products tailored to meet the needs of older Australians.

The provision of opportunities for older participants will be particularly important in the study area, where the population is projected to age markedly. Fortunately, from a formal sports perspective, older participants generally require the same playing and ancillary facilities as younger participants.

<sup>1</sup> Australian Sports Commission, 2013

## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

### *Joint initiatives on education land*

Opportunities for sport and recreation groups to access school facilities can help reduce the demand or need to duplicate certain sporting infrastructure and/or to cope with the requirements of an under-supplied sporting network. It may be opportune for each council to help assist community sport and recreation clubs to negotiate 'community use of school facilities' agreements, thus, decreasing or delaying the need to provide particular facilities.

However, it is important to note that community use of existing school sports facilities should generally be viewed as a short-term fix, rather than a longer term 'solution'. Changes in school (and department) policy and turnover in principals can greatly impact on the accessibility of school facilities for the community. Limitations with existing facilities exist where there are no toilet and change room facilities that clubs and the community can use external to the schools facilities after-hours.

Negotiation with the Department for Education around the joint funding and use of sports facilities where a new school is being planned has seen greater, long-term success. An example of this occurring locally is the Launceston Christian School which adjoins Windsor Park.

### *Covid-19*

The ability for Australians to be active in their communities has been interrupted since COVID-19 was first confirmed in Australia in late January 2020. In particular, the pandemic has had a significant impact on organised sport as these gatherings were put on hold to adhere to health advice.

As we continue to adapt to "COVID-normal", AusPlay data is starting to show more evidence of how the participation habits of Australians are changing.

Compared to 2019, the average number of activities per person has increased. And fewer Australians are relying solely on sporting clubs or organised venues for exercise – they are more likely to be adding in "COVID-safe" unstructured activities.

Physically-distanced or home-based activities are continuing to increase in popularity including:

- recreational walking
- bushwalking
- tennis
- pilates
- mountain biking
- canoeing and kayaking.

Participation in other activities that increased significantly in 2020<sup>2</sup> (running/jogging/athletics, cycling, swimming, yoga, golf and fishing (recreational)) levelled off in 2021. Participation in many other sports and activities has taken longer to increase.

Covid-19 has further highlighted the social and mental health benefits of exercise for Australians aged 15+;

- 37% were motivated by the social benefits of participating (up from 30% in 2019)
- 30% were motivated by the mental health benefits they gained (up from 21% in 2019).

Most participants in sport and physical activity are still motivated by physical health/fitness or fun/enjoyment but the importance of social (such as meeting up with friends) and mental health benefits continue to grow. In 2021 women were more motivated by mental health benefits (36%) than men (24%). Motivations for sport and physical activity for both males and females combined:

- physical health or fitness 83%
- fun/enjoyment 48%
- social reasons 37%
- psychological/mental health/therapy 30%.

Covid-19 has changed where Australians get active. The most marked change was in the use of public space for sport and physical activity among Australians aged 15+. This trend is apparent across all adult age groups and across all top 20 sports and physical activities but has been most strongly driven by increased participation in recreational and bush walking, running, football (soccer), tennis and swimming.

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<sup>2</sup> Sport Australia AusPlay 2022

## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

### *Management and tenure options*

Recent benchmarking clearly shows that a range of council maintenance and management models exist across Australia.

Within the study area the majority of user groups hire their facility from council, or have a lease with council. User groups contribute towards the cost of grounds and facilities provided by council so that ratepayers do not bear the full cost.

A range of fees and charges are used across Australia depending on council's position on sporting facilities being provided as a community service obligation. However, it is interesting to note that all councils researched have fees associated with the use of sporting facilities.

A number of councils have based fees on recovering a set percentage of councils' maintenance costs. These percentages range from 10% to 35%. The Australian Capital Territory has gone further by factoring in both maintenance and management costs into its recovery program.

It is most common for councils (or the government in the case of the Australian Capital Territory) to be responsible for field maintenance.

However, there are a small number of councils within Queensland where users are required to maintain sporting fields (particularly where leases apply).

In most instances, where buildings are leased, lessees are required to conduct all maintenance. Where leases are not in place, councils tend to conduct most maintenance with users responsible for interior maintenance and cleaning. It is difficult to summarise rates systems used. Rates vary from \$0 (rates fully subsidised) through to users' paying full rates. There are also vast differences in those rates and charges applicable to users (e.g. water rates, water consumption charges, sewerage charges, garbage collection charges, other statutory charges). In essence, council's position on sport and recreation provision as a community service obligation determines the level of applicable rates and charges.

Councils currently use a seasonal licence model and sporting groups indicate that they are generally content with this process. However, in order for clubs to establish a 'home' and to be encouraged to conduct forward-planning and development initiatives, it is recommended that councils consider adopting a tenure policy for sport that includes offering users a permit to occupy (licence) over playing fields and the ancillary facilities (such as clubhouse, changerooms and storage) associated with these fields. Potentially, a range of lengths of permit may be possible (up to five years with five year option). Leasing sports fields to users is not recommended unless the club is seeking single use and committing significant resources into the facilities.

Sporting groups only require use of playing fields at those times booked for use. Outside these times, council should be free to conduct maintenance or make the fields available for additional users and the general public.

User groups should be encouraged and rewarded for sharing facilities.

## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

### Community survey outcomes

In addition to understanding the views of formal sporting user groups and peak bodies, it was also important that the project reflected the needs of individual sports facility users. A community survey was circulated via the five LGA's through their normal social media channels.

Reflecting the importance of formal sport across the study area, 1580 responses were received. While a number of responses were completed by residents living outside the study area, the vast majority came from the five LGA's. Almost half of the respondents were Launceston City Council residents.

### Average driving distance

The table below highlights the average driving distance for respondents to attend the sports facility they use most frequently. Not surprisingly, respondents from George Town Council and Northern Midlands Council travelled significantly farther than respondents from other LGAs, while Launceston City Council respondents travelled less than half the distance of respondents from any other LGA.

Table 04: Average distance travelled by LGA

| Local Government Area | Average distance travelled |
|-----------------------|----------------------------|
| City of Launceston    | 7km                        |
| George Town           | 24km                       |
| Meander Valley        | 16km                       |
| Northern Midlands     | 22km                       |
| West Tamar            | 14km                       |

It is interesting to note that many respondents identified required traveling distances of more than 50km. Examples include:

- 95km to access mountain bike trails
- 92km for netball
- 81km for gymnastics
- 74km for cricket
- 67km for swimming
- 65km for football.

While these results indicate that respondents are prepared to travel significant distances to attend their preferred sports, it is important to note that one of the key barriers highlighted by respondents was the limited range of facilities provided.

### Popular sports

Respondents were asked to identify which sports they participated in within the Northern Tasmania region. Results have been described as a percentage of total respondents. The top 8 results were:

- netball 25%
- basketball 14%
- AFL 9%
- cricket 9%
- soccer 9%
- hockey 7%
- swimming 6%
- athletics 4%.

It is important to note that almost half of all respondents played a sport that is traditionally played indoors (or there is a preference for the sport to be provided indoors where practical). Given the often-uncomfortable weather conditions prevalent in the Northern Tasmania during the winter months, this preference for indoor participation is not surprising.

The venue most readily visited reflect the popularity of sports. By far the most common responses were for the Northern Tasmania Netball Association 15% and Elphin Sports Centre 9%. Other venues frequently visited include Northern Tasmania Hockey Complex, Silverdome, Northern Tasmania Cricket Association and Churchill Park. Interestingly, all of these venues are located within Launceston.

## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

### Participation barriers

Clearly, understanding existing barriers to participation can assist to guide decision-making, direct planning initiatives and ultimately direct resources. Respondents were asked to identify whether they had experienced any barriers to formal sports participation within the region.

Unfortunately, more than 87% of respondents identified at least one barrier to participation. The most commonly reported barriers (in order) include:

1. they are poorly maintained/unclean
2. they are too crowded
3. there is a lack of toilets
4. there is a limited range of sporting fields/courts/facilities provided
5. there is no shade
6. weather (too hot, too cold).

These findings generally reflect those outcomes from the formal user groups surveys, interviews with peak bodies and facility audit and assessments.

### Participation barriers by Local Government Area

The following table provides the barriers reported by survey respondents for each of the LGA's. The top three barriers for each LGA is highlighted in orange in the table.

Table 05: Barriers by Local Government Area

| Barrier  | City of Launceston | George Town | Meander Valley | Northern Midlands | West Tamar |
|--|--------------------|-------------|----------------|-------------------|------------|
| No, i have not experienced any barriers                                | 7.9%               | 8.9%        | 11.6%          | 10.4%             | 6.5%       |
| They are poorly maintained and/or unclean                              | 14.2%              | 16.5%       | 14.8%          | 16.0%             | 17.6%      |
| They are too crowded   | 11.3%              | 12.7%       | 9.7%           | 7.6%              | 10.5%      |
| There is a lack of toilets   | 12.0%              | 13.9%       | 19.4%          | 10.4%             | 13.3%      |
| There is a limited range of sporting fields/courts/facilities provided | 15.2%              | 16.5%       | 15.5%          | 19.4%             | 17.4%      |
| There is no shade  | 20.7%              | 15.2%       | 16.1%          | 13.9%             | 15.3%      |
| Weather (too hot, too cold)  | 7.9%               | 5.1%        | 7.7%           | 9.7%              | 9.8%       |
| I don't feel safe there  | 4.1%               | 1.3%        | 1.3%           | 2.1%              | 2.2%       |
| The sport I want to play is not provided for                           | 2.6%               | 3.8%        | 1.3%           | 4.2%              | 3.1%       |
| They don't cater for my mobility needs                                 | 1.9%               | 3.8%        | 0.6%           | 3.5%              | 2.6%       |
| There is a lack of variety/boring                                      | 0.9%               | 1.3%        | 1.0%           | 0.7%              | 0.9%       |
| They don't appeal to me  | 1.3%               | 1.3%        | 0.6%           | 2.1%              | 0.9%       |
| I just don't have the time   | 0.0%               | 0.0%        | 0.3%           | 0.0%              | 0.0%       |

There are three key barriers that were common across the 5 LGA's:

- they are poorly maintained and/or unclean
- there is no shade
- there is a limited range of sporting fields/courts/facilities provided.



## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

### Quality ratings

Respondents were asked to rate the quality of a range of sport playing and associated facilities on a 1-5 scale (with 1 being poor and 5 being great). If 3 is considered a 'pass', a number of facility types were identified as below expectations:

|   |       |
|---|-------|
| <input type="checkbox"/> aquatic facilities     | 3.78  |
| <input type="checkbox"/> sports field surfaces  | 3.51  |
| <input type="checkbox"/> outdoor sports courts  | 3.13  |
| <input type="checkbox"/> sports field lighting  | 3.06  |
| <input type="checkbox"/> car parking            | 2.90  |
| <input type="checkbox"/> pavilions / clubhouses | 2.80  |
| <input type="checkbox"/> public amenities       | 2.66  |
| <input type="checkbox"/> indoor sports centres  | 2.49  |
| <input type="checkbox"/> shaded areas           | 2.47. |

These results suggest that the outdoor playing facilities are at an 'acceptable' level (although only marginally) while the indoor playing facilities and the associated ancillary facilities are all in need of upgrade and further development.

### Top priorities

Respondents were given the opportunity to identify the sport priorities they would fund if they were in charge of a Council within Northern Tasmania. This was an open question that received a wide range of responses. However, there appear to be six key priorities that have been identified.

- additional indoor court sport facilities (particularly to cater for netball and basketball). This priority was identified almost ten times more than the second most common response
- active recreation facilities (including skate facilities, mountain bike opportunities, BMX facilities and pump tracks)
- quality equestrian facility within the region
- additional soccer facilities
- quality field lighting at existing outdoor facilities
- upgraded hockey facilities.

Here again, this prioritised actions reflect findings from other activities undertaken in the project.



## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

### Sports club survey outcomes

In addition to understanding the views of the Northern Tasmania community, it was also important that the project reflected the needs of individual sports facility users. A sports club survey was circulated via the five LGAs through their social media channels as well as direct club contact where current club contact details were available.

Over 60 sports club surveys were returned across 16 sports. Responses were received by clubs from the following sports:

|          |              |              |           |
|----------|--------------|--------------|-----------|
| Tennis   | Cricket      | Roller Derby | Badminton |
| Squash   | Table Tennis | Lawn Bowls   | Croquet   |
| AFL      | Netball      | Athletics    | Soccer    |
| Baseball | BMX          | Equestrian   | Taekwondo |

### Club member travel time

Clubs were asked how far their members travelled to participate in their chosen sport at their regular facility. It is interesting to note the high proportion of members who travel between 20km and 50km. This figure is consistent with research that demonstrates people are willing to drive reasonable distances to the facility or sport of their choice.

Table 06: Club member travel time

|           |       |
|-----------|-------|
| 3-5km     | 8.0%  |
| 5-10km    | 25.8% |
| 10-20km   | 30.7% |
| 20-50km   | 29.0% |
| Over 50km | 6.5%  |

### Suitability of facilities

Clubs were asked to rate the suitability of their facilities against a number of categories as shown in the table below.

Table 07: Suitability of facilities

| Suitability of             | Suitable | Not suitable | Exceeds needs | Not applicable/<br>not answered |
|----------------------------|----------|--------------|---------------|---------------------------------|
| Number of fields/courts    | 58%      | 16%          | 0             | 26%                             |
| Condition of fields/courts | 40%      | 15%          | 0             | 45%                             |
| Lighting                   | 21%      | 23%          | 0             | 56%                             |
| Toilets                    | 31%      | 24%          | 2%            | 43%                             |
| Change facilities          | 23%      | 31%          | 3%            | 43%                             |
| Gender facilities          | 31%      | 26%          | 3%            | 40%                             |
| Canteen facilities         | 29%      | 15%          | 2%            | 54%                             |
| Storage                    | 27%      | 31%          | 0             | 42%                             |
| Site accessibility         | 55%      | 5%           | 0             | 40%                             |
| Car parking                | 47%      | 10%          | 3%            | 40%                             |
| Maintenance                | 39%      | 16%          | 0             | 45%                             |
| Shade and seating          | 23%      | 34%          | 2%            | 41%                             |
| Disabled access            | 27%      | 29%          | 3%            | 41%                             |

The analysis of the sports club survey results and individual sporting club responses are included within the sport analysis section of this Plan.



## Understanding demand

### Quantifying demand

In order to understand the demand for future facilities, a number of mechanisms have been used. It is important to note that no one mechanism will be solely used to determine future demand for facilities.

#### 1. *Desired standards of service*

It is important to develop sports facilities that reflect the needs of the community. It is also important to have established desired standards of service (DSS) that direct facility planning, provision and embellishment. These standards are generally articulated as the preferred 'minimum' that Council strives to provide. DSS are generally categorised under broad measures:

- quantity of land for sports facilities
- access to sports facilities
- level of embellishment.

The access and quantity standards are, traditionally, the two primary measures used to assess and plan for sport facility land demands. Unfortunately, it is not always possible to apply these standards, as provision of formal sport is opportunistic - dependant on site-specific attributes (e.g. availability of suitable land) and local volunteers keen to lead formal sport.

#### 2. *Sport participation analysis*

In addition to the local club survey data collected for the development of this Plan, national and state data can assist in building a picture of participation in sport and active recreation within the northern Tasmania. This information is contained within the sports analysis section of the Plan, by individual sports.

#### 3. *Facility provision standards*

Building upon the DSS land approach described above, a sports facility provision ratio technique has also become more commonplace as a planning tool in recent years. A number of peak sport bodies and councils (particularly those based in metropolitan Victoria) have prepared benchmark guides for facility requirements for individual sports i.e. 1 Australian Football field per 5,000 residents). The following considerations are worthy of noting for this approach:

- opportunities to increase carrying capacity by provision of synthetic facilities (as opposed to natural turf)
- opportunities to increase available hours of usage through field lighting
- impacts of stand-alone year-round facilities compared with shared multi-use facilities
- field shape and changing preferences - it can be difficult to convert ovals into rectangular playing fields.

#### 4. *Access/distribution of facilities*

Assessment of catchment areas and appropriate travel time/distances to sporting facilities to ensure that the majority of residents have access to a sports facility within a reasonable distance from their place of residence.

#### 5. *Club engagement*

Engagement with local sporting clubs provides first hand information into their club membership and patterns of growth or decline, the condition and usage of their facility, as well as any required upgrades or improvements. This information is contained within the sports analysis section of the Plan, by individual sports.

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

From the models, it is also possible to determine land supply by looking at sharing of facilities across summer/winter sports. It should be noted that sharing between traditional winter and summer sports is not possible in all instances. Examples where this does not or cannot occur are:

- where the field use (surface quality) is nearing capacity and it is not possible to offer sport on the same surface across the year, or where field maintenance mechanisms require prolonged periods of downtime
- where artificial surfaces are used that are not suitable for the off-season sport use
- in areas where participation data is higher for winter sports than summer sports, therefore greater land demand is likely
- where the sport season (length) prohibits sharing
- average field condition standards used, this can be greatly influenced by:
  - field management regime employed and associated factors (such as quality of irrigation system, access to water etc.)
  - field use
  - climate
- field capacity rates being based on what are considered industry standards, and, as such it is assumed that fields meet these standards before additional facilities are required. This is also greatly influenced by acceptable travel times.

## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

### Desired standards of service

The Tasmanian Community Sport and Active Recreation Infrastructure Strategy (Draft) proposes an infrastructure categorisation for sports facilities. This has been used in this Plan and adapted to include district level facilities, in order to better represent the existing facilities within the study area. The categorisation assists to plan and develop appropriate sports infrastructure and promote appropriate use of sports facilities. The sports facility hierarchy has been established for application to the network. The hierarchy identifies the size and scale of the facility and the embellishments required to provide sports opportunities.

Various sports facility types possess different values, functions and settings. Compatible and incompatible uses of sports facilities can result in impacts, changing their nature over time.

Assessment and allocation of sports facilities within a tiered hierarchy provides a useful framework for Council to manage the level and variety of embellishments in a particular facility level. The hierarchy also assists users expectations as they can select to attend facilities that provide the sporting experience and opportunities they are seeking.

This model covers traditional sports only and will not provide for a number of sport and recreation pursuits contained within this Plan such as BMX, croquet, sailing and martial arts.

Table 08: Sports facility hierarchy





| Sport classification and hierarchy | Usage type   |
|------------------------------------|--|
| Major arenas                       | Of national significance - able to host international sporting events                  |
| State facilities                   | Of state significance - able to host state sporting events                             |
| Regional facilities                | Of regional significance - able to cater for regional sporting competitions and events |
| District facilities                | Of district significance - able to cater for district sporting competitions and events |
| Local facilities                   | Catering for local-level sporting competition and events                               |
| Active recreation                  | Primary purpose supports active recreation rather than competition or organised events |

Table 09: Desired standards of service

| Sport classification and hierarchy | Size   | Accessibility                 | Provision rate     |
|------------------------------------|--|-------------------------------|--------------------|
| Major arenas                       | These facilities are often site dependent and very specialised in nature. They are opportunistic in their provision and as such can not be given a typical size, accessibility or provision rate. Refer to the Tasmanian Community , Sport and Active Recreation Infrastructure Strategy (Draft) for their listed quality standards and supporting infrastructure. |                               |                    |
| State facilities                   |  |                               |                    |
| Regional sport                     | 20ha (15ha minimum of usable space for sports-related development)   | 90% of population within 20km | 0.7ha/1,000 people |
| District sport                     | 6ha +  | 90% of population within 5km  | 0.5ha/1,000 people |
| Local sport                        | Minimum of 3ha   | 2km                           | 0.4ha/1,000 people |
| Active recreation                  | The provision of active recreation opportunities are opportunistic in nature   |                               |                    |

# ORDINARY COUNCIL MEETING Tuesday 21 April 2026

Table 10: Sports facility hierarchy

| Hierarchy   | Description  | Example   |
|---|--|---|
| Major arenas and state level facilities   | Large well-maintained sports facility likely to include multiple fields and courts. Is home to a range of user groups and has the capacity to host carnivals.  | York Park<br>Northern Athletics Centre  |
| <div style="display: flex; justify-content: space-around;"> <div style="text-align: center;"> <p><i>York Park</i></p>  </div> <div style="text-align: center;"> <p><i>Northern Athletics Centre</i></p>  </div> </div>                         |  |   |
| Regional level facility   | They have formally maintained sports field/ovals and/or courts for a mixture of winter and/or summer sports. The fields/ovals and courts comply and are maintained to State regulations for the sport codes using the grounds. Regional or higher level sports grounds generally include spectator seating, canteen buildings and multiple amenities buildings catering for the range of sports at the ground. Car parking will be extensive and the facility will be suitable to attract competition at a district, regional or (possibly) state level. | Windsor Community Precinct<br>Prospect Vale Community Park<br>Northern Tasmania Cricket Association (NTCA) Ground |
| <div style="display: flex; justify-content: space-around;"> <div style="text-align: center;"> <p><i>Windsor Community Precinct</i></p>  </div> <div style="text-align: center;"> <p><i>Prospect Vale Community Park</i></p>  </div> </div> |  |   |

## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

| Hierarchy   | Description   | Example  |
|---|---|--|
| District level facilities   | District level sports facilities have formal to maintained sports ovals/fields for a mixture of winter and/or summer sports. The facilities would be of a good standard but may not have the required playing surface or ancillary infrastructure of a higher level facility nor comply with state regulations for the sport. | Bridgenorth Recreation Ground<br>Bracknell Recreation Ground |
| <i>Bridgenorth Recreation Ground</i>  |   | <i>Bracknell Recreation Ground</i>                           |
|    |   |  |
| Local level facilities  | Sports facilities that cater for local-level sporting competition. Typically a single field/oval or a small number of courts. Limited ancillary facilities are provided.  | Deloraine Netball<br>Legana Recreation Ground                |
| <i>Deloraine Netball</i>  | <i>Legana Recreation Ground</i>   |  |
|   |    |  |
| Active recreation facility  | While these facilities are not considered sports facilities as such, they are generally facilities that support formal sporting activities.   | George Town Pump Track<br>Riverbend Park Basketball          |
| <i>George Town Pump Track</i>   | <i>Riverbend Park Basketball</i>  |  |
|  |   |  |



**Carrick Memorial Park**





## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

### Facility provision standards

This model utilises generally accepted provision standards. These standards are based on likely demand for a playing area (field, oval or court) per population (e.g. 1 AFL field per 6,000 persons). These figures have been derived from a number of sources and the results are summarised in the table below. Provision standards aren't applicable or available for all sports included within the scope of the project.

Table 11: Facility provision standards

| Sport              | Current supply (across the 5 LGAs) | Standard ( 1 facility per x population) | Facilities required for population |               |              |                 | Gap analysis - current population               |
|--------------------|------------------------------------|---|------------------------------------|---------------|--------------|-----------------|---|
|                    |                                    |   | 2022                               | 2026          | 2031         | 2036            |   |
| AFL                | 23 Ovals                           | 1:5,000                                 | 27 Ovals                           | 29 Ovals      | 31 Ovals     | 32 Ovals        | Current under-supply                            |
| Athletics          | 5 Facilities                       | 1:75,000                                | 2 Facilities                       | 2 Facilities  | 2 Facilities | 2 Facilities    | Current supply suitable                         |
| Baseball           | 2 Diamonds                         | 1:50,000                                | 3 Diamonds                         | 3 Diamonds    | 3 Diamonds   | 3 Diamonds      | Current under-supply                            |
| Basketball         | 5 Courts*                          | 1:8,000                                 | 17 Courts                          | 18 Courts     | 19 Courts    | 20 Courts       | Current under-supply                            |
| Cricket            | 35 Ovals                           | 1:4,000                                 | 34 Ovals                           | 36 Ovals      | 38 Ovals     | 41 Ovals        | Current supply ok<br>Future shortfall from 2026 |
| Soccer             | 20 Fields                          | 1:5,000                                 | 27 Fields                          | 29 Fields     | 31 Fields    | 33 Fields       | Current under-supply                            |
| Hockey             | 2 Fields                           | 1:80,000                                | 2 Fields                           | 2 Fields      | 2 Fields     | 2 Fields        | Current supply suitable                         |
| Lawn Bowls         | 32 Greens                          | 1:15,000                                | 9 Greens                           | 10 Greens     | 10 Greens    | 11 Greens       | Current over-supply                             |
| Netball (outdoor)^ | 19 Courts                          | 1:5,000                                 | 27 Courts                          | 29 Courts     | 31 Courts    | 33 Courts       | Current under-supply                            |
| Rugby Union        | 1 Field                            | 1:82,000                                | 2 Fields                           | 2 Fields      | 3 Fields     | 3 Fields        | Current under-supply                            |
| Softball           | 2 Diamonds                         | 1:37,500                                | 4 Diamonds                         | 4 Diamonds    | 4 Diamonds   | 5 Diamonds      | Current under-supply                            |
| Tennis             | 63 Courts                          | 1:2,500                                 | 55 Courts                          | 57 Courts     | 61 Courts    | 65 Courts       | Current over-supply                             |
| Swimming 25m       | 8                                  | 1:30-50,000                             | 2.7-4.5 pools                      | 2.9-4.8 pools | 3-5 pools    | 3.2 - 5.4 pools | Current over-supply                             |
| Swimming 50m       | 1                                  | 1:100,000                               | 1.3 pools                          | 1.4 pools     | 1.5 pools    | 1.6 pools       | Current supply ok<br>Future shortfall           |

\*Does not include the Silverdome due to inconsistent availability and focus on high performance sports and events

^No benchmarks for indoor netball court provisions currently exist

Table 11 purely shows the analysis of supply for each sport based on the standard per population. The need for additional facilities is considered in detail (with all contributing factors considered such as club membership numbers) in the individual sports analysis starting on page 44 of this Plan.

The source of the above provision standards are outlined in the table below.

Table 12: Provision standard source

| Sport       | Source  |
|-------------|---|
| AFL         | AFL Tasmania Statewide Facility Strategy 2021-2030  |
| Athletics   | City of Casey Leisure Facilities Development Plan Policy (Victoria)   |
| Baseball    | City of Casey Leisure Facilities Development Plan Policy (Victoria)   |
| Basketball  | City of Casey Leisure Facilities Development Plan Policy (Victoria)   |
| Cricket     | As there are no exact provision rate provided by Cricket Australia or Cricket Tas, a generally accepted provision rate for cricket ovals is 1 per 4,000 people (based on similar studies undertaken for Queensland, Victoria and New South Wales local governments) |
| Soccer      | NSW Government of Planning Development Contributions Guideline 2009   |
| Hockey      | Hockey SA Statewide Facilities Strategy   |
| Lawn Bowls  | Bowls SA and Bowls Australia  |
| Netball     | NSW Government of Planning Development Contributions Guideline 2009   |
| Rugby Union | City of Casey Leisure Facilities Development Plan Policy (Victoria)   |
| Softball    | City of Casey Leisure Facilities Development Plan Policy (Victoria)   |
| Tennis      | Tennis Victoria   |

The standard provision rates for each sport were sought in the first instance from each respective Tasmanian governing body. Applicable provision standards have been adapted from other sources where the Tasmanian governing body could not provide (the majority).

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**



**Coronation Park, South Launceston**



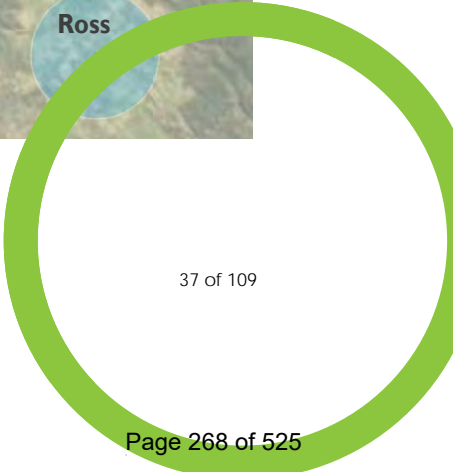
## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

### **Accessibility analysis**

To ensure that there is an equitable provision of sports facilities across the study area, a 5km accessibility buffer has been applied to the major sporting facilities of the core outdoor sports. This assessment excludes specialised or closed facilities such as lawn bowls, croquet, BMX, aquatic facilities, equestrian facilities and indoor courts due to their inaccessible nature to the general public i.e locked facilities and payment for entry.

An assessment of the mapping on the adjoining page shows that the population base of all five local government areas have direct access to an outdoor facility for sport and active recreation such as AFL, athletics, baseball, outdoor basketball, cricket, netball, soccer, hockey, rugby union and softball.

ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026



**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

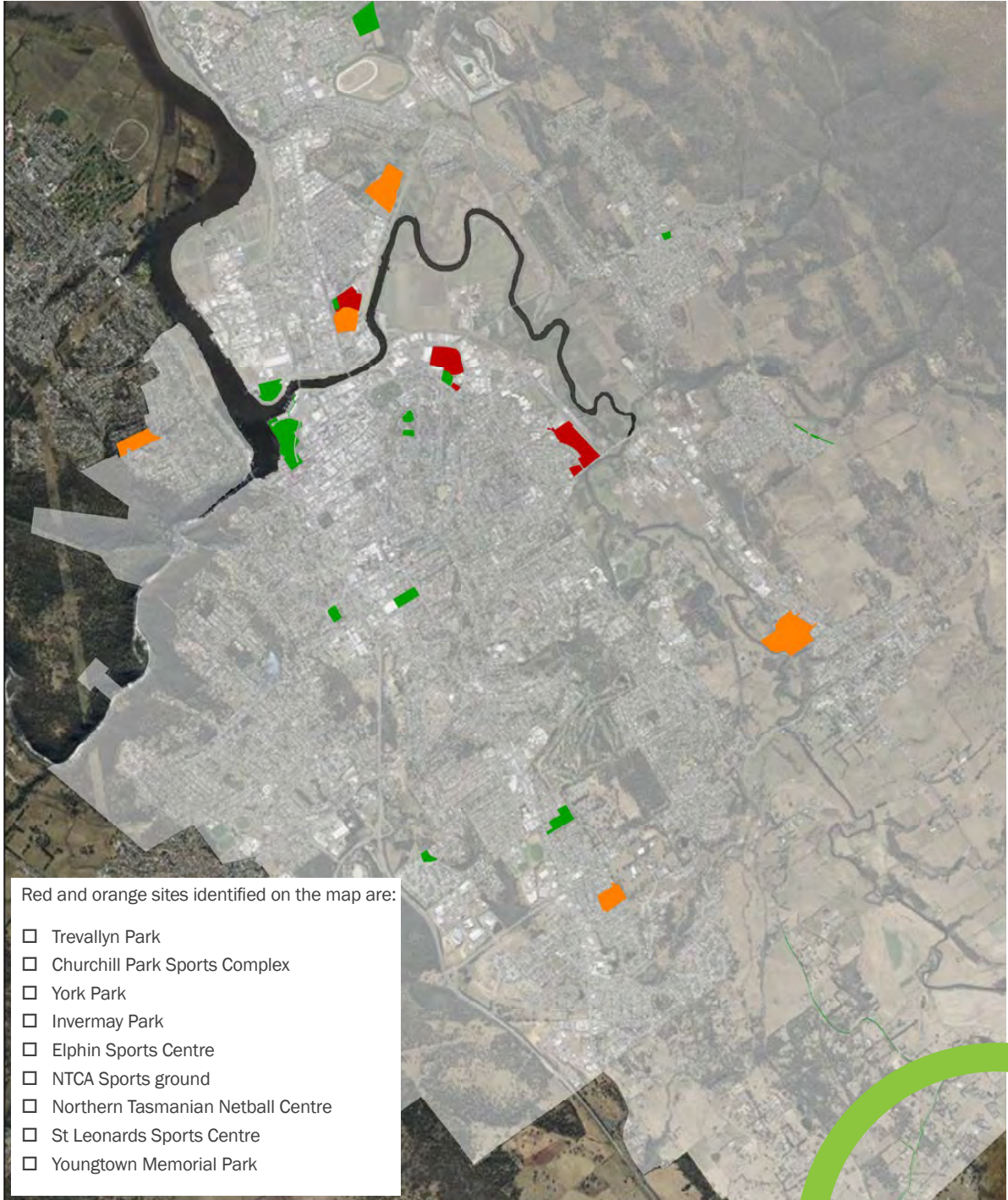
***Existing facilities and associated capacity***

Facility use, club growth and carrying capacity of each site have been analysed to provide an initial assessment of existing facility carrying capacity to accommodate future growth in participation and use of existing and planned future facilities. The adjoining maps below provides a summary of each site's determined carrying capacity. The sports analysis section provides further details for each site on any future sports to be accommodated and recommendations.

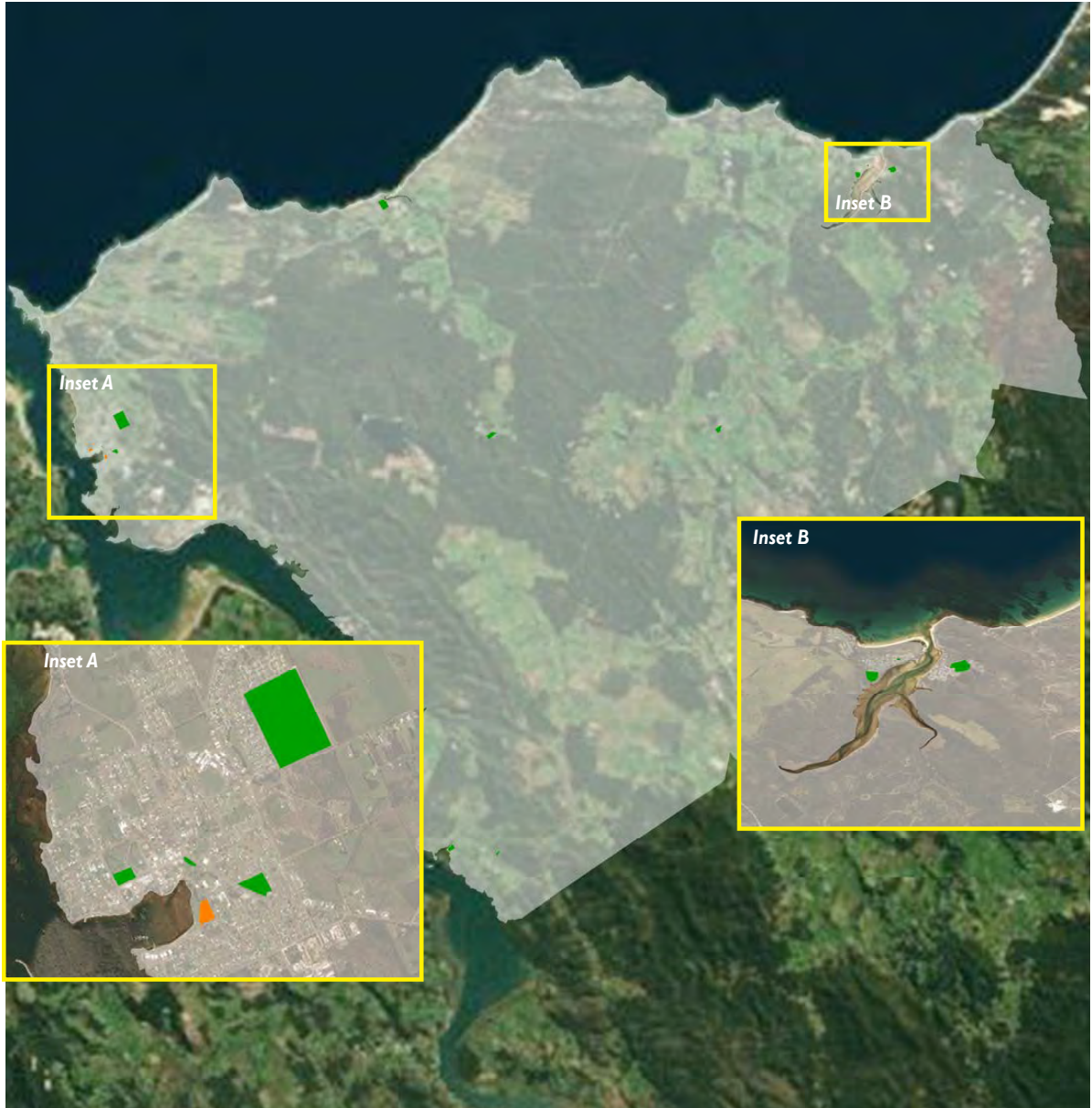
The site capacity is based on the following key:

|  |  |
|--|--|
|  | Some capacity - the site offers opportunity for a nominated club or group to undertake their activity  |
|  | At capacity - based on the current allocated sports and user groups, there is no opportunity for additional and/or alternate use   |
|  | Over capacity - based on the current allocated sports and user groups, the site cannot cope with the demand on facilities. Some incompatible uses should be rationalised |

City of Launceston facility capacity



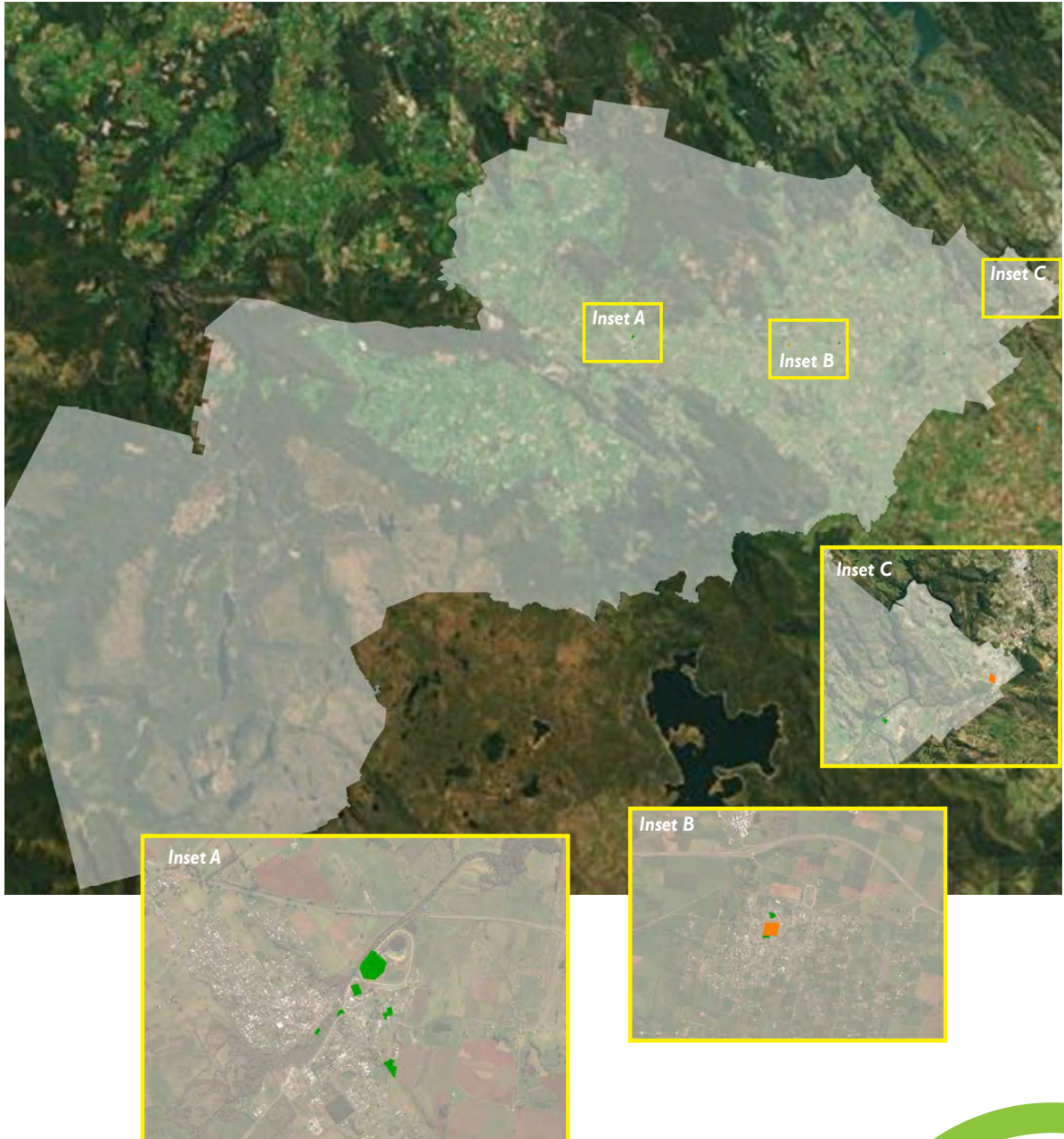
George Town facility capacity



Red and orange sites identified on the map are:

- Inset A - George Town Bowls Club

Meander Valley facility capacity

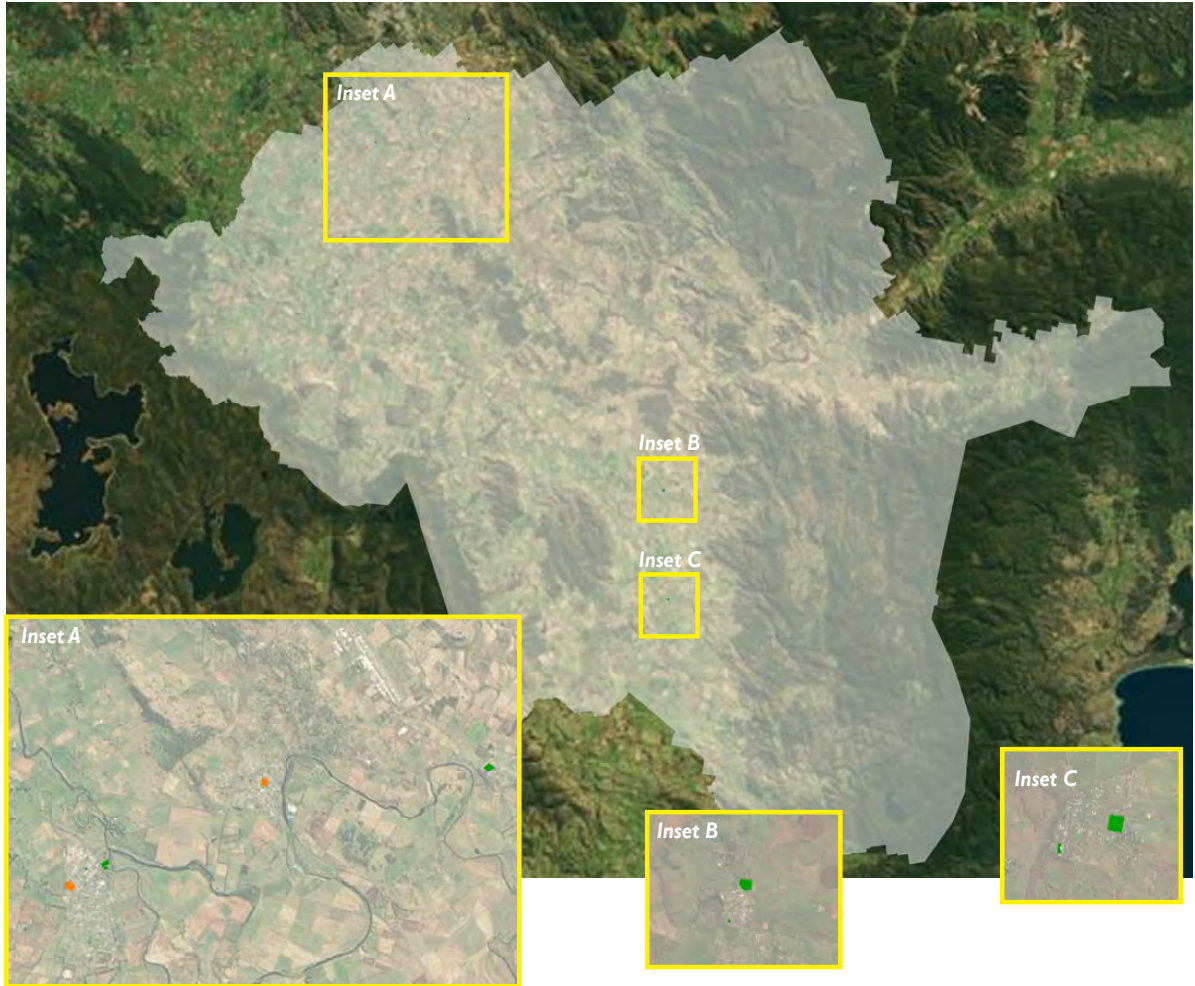


Red and orange sites identified on the map are:

- Inset B - Westbury Recreation Ground
- Inset C - Prospect Vale Community Park



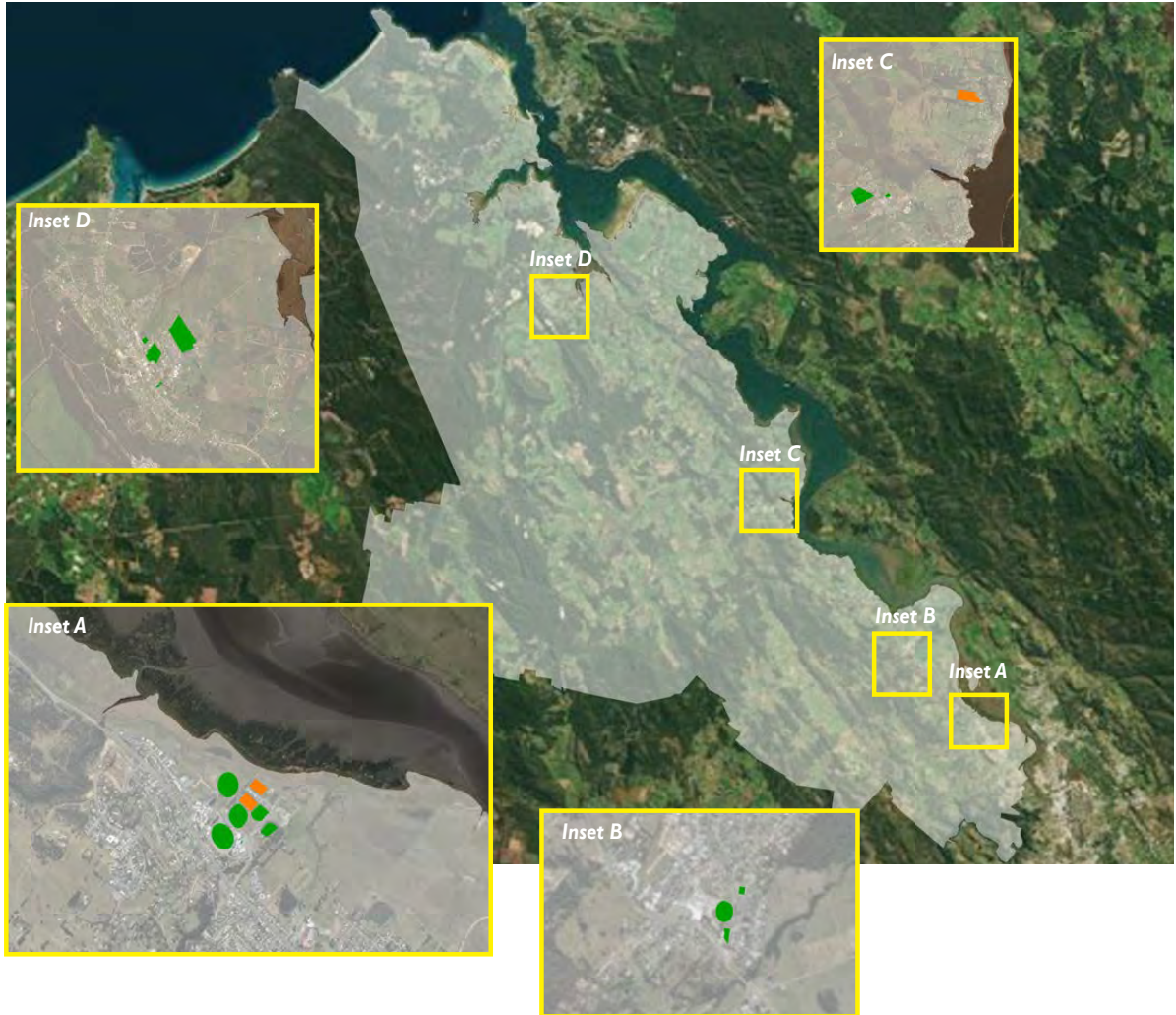
Northern Midlands facility capacity



Red and orange sites identified on the map are:

- Inset A - Longford Recreation Ground and Perth Recreation Ground

West Tamar facility capacity



Red and orange sites identified on the map are:

- Inset A - Windsor Park Soccer Grounds
- Inset C - Edinburgh Park



## Sport analysis

An analysis of a number of sports and active recreation activities has been undertaken in order to inform future provision and facility development.

For each sport the following elements have been assessed:

- existing facilities and the number of courts/fields/ovals
- clubs and associations
- registered player numbers (where available)
- pattern of growth or decline in participation
- carrying capacity of the site
- distribution of facilities across the LGA
- future direction of the sport
- relevant actions from Council planning
- relevant inclusion initiatives
- key issues for clubs and the sport.

The information provided on the following pages has been taken directly from club and organisation surveys. Information listed under membership for each sport including projected participation, is based on the Club's perception of their growth into the future. This information is supported by the consultant's analysis of the sport's local growth in relation to State and National Trends.

The following pages document this assessment and are provided alphabetically by sport:

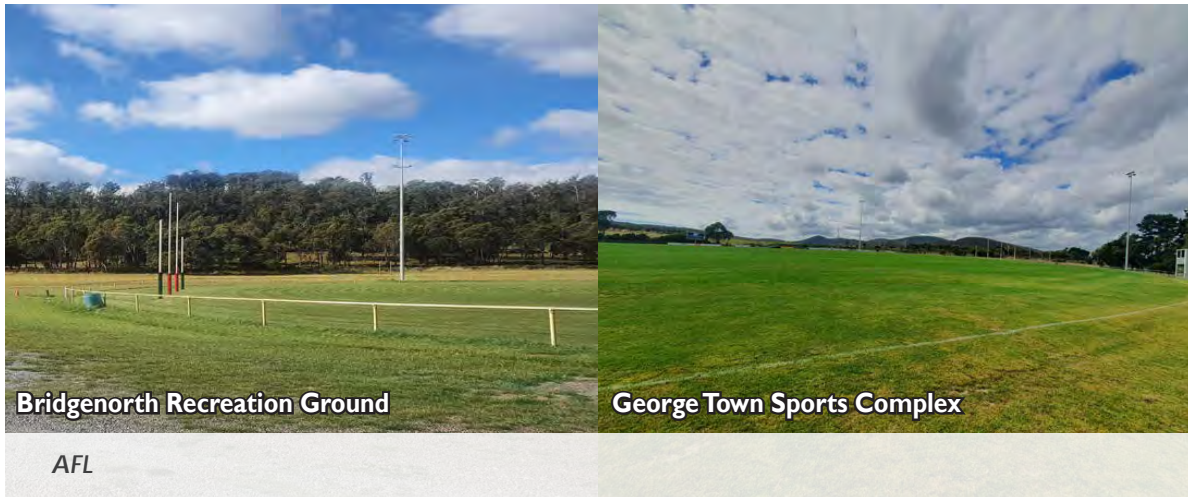
|            |            |              |                |                |
|------------|------------|--------------|----------------|----------------|
| AFL        | BMX        | Football     | Netball        | Squash         |
| Athletics  | Cricket    | Gymnastics   | Roller Skating | Swimming       |
| Badminton  | Croquet    | Hockey       | Rugby Union    | Table Tennis   |
| Baseball   | Cycling    | Lawn Bowls   | Sailing        | Touch Football |
| Basketball | Equestrian | Martial Arts | Softball       | Tennis         |



Legana Recreation Youth Space



**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**



**Bridgenorth Recreation Ground**

**George Town Sports Complex**

**AFL**

***AFL participation***

AFL is ranked 10th in the top sports and physical activities participated in by Australian adults in 2022<sup>1</sup> and 5th for children.

Australian football is ranked the 2nd highest sport participated in by Tasmanians for children and the 5th highest for adults in 2022<sup>1</sup>. The current provision of fields and facilities in the study area reflects the ongoing popularity and growth of the sport. As the sport with the 3rd highest participation rate in the study area<sup>2</sup> (equal with Cricket), participation in Australian football is projected to increase, particularly due to the rapid increases in female participation since the launch of the Women’s Australian Football League and the resources be allocated across the country to grow the game for junior female players.

Relevant to the growth of AFL in the state and locally, if Tasmania are successful in securing an AFL and AFLW team, the sport will continue to see high participation rates.

At a national level, participation in AFL is steady for children and increasing for adults. At a state level, AFL is fluctuating for children and increasing for adults (reflecting the national trend). Seven local clubs have provided their participation numbers across the five council areas. AFL Tasmania have confirmed these participation numbers and provided additional information where required. The table below presents the combined participation data from these seven clubs.

*Table 13: AFL club participation numbers*

|        | 2022   | 2021   | 2019   | Projected participation |
|--------|--------|--------|--------|-------------------------|
| Senior | 2,192  | 2,202  | 2,233  | Increase                |
| Junior | 2,762* | 3,513* | 2,539* |                         |

\*Includes AFL Auskick

***Existing facilities***

Australian football is the second most popular code of football in Australia and this is reflected in the current provision of fields and facilities in the study area.

AFL have access to at least 23 ovals across the Northern Tasmania study area. These facilities include:

- a national-level stadium, UTAS stadium in Launceston
- regional-level facilities such as Windsor Park Football Oval, Prospect Vale Park, Rocherlea Recreation Ground, Youngtown Memorial Park, Invermay Park and Morven Park Recreation Ground
- district-level facilities including George Town Football Oval, Bracknell Recreation Ground, Westbury Recreation Ground and Bridgenorth Recreation Ground
- local-level facilities including Lilydale Recreation Ground, Deloraine Recreation Ground, Hillwood Oval, Beauty Point Recreation Ground and Ross Recreation Ground.

A full list of facilities and their hierarchy by Local Government Area can be found within Appendix 2.

<sup>1</sup> Ausplay 2022  
<sup>2</sup> Northern Tasmania Sports Facility Plan Community Survey 2022

## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

### *Existing facility carrying capacity*

There are very few multi-field facilities within the study area. Windsor Park offers 2 ovals (including the Launceston Christian School oval), and the York Park/UTAS Stadium precinct has 2 ovals.

In addition to the lack of multi-field facilities, there are very few opportunities for training near to the main field at each facility.

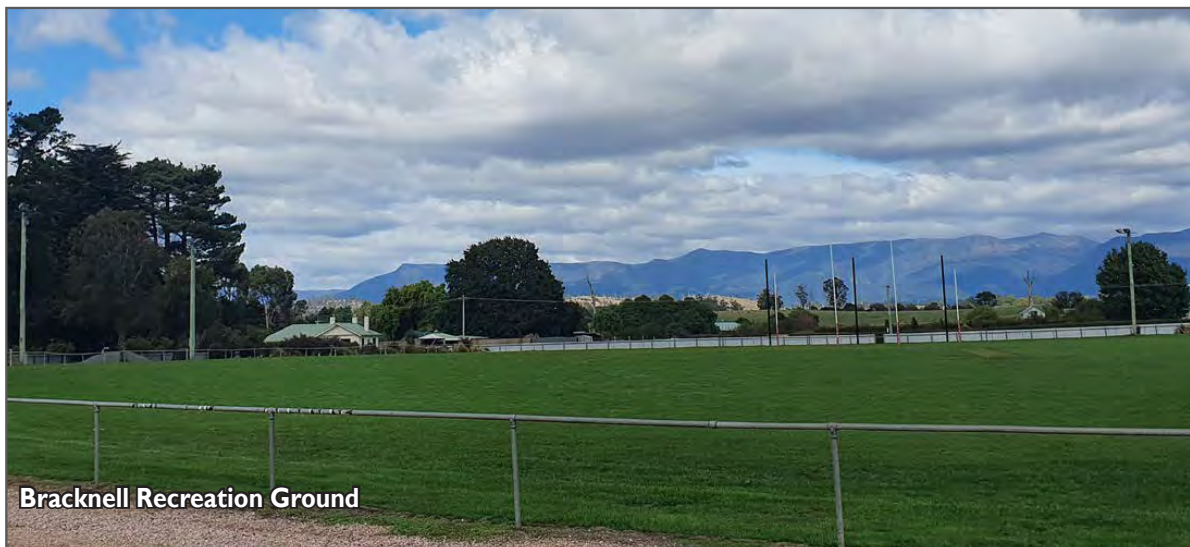
Playing surfaces are generally in good condition at the commencement of the season across the study area. Due to the availability of only single-field facilities for both training and competition, by the end of the season the fields are in poor condition due to over-use and (in many instances) a lack of formal drainage.

A number of facilities currently have too many 'home' clubs creating scheduling and access concerns, and issues with field condition and capacity, including Invermay Park.

The study area does not currently meet the preferred provision ratio of 1 oval per 5,000 residents - with a current deficiency of 4 ovals across the study area. With the projected population, there is expected to be a deficiency of up to 9 ovals in 2036 (if no additional facilities are developed).

### *Local club input*

- Lilydale Recreation Ground requires an upgrade to the entrance road and installation of spectator shade
- Hillwood Football Club has identified the need for an upgrade to field lighting at Hillwood Oval
- Tamar Valley Junior Football Club has identified the need for female-friendly change facilities at the Grubb Street Recreation Ground
- East Launceston Junior Football Club at the NTCA has a desire for their own club rooms, enhanced field access for training (including pre-season) and improved field lighting. The NTCA cannot currently meet the training needs of all teams within the club
- Meander Valley Suns Football Club at Westbury Recreation Ground has identified the need for a field lighting upgrade, as the current lighting limits use of the ground. They also have a desire for removal of the asphalt track that encases the oval to improve player safety; and the provision of spectator seating
- Hagley Recreation Ground is used for training by the Meander Valley Suns and is in need of gender-neutral change facilities.
- George Town Football Club has a desire to upgrade the toilets in their administration building
- Longford Senior Football Club has identified the need to improve and formalise the second grassed area for training. Additionally, drainage and surface improvements are required to the main oval.



**Bracknell Recreation Ground**

## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

### *State Sporting Association input*

Due to increasing participation in AFL (particularly by children and women) it is expected that additional facilities will be required in Northern Tasmania's population growth areas. The City of Launceston has experienced the highest growth in AFL participation within the State from 2016 to 2019 - increasing by 72%.

AFL Tasmania has prepared a number of strategic infrastructure objectives in regards to building facility capacity that are relevant to the Sports Facility Plan:

- improve the carrying capacity of existing playing fields through improved ground design, drainage and irrigation
- increase the quality and provision of sports lighting and deliver a minimum training standard LED lighting at all home grounds
- explore synthetic / hybrid playing surfaces
- shared use of facilities and co-location with compatible sports
- secure greater access to non- traditional venues and schools.

Specific to the study area, AFL Tasmania recommends developing a new regional facility or expanding an existing venue, to accommodate a greater number of players due to the growth in the sport. Additional key issues identified by AFL Tasmania for clubs in the study area are:

- increasing the number of facilities with gender-neutral change facilities
- improving the carrying capacity of facilities.

At an individual facility level, AFL Tasmania has identified key future upgrade requirements:

- field re-surfacing and upgraded change rooms at Windsor Park
- development of gender-neutral change rooms at NTCA
- drainage upgrade and gender-neutral change rooms at Hillwood Oval.



## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

### *Over-arching considerations*

A number of issues exist for AFL within the study area.

- capacity issues are common with insufficient fields to cater for pre-season and in-season training preferences. Increasing participation and shared-use arrangements exacerbate this issue.
- ageing infrastructure at some facilities mean there are a lack of female-friendly or gender-neutral change facilities.
- there are a lack of multi-field facilities that impacts upon field quality and maintenance and limits opportunities for training.

### *Recommendations*

- continue to pursue strategic investment opportunities including acquisitions, that deliver on the recommendations of the Plan, particularly those that build on and expand existing AFL facilities
- develop training areas to support existing one-oval facilities where possible
  - Bridgenorth Recreation Ground is a good example where space exists adjacent to the existing field
  - Rocherlea Recreation Ground - investigate availability of land to the north-east of the existing oval (directly adjoining the site entry road) to provide for a second oval or at least an area for training. It appears to be the same land parcel
  - Longford Recreation Ground - develop a second field area for training or investigate opportunities for a new oval close-by to accommodate all user groups. It is currently used beyond capacity and struggles to cope with load (and wet weather impacts)
- Deloraine Recreation Ground - redevelopment at the showground/race track could provide opportunity for a multi-oval facility
- Exeter Showgrounds (private) - currently has 2 ovals catering for cricket and Mini League/Auskick. This facility could be formalised to provide AFL
- Lilydale Recreation Ground requires an upgrade to the entrance road and installation of spectator shade
- the development of at least two new multi-oval facilities in key locations close to population centres
  - potential for the Legana Structure Plan Growth Area as well as the growth area in the vicinity of St Leonards
- City of Launceston to complete the master planning process for the NTCA precinct with the NTCA Facilities Management Group.

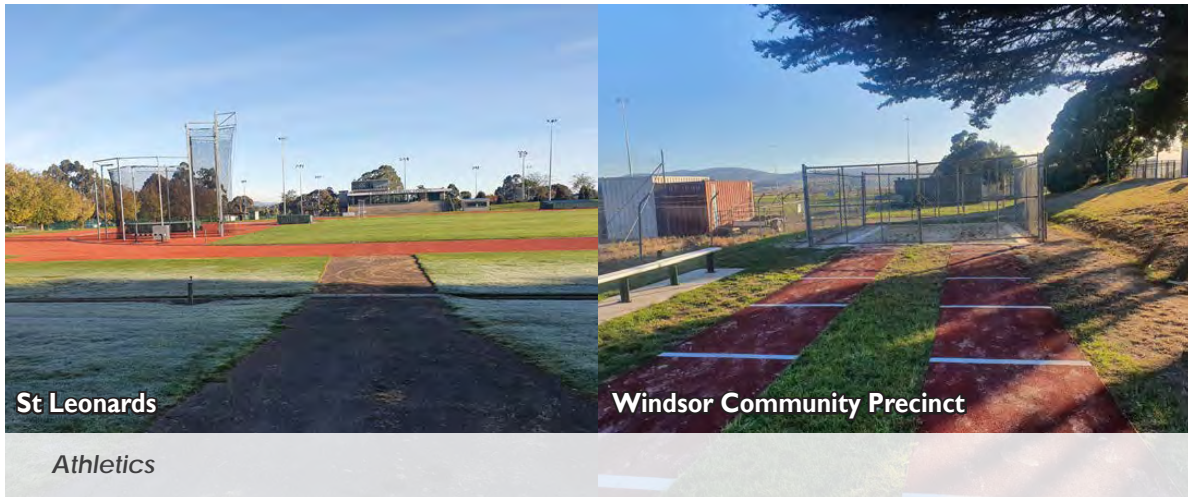


**Rocherlea Recreation Ground**

49 of 109



**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**



***Athletics participation***

Running/Athletics is ranked 3rd in the top sports and physical activities participated in by Australian adults in 2022<sup>1</sup> and 9th for children.

Athletics is ranked the 4th highest sport participated in by Tasmanians for children, and the 2nd highest for Adults in 2022<sup>1</sup>. It needs to be noted, however, that this ranking is inflated due to the inclusion of running activities (such as ParkRun) within 'athletics'.

At a national level, participation in athletics is steady for children, and increasing for adults. At a state level, athletics is fluctuating for children, and increasing for adults. The increases in adult participation can largely be attributed to the popularity of ParkRun. Two local clubs have provided their participation numbers. (Whilst four clubs responded to the survey, two did not provide participation data).

*Table 14: Athletics club participation numbers*

|         | 2022 | 2021 | 2020       | Projected participation       |
|---------|------|------|------------|-------------------------------|
| Juniors | 113  | 132  | Not stated | Steady, increase and decrease |
| Seniors | -    | -    | -          |                               |

***Existing facilities***

There are 5 facilities catering for athletics within the study area. St Leonards Sports Centre - Northern Athletics Centre within the City of Launceston is the home of Athletics in the study area and is a state-level facility. Rocherlea Recreation Ground provides a regional-level facility, Windsor Community Precinct and Longford Recreation Ground are district-level facilities, and George Town Sports Complex provides local-level facilities. Meander Valley currently has no athletics provision.

A full list of facilities and their hierarchy by Local Government Area can be found within Appendix 2.

***Existing facility carrying capacity***

The existing facilities (with the exception of George Town Sports Complex) are in good condition. The George Town club utilise a local primary school for their training and compete at Rocherlea. Their training venue is in poor condition and is not suitable for their needs, albeit they have low membership.

The Northern Athletics Centre building and toilets are ageing and require an upgrade including gender-neutral facilities. The club has also identified a lack of seating and shade and a desire to upgrade the in-field area at Northern Athletics Centre. The club also highlights that the study area requires a grass oval to train - as the synthetic track is the sole place where the local clubs come to train.

The study area is well provided for with regards to the provision of athletics facilities, exceeding the preferred provision ratio of 1 facility per 75,000 residents. There is no evidence to suggest that the current provision is not meeting the requirements of the study area.

<sup>1</sup> Ausplay 2022

## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

### *Overarching considerations*

School facilities play an important role in providing facilities for athletics.

The centre of the St Leonards track provides an opportunity for winter sports to train given the availability of the field and the lights.

### *Recommendations*

- investigate inclusion of Little Athletics training facilities at the George Town Sports Complex re-development
- undertake a master plan the Northern Athletics Centre and Northern Hockey Centre precinct to determine the future needs of both facilities, including potential upgrade of the building, toilets and in-field area
- promote the availability of the centre of St Leonards track for winter sport to train
- monitor the demand for additional facilities based on the growth of the sport (and population growth).



**Rocherlea Recreation Ground**

51 of 109

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**



**Deloraine Community Complex**

**Graham Fairless Centre**

*Badminton*

**Badminton participation**

Badminton is ranked the 15th highest sport participated in by Tasmanians for adults in 2022<sup>1</sup> and is not ranked for children due to the very limited participation numbers.

At a national level, participation in badminton is steady for children and increasing for adults. At a state level, participation in badminton is very limited for children and decreasing for adults. One local club has provided their participation numbers.

*Table 15: Badminton club participation numbers*

|        | 2022 | 2021 | 2020       | Projected participation |
|--------|------|------|------------|-------------------------|
| Junior | 31   | 27   | Not stated | Steady                  |
| Senior | 97   | 58   | Not stated |                         |

**Existing facilities**

Badminton is played at a number of indoor venues across the study area, including Graham Fairless Centre in George Town, Deloraine Community Complex, Beaconsfield Community Centre, Elphin Sports Centre, Westbury Indoor Sports Centre and the YMCA Launceston (albeit the uses at this facility are shifting).

A full list of facilities and their hierarchy by Local Government Area can be found within Appendix 2.

**Existing facility carrying capacity**

The capacity of the existing venues across the study area is sufficient for the current and potential future participation in badminton. Participation in the sport is relatively low at a national, state and local level. There are ample indoor facilities available to meet both existing and projected future demand.

The Deloraine Association has identified that their facility is too cold during winter, as a result of no heating being available as well as the building being too draughty. They also have a desire for upgraded seating and additional storage within the venue.

**State Sporting Association input**

Badminton Tasmania has a strategic objective to capitalise all opportunities to develop and maintain facilities for the sport. It seeks to maximise use of existing facilities to develop badminton, including to explore opportunities for shared space with like minded sports.

**Over-arching considerations**

Supply of facilities currently out-weighs demand for facilities based on participation in Badminton. There is significant capacity within the study area to cater for future (un-planned) growth in the sport.

**Recommendation**

- assess the suitability of the Deloraine Community Complex for badminton is recommended given the Association's comments.

52

<sup>1</sup> Ausplay 2022

## ORDINARY COUNCIL MEETING Tuesday 21 April 2026



### **Baseball participation**

Baseball is ranked the 16th highest sport participated in by Tasmanians for children in 2022<sup>1</sup>, and is not ranked for adults due to the negligible participation numbers.

At a national level, participation in baseball is steady for both children and adults. At a state level, baseball is decreasing for children, and negligible for adults. There is one local club, who have provided their participation numbers.

Table 16: *Baseball club participation numbers*

|        | 2022 | 2021 | 2020 | Projected participation |
|--------|------|------|------|-------------------------|
| Senior | 25   | 22   | 20   | Increase                |

### **Existing facilities**

Churchill Park in Invermay is the sole baseball facility within the study area. The facility is shared with softball, over two diamonds. Baseball primarily use Diamond 2.

### **Existing facility carrying capacity**

The study area is well provided for in regards to the provision of baseball (and softball) facilities. While the preferred provision ratio of 1 diamond per 50,000 residents is not being met, given the very low club membership there is no evidence to suggest that the current provision is not meeting the requirements of the study area. Participation in the sport is relatively low at a national, state and local level..

The club has a desire for their own facility, separate to softball. The club's priorities include permanent seating, shade, lighting and toilet facilities. It is noted that the club have shared use of the Churchill Park facility and provision of additional toilets is not required. Additionally, lighting at the facility is currently suitable for the level of use at the facility.

### **State Sporting Association input**

Baseball Tasmania's Strategic Plan (2021) has a goal for improved facilities and infrastructure, however, focusses specifically on the Glenorchy City Council area.

### **Over-arching considerations**

The club has a desire for their own facility. However, given their low membership numbers, this is not supported. Shared use facilities for complementary sports such as these will continue to be supported.

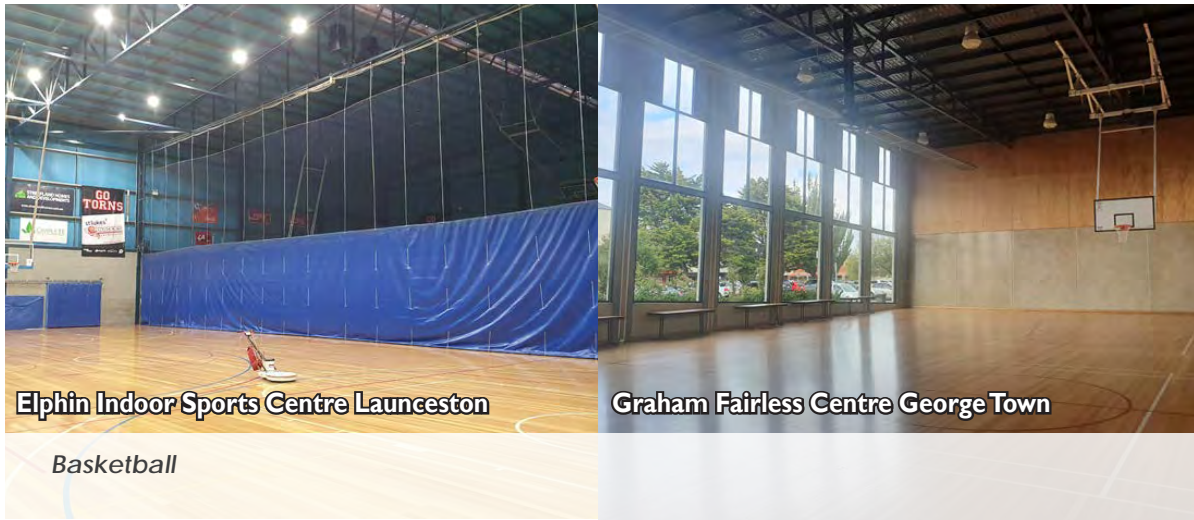
### **Recommendations**

- work with baseball and softball to improve shared use of the facility
- install shaded seating for spectators.

1

Ausplay 2022

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**



**Elphin Indoor Sports Centre Launceston**

**Graham Fairless Centre George Town**

**Basketball**

**Basketball participation**

Basketball is ranked 7th in the top sports and physical activities participated in by Australian adults in 2022<sup>1</sup> and 6th for children.

Basketball is ranked the 3rd highest sport participated in by Tasmanians for children and the 6th highest for adults in 2022<sup>1</sup>. As the sport with the 2nd highest participation rate in the study area<sup>2</sup>, participation in basketball is projected to increase, particularly due to the success of the Tasmanian Jack Jumpers - an NBL team.

Participation in basketball at a national level for children is steady and increasing for adults. At a state level, basketball is increasing for both children and adults. Community survey results show basketball as the second highest participated sport, with 13% of respondents participating in the sport.

Basketball is emerging as a popular sport in Tasmania and participation in the study area reflects the ongoing popularity and growth of the sport. Basketball is projected to increase in the study area, particularly due to the success of the Tasmanian Jack Jumpers in recent years. Basketball Tasmania has provided their participation numbers for the North Region.

*Table 17: Basketball club participation numbers*

|                  | 2022  | 2021  | 2020  | Projected participation |
|------------------|-------|-------|-------|-------------------------|
| Total membership | 2,878 | 2,610 | 2,317 | Increase                |

These figures are playing members only and exclude coaches, referees and school competition registrations.

**Existing facilities**

Basketball within Northern Tasmania is focussed around Launceston, with Elphin Indoor Sports Centre providing 4 compliant courts with required run-offs. In addition to Elphin Sports Centre, the Longford Community Sports Centre provides one compliant court. The Silverdome provides 3 compliant courts, however are not consistently available for use by clubs.

A number of non-compliant indoor courts exist across the study area, including Graham Fairless Centre, Beaconsfield Community Centre, Legana Memorial Hall, Windsor Community Hall, Launceston PCYC, YMCA, Westbury Indoor Sports Centre, Meander Valley Performing Arts Centre and Deloraine Community Complex.

There are a number of school courts that provide community use across the study area (namely in the City of Launceston) including Launceston College, Newstead College, St Patrick’s College, Launceston Christian School, Scotch Oakburn College and Launceston Church Grammar School. These facilities are regularly used by clubs for training. Many of these facilities do not meet FIBA regulations, and (as private facilities) do not form part of this assessment.

A full list of facilities and their hierarchy by Local Government Area can be found within Appendix 2.

**Existing facility carrying capacity**

The demand for indoor courts far outweighs provision within the study area. Many of the existing courts do not meet minimum court size and run offs. Some competitions have fabricated byes as they are unable to run all teams due to lack of available court space.

<sup>1</sup> Ausplay 2022  
<sup>2</sup> Northern Tasmania Sports Facility Plan Community Survey 2022

## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

Regular fixtures are often displaced from large venues such as Elphin and the Silverdome, in favour of large events and trade shows.

The Longford Community Sports Centre has experienced high demand since its development. Its strong patronage coupled with the population growth in Longford, Perth and Evandale indicates the need to double the court at this facility to ensure the needs of the community are met.

There is a clear need for a dedicated multi-court venue that can provide a home to basketball within the study area. This facility would be supported by the existing venues.

The study area does not meet the preferred provision ratio of 1 court per 8,000 residents. There are currently 5 compliant courts compared to the required 17 in 2022 (based on population). This does not include the Silverdome due to its lack of regular availability. There is a predicted shortfall of 15 courts in line with population growth by 2036 (without additional development).

### *State Sporting Association input*

Basketball Tasmania's strategic plan identifies a number of pillars and goal areas including the 'Places to Play Strategy'. An action of the goal area is to develop a long-term facility strategy for basketball in Tasmania. This planning has yet to commence.

### *Over-arching considerations*

There is anecdotal evidence that climatic considerations such as extreme heat and cold, as well as unpredictable weather patterns are leading to an increased participation in indoor sports. Indoor facilities provide a consistent environment away from rain and allow for programming of training and fixtures without needing to avoid the peak heat of a day, or cold temperatures.

There is a lack of compliant, multi-court facilities within the study area for basketball.

The YMCA facility in Launceston is transitioning from its former management as a YMCA. Whilst not a compliant basketball facility, its two courts could enhance basketball capacity within the study area by re-directing other sports from the Elphin Indoor Sports Centre and freeing up valuable court space.

Initial concept plans for the Northern Suburbs Community Recreation Hub have been developed by the Tasmania Government which includes up to three indoor courts.

### *Recommendations*

- support the progression of the Northern Suburbs Community Recreation Hub concept plans in providing up to three purpose-built indoor courts
- continue to pursue strategic investment opportunities including acquisitions, that deliver on the recommendations of the Plan, particularly those that build on and expand existing indoor facilities
- identify a suitable location for the development of a future multi-court indoor facility to meet the growing needs of basketball
- plan for the duplication of the Longford Community Sports Centre
- investigate the re-location of table tennis and badminton from Elphin Indoor Sports Centre to free-up capacity for basketball.



**Deloraine Community Complex**

## ORDINARY COUNCIL MEETING Tuesday 21 April 2026



### ***BMX participation***

BMX is ranked the 17th highest sport participated in by Tasmanians for children in 2022<sup>1</sup> and is not ranked for adults due to very limited participation numbers.

Participation in BMX at a national level for children is steady and increasing for adults. At a state level, BMX is largely uncaptured for both children and adults. One local club responded to the Club survey, and have confirmed they have 190 active members, ranging from 3 to 60 years old.

Bike riding, scooter riding and skateboarding are more popular activities for both young people and adults than a number of the more traditional formal sports. However, infrastructure (and resourcing) for these activities remains largely outweighed by formal sport.

### ***Existing facilities***

The study area has one formal (club-based) BMX facility, located at the St Leonards Sports Centre. The facility provides for a high level of competition - hosting the Australian BMX Championships in 2022. This facility is supported by a number of local-level active recreation facilities (for bikes, scooters and skateboards) including the newly-constructed Deloraine pump track, Westbury BMX track, Carrick BMX track, Hadspen BMX track, Legana BMX track and George Town pump track. There are gaps in the provision of pump tracks within the Northern Midlands and City of Launceston LGA's. It is acknowledged that a BMX track and a pump track are two distinct infrastructure types and provide different riding opportunities.

### ***Existing facility carrying capacity***

Facility provision for BMX across the study area meets the current participation levels and demand for the sport. The supporting facilities are ageing and require upgrades to improve year-round spectator viewing, as well as improved lighting. There is a need for additional active recreation facilities such as pump tracks within the City of Launceston and Northern Midlands to provide further opportunities for informal active recreation.

### ***Over-arching considerations***

Bike riding and scootering for recreation (rather than BMX as a formal sport) are some of the more popular activities for young people across Tasmania.

### ***Recommendations***

- undertake a master plan the St Leonard Sports precinct including BMX, hockey, athletics and croquet to determine the future needs of the facilities, including potential upgrade of the building, toilets and in-field area
- consider ancillary facility upgrades including provision of spectator viewing and improved lighting
- monitor the demand for additional formal BMX facilities across the study area in line with population growth
- consider the development of pump tracks within the Northern Midlands and City of Launceston to enhance the provision of active recreation across the study area.

<sup>1</sup> Ausplay 2022

ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026





**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**



**Cricket participation**

Cricket is ranked 10th in the top sports and physical activities participated in by Australian children in 2022<sup>1</sup>, however, is outside of the top 10 for adults.

Cricket is ranked the 7th highest sport participated in by Tasmanians for children and the 10th highest for adults in 2022<sup>1</sup>. Cricket has the 3rd highest participation rate (equal with AFL) in the study area<sup>2</sup>.

Participation in cricket at a national level for children is decreasing and is steady for adults. Reflecting the national trends, at a state level, cricket is decreasing for children and is steady for adults. Nine local clubs provided membership data, with summed totals included below.

Table 18: Cricket club participation numbers

|         | 2022 | 2021 | 2020 | Projected participation |          |
|---------|------|------|------|-------------------------|----------|
| Juniors |      | 456  | 288  | 151                     | Increase |
| Seniors |      | 632  | 482  | 340                     | Increase |

**Existing facilities**

Cricket has access to more than 34 ovals across the Northern Tasmania study area. A number of these ovals are shared facilities with AFL. These facilities include:

- a national-level stadium, UTAS stadium in Launceston
- regional-level facilities such as the NTCA sportsgrounds in Launceston, Windsor Community Precinct, Longford Recreation Ground and Morven Park Recreation Ground. Windsor Park and the NTCA are the only two facilities with indoor training nets for cricket within the study area
- district-level facilities including George Town Cricket Oval, Youngtown Oval, Churchill Park and Bridgenorth Recreation Ground
- a large number of local-level facilities including Ross Recreation Ground, Perth Recreation Ground, West Arm Recreation Ground, Legana Recreation Ground, Fysh Street Recreation Ground, Weymouth Sports Ground, Bellingham Sports Oval, Pipers River Recreation Ground, Lebrina Recreation Ground, Karoola Recreation Ground, Trevallyn Park, Deloraine Recreation Ground, Hagley Recreation Ground, Whitmore Recreation Ground, Carrick Memorial Recreation Ground and Hadspen Recreation Ground
- in addition, there are a handful of informal facilities within the City of Launceston that could provide training venues including Dover Reserve, Newstead Reserve and Charlton Street Reserve.

In addition to these ovals, there are two indoor cricket training venues across the study area, including Windsor Community Precinct and the NTCA.

A full list of facilities and their hierarchy by Local Government Area can be found within Appendix 2.

<sup>1</sup> Ausplay 2022  
<sup>2</sup> Northern Tasmania Sports Facility Plan Community Survey 2022

## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

### *Existing facility carrying capacity*

There are very few multi-field facilities within the study area. George Town Sports Complex, Churchill Park and Windsor Community Precinct are the only facilities offering multiple ovals; George Town has 2 and an additional junior oval, and Windsor Park has 3 ovals for cricket. Irrigation and drainage improvement works are currently being undertaken at George Town.

In addition to the lack of multi-field facilities, there are very few opportunities for training besides the main field at each facility.

Playing surfaces are generally in good condition at the commencement of the season across the study area. Due to the availability of only single-field facilities for both training and competition, by the end of the season the fields are in poor condition due to over-use and a lack of formal drainage. Run-ups become worn toward the end of each playing season.

The study area currently meets the preferred provision ratio of 1 oval per 4,000 residents. With the projected population, an additional oval will be required from 2026, and an additional 6 to meet expected demand by 2036.

There is a need to confirm the need for a number of identified facilities, which appear to have no formal cricket use, including Lebrina Recreation Ground and Karoola Recreation Ground. Beechford Recreation Area is an isolated facility with no surveillance. The oval is in poor condition and would be unsafe for players in its current condition.

Bellingham Sports Oval is in poor condition and appears to be used as a golf course. The field is uneven and would be unsafe for cricket in its current condition. There is no evidence of use for cricket.

The Ross Recreation Ground has recently been adopted as the state head quarters for Veterans Cricket Tasmania which is seeing the facility attract increased use. The existing clubhouse is in need of upgrade to cater for the use, as well as provide gender-neutral facilities.

The Perth Recreation Ground has been earmarked for re-location due to the likely need for this land for the expansion of the adjoining school.

### *Local club input*

- Diggers Cricket Club has identified that the Hagley Recreation Ground is in need of an additional shaded area for players and spectators, upgraded visitor change rooms as well as provision of cricket practice nets. The lack of nets means the club are training at a local school rather than their home facility
- Launceston Cricket Club has identified that the training facilities at NTCA are inadequate to cater for the numbers from each club based at the complex. The facility is at-capacity, however the club continues to grow across all cohorts. The club has a desire for improved access to a club room for storing memorabilia and hosting functions. There is a need for female-friendly or at least gender-neutral facilities
- Legana Cricket Club report being too large for the facility at the Legana Recreation Ground. The club rooms and change facilities are too small and in need of female-friendly or gender-neutral change facilities. The club has a desire for an upgraded kitchen to allow a functioning kiosk, as well as provision of additional storage. The club would like an additional practice net to improve capacity at training
- Riverside Cricket Club at Windsor Community Precinct require separate female change rooms and have a desire for seating in front of the change rooms
- South Launceston Cricket Club at NTCA have no dedicated female change rooms or showers. There are insufficient practice nets available for training given the size of the club
- Veterans Cricket Tasmania at Ross Recreation Ground have identified the need for gender-neutral or female-friendly facilities. Shade for both players and spectators is also needed. The oval requires irrigation and re-surfacing to improve the quality of the playing surface. There is a desire to expand the turf wicket from a 3- to a 5-wicket square to enable the facility to cope with additional matches
- Westbury Shamrocks Cricket Club located at Westbury Recreation Ground has identified the need for separate female change facilities as well as an indoor training area. They have a desire for improved shaded seating for players outside the change rooms and a larger storage area.

## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

### *Over-arching considerations*

- there are a number of outdated toilet and change facilities across the study area, that do not cater for gender diversity in the sport
- a number of venues are either currently at or over-capacity, with too many home teams and large club numbers. Access to practice nets for training is also an issue
- a number of clubs have identified spectator seating and shade as not suitable
- there is a lack of indoor training facilities across the study area, allowing for all weather use, and improved programming for users
- a need exists for multiple-oval facilities to enhance capacity and reduce pressure on playing surfaces.

### *Recommendations*

- continue to pursue strategic investment opportunities including acquisitions, that deliver on the recommendations of the Plan, particularly those that build on and expand existing cricket facilities
- develop multiple oval facilities to enhance capacity and reduce pressure on playing surfaces - potential for Deloraine Recreation Ground (Racecourse)
- City of Launceston to complete the master planning process of the NTCA precinct with the NTCA Facilities Management Group
- formalise the use of Dover Reserve, Newstead Reserve and Charlton Reserve for training to take the pressure off other venues
- confirm the use of Lebrina Recreation Ground, Karoola Recreation Ground and Bellingham Sports Oval for cricket
- undertake a Master Plan and Facility Management Review of Trevallyn Park (cricket, tennis and lawn bowls) including car parking and circulation
- upgrade the clubroom and change facilities at Ross Recreation Ground to cater for its increased use. There is a need to install an irrigation system and resurface the oval.



**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**



**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**



**Croquet participation**

Participation in croquet at a national level is very limited for children and increasing for adults. At a state level, croquet participation is very limited for children and steady for adults. Four local clubs provided membership data that is totalled below.

Table 19: Croquet club participation numbers

|         | 2022 | 2021 | 2020 | Projected participation    |
|---------|------|------|------|----------------------------|
| Seniors | 102  | 94   | 90   | Steady, increase, decrease |

**Existing facilities**

The City of Launceston is the home of croquet within the study area with 3 facilities. The East Launceston Croquet Club, Northern Tasmania Croquet Centre at St Leonards and Royal Park in Launceston. George Town Community Bowls Club also provides croquet facilities. The other 3 local government areas have no Council-owned or managed- provision of croquet facilities.

Facilities range from a local-level facility (East Launceston Croquet Club with one lawn), to district-level facilities at George Town and Royal Park, to a regional-level facility at the Northern Tasmania Croquet Centre with eight full size croquet lawns.

A full list of facilities and their hierarchy by Local Government Area can be found within Appendix 2.

**Existing facility carrying capacity**

Croquet is a relatively low participation sport at a National and state level. Local participation is consistent with national and state trends. The facility provision for croquet across the study area appears to meet the current participation levels and expected demand for the sport.

**Local club input**

- East Launceston Croquet Club has a desire for an additional lawn to be developed on the adjacent disused tennis courts. The club’s membership is capped because they have only one lawn. This proposal is at odds with the East Launceston Bowling Club whom also have a desire to utilise the derelict tennis courts to develop an under-cover synthetic green. The croquet club also have a desire for an expanded clubhouse including the development of an all-access toilet facility.
- the clubs at the Northern Tasmania Croquet Centre have noted insufficient toilets, and have a desire for an expansion to their clubhouse to provide additional space whilst hosting large tournaments and pennants.
- George Town Bowling Club currently has shared use between croquet and lawn bowls. The club has a desire to develop a separate croquet lawn to cater for croquet. The site appears too small to accommodate this additional lawn within its current footprint. The club also have a desire to expand their clubhouse to provide additional toilets and change facilities as well as an upgrade to their kitchen and hall.

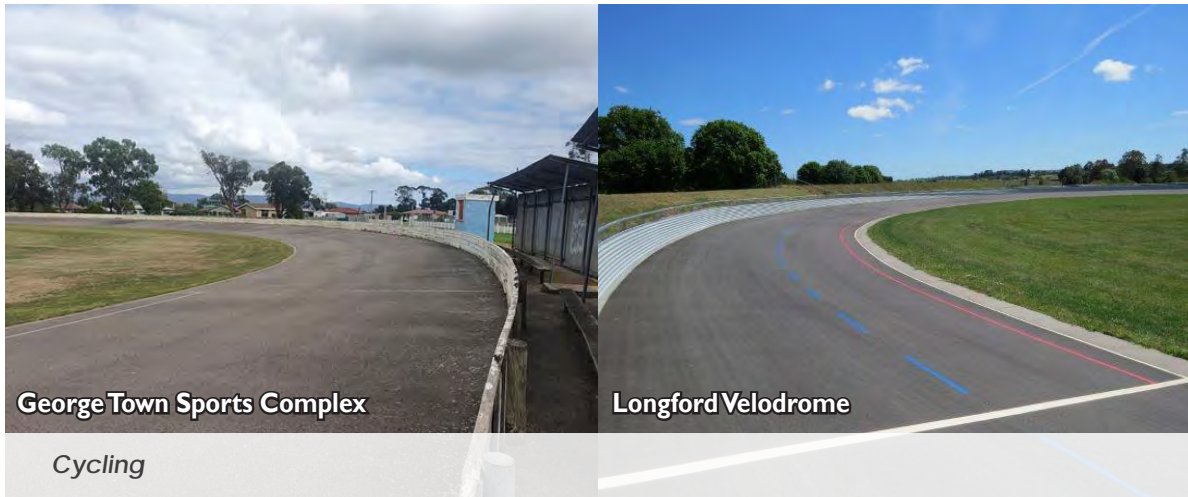


### *Recommendations*

Due to the low participation in the sport and the high concentration of facilities within Launceston, it is recommended that no new facilities be developed. Councils should continue to support existing clubs with appropriate improvements in line with the level of facility, including:

- the East Launceston Croquet Club and City of Launceston to work together in undertaking an accessibility audit and developing a preferred site layout for the future of the facility, which includes the needs of the East Launceston Bowling Club
- investigate the feasibility of converting the disused tennis courts at East Launceston Croquet Club to a shared facility between croquet and bowls
- as part of the master planning process of the St Leonards Sports Complex (athletics, hockey, BMX and croquet), include the Northern Tasmania Croquet Centre and work with clubs to implement facility sharing.

## ORDINARY COUNCIL MEETING Tuesday 21 April 2026



### ***Cycling participation***

Cycling is ranked 5th in the top sports and physical activities participated in by Australian adults in 2022<sup>1</sup>, however is ranked outside of the top 10 activities for children.

Cycling is ranked the 17th highest sport participated in by Tasmanians for children and the 3rd highest for adults in 2022<sup>1</sup>.

Participation in cycling at a national level is increasing for both children and adults. At a state level, cycling participation is largely uncaptured for children and steady for adults. No participation data has been provided by local clubs.

### ***Existing facilities***

There are two outdoor formal cycling tracks and one indoor facility within the study area. The newly developed Longford Velodrome is a regional facility and the George Town Sports Complex is a district facility. The Silverdome provides an indoor cycling track.

A full list of facilities and their hierarchy by Local Government Area can be found within Appendix 2.

### ***Existing facility carrying capacity***

The facility provision for track cycling across the study area appears to meet the current participation levels and potential future demand for the sport.

The George Town criterium track is in reasonable condition however the fencing and adjoining spectator shelters are ageing and in need of replacement.

### ***Over-arching considerations***

The newly developed velodrome at Longford is likely to increase participation in the sport, through provision of a safe, modern cycling facility, and through increased visibility of the sport in the study area. Additionally, with the improvement of the George Town track, cycling within the study area is likely to see a further increase in participation, due to an anticipated latent demand.

### ***Recommendations***

- continue to monitor demand for off-road cycling and additional facilities across the study area in line with population growth and demand for the sport
- program the replacement of the George Town fence and spectator shelters, as well as improvements to the track surface.

<sup>1</sup> Ausplay 2022



Longford Velodrome



George Town Sports Complex



**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**



**Equestrian participation**

Equestrian is ranked the 14th highest sport participated in by Tasmanians for children and the 10th highest for adults in 2022<sup>1</sup>.

Participation in equestrian at a national level is increasing for both children and adults. At a state level, participation in equestrian sports is largely uncaptured for children, and decreasing for adults. Membership data has been provided by Equestrian Tasmania for the Northern region.

Table 20: Equestrian club participation numbers

|                  | 2022 | 2021 | 2020 | Projected participation |
|------------------|------|------|------|-------------------------|
| Total membership | 337  | 354  | 337  | Steady                  |

**Existing facilities**

There is a good distribution of equestrian facilities across the study area, with 6 known facilities that are council-owned or controlled. These include local-level facilities such as Lebrina Recreation Ground, Karoola Recreation Ground and Beaconsfield Grubb Street Recreation Ground; district-level facilities such as Ross Recreation Ground and Longford Showground; and a regional-level facility -Edinburgh Park at Gravelly Beach. Additionally, there are a number of private facilities across the study area including Faulkner Park (Launceston Church Grammar School).

A full list of known facilities and their hierarchy by Local Government Area can be found within Appendix 2 (this excludes private facilities).

**Existing facility carrying capacity**

The current provision of facilities in the study area appears to be in line with membership numbers and subsequent demand for facilities.

The Western Performance Club of Tasmania located at Edinburgh Park has a desire for expansion of their facilities including larger arenas, covered yards and shade areas for spectators. They require larger arenas as existing arenas are currently too small for western events.

The Lebrina Equestrian Club shares the Lebrina Recreation Ground with cricket. There appears to be very little formal use of the site by cricket.

The Lilydale District Pony Club shares the Karoola Recreation Ground with cricket. There appears to be very little formal use of the site by cricket.

<sup>1</sup> Ausplay 2022

## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

### *Over-arching considerations*

A submission was received from Pony Club Tasmania seeking support for the development of a Northern Tasmania Equestrian Centre on to be developed on a 50ha site. The proposed facility would include an indoor arena, multiple outdoor arenas, fields and a cross country course. There is a need to confirm membership data for equestrian clubs within the study area to assist in the assessment of the proposal.

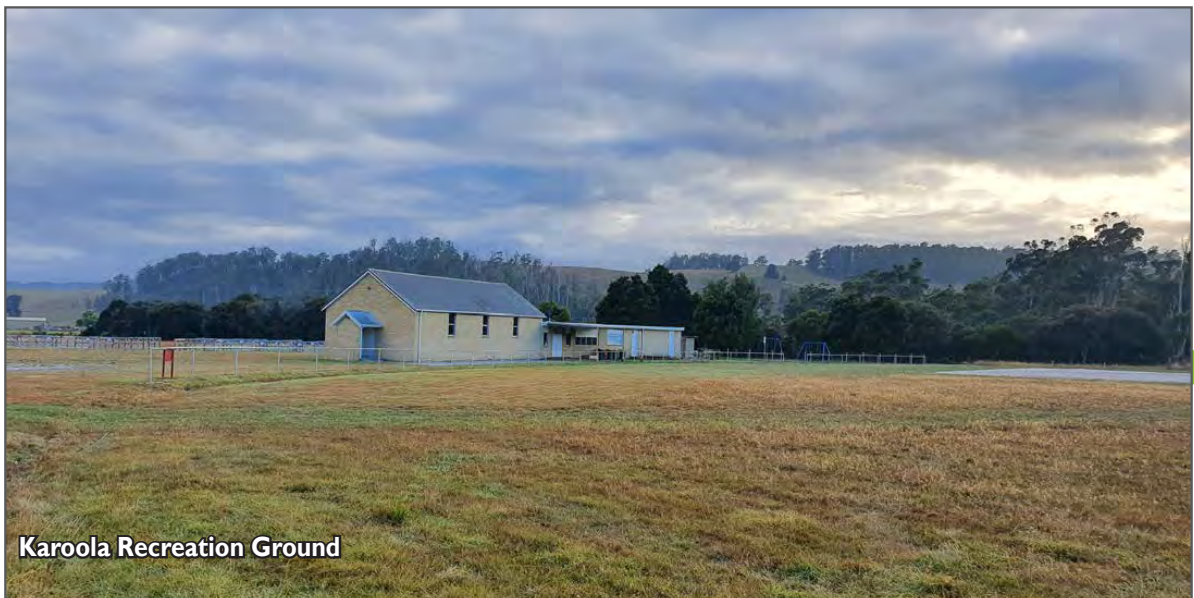
Southern Tasmania is currently home to the Tasmanian State Equestrian Centre. There is no equivalent facility in the north of the state. However, this southern facility is only a 2.5 hour drive from Launceston - largely accessible by the majority of Tasmanians.

Tasracing and the Northern Midlands Council have recently undertaken a master plan of the Longford Racecourse to expand the site to cater for alternate equestrian activities. The vision of the master plan is to become the home of equestrian events in Northern Tasmania. The plan includes an international size polo field, four large pavilions for equine use, an undercover equestrian centre with 50 x 70m sand ring, up to 84 stables and day yards and an equine pool, bullring, treadmill and sand walking arena.

Acknowledging the various equestrian disciplines, there is a need for the clubs in the north to come together with Equestrian Tasmania to create a visioning statement about what the future of equestrian looks like in the north of the state.

### *Recommendations*

- investigate the demand for cricket at Lebrina Recreation Ground. If there is no demand for cricket, there is the potential for equestrian uses to expand
- investigate the potential for Edinburgh Park to be expanded to include an expanded outdoor arenas and covered yards
- Equestrian Tasmania in conjunction with the clubs located within Northern Tasmania, undertake a strategic review of their facilities in the north
- the Northern Tasmania area, should focus its efforts on one key higher order facility capable of developing an undercover equestrian centre/indoor arena. The current and projected participation in equestrian sports is not capable of supporting a number of duplicate facilities.



**Karoola Recreation Ground**

67 of 109

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**



**Football participation**

Football is ranked 8th in the top sports and physical activities participated in by Australian adults in 2022<sup>1</sup> and 2nd for children.

Football is ranked the 5th highest sport participated in by Tasmanians for children and the 4th highest for adults in 2022<sup>1</sup>. Football has the 4th highest participation rate in the study area<sup>2</sup>.

With 2022 a World Cup year (and Australia qualifying for the final 32 teams), the sport is expected to see an increase in participation. With Australia co-hosting the 2023 Women’s World Cup (and Australia ranked to compete strongly), a further jump in female participation is likely. Female participation is already increasing locally which will only strengthen in moving forward.

Participation in football at a national level for children is steady and increasing for adults. At a state level, football is steady for children and increasing for adults. Three local clubs provided their membership data (four clubs responded to the survey).

Table 21: Football club participation numbers

|                  | 2022 | 2021  | 2020  | Projected participation |          |
|------------------|------|-------|-------|-------------------------|----------|
| Total membership |      | 2,449 | 2,568 | 2,196                   | Increase |

**Existing facilities**

There are over 20 football fields within the study area (with the City of Launceston hosting half of these). The City of Launceston also has a number of informal (active recreation) facilities including Coronation Park and West Launceston Community Park that attract football use.

- district-level facilities across the study area include Birch Avenue Soccer Grounds, Carrick Memorial Ground, Windsor Community Precinct and NTCA Sportsgrounds (each with at least 2 fields).
- Churchill Park Sports Complex and Prospect Vale Community Park are the two regional-level facilities within the study area.
- local facilities include the George Town Sports Complex.
- additionally, there are a couple of informal fields within the City of Launceston that could be formalised for training to take the pressure off other facilities, including Coronation Park and West Launceston Community Park.
- a number of school fields are also utilised by sports clubs within the Study Area.

A full list of facilities and their hierarchy by Local Government Area can be found within Appendix 2.

**Existing facility carrying capacity**

Playing surfaces are generally in good condition especially at the two regional-level facilities. The study area lacks multiple-field facilities, as well as dedicated football facilities that allow extended use during the pre-season, as well as access to training facilities. Pre-season use of fields that are shared with other codes is generally limited or non-existent. Carrick Recreation Ground is under-utilised and provides an opportunity as a training facility for soccer and other sports.

The study area does not currently meet the preferred provision ratio of 1 field per 5,000 residents. There are currently 20 fields compared to the required 27 in 2022. There is a predicted shortfall of 13 fields in line with population growth by 2036 (assuming no additional fields are developed).

68 <sup>1</sup> Ausplay 2022  
<sup>2</sup> Northern Tasmania Sports Facility Plan Community Survey 2022 Northern Tasmania Sports Facility Plan

## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

### *State Sporting Association input*

Due to increasing participation in football, particularly by children and women, it is expected that additional facilities will be required in the coming years.

Football Federation Tasmania (FFT) has identified a key priority project in Launceston - the development of a synthetic pitch. This facility would be a dedicated playing facility that can be the home of football in Northern Tasmania. Churchill Park has been identified as the preferred location for this potential project.

FFT has also identified that the Launceston City Football Club (Prospect Vale) requires upgraded change rooms, and the Northern Rangers located at NTCA require improved spectator facilities.

FFT recently undertook a state-wide infrastructure audit that identified many teams do not have regular, consistent or sufficient access to grounds.

These directives are consistent with the feedback received from local clubs.

### *Over-arching considerations*

Launceston City Football Club require an upgrade to their amenities, including additional change rooms (and female-friendly options) to cater for the volume of participants. These facilities are not council-managed, rather they are leased from the Australian Italian Club.

School facilities are regularly used for training. However, issues include alack of suitable access to toilets and change rooms, no lighting, poor (or no) linemarking and inconsistent access to goal nets.

Clubs need access to pitches year round (approx 40 weeks of the year) as football is no longer purely a winter sport. In fact, Football Federation Australia has worked hard to encourage year-round options for football - such that field sharing is near-to impossible.

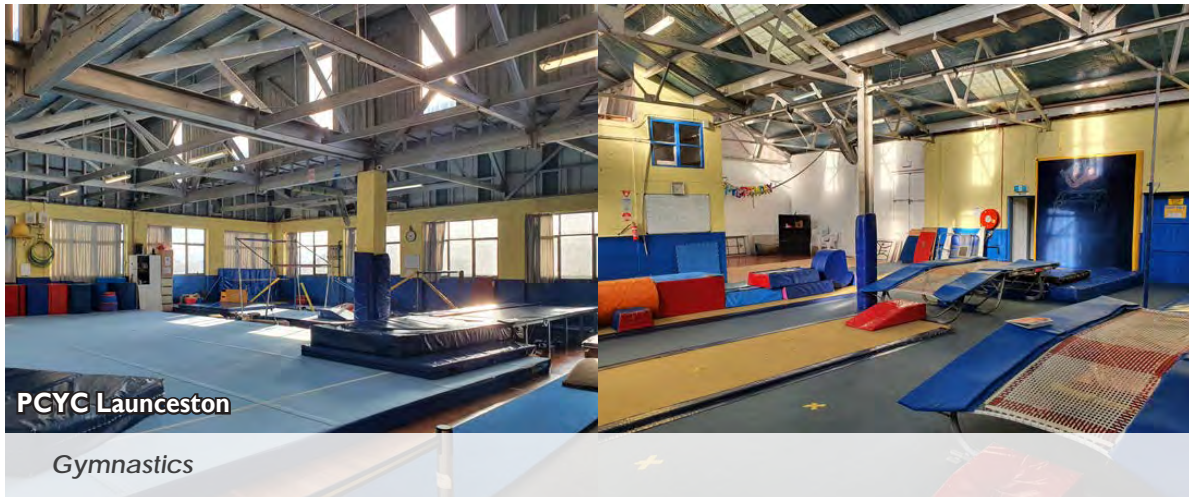
The NTCA limit use of the fields for soccer from April to August. However, the fields are required for much longer than this to meet demand for pre-season and representative training.

The Riverside Olympic Football Club at Windsor Community Precinct have highlighted the need to improve the quality and drainage of the fields outside of the main pitch. An upgrade of the training lights to LED would be advantageous.

West Launceston Community Park is currently an informal facility, which with some improvements could provide a suitable training facility for Football. The field is in poor condition, as are the public toilets. The facility currently has no lighting.

### *Recommendations*

- continue to pursue strategic investment opportunities including acquisitions, that deliver on the recommendations of the Plan, particularly those that build on and expand existing football facilities
- investigate suitable land for the development of a new multi-field facility for football within the study area. There is potential for this facility to be located within the growth area near to St Leonards or Legana. The development of a synthetic pitch should be considered at this location
- City of Launceston to complete the master planning process of the NTCA precinct with the NTCA Facilities Management Group
- master plan the greater NTCA/Elphin Indoor Sports/Tennis World precinct to improve car parking, access, circulation, rationalise some uses and provide opportunities to expand uses where practical
- upgrade the West Launceston Community Park to provide an additional training facility for Football. Lighting and field upgrade would be required in the first instance, with future upgrades to the existing public toilets
- encourage the use of Carrick Recreation Ground for training for soccer and other sports
- investigate the need for a football field within the north of the Northern Midlands Local Government Area.



***Gymnastics participation***

Gymnastics is ranked 3rd in the top sports and physical activities participated in by Australian children in 2022<sup>1</sup>, however, is ranked outside of the top 10 for adults.

Gymnastics is ranked the 5th highest sport participated in by Tasmanians for children and the 20th highest for adults in 2022<sup>1</sup>.

Participation in gymnastics at a national level is increasing for children and is steady for adults. At a state level, gymnastics is steady for both children and adults. Gymnastics Tasmania has provided participation numbers for the two clubs within the study area:

|                  | 2022 | 2021       | 2020       | Projected participation |
|------------------|------|------------|------------|-------------------------|
| Total membership | 581  | Not stated | Not stated | Steady                  |

***Existing facilities***

The Northern Tasmania study area has two gymnastics clubs, PCYC Launceston and West Tamar Gymnastics in Exeter. Both clubs operate out of private facilities.

The capacity of the two clubs at their existing venues are unknown. However, PCYC Launceston has identified that they may re-locate in the future - to a larger facility that may increase capacity for its current and future users.

***State Sporting Association input***

Gymnastics Tasmania’s North Region (West Tamar, Break O’Day, Dorset, George Town, Meander Valley, Launceston and Northern Midlands) is serviced by two clubs and has the lowest participation rate in the state.

Gymnastics Tasmania’s Facilities Strategy outlines in its strategic objectives to work with LGA’s in the region to ensure there is provision for gymnastics in future sport and recreation facilities. It also has a directive to develop a business case to establish a second gymnastics facility in Launceston.

***Over-arching considerations***

Due to the (generally) exclusive nature of a gymnastics facility (e.g. permanent equipment set-up), venues are often privately owned and operated.

***Recommendations***

- support the progression of the Northern Suburbs Community Recreation Hub concept plans in potentially providing shared use of an indoor facility
- monitor demand for gymnastics within the study area and support clubs in seeking access to existing indoor venues where appropriate.

<sup>1</sup> Ausplay 2022

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**



***Hockey participation***

Hockey is ranked the 8th highest sport participated in by Tasmanians for children and the 13th highest for adults in 2022<sup>1</sup>.

Participation in hockey at a national level for children is decreasing and is steady for adults. At a state level, hockey participation is fluctuating for children and increasing for adults. Hockey Tasmania has provided membership data for the local clubs within the North Region:

|                  | 2022 | 2021 | 2020 | Projected participation |
|------------------|------|------|------|-------------------------|
| Total membership | 720  | 659  | 556  | Increasing              |

***Existing facilities***

The Northern Hockey Centre at St Leonards is the home of hockey within the study area and with two synthetic fields, is the hub for high-level competition and events. There are four hockey clubs based in Launceston, as well as three school teams within the junior competition. In addition to the Northern Hockey facility, grass facilities exist within a number of local schools.

The Northern Hockey Centre is home to the Greater Northern League played among clubs from across the North-West Coast and Northern Tasmania regions. Approximately 1,500 players and spectators attend the Centre each week during the hockey season.

The study area currently meets the preferred provision ratio of 1 field per 90,000 residents. With the projected population, the existing supply of fields is sufficient to 2036.

A full list of facilities and their hierarchy by Local Government Area can be found within Appendix 2.

***State Sporting Association input***

Hockey Tasmania have a priority action to increase junior numbers in Launceston. They also have a desire to complete a future development plan for facilities, and develop a promotional plan to ensure maximum utilisation of all facilities.

Hockey Tasmania have a plan to re-develop the Northern Hockey Centre at a cost of approximately \$2 million. They are seeking government support in the form of funding to see the upgrade achieved.

***Over-arching considerations***

The current supply of facilities is suitable for the current level of participation in hockey, and will likely cater for future population growth.

***Recommendations***

- undertake a master plan of the St Leonards Sports Complex including hockey, athletics, BMX and croquet to determine the future needs of all facilities
- in line with the outcomes of the master planning process, prioritise the building facility upgrades at the Northern Hockey Centre to enable major events to continue to occur
- monitor demand in line with future participation patterns and population growth.

<sup>1</sup> Ausplay 2022

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**



**Lawn Bowls participation**

Lawn bowls is ranked the 10th highest sport participated in by Tasmanians for adults and is not ranked for children in 2022<sup>1</sup> due to the very limited participation numbers.

Formal (or registered) playing membership of bowls clubs in Australia has been decreasing for more than 30 years at the rate of 3.4% per annum on average. Social bowls has become the major area of participation in recent years. It is now established as, by far, the largest participation segment in bowls<sup>2</sup>.

Participation in lawn bowls at a national level is increasing for adults, whilst participation by children is very limited. At a state level, lawn bowls participation is very limited for children and decreasing for adults. Three local bowls clubs provided membership data, with data summed in the table below.

|         | 2022 | 2021 | 2020 | Projected participation |
|---------|------|------|------|-------------------------|
| Juniors | 1    | 2    | 8    | Decrease                |
| Seniors | 248  | 248  | 275  |                         |

**Existing facilities**

There are 33 outdoor lawn bowling greens across the study area and one indoor green. More than half of these greens are located within the City of Launceston alone.

The study area has a number of synthetic greens, including: Longford Bowls Club, Westbury Bowls Club, George Town Community Bowls Club, Royal Park Bowls Club and East Launceston Bowls Club. Trevallyn Bowls and Community Club is the only facility with more than 2 outdoor greens. Kings Meadows Bowls Club has 2 outdoor greens and has the only indoor bowls facility (synthetic) within the study area. The West Launceston Bowls and Community Club have the only lit green.

A full list of facilities and their hierarchy by Local Government Area can be found within Appendix 2.

**Existing facility carrying capacity**

The supply of facilities currently outweighs demand for facilities based on participation in lawn bowls. There is significant capacity within the study area to cater for future growth in the sport. However, growth this is unlikely given the local, state and national trends for the sport.

The study area currently has an over-supply of facilities based on the preferred provision ratio of 1 green per 15,000 residents. There are currently 33 greens (not including indoor greens) compared to the required 9 in 2022. Even considering the predicted population growth within the study area, there will still be an over-supply of 23 greens in 2036.

<sup>1</sup> Ausplay 2022  
<sup>2</sup> National Bowls Census Report 2019, Bowls Australia

## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

### *Local club input*

The continued decline in playing memberships coupled with a lack of volunteers is leading to a number of clubs who are struggling to maintain their facility. Yet, a number of clubs have a desire for 'bigger and better' facilities such as lights, synthetic surfaces, indoor greens and additional greens to host high level competitions, some without the membership base to support the improvements.

- West Launceston Lawn Bowls Club has a desire to develop one of their existing greens to synthetic surface to allow for year-round use. The club is also seeking an upgrade to their lighting and installation of shade structures for spectators
- East Launceston Bowling Club has a desire to develop an undercover synthetic green over the two derelict tennis courts that adjoin their site. This proposal is at odds with the East Launceston Croquet Club that also has a desire to utilise the derelict tennis courts to develop a second lawn. (Additional lawn bowls development is also not recommended due to the existing significant over-supply of lawn bowls facilities within the study area)
- George Town Community Bowls Club currently has greens that are shared between croquet and lawn bowls. The club has a desire to develop a separate croquet lawn to cater for the sport to reduce the disruption on bowls. However, the site is too small to accommodate this additional lawn within its current footprint. The club also has a desire to expand their clubhouse to provide additional toilets and change facilities as well as an upgrade to their kitchen and hall. An upgrade to their existing facilities is supported however an expansion is thought to be beyond the capacity of their membership.

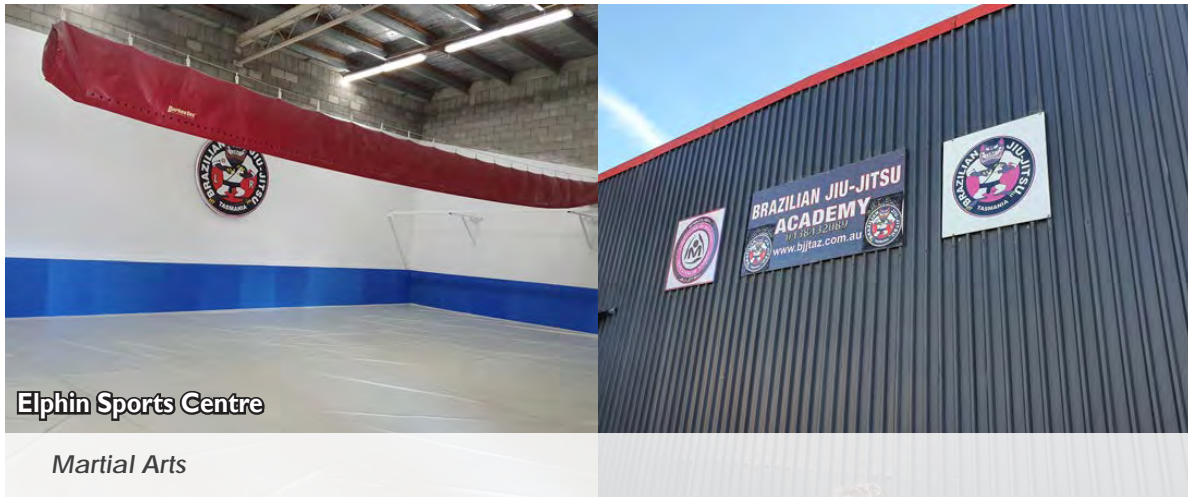
### *Recommendations*

- undertake a Lawn Bowls rationalisation strategy across the study area (particularly focussing on the City of Launceston) to determine the viability of the existing clubs and determine a future program of upgrades, consolidation and potential divestment
- master plan the greater Trevallyn Park site to improve car parking, access and circulation.





ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026



***Martial Arts participation***

Martial arts is ranked the 10th highest sport participated in by Tasmanians for both children and adults in 2022<sup>1</sup>.

Participation in martial arts at a national level is steady for both adults and children. At a state level, martial arts is increasing for children and is steady for adults. No local clubs provided membership data (one club responded to the club survey).

***Existing facilities***

While a number of clubs operate out of private facilities or informally within community venues, there is only one club that has a dedicated venue within a council-owned or -controlled facility. The Brazilian Jiu-Jitsu Academy operates out of Elphin Indoor Sports Centre.

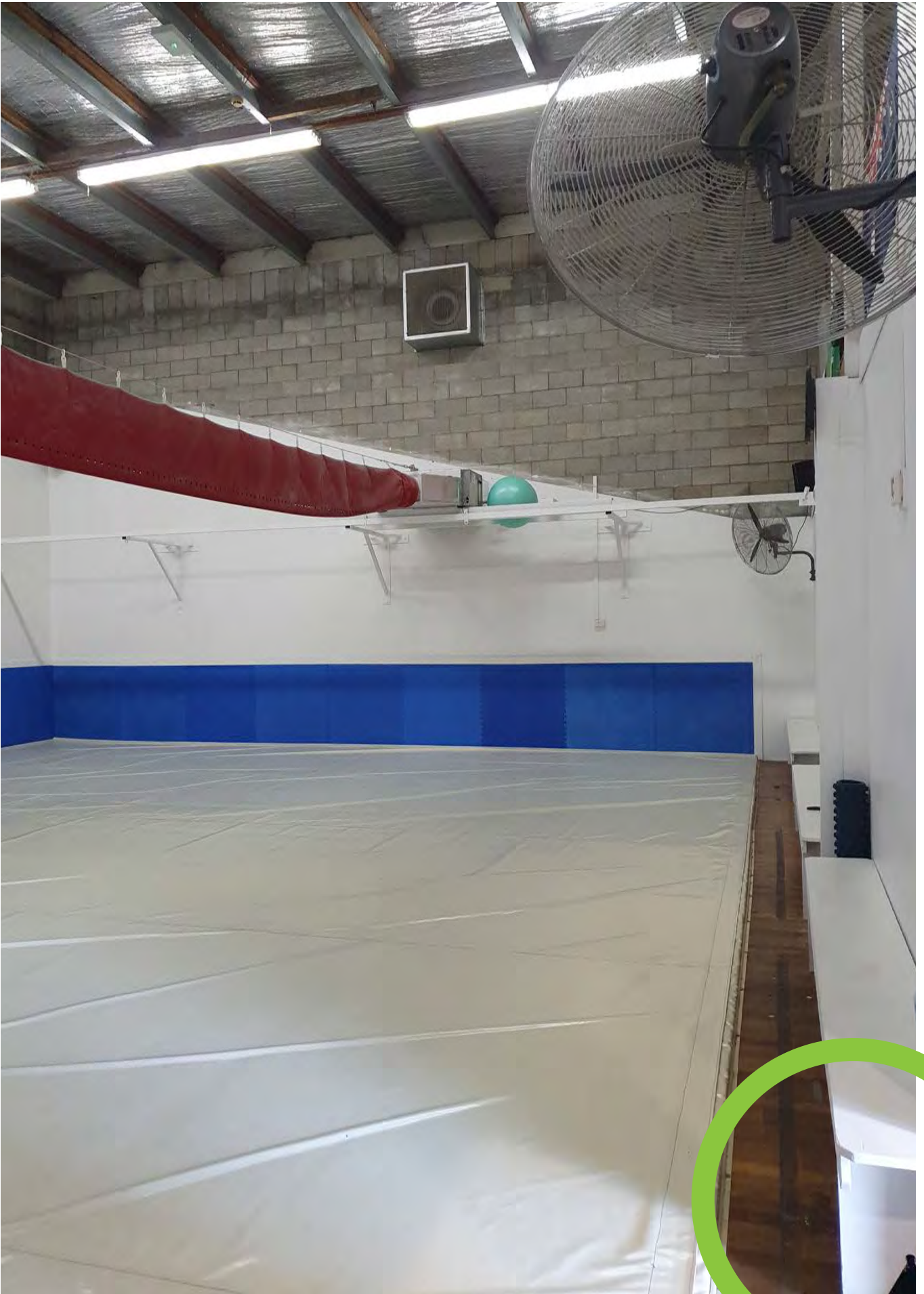
***Existing facility carrying capacity***

Supply of suitable indoor facilities currently out-weighs demand for facilities based on participation in martial arts. There is significant capacity within the study area to cater for future growth in the sport.

***Recommendation***

- support existing and emerging clubs in finding suitable venues within the study area.

<sup>1</sup> Ausplay 2022



**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**



**Netball participation**

Netball is the highest female participation sport for both Tasmanians and Australians. Netball is ranked 8th in the top sports and physical activities participated in by Australian adults in 2022<sup>1</sup> and 7th for children.

Netball is ranked the 9th highest sport participated in by Tasmanians for children, and the 7th highest for adults in 2022<sup>1</sup>. Netball reported the highest participation rate of any sport within the study area<sup>2</sup>.

Participation in netball at a national level is steady for adults, whilst participation by children is decreasing. At a state level, netball is decreasing for children and fluctuating for adults. Eight local clubs provided membership data across the study area including one association, with participation data summed in the table below. This data includes state league participation. It is acknowledged that 2020 was a covid-19 affected year.

|                  | 2022              | 2021  | 2020  | 2019  | Projected participation |
|------------------|-------------------|-------|-------|-------|-------------------------|
| Total membership | Yet to be advised | 2,268 | 1,732 | 1,792 | Steady or increasing    |

**Existing facilities**

There are 19 outdoor netball hard courts across the study area. There are 3 local-level facilities including Beauty Point, Hadspen Recreation Ground and Campbell Town War Memorial Precinct. Two of these are multi-purpose courts.

There are two district-level netball facilities providing two courts each; the Deloraine Netball courts and George Town Sports Complex. The Northern Tasmanian Netball Centre at Hobblers Bridge Sports Centre is the regional centre for netball and provides 13 outdoor hard courts across two adjoining sites.

There are a small number of indoor venues catering for netball within the study area including the Longford Community Sports Centre (one court), Graham Fairless Centre in George Town (one court), the former YMCA in Launceston (two under-size courts), and the Silverdome (providing an additional three courts at times). A number of private schools are used by Tasmanian Netball League for training. A full list of facilities and their hierarchy by Local Government Area can be found within Appendix 2.

**Existing facility carrying capacity**

- the Deloraine courts are relatively new and are in good condition. The courts are lit and the club has exclusive use of a small storage facility
- the George Town courts are in poor condition, additionally the court surrounds including clubhouse require an upgrade for both functionality and amenity. Accessibility to the clubhouse is also an issue. The George Town club train indoors at the Graham Fairless Centre
- North Esk Netball Club utilise the indoor facilities of two primary schools for training which are currently suitable. However, the club is growing and will struggle in future to provide sufficient venues based on suitable times for training. The club find it difficult to find indoor venues for training
- the Northern Tasmania Netball Centre courts at Hobblers Bridge are in poor condition. They are unsafe and require re-surfacing and expansion due to their lack of run-off. Netball courts on the Hart Street side have issues with the surrounding tree roots causing damage to the court surfaces. The courts are dangerous when wet due to the weeds and grass growing through the cracks in the courts

<sup>1</sup> Ausplay 2022  
<sup>2</sup> Northern Tasmania Sports Facility Plan Community Survey 2022

## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

- clubs do not have access to the Northern Tasmania Netball Association building for club meetings or functions and have a desire for storage
  - gender appropriate change facilities are required at the Centre given the growth in male participation in the sport
  - clubs have identified the need to install additional lighting over courts to facilitate the weekly training requirements of the 15 affiliated clubs (only 6 courts are currently lit)
  - the courts are at capacity with too many clubs located there.
- the Silverdome is used for senior competition. However, teams are displaced regularly in favour of other events and it is costly to book
- Longford Netball Club train at the Longford Community Sports Centre indoor court and have identified a need for additional courts for training to accommodate their growing club.

The majority of clubs have identified the need for a designated indoor facility for games given the climate. Additionally, junior games are played in cold and wet conditions which impacts participation in the sport.

The study area does not meet the preferred provision ratio of 1 outdoor court per 5,000 residents. There are currently 19 courts compared to the required 27 in 2022. There is a predicted shortfall of 14 courts in line with population growth by 2036 (without additional court development). Albeit the shortfall of outdoor courts, given the shift of the sport from outdoor courts to indoor, the future provision of courts should be focussed on the provision of and access to suitable indoor facilities.

### **State Sporting Association input**

Netball Tasmania recognises the need for the development of an indoor, multi-court facility to cater for the current and future needs of the sport. The need for an indoor facility is for both the community and elite sectors of the sport. Additionally, state wide competitions and high performance programs are required to be played indoors.

The Northern Tasmania Netball Association (NTNA) have identified that growth in netball is limited due to the inability to fit additional teams/games into the roster. The NTNA are at capacity and are turning participants away. They introduce byes and reduce the length of quarters to fit in their roster.

### **Over-arching considerations**

Netball is predominately becoming an indoor sport, with over 70% of games played indoors. Additionally, with climate considerations, both cold and wet weather limits the use of outdoor courts, with no all-weather venue available to play regular games or host make-up fixtures.

- there are 1,550 members who use the Northern Tasmanian Netball Centre on a weekly basis, this facility is over-capacity and in need of an upgrade
- the cost of hiring the Silverdome is prohibitive, and games are displaced regularly for events (despite fixtures being booked 12 months in advance)
- there is a lack of club rooms available for meetings at the Northern Tasmania Netball Centre
- the Northern Suburbs Community Hub currently being planned for Mowbray will include four indoor courts dedicated to netball.

### **Recommendations**

- continue to pursue strategic investment opportunities including acquisitions, that deliver on the recommendations of the Plan, particularly those that build on and expand existing netball facilities
- continue to advocate for the provision of four dedicated indoor netball courts as part of the Northern Suburbs Community Hub development
- following the completion of the Northern Suburbs Community Hub and the provision of four dedicated indoor courts for netball, there is a need to undertake further analysis into the demand for additional indoor courts to cater for future demand
- Netball Tasmania to work with the Silverdome to guarantee continued use of the venue for regular games
- undertake court re-surfacing and expansion to meet run-off requirements at Northern Tasmania Netball Centre
- develop a shared clubhouse facility at the Northern Tasmania Netball Centre to allow club access for meetings and functions
- upgrade the George Town netball clubhouse and court surrounds in line with the George Town Sports Complex master plan
- plan for the duplication of the Longford Community Sports Centre.

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**



**Westbury Indoor Sports Centre**

**Meander Valley Performing Arts Centre**

*Roller Skating*

**Roller Skating participation**

Participation in roller derby at a national level is steady for both adults and children. At a state level, roller derby is steady for children and increasing for adults. Two local clubs provided membership data.

|         | 2022 | 2021 | 2020 | Projected participation           |
|---------|------|------|------|-----------------------------------|
| Juniors |      | 30   | 30   | Not stated<br>Steady and increase |
| Seniors |      | 28   | 3    | Not stated                        |

**Existing facilities**

Roller Derby operates out of indoor sports venues, with the Westbury Sports Centre being the key location used for training and home games within the study area. Private venues are also used including Skate and Sport at Mowbray. Elphin Indoor Sports Centre is used occasionally, however, gaining access to this facility is difficult.

The Cradle Coast Junior Rollers train at the Westbury Sports Centre, however travel to East Devonport Recreation Centre for competition.

**Existing facility carrying capacity**

The Westbury Sports Centre floor is in poor condition and requires an upgrade.

There is a distinct lack of indoor venues within the study area, particularly in close proximity to Launceston (where the Devil State Derby League is based). Clubs are seeking a suitable indoor training venue in close proximity to Launceston.

**Considerations**

- clubs currently travel from Launceston to Westbury for training and have a desire for a Launceston training venue
- the Westbury Sports Centre flooring needs an upgrade.

**Recommendations**

- investigate the use of the former Launceston PCYC for training
- upgrade the flooring of the Westbury Sports Centre.



### ***Rugby Union participation***

Rugby Union is ranked the 15th highest sport participated in by Tasmanians for children and the 17th highest for adults in 2022<sup>1</sup>. Participation in rugby union at a national level is steady for adults and increasing for children. At a state level, rugby union participation is very limited for children and steady for adults. No local clubs provided membership data.

### ***Existing facilities***

Royal Park is the home of Rugby Union providing the sole rugby Union field within the study area. The Launceston Rugby Union facility has one lit field and a clubhouse.

### ***Existing facility carrying capacity***

The study area does not meet the preferred provision ratio of 1 field per 62,500 residents. There is currently 1 field compared to the required 2 in 2022. There is a predicted shortfall of 2 fields in line with population growth by 2036 (if no additional fields are developed).

It is thought that while the sport does not meet the accepted provision ratios, the current provision of facilities in the study area appears to reflect membership numbers and subsequent demand for facilities.

### ***Considerations***

Australia is hosting the Rugby World Cup in 2027 and 2029 which may result in additional interest in the sport at a national level.

The study area is unlikely to host any training or matches, and subsequently any planned upgrades to the Royal Park facility should be focused on meeting local demand.

The clubhouse is in poor condition and in need of an upgrade to improve its condition and functionality.

### ***Recommendations***

- support the plans for the upgrade of the Launceston Rugby Union change rooms
- consider the need for a warm-up area at Royal Park adjoining the existing field, should the tennis courts be rationalised.

<sup>1</sup> Ausplay 2022

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**



**Sailing participation**

Sailing is ranked the 17th highest sport participated in by Tasmanians for children and the 9th highest for adults in 2022<sup>1</sup>.

At a state level, sailing is negligible for children, and steady for adults. Australian Sailing (Tasmania) has provided participation numbers for the five council areas:

|                  | 2022 | 2020 | 2018    | Projected participation                               |
|------------------|------|------|---------|---|
| Total membership |      | 709  | Unknown | 844   |
|                  |      |      |         | Mixed - Steady, increase and decline across the clubs |

**Existing facilities**

There are four sailing clubs within the study area; Port Dalrymple Yacht Club, Deviot Sailing Club, Tamar Yacht Club and George Town Yacht Club.

**Existing facility carrying capacity**

Club accessibility for all abilities is generally poor across the facilities. Most do not have a wheelchair friendly venue (including access to toilets, change rooms, ramps, pontoons, and/or jetties). These issues are restricting the ability for the clubs and sport to be truly inclusive.

The current provision of facilities in the study area appears to be in line with membership numbers and subsequent demand for facilities.

**State Sporting Association input**

Australian Sailing (Tasmania) highlighted the ageing population coupled with the lack of volunteers/instructors to deliver training as the main barriers to participation in sailing.

Sailing clubs are generally welcoming of all water sports and activities. Increasing activity at each facility through encouraging complementary water sports such as canoeing and kayaking may assist in increasing club membership. To support this, there is a need for better storage facilities for small water craft.

**Considerations**

There is a need to be innovative in attracting new members and activity at the clubs within the study area.

Given the ageing population and the desire of clubs to be inclusive, there is a need for fully accessible facilities.

**Recommendations**

- undertake an accessibility audit of the facilities and prioritise the implementation of improvements
- determine the requirements of each club to cater for complementary water sports.

<sup>1</sup> Ausplay 2022

ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026



**Softball participation**

Softball is ranked the 13th highest sport participated in by Tasmanians for children and the 19th highest for adults in 2022<sup>1</sup>.

Participation in softball at a national level is steady for both adults and children. At a state level, softball participation is very limited for children and increasing for adults. Tasmania Softball have provided membership data for the Northern Tasmanian Softball Association:

|                  | 2022 | 2021 | 2020 | Projected participation |
|------------------|------|------|------|-------------------------|
| Total membership | 142  | 99   | 104  | Steady                  |

**Existing facilities**

Churchill Park in Invermay is the sole softball facility within the study area. The facility is shared with baseball, with two diamonds. Softball primarily use Diamond 1.

**Existing facility carrying capacity**

The study area is well provided for in regards to the provision of softball (and baseball) facilities. While the preferred provision ratio of 1 diamond per 50,000 residents is not being met, given the very low club membership, there is no evidence to suggest that the current provision is not meeting the requirements of the study area.

Participation in the sport is relatively low at a national, state and local level. If the club can demonstrate consistent growth in membership, a 3rd diamond catering for baseball and softball may be required by 2036.

**Considerations**

Additional seating and shaded areas would enhance the facility.

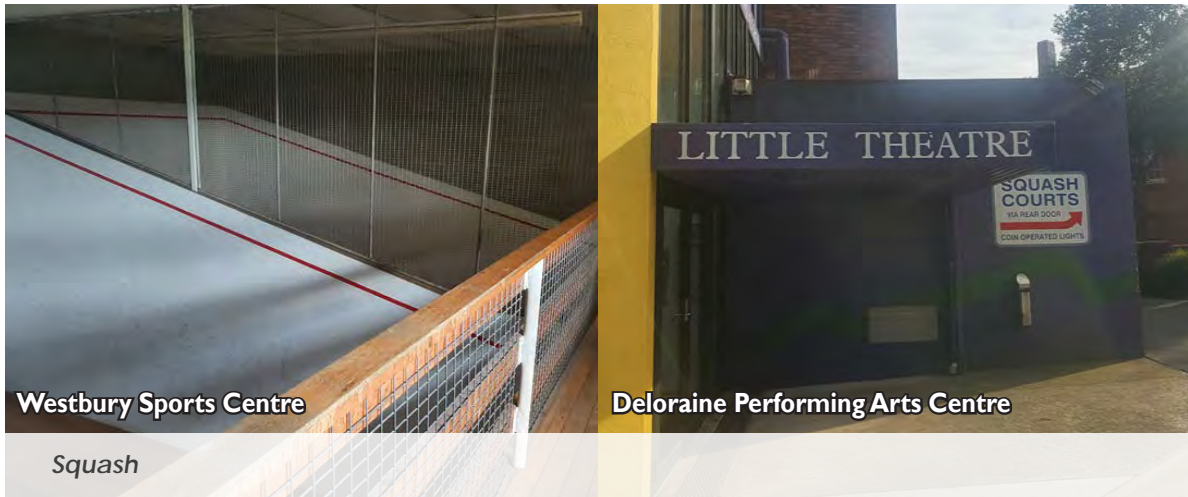
**Recommendations**

- work with baseball and softball to improve shared use of the facility
- install shaded seating for spectators.

<sup>1</sup> Ausplay 2022



**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**



**Squash participation**

Squash is ranked the 15th highest sport participated in by Tasmanians for adults, and is not ranked for children given its limited participation in 2022<sup>1</sup>.

Participation in squash at a national level is steady for adults, however, is negligible for children. At a state level, squash participation is very limited for children and increasing for adults. Two local clubs have provided membership data.

|        | 2022 | 2021       | 2020       | Projected participation |
|--------|------|------------|------------|-------------------------|
| Junior | 100  | Not stated | Not stated | Increase                |
| Senior | 260  | Not stated | Not stated |                         |

**Existing facilities**

The study area has four known facilities that provide for squash; Meander Valley Performing Arts Centre, Westbury Indoor Sports Centre, Exeter Community Club and the Longford Community Sports Centre.

A dedicated squash facility is currently under construction in Deloraine.

At present, the existing facilities are unable to host State and inter-State tournaments.

A full list of facilities and their hierarchy by Local Government Area can be found within Appendix 2.

**Existing facility carrying capacity**

Existing facilities in Deloraine and Westbury are dated and do not meet current standards for the sport. These courts cannot be used for State and inter-State tournaments. The new facility being built in Deloraine will provide four new courts that are expected to be suitable to attract junior state development squads, senior state competitions and master competitions.

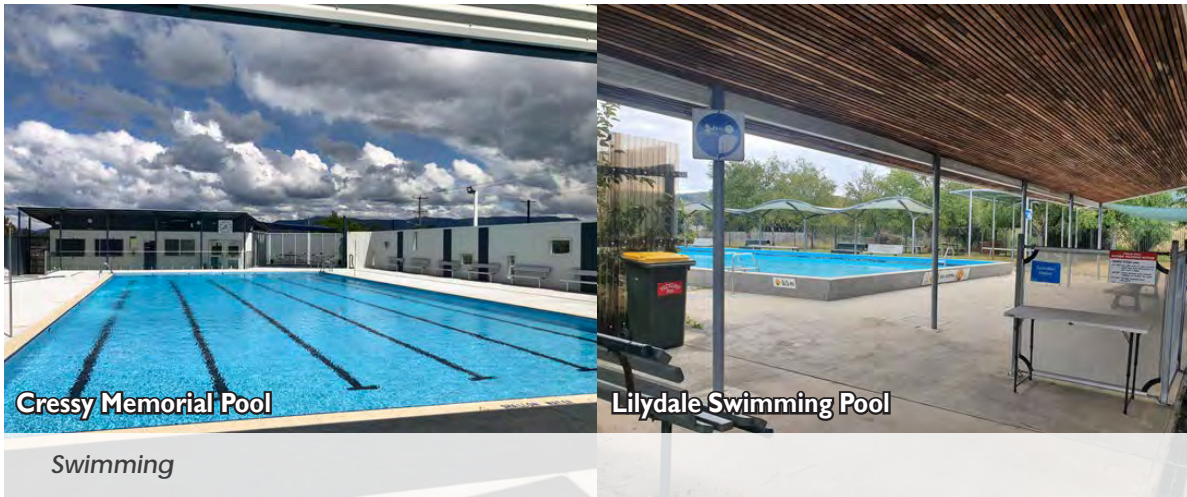
**Considerations**

Once the Deloraine facility has been built, the existing facilities in Deloraine and Westbury may become redundant.

**Recommendations**

- consider re-purposing the existing courts at the Meander Valley Performing Arts Centre following the completion of the new facility in Deloraine
- monitor the demand for the Westbury facility following the development of the new facility in Deloraine.

<sup>1</sup> Ausplay 2022



**Swimming participation**

Swimming is the 4th overall sport and physical activity participated in by adults in Australia and the 2nd highest organised sport and physical activity for children in 2022<sup>1</sup>.

Participation in swimming at a national level is increasing for both adults and children. At a state level, swimming is increasing for children and steady for adults. Swimming Tasmania have provided membership data for the Northern Clubs:

|                  | 2022 | 2021    | 2020    | Projected participation |
|------------------|------|---------|---------|-------------------------|
| Total membership | 493  | Unknown | Unknown | Steady                  |

**Existing facilities**

There are a number of swimming pools within the study area. The Cataract Gorge (First Basin) also provides informal swimming opportunities.

Local-level aquatic facilities include the Campbell Town Swimming Pool, Ross Swimming Pool, Cressy Swimming Pool, Deloraine Swimming Pool and Lilydale District Swimming Pool. The Riverside Aquatic Centre is a district-level facility.

There are two regional-level facilities - the George Town Swimming Pool and the Launceston Aquatic Centre. The George Town Swimming Pool has major upgrades planned to meet the needs of the George Town community. The existing outdoor 25m pool and water slide will be enhanced by the provision of an indoor 3 lane lap pool as well as an indoor therapy pool as well as gym and fitness centre.

Riverside Swim Centre pool is at the end of its useful life and is planned for upgrade in the near future in line with the West Tamar Aquatic Facility Strategy.

A full list of facilities and their hierarchy by Local Government Area can be found within Appendix 2.

**Existing facility carrying capacity**

The study area currently has an over-supply of facilities based on the preferred provision ratios of one 25m pool per 30,000-50,000 residents. This does not take into consideration the access requirements of residents living in small towns and villages away from population centres . When applying the additional benchmark of one 50m pool per 100,000 residents, minor shortfalls exist to 2036 (however still an over-supply in 25m pools).

<sup>1</sup> Ausplay 2022

## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

### ***State Sporting Association input***

Swimming Tasmania have identified that they are a growing sport and feel they have a lack of pool availability for lane hire.

Swimming Tasmania has a desire for a new 10 lane facility with even depth to enable Swimming Tasmania to bring national swim meets to the area.

### ***Considerations***

The planned upgrade of the George Town Swimming Pool will enhance the current provision of swimming facilities, and cater for the needs of the George Town community. Similarly, the Riverside Swim Centre upgrade will provide a modern aquatic and leisure facility.

The majority of the regions population has close access to the network of swimming pools and aquatic facilities.

Additionally, the minor deficiency in 50m pool by 2036 is more than catered for by the over-supply of 25m pools across the study area.

Peoples willingness to travel to access such facilities has been confirmed though the community survey, with some examples of respondents travelling up to 67km for swimming.

Whilst there may be some capacity issues for squad swimmers at the Launceston Aquatic Centre as identified by Swimming Tasmania, there needs to be a number of management and scheduling strategies implemented long before the development of a new facility to ensure the current facility's utilisation is maximised.

A number of private and commercial swimming pools exist within close proximity to the Launceston Aquatic Centre including at schools. Use of these facilities should be maximised by clubs in conjunction with Council facilities to ensure no unnecessary facilities are developed.

Aquatic facilities require significant initial capital expenditure and ongoing maintenance costs.

### ***Recommendations***

- with the exception of the planned upgrade to the George Town Swimming Pool and Riverside Swim Centre, no new aquatic facilities are recommended for the life of the Plan, to 2036
- continue to promote access to a range of aquatic facilities across the study area
- any approach by swimming Tasmania for a national standard facility in the Northern Tasmania region should include detailed discussion with Sport and Recreation Tasmania and relevant Councils to ensure the best location and facility scope is identified across the state
- if demonstrated demand for an additional facility exists in 2036, undertake an investigation into the feasibility of expanding an existing facility, including its possible enclosure.



**Elphin Sports Centre**

*Table Tennis*

**Table Tennis participation**

Table Tennis is ranked the 11th highest sport participated in by Tasmanians for children and the 17th highest for adults in 2022<sup>1</sup>.

Participation in table tennis at a national level is increasing for both adults and children. At a state level, table tennis is negligible for children, and increasing for adults. Table Tennis Tasmania has provided membership data for the study area:

|                  | 2022 | 2021 | 2020 | Projected participation |
|------------------|------|------|------|-------------------------|
| Total membership | 134  | 99   | 66   | Steady                  |

**Existing facilities**

The study area has two known facilities that provide for table tennis - Elphin Sports Centre and the Meander Valley Performing Arts Centre.

Northern Tasmania Table Tennis has a desire to host a State-level competition once each year. Their current facility at Elphin Sports Centre cannot accommodate this.

**Existing facility carrying capacity**

Northern Tasmania Table Tennis (based at Elphin Sports Centre) has a desire for a facility with capacity to hold 10 tables in order to host a State competition (annually). However, the current facility cannot cater for this.

The Deloraine Table Tennis League operate out of the Meander Valley Performing Arts Centre. They have a desire to remove benches along the wall to allow them to fit in one more court (making 9 in total). This would allow the club to run two extra social teams each week. It is noted that other hall users need the existing benches to undertake their activities.

**Considerations**

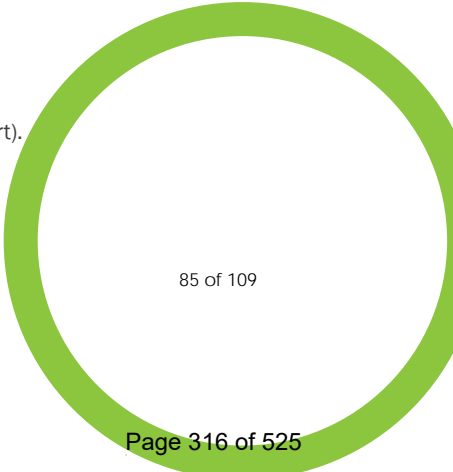
Table tennis tables permanently set-up at Elphin Sports Centre take up valuable court space that could otherwise be booked for basketball (juniors or training), netball and other community sports with large membership bases.

The former YMCA facility in Launceston has the potential to accommodate table tennis as an alternate venue to Elphin Sports Centre.

**Recommendations**

- relocate table tennis from Elphin Sports Centre with a view of having tables that can be packed up when not in use, to allow more equitable use of the space
- initiate discussions with all users of the Meander Valley Performing Arts Centre to determine the need for fixed benches (and the possibility of the Table Tennis League fitting in an additional court).

<sup>1</sup> Ausplay 2022



**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**



***Touch Football participation***

Touch football is ranked 16th within the top 20 organised sport and physical activities participated in by adults and children in Australia in 2022<sup>1</sup>.

Participation in touch football at a national level is steady for both adults and children. At a state level, touch football is steady for children, and decreasing for adults. One local club provided membership data for the study area:

|        | 2022       | 2021 | 2020 | Projected participation |
|--------|------------|------|------|-------------------------|
| Junior | 0          | 0    | 0    | Steady                  |
| Senior | Not stated | 40   | 20   |                         |

***Existing facilities***

The study area has two known facilities that provide for touch football - Prospect Vale Park and the George Town Sports Complex.

***Existing facility carrying capacity***

The George Town Giants use the George Town Sports Complex for training and Prospect Vale Park for games. The club find the distance required to travel to Prospect Vale Park to play is a barrier.

Across the study area, the provision of facilities for touch football appears to reflect demand for the sport.

***Considerations***

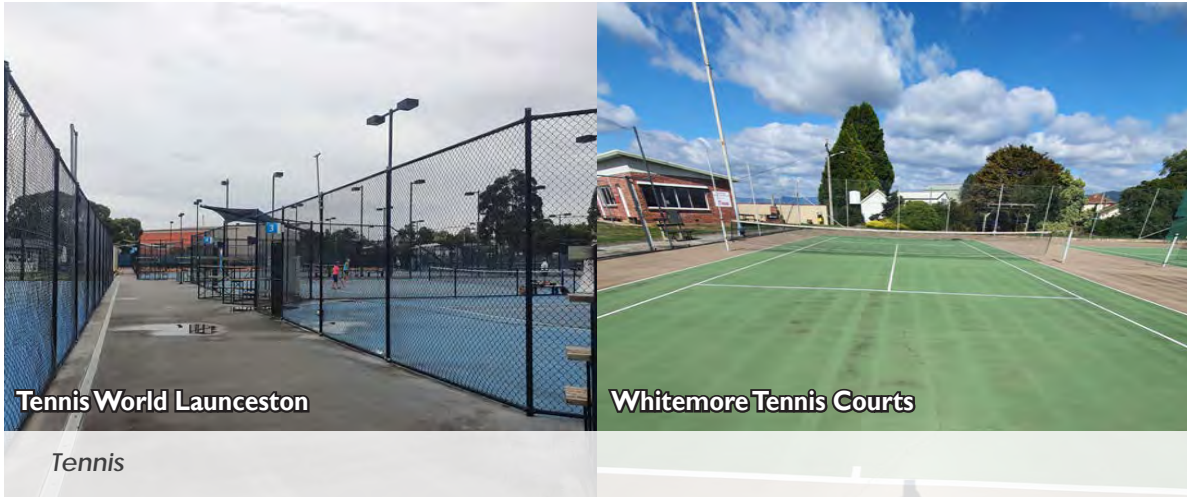
George Town is geographically isolated from much of the study area and has a small population catchment. It would be difficult to run a successful touch football competition in this locality.

***Recommendation***

- monitor demand for touch football facilities based on participation in the sport and population growth.

<sup>1</sup> Ausplay 2022

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**



**Tennis participation**

Tennis is ranked 10th in the top sports and physical activities participated in by Australian adults in 2022<sup>1</sup> and 8th for children.

Participation in tennis at a national level is increasing for adults and decreasing for children. At a state level, tennis is increasing for children and steady for adults. Six local clubs provided membership data for the study area, with combined membership totals displayed in the table below.

|        | 2022 | 2021 | 2020 | Projected participation |
|--------|------|------|------|-------------------------|
| Junior | 598  | 440  | 284  | Increase, steady        |
| Senior | 459  | 551  | 344  |                         |

**Existing facilities**

The study area is well provided for in tennis, with 63 tennis courts. Provision includes a wide range of facilities from unlocked, free-to-play shared courts to regional-level facilities with multiple courts.

- the Hadspen Recreation Ground provides a multi-purpose court classified as active recreation.
- local-level facilities include Campbell Town War Memorial Oval Precinct, Perth Tennis Club, Evandale Tennis Club, Westbury Tennis Club, Whitemore Recreation Ground, Carrick Memorial Recreation Ground, Royal Park, Hillwood Oval, Weymouth Tennis Courts, Bellingham Sports Oval, Beechford Recreation Area, Beaconsfield Tennis Centre, Pipers Rivers Recreation Ground, Pipers Brook Tennis Courts (not in use), Karoola Recreation Ground and Myrtle Park Recreation Ground.
- district-level facilities include Deloraine Tennis Courts, George Town Sports Complex (not in use) and Riverside Centre.
- the study area has one regional-level facility - the Regional Tennis Centre (Tennis World) that provides 11 courts (2 clay courts and 9 hard courts).

A full list of facilities and their hierarchy by Local Government Area can be found within Appendix 2.



## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

### *Existing facility carrying capacity*

The study area currently has an over-supply of courts based on the preferred provision ratio of 1 court per 2,500 residents. There are currently 63 courts compared to the required 55 in 2022. Even considering the predicted population growth within the study area, there will still be an over-supply of 2 courts in 2036.

The Karoola Tennis court is in poor condition and has no evidence of current usage.

The Royal Park courts require re-surfacing and repairs to the fence. Use of the courts are unclear. Given the proximity to Tennis World and the good condition of these courts, consideration needs to be given to removal of these courts. This would allow the Rugby Union Club to expand their facilities, or provide a small warm up area.

Trevallyn Park has some tennis courts that are in dis-repair. The club is currently renewing two courts and improving lighting and fencing.

Bluegum Park in Launceston is an informal tennis facility in poor condition and poses a significant safety risk considering its location and complete lack of surveillance.

The George Town tennis courts are in poor condition and require resurfacing. The George Town Sports Complex Master Plan recommends the combination of netball and tennis courts in an upgraded facility. The netball courts are in good condition. The tennis courts are currently not in use and it is recommended that the facilities remain separate for the benefit of both sports.

### *Local club input*

- Beaconsfield Tennis Club has identified the need to undertake a surface clean of their hard court to improve safety and lighting to increase hours of use. Their fence is also in need of replacement. Additionally, improved all abilities access to courts and the clubroom via a wider gate and a ramp is required
- Longford Tennis Club has noted the need for repairing surface cracks and court resurfacing to ensure the safety of the courts. The club has a desire for improved lighting, with the existing lights ageing and providing varying levels across the courts. Additionally, the club have requested a hitting wall to enhance training facilities
- Perth Tennis Club has identified the need for the development of a club room, toilet facilities and shaded area for players. The court surfaces are in poor condition and in need of re-surfacing
- Riverside Tennis Club has identified that 2 of their 4 courts need replacing. The club has a desire for an additional two courts but expanding is difficult as the facility is land locked. The club feel their growth is restricted by the size of their facility. The Club reports being near to capacity and unable to grow without additional courts



**George Town Tennis Club**

## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

- Tennis Australia (Tennis World Launceston) has identified the need to upgrade their clubhouse including bathrooms and storage. The lighting is at the end of its useful life and courts require resurfacing
- Whitemore Tennis Club has highlighted a number of concerns with their facility, including cracks in the courts and a lack of shade and seating.

### *Considerations*

There is an over-supply of courts within the study area.

A number of courts are ageing and in poor condition, with little evidence of use.

A number of clubs have identified the need for major court improvements, clubhouse development or upgrade and lighting. There needs to be a holistic planning process to understand the demand for these items as well as prioritisation.

### *Recommendations*

- undertake a tennis network plan to identify the needs of each club in line with participation, and prioritise actions across the study area to ensure a fair and equitable approach
- master plan the greater Trevallyn Park site and review management structure
- rationalise the Karoola Tennis court due to its poor condition and lack of use
- rationalise the Royal Park tennis courts given their poor condition and close proximity to Tennis World
- Divest Bluegum Park court (City of Launceston) and discourage future use for community safety. This venue is a passive recreation/bushland area and should continue to provide this function only
- undertake an accessibility audit of the Beaconsfield Tennis clubhouse and make recommendations for improvement.



**Karoola Tennis Court**





## Prioritisation model for facility development

### **Sport and recreation prioritisation tool**

To assist the working group and subsequently each council to prioritise the recommendations for their annual capital works budgets, a set of criteria have been developed. This criteria will allow the project working group to standardised the process for prioritising its open space capital works, while being transparent and equitable in its decision making.

Each project is scored out of 100, with some factors having higher weight than others.

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

Table 22: Sport and recreation prioritisation tool

|                  | Factor          | Description  | Score |
|------------------|-----------------|--|-------|
| Planning         | Planning tool   | Priority should be given to projects that have been identified through the Northern Tasmania Sports Facility Plan 2023 and demonstrate strategic importance at either a local, district or regional level  | /10   |
|                  | Growth areas    | Priority focus should be on supporting facilities within growth areas. This helps to ensure that there are facilities in growth areas that support the community at a local level  | /5    |
|                  | Club management | For sportsgrounds and courts, priority should go to facilities that are managed in an efficient and effective way. As most facilities are leased/licenced, a condition of the lease/licence agreement should be that clubs have a management plan that incorporates asset management, financial management, club development and capital works planning  | /5    |
|                  | Sub total       |  | /20   |
| Asset Management | Asset condition | Priority should go towards projects that are improving an asset. Capital works should not be used to repair facilities, which should be undertaken through a maintenance program associated with the facility (either lessee or Council) or be indicated in an asset renewal schedule  | /5    |
|                  | Safety          | While capital works should not be primarily used for funding safety aspects, safety and risk remain critical issues for Council  | /5    |
|                  | Sub total       |  | /10   |
| Function         | Capacity        | Priority should be given to projects that will cater for increased participation in recreation, physical activity or sport   | /10   |
|                  | Access          | Priority should be given to facilities that cater for more than one sport or activity. Any leases/licenced facilities that have only one user group or club should be encouraged to share facilities if possible. Priority should also be given to community access as well as the clubs   | /10   |
|                  | Function        | Priority should be given to projects where there is a demonstrated need within the community. Funding should also target projects that are appropriate for the type of open space. There is a strong need for a variety of facilities to serve all areas of the community. A project at one site should not impact on the ongoing use of another facility and preference away from projects where needs are already being met elsewhere within its catchment | /10   |
|                  | Social impact   | Priority should go to those projects that are targeting growth or emerging recreation activities and/or sports. Clubs or activities with limited or declining participation will need to look at the reasons why and address these issues to achieve a higher priority   | /10   |
|                  | Sub total       |  | /40   |



## Key recommendations and action plan

### Key plan recommendations

Implementation of the recommendations outlined in this Plan will require strong leadership, appropriate resources from NTDC, councils and other funding partners, as well as a commitment to making some difficult decisions.

While this Plan presents a key guiding vision for the NTDC and councils (and the community), the overlaying issue will be the capacity to fund it. Exact individual project timing will be dependant on the availability of necessary funding (be it from local clubs, council, State or Federal Governments).

Priorities are assigned for each action. A high recommendation should be undertaken as soon as resources allow while medium (in the next 5-10 years) and low priorities (in the next 10-15 years) are not as urgent. Indicative costs are provided for the total project cost (not necessarily an individual council's financial burden). More detailed costing should be undertaken for each project as its nears commencement.

Table 23: Strategic priorities

| Ref                         | Recommendation  | Priority | LGA | Responsibility                  |
|-----------------------------|---|----------|-----|---------------------------------|
| <b>Strategic priorities</b> |   |          |     |                                 |
| 1.1                         | The current working group has proven successful and should be maintained in order to oversee the management and monitoring of the Sports Facility Plan and its implementation   | High     | All | Project team and NTDC           |
| 1.2                         | Continue to pursue strategic investment opportunities including acquisitions that deliver on the recommendations of the Plan, particularly those that build on and expand existing sport and active recreation facilities | High     | All | Councils, project team and NTDC |
| 1.3                         | Pursue partnerships with schools and education providers for joint use of sports facilities   | High     | All | Councils, project team and NTDC |
| 1.4                         | Considering the high participation rates, undertake a demand study for informal active sport to better understand the communities need  | High     | All | Councils, project team and NTDC |
| 1.5                         | Seek to promote the use of existing sport and active recreation facilities across the region through marketing and awareness and programming with a focus on social, unstructured and emerging activities                 | High     | All | Councils, project team and NTDC |

Table 24: Sport-specific recommendations

| Ref        | Recommendation   | Priority | LGA | Responsibility            | Indicative cost                    |
|------------|--|----------|-----|---------------------------|------------------------------------|
| <b>AFL</b> |  |          |     |                           |                                    |
| 2.1        | Continue to pursue strategic investment opportunities including acquisitions, that deliver on the recommendations of the Plan, particularly those that build on and expand existing AFL facilities               | High     | All | Councils and project team | Nil                                |
| 2.2        | Develop training areas to support existing one-oval facilities where possible, including Bridgenorth Recreation Ground, Rocherlea Recreation Ground and Longford Recreation Ground                               | High     | All | WT, CoL and NM            | Not costed                         |
| 2.3        | Deloraine Recreation Ground - redevelopment at the showground/race track could provide opportunity for a multi-oval facility   | Med      | MV  | MV                        | \$30,000<br>Concept plan           |
| 2.4        | Exeter Showgrounds (private) - currently has 2 ovals catering for cricket and Mini League/Auskick. This facility could be formalised in partnership with council to provide for AFL                              | Low      | WT  | WT and Exeter Showgrounds | Not costed                         |
| 2.5        | Investigate the development of at least two new multi-oval facilities in key locations close to population centres i.e. the Legana Structure Plan Growth Area and the growth area in the vicinity of St Leonards | Med      | All | WT and CoL                | Land not costed<br>\$3million each |
| 2.6        | Lilydale Recreation Ground requires an upgrade to the entrance road and installation of spectator shade  | Low      | CoL | CoL                       | \$50,000                           |
| 2.7        | City of Launceston to complete the master planning process for the NTCA precinct with the NTCA Facilities Management Group   | High     | CoL | CoL and NTCA              | Underway                           |

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

| Ref               | Recommendation  | Priority | LGA       | Responsibility                       | Indicative cost                 |
|-------------------|---|----------|-----------|--------------------------------------|---------------------------------|
| 2.8               | Implement the Perth Recreation Precinct Master Plan   | Med      | NMC       | NMC                                  | As costed                       |
| <b>Athletics</b>  |   |          |           |                                      |                                 |
| 3.1               | Investigate inclusion of Little Athletics training facilities at the George Town Sports Complex re-development  | Low      | GT        | GT                                   | Nil                             |
| 3.2               | Undertake a master plan of the St Leonards Sports Complex to determine the future needs of all users (athletics, hockey, BMX and croquet), including potential upgrade of the building, toilets and in-field area           | High     | CoL       | CoL, Hockey, Athletics, Croquet, BMX | \$80,000                        |
| 3.3               | In line with the outcomes of the master planning process, prioritise the facility upgrades at the Northern Athletics Centre   | High     | CoL       | CoL and Northern Athletics Centre    | To be costed by the master plan |
| 3.4               | Promote the availability of the centre of St Leonards track for use by winter sport to train  | Med      | CoL       | CoL and Northern Athletics Centre    | Nil                             |
| 3.5               | Monitor the demand for additional athletics facilities based on the growth of the sport (and population growth)   | Low      | All       | Councils and working group           | Nil                             |
| <b>Badminton</b>  |   |          |           |                                      |                                 |
| 4.1               | Assess the suitability of the Deloraine Community Complex to continue to provide for badminton  | Med      | MV        | MV                                   | Nil                             |
| <b>Baseball</b>   |   |          |           |                                      |                                 |
| 5.1               | Work with Baseball and Softball to improve shared use of the facility   | High     | CoL       | CoL                                  | Nil                             |
| 5.2               | Install shaded seating for spectators   | High     | CoL       | CoL and Launceston Baseball League   | \$70,000                        |
| <b>Basketball</b> |   |          |           |                                      |                                 |
| 6.1               | Support the progression of the Northern Suburbs Community Recreation Hub concept plans in providing indoor courts   | High     | CoL       | CoL and working group                | Nil                             |
| 6.2               | Continue to pursue strategic investment opportunities including acquisitions, that deliver on the recommendations of the Plan, particularly those that build on and expand existing indoor facilities                       | High     | All       | Councils, working group and NTDC     | Nil                             |
| 6.3               | Identify a suitable location for the development of a future multi-court indoor facility to meet the growing needs of basketball  | High     | All       | Councils and working group           | Nil                             |
| 6.4               | Plan for the duplication of the Longford Community Sports Centre  | Med      | NM        | NM                                   | \$1,500,000                     |
| <b>BMX</b>        |   |          |           |                                      |                                 |
| 7.1               | Undertake a master plan the St Leonard Sports precinct including BMX, hockey, athletics and croquet to determine the future needs of the facilities, including potential upgrade of the building, toilets and in-field area | High     | CoL       | CoL, Hockey, Athletics, Croquet, BMX | Costed in 3.2                   |
| 7.2               | Consider ancillary facility upgrades for the Launceston BMX Club including the provision of spectator viewing and improved lighting   | Med      | CoL       | CoL and Launceston BMX Club          | \$110,000                       |
| 7.3               | Monitor the demand for additional BMX facilities in line with population growth   | Low      | All       | Councils and working group           | Nil                             |
| 7.4               | Consider the development of pump tracks within the Northern Midlands and City of Launceston to enhance the provision of active recreation across the study area   | Med      | CoL<br>NM | CoL<br>NM                            | Nil                             |
| <b>Cricket</b>    |   |          |           |                                      |                                 |
| 8.1               | Continue to pursue strategic investment opportunities including acquisitions, that deliver on the recommendations of the Plan, particularly those that build on and expand existing cricket facilities                      | High     | All       | Councils, working group and NTDC     | Nil                             |
| 8.2               | Develop multiple-oval facilities to enhance capacity and reduce pressure on playing surfaces - potential for Deloraine Recreation Ground (Racecourse)   | Med      | MV        | MV                                   | Not costed                      |
| 8.3               | City of Launceston to complete the master planning of the NTCA precinct with the NTCA Facilities Management Group   | High     | CoL       | CoL and NTCA                         | Underway                        |
| 8.4               | Formalise the use of Dover Reserve, Newstead Reserve and Charlton Reserve for training to take the pressure off other venues  | Med      | CoL       | CoL                                  | \$60,000 irrigation             |
| 8.5               | Confirm the use of Lebrina Recreation Ground, Karoola Recreation Ground and Bellingham Sports Oval for cricket  | Med      | CoL       | CoL                                  | Nil                             |
| 8.6               | Upgrade the clubroom and change facilities at Ross Recreation Ground to cater for its increased use   | Med      | NM        | NM and Veterans Cricket Tasmania     | \$100,000                       |
| 8.7               | Undertake a Master Plan and Facility Management Review of Trevallyn Park (cricket, tennis and lawn bowls) including car parking and circulation   | Low      | CoL       | CoL                                  | \$45,000                        |

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

| Ref                      | Recommendation  | Priority | LGA       | Responsibility   | Indicative cost                     |
|--------------------------|---|----------|-----------|--|-------------------------------------|
| <b>Croquet</b>           |   |          |           |  |                                     |
| 9.1                      | The East Launceston Croquet Club and City of Launceston to work together in undertaking an accessibility audit and developing a preferred site layout for the future of the facility, which includes the needs of the East Launceston Bowling Club  | Med      | CoL       | CoL, East Launceston Bowling Club and East Launceston Croquet Club | \$15,000                            |
| 9.2                      | Investigate the feasibility of converting the disused tennis courts at East Launceston Croquet Club to a shared facility between croquet and bowls  | Low      | CoL       | CoL and East Launceston Croquet Club                               | Not costed                          |
| 9.3                      | As part of the master planning process of the St Leonards Sports Complex (athletics, hockey, BMX and croquet), include the Northern Tasmania Croquet Centre and work with clubs to implement facility sharing   | Med      | CoL       | CoL and Northern Tasmania Croquet Centre                           | Costed in 3.2                       |
| <b>Cycling</b>           |   |          |           |  |                                     |
| 10.1                     | Continue to monitor demand for off-road cycling and additional facilities across the study area in line with population growth and demand for the sport   | High     | All       | Councils and working group   | Nil                                 |
| 10.2                     | Program the replacement of the George Town fence and spectator shelters, as well as improvements to the track surface   | High     | GT        | GT and Northern Vets Cycling Club                                  | \$170,000                           |
| <b>Equestrian</b>        |   |          |           |  |                                     |
| 11.1                     | Investigate the demand for cricket at the Lebrina and Karoola Recreation Grounds. If there is no demand for cricket, there is the potential for equestrian uses to expand   | Med      | CoL       | CoL  | Nil                                 |
| 11.2                     | Investigate the potential for Edinburgh Park to be expanded to include an expanded outdoor arena and covered yards  | Med      | WT        | WT and Edinburgh Park  | Nil                                 |
| 11.3                     | Equestrian Tasmania in conjunction with the clubs located within Northern Tasmania, undertake a strategic review of their facilities in the north   | High     | All       | Equestrian Tasmania and clubs                                      | Nil                                 |
| 11.4                     | Support the Longford Racecourse Master Plan's proposed equestrian precinct development  | High     | NM        | NM and Tasracing   | Nil                                 |
| <b>Football (soccer)</b> |   |          |           |  |                                     |
| 12.1                     | Continue to pursue strategic investment opportunities including acquisitions, that deliver on the recommendations of the Plan, particularly those that build on and expand existing football facilities   | High     | All       | Councils, working group and NTDC                                   | Nil                                 |
| 12.2                     | Investigate suitable land for the development of a new multi-field facility for football within the study area. There is potential for this facility to be located within the growth area near to St Leonards or Legana. The development of a synthetic pitch should be considered at this location | High     | CoL<br>WT | CoL, WT, working group and Football Tasmania                       | Not costed                          |
| 12.3                     | City of Launceston to complete the master planning process of the NTCA precinct with the NTCA Facilities Management Group   | High     | CoL       | CoL and NTCA   | Underway                            |
| 12.4                     | Master plan the greater NTCA/Elphin Indoor Sports/Tennis World precinct to improve car parking, access, circulation, rationalise some uses and provide opportunities to expand uses where practical   | High     | CoL       | CoL and Elphin   | Underway                            |
| 12.5                     | Upgrade the West Launceston Community Park to provide an additional training facility for Football. Lighting and field upgrade would be required in the first instance, with future upgrades to the existing public toilets   | Low      | CoL       | CoL  | \$130,000 for lights and irrigation |
| 12.6                     | Encourage the use of Carrick Recreation Ground as a training venue for soccer and other sports  | High     | All       | MV   | Nil                                 |
| 12.7                     | Investigate the need for a football field within the north of the Northern Midlands LGA   | Med      | NM        | NM   | Nil                                 |
| <b>Gymnastics</b>        |   |          |           |  |                                     |
| 13.1                     | Support the progression of the Northern Suburbs Community Recreation Hub concept plans in potentially providing shared use of an indoor facility  | High     | CoL       | Councils and working group   | Nil                                 |
| 13.2                     | Monitor demand for gymnastics within the study area and support clubs in seeking access to existing indoor venues where appropriate   | Low      | All       | Councils and working group   | Nil                                 |
| <b>Hockey</b>            |   |          |           |  |                                     |
| 14.1                     | Undertake a master plan of the St Leonards Sports Complex including hockey, athletics, BMX and croquet to determine the future needs of all facilities  | High     | CoL       | CoL, Hockey, Athletics, Croquet, BMX                               | Costed in 3.2                       |
| 14.2                     | In line with the outcomes of the master planning process, prioritise the facility upgrades at the northern Hockey Centre  | Med      | CoL       | CoL and Hockey Tasmania  | To be costed by the master plan     |
| 14.3                     | Monitor demand in line with future participation patterns and population growth   | Low      | All       | Councils and working group   | Nil                                 |

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

| Ref                 | Recommendation   | Priority | LGA | Responsibility                            | Indicative cost               |
|---------------------|--|----------|-----|---|-------------------------------|
| <b>Lawn Bowls</b>   |  |          |     |   |                               |
| 15.1                | Undertake a Lawn Bowls rationalisation strategy across the study area (particularly focussing on the City of Launceston) to determine the viability of the existing clubs and determine a future program of upgrades, consolidation and potential divestment | High     | All | Councils and working group                | \$50,000                      |
| 15.2                | Master Plan the greater Trevallyn Park site  | Med      | CoL | CoL and Trevallyn Park Improvement Assoc  | As costed in 8.8              |
| <b>Martial Arts</b> |  |          |     |   |                               |
| 16.1                | Support existing and emerging clubs in finding suitable venues within the study area   | Low      | All | Councils and working group                | Nil                           |
| <b>Netball</b>      |  |          |     |   |                               |
| 17.1                | Continue to pursue strategic investment opportunities including acquisitions, that deliver on the recommendations of the Plan, particularly those that build on and expand existing netball facilities   | High     | All | Councils, working group and NTDC          | Nil                           |
| 17.2                | Continue to advocate for the provision of four dedicated indoor netball courts as part of the Northern Suburbs Community Hub development   | High     | All | Councils, working group and NTDC          | Nil                           |
| 17.3                | Following the completion of the Northern Suburbs Community Hub and the provision of four dedicated indoor courts for netball, there is a need to undertake further analysis into the demand for additional indoor courts                                     | Med      | All | Councils, working group and NTDC          | Nil                           |
| 17.4                | Netball Tasmania to work with the Silverdome to guarantee continued use of the venue for regular games   | High     | CoL | Netball Tasmania                          | Nil                           |
| 17.5                | Undertake court re-surfacing and expansion to meet run-off requirements at Northern Tasmania Netball Centre  | High     | CoL | CoL and NTNA                              | \$300,000                     |
| 17.6                | Develop a shared clubhouse facility at the Northern Tasmania Netball Centre to allow club access for meetings and functions  | Med      | CoL | CoL and NTNA                              | \$1,500,000                   |
| 17.7                | Upgrade the George Town netball clubhouse (in conjunction with tennis) and court surrounds   | Med      | GT  | GT and George Town Saints Netball Club    | \$300,000                     |
| 17.8                | Plan for the duplication of the Longford Community Sports Centre   | Med      | NM  | NM  | As costed in 6.4              |
| <b>Roller Derby</b> |  |          |     |   |                               |
| 18.1                | Investigate the use of the former Launceston PCYC for training   | Med      | CoL | CoL and Roller Derby                      | Nil                           |
| 18.2                | Upgrade the flooring of the Westbury Sports Centre   | Med      | All | MV  | \$30,000                      |
| <b>Rugby Union</b>  |  |          |     |   |                               |
| 19.1                | Support the plans for the upgrade of the Launceston Rugby Union change rooms   | Med      | CoL | CoL and Launceston Rugby Union Club       | As costed by the Club and CoL |
| 19.2                | Consider the need for a warm-up area at Royal Park adjoining the existing field, should the tennis courts be rationalised  | Med      | CoL | CoL and Launceston Rugby Union Club       | Nil                           |
| <b>Sailing</b>      |  |          |     |   |                               |
| 20.1                | Undertake an accessibility audit of the facilities and prioritise the implementation of improvements   | Med      | All | Councils, working group and sailing clubs | \$15,000                      |
| 20.2                | Determine the requirements of each club to cater for complementary water sports  | Med      | All | Councils, working group and sailing clubs | Nil                           |
| <b>Softball</b>     |  |          |     |   |                               |
| 21.1                | Work with baseball and softball to improve shared use of the facility  | Low      | CoL | CoL and clubs                             | Nil                           |
| 21.2                | Install shaded seating for spectators  | High     | CoL | CoL and Northern Tasmania Softball Assoc  | Costed in 5.2                 |
| <b>Squash</b>       |  |          |     |   |                               |
| 22.1                | Consider re-purposing the existing squash courts at the Meander Valley Performing Arts Centre following the completion of the new facility in Deloraine  | Low      | MV  | MV  | Not costed                    |
| 22.2                | Monitor the demand for the Westbury facility following the development of the new facility in Deloraine  | Low      | MV  | MV  | Nil                           |
| <b>Swimming</b>     |  |          |     |   |                               |
| 23.1                | Continue to promote access to a range of aquatic facilities across the study area  | High     | All | Councils and working group                | Nil                           |

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

| Ref                   | Recommendation   | Priority | LGA | Responsibility                           | Indicative cost  |
|-----------------------|--|----------|-----|--|------------------|
| 23.2                  | Any approach by swimming Tasmania for a national standard facility in the Northern Tasmania region should include detailed discussion with Sport and Recreation Tasmania and relevant Councils to ensure the best location and facility scope is identified across the state | Low      | All | Councils and working group               | Nil              |
| 23.3                  | If demonstrated demand for an additional facility exists in 2036, undertake an investigation into the feasibility of expanding an existing facility, including its possible enclosure  | Low      | All | Councils and working group               | \$80,000         |
| <b>Table Tennis</b>   |  |          |     |  |                  |
| 24.1                  | Initiate discussions with all users of the Meander Valley Performing Arts Centre to determine the need for fixed benches and the possibility of the Table Tennis League to fit in their additional court   | High     | MV  | MV, MVPAC users                          | Nil              |
| <b>Touch Football</b> |  |          |     |  |                  |
| 25.1                  | Monitor the demand for touch football facilities based on the demand for the sport and population growth   | Low      | All | Councils and working group               | Nil              |
| <b>Tennis</b>         |  |          |     |  |                  |
| 26.1                  | Undertake a tennis network plan to identify the needs of each club in line with participation, and prioritise actions across the study area to ensure a fair and equitable approach  | Med      | All | Councils and working group               | \$50,000         |
| 26.2                  | Master Plan the greater Trevallyn Park site and review management structure  | Med      | CoL | CoL and Trevallyn Park Improvement Assoc | As costed in 8.8 |
| 26.3                  | Rationalise the Karoola Tennis court due to its poor condition and lack of use   | High     | CoL | CoL                                      | \$5,000          |
| 26.4                  | Rationalise the Royal Park tennis courts given their poor condition and close proximity to Tennis World  | Med      | CoL | CoL                                      | \$5,000          |
| 26.5                  | Divest Bluegum Park court (CoL) and discourage future use for community safety   | High     | CoL | CoL                                      | \$5,000          |
| 26.6                  | Undertake an accessibility audit of the Beaconsfield Tennis clubhouse and make recommendations for improvement   | High     | WT  | WT and Beaconsfield Tennis Club          | \$3,000          |

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**





## Appendix 1 - Desired facility guidelines

### Background

The following pages present desired facility provision standards for the key sports at two levels - district and regional. Councils will continue to be a key driver in the development of district-level facilities (largely through developer contributions and grants) and will strive to develop facilities according to the district-level provision standards. However, the development of regional-level facilities will require a collaborative approach where facilities may need to be staged in order to ultimately meet the regional-level provision standards. User groups and state (and national) sporting organisations will be expected to contribute to the development of these high-level facilities.

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

## AFL<sup>1</sup> and cricket<sup>2</sup> Playing surface considerations

| Facility component                  | District   | Regional  |
|-------------------------------------|--|---|
| Playing field (includes 5m run-off) | AFL - Preferred 175m x 145m, Minimum 145m x 120m<br>Cricket - Preferred 60m radius, Minimum 50m radius | AFL - Minimum 175m x 140m<br>Cricket - Preferred 70m radius, minimum 65m radius |
| Orientation                         | North-south  | North-south   |
| Drainage (outside fencing)          | Basic  | Comprehensive system  |
| Irrigation                          | Automated system   | Automated system  |
| Sight screens                       | n/a  | One at each end of the main field   |
| Number of ovals                     | Minimum 2  | Minimum 1, 2 recommended and 3 desirable  |

### Associated infrastructure considerations

| Facility component         | District  | Regional   |
|----------------------------|---|--|
| Pavilion                   | see Appendix 2  |  |
| Ball protection fencing    | Required if goals are within 10m of car parking, roads, buildings or footpaths  |  |
| Car parking                | Off-street minimum 57 cars per oval   | Off-street minimum 57 cars per oval  |
| Cricket practice nets      | 2 synthetic practice nets per oval  | Minimum 2 synthetic practice nets per oval (consideration of turf practice nets as an alternative or additional option)                  |
| Cricket wicket - turf      | 22.56m x 3.05m (5-6 pitches). Turf wickets require club contribution and require junior use                           | 22.56m x 3.05m (8-10 pitches). Turf wickets require club contribution  |
| Cricket wicket - synthetic | 28m x 2.8m  |  |
| Drinking fountains         | 2 per oval  |  |
| Fencing                    | Vehicle and pedestrian fencing around the facility  | Vehicle and pedestrian fencing around the facility   |
| Goal posts                 | <input type="checkbox"/> Goals posts - 10m out of ground<br><input type="checkbox"/> Point posts - 6.5m out of ground | <input type="checkbox"/> Goals posts - 12m out of ground<br><input type="checkbox"/> Point posts - 8m out of ground                      |
| Oval fencing               | Post and rail fencing around each oval  | Cyclone wire mesh infill   |
| Park furniture             | 6 bench seats per oval  |  |
| Player shelter             | 2 fixed shelters on western side of oval (8 seat capacity)  |  |
| Playspace                  | Local-level play node   | Local-level play node  |
| Public toilets             | Externally accessible at the pavilion   |  |
| Rubbish bins               | Minimum 1200 litres per oval  | 2400 litres for main oval, 960 litres for secondary ovals  |
| Scoreboard                 | Scoreboard stand provided. Minimum 2m high and 2.6m wide  | Elevated manual scoreboard with scorer's room. Storage below   |
| Shade                      | Consider spectator shade in key gathering areas   |  |
| Sportsfield lighting       | Ovals lit to training standard with capacity to expand the main oval to competition standard                          | Competition standard lighting on at least one oval, other ovals lit to training standard with capacity to expand to competition standard |

<sup>1</sup> Desired standards are based on AFL Preferred Facility Guidelines, August 2012. Council's 'district' facility is 'local' in the AFL Guidelines. Council's 'regional' facility is 'regional' in the AFL guidelines

<sup>2</sup> Desired standards are based on Cricket Australia's (CA) Community Cricket Facility Guidelines, September 2015. Council's 'district' is 'club (home)' in the CA Guidelines. Council's 'regional' is 'Premier/Regional' in the CA guidelines.

## Athletics

### Playing area<sup>1</sup> considerations

| Facility component          | District  | Regional   |
|-----------------------------|---|--|
| Orientation                 | North-south   |  |
| Track surface               | Permanent synthetic track of 400m circumference with minimum 8 lanes, and 10 front straight lanes for 110m hurdles events. (Construction in accordance with guidelines as outlined in IAAF Track and Field Facilities Manual) | Permanent synthetic track of 400m circumference with minimum 8 lanes, and 10 lanes in front and back straights for 110m hurdles events. (Construction in accordance with guidelines as outlined in IAAF Track and Field Facilities Manual) |
| Steeplechase                | Permanent water jump (inside or outside the track)  | Permanent water jump (inside or outside the track)   |
| Combined discus/hammer cage | Minimum of 1 permanent combined throwing cage   | 2 permanent combined throwing cages  |
| Shot put circle             | Minimum of 2 permanent throwing circles   | Up to 3 permanent throwing circles   |
| Javelin                     | Minimum of 1 synthetic approach   | 2 synthetic approaches   |
| High jump                   | Minimum of 1 synthetic 'D'  | 2 synthetic 'Ds'   |
| Long/triple jump            | 2 double-ended synthetic approaches with pits   | Up to 4 double-ended synthetic approaches with pits  |
| Pole vault                  | Minimum of 1 synthetic approach (across 'D' with vaulting box)  | 2 synthetic approaches with vaulting box (across 'D' and in one of the straights)  |
| Irrigation                  | Automated system  | Automated system   |

### Associated infrastructure considerations

| Facility component   | District   | Regional  |
|----------------------|--|---|
| Pavilion             | see Appendix 2                                     |   |
| Car parking          | Assessment require for the site                    | Assessment required for the site                          |
| Drinking fountain    | Minimum of 2                                       | Minimum of 4  |
| Fencing              | Vehicle and pedestrian fencing around the facility | Vehicle and pedestrian fencing around the facility        |
| Park furniture       | 6 bench seats                                      | Minimum of 8 bench seats                                  |
| Playspace            | Local-level play node                              | Local- to district-level play node                        |
| Public toilets       | Externally accessible at the pavilion              | At the pavilion (and potential for additional standalone) |
| Rubbish bins         | Minimum 1200 litres                                | Minimum 2400 litres                                       |
| Shade                | Consider spectator shade in key gathering areas    |   |
| Sportsfield lighting | Lighting to recreation and training standard       | Lighting to club competition                              |
| Storage shed         | 75m <sup>2</sup> (minimum)                         | 100m <sup>2</sup> (minimum)                               |

<sup>1</sup> Based on IAAF Track and Field Facilities Manual 2008 guidelines

## Baseball<sup>1</sup> and softball

### Playing surface considerations

| Facility component | District  | Regional   |
|--------------------|---|--|
| Size               | Baseball - 98m along foul lines and 114m to centre outfield from home plate<br>Softball - 83.82m radius from home plate |  |
| Backnet            | Permanent backnet for 2 diamonds (minimum)  | Permanent backnet for 2 diamonds (minimum) with at least one having fencing extensions between home plate and first base and home plate and third base |
| Outfield fencing   | Full outfield fencing (portable)  | Full outfield fencing (portable or permanent)  |
| Number of fields   | Minimum of two full-size diamonds with no outfield overlaps   |  |
| Infield            | Grass with skinned running tracks   | Grass (or skinned) with skinned running tracks   |
| Outfield           | Grass surface with automated irrigation and quality drainage  |  |

### Associated infrastructure considerations

| Facility component   | District   | Regional   |
|----------------------|--|--|
| Pavilion             | see Appendix 2   |  |
| Car parking          | Off street minimum 36 cars per diamond   |  |
| Drinking fountain    | 1 per diamond  |  |
| Fencing              | Vehicle and pedestrian fencing around the facility   | Vehicle and pedestrian fencing around the facility   |
| Park furniture       | 4 bench seats per diamond  |  |
| Player dugouts       | Permanent dug outs for 2 fields minimum (located along run to first base and run to home plate)    |  |
| Playspace            | Local-level play node  |  |
| Public toilets       | Externally accessible at the pavilion  |  |
| Rubbish bins         | 720 litres per oval  |  |
| Scoreboard           | Scoreboard stand provided. Minimum 2m high and 2.6m wide   |  |
| Shade                | Consider spectator shade in key gathering areas between diamonds                                   |  |
| Sportsfield lighting | Diamonds lit to training standard with capacity to expand the main diamond to competition standard | Competition standard lighting on at least one diamond, other diamonds lit to training standard with capacity to expand to competition standard |

<sup>1</sup> Desired standards are based on Baseball Victoria Regulations for New Baseball Fields (October 2014)

## Basketball

### Playing surface considerations

| Facility component | District  | Regional |
|--------------------|---|----------|
| Size               | Playing surface 28m x 15m with at least a 2m run-off from the court to any obstructions |          |
| Surface            | Hard, flat surface, usually timber  |          |

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

## Football (soccer)<sup>1</sup>

### Playing surface considerations

| Facility component              | District                                     | Regional             |
|---------------------------------|--|----------------------|
| Size (playing area and run-off) | Minimum 106m x 66m. Preferred 111m x 74m     |                      |
| Orientation                     | North-south                                  |                      |
| Drainage                        | Basic  | Comprehensive system |
| Irrigation                      | Automated system                             |                      |
| Number of fields                | Minimum 3 fields                             | Minimum 4 fields     |
| Surface                         | Majority turf, consider demand for synthetic |                      |

### Associated infrastructure considerations

| Facility component      | District   | Regional   |
|-------------------------|--|--|
| Pavilion                | see Appendix 2   |  |
| Ball protection fencing | Required if goals are within 10m of car parking, roads, buildings or footpaths   |  |
| Car parking             | Off street minimum 40 cars per field   | Preference for 200 car parks within 400m of the ground (minimum 40 cars per field)   |
| Drinking fountain       | 1 per field  |  |
| Fencing                 | Vehicle and pedestrian fencing around the facility (spectator fencing around each field)   |  |
| Goals                   | Permanent and semi permanent goals must conform to Australian Standard AS 4866.1-2007 - Playing field equipment- Soccer goals Part 1: Safety aspects and be properly installed and secured. Moveable goals must be complaint with the Australian Competition and Consumer Commissions Consumer Protection notice no28. of 2010 |  |
| Park furniture          | 4 bench seats per field  |  |
| Pitch fencing           | Post and rail preferred  | Post and rail with chain mesh infill   |
| Player shelters         | 2 shelters on western side of field (5-seat capacity)  | 2 shelters on western side of field (8-seat capacity)  |
| Playspace               | Local-level play node  |  |
| Public toilets          | Externally accessible at the pavilion  |  |
| Rubbish bins            | 720 litres per field   | 1440 litres for main field and 720 litres for additional fields  |
| Scoreboard              | Scoreboard stand provided. Minimum 2m high and 2.6m wide   | Elevated manual scoreboard on main field   |
| Shade                   | Consider spectator shade in key gathering areas  |  |
| Sportsfield lighting    | At least two fields lit to training standard with capacity to expand the main field to competition standard  | Competition standard lighting on at least one field, other fields lit to training standard with capacity to expand to competition standard |

<sup>1</sup> Desired standards are based on Football Federation Victoria (FFV) 2014 Rules of Competition. Council's 'District' is 'Class D' in the FFV Guidelines. Council's 'Regional' is 'Class B' in the FFV guidelines.

## Hockey<sup>1</sup> and Lacrosse

### Playing surface considerations

| Facility component | District  | Regional            |
|--------------------|---|---------------------|
| Size               | Hockey - 101.44m x 63m (inclusive of run-offs)<br>Lacrosse - 108.58m x 62.86m (inclusive of run-offs) |                     |
| Orientation        | North-south   |                     |
| Field surface      | Synthetic turf  |                     |
| Number of fields   | Minimum one pitch with capacity to expand to two  | Minimum two pitches |

### Associated infrastructure considerations

| Facility component      | District   | Regional  |
|-------------------------|--|---|
| Pavilion                | see Appendix 2   |   |
| Ball protection fencing | Required if goals are within 10m of car parking, roads, buildings or footpaths                             |   |
| Car parking             | Off street minimum 30 cars per pitch   |   |
| Drinking fountain       | 1 per pitch  |   |
| Fencing                 | Vehicle and pedestrian fencing around the facility   |   |
| Park furniture          | 4 bench seats per pitch  |   |
| Player shelters         | 2 shelters per pitch (6-seat capacity)   |   |
| Playspace               | Local-level play node  |   |
| Public toilets          | Externally accessible at the pavilion  |   |
| Rubbish bins            | 720 litres per oval  |   |
| Scoreboard              | Scoreboard stand provided. Minimum 2m high and 2.6m wide   |   |
| Shade                   | Consider spectator shade in key gathering areas  |   |
| Sportsfield lighting    | At least one pitch lit to training standard with capacity to expand the main pitch to competition standard | Competition standard lighting on at least one pitch, other pitches lit to training standard with capacity to expand to competition standard |

<sup>1</sup> Desired standards are based on Hockey South Australia Statewide Facilities Strategy. Council's 'District' is 'Level E' in the HSA Guidelines. Council's 'Regional' is 'Level C' in the HSA guidelines

## Lawn bowls

### Playing surface considerations

| Facility component | District                            | Regional      |
|--------------------|-------------------------------------|---------------|
| Size               | Playing surface 37-40m x 37-40m     |               |
| Surface            | Grass and/or synthetic turf         |               |
| No. of greens      | Minimum 2 with capacity for a third | Three or more |
| Drainage           | Comprehensive system                |               |

### Associated infrastructure considerations

| Facility component   | District   | Regional  |
|----------------------|--|---|
| Pavilion             | see Appendix 2                                     |   |
| Car parking          | Off street minimum 34 cars per green               |   |
| Drinking fountain    | 1 per green  |   |
| Fencing              | Vehicle and pedestrian fencing around the facility |   |
| Park furniture       | 12 bench seats per green                           |   |
| Player shelters      | Permanent shade structures (minimum 1 per 3 rinks) |   |
| Public toilets       | Externally accessible at the pavilion              |   |
| Rubbish bins         | 480 litres per green                               |   |
| Scoring stands       | 1 for each rink on each green                      |   |
| Shade                | Consider spectator shade in key gathering areas    |   |
| Sportsfield lighting | Training standard on at least one green            | Competition standard on at least one green, consider demand for training standard on others |



## Netball (outdoor)<sup>1</sup>

### Playing surface considerations

| Facility component | District   | Regional                        |
|--------------------|--|---------------------------------|
| Size               | 30.5m x 15.25m (run-off 3.05m outside sidelines and/or 3.65m between courts) |                                 |
| Orientation        | North-south  |                                 |
| Court surface      | Hardcourt (asphalt, concrete or plexipave)                                   | Hardcourt (plexipave preferred) |
| Number of courts   | Minimum 1 court with capacity to expand to at least 2                        | Minimum 6 courts                |

### Associated infrastructure considerations

| Facility component   | District   | Regional   |
|----------------------|--|--|
| Pavilion             | see Appendix 2   |  |
| Car parking          | Off street minimum 30 cars per court   | Off street minimum 30 cars per court (with overflow areas)   |
| Drinking fountain    | 1 per court  |  |
| Fencing              | Vehicle and pedestrian fencing around the facility (no fencing near court area)                            |  |
| Park furniture       | 2 bench seats per court (not in run-off areas)   |  |
| Player shelters      | 2 shelters per court (not in run-off areas)  | Opportunities for shelters dependent on court design   |
| Playspace            | Local-level play node  |  |
| Public toilets       | Externally accessible at the pavilion  |  |
| Rubbish bins         | 240 litres per court   |  |
| Scoreboard           | Scoreboard stand provided. Minimum 2m high and 2.6m wide   |  |
| Shade                | Consider spectator shade in key gathering areas  |  |
| Sportsfield lighting | At least one court lit to training standard with capacity to expand the main court to competition standard | Competition standard lighting on at least one court, other courts lit to training standard with capacity to expand to competition standard |

<sup>1</sup> Desired standards are based on SRV Netball Court Planning Guide

## Rugby league<sup>1</sup>, rugby union<sup>2</sup> and gridiron

### Playing surface considerations

| Facility component              | District   | Regional             |
|---------------------------------|--|----------------------|
| Size (playing area and run-off) | Rugby league - Minimum 122m x 78m. Maximum 132m x 78m<br>Rugby union - Minimum 120m x 78m. Maximum 144m x 80m<br>Gridiron - 120m x 58.8m |                      |
| Orientation                     | North-south  |                      |
| Drainage                        | Basic  | Comprehensive system |
| Irrigation                      | Automated system   |                      |
| Number of fields                | 2 fields   | Minimum 2 fields     |

### Associated infrastructure considerations

| Facility component      | District   | Regional   |
|-------------------------|--|--|
| Pavilion                | see Appendix 2   |  |
| Ball protection fencing | Required if goals are within 10m of car parking, roads, buildings or footpaths                 |  |
| Car parking             | Off street minimum 50 cars per field   | Off street minimum 50 cars per field (with overflow areas)   |
| Drinking fountain       | 1 per field  |  |
| Fencing                 | Vehicle and pedestrian fencing around the facility (spectator fencing around each field)       |  |
| Park furniture          | 4 bench seats per field  |  |
| Player shelters         | 2 shelters on western side of field (4-seat capacity)  | 2 shelters on western side of field (6-seat capacity)  |
| Playspace               | Local-level play node  |  |
| Public toilets          | Externally accessible at the pavilion  |  |
| Rubbish bins            | 720 litres per field   |  |
| Scoreboard              | Scoreboard stand provided. Minimum 2m high and 2.6m wide                                       |  |
| Shade                   | Consider spectator shade in key gathering areas  |  |
| Sportsfield lighting    | Fields lit to training standard with capacity to expand the main field to competition standard | Competition standard lighting on at least one field, other fields lit to training standard with capacity to expand to competition standard |

<sup>1</sup> Desired standards are based on NRL Preferred Facility Guideline (2014). Council's 'District' is 'Local' in the NRL Guidelines. Council's 'Regional' is 'Regional' in the NRL Guidelines

<sup>2</sup> Desired standards are based on Australian Rugby Union National Community Rugby Facilities Strategy (2012). Council's 'District' is 'Local' in the ARU Guidelines.

Council's 'Regional' is 'State/Regional' in the ARU Guidelines. World Rugby Laws of the Game were referenced for ground dimensions

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

## Tennis<sup>1</sup>

### Playing surface considerations

| Facility component       | District   | Regional                     |
|--------------------------|--|------------------------------|
| Size (including run-off) | Minimum 34.77m x 17.07m. Preferred 36.6m x 18.3m |                              |
| Orientation              | North-south                                      |                              |
| Court surface            | Synthetic grass or hardcourt (plexipave)         | Synthetic grass or hardcourt |
| Number of courts         | Minimum 4 courts                                 | Minimum 16 courts            |

### Associated infrastructure considerations

| Facility component   | District   | Regional                           |
|----------------------|--|------------------------------------|
| Pavilion             | see Appendix 2                                   |                                    |
| Car parking          | Off street minimum 4 cars per court              |                                    |
| Drinking fountain    | 1 per 4 courts                                   |                                    |
| Fencing              | All courts fenced                                |                                    |
| Park furniture       | 1 bench seats per 2 courts (outside fenced area) |                                    |
| Playspace            | Local-level play node                            |                                    |
| Public toilets       | Externally accessible at the pavilion            |                                    |
| Rubbish bins         | 240 litres per 2 courts                          |                                    |
| Shade                | Consider spectator shade in key gathering areas  |                                    |
| Sportsfield lighting | Competition standard on at least 4 courts        | Competition standard on all courts |

<sup>1</sup> *Desired standards are based on SRV Tennis Facility Planning Guide*

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**



## Economic Overview

### Legana Growth Area (2025 Release 1)



**SOURCE**

- ABS 2021 Census Place of Work Employment (Scaled)
- ABS 2022 / 2023 National Input Output Tables
- ABS June 2025 Gross State Product
- ABS 2021 Census Place of Usual Residence Population
- ABS 2025 Estimated Resident Population
- ABS 2024 / 2025 Tourism Satellite Account
- TRA 2024 Tourism Profile
- REMPLAN 2025 Tourism Analysis Model

### Summary Findings

|   |                  |
|---|------------------|
| Estimated Resident Population:            | <b>4,883</b>     |
| Land Area (ha):                           | <b>1,730.060</b> |
| Population Density (persons / ha):        | <b>2.822</b>     |
| Gross Regional Product (\$M):             | <b>\$177.261</b> |
| Per Hectare Gross Regional Product (\$K): | <b>\$102.459</b> |
| Per Capita Gross Regional Product (\$K):  | <b>\$36.302</b>  |
| Per Worker Gross Regional Product (\$K):  | <b>\$168.820</b> |

ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026



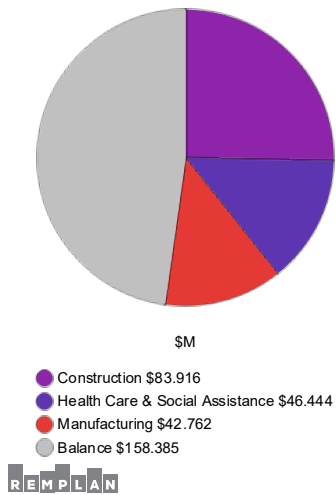
Output

Total Output in the area is estimated at \$331.508 million.

The major contributors to output are:

| Industry Sector                 | \$M       | %     |
|---------------------------------|-----------|-------|
| Construction                    | \$83.916  | 25.3% |
| Health Care & Social Assistance | \$46.444  | 14.0% |
| Manufacturing                   | \$42.762  | 12.9% |
| Other                           | \$158.385 | 47.8% |

Output - Legana Growth Area (2025 Release 1)



ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026



Employment

Total Employment in the area is estimated at 1,050 jobs.

The major contributors to employment are

| Industry Sector                 | Jobs | %     |
|---------------------------------|------|-------|
| Health Care & Social Assistance | 290  | 27.6% |
| Construction                    | 152  | 14.5% |
| Retail Trade                    | 140  | 13.3% |
| Other                           | 468  | 44.6% |

Employment - Legana Growth Area (2025 Release 1)



**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**



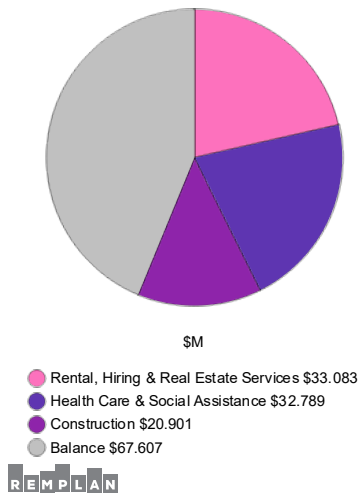
**Value-Added**

Total Value-added in the area is estimated at \$154.380 million.

The major contributors to value-added are

| Industry Sector                       | \$M      | %     |
|---------------------------------------|----------|-------|
| Rental, Hiring & Real Estate Services | \$33.083 | 21.4% |
| Health Care & Social Assistance       | \$32.789 | 21.2% |
| Construction                          | \$20.901 | 13.5% |
| Other                                 | \$67.607 | 43.8% |

Value Added - Legana Growth Area (2025 Release 1)



**DISCLAIMER**

All figures, data and commentary presented in this report are based on data sourced from the Australian Bureau of Statistics (ABS), most of which relates to the 2021, 2016, 2011, 2006 and 2001 Censuses.

Using ABS datasets and an input / output methodology industrial economic data estimates for defined geographic regions are generated.

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**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

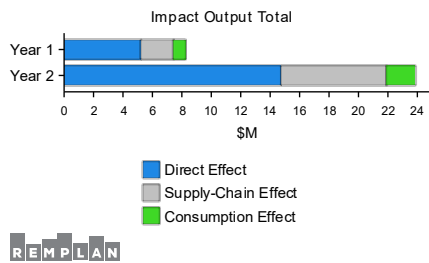


## Impact Summary Report for Legana Growth Area

### 2 Year Impact Scenario

| Year | Industry Sector                               | Direct Change Jobs | Direct Change Output (\$M) |
|------|---|--------------------|----------------------------|
| 1    | Construction Services                         |                    | \$3.450                    |
| 1    | Professional, Scientific & Technical Services |                    | \$1.800                    |
| 2    | Construction Services                         |                    | \$14.750                   |

### Impact on Output



|             | Direct Effect | Supply-Chain Effect | Consumption Effect | Total Effect | Type 1 Multiplier | Type 2 Multiplier |
|-------------|---------------|---------------------|--------------------|--------------|-------------------|-------------------|
| Year 1      | \$5.250       | \$2.165             | \$0.830            | \$8.245      | 1.412             | 1.571             |
| Year 2      | \$14.750      | \$7.165             | \$1.929            | \$23.844     | 1.486             | 1.617             |
| Years 1 - 2 | \$20.000      | \$9.330             | \$2.760            | \$32.090     | 1.467             | 1.604             |

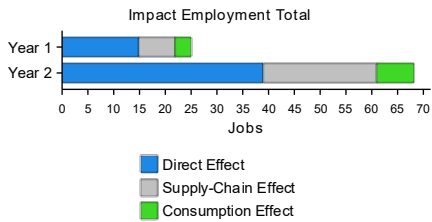
From a direct increase in output of \$20.000 million over the 2-year period, it is estimated that the demand for intermediate goods and services would rise by \$9.330 million. This represents a Type 1 Output multiplier of 1.467. These supply-chain effects include multiple rounds of flow-on effects, as servicing sectors increase their own output and demand for local goods and services in response to the direct change to the economy.

The increases in direct and indirect output would typically correspond to the creation of jobs in the economy. Corresponding to this change in employment would be an increase in the total of wages and salaries paid to employees. A proportion of these wages and salaries are typically spent on consumption and a proportion of this expenditure is captured in the local economy. The consumption effects under this scenario are estimated at \$2.760 million.

Total output over the 2-year period, including all direct, supply-chain and consumption effects is estimated to increase by up to \$32.090 million. This represents a Type 2 Output multiplier of 1.604.

### Impact on Employment

# ORDINARY COUNCIL MEETING Tuesday 21 April 2026



|        | Direct Effect | Supply-Chain Effect | Consumption Effect | Total Effect | Type 1 Multiplier | Type 2 Multiplier |
|--------|---------------|---------------------|--------------------|--------------|-------------------|-------------------|
| Year 1 | 15            | 7                   | 3                  | 25           | 1.467             | 1.667             |
| Year 2 | 39            | 22                  | 7                  | 68           | 1.564             | 1.744             |

There is a net direct increase in output of \$20.000 million over the 2-year period.

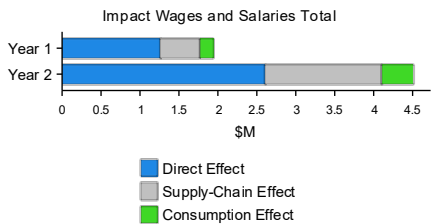
### Peak Employment Gain occurs in year 2

In year 2 there is an estimated net 39 direct jobs supported. From this direct expansion in employment, flow-on supply-chain effects in terms of local purchases of goods and services are anticipated, and it is estimated that these indirect impacts will support 22 jobs. This represents a Type 1 Employment multiplier of 1.564.

The direct and indirect output and the corresponding jobs in the economy are expected to support the payment of wages and salaries paid to employees. A proportion of these wages and salaries are typically spent on consumption and a proportion of this expenditure is captured in the local economy. The consumption effects under this scenario are estimated to support 7 jobs in year 2.

In year 2, under this scenario, there is an expansion in overall employment, including all direct, supply-chain and consumption effects, estimated at 68 jobs. This represents a Type 2 Employment multiplier of 1.744.

### Impact on Wages and Salaries



|             | Direct Effect | Supply-Chain Effect | Consumption Effect | Total Effect | Type 1 Multiplier | Type 2 Multiplier |
|-------------|---------------|---------------------|--------------------|--------------|-------------------|-------------------|
| Year 1      | \$1.263       | \$0.506             | \$0.170            | \$1.939      | 1.401             | 1.536             |
| Year 2      | \$2.608       | \$1.502             | \$0.396            | \$4.506      | 1.576             | 1.727             |
| Years 1 - 2 | \$3.871       | \$2.008             | \$0.566            | \$6.445      | 1.519             | 1.665             |

From a direct increase in output of \$20.000 million over the 2-year period, it is estimated that direct wages and salaries would increase by \$3.871 million. From this direct impact on the economy, flow-on supply-chain effects in terms of local purchases of goods and services are anticipated, and it is estimated that these indirect impacts would result in the net increase in wages and salaries of \$2.008 million paid to workers. This represents a Type 1 Wages and Salaries multiplier of 1.519.

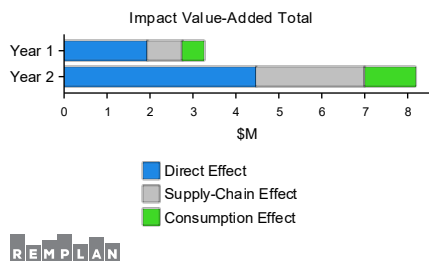
## ORDINARY COUNCIL MEETING Tuesday 21 April 2026



The net increase in direct and indirect output and the corresponding jobs in the economy are expected to correspond to an increase in the wages and salaries paid to employees. A proportion of these wages and salaries are typically spent on consumption and a proportion of this expenditure is captured in the local economy. The consumption effects under this scenario are expected to result in an overall increase in wages and salaries by \$0.566 million.

Total wages and salaries over the 2-year period, including all direct, supply-chain and consumption effects is estimated to increase by up to \$6.445 million. This represents a Type 2 Wages and Salaries multiplier of 1.665.

### Impact on Value-Added



|             | Direct Effect | Supply-Chain Effect | Consumption Effect | Total Effect | Type 1 Multiplier | Type 2 Multiplier |
|-------------|---------------|---------------------|--------------------|--------------|-------------------|-------------------|
| Year 1      | \$1.945       | \$0.815             | \$0.502            | \$3.263      | 1.419             | 1.677             |
| Year 2      | \$4.484       | \$2.521             | \$1.167            | \$8.172      | 1.562             | 1.823             |
| Years 1 - 2 | \$6.430       | \$3.337             | \$1.670            | \$11.436     | 1.519             | 1.779             |

From a direct increase in output of \$20.000 million over the 2-year period, the corresponding increase in direct value-added is estimated at \$6.430 million. From this direct expansion in the economy, flow-on supply-chain effects in terms of local purchases of goods and services are anticipated, and it is estimated that these indirect impacts would result in a further increase to value-added of \$3.337 million. This represents a Type 1 Value-added multiplier of 1.519.

The increase in direct and indirect output and the corresponding boost to jobs in the economy are expected to result in an increase in the wages and salaries paid to employees. A proportion of these wages and salaries are typically spent on consumption and a proportion of this expenditure is captured in the local economy. The consumption effects under this scenario are expected to further boost value-added by \$1.670 million.

Total value-added over the 2-year period, including all direct, supply-chain and consumption effects is estimated to increase by up to \$11.436 million. This represents a Type 2 Value-added multiplier of 1.779.

### Impact Summary - Year 1 to Year 2

| Impact Summary                       | Direct Effect | Supply-Chain Effect | Consumption Effect | Total Effect | Type 1 Multiplier | Type 2 Multiplier |
|--------------------------------------|---------------|---------------------|--------------------|--------------|-------------------|-------------------|
| Output (\$M)                         | \$20.000      | \$9.330             | \$2.760            | \$32.090     | 1.467             | 1.604             |
| Employment (Jobs) Peak Gain - Year 2 | 39            | 22                  | 7                  | 68           | 1.564             | 1.744             |
| Wages and Salaries (\$M)             | \$3.871       | \$2.008             | \$0.566            | \$6.445      | 1.519             | 1.665             |
| Value-added (\$M)                    | \$6.430       | \$3.337             | \$1.670            | \$11.436     | 1.519             | 1.779             |

Under this scenario Gross Regional Product is estimated to increase by \$11.436 million over the 2-year period. Contributing to this is a direct increase in output of \$20.000 million, \$3.871 million more in

# ORDINARY COUNCIL MEETING Tuesday 21 April 2026



wages and salaries and a boost in value-added of \$6.430 million.

From this direct expansion in the economy, flow-on supply-chain effects in terms of local purchases of goods and services are anticipated, and it is estimated that these indirect impacts would result in a further increase to output valued at \$9.330 million, \$2.008 million more paid in wages and salaries, and a gain of \$3.337 million in terms of value-added.

These supply-chain effects represent the following Type 1 economic multipliers:

| Impact                        | Type 1 Multipliers |
|-------------------------------|--------------------|
| Output                        | 1.467              |
| Employment Peak Gain - Year 2 | 1.564              |
| Wages and Salaries            | 1.519              |
| Value-added                   | 1.519              |

The increase in direct and indirect output and the corresponding change in jobs in the economy are expected to result in an increase in the wages and salaries paid to employees. A proportion of these wages and salaries are typically spent on consumption and a proportion of this expenditure is captured in the local economy. The consumption effects under the scenario are expected to further boost output by \$2.760 million, wages and salaries by \$0.566 million, and value-added by \$1.670 million.

Under this scenario, total output is expected to rise by \$32.090 million. Corresponding to this are anticipated increases in employment of jobs, \$6.445 million wages and salaries, and \$11.436 million in terms of value-added.

The total changes to economic activity represent the following Type 2 economic multipliers:

| Impact                        | Type 2 Multipliers |
|-------------------------------|--------------------|
| Output                        | 1.604              |
| Employment Peak Gain - Year 2 | 1.744              |
| Wages and Salaries            | 1.665              |
| Value-added                   | 1.779              |

## SOURCE

- ABS 2021 Census Place of Work Employment (Scaled)
- ABS 2022 / 2023 National Input Output Tables
- ABS June 2025 Gross State Product
- ABS 2021 Census Place of Usual Residence Population
- ABS 2025 Estimated Resident Population

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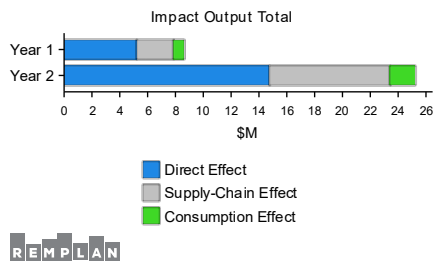


## Impact Summary Report for West Tamar LGA

### 2 Year Impact Scenario

| Year | Industry Sector                               | Direct Change Jobs | Direct Change Output (\$M) |
|------|---|--------------------|----------------------------|
| 1    | Construction Services                         |                    | \$3.450                    |
| 1    | Professional, Scientific & Technical Services |                    | \$1.800                    |
| 2    | Construction Services                         |                    | \$14.750                   |

### Impact on Output



|             | Direct Effect | Supply-Chain Effect | Consumption Effect | Total Effect | Type 1 Multiplier | Type 2 Multiplier |
|-------------|---------------|---------------------|--------------------|--------------|-------------------|-------------------|
| Year 1      | \$5.250       | \$2.593             | \$0.765            | \$8.608      | 1.494             | 1.640             |
| Year 2      | \$14.750      | \$8.660             | \$1.806            | \$25.216     | 1.587             | 1.710             |
| Years 1 - 2 | \$20.000      | \$11.253            | \$2.571            | \$33.824     | 1.563             | 1.691             |

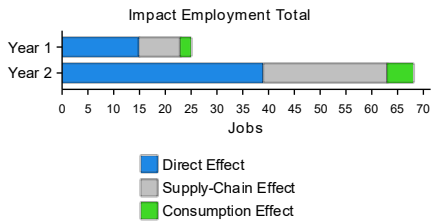
From a direct increase in output of \$20.000 million over the 2-year period, it is estimated that the demand for intermediate goods and services would rise by \$11.253 million. This represents a Type 1 Output multiplier of 1.563. These supply-chain effects include multiple rounds of flow-on effects, as servicing sectors increase their own output and demand for local goods and services in response to the direct change to the economy.

The increases in direct and indirect output would typically correspond to the creation of jobs in the economy. Corresponding to this change in employment would be an increase in the total of wages and salaries paid to employees. A proportion of these wages and salaries are typically spent on consumption and a proportion of this expenditure is captured in the local economy. The consumption effects under this scenario are estimated at \$2.571 million.

Total output over the 2-year period, including all direct, supply-chain and consumption effects is estimated to increase by up to \$33.824 million. This represents a Type 2 Output multiplier of 1.691.

### Impact on Employment

# ORDINARY COUNCIL MEETING Tuesday 21 April 2026



|        | Direct Effect | Supply-Chain Effect | Consumption Effect | Total Effect | Type 1 Multiplier | Type 2 Multiplier |
|--------|---------------|---------------------|--------------------|--------------|-------------------|-------------------|
| Year 1 | 15            | 8                   | 2                  | 25           | 1.533             | 1.667             |
| Year 2 | 39            | 24                  | 5                  | 68           | 1.615             | 1.744             |

There is a net direct increase in output of \$20.000 million over the 2-year period.

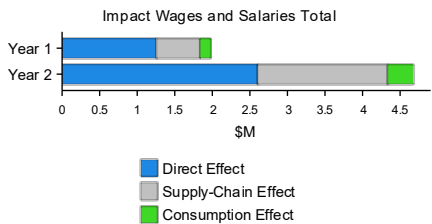
### Peak Employment Gain occurs in year 2

In year 2 there is an estimated net 39 direct jobs supported. From this direct expansion in employment, flow-on supply-chain effects in terms of local purchases of goods and services are anticipated, and it is estimated that these indirect impacts will support 24 jobs. This represents a Type 1 Employment multiplier of 1.615.

The direct and indirect output and the corresponding jobs in the economy are expected to support the payment of wages and salaries paid to employees. A proportion of these wages and salaries are typically spent on consumption and a proportion of this expenditure is captured in the local economy. The consumption effects under this scenario are estimated to support 5 jobs in year 2.

In year 2, under this scenario, there is an expansion in overall employment, including all direct, supply-chain and consumption effects, estimated at 68 jobs. This represents a Type 2 Employment multiplier of 1.744.

### Impact on Wages and Salaries



|             | Direct Effect | Supply-Chain Effect | Consumption Effect | Total Effect | Type 1 Multiplier | Type 2 Multiplier |
|-------------|---------------|---------------------|--------------------|--------------|-------------------|-------------------|
| Year 1      | \$1.263       | \$0.573             | \$0.143            | \$1.979      | 1.454             | 1.568             |
| Year 2      | \$2.608       | \$1.726             | \$0.338            | \$4.672      | 1.662             | 1.791             |
| Years 1 - 2 | \$3.871       | \$2.299             | \$0.482            | \$6.652      | 1.594             | 1.718             |

From a direct increase in output of \$20.000 million over the 2-year period, it is estimated that direct wages and salaries would increase by \$3.871 million. From this direct impact on the economy, flow-on supply-chain effects in terms of local purchases of goods and services are anticipated, and it is estimated that these indirect impacts would result in the net increase in wages and salaries of \$2.299 million paid to workers. This represents a Type 1 Wages and Salaries multiplier of 1.594.

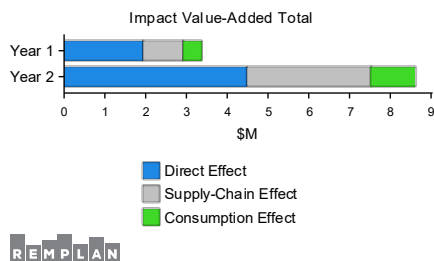
## ORDINARY COUNCIL MEETING Tuesday 21 April 2026



The net increase in direct and indirect output and the corresponding jobs in the economy are expected to correspond to an increase in the wages and salaries paid to employees. A proportion of these wages and salaries are typically spent on consumption and a proportion of this expenditure is captured in the local economy. The consumption effects under this scenario are expected to result in an overall increase in wages and salaries by \$0.482 million.

Total wages and salaries over the 2-year period, including all direct, supply-chain and consumption effects is estimated to increase by up to \$6.652 million. This represents a Type 2 Wages and Salaries multiplier of 1.718.

### Impact on Value-Added



|             | Direct Effect | Supply-Chain Effect | Consumption Effect | Total Effect | Type 1 Multiplier | Type 2 Multiplier |
|-------------|---------------|---------------------|--------------------|--------------|-------------------|-------------------|
| Year 1      | \$1.945       | \$0.971             | \$0.460            | \$3.377      | 1.499             | 1.736             |
| Year 2      | \$4.484       | \$3.037             | \$1.086            | \$8.607      | 1.677             | 1.919             |
| Years 1 - 2 | \$6.430       | \$4.009             | \$1.546            | \$11.984     | 1.624             | 1.864             |

From a direct increase in output of \$20.000 million over the 2-year period, the corresponding increase in direct value-added is estimated at \$6.430 million. From this direct expansion in the economy, flow-on supply-chain effects in terms of local purchases of goods and services are anticipated, and it is estimated that these indirect impacts would result in a further increase to value-added of \$4.009 million. This represents a Type 1 Value-added multiplier of 1.624.

The increase in direct and indirect output and the corresponding boost to jobs in the economy are expected to result in an increase in the wages and salaries paid to employees. A proportion of these wages and salaries are typically spent on consumption and a proportion of this expenditure is captured in the local economy. The consumption effects under this scenario are expected to further boost value-added by \$1.546 million.

Total value-added over the 2-year period, including all direct, supply-chain and consumption effects is estimated to increase by up to \$11.984 million. This represents a Type 2 Value-added multiplier of 1.864.

### Impact Summary - Year 1 to Year 2

| Impact Summary                       | Direct Effect | Supply-Chain Effect | Consumption Effect | Total Effect | Type 1 Multiplier | Type 2 Multiplier |
|--------------------------------------|---------------|---------------------|--------------------|--------------|-------------------|-------------------|
| Output (\$M)                         | \$20.000      | \$11.253            | \$2.571            | \$33.824     | 1.563             | 1.691             |
| Employment (Jobs) Peak Gain - Year 2 | 39            | 24                  | 5                  | 68           | 1.615             | 1.744             |
| Wages and Salaries (\$M)             | \$3.871       | \$2.299             | \$0.482            | \$6.652      | 1.594             | 1.718             |
| Value-added (\$M)                    | \$6.430       | \$4.009             | \$1.546            | \$11.984     | 1.624             | 1.864             |

Under this scenario Gross Regional Product is estimated to increase by \$11.984 million over the 2-year period. Contributing to this is a direct increase in output of \$20.000 million, \$3.871 million more in

# ORDINARY COUNCIL MEETING Tuesday 21 April 2026



wages and salaries and a boost in value-added of \$6.430 million.

From this direct expansion in the economy, flow-on supply-chain effects in terms of local purchases of goods and services are anticipated, and it is estimated that these indirect impacts would result in a further increase to output valued at \$11.253 million, \$2.299 million more paid in wages and salaries, and a gain of \$4.009 million in terms of value-added.

These supply-chain effects represent the following Type 1 economic multipliers:

| Impact                        | Type 1 Multipliers |
|-------------------------------|--------------------|
| Output                        | 1.563              |
| Employment Peak Gain - Year 2 | 1.615              |
| Wages and Salaries            | 1.594              |
| Value-added                   | 1.624              |

The increase in direct and indirect output and the corresponding change in jobs in the economy are expected to result in an increase in the wages and salaries paid to employees. A proportion of these wages and salaries are typically spent on consumption and a proportion of this expenditure is captured in the local economy. The consumption effects under the scenario are expected to further boost output by \$2.571 million, wages and salaries by \$0.482 million, and value-added by \$1.546 million.

Under this scenario, total output is expected to rise by \$33.824 million. Corresponding to this are anticipated increases in employment of jobs, \$6.652 million wages and salaries, and \$11.984 million in terms of value-added.

The total changes to economic activity represent the following Type 2 economic multipliers:

| Impact                        | Type 2 Multipliers |
|-------------------------------|--------------------|
| Output                        | 1.691              |
| Employment Peak Gain - Year 2 | 1.744              |
| Wages and Salaries            | 1.718              |
| Value-added                   | 1.864              |

## SOURCE

- ABS 2021 Census Place of Work Employment (Scaled)
- ABS 2022 / 2023 National Input Output Tables
- ABS June 2025 Gross State Product
- ABS 2021 Census Place of Usual Residence Population
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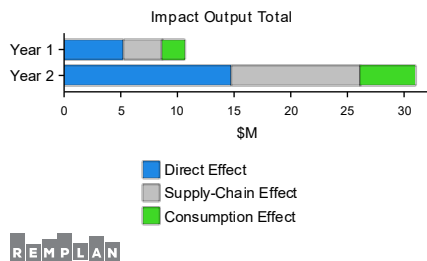


## Impact Summary Report for Northern Tasmania

### 2 Year Impact Scenario

| Year | Industry Sector                               | Direct Change Jobs | Direct Change Output (\$M) |
|------|---|--------------------|----------------------------|
| 1    | Construction Services                         |                    | \$3.450                    |
| 1    | Professional, Scientific & Technical Services |                    | \$1.800                    |
| 2    | Construction Services                         |                    | \$14.750                   |

### Impact on Output



|             | Direct Effect | Supply-Chain Effect | Consumption Effect | Total Effect | Type 1 Multiplier | Type 2 Multiplier |
|-------------|---------------|---------------------|--------------------|--------------|-------------------|-------------------|
| Year 1      | \$5.250       | \$3.392             | \$1.985            | \$10.627     | 1.646             | 2.024             |
| Year 2      | \$14.750      | \$11.396            | \$4.821            | \$30.968     | 1.773             | 2.100             |
| Years 1 - 2 | \$20.000      | \$14.789            | \$6.806            | \$41.595     | 1.739             | 2.080             |

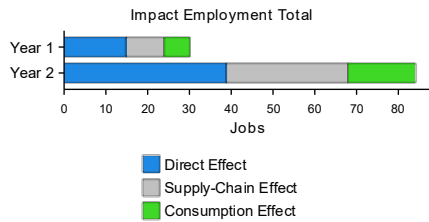
From a direct increase in output of \$20.000 million over the 2-year period, it is estimated that the demand for intermediate goods and services would rise by \$14.789 million. This represents a Type 1 Output multiplier of 1.739. These supply-chain effects include multiple rounds of flow-on effects, as servicing sectors increase their own output and demand for local goods and services in response to the direct change to the economy.

The increases in direct and indirect output would typically correspond to the creation of jobs in the economy. Corresponding to this change in employment would be an increase in the total of wages and salaries paid to employees. A proportion of these wages and salaries are typically spent on consumption and a proportion of this expenditure is captured in the local economy. The consumption effects under this scenario are estimated at \$6.806 million.

Total output over the 2-year period, including all direct, supply-chain and consumption effects is estimated to increase by up to \$41.595 million. This represents a Type 2 Output multiplier of 2.080.

### Impact on Employment

# ORDINARY COUNCIL MEETING Tuesday 21 April 2026



|        | Direct Effect | Supply-Chain Effect | Consumption Effect | Total Effect | Type 1 Multiplier | Type 2 Multiplier |
|--------|---------------|---------------------|--------------------|--------------|-------------------|-------------------|
| Year 1 | 15            | 9                   | 6                  | 30           | 1.600             | 2.000             |
| Year 2 | 39            | 29                  | 16                 | 84           | 1.744             | 2.154             |

There is a net direct increase in output of \$20.000 million over the 2-year period.

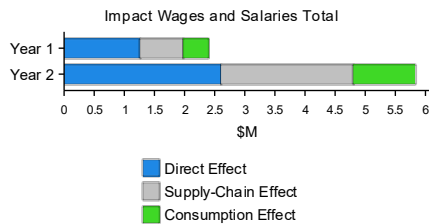
### Peak Employment Gain occurs in year 2

In year 2 there is an estimated net 39 direct jobs supported. From this direct expansion in employment, flow-on supply-chain effects in terms of local purchases of goods and services are anticipated, and it is estimated that these indirect impacts will support 29 jobs. This represents a Type 1 Employment multiplier of 1.744.

The direct and indirect output and the corresponding jobs in the economy are expected to support the payment of wages and salaries paid to employees. A proportion of these wages and salaries are typically spent on consumption and a proportion of this expenditure is captured in the local economy. The consumption effects under this scenario are estimated to support 16 jobs in year 2.

In year 2, under this scenario, there is an expansion in overall employment, including all direct, supply-chain and consumption effects, estimated at 84 jobs. This represents a Type 2 Employment multiplier of 2.154.

### Impact on Wages and Salaries



|             | Direct Effect | Supply-Chain Effect | Consumption Effect | Total Effect | Type 1 Multiplier | Type 2 Multiplier |
|-------------|---------------|---------------------|--------------------|--------------|-------------------|-------------------|
| Year 1      | \$1.263       | \$0.714             | \$0.422            | \$2.399      | 1.566             | 1.900             |
| Year 2      | \$2.608       | \$2.194             | \$1.025            | \$5.827      | 1.841             | 2.234             |
| Years 1 - 2 | \$3.871       | \$2.908             | \$1.447            | \$8.226      | 1.751             | 2.125             |

From a direct increase in output of \$20.000 million over the 2-year period, it is estimated that direct wages and salaries would increase by \$3.871 million. From this direct impact on the economy, flow-on supply-chain effects in terms of local purchases of goods and services are anticipated, and it is estimated that these indirect impacts would result in the net increase in wages and salaries of \$2.908 million paid to workers. This represents a Type 1 Wages and Salaries multiplier of 1.751.

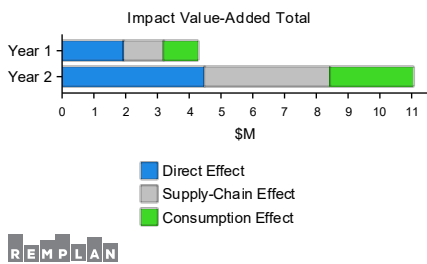
**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**



The net increase in direct and indirect output and the corresponding jobs in the economy are expected to correspond to an increase in the wages and salaries paid to employees. A proportion of these wages and salaries are typically spent on consumption and a proportion of this expenditure is captured in the local economy. The consumption effects under this scenario are expected to result in an overall increase in wages and salaries by \$1.447 million.

Total wages and salaries over the 2-year period, including all direct, supply-chain and consumption effects is estimated to increase by up to \$8.226 million. This represents a Type 2 Wages and Salaries multiplier of 2.125.

**Impact on Value-Added**



|             | Direct Effect | Supply-Chain Effect | Consumption Effect | Total Effect | Type 1 Multiplier | Type 2 Multiplier |
|-------------|---------------|---------------------|--------------------|--------------|-------------------|-------------------|
| Year 1      | \$1.945       | \$1.253             | \$1.077            | \$4.276      | 1.644             | 2.198             |
| Year 2      | \$4.484       | \$3.944             | \$2.617            | \$11.045     | 1.880             | 2.463             |
| Years 1 - 2 | \$6.430       | \$5.197             | \$3.694            | \$15.321     | 1.808             | 2.383             |

From a direct increase in output of \$20.000 million over the 2-year period, the corresponding increase in direct value-added is estimated at \$6.430 million. From this direct expansion in the economy, flow-on supply-chain effects in terms of local purchases of goods and services are anticipated, and it is estimated that these indirect impacts would result in a further increase to value-added of \$5.197 million. This represents a Type 1 Value-added multiplier of 1.808.

The increase in direct and indirect output and the corresponding boost to jobs in the economy are expected to result in an increase in the wages and salaries paid to employees. A proportion of these wages and salaries are typically spent on consumption and a proportion of this expenditure is captured in the local economy. The consumption effects under this scenario are expected to further boost value-added by \$3.694 million.

Total value-added over the 2-year period, including all direct, supply-chain and consumption effects is estimated to increase by up to \$15.321 million. This represents a Type 2 Value-added multiplier of 2.383.

**Impact Summary - Year 1 to Year 2**

| Impact Summary                       | Direct Effect | Supply-Chain Effect | Consumption Effect | Total Effect | Type 1 Multiplier | Type 2 Multiplier |
|--------------------------------------|---------------|---------------------|--------------------|--------------|-------------------|-------------------|
| Output (\$M)                         | \$20.000      | \$14.789            | \$6.806            | \$41.595     | 1.739             | 2.080             |
| Employment (Jobs) Peak Gain - Year 2 | 39            | 29                  | 16                 | 84           | 1.744             | 2.154             |
| Wages and Salaries (\$M)             | \$3.871       | \$2.908             | \$1.447            | \$8.226      | 1.751             | 2.125             |
| Value-added (\$M)                    | \$6.430       | \$5.197             | \$3.694            | \$15.321     | 1.808             | 2.383             |

Under this scenario Gross Regional Product is estimated to increase by \$15.321 million over the 2-year period. Contributing to this is a direct increase in output of \$20.000 million, \$3.871 million more in

# ORDINARY COUNCIL MEETING Tuesday 21 April 2026



wages and salaries and a boost in value-added of \$6.430 million.

From this direct expansion in the economy, flow-on supply-chain effects in terms of local purchases of goods and services are anticipated, and it is estimated that these indirect impacts would result in a further increase to output valued at \$14.789 million, \$2.908 million more paid in wages and salaries, and a gain of \$5.197 million in terms of value-added.

These supply-chain effects represent the following Type 1 economic multipliers:

| Impact                        | Type 1 Multipliers |
|-------------------------------|--------------------|
| Output                        | 1.739              |
| Employment Peak Gain - Year 2 | 1.744              |
| Wages and Salaries            | 1.751              |
| Value-added                   | 1.808              |

The increase in direct and indirect output and the corresponding change in jobs in the economy are expected to result in an increase in the wages and salaries paid to employees. A proportion of these wages and salaries are typically spent on consumption and a proportion of this expenditure is captured in the local economy. The consumption effects under the scenario are expected to further boost output by \$6.806 million, wages and salaries by \$1.447 million, and value-added by \$3.694 million.

Under this scenario, total output is expected to rise by \$41.595 million. Corresponding to this are anticipated increases in employment of jobs, \$8.226 million wages and salaries, and \$15.321 million in terms of value-added.

The total changes to economic activity represent the following Type 2 economic multipliers:

| Impact                        | Type 2 Multipliers |
|-------------------------------|--------------------|
| Output                        | 2.080              |
| Employment Peak Gain - Year 2 | 2.154              |
| Wages and Salaries            | 2.125              |
| Value-added                   | 2.383              |

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## 9 GOVERNANCE

### 9.1 Gov 1 - New Governance of Special Committees Policy

**REPORT AUTHOR:** Director Corporate & Community - David Gregory  
Governance Officer - Tom Chalmers

**REPORT DATE:** 14 April 2026

**ATTACHMENTS:**

1. [9.1.1] WT-HRM-XX.XX Governance of Special Committees Policy
2. [9.1.2] WT-HRM-50.00 Functions and Procedures of Special Committees

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#### SUMMARY

The purpose of this report is to rescind the existing WT-HRM-50.00 Functions and Procedures of Special Committees policy and adopt a new Governance of Special Committees policy.

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#### BACKGROUND

The policy WT-HRM-50.00 Functions and Procedures of Special Committees established under Section 24(3) of the *Local Government Act 1993* (**the Existing Policy**) was approved by Council on 15 August 2000 and scheduled for review every 4 years, with the last review having been undertaken in 2021.

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#### STRATEGIC PLAN

This action relates to the following components of the Strategic Plan 2022-2032:

##### 3.5 Our Organisation

Goal: To be an organisation that values its people and delivers for our community.

Objective: Council is recognised as a leader in local government.

Council will:

- Be open and transparent in how we make our decisions.
- Have appropriate policies and procedures in place with clearly defined accountability.

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#### STATUTORY REQUIREMENTS & RELATED COUNCIL DOCUMENTS

*Local Government Act 1993 - Section 24. Special Committees*

1. A council may establish, on such terms and for such purposes as it thinks fit, special committees.
2. A special committee consists of such persons appointed by the council as the council thinks appropriate.
3. The council is to determine the procedures relating to meetings of a special committee.

WT-HRM-50.00 Functions and Procedures of Special Committees established under Section 24(3) of the Local Government Act 1993

## RISK CONSIDERATIONS

The risk consideration of adopting a more modern and strategic policy is low.

## FINANCIAL IMPACT

Nil.

## CONSULTATION

Consultation with Councillors occurred at the Interim Workshop held on 8 April 2026.

## OPTIONS

Council may choose to:

1. Accept the motion as presented;
2. Accept the motion with amendments;
3. Reject the motion.

## OFFICER'S COMMENTS

Section 24 of the *Local Government Act 1993* (**the Act**) sets out in brief terms that a council may establish a special committee on such terms and for such purposes as it thinks fit and allows each council to determine the procedures for such a committee (**Special Committee**).

Such a broad overview provides Council with significant leeway in the terms and procedures that it is able to set up for any special committee formed.

Council currently has the following Special Committees:

1. Positive Ageing Committee
2. Youth Advisory Council
3. Riverside Swimming Pool Redevelopment Advisory Committee
4. Rowella Hall Committee
5. Winkleigh Hall Committee
6. Delegations Review Committee (in progress but not yet formed)

## The Existing Policy

Council officers have reviewed the Existing Policy and note that it is very operational in nature and leans heavily towards Special Committees being only those that run community halls. As can be seen above, Council has Special Committees that operate outside of the hall committee boundaries.

Attempting to capture all the nuances of the different Special Committees in one policy is not practical or desirable and leaves no room for flexibility when creating a Special Committee.

## Proposed New Structure

On reflection, Council Officers recommend that the Existing Policy is rescinded in its entirety and is replaced with a new structure which would include:

- an overarching policy providing broad governance guidance to the Special Committees; and
- individual Terms of Reference for each Special Committee

The proposed new policy is attached and titled “Governance of Special Committees”.

The individual Terms of Reference would be based on an approved template but then specifically tailored to ensure that each Special Committee operates in line with Council’s requirements for that specific Committee. For example, each of the Hall Committees would operate under very similar, if not identical, Terms of Reference, specifically designed to allow the Committee to operate as required to manage the Hall.

The proposed Governance of Special Committees policy is attached as attachment 1 and the existing WT-HRM-50.00 Functions and Procedures of Special Committees policy is attachment 2.

## RECOMMENDATION

That Council:

1. Rescinds the existing WT-HRM-50.00 Functions and Procedures of Special Committees policy;
2. Adopts the updated Governance of Special Committees policy as presented, effective 21 April 2026;
3. Allocates a new policy number of 75.00;
4. Updates the version number to 1.00; and
5. Approves a review date of April 2030.

## DECISION

Moved:

Seconded:

## VOTING

For:

Against:

## Governance of Special Committees



|  |               |                         |                 |                 |
|--|---------------|-------------------------|-----------------|-----------------|
| <b>Document No.:</b>                                       | WT-HRMxx.00   | <b>Approved By:</b>     | <Approver>      |                 |
| <b>Issue No.:</b>  | x.00          | <b>Approved On:</b>     | DD MMM YYYY     |                 |
| <b>Responsibility:</b>                                     | <Directorate> | <b>Review Date:</b>     | MMM YYYY        |                 |
| <b>Document Control</b> For Internal Release – N2025xxxxxx |               |                         |                 |                 |
| <b>Rev. No.</b>  | <b>Date</b>   | <b>Revision Details</b> | <b>Reviewer</b> | <b>Approver</b> |
|  |               |                         |                 |                 |

### 1 PURPOSE

This policy establishes the overarching governance for all Special Committees formed under Section 24 of the *Local Government Act 1993*. It ensures Special Committees operate consistently, transparently, ethically, and in alignment with Council's strategic objectives.

### 2 SCOPE

This policy applies to all Special Committees established by Council, and all members appointed to those committees.

### 3 DEFINITIONS

- **Act:** The Local Government Act 1993
- **Chief Executive Officer:** The Chief Executive Officer of West Tamar Council
- **Community Member:** Any person other than a Councillor Member or Council Officer appointed by Council to serve on a Special Committee.
- **Council:** West Tamar Council
- **Councillor Member:** Any Councillor appointed to the Committee by a resolution of Council.
- **Council Officer:** An employee of Council.
- **Special Committee:** A committee established under Section 24 of the *Local Government Act 1993*.
- **Terms of Reference:** The governing document authorised by Council for the establishment of a Special Committee.

### 4 POLICY STATEMENT

Council recognises that many benefits can flow from the formation of a Special Committee, including:

- Allowing community members, stakeholders, and subject-matter experts to be formally involved in Council business;
- Building trust and strengthening relationships with local groups;



**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

- Encouraging shared ownership of projects, facilities, and outcomes; and
- Providing structured oversight for complex or ongoing matters.

Special Committees must operate in accordance with principles of good governance, community benefit, financial responsibility, transparency, and compliance with relevant legislation and Council policies.

## **5 ROLES**

### **5.1 COUNCILLORS**

The role of the Councillor Member is to act on behalf of Council and in the best interests of the residents and ratepayers of the West Tamar. Councillors communicate between the elected members of Council and the Committee. Councillors need to be cognisant of the *Local Government Act* to ensure that all legislative requirements are met.

The Terms of Reference will specify the number of Councillor representatives required on each Special Committee. However, any elected member may apply to be included as a Committee member, as an individual or as a representative of a group.

Local Government Elections are held every four (4) years in October, after which new Councillor representatives are elected to all committees at the Council Meeting at the first Council Meeting held after the declaration of the polls. However, at the end of each two (2) year period, Councillor representation can be reviewed.

### **5.2 COMMUNITY MEMBERS**

The primary duty of a Community Member is to assist with developing the best possible solutions for Council's infrastructure, community services, user needs and programs by providing advice in respect to current and future requirements.

Committee members have an important role to play. They have a responsibility to actively contribute to meetings providing Council with additional perspectives, ideas and opinions.

### **5.3 COUNCIL OFFICERS**

A Council Officer may be assigned to a committee to provide guidance to that committee on matters relating to operational elements, policy, historic information, etc. Council Officers are not members of the committee per se and therefore have no voting rights. A Council Officer may provide administrative support to committees that require it.

## **6 RESPONSIBILITIES**

### **6.1 COMMITTEE MEMBERS**

It is the responsibility of a committee member to:

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

- Understand the aims and objectives, roles and responsibilities of the committee;
- Attend committee meetings or, if absence from a meeting is unavoidable, to inform the committee Chairperson in advance of their inability to attend;
- Arrive at meetings well prepared with respect to agenda issues;
- Participate fully through discussion of issues and general business;
- Undertake tasks requested by the Chairperson and/or the responsible Council Officer;
- Be objective when making decisions and take account of all views;
- Not use abusive or threatening language during committee meetings;
- Debate agenda items in a constructive and informative manner;
- Observe confidentiality and discretion in dealing with the business and outcomes of the committee;
- Accurately portray decisions passed by the committee;
- Declare interests and avoid any potential conflict of interest in committee affairs.

## **6.2 CHAIRPERSON**

The Chairperson is responsible for adhering to the agenda, while encouraging full and balanced participation by all members. The Terms of Reference will govern the procedure for chairing the meeting where the Chairperson is not available.

The Chairperson's overall responsibilities are to:

- Open, facilitate and close meetings;
- Welcome members and thank people for attending and for any work done outside the meetings;
- Ensure that, where practical, meetings conclude at the scheduled finishing time or before;
- Keep the discussion focused on the business of the meeting and ensure that agenda items are prioritised appropriately, with lower priority items to be held over to a future meeting, if necessary;
- Liaise between the Committee and outside bodies;
- Act as a representative of the Committee as required, ensuring that any views expressed are those of the Committee;
- Ensure the presence of a quorum, as defined in the Committee's Terms of Reference;
- Encourage full and balanced participation/debate by all committee members and that they act appropriately and respectfully towards others;
- Be sensitive to any differences of opinion that may arise and assist in resolving these to ensure that the Committee can continue to work collaboratively and effectively;
- Clarify points that have been made and, if necessary, sum-up discussions to ensure universal understanding of the decisions being considered;
- Coordinate the actions to be progressed so that they are shared as equally as practical whilst still getting completed in the required timeframes;

## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

- Adjourn the meeting if necessary;
- Control the voting process;
- Sign the Minutes;
- Inform the Council of any resignations of Committee members;
- Declare and enforce closed session requirements when confidential matters are to be discussed;
- Ensure all views are submitted to Council when a consensus cannot be reached on an issue.

### 6.3 SECRETARY OR COUNCIL OFFICER

It is the Secretary (or in some instances a Council Officer allocated to provide secretariat support) who takes the minutes and maintains the documents of a Special Committee including details of membership, correspondence and any other documentation regarding the operations of the Committee. The Secretary is required to provide Council with a copy of all relevant information.

Key secretarial tasks include:

- Providing support to the Chairperson to ensure meetings run smoothly;
- Sending out notices of the date, time and place for each Committee meeting;
- Preparing the agenda for each meeting, in consultation with the Chairperson;
- Opening all mail addressed to the Committee and reading the mail before each meeting to summarise important information;
- Keeping an accurate record of members and Committee members to show who is entitled to vote and to receive notices;
- Preparing a list of visitors and apologies for the Chairperson;
- Ensuring that minutes are kept and that these are distributed to members and Council;
- Being a contact person for new members;
- Ensuring all correspondence is dealt with appropriately;
- Noting any declared conflicts of interests in the minutes and providing the details of the declared interests to the Chief Executive Officer as legislated under the Act (see 8 Conflict of interest below).

### 6.4 TREASURER

This section is relevant to Special Committees who manage finances. It is Council's requirement that all transactions are processed through Council's bank account or provided petty cash float. Committees should not establish their own bank accounts.

The Treasurer is the custodian of the Committee's funds and it is important that these are managed in accordance with Council's procedures. The Treasurer has a range of financial responsibilities including:

- Preparing and presenting the annual budget;
- Managing financial transactions for the Committee;
- Ensuring all fees and charges are accounted for;

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

- Sending out accounts and paying bills;
- Maintaining an accurate record of all income and expenditure;
- Providing the Committee with a report each meeting about the current financial situation.

Please Note: As a committee constituted by Council, it is a requirement to provide Council with detailed and accurate financial records of the committee's activity during the financial year. Committees should aim to apply sound bookkeeping practices to ensure compliance with requirements.

## **7 VOLUNTEERS**

All Community Members of any Special Committee who are not a Councillor Member of Council or an employee of Council are classed as volunteers. All volunteers must undergo an induction process provided by Council in line with any current Volunteer Management Policy or any other relevant policies of Council. These policies and associated processes will outline volunteer responsibilities in relation to Work, Health & Safety, child safety, and expected standards of behaviour.

## **8 CONFLICT OF INTEREST**

Members of Special Committees of Council may from time to time have a conflict of interest when discussing matters. This section provides an outline of what constitutes a conflict of interest and the process to be taken when a conflict of interest arises.

A Committee member who has a direct or indirect interest in any matter decided or under consideration by the committee must disclose the nature of interest to the Committee and this must be recorded in the Minutes.

Being a member of a Council committee is a position of trust that involves obligations to the community and to the Council. It must be clear to everyone that you are not using your position to serve your own interests or the interests of a close associate. For this reason, the Act requires members of Council committees to disclose conflicts of interest and not participate in a decision (discussion or vote) if they have a conflict of interest.

Part 5 of the Act, Pecuniary Interests, sets out the legislative details relevant to this section. Sections 48A, 49 and 51 of the Act are particularly relevant as follows:

### **Section 48A. Declaration of pecuniary interest by member**

*At any meeting of a special committee ... a member must not participate in any discussion, or vote on any matter, in respect of which the member*

–

*(a) has an interest; or*

*(b) is aware or ought to be aware that a close associate has an interest.*

### **Section 49. Having an interest**

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

*A member has an interest in a matter if the councillor or member or close associate would, if the matter were decided in a particular manner, receive, have an expectation of receiving or be likely to receive a pecuniary benefit or pecuniary detriment.*

**Section 51. Close Associate**

*For the purposes of this Part, a person is a close associate of a councillor or member if that person is-*

- a) a body corporate of which the councillor or member is a director or a member of the governing body; or*
- b) a proprietary company in which the councillor or member is a shareholder; or*
- c) a public company in which the councillor or member is directly or indirectly a substantial shareholder; or*
- d) a beneficiary under a trust or an object of discretionary trust of which the councillor or member is a trustee; or*
- e) a business partner of the councillor or member; or*
- f) the employer or an employee of the councillor or member; or*
- g) a person from whom the councillor or member has received, or might reasonably be expected to receive a fee, commission or other reward for providing professional or other services in relation to a matter being dealt with or to be dealt with by the ...special committee...; or*
- h) the spouse or partner of the councillor, member, councillor or member's son or daughter; or*
- i) the son, daughter, brother, sister, mother or father of the councillor or member or of their spouse or partner."*

Failure to disclose a conflict of interest may be an offence that can be prosecuted in a court of law. It is your responsibility and duty to identify and disclose your conflicts of interest when required to. It is important to note that, while another person may assist you in deciding or determining whether you have a conflict of interest, they cannot make the decision for you. Irrespective of what assistance or advice you receive from someone else, legally you remain responsible for your own actions.

Under Section 54A of the Act, the Chief Executive Officer is required to keep a register of interests of members of a Special Committee. This register may be inspected by a Councillor (regardless of whether they are the Councillor Member of that Special Committee or not) however the register is exempt from the provisions of the *Right to Information Act 2009*.

**9 PROCEDURES**

All other procedures will be detailed in the Terms of Reference relevant to each Special Committee. This includes, but is not limited to:

- Composition of the Committee;
- Appointment of Committee Members

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

- Method of appointment of Chairperson and Deputy Chairperson
- Procedures on vacant or abandoned positions
- The level of administrative support provided by Council
- Any financial delegation or responsibilities
- Meeting procedures:
  - Requirement for an Annual General Meeting
  - Notice of Meetings
  - Provision of Agenda
  - Distribution of Minutes
  - Quorum
- Any other procedure relevant to that Special Committee.

**10 LEGISLATION AND REFERENCES**

*Local Government Act 1993*

Child Safe Policy

Fraud and Corruption Control Policy

Work Health and Safety Policy

Working with Vulnerable People Policy

Volunteer Management Policy

**11 APPROVAL**

*Approved by Council on DD MMM YYYY*

Signed: \_\_\_\_\_

Chief Executive Officer



**Functions and procedures of Special Committees  
established under Section 24 (3) of the Local Government Act 1993**

|                             |                              |   |                       |                   |
|-----------------------------|------------------------------|---|-----------------------|-------------------|
| <b>Document No.:</b>        | <i>WT-HRM50.00</i>           | <b>Approved By:</b>                                       | <i>Council</i>        |                   |
| <b>Issue No.:</b>           | <i>1.00</i>                  | <b>Approved On:</b>                                       | <i>15 August 2000</i> |                   |
| <b>Department/Function:</b> | <i>Community Services</i>    | <b>Review Date:</b>                                       | <i>Every 4 years</i>  |                   |
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| <i>2</i>                    | <i>Jun 2021</i>              | <i>Changes to document format, numbering and controls</i> | <i>MCorporate</i>     | <i>MCommunity</i> |

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

**Contents**

|  |   |
|--|---|
| Definitions .....                                  | 2 |
| Objectives of a Special Committee.....             | 2 |
| Functions of a Special Committee.....              | 2 |
| Council Responsibilities .....                     | 3 |
| Committee Membership .....                         | 3 |
| Meetings .....                                     | 4 |
| Annual General Meeting .....                       | 4 |
| Frequency of Meetings.....                         | 4 |
| Notice of Meetings .....                           | 4 |
| Chairperson .....                                  | 4 |
| Quorum.....  | 5 |
| Reconvening abandoned and adjourned meetings ..... | 5 |
| Voting .....                                       | 5 |
| Public access.....                                 | 6 |
| Agenda .....                                       | 6 |
| Minutes .....                                      | 6 |
| Suspension from meeting .....                      | 6 |
| Confirmation of Minutes .....                      | 6 |
| Order of Business .....                            | 7 |
| Declaration of interest .....                      | 7 |
| Having an Interest.....                            | 7 |
| Close Associate .....                              | 7 |
| Notification of interest.....                      | 8 |
| Validity of decisions .....                        | 8 |
| Restrictions of the Committee .....                | 8 |
| Code of Conduct.....                               | 8 |
| Fraud Control.....                                 | 8 |
| Members and Risk Management .....                  | 9 |
| Induction of Hirers.....                           | 9 |
| Review of Functions and Procedures.....            | 9 |
| Cessation of Committee.....                        | 9 |



## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

### Definitions

|                    |  |
|--------------------|--|
| Act:               | <i>Local Government Act 1993</i>   |
| Council            | The Mayor and Councillors of the West Tamar Municipal Area   |
| General Manager    | The General Manager of West Tamar Council  |
| Recreation Officer | Recreation Officer of West Tamar Council   |
| Committee          | A special committee comprising a Chairperson, Secretary, Treasurer and not less than four or more than eight other members and a council representative, if one has been appointed |
| Member             | A member of the committee  |
| Quorum             | The minimum number of members that must be present at any meeting to make the proceedings of that meeting valid  |

### Objectives of a Special Committee

Council may establish a special committee, consisting of community and Council representatives to manage the council owned facility under procedures and functions as set out.

### Functions of a Special Committee

- Be responsible for the hiring of the hall and facilities.
- Draw up a scale of hire fees in line with Councils Fees and Charges by the 31 March each year to ensure consistency across facilities to be adopted annually in June. These fees will be included in Council Fees and Charges documentation.
- Ensure the paperwork for all bookings the committee confirms is forwarded to West Tamar Council's Recreation Officer, including any that had initially been forwarded to the committee from Council (**Important** - Council will not process any paperwork for bookings that have not been received through the Hall Committee).
- Ensure the hirer completes all forms for bookings, including (if required) blanket public liability (not for physical activity classes or sport), and authority to serve alcohol.
- Advise the Council of any cancelled bookings prior to the 22nd of each month to avoid invoices being raised.
- If collecting funds directly, issue receipts from the allocated receipt book and deposit funds into Council's nominated bank account for the Special Committee. Money and copies of receipts can be delivered to Council's Beaconsfield and Riverside offices for banking.
- All monies should be banked in a timely manner either via council counters or banking direct into Council's nominated bank account for the Special Committee. A summary of receipt monies will need to be summarised by prescribed ledger accounts and forwarded to council as part of the process.
- A Committee may operate a petty cash account. A petty cash float should not exceed \$300.00 at any time. All payments out of petty cash should be supported by the

## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

necessary documentation. Petty cash is only to be reimbursed (topped up) via Council counters.

- Submit to the Recreation Officer by the 31 March each year, a budget for the following financial year (1 July to 30 June).
- Provide to council an annual plan for the facility and proposed uses.
- Notify the Recreation Officer of maintenance requests for the facility.
- Not incur an amount exceeding \$1,000 for any one purchase, without first obtaining council's approval or incur an amount for expenditure exceeding the Special Committee's fund balance.
- Utilise the allocated Council purchase order book for purchases and submit relevant order copies to Council along with any invoices received directly by the committee.
- Maintain the security of any temporary or permanent petty cash float provided, and supply documentation supporting purchases to Council for the purpose of reconciliation and refunding.
- Advise Council of any additions, disposal or alterations to any assets to allow for adequate insurance cover and appropriate asset recording.
- Ensure all hirers of the facility are insured and have signed a user agreement for use of the facility.
- The committee will operate under the West Tamar Council Incident Reporting and Investigation Policy. Any incidents should be reported directly to Council's Recreation Officer, Risk & Safety Officer or General Manager.

### **Council Responsibilities**

- Council accepts the need to provide financial assistance in the absence of any alternative source of income or funding sufficient to meet the needs of Committees in developing and maintaining these community assets.
- Council has no obligation to fund requested projects, however priority may be given to community based initiatives
- Council will provide monthly reporting to the Committee summarising the financials and ongoing funds of the Committee.
- Upon receipt of booking confirmations Council will enter the hire agreement details and any additional details provided by the Committee into councils Booking System, and a debtor is then created.
- At the end of each month invoices will be generated from the system and sent to the hirers.
- Council will reimburse petty cash on receipt of sufficient documentation of authorised payments provided at Beaconsfield or Riverside Council offices.
- Council will provide temporary cash floats for Special Committee functions upon request.

### **Committee Membership**

- Committee membership is restricted to electors of the municipal area.
- Membership details are to be provided to council once elections have been held by 31 August each year.

## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

- In the event of a vacancy occurring in a committee's membership, the committee may nominate a replacement for council's approval, with reference to definition of committee.

### Meetings

- A chairperson may convene ordinary meetings of the committee to transact ordinary business and any other business on the agenda.
- A chairperson may at any time convene special meetings of the committee at which only the items on the agenda may be discussed.
- A chairperson must convene a special meeting of the committee at the direction of the committee.

### Annual General Meeting

- A committee must hold an annual general meeting on a date which –
  - Is not later than 31 July in each year; and
  - Is not before 14 days after the date of the publication of a notice.
- A committee must publish a notice in a daily newspaper circulating in the municipal area specifying the date of the annual general meeting. Council will pay reasonable and agreed costs of advertising Annual General Meetings.
- The Annual general meeting is to nominate a Chairperson, Secretary, Treasurer and not less than four or more than eight other members. Immediately following the AGM the secretary is to submit to the Council the names and positions of all members of the committee for consideration for appointment under Section 24 (2) of the Act.
- If a quorum of the committee is not present, the annual general meeting is to be reconvened and held within 14 days.
- Only electors in the municipal area are entitled to vote at an annual general meeting.
- A resolution is passed by a majority of votes taken by a show of hands.
- A resolution passed at an annual general meeting is to be considered at the next meeting of the committee.
- The secretary is to keep minutes of the annual general meeting.

### Frequency of Meetings

An ordinary meeting of the committee is to be held at least once in each three month period.

### Notice of Meetings

- The secretary is to publish a notice of the AGM or any special meeting in a newspaper circulating in the municipal area or social media at least 7 days and not more than 14 days before the meeting.
- Council will pay reasonable and agreed costs of advertising such meetings.

### Chairperson

- The chairperson, or in his or her absence, the secretary, is to preside at any meeting of a committee or the annual general meeting.

## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

- If both the chairperson and the secretary are not present at any meeting of a committee, the members present are to elect one of their members to preside at that meeting.
- The person presiding at a meeting may take any reasonable steps to remove a person from a meeting if the person disrupts or tries to disrupt the meeting.

### Quorum

- The quorum at any meeting of a committee is 50% plus 1 of the elected members
- A quorum must be present to transact business
- If a meeting lacks a quorum because a member declares a pecuniary interest and must leave the meeting, the chairperson may allow that person to stay for the purpose of retaining a quorum, however that person must leave the meeting whilst the pecuniary interest item is finalised.
- If at any time during a meeting the required quorum is no longer present, the chairperson is to adjourn the meeting –  
Until the quorum is present at a later date; or  
Unless the quorum is likely to be present for the next item of business.

### Reconvening abandoned and adjourned meetings

If a quorum is not present within half an hour after a meeting is to start, the meeting is to be abandoned.

The chairperson is to:

- Records the following details as the minutes of the meeting, even though business could not be transacted.
  - The absence of a quorum
  - The names of the members present.
  - The abandonment of the meeting and the time.
- Reconvene a meeting abandoned within 14 days.
- Give notice of the meeting to all members.
- The chairperson, at any time during a meeting, may adjourn the meeting to a later date or time.
- If a meeting is adjourned for 2 or more days, the secretary is to give members notice of the date and time of the reconvened meeting.

### Voting

- Each member has one vote at a meeting.
- A question arising at a meeting is determined by a simple majority of votes.
- To abstain from voting is to vote in the negative.
- A tied vote results in a question being determined in the negative.
- The chairperson is to take the vote on the voices, or if the result is not clear, on a show of hands.
- The chairperson must call a division immediately following such a demand from a member.

## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

- Voting in a division is shown by a show of hands.
- The counting of votes in a division is to be done by calling out the names of the members and how they voted.
- The names of members voting in a division and how they voted are to be recorded in the minutes of the meeting.

### **Public access**

- All meetings of a committee are to be open to the public.
- The committee to work within the guidelines of the Volunteer Management Policy.
- Ensure the committee meets its emergency management responsibilities, refer to the most recent West Tamar Municipal Emergency Management Plan.

### **Agenda**

The secretary is to prepare an agenda for each meeting of the committee and distribute at least one week (7 days) prior.

### **Minutes**

The secretary is to record in the minutes of ordinary or special meeting details of:

- Any matter discussed at the meeting; and
- Any decision made at the meeting.

As soon as practicable but at least at the next ordinary meeting, the minutes of an ordinary or special meeting:

- Are to be circulated to all members; and
- Are to be forwarded to the Recreation Officer; and
- Are to be confirmed as a true record at the next ordinary meeting by motion of a committee and signature of the chairperson.

### **Suspension from meeting**

The chairperson, on the motion of committee, may suspend a member from part or all of a meeting of the committee if that member:

- Makes a personal reflection about another member and refuses to apologise;
- Interjects repeatedly; or
- Disrupts a meeting of the committee and disobeys a call to order.

### **Confirmation of Minutes**

- The first business of an ordinary meeting of the committee is to be the confirmation of minutes of any previous meeting of that committee, whether ordinary or special.
- Discussion of any matter referred to in minutes submitted for confirmation is not to be allowed but the accuracy of the minutes as a record of the meeting to which they relate may be questioned.

## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

### Order of Business

- The order of business for any ordinary meeting is to be in accordance with the agenda, but the committee may resolve to alter that order.
- The business of a special meeting of the committee is to be conducted in the order in which it is set out in the notice of that meeting.

### Declaration of interest

A member must not participate at any meeting of a committee in any discussion, nor vote on any matter, in respect of which the member:

- Has an interest; or
- Is aware or ought to be aware that a close associate has an interest.
- A member must declare any interest in a matter before any discussion on that matter commences.
- On declaring an interest, the member is to leave the room in which the meeting is being held.
- The secretary is to ensure that the declaration of interest is recorded in the minutes of the meeting at which it is made.

If a member fails to comply with this section, council may:

- Bar the member from nominating as a member for a period not exceeding 7 years; and
- Dismiss the member from the committee.

### Having an Interest

A member has an interest in a matter if the member or a close associate would, if the matter were decided in a particular manner, receive, have an expectation of receiving or be likely to receive a pecuniary benefit or pecuniary detriment.

### Close Associate

For the purposes of this part, a person is a close associate of a member if that person is a body corporate of which the member is a director or a member of the governing body:

- A proprietary company in which the member is a shareholder;
- A public company in which the member is directly or indirectly a substantial shareholder;
- A beneficiary under a trust or an object of a discretionary trust of which the member is a trustee;
- A partner of the member;
- The employer or an employee of the member;
- A person from whom the member has received, or might reasonably be expected to receive, a fee, commission or other reward for providing professional or other services in relation to a matter being dealt with or to be dealt with by the committee;
- The spouse or de facto spouse of the member or of the member's son or daughter; or

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

- The son, daughter, brother, sister, mother or father of the member or their spouse or de facto spouse.

#### **Notification of interest**

Any person who considers that a member has an interest in a matter to be, or being, dealt with by a committee may notify the general manager in writing of that interest. On receipt of a notification, the General Manager is to advise:

- The Mayor; and
- The member who is the subject of the notification.

#### **Validity of decisions**

Any proceedings or decisions of a committee are not invalid by reason only that at the time the proceedings were held or the decisions were made, a member:

- Had not declared an interest as required; or
- Had voted on a matter in respect of which the member had not declared such an interest.

#### **Restrictions of the Committee**

The Committee does not have the power to:

- Impose taxes/rates/charges;
- Rebate rates/charges;
- Make grants;
- Borrow money;
- Make a rate;
- Make a by-law;
- Execute a deed;
- Sign a contract without prior approval of the council;
- Institute a legal proceeding;
- Call for tenders; or
- Sell land.

#### **Code of Conduct**

The committee is expected to uphold Council's values in all their responsibilities in managing the facility, refer West Tamar Council Code of Conduct Policies.

#### **Fraud Control**

- Committee members will be dismissed from the committee if they are found to have committed fraud. Council may also pursue prosecution in the Civil or Criminal courts, including action to recover losses.
- It is the responsibility of all committee members to prevent, detect and report fraud in their area of operation.

## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

### **Members and Risk Management**

To work within the guidelines of Council's Risk Management Policy and the Work Health and Safety Policy.

### **Induction of Hirers**

Committees must provide hirers with an induction to the facility the first time they use it. The induction should include:

- The capacity of the venue;
- Keys and security arrangements;
- The location of light switches and how to use the switchboard;
- Amenities and equipment available for them to use;
- Operation of heating and cooling;
- The location of fire exits, first aid kit, extinguishers and evacuation procedures;
- Who to call if there is a problem;
- Any known safety issues;
- Cleaning arrangements e.g. cleaning up spills, completion of the function;
- What the hirer needs to do when they have finished with the facility (e.g. locking up, switching lights off etc.)

### **Review of Functions and Procedures**

- The Functions and Procedures for Special Committees of Council will be reviewed every four (4) years, or earlier if required.
- Until a review is conducted, these Functions and Procedures will remain in place.

### **Cessation of Committee**

In the event that the committee ceases to exist, all the funds and assets held by the committee will revert to council. Council will, as far as possible, use the funds and assets for the ongoing provision of the facility.



## 9.2 Gov 2 - Draft Terms of Reference - Delegations Review Committee

**REPORT AUTHOR:** Director Corporate & Community - David Gregory  
Governance Officer - Tom Chalmers

**REPORT DATE:** 14 April 2026

**ATTACHMENTS:** 1. [9.2.1] WT-TORxx.00 - Delegations Committee Terms of Reference  
- April 2026 - DRAFT

### SUMMARY

The purpose of this report is to provide draft Terms of Reference for a new Special Committee of Council under Section 24 of the *Local Government Act 1993* for adoption by Council.

### BACKGROUND

Councillors recently requested that a new Special Committee of Council be formed in order to review the current delegations register and provide recommendations to Council in relation to delegations to the Chief Executive Officer.

### STRATEGIC PLAN

This action relates to the following components of the Strategic Plan 2022-2032:

#### 3.5 Our Organisation

Goal: To be an organisation that values its people and delivers for our community.

Objective: Council is recognised as a leader in local government.

Council will:

- Be open and transparent in how we make our decisions.
- Have appropriate policies and procedures in place with clearly defined accountability.
- Manage risks through continual assessment, review and improvement.

### STATUTORY REQUIREMENTS & RELATED COUNCIL DOCUMENTS

*Local Government Act 1993*

WT-HRM50.00 Functions and procedures of Special Committees (under review)

WT-HRxx.xx Governance of Special Committees (if adopted)

### RISK CONSIDERATIONS

If a Special Committee is formed with appropriate Terms of Reference, the risk of breaching the *Local Government Act 1993* is considered low.

## FINANCIAL IMPACT

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Nil.

## CONSULTATION

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Consultation with Councillors occurred at the Interim Workshop held on 8 April 2026.

## OPTIONS

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Council may choose to:

1. Accept the motion as presented;
2. Accept the motion with amendments;
3. Reject the motion.

## OFFICER'S COMMENTS

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The draft Terms of Reference have been prepared in line with the draft new Governance of Special Committees policy and the recently approved Terms of Reference for Council's Positive Ageing Committee.

## RECOMMENDATION

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That Council, pursuant to Section 24 of the *Local Government Act 1993*:

1. Adopts the Terms of Reference for the West Tamar Council Delegations Review Committee as presented, effective 21 April 2026;
2. Allocates a new Terms of Reference number of 2.00;
3. Updates the version number to 1.00; and
4. Approves a review date of April 2028.

## DECISION

Moved:

Seconded:

## VOTING

For:

Against:

## Delegations Review Committee – Terms of Reference



|  |                   |                  |                 |          |
|--|-------------------|------------------|-----------------|----------|
| Document No.:  | WT-TORxx.00       | Approved By:     | Council (26/xx) |          |
| Issue No.:   | 1.00              | Approved On:     | DD MMM 2026     |          |
| Responsibility:                                      | Office of the CEO | Review Date:     | MMM 2028        |          |
| Document Control For External Release – N2026xxxxxxx |                   |                  |                 |          |
| Rev. No.   | Date              | Revision Details | Reviewer        | Approver |
|  |                   |                  |                 |          |

### 1 ESTABLISHMENT

The Delegations Review Committee (**the Committee**) is established by the West Tamar Council (**Council**) as a Special Committee of Council under Section 24 of the *Local Government Act 1993* (**the Act**).

### 2 PURPOSE

The primary purpose of the Committee is to assist and advise Council in:

- The periodic and structured review of Council’s delegations of various powers under Section 22 of the Act to the Chief Executive Officer,
- Recommending to Council the creation or expansion of delegations that enhance administrative efficiency, while ensuring all delegated authorities remain strictly aligned with the Council’s established risk appetite,
- Recommending to Council the restriction or revocation of existing delegations that are no longer compatible with the Council’s current risk profile or governance standards, and
- The consideration of, and subsequent recommendation to Council on, the creation, expansion, restriction or revocation of delegated authorities as recommended by Council officers.

### 3 OBJECTIVES

The specific objectives of the Committee are to:

- **Ensure Statutory Compliance:** Review the instruments of delegation to ensure they remain consistent with the Act and other relevant legislation.
- **Enhance Operational Efficiency:** Evaluate whether current delegations enable the Chief Executive Officer to effectively manage the day-to-day operations of the Council effectively without unnecessary administrative delays.
- **Strengthen Governance:** Ensure that the delegation of powers maintains a clear distinction between the strategic policy-making role of Council and the operational responsibilities of the Chief Executive Officer.

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

**4 COMMITTEE MEMBERSHIP**

**4.1 COMPOSITION**

The Committee shall consist of:

- Three (3) Councillors, appointed by Council,
- Council's Director People, Culture & Safety (or other nominated officer) as an ex-officio, non-voting member to provide expert advice only, as required, and
- Council's Governance Officer (or other nominated officer) as an ex-officio, non-voting member providing administrative and secretariat support and to provide expert governance advice only, as required.

**4.2 ATTENDANCE AT MEETINGS**

Councillors who are not Committee members may attend Committee meetings in an observational capacity only. Council officers who are not nominated officers may attend Committee meetings on invitation by the Chairperson to provide expert advice as required.

**4.3 APPOINTMENT**

Appointments to the Committee will be in accordance with the following:

- Councillor members will be appointed by Council for a term of two (2) years concurrent with their term of office or as otherwise determined by Council,
- Nominated officers will be appointed by the Chief Executive Officer as required.

A nominated officer may not hold more than one (1) position on the Committee.

**4.4 CHAIRPERSON AND DEPUTY CHAIRPERSON**

Council shall appoint a Councillor Committee member as Chairperson, and the Committee shall appoint a Councillor Committee member as Deputy Chairperson, at the commencement of each term.

In the absence of the appointed Chairperson, the Deputy Chairperson shall preside over the meeting. Where neither the Chairperson nor the Deputy Chairperson is present, the meeting will be adjourned until such a date that either the Chairperson or Deputy Chairperson are able to be present to preside over the meeting.

**4.5 POSITIONS BECOMING VACANT**

In the event of the position of Chairperson becoming vacant, Council shall appoint a new Chairperson at the next Ordinary Council meeting.

In the event of the position of Deputy Chairperson becoming vacant, the Committee shall appoint one of the Councillor Committee members as the new Deputy Chairperson at the next Committee meeting.

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

In the event of the position of a Councillor Committee member becoming vacant, Council shall appoint a new Councillor Committee member at the next Ordinary Council meeting.

In the event of a nominated officer position becoming vacant, the Chief Executive Officer shall appoint a Council officer as the nominated officer.

**4.6 ABANDONMENT OF POSITION**

Where a Committee member is absent from three (3) consecutive meetings, or from three (3) of the most recent six (6) meetings, without having been granted a Leave or Leaves of Absence, the position will become vacant and a new Committee member shall be appointed by Council at the next Ordinary Council meeting. If required, a new Chairperson or Deputy Chairperson will be appointed.

**4.7 PROXY NOMINATION**

Committee members may appoint a nominated proxy by providing written notice to the Chairperson prior to the meeting. Where a Committee member and their nominated proxy are both in attendance at the meeting, only the Committee member shall have voting rights and be used for the calculation of a quorum.

**4.8 QUORUM**

A quorum for any meeting of the Committee shall be a majority of the Councillor members appointed to the Committee. Nominated proxies in attendance are included in the calculation of a quorum only when the Committee member who nominated them as a proxy is not also in attendance.

Either the Chairperson or Deputy Chairperson must be in attendance to achieve a quorum.

**4.9 MEETING FREQUENCY**

The Committee shall meet as required by the Chairperson, but no more than once every two (2) months and no less than once every six (6) months. Where possible, meeting dates will be scheduled to allow the Committee's recommendations to be collated and included in the agenda for reporting at the next available Council workshop.

**5 REPORTING**

The Committee is an advisory body and reports directly to Council.

Any recommendations shall be presented by the Chairperson, or their nominated representative, to the next available Council workshop for consideration.

The Committee has no authority to act or speak on behalf of Council unless explicitly authorised by a Council resolution.

**6 FINANCIAL DELEGATION**

The Committee has no delegated financial or operational authority from Council.

The Council officer appointed to provide administrative and secretariat support may incur minimal expenditure for the administrative operation of the Committee in accordance with the officer's approved purchasing authority and budget availability.

**7 REVIEW OF TERMS OF REFERENCE**

These Terms of Reference shall be reviewed by the Committee and Council at least once every two (2) years, or following each ordinary Council election, to ensure they remain relevant and effective.

**8 DISSOLUTION**

The Committee may be dissolved at any time by a resolution of the Council.

**9 APPROVAL**

Approved by Council on DD MMM 2026 (26/xx)

Signed:

\_\_\_\_\_  
Chief Executive Officer

### 9.3 Gov 3 - Audit Panel Chairperson

**REPORT AUTHOR:** Governance Officer - Tom Chalmers

**REPORT DATE:** 15 April 2026

**ATTACHMENTS:** Nil

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#### SUMMARY

This report seeks Council's approval to delegate authority for the Chief Executive Officer to negotiate the re-appointment of Mr Andrew Gray as Chairperson of West Tamar Council's Audit Panel for a further one (1) year.

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#### BACKGROUND

Mr Andrew Gray was initially appointed as Chair of the West Tamar Council Audit Panel in October 2020 on a two year contract. Further contracts were offered and accepted effective 1 December 2022 and 1 December 2024 respectively. His current contract expires on 30 November 2026.

Mr Gray's appointment followed a recommendation from a selection committee formed from members of the northern councils Audit Panel Working Group (Meander Valley, West Tamar, George Town and Break O'Day) to undertake the recruitment and selection process.

Mr Gray is a partner at accounting firm Newton & Henry, Launceston and has extensive experience in professional services, specifically in management, audit, accounting, risk and advisory relating to finance matters.

Mr Gray is considered:

- a professional, experienced and knowledgeable operator who has capably undertaken the functions of the role;
- to have provided guidance that has enabled the Panels to complete required tasks and meet their statutory obligations; and
- to provide benefits for employees and Council's by being a common Chairperson sitting across each panel and allowing for consistency and sharing.

The chairperson position was discussed at the April 2026 Audit Panel meeting with councillor members happy to recommend Council seeking to re-appoint Mr Gray for a further 1 year.

Mr Gray has confirmed his availability to continue as Chairperson for a further 1 year should the Council wish to make such an appointment.

---

#### STRATEGIC PLAN

This action relates to the following components of the Strategic Plan 2022-2032:

##### 3.5 Our Organisation

Goal: To be an organisation that values its people and delivers for our community.

Objective: Council is recognised as a leader in local government.

Council will:

- Manage risks through continual assessment, review and improvement.

### 3.5 Our Organisation

Goal: To be an organisation that values its people and delivers for our community.

Objective: Council is financially sustainable.

Council will:

- Manage our finances in a responsible manner and deliver value for our community.

## STATUTORY REQUIREMENTS & RELATED COUNCIL DOCUMENTS

---

The *Local Government Act 1993* imposes mandatory requirements for council to maintain an audit panel with an independent chairperson.

## RISK CONSIDERATIONS

---

Mr Gray's experience and knowledge would be expected to reduce Council's overall exposure to governance and finance risks through verification that statutory obligations are being met and through development and implementation of contemporary verification processes. Organisational risks stemming from the re-appointment are considered Low.

## FINANCIAL IMPACT

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Negotiation and approval of the reappointment of the Audit Panel independent Chair for 1 year is expected to have minimal financial impact.

## CONSULTATION

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Consultation occurred with Councillor Audit Panel members at the 24 March 2026 Audit Panel meeting.

## OPTIONS

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Council may choose to:

1. Accept the motion as presented;
2. Accept the motion with amendments;
3. Reject the motion.

## OFFICER'S COMMENTS

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At the 24 March 2026 Audit Panel meeting, councillor Audit Panel members agreed that seeking a further 1-year contract with Mr Gray would deliver significant benefit around providing surety and stability during the transition period to a new Council term, which could potentially see two new councillor Audit Panel members.



The decision to extend for 1 year is seen as a good balance between managing any transitional challenges as Council moves into a new term, and the importance of probity in Council procurement processes.

## RECOMMENDATION

---

That Council:

1. delegates authority to the Chief Executive Officer to negotiate and approve the re-appointment of Andrew Gray as Chairperson of West Tamar Council's Audit Panel for a further one (1) year from 1 December 2026.

## DECISION

Moved:

Seconded:

## VOTING

For:

Against:

## 9.4 Gov 4 - West Tamar Council Audit Panel Minutes

**REPORT AUTHOR:** Governance Officer - Tom Chalmers

**REPORT DATE:** 15 April 2026

**ATTACHMENTS:** 1. [9.4.1] Audit Panel - Minutes - 8 December 2025 - CONFIRMED  
2. [9.4.2] Audit Panel - Minutes - 24 March 2026 - UNCONFIRMED

### SUMMARY

The purpose of this report is to provide Council with copies of the confirmed Audit Panel Minutes from the meeting dated 8 December 2025 and the unconfirmed Audit Panel Minutes from the meeting dated 24 March 2026, in accordance with the West Tamar Council Audit Panel Charter.

### BACKGROUND

West Tamar Council Audit Panel meets quarterly to consider reports presented by Council Officers in line with the adopted and endorsed Audit Panel Work Plan. In accordance with the Charter, meeting minutes of the Audit Panel are to be presented to Council at an Ordinary Council meeting.

### STRATEGIC PLAN

This action relates to the following components of the Strategic Plan 2022-2032:

#### 3.5 Our Organisation

Goal: To be an organisation that values its people and delivers for our community.

Objective: Council is recognised as a leader in local government.

Council will:

- Be open and transparent in how we make our decisions.
- Have appropriate policies and procedures in place with clearly defined accountability.
- Manage risks through continual assessment, review and improvement.
- As a leader in local government, seek to influence decisions affecting our community.
- Continue to engage positively with our sector and the State Government to shape local government reform.

### STATUTORY REQUIREMENTS & RELATED COUNCIL DOCUMENTS

- *Local Government Act 1993*
- *Local Government (Audit Panels) Order 2014 Statutory Rules 2014*
- *West Tamar Council Audit Panel Charter*

## RISK CONSIDERATIONS

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Overall risk is considered Low.

## FINANCIAL IMPACT

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Nil.

## CONSULTATION

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Nil.

## OPTIONS

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Council may choose to:

1. Accept the motion as presented;
2. Accept the motion with amendments;
3. Reject the motion.

## OFFICER'S COMMENTS

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The minutes for the 8 December 2025 meeting were confirmed by the Audit Panel Committee on 24 March 2026, with the minutes for the 24 March 2026 meeting expected to be confirmed at the next Audit Panel meeting.

## RECOMMENDATION

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That Council receives and notes the confirmed Minutes of the Audit Panel meeting held on 8 December 2025 and the unconfirmed Minutes of the Audit Panel meeting held on 24 March 2026.

## DECISION

Moved:

Seconded:

## VOTING

For:

Against:

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

|   |                                      |
|---|--------------------------------------|
|  | <b>MINUTES</b><br><b>AUDIT PANEL</b> |
|---|--------------------------------------|

|                      |   |        |              |                  |
|----------------------|---|--------|--------------|------------------|
| <b>DATE/TIME</b>     | 8 December 2025   | 9.00AM | <b>VENUE</b> | Windsor Chambers |
| <b>PRESENT</b>       | Andrew Gray (Chair), Cr Josh Manticas, Cr Julie Sladden   |        |              |                  |
| <b>APOLOGIES</b>     |   |        |              |                  |
| <b>IN ATTENDANCE</b> | Cr Christina Holmdahl, Cr Caroline Larner, Kristen Desmond (Chief Executive Officer), Jason Barker (Chief Financial Officer), Tom Chalmers (Governance Officer) |        |              |                  |

**ORDER OF BUSINESS**

- 1.1 **Declaration of Pecuniary Interests/Conflict of Interest**  
Nil
- 1.2 **Adoption of Previous Minutes**  
The Panel approved the minutes from the 27 August 2025 meeting as presented as a true and correct record of that meeting.
- 1.3 **Outstanding From Previous Meeting – Action Sheet**  
The Panel reviewed the Action Sheet noting the progress of the review of the Work Health and Safety policies and discussed insurance requirements for various Council facilitated events.

**GOVERNANCE AND STRATEGY**

- 2.1 **Review Draft Financial Management Strategy & Long Term Financial Plan 2026/27 – 2035/36**  
The panel received and noted the information provided and requested for further consultation to be considered with Council on particular capital projects in advance of finalising the updated LTFP
- 2.2 **Review of Preliminary Budget Parameters and Assumptions**  
The panel received and noted the information provided. The provision of more detailed information around the progress of particular strategic projects at the next Audit Panel meeting, if available, was discussed.
- 2.3 **Review Policies and Procedures**  
The panel received and noted the information provided.

**FINANCIAL AND MANAGEMENT REPORTING**

- 3.1 **Review of Year-to-October 2025**  
The panel received and noted the information provided.
- 3.2 **Review any special financial or other reports – Nil**

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

**INTERNAL AUDIT**

**4.1 Review the Adequacy and Performance of Internal Audit Resources**

The panel received and noted the information provided and requested a review to be undertaken of audits completed to date and requirements for periodic audits to be undertaken. **(AI2512.1)**

**EXTERNAL AUDIT**

**5.1 Consider any available external audit reports**

The panel received and noted the information provided.

**5.2 Review management's implementation of audit recommendations**

The panel received and noted the information provided, in particular the low number of observations, findings and recommendations made relative to the wider sector.

**RISK MANAGEMENT AND COMPLIANCE**

**6.1 Review periodic risk management reports**

The panel received and noted the information provided.

**6.2 Review the procedure for Council's compliance with relevant laws, legislation and Council policies**

The panel received and noted the information provided.

**6.3 Review internal, anti-fraud and anti-corruption management controls**

The panel received and noted the information provided and discussed the appropriate timing of additional training.

**6.4 Review information and communications technology governance**

The panel received and noted the information provided.

**6.5 Review delegation processes**

The panel received and noted the information provided and requested that delegations of certain powers to the Chief Executive Officer and subsequent delegation to relevant Council officers be reviewed. **(AI2512.2)**

**6.6 Review tendering arrangements**

The panel received and noted the information provided and provided feedback on particular requirements for procurement under certain financial thresholds to be considered for inclusion in the updated Code of Tenders and Contracts **(AI2512.3)** and requested that all financial thresholds be reviewed. **(AI2512.4)**

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

**6.7 Review of major complaints, claims or lawsuits involving Council**

*Cr Manticas left the meeting at 10.50am*

The panel received and noted the information provided.

*Cr Manticas entered the meeting at 10.55am*

**6.8 Review any instances of suspected cases of fraud or other illegal and unethical behaviour**

Nil

**AUDIT PANEL PERFORMANCE - NIL**

**OTHER BUSINESS**

**Next meeting and close**

The Panel agreed that the next meeting be held on 11 March 2026 at 9am.

**MEETING CLOSED**

11.00AM

**NEXT MEETING**

11 March 2026

9.30AM

11:30AM

Windsor Chambers

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

|   |                                      |
|---|--------------------------------------|
|  | <b>MINUTES</b><br><b>AUDIT PANEL</b> |
|---|--------------------------------------|

|                      |  |        |              |                  |
|----------------------|--|--------|--------------|------------------|
| <b>DATE/TIME</b>     | 24 March 2026  | 1.00PM | <b>VENUE</b> | Windsor Chambers |
| <b>PRESENT</b>       | Andrew Gray (Chair), Cr Josh Manticas, Cr Julie Sladden  |        |              |                  |
| <b>APOLOGIES</b>     |  |        |              |                  |
| <b>IN ATTENDANCE</b> | Claire Connelly (Principal Assurance & Advisory – Synectic Group – Item 4.1 only), Alyssa Mahar (Client Manager Advisory Services – Synectic Group – Item 4.1 only), Martin Thompson (Audit Tasmania - Items 5.1, 5.2 & 5.3 only), Dylan Xing (Audit Tasmania – Items 5.1, 5.2 & 5.3 only), Kristen Desmond (CEO), Jason Barker (CFO), Tom Chalmers (Governance Officer) |        |              |                  |

**ORDER OF BUSINESS**

- 1.1 **Declaration of Pecuniary Interests/Conflict of Interest**  
Nil
- 1.2 **Adoption of Previous Minutes**  
The Panel approved the minutes from the 8 December 2025 meeting as presented as a true and correct record of that meeting.
- 1.3 **Outstanding From Previous Meeting – Action Sheet**  
The Panel reviewed the Action Sheet noting the completion of the items relating to the Code for Tenders and Contracts and the Procurement Policy and noted the outstanding action items relating to internal audit and delegations.

**GOVERNANCE AND STRATEGY**

- 2.1 **Review Draft Financial Management Strategy & Long-Term Financial Plan**  
The Panel received and noted the Draft Financial Management Strategy and Long-Term Financial Plan.
- 2.2 **Review annual budget progress**  
The Panel received and noted the report on the progress of the 2026-2027 budget.
- 2.3 **Review Policies and Procedures**  
The Panel reviewed the information provided and noted a number of policies are due for review across the respective directorates.
- 2.4 **Review Council Strategic plan**  
The Panel received and noted the information presented, noting that the first draft of the updated Strategic Plan will be brought to Council workshop in April 2026 with an aim to bring to the July 2026 Council Meeting. The Panel noted the importance of community consultation.

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

- 2.5 **Credit Card Policy Update**  
The Panel reviewed and discussed the draft policy and provided recommendations for incorporation prior to presenting to Council. (AI2603.1)
- 2.6 **Review Annual Plan**  
The Panel reviewed and discussed the Annual Plan results and noted the information presented. The Panel requested for the standardisation of progress reporting moving forward. (AI2603.2)

**FINANCIAL AND MANAGEMENT REPORTING**

- 3.1 **Review of Current Financial Results**  
The panel received and noted the information provided.
- 3.2 **Review any special financial or other reports – Nil**

**INTERNAL AUDIT**

- 4.1 **Consider any available Internal Audit Reports**  
The Panel welcomed Claire Connelly and Alyssa Mahar from Synectic Group and received the draft report on Recruitment & Induction Processes and the Internal Audit Status Report.  
The Panel reviewed and discussed the information presented, and the agreed timeframe from management for the implementation of the recommendations.  
The Panel received and noted the Annual Playground Audit undertaken by Hercules Playground Auditing in November 2025.
- 4.2 **Review management's implementation of internal audit recommendations**  
The Panel reviewed and noted the information presented, noting the requirement for improved progress reporting.
- 4.3 **Review and approve annual internal audit program and alignment with risks**  
The panel received the information provided and considered areas/subjects for inclusion in the 2026/2027 internal audit program and requested Council officers to prepare a proposed program for approval at the next meeting. (AI2603.3)

**EXTERNAL AUDIT**

- 5.1 **Review and approve external audit plan including meeting with Tas Audit Office representatives**  
The Panel welcomed Martin Thompson and Dylan Xing from Audit Tasmania and received the Financial Audit Strategy for the year ending 30 June 2026, noting the targeting of the 3<sup>rd</sup> week of September for issuing. Audit Tasmania noted the support provided by Council Officers during the planning phase.
- 5.2 **External Audit Report – Auditor-General's Report to Parliament**  
The panel noted the Auditor General's report on the financial statements of state entities and the information provided.



**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

**5.3 External Audit Report – Auditor-General’s Report No. 9 of 2025-2026**

The panel noted the Auditor General’s report on Council general manager recruitment, appointment and performance assessment, and the information provided.

**RISK MANAGEMENT AND COMPLIANCE**

**6.1 Monitor ethical standards and any related party transactions to determine the systems of control are adequate and review how ethical and lawful behaviour and culture is promoted within the Council.**

The Panel reviewed and noted the information presented.

**6.2 Review of major complaints, claims or lawsuits involving Council**

The Panel discussed and noted the information provided.

**6.3 Review any instances of suspected cases of fraud or other illegal and unethical behaviour**

Nil

**AUDIT PANEL PERFORMANCE**

**- Audit Panel Performance Self-Assessment**

The Panel discussed the commencement of the biennial self-assessment process.

**OTHER BUSINESS**

**- Audit Panel Chair Tenure**

*Andrew Gray (Chair) left the meeting at 3.11pm*

The Panel discussed the length of the current Chair’s tenure and any requirements or limits imposed by relevant legislation or Council policies, with a recommendation to be taken to a future Council meeting.

*Andrew Gray (Chair) entered the meeting at 3.20pm*

**- Action Sheet Publication in Quarterly Report**

The Panel discussed and reaffirmed the requirement for the Audit Panel Action Sheet to be published in the Quarterly Report.

**- Next meeting and close**

The Panel agreed that the next meeting be held on 1 July 2026 at 9.30am.

**MEETING CLOSED**

3.30PM

**NEXT MEETING**

TBC

9.30AM

11:30AM

Windsor Chambers

## 10 DEVELOPMENT

### 10.1 Dev 1 - Submission to the Cat Management in Tasmania Discussion Paper

|                       |   |
|-----------------------|---|
| <b>REPORT AUTHOR:</b> | Team Leader Environmental Health & Municipal Compliance - Neil McGuinness |
| <b>REPORT DATE:</b>   | 13 April 2026   |
| <b>ATTACHMENTS:</b>   | 1. [10.1.1] Submission to Discussion Paper                                |

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#### SUMMARY

The purpose of this report is to inform Council of the Department of Natural Resources and Environment Tasmania Discussion Paper entitled “*Cat Management in Tasmania*” March 2026 and approve a submission to the Paper (Attachment 1).

#### BACKGROUND

The Department of Natural Resources and Environment Tasmania released a Discussion Paper entitled “*Cat Management in Tasmania*” in March 2026. The discussion paper refers to the initial *Tasmanian Cat Management Plan (2017-2022)* and refers to the existing legal frameworks to manage cats being the *Cat Management Act 2009* and the *Biosecurity Act 2019* (for feral cats).

It references the compulsory microchipping and desexing of cats (that is required currently in the *Cat Management Act 2009*) and discusses such issues as:

- Potential registration requirements for cats;
- Measures (both existing and proposed) to better manage sale and breeding of cats;
- Consideration of cat containment measures to owners properties;
- Controls around feeding of stray cats;
- Management of feral cats;
- Other measures that might assist in promoting responsible cat ownership.

#### STRATEGIC PLAN

This action relates to the following components of the Strategic Plan 2022-2032:

##### 3.5 Our Organisation

Goal: To be an organisation that values its people and delivers for our community.

Objective: Council is recognised as a leader in local government.

Council will:

- Manage risks through continual assessment, review and improvement.
- As a leader in local government, seek to influence decisions affecting our community.
- Continue to engage positively with our sector and the State Government to shape local government reform.

## STATUTORY REQUIREMENTS & RELATED COUNCIL DOCUMENTS

At present there is no statutory requirement for Council to manage cats, outside of existing provisions contained within the *Cat Management Act 2009* and the *Biosecurity Act 2019* (for feral cats).

## RISK CONSIDERATIONS

The risk in endorsing a submission to the Discussion Paper is low.

## FINANCIAL IMPACT

There is no financial impact from making a submission. If reforms to the legislation are carried forward, there is likely to be significant financial impact for Council if the regulatory role is assigned to Councils.

## CONSULTATION

Consultation occurred with Councillors during the Interim Workshop held on 8 April 2026.

## OPTIONS

Council may choose to:

1. Accept the motion as presented;
2. Accept the motion with amendments;
3. Reject the motion.

## OFFICER'S COMMENTS

It is important to engage in the consultation process due to the potential resource and cost implications if the regulatory function in managing cats is proposed to be a local government responsibility.

## RECOMMENDATION

That Council:

1. Endorse the submission included as Attachment 1;
2. Authorise the Chief Executive Officer to sign the submission and submit to the Department of Natural Resources and Environment Tasmania.

## DECISION

Moved:

Seconded:

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**



**VOTING**

For:

Against:

ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026

Our Ref: GR.LOC.1

Enquiries: Michelle Riley  
Phone : (03) 6323 9300

Date

Biosecurity Tasmania  
Department of Natural Resources and Environment Tasmania  
GPO Box 44  
Hobart TAS 7001

Attn: Cat Management Discussion Paper

By email: [catmanagement@nre.tas.gov.au](mailto:catmanagement@nre.tas.gov.au)

Dear Sir/Madam

Submission to Cat Management Discussion Paper

We welcome the opportunity to make a submission in relation to the Cat Management Discussion Paper.

West Tamar Council approved this submission at its meeting of 21 April 2026.

The attached submission addresses the consultation questions.

If you would like to discuss this matter further please contact me on 6323 9300 or via email at [wtc@wtc.tas.gov.au](mailto:wtc@wtc.tas.gov.au).

Yours faithfully

Kristen Desmond  
CHIEF EXECUTIVE OFFICER



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**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

Cat Management Consultation Submissions

Domestic cats

1. What do you consider are the advantages and/or disadvantages of compulsory registration of cats compared to microchipping?

Compulsory registration is a potential way to more easily identify cats that may have strayed from their home.

Enforcing registration of cats will be challenging, especially if cats are kept indoors or cats are permitted to leave their own property. The resources required to ensure cats are registered will inevitably create an increased workload that would be out of proportion to the registration fees received. Cats are known to be able to slip collars regularly. It is likely that any collars with registration discs will be lost, especially if the cat is allowed to roam regularly.

Microchipping is a more effective way of identifying a cat. Linking the microchip number to the registration details will assist in maintaining contact details. Many pet owners do not update their animals microchip details (change of address, phone number or owner) which can make the microchip less effective.

2. Do you think cat owners should be required to register their cat, like dog registration? Yes or No. If you answered "No," skip to Question 5.

Yes, in principle, however it needs to be noted that the workload created will be out of proportion with the registration fees generated, which has previously been identified by other states who have attempted this.

3. If yes, should there be a fee/levy charged for registration of a cat? Yes or No. If you answered "No," skip to Question 5.

If registration is mandated, then a fee should be charged.

4. If yes, what should the fee be used for? (For example: registering cats, research into cat welfare, the costs of managing cats)

Costs of managing a registration program, including managing roaming cats, cat management and continuous education of cat owners regarding responsible cat ownership. Consideration also needs to be given to the additional expense of managing cat management facilities as demand increases with enforcement of regulations to contain cats.

Some of the additional costs associated with greater regulation, including registration include:

- Training of animal control officers in the identification of different types of cats, typical cat behaviors, best practice cat management and control;
- purpose built facilities being required to house any cats that are trapped or require collection/rehousing.

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

- Specialised equipment, such as traps, feed and other cat welfare materials required to maintain the health and well-being of any cats that are in the temporary care of the regulating authority;
- Establishment and operational costs associated with a “fit for purpose” cat licensing and registration system.

5. What could help ensure that people who breed and sell cats are doing so lawfully?

This needs to be consistently monitored and appropriate compliance and enforcement actions applied to encourage compliance. Significant fines should apply to people selling kittens or cats unlawfully.

6. Do you think a seller should be required to state that the cat meets the legal requirements of sale in advertisements?

Yes.

7. What role, if any, should cat owners play in reducing impacts on wildlife, neighbours, and the broader community?

Cat owners, like other pet owners, should be held responsible for the actions and behaviour of their cats. This should include requirements to keep cats under effective control and to manage nuisance.

8. What practical challenges would households face if stronger cat management measures were considered in the future?

Changing behaviour and expectations in relation to containing cats and the cost of implementing containment measure, such as cat enclosures.

9. Are there alternative approaches that could achieve responsible cat ownership outcomes without requiring containment?

We are not aware of other alternative approaches.

10. If additional cat management approaches were ever introduced, what monitoring or compliance methods would be workable and fair?

Enforcing laws for microchipping on all cats. This is the only practical way to check if a cat is owned. This will place the responsibility on the owner.

Local Government does not have capacity or resources to undertake compliance activities in relation to registration, microchipping or containment.

If stronger cat management laws are introduced, additional cat management facilities will be required as the existing ones are constantly running at or above capacity. Cat management cannot be undertaken effectively while trapped cats cannot be taken to a cat management facility.

11. Under what circumstances, if any, would stronger cat management measures be considered reasonable?

While Council supports regulation of cats to reduce impacts on wildlife and nuisance to community, however local government does not have capacity to enforce the additional regulation.

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

Stray cats

12. Do you think feeding of stray cats should be prohibited? Yes or No

Yes

13. What do you consider are the main challenges or barriers to a prohibition on feeding stray cats?

The resources to monitor and enforce the prohibition will limit the effectiveness of the regulation.

The people who are feeding stray cats often have other issues they are dealing with. These issues may include mental, psychological or social problems and feeding stray cats can often make them feel needed or important as they feel they are 'saving' these cats. The main challenge is changing this perception and educating these people and assisting them to understand that they are making the issue worse.

14. What are some solutions to these challenges or barriers?

Education about the impacts of feeding stray cats and broader community support for people who may be facing other personal or health challenges.

15. How do you think colony cats should be managed?

Working with cat management facilities to implement trapping programs to manage colonies of cats. The individual cats can then be assessed before being rehomed or euthanised. This will minimise harm to non-target species.

Trap-neuter-release programs could be implemented to reduce cat numbers without needing to euthanise otherwise healthy cats.

Feral cats

16. How can rural landowners/managers be supported to better manage feral cats in areas with important conservation values and agricultural assets?

More Cat Management Facilities are required so landowners/managers can trap cats and have somewhere they can take them. Currently many cats that are being trapped are being released as there is no space in the Cat Management Facilities. Without capacity in the cat management facilities, there is a risk cats will be disposed of inhumanely.

Funding for Landcare and other organisations to undertake trapping and humane disposal of feral cats could assist with the methodical removal of feral cats over time.

17. Should the distance from the nearest residence for humane euthanasia of cats on private property be reduced to less than 1 km? Yes or No. If you answered "No," skip to Question 19.

No.

18. If yes, what is an appropriate distance?

N/A

Other



**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

19. What types of education, incentives, or support programs would encourage responsible cat ownership?

Education at the school level. Incentives or subsidies for desexing of cats and installing cat containment.

20. Should cat management approaches differ between urban, peri-urban, and rural areas? If so, how?

No significant differences in urban and peri-urban areas.

In rural areas the management of feral cats could warrant a different approach given the increased exposure to wildlife and potential to cause disease in stock.

21. Are there any other matters which you would like to raise in relation to improving cat management in Tasmania?

There needs to be more Cat Management Facilities. Currently cats cannot be trapped as the current Cat Management Facilities are regularly at or above capacity.

There needs to be a state-based agency taking the lead on Cat Management. This will allow a planned approach to cat management instead of isolated small programs that do not work long term as cats that have not been managed in a neighbouring area will move into a managed area. It will also be more efficient as different approaches can be assessed, and best process can be found and rolled out over larger areas instead of each Council area trying to find out what works and doesn't on their own.

Councils do not have the resources or funding to undertake cat management. Cat management is a state issue and should be managed by the state, including state run cat management facilities.

## 10.2 Dev 2 - Submission to Position Paper - Preventing Delays in Development Assessment Timeframes

**REPORT AUTHOR:** Team Leader - Planning - Krstyna Ennis

**REPORT DATE:** 13 April 2026

**ATTACHMENTS:** 1. [10.2.1] Submission to - Preventing delays in development assessment timeframes

### SUMMARY

The State Planning Office (SPO) has released a position paper titled – *Preventing delays in development assessment timeframes*. Written submissions are invited until 8 May 2026. The purpose of the position paper is to investigate ways to improve the planning system by reducing unnecessary delays for decisions on development applications.

### BACKGROUND

The *Land Use Planning and Approvals Act 1993* has statutory timeframes for various processes undertaken by Council in the assessment and determination of development applications. According to SPO, the position paper aims at identifying the issues resulting in delays and exploring potential solutions. The background information and discussion questions outlined in the paper provide a key focus on the 'additional information' requests process as a potential cause of unnecessary delays.

Council has the opportunity to provide a written submission, in response to the information and key questions raised in the position paper, to provide feedback and early input into any future initiatives or reforms to the planning process.

A draft submission is provided in Attachment 1.

The draft submission supports initiatives or reform that focuses on improving application quality, strengthening pre-application engagement and process improvements.

### STRATEGIC PLAN

This action relates to the following components of the Strategic Plan 2022-2032:

#### 3.2 Our Future

Goal: To encourage sustainable growth and prosperity.

Objective: Development is in keeping with the character of the area and natural values.

Council will:

- Be an active participant in planning reform and embrace Council's planning role.

### STATUTORY REQUIREMENTS & RELATED COUNCIL DOCUMENTS

*Land Use Planning and Approvals Act 1993*

*Tasmanian Planning Scheme*

## RISK CONSIDERATIONS

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Medium risk associated with not providing a submission, due to missed opportunity to provide input into future reforms early in the process, with potential to impact future Council planning processes and development outcomes.

## FINANCIAL IMPACT

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Potential future increase in number of appeals if reforms restrict Council's ability to request sufficient information to make informed decisions.

## CONSULTATION

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Councillors were consulted regarding the position paper, and the potential for a submission to the State Planning Office, at Council's Interim Workshop on 8<sup>th</sup> April.

## OPTIONS

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Council may choose to:

1. Accept the motion as presented;
2. Accept the motion with amendments;
3. Reject the motion.

## OFFICER'S COMMENTS

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The draft submission supports initiatives aimed at reducing timeframes, through a focus on improving application quality and practical process improvements.

Council's endorsement is sought to formally submit a response to the State Planning Office.

## RECOMMENDATION

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That Council:

1. Endorse the submission about the Preventing delays in development assessment timeframes position paper, included as Attachment 1.
2. Authorise the Chief Executive Officer to sign the submission and submit to the State Planning Office.

## DECISION

Moved:

Seconded:

## VOTING

For:

Against:

ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026

Our ref: LP.PLA.9

Date

State Planning Office  
Department of Premier and Cabinet  
GPO Box 123  
HOBART TAS 7001

By email: [haveyoursay@stateplanning.tas.gov.au](mailto:haveyoursay@stateplanning.tas.gov.au)

Dear Sir/Madam

Submission – Preventing delays in development assessment timeframes

Thank you for providing Council with the opportunity to provide feedback on the *Preventing delays in assessment timeframes* Position Paper. Council provides the following submission which was endorsed at its meeting of 21 April 2026.

This submission reflects Council's experience administering the planning system and is intended to assist in ensuring any proposed reforms are evidence-based, targeted, and supportive of high-quality planning outcomes.

#### *Application Validity Requirements*

The position paper suggests uncertainty regarding what constitutes a 'valid' application under section 51 of LUPAA and clause 6.1 of the State Planning Provisions (SPP). Clause 6.1.2 of the Tasmanian Planning Scheme clearly sets out the minimum information required for an application to be considered valid.

A valid application will provide the bare minimum standards, however it may not result in a well-made application that provides sufficient information for a complete assessment against the planning scheme.

It is suggested that any initiatives instead support well-made applications, for example the benefits for applicants in providing the information specified in clause 6.1.3 to deliver efficient assessment of applications.

#### *Statutory Timeframes*

Council monitors the statutory timeframes through our records management system and careful file management.

Typically, there are few disputes around the timeframes and when the statutory timeframes have expired. Consistent methods to calculate days would assist, for example use of business days for all days.



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## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

Amendments to section 51A of the Act, Fees payable for application, would assist in simplifying the calculation of statutory timeframes. Including the payment of fees as a criteria for a valid application, and therefore the commencement of the statutory timeframe, would also assist.

The requirement to advertise discretionary applications in the newspaper also adds delays to the statutory timeframes. This is now an outdated method of public notification and the lead times to have public notices with the newspaper (at least 48 hours) adds delays to the assessment of applications.

Requests for extension of time are generally only requested in order for applications to be determined by the Planning Authority at a Council meeting rather than via delegation. For West Tamar this is only when a representation is received that addresses planning matters.

### *Requests for Additional Information*

The Position Paper suggests that unnecessary additional information requests are resulting in delays. In Council's experience:

- Requests for additional information are only made where necessary to properly assess compliance with the planning scheme or other relevant legislation;
- Additional information is less likely to be required where an applicant has engaged with Council prior to lodgement; and
- Clause 6.1.3 of the planning scheme plays a critical role in advising applicants of the information required to enable a competent assessment of an application, not just meet basic validity requirements.

Further limiting the ability for Councils to seek additional information would risk increased refusals due to insufficient information, higher appeal rates and poorer quality decisions, resulting in broader cost and efficiency implications for both applicants, Councils and the community.

There is an existing process for applicants to challenge requests for additional information through TASCAT if Council's make unnecessary or unreasonable requests, as noted in the position paper. This provides an avenue for an application if needed.

### *Recommendations*

Council supports initiatives that focus on improving application quality and early engagement, including:

- Refinements to definition of days, payment of fees and public exhibition of applications to reduce complexity and modernise the process;
- Improving applicant guidance and education; and
- Encouraging pre-application engagement prior to lodgement.

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

Council considers these measures more likely to improve assessment efficiency without compromising planning outcomes.

Tasmania's planning system is performing well by national standards in terms of decision timeframes and appeal rates. In our view, reforms or initiatives should prioritise application quality and early engagement.

Council would welcome the opportunity to further contribute to the development of evidence-based reforms that strengthen Tasmania's planning system.

Your sincerely

Kristen Desmond  
CHIEF EXECUTIVE OFFICER

### 10.3 Dev 3 - Submission to Discussion Paper - Tasmanian Planning Scheme – Making it easier to develop medium density housing

**REPORT AUTHOR:** Principal Strategic Planner - Tiffany Heys

**REPORT DATE:** 14 April 2026

**ATTACHMENTS:** 1. [10.3.1] Submission to Tasmanian Planning Scheme Making it easier to develop medium density housing Discussion Paper

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#### SUMMARY

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The State Planning Office (**SPO**) has released a suite of documents for targeted consultation that propose changes to the Tasmanian Planning Scheme to make it easier to develop medium density housing in Tasmania. Written submissions are invited until Friday, 8 May 2026. The suite of documents includes the following:

- A Discussion Paper with consultation questions;
- A draft New Apartment Code;
- A draft New Residential Zone;
- A Revised Inner Residential Zone;
- A Revised General Residential Zone;
- Consequential Changes to the State Planning Provisions Definitions, Parking and Sustainable Transport Code, Miscellaneous exemptions, Application requirements, and Incorporated documents.

The purpose of the amendments is to encourage higher density housing of greater quality in Tasmania, particularly apartments, townhouses, terrace houses and grouped dwellings. Feedback on the above documents will inform the next phase of drafting formal amendments to the State Planning Provisions under the *Land Use Planning and Approvals Act 1993*.

#### BACKGROUND

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Residential development in Tasmania has traditionally occurred at relatively low densities, with most residential development (88%) consisting of single, detached dwellings on single lots.

With increasing housing demand and decreasing affordability, there is a need to encourage more diverse housing to meet the varying needs of the community with different household sizes and income levels. Medium density housing in the right place has the potential to provide more affordable options for smaller households that don't need the traditional 3-4 bedroom detached dwelling. This is appropriate when considering Tasmania's household composition and age profile. Medium density housing also has the potential to reduce urban sprawl and therefore reduce the need for infrastructure expansion. By providing medium density housing close to business zones, more people have easier access to goods and services.

The proposed suite of documents incorporates significant changes to development and subdivision provisions within the Inner Residential Zone and General Residential Zone, as well as introducing a New Residential Zone and an Apartment Code. A summary of the purpose of the new/amended zones/code is provided below.

#### **New Apartment Code:**

The New Apartment Code applies to apartment buildings with 5+ apartments in the:

- Urban Mixed Use Zone
- Local Business Zone

- General Business Zone
- Central Business Zone
- In an area shown on an overlay map (strategically identified areas)

The New Apartment Code includes a list of requirements “in addition to” or “in replacement of” the provisions within the above zones. It does not apply to residential zones. The intent of the Code is to ensure that substantial residential development that is proposed within business zones has appropriate residential assessment criteria and consistent design requirements. The Code includes provisions relating to dwelling diversity (ratio of differing bedroom numbers in an apartment building), privacy, common open space, deep soil landscaping and solar access. It also seeks to incentive development for social housing and accessible housing with height bonuses.

#### **New Residential Zone:**

The intent of the New Residential Zone is to provide a zone specifically targeted for medium density residential development rather than retrofitting the existing residential zones. The purpose of the new zone is to maximise residential yields in locations already supported by services. The New Residential Zone is expected, at a minimum, to be applied to priority growth areas identified in the Regional Land Use Strategy such as within easy walking distance (e.g. 800m) of a high frequency public transport corridor and or business zones in higher order activity centres.

The Zone includes provisions that are designed to encourage townhouses, terraces and multiple dwellings rather than detached, single dwellings. The Zone uses plot ratio instead of the traditional density requirements based on m<sup>2</sup> and building envelopes. Like the Apartment Code, it also seeks to incentive development for social housing and accessible housing with height bonuses.

#### **Inner Residential Zone:**

The intent of the changes to the Inner Residential Zone is to provide improved design outcomes and guidance for medium density development within the zone, while providing greater flexibility for layout and ceiling heights. It is noted that Council does not currently have any Inner Residential Zoned land. However, the Legana Structure Plan anticipates potential rezoning to include Inner Residential in proximity to the Town Centre and select areas of Bulmans Brook and the Southern Precinct.

The changes to the Inner Residential Zone encourage increased building heights for townhouse and terrace housing and building enveloped are replaced with stepped setbacks linked to building height ie. the higher the building, the greater the setback. The site area required for multiple dwellings and the minimum lot sizes for subdivision have been reduced to encourage higher density. Lots >1000m<sup>2</sup> are encouraged to be used for multiple dwelling developments at medium density by designated them as multiple dwellings lots on a plan of subdivision.

#### **General Residential Zone:**

The intent of the changes to the General Residential Zone is to significantly increase density outcomes in residential areas without requiring rezoning, as this is the most commonly used residential zone in Tasmania. The proposed changes provide for increased housing diversity within existing serviced areas.

Like the Inner Residential Zone, the changes to the General Residential Zone encourage increased building heights for multiple dwelling, townhouse and terrace dwellings. The site area required for multiple dwellings and the minimum lot sizes for subdivision have also been reduced to encourage higher density, though the density is less than that of the Inner Residential Zone and New Residential Zone. Lots >1000m<sup>2</sup> are encouraged to be used for multiple dwelling developments at medium density by designated them as multiple dwellings lots on a plan of subdivision.



### Other General Changes:

- Each zone includes the requirement for a plan of subdivision to designate lots as either:
  - General lots;
  - Terrace lots;
  - Townhouse lots; or
  - Multiple dwelling lots.Under the development provisions of each zone, there are different building envelope and setback requirements for the different lot types to accommodate the different built forms expected for each of these lots.
- Each zone includes lot diversity provisions which require a certain ratio of lots within a subdivision to be designated as terrace lots, townhouse lots, general lots and multiple dwellings lots to ensure that every subdivision within the zone results in diversity of built form.
- Public Open Space provision is proposed to be increased to 10% rather than 5% for subdivision in all residential zones.
- The requirements for subdivision roads are proposed to be expanded in the residential zones including requirements regarding length of street blocks and cul-de-sacs, percentage of lots allowed to front a cul-de-sac, provision of pedestrian footpaths to link roads, and rear access requirements for terrace lots.
- Subdivision requirements are proposed to include stormwater quality targets and water sensitive design features.

## STRATEGIC PLAN

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This action relates to the following components of the Strategic Plan 2022-2032:

### 3.2 Our Future

Goal: To encourage sustainable growth and prosperity.

Objective: Development is in keeping with the character of the area and natural values.

Council will:

- Be an active participant in planning reform and embrace Council's planning role.

## STATUTORY REQUIREMENTS & RELATED COUNCIL DOCUMENTS

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*Land Use Planning and Approvals Act 1993*

*Tasmanian Planning Scheme*

*Local Government (Building and Miscellaneous Provisions) Act 1993*

## RISK CONSIDERATIONS

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The risk of making a submission is low and can only be of benefit to Council.

If Council does not make a submission on the Draft Amendment, there is a risk that Council's views and concerns regarding the new Code and Zone provisions will not be heard or incorporated into the amended State Planning Provisions. The risk to Council is considered High, given that if Council does not make a submission, the likelihood of Council's concerns not being incorporated into the future State Planning Provision amendments is Likely, and the consequence is considered Minor.

## FINANCIAL IMPACT

None.

## CONSULTATION

Councillors were consulted regarding the discussion paper and proposed changes to the State Planning Provisions and a submission to the SPO at Council's Interim Workshop on 8 April 2026.

## OPTIONS

Council may choose to:

1. Accept the motion as presented;
2. Accept the motion with amendments;
3. Reject the motion.

## OFFICER'S COMMENTS

The assessing officer generally supports the proposed suite of documents and the outcome that is being aimed for to make medium density housing easier to develop. While it is difficult to predict how the new Zones and Code will be implemented, the provisions do encourage medium density development that incorporates more green space than what the current Scheme requires.

The draft submission provides comment on each component of the suite of documents and, where relevant, refers to the specific clauses of the draft Code and Zones. The submission focuses on the practical implications of the draft Code and Zones, particularly when it comes to how planners will assess development and subdivision applications against the provisions.

Council's endorsement is sought to formally provide a submission to the SPO.

## RECOMMENDATION

That Council:

1. Endorse the submission on the suite of documents referred to as *Tasmanian Planning Scheme – Making it easier to develop medium density housing* included as Attachment 1; and
2. Authorise the Chief Executive Officer to sign the submission and submit to the State Planning Office.

## DECISION

Moved:

Seconded:

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**



**VOTING**

For:

Against:

ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026



Our Ref: LP.PLA.9

Enquiries: Tiffany Heys  
Phone: (03) 6323 9300

Date

Mr Sean McPhail  
Acting Director  
State Planning Office  
GPO Box 536  
HOBART TAS 7001

By email: [haveyoursay@stateplanning.tas.gov.au](mailto:haveyoursay@stateplanning.tas.gov.au)

Dear Sean

Submission: Tasmanian Planning Scheme – Making it easier to develop medium density housing Discussion Paper

Thank you for the opportunity to provide comment on the proposed changes to the State Planning Provisions to make it easier to develop medium density housing.

Council's comments are attached and are grouped into the following categories:

- General;
- New Apartment Code;
- New Residential Zone;
- Inner Residential Zone;
- General Residential Zone; and
- Consequential Changes.

Generally, Council is in support of the proposed amendments and believes they will assist in improving development of medium density housing in Tasmania. The attached provides suggested changes to the draft Code, Zones and Consequential Changes to assist in practical implementation of the initiative.

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Telephone: (03) 6383 6350 Email: [wtc@wtc.tas.gov.au](mailto:wtc@wtc.tas.gov.au) Website: [www.wtc.tas.gov.au](http://www.wtc.tas.gov.au)

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

Thank you for the opportunity to provide comment. Council welcomes the opportunity to continue to be involved in this project.

Yours sincerely

Kristen Desmond  
CHIEF EXECUTIVE OFFICER

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

Submission: Tasmanian Planning Scheme – Making it easier to develop medium density housing Discussion Paper

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General:

1. There is concern regarding the promotion of rear accessed terrace and townhouse lots or “laneway lots” via “access roads”. Laneway lot development with garages serviced by access roads was popular for a time on the mainland, but most of the outcomes are poor and result in “concrete jungles”, that are unsafe due to lack of passive surveillance, and messy due to lack of care and maintenance of the laneway. If we want to promote this kind of development, we need to be careful about the outcome we want. Perhaps laneway lots are more acceptable only where double storey+ dwellings are proposed with habitable windows overlooking the access road.
2. There is concern around the ability for townhouse and terrace lots and other small lots to be developed in a logical way post-subdivision. There is no requirement at the subdivision stage for a future residential design outcome. The only parameters are the lot sizes and dimensions. This means it is uncertain what kind of product can be developed and whether a development is readily able to meet the Acceptable Solution requirements. While a row of terrace and townhouse lots are traditionally of similar design, there is no ability to control this if terrace or townhouse lots are sold separately and developed out of sequence. Development out of sequence is especially complicated for terrace lots which must be built to both side boundaries. A couple of options to improve this outcome are considered as follows:
  - a. Include in the subdivision requirements for each zone for any lots under 300m<sup>2</sup> that the applicant submit information to demonstrate that a compliant dwelling can be constructed on each lot. This could be in the form of an indicative concept design/building envelope plan.
  - b. Alternatively, a plan of development could be approved at the subdivision stage to guide future development of lots less than 300m<sup>2</sup>. While the plan of development is not statutory after the Plan of Subdivision is sealed, a provision could be included in the zone development provisions that requires dwellings to have regard to any approved plan of development.
3. Further to the above, under the subdivision provisions of all residential zones, terrace, townhouse and multiple dwelling lots must all be able to contain a building envelope with a gradient not steeper than 1 in 15. When townhouse and terrace lots are proposed on land with a gradient higher than this, it is presumed that a subdivision application must show that earthworks are proposed to ensure that each lot can contain a building envelope of compliant gradient (resulting in terraced lots). However, because townhouse and terrace lots must be built to side boundaries, retaining walls cannot be used at the subdivision stage to provide lots with building envelopes of a compliant gradient. In this case, there is concern about how compliant gradients of terrace and townhouse lots will be enforced at the subdivision stage and carried through to the development stage when the lots are sold independently. Again, this relates to concerns around the logic of development of townhouse and terrace houses from subdivision through to completed dwelling.

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

4. It is suggested that building envelope diagrams be provided for the different dwelling types across the residential zones similar to what is currently provided in the General Residential Zone and Inner Residential Zone provisions. This would provide more clarity, as the proposed building envelope provisions are more complicated than previously.

New Apartment Code:

5. General – There is inconsistency with grammar throughout. Some clauses conclude with full stops, others with commas, others with semi-colons and others with nothing. This usually isn't an issue but sometimes grammar is essential to understanding how the clauses are applied.
6. C17.6.1 P1 – There should be an "and" or and "or" between (a) and (b).
7. C17.6.1 P1(a) – Concern around the ambiguity of "housing demands". This is quite subjective, as the demand for housing of a certain number of bedrooms may not be well known by the local government, especially if there is no housing strategy for that region. While local government may be aware of the existing housing composition and number of bedrooms in their region, a low ratio of a certain type of housing does not necessarily translate to there being demand for that housing. The Performance Criteria fails to mention where this "housing demands" information should be sourced. Suggest rewording to state "(a) the housing demands of the region or municipality as determined in a relevant strategy for the region or municipality". This removes some of the ambiguity as general "housing demand" is often used as an argument by applicants to claim consistency with performance criteria even where there is no basis to the claim.
8. See comments under "Consequential Changes" for concern about reference to the Livable Housing Design Guidelines.
9. C17.6.5 Privacy A1 – How are the decibel levels within a bedroom determined? A building designer is unlikely to be able to determine this. It seems a noise assessment would be required to firstly find out what the noise level on the site is pre-development, then determine, based on the proposed building materials, what the ultimate noise levels will be within each bedroom. This information would then need to be included either on the building designer plans or as an attachment to the planning application. This is an onerous requirement to meet an Acceptable Solution; every apartment application where the Apartment Code applies would require the input of a noise consultant. Even if an application wanted to rely on the Performance Criteria, expert advice would likely be needed to meet C17.6.5 P1. This requirement increases the expectation of detail in a planning application, and it is considered unreasonable to have to involve a noise consultant every time to meet the Acceptable Solution.
10. C17.6.7 A1 – the wording "*Building with 5 or more apartments*" can be removed, as the Apartment Code only applies to apartment buildings with more than 5 apartments so the clause wouldn't be relevant to anything less than that.

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

New Residential Zone:

11. 31.2 Use Table – For the Permitted Residential Use, the drafting of the Qualification needs amending. The “and” between points (c) and (d) suggests that to meet the Qualification, all of (a)-(d) must be met. That is impossible because a proposal cannot meet both (a) and (c). Perhaps (a) and (c) should be combined.
12. 31.2 Use Table – There is no mention in the Residential qualifications of “home-based business”. Does this mean all home-based businesses will default to Discretionary as they are not listed as No Permit Required or Permitted? Was this intended?
13. 31.3.1 P5 – Point (c) assumes that the Discretionary Residential use that is being assessed is a single dwelling. But as mentioned above, this could be a home-based business. Perhaps remove the word “single” or replace “single dwelling” with “use”.
14. 31.4.1 A1 – The words “for a dwelling or dwellings, or a non-dwelling” can be removed. The clause already applies to all dwelling and non-dwelling development without having to specify this. It just unnecessarily complicates the clause.
15. 31.4.1 P1(f) – Noting that the new NTRLUS has not been drafted yet, perhaps the wording should allow for differences in terms in the new NTRLUS and other RLUS’ across the state, none of which are finalised. For example, “(f) if the site is located within an area identified for priority growth in a relevant regional land use strategy”. This would also mean a change to the definition of “priority growth area” is required. On the other hand, if specific wording is desired, the existing NTRLUS does not refer to “Priority Growth Areas”. There are “Priority Consolidation Areas” and “Priority Investigation Areas” mapped. Is this what is being referred to in this clause? Perhaps the wording should allow for differences in terms in the new RLUSs.
16. 31.4.2 A1 & P1, 31.4.3 A1 & P1, A2 & P2, A3 & P3, and 31.4.4 A1.1 & P1 and A2.1 & P2. – The words “dwelling or non-dwelling” can be removed. The clauses already apply to all dwelling and non-dwelling development without having to specify this. It just unnecessarily complicates the clause.
17. 31.4.2 A1 – It seems there is no height restriction applied to terrace and townhouse dwellings in this clause. They are excluded from point (a), and not mentioned in (b) or (c). Is that the intent?
18. 31.4.3 A2(b)(ii) – The last word “and” isn’t correct here and should be removed.
19. 31.4.3 A3 – What about the setback of garages or carports from access roads? This doesn’t seem to be addressed so how would it be assessed? It is suggested that because of the nature of access roads, garages and carports should be able to be much closer to the access road ie. 0-3m.



**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

20. 31.4.3 A2 – This clause doesn't work well and the grammar of where the word "and" is included needs to be checked. Perhaps (a) and (b) should include a minimum lot size so that development on general lots that are under 325m<sup>2</sup> and 250m<sup>2</sup> don't need to be assessed against (a), (b), (d) and (e).
21. 31.4.4 A1.1 – What about terrace dwelling and townhouse dwellings that have more than 2 bedrooms? There are no provisions for this.
22. 31.4.4 A2.1(b) – The wording of this clause is long and confusing. Perhaps reword to *"if a site for an apartment building, a landscaping area of 20% which may include up to 10% vertical garden area if the vertical garden is within a common area of the building."*
23. 31.4.5 A2(a) – Does "maximum building height" refer to that allowed under the Acceptable Solution, or the maximum building height of the proposed building?
24. 31.4.6 A2 – This window should be from a habitable room rather than any window in the dwelling to ensure the best chance of passive surveillance. On another note, is a laneway the same as an access road? If so, the terminology should remain consistent throughout the Scheme rather than referring to both terms.
25. 31.4.6 A2(b) – This is unreasonable, as there are many dwellings that have garages underneath and habitable rooms and windows above (second storey) that provide passive surveillance of the street. Under this clause, all of these dwellings would be discretionary. See dwellings along lower end of Pomona Road, Riverside for example. It is suggested that A2(b) be removed or amended to allow second storey windows.
26. 31.4.7 P1(d) – typographical error, should be "existing" not "exiting".
27. 31.5.1 A6 & P6 – This should be under a new clause ie. 31.5.2 titled "Lot size diversity and density" as it has been done in the Inner Residential and General Residential Zones.
28. 31.5.2 A1 – There should be an "and" or "or" at the end of point (ix) to show how the clauses are linked.
29. 31.5.3 A4(a) and (c) and P4(c) – should refer to stormwater authority, not permit authority. The permit authority is not responsible for assessing and approving stormwater systems that form part of the public network.
30. 31.5.4 A1(b) – The use of the term "unimproved value" without including this in the definitions is problematic. It is unclear if this refers to the value of the land before it was subdivided, or the value of the land post-subdivision but pre-development. From case law, it is clear that the cash-in-lieu should be linked to the improved value of the land (post-subdivision). Extract from Leary vs Clarence City Council (2013 TASRMPAT 068) below:

*"Accepting that, it seems trite to observe that the value of the public open space to be acquired is linked to the value of the improved land. Thus, the payment in lieu to be required from the developer must be an amount which*

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

*correlates with that improved value. If it were less, the Council's capacity to do something with the payment in fulfilment of the purpose would be handicapped because the quantum would have been calculated against a value which is less than the value after the improvement."*

This same principle is discussed in 2016 TASRMPAT 37 DK & IB Gourlay v Clarence City Council.

To allow cash-in-lieu contributions to be based on the unimproved value of land where there is no Council policy would severely hinder Council's ability to provide meaningful and useful public open space, as the cost of acquiring land for public open space would be far greater than the cash-in-lieu contribution provided to Council. Recommend changing "unimproved" to "improved".

Inner Residential Zone:

31. 9.2 Use Table – The No Permit Required Utilities Qualification is incorrect. Assume this is meant to state "If for minor utilities."
32. 9.6.4 A4(a) and (c) and P4(c) – should refer to stormwater authority, not permit authority. The permit authority is not responsible for assessing and approving stormwater systems that form part of the public network.
33. 9.6.5 A1(b) – Many Councils across Tasmania do not have a public open space strategy or policy and this clause does not provide any requirement for cash-in-lieu when there is no strategy or policy. Presumably, Councils can still require 10% cash-in-lieu through conditioning and justify this using the Temwood case, but including of a 10% cash-in-lieu requirement in lieu of a strategy or policy as has been done in the New Residential Zone would be beneficial to avoid any uncertainty.
34. A clause addressing Development facing a frontage similar to 31.4.6 A2 of the New Residential Zone should be included to ensure dwellings built to an access road frontage have habitable windows facing this frontage for passive surveillance purposes.

General Residential Zone:

35. 8.6.3 A1(b) – This clause requires redrafting as the prefix does not flow with the suffix ie. (b)(iv) does not make sense together as it reads: "if more than 60 lots are proposed, roads must be terrace lots must have a vehicular access from an access road".
36. 8.6.4 A4(a) and (c) and P4(c) – should refer to stormwater authority, not permit authority. The permit authority is not responsible for assessing and approving stormwater systems that form part of the public network.
37. 8.6.5 A1(b) – Many Councils across Tasmania do not have a public open space strategy or policy and this clause does not provide any requirement for cash-in-lieu when there is no strategy or policy. Presumably, Councils can still require 10% cash-in-lieu through conditioning and justify this using the Temwood test, but

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

inclusion of a 10% cash-in-lieu requirement in lieu of a strategy or policy, as has been done in the New Residential Zone, would be beneficial to avoid any uncertainty.

38. A clause addressing Development facing a frontage similar to 31.4.6 A2 of the New Residential Zone should be included to ensure dwellings built to an access road frontage have habitable windows facing this frontage for passive surveillance purposes.

Consequential Changes:

39. There is inconsistency between how an 800m distance is calculated. In some provisions it specially states '800m walking distance' and in others just '800m distance'. This is critical to define as it has the potential to change the assessment pathway of a development.
40. "Access Road" is not well defined. It seems this was intended to refer to rear laneways, where a dwelling has frontage to another road, but "access road" is ambiguous and the definition does not clear this up since it uses the term "access road" in the definition. The definition should not use the term that is being defined otherwise there is still confusion. "Rear laneways" is clearer terminology, or just all roads that are less than 8m in width if that's what is intended. The access road definition is confusing because subdivision plans do not label roads as "access roads", so it's still unclear what is being referred to when looking at a subdivision plan. Perhaps reference to "secondary frontages" and defining this as "any frontage that is not the primary frontage" is more appropriate. The primary frontage is defined so clearly in the SPPs that there would then be no confusion. Regarding the proposed fencing exemption, it would be clearer to refer to 1.8m high fences being exempt "along secondary frontages where the road reserve width is less than 8m".
41. It's been identified that there is a need to define "commercial vehicles" as it is unclear what this includes. Does it include only heavy vehicles larger than regular cars? Does it include vehicles that stay within the site rather than moving to and from the site such as forklifts, utility vehicles, or motorbikes?
42. There is a need to address the issue of caravans being dwellings under the planning scheme. Currently, due to the lack of comment on the use of caravans as dwellings, the Tribunal have made a decision that if a caravan is occupied for long-term residential use then it must be assessed as a dwelling under the planning scheme. A caravan is not a suitable structure for permanent living, and does not meet the National Construction Code requirements. However, because they are considered vehicles if they are not fixed to the ground, they are not assessable under the Building Act, meaning a planning permit can be issued for use of a caravan as a permanent residence, and no building permit is required. This results in poor living conditions and visual amenity impacts for neighbours. The "dwelling" definition should be amended to specify that caravans cannot be approved as dwellings.
43. "Future bus route" should be defined. This is referred to multiple times in the proposed zone provisions but it is unclear what this refers to ie. is a government

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

announcement to extend a bus route sufficient? Or does infrastructure for the new bus route need to have commenced construction?

44. There needs to be a definition for “*general lot*” as it is referenced multiple times throughout the zone provisions, specifically in 31.4.3. “General road” is defined, so it’s suitable to also define “general lot”.
45. Why does the “*high frequency public transport corridor*” definition include the wording “*mapped in a relevant regional land use strategy*”? Why is this relevant? If the public transport route (existing or proposed) is high frequency, why is it relevant whether the route is also mapped under a regional strategy for the purpose of determining whether future residents will have good access to public transport? Suggest this wording be removed.
46. The term *livable housing bonus* is used inconsistently across Codes/Zones.
  - a. C17.6.2 Apartment Code: refers to “*the Livable Housing bonus*”
  - b. New Residential Zone: refers to “*any livable housing bonus*”The terminology, capitalisation, and spelling should be consistent across all provisions.
47. The term “*Livable Housing Guideline*” in the livable housing bonus definition needs clarification. If it refers to the *Livable Housing Design Guidelines, Fourth Edition (2017)* published by Livable Housing Australia, then it should be cited exactly as “Livable Housing Design Guidelines 2017” to ensure accuracy. The spelling and wording must match the official document to avoid ambiguity.

Council is also concerned about the implications of requiring compliance with the Guidelines in the State Planning Provisions:

- c. **Outside planners’ typical expertise**

The Guidelines fall outside the usual skillset of statutory planners. Assessors of the Guidelines are required to hold a Certificate IV as accredited Livable Housing Design Guidelines Assessors — a qualification generally held by building surveyors, not planners. If planners are expected to assess compliance, does this mean all planners will now need to obtain this qualification?
- d. **Guidelines are extensive and highly technical**

The document is detailed and requires significant time for planners to understand. Planners typically assess building form, siting, and planning impacts — not construction level details such as the height of power points, the size of showers, or the placement of switches. These requirements are not aligned with the nature of planning assessments.
- e. **Planning application drawings would need far more detail**

Plans would have to include extensive internal fit-out information to demonstrate compliance. This would slow assessment timeframes and increase frustration for both applicants and planning officers due to the higher level of detail required upfront.

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

- f. Risk that approved bonuses may not be delivered in final construction  
Minor changes during construction — such as a light switch being installed 10 mm too low — could mean that a dwelling no longer meets Gold or Platinum requirements. This could result in a situation where a plot ratio bonus was approved on the basis of compliance that is not achieved once built. The Guidelines are too precise and construction dependent to be reliable triggers for planning incentives.
  - g. The Guidelines are not statutory in Tasmania  
Only some aspects of the Guidelines are included in the National Construction Code (NCC), and not all NCC requirements match the Guidelines. This could lead to conflicting requirements between planning approval conditions (based on the Guidelines) and building compliance (based on the NCC), creating practical problems for approvals.
48. The term “*priority growth area*” is too specific considering the RLUSSs have not yet been finalised so it is unclear if this wording will actually be used in the final RLUSSs. The definition should perhaps be less specific to allow for flexibility in the terms, such as “*an area identified for priority growth in a relevant regional land use strategy*”.
49. The term “*terrace dwelling*” is one of three or more dwellings erected side by side. This means a minimum of three (3) terrace dwellings across three (3) lots must be applied for initially, or they cannot be defined as terrace dwellings. Only after the three (3) are initially constructed can single terrace dwelling applications be made. Is that the intention here? It seems unlikely for a landowner to own three (3) lots side by side that would be suitable for terrace housing unless they were the original subdivider who maintained ownership of the lots.
50. “*Vertical garden*” needs to be defined. It seems logical to assume this is a garden that is grown on vertical walls, but when reading 31.4.4 A2.2 (a), (b) and (c) it refers to a vertical garden including large, medium and small trees and a deep soil area which doesn't seem to support a wall garden definition. A term other than vertical garden would be more appropriate; perhaps rooftop garden if that's what is being referred to.

## 11 CORPORATE

### 11.1 Corp 1 - Update to WT-HRM 22.00 Corporate Credit Card Policy and Guidelines

**REPORT AUTHOR:** Chief Financial Officer - Jason Barker CPA

**REPORT DATE:** 9/4/2026

**ATTACHMENTS:**

1. [11.1.1] W T- HR M 22.00 Corporate Credit Card Policy and Guidelines
2. [11.1.2] W T- HR M 22.00 Corporate Credit Card Policy and Guidelines - simple markup

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#### SUMMARY

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The purpose of this report is to adopt an updated Corporate Credit Card Policy and Guidelines.

#### BACKGROUND

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A review and update of the credit card policy has been conducted by council officers and reviewed by the Audit Panel and Council Workshop. An updated policy is attached.

#### STRATEGIC PLAN

---

This action relates to the following components of the Strategic Plan 2022-2032:

##### 3.5 Our Organisation

Goal: To be an organisation that values its people and delivers for our community.

Objective: Council is recognised as a leader in local government.

Council will:

- Have appropriate policies and procedures in place with clearly defined accountability.

##### 3.5 Our Organisation

Goal: To be an organisation that values its people and delivers for our community.

Objective: Council is financially sustainable.

Council will:

- Manage our finances in a responsible manner and deliver value for our community.

#### STATUTORY REQUIREMENTS & RELATED COUNCIL DOCUMENTS

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- *Local government Act 1993*
- *Local Government Regulations 2025*
- *Procurement Policy*
- *Training and Development Policy*

- *Gifts, Benefits and Donations Policy*

## RISK CONSIDERATIONS

Cards provide a fast way to procure goods, reducing administrative costs, but each card represents a risk of accidental or intentional misuse, necessitating strict limits. Having a Corporate Credit Card Policy ensures that controls are formalised around appropriate usage, documentation, reconciliation, security and theft or fraud, thus reducing risks to Council.

## FINANCIAL IMPACT

There are no financial implications arising from the proposed changes to the policy.

## CONSULTATION

Consultation with the Audit Panel occurred on the 24th of March 2026 and with Councillors at the Interim workshop held on 8th April 2026.

## OPTIONS

Council may choose to:

1. Accept the motion as presented;
2. Accept the motion with amendments;
3. Reject the motion.

## OFFICER'S COMMENTS

Council offices, the Audit Panel and Council Workshop have all reviewed the updated Credit Card Policy and Guidelines. Some changes from these reviews are available in the tracked changes version including:

- Corporate Credit card top-ups have been removed in preference of having a fixed monthly limit per card. Due to this removal and in conjunction with general price increases a number of limits have been increased. The current facility limit is \$50,000 and represents the maximum monthly amount available for spending across all cards, with no limit to the number of cards that can be issued. To date, total expenditure on monthly credit card statements always falls well short of the \$50,000 limit, so scope exists to increase existing card limits without altering the facility limit. Reduction of the facility limit is not recommended, as the additional allowable expenditure does not add any cost burden to the use of corporate cards and gives flexibility for times when significant expenditures may be necessary.
- Guidelines for reimbursements and reporting upon unintentional personal use of card.
- Other changes are minor and reflect an effort to improve the flow of the policy wording and improved version control of Schedule 1 - Allocation of Credit Cards and Credit Limits table, which outlines the allocation of cards to positions/roles and the credit, transaction and discretionary expense limits assigned to each.

## RECOMMENDATION

That Council:

1. Rescinds the existing *Corporate Credit Card Policy and Guidelines*;

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**



2. Adopts the updated *Corporate Credit Card Policy and Guidelines* as presented, effective 21 April 2026;
3. Updates the version number to 6.00; and
4. Approves a review date of April 2029.

**DECISION**

Moved:

Seconded:

**VOTING**

For:

Against:





## Corporate Credit Card Policy & Guidelines

|                         |             |                               |                     |                      |
|-------------------------|-------------|-------------------------------|---------------------|----------------------|
| <b>Document No.:</b>    |             | <i>WT-HRM22.00</i>            | <b>Approved By:</b> | <i>Council</i>       |
| <b>Issue No.:</b>       |             | <i>6.00</i>                   | <b>Approved On:</b> | <i>21 April 2026</i> |
| <b>Responsibility:</b>  |             | <i>Corporate Services</i>     | <b>Review Date:</b> | <i>21 April 2029</i> |
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| Issue 5                 | Mar 2023    | <i>Amendments upon review</i> | Audit Panel         | <i>GM</i>            |
| Issue 6                 | Apr 2026    | <i>Amendments upon review</i> | Audit Panel/Council | <i>Council</i>       |

### Table of Contents

|  |           |
|--|-----------|
| <b>1. PURPOSE</b> .....  | <b>2</b>  |
| <b>2. SCOPE</b> .....  | <b>2</b>  |
| <b>3. DEFINITIONS</b> .....  | <b>2</b>  |
| <b>4. BACKGROUND</b> .....   | <b>2</b>  |
| <b>5. KEY CONTROLS</b> .....   | <b>2</b>  |
| <b>6. ROLES AND RESPONSIBILITIES</b> .....                                   | <b>3</b>  |
| 6.1. AUTHORISERS .....   | 3         |
| 6.2. CARDHOLDERS.....  | 3         |
| <b>7. PROCEDURES</b> .....   | <b>4</b>  |
| 7.1 ALLOCATION AND ISSUE OF CREDIT CARDS AND CREDIT LIMITS .....             | 4         |
| 7.1.1 Allocation of Credit Cards .....                                       | 4         |
| 7.1.2 Setting Limits and Controls on Credit Cards .....                      | 5         |
| 7.1.3 Review of Credit Card Allocation and Credit Limits.....                | 5         |
| 7.2 BREACH OF POLICY OR MISUSE .....   | 5         |
| 7.3 STATEMENT RECONCILIATION AND ACQUITTAL PROCESS .....                     | 6         |
| 7.4 RETURN OF CARDS.....   | 6         |
| <b>8 USE OF CREDIT CARDS</b> .....   | <b>7</b>  |
| 8.1 APPROPRIATE USE OF CREDIT CARD.....                                      | 7         |
| 8.2 DISCRETIONARY TRANSACTIONS REQUIRING ADDITIONAL AUTHORISATION.....       | 7         |
| 8.3 INAPPROPRIATE USE OF CREDIT CARD .....                                   | 8         |
| 8.4 ALTERNATIVE ONLINE PAYMENT METHODS AND STORING CREDIT CARD DETAILS ..... | 8         |
| <b>9 LEGISLATION AND REFERENCES</b> .....                                    | <b>9</b>  |
| <b>10 APPROVAL</b> .....   | <b>9</b>  |
| <b>11 CARDHOLDER DECLARATION AND AUTHORISATION</b> .....                     | <b>10</b> |
| <b>12. SCHEDULE 1 - ALLOCATION OF CREDIT CARDS AND CREDIT LIMITS</b> .....   | <b>11</b> |

# ORDINARY COUNCIL MEETING

## Tuesday 21 April 2026

### 1. PURPOSE

This policy outlines the controls, requirements, and procedures governing the use of Council-issued corporate credit cards. Its purpose is to ensure that credit cards support the efficient delivery of Council services while minimising the risk of misuse, fraud, and financial loss.

### 2. SCOPE

The Corporate Credit Card Policy sets out Council's policy on the use of corporate credit cards. It applies to all corporate credit cardholders (the Cardholder), Authorisers, officers responsible for authorising credit card transactions and approvers of credit card acquittals.

### 3. DEFINITIONS

**Authorisers** - for the purpose of this policy designated authorisers are the Chief Executive Officer (CEO), Director Corporate and Community (DCC) and Chief Financial Officer (CFO)

**Credit card** - any purchasing card, including credit, debit, EFTPOS and similar bank cards issued by Council and used for purchasing on behalf of Council.

**Cardholder** - The person named on the card, responsible for all charges, security, and timely reconciliation

**Credit card pack** – an information guide to cardholders setting out the reconciliation and acquittal process.

### 4. BACKGROUND

Whilst the use of Council credit cards is not subject to legislative or regulatory controls, the incurring of expenditure or creation of liabilities on behalf of Council are subject to legislation through the operation of the *Local Government Act 1993* and *Local Government (General) Regulations 2025*.

Corporate credit cards have been implemented to allow Council to transact its business in an efficient manner and to provide Council officers with a more convenient method to pay for some transactions incurred on Council's behalf. They should be recognised as a valuable tool for the efficient and effective operation of Council's daily business and not as a benefit assigned to specific individuals.

The use of corporate credit cards entails the expenditure of public funds and should be undertaken in accordance with the principles of good governance, financial accountability, transparency, and sound procurement practices, as outlined in relevant Council policy, procedure, and governance documents.

### 5. KEY CONTROLS

Each active credit card represents a risk of accidental or intentional misuse of public funds, and each credit limit amount is the extent of that risk. To minimise risks associated with credit cards, Council must:

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

- 1) Allocate credit cards according to an organisation-wide strategy, and avoid allocating on an ad hoc or individual basis; and
- 2) Only issue cards to organisational roles where the operational benefits of efficient purchasing outweigh risk and maintain control of the total number of credit cards issued and their combined purchasing potential (or credit limit) at any one time.
- 3) Control the credit available on each card to an appropriate amount required to facilitate efficient purchasing for each role, considering the alternative payment options available.
- 4) Ensure that Credit card holders sign a declaration confirming compliance with Council policies and procedures in relation to corporate credit card use, prior to the card being released.
- 5) Ensure access to credit card details and supporting documentation is restricted to appropriate staff.
- 6) Review and approve all credit card transactions and ensure that the appropriate approvals are in place and that these comply with all policies and procedures that relate to credit card usage, and expenditure in general.
- 7) Ensure Cardholders and Authorisers adhere to the procedures and responsibilities set out by the policy by placing the onus of evidence for each purchase upon the Cardholder.
- 8) If all transactions are supported by adequate documentation and purchases appear to be in accordance with this policy with no suspicious activity, the DCC signs the monthly credit card statements to approve the payment. The CEO reviews and signs the DCC credit card statement and the Mayor reviews and signs the CEO credit card statement

## **6. ROLES AND RESPONSIBILITIES**

### ***6.1. Authorisers***

Authorisers have a key role in the control of credit cards, managing purchasing risk and maintaining compliance with this policy. Authorisers:

- (1) May authorise or decline the issuing of credit cards to a cardholder.
- (2) May authorise or decline discretionary transactions, such as entertainment or gifts in accordance with this policy.
- (3) May or may not be allocated a credit card.
- (4) An authoriser may not authorise their own purchases or issue a credit card to themselves.

The following roles are Authorisers for the purpose of this policy:

- Chief Executive Officer (CEO)
- Director Corporate & Community (DCC)
- Chief Financial Officer (CFO)

### ***6.2. Cardholders***

Credit cards are provided for business-related purchasing only. Cardholders must conform to sound principles of purchasing when using a Council credit card and adhere to Council's Credit Card Policy, and all other relevant Council policies. Cardholders should seek guidance from an Authoriser if in doubt.

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

A credit card may be used to purchase work-related items on behalf of another Council staff or elected member, provided the expense is appropriate and approved in accordance with this policy. The purchase shall be completed by the cardholder and evidenced by them through the monthly reconciliation process.

Cardholders must ensure the following:

1. Safe custody and security of the card
2. Compliance with terms and conditions of the Card Issuer (CBA)
3. That card details are not shared
4. That a tax invoice is obtained for all transactions
5. Copies of all approved credit card reconciliation forms with relevant tax invoices are to be returned to Finance no later than seven (7) business days of receipt of monthly credit card statement.
6. If the card is lost or stolen, or suspicious transactions are identified, immediately notify your supervisor and Finance
7. Compliance with this Policy and all other relevant policies, procedural and governance documents issued by Council.

Cardholders are responsible for resolving use and transaction disputes and ensuring that use of the card is ethical and strictly in accordance with this policy

If your Council credit card is lost or stolen, you must immediately contact the issuing institution to report the lost or stolen card. Follow the advice of the institution and then advise a Council Authoriser at the earliest opportunity.

Damaged cards can be reported to Council's financial management team for a replacement card to be arranged.

## **7. PROCEDURES**

### ***7.1 Allocation and Issue of Credit Cards and Credit Limits***

#### ***7.1.1 Allocation of Credit Cards***

1. **Schedule 1 - Allocation of Credit Cards and Credit Limits (Schedule 1)** lists the roles that have been deemed eligible to be issued with a credit card and the maximum credit limit determined for each role. Decisions on relevant roles are at the absolute discretion of the Authorisers.
2. At minimum, the CEO and one other authoriser must approve the allocation table.
3. Councillors will not be issued with a credit card.
4. A credit card may be issued to the Mayor if the operational benefits to Council of efficient purchasing sufficiently outweigh the administrative cost of managing an additional card. This cannot be transferred to the Deputy Mayor unless it is anticipated that the Mayor will be unable to perform regular duties, at which time the Authorisers may choose to issue the Deputy Mayor with a credit card.
5. The issue of each credit card must be approved by an Authoriser in writing and recorded.
6. An Authoriser cannot authorise the issue of their own credit card.

**7.1.2 Setting Limits and Controls on Credit Cards**

1. Monthly credit limits will be set to the minimum amount required by the cardholder to efficiently execute their role, considering budget constraints and other available payment methods
2. The maximum number of cards the Council will allow to be active at any one time is at the discretion of the Authorisers.
3. No single credit card may have a monthly credit limit greater than \$10,000.

**7.1.3 Review of Credit Card Allocation and Credit Limits**

The allocation of each credit card and credit limits is detailed in **Schedule 1**. Limits are to be set according to operational requirements and authorised by two authorisers, including the CEO.

Schedule 1 reflects the approved credit card allocations at a point in time but may be updated independently of the Policy at any time by two Authorisers (one of whom must be the CEO). Amendments to Schedule 1 are not considered amendments to this Policy and therefore do not require re-endorsement of the Policy.

Credit limits will be reviewed and set to the lowest monthly amount needed to facilitate efficient purchasing, as evidenced by purchasing history and adherence to this policy. Where the operational benefits to Council of a role holding a credit card no longer outweighs the increase in risk of the extra card, the credit card should be returned and cancelled.. In addition to the regular review, **Schedule 1** is recommended to be reviewed if:

- 1) Requests are received to add or remove roles from the Credit Card Allocation Table or alter individual credit limits.
- 2) Proposed changes to the Credit Card Allocation Table require changes to the maximum number of credit cards or the maximum total credit limit;
- 3) A Cardholder terminates employment or returns their card.
- 4) A card is lost or stolen or the subject of fraud or identity theft.
- 5) A significant breach of this policy occurs, or any other relevant policy or
- 6) Significant reorganisation of Council roles is undertaken.

For the duration of this policy until review, all changes to Schedule 1, including approvals, version history, and rationale for amendments, must be recorded on the Synergy record N2026236583.

**7.2 Breach of Policy or Misuse**

Cardholders are liable for any misuse and costs associated with misuse of their card where safe custody of the card has not been maintained. In these circumstances, Council may invoice the cardholder to recover net costs associated with inappropriate use of the credit card and suspend or cancel the card.

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

Any breaches of this policy by any cardholder, Authoriser, staff or elected member, depending on the nature and extent of the breach, may result in:

- 1) Counselling and retraining in the policy and requirements.
- 2) Reimbursement of costs by the cardholder.
- 3) Suspension or cancellation of card.
- 4) Disciplinary action in accordance with Council's Disciplinary Policy; or
- 5) Referral to police or civil or criminal proceedings.

If you become aware of policy breaches or misuse, report them immediately to an Authoriser. Policy breaches or misuse should also be reported to Council and credit card allocation should be reviewed.

**7.3 Statement Reconciliation and Acquittal Process**

The purpose of the Statement Reconciliation and Acquittal Process is to ensure that:

- Cardholders evidence and justify every purchasing decision to Council; and
- Council can justify its endorsement and validation of Cardholders' purchasing decisions to auditors, investigators and the public

The reconciliation process is detailed in the Credit Card pack that will be issued to Cardholders. Any updates to process will be communicated to cardholders and new process documentation issued.

Cardholders are required to provide valid tax invoices to evidence credit card purchases, as Council is unable to claim a GST credit if a tax invoice is not provided. Details on what constitutes a valid tax invoice can be found at [ato.gov.au](http://ato.gov.au).

Vendors are required to provide a tax invoice within 28 days of request, so few instances exist where a tax invoice cannot be obtained. Repeated provision of documents other than tax invoices may result in a credit card being suspended or cancelled.

**7.4 Return of Cards**

Return your Council credit card to your director/supervisor (or evidence of destruction of the card if return is not feasible) if you:

- 1) Are ceasing or terminating employment.
- 2) Moving to a role that is not assigned a credit card.
- 3) No longer require, or do not wish to hold, a credit card.

Credit cards will be cancelled and destroyed in these circumstances. If employees are returning from leave of 6 months or less, cards may be held securely by Council, at Council's discretion. Extended leave periods will require return of the card to be held until officers' return.

## **8 USE OF CREDIT CARDS**

Purchase orders (POs) are Council's preferred method of payment and should be considered in the first instance prior to the use of a credit card. Purchases of fuel should be made on the fuel card/s allocated to each vehicle per the Fuel Card Policy.

Cardholders operate with some discretion, but must justify their purchasing decisions, including the purchasing method chosen. Detailed information on approved, discretionary and prohibited use of credit cards can be found in the credit card pack. Seek guidance or written instruction from Authorisers if you are in doubt.

Credit Card payments are to be for the total amount of the invoice only – no splitting of amounts to stay below thresholds (e.g. several tap & go transactions of \$900 for a purchase of \$2700)

Expenses incurred in a foreign currency or from foreign suppliers should be limited to circumstances where the goods or services to be acquired are not obtainable in Australia.

### ***8.1. Appropriate Use of Credit Card***

Transactions for expenses that are approved and budgeted for may be made without additional approval from Authorisers, subject to the inability to utilise a purchase order. You must be able to demonstrate purchases you make are approved and in accordance with this policy, if queried.

Credit cards are appropriate for purchasing in the following typical situations:

- One-off transactions. i.e. Invoices for approved goods or services requiring immediate or out-of-cycle payment, when payment has been authorised.
- Where purchase orders:
  - are impossible or unworkable (such as internet purchases of approved goods or services); or
  - would unreasonably impact operational efficiency or result in missed opportunity. E.g. if a PO would incur considerable additional costs (either to Council or the supplier) relative to the cost of the goods or services being procured.
- Where payment by credit card has been authorised, such as in emergency situations.
- For purchases to be made away from the office, such as work-related travel expenses generated while traveling, or field work expenses requiring payment in the field.

### ***8.2. Discretionary Transactions Requiring Additional Authorisation***

The following types of transactions and purchases generally require written approval from one or more Authorisers and are discretionary transactions. Written approvals for discretionary purchases must be provided as part of the Statement Reconciliation and Acquittal Process

#### ***Entertainment Expenses***

Entertainment means the provision of food drink or recreation, even if business discussions or transactions occur. Entertainment expenses are discretionary transactions and should only be purchased where approved by an authoriser.

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

However, if purchases are work-related and have prior approval, they may be purchased with your Council credit card. Certain roles are delegated the discretion to incur work-related entertainment expenses as part of their roles, and these discretionary expense limits are allocated in **Schedule 1**.

*Gifts*

Gifts are typically considered to be private expenses and must not be purchased with a Council credit card without prior approval. However, limited circumstances exist where a gift using Council funds is appropriate, such as recognition of exceptional service of a community volunteer, or as prizes for Council-sponsored community awards. Refer to Council's Gifts, Benefits and Donations Policy for guidance and how to apply for approval to purchase a gift.

**8.3. Inappropriate Use of Credit Card**

- Purchases of a personal or private nature
- Cash advances
- Infringements – e.g. parking fine or speeding ticket incurred while on Council business.
- Circumstances where Council can place an order and receive an invoice later. i.e. If a creditor is established in the accounts system-
- Purchases of fuel, which shall be purchased via fuel card allocated to the vehicle, except in the rare circumstance that a fuel card does not work.
- Third-party provider websites such as Booking.com. More information included in the Credit Card pack
- Purchases made with major suppliers detailed in the listing in the Credit Card pack.

Where inappropriate expenditure has been incurred on a Corporate Credit Card, disciplinary action may result, and the cardholder will be liable for any misuse and associated costs. If by unintentional causes, personal expenses are incurred, the cardholder will need to reimburse Council for those transactions and report this personal expense to the Finance Section as soon as identified.

**8.4 Alternative Online Payment Methods and Storing Credit Card Details**

Use of Council credit cards on, or linking to, alternative online payment methods and e-commerce payment systems or accounts, such as PayPal, Google Pay, Apple Pay, iTunes, or any system that records and stores credit card details, are prohibited.

Where a payment for necessary goods or services can only be made through such a payment system, and that system requires the storage of credit card details or linking to a credit card account (such as Uber), then the CEO may delegate certain Cardholders to set up and manage an online account, provided that:

- 1) The online account is restricted for use by the Cardholder.
- 2) The online account is for work-related purchases only, in accordance with this policy.
- 3) The online account is to be set up with the Cardholder's work email address and details and to be managed separately from any personal online payment/e-commerce accounts.

Permissions for online accounts should be centrally controlled and recorded by Council. Council credit cards must never be linked to personal online payment systems or accounts.



**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

**9 LEGISLATION AND REFERENCES**

Understanding and complying with this policy relies on understanding and complying with several other related Council policies, including:

- *Procurement Policy*
- *Training and Development Policy*
- *Gifts, Benefits and Donations Policy*
- *Local Government Act 1993*
- *Local Government Regulations 2025*

All Council purchasing, including with a Council credit card, must be undertaken in compliance with these related policies.

**10 APPROVAL**

*Approved by the Council on 21<sup>st</sup> April 2026*

Signed:

\_\_\_\_\_   
Chief Executive Officer

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**



**11 CARDHOLDER DECLARATION AND AUTHORISATION**

I have read and understood Council's Credit Card Policy. I understand the requirements of me as a Cardholder and agree with comply with them.

In particular, I agree:

- That I understand and will adhere to the procedures of credit card use outlined in this policy, and will comply with all related Council policies
- That my credit card is to be used for Council business only.
- That I am responsible for the safekeeping and security of my card and will be liable for any misuse.
- That I have read and understood the documents provided to me in the Credit Card Pack, especially information pertaining to inappropriate and prohibited use of a West Tamar Council Corporate Credit Card.
- That I must retain tax invoices, documentation and necessary approvals to support all transactions made with my card. These will be provided to Finance for reconciliation within seven (7) days of provision of monthly credit card statement.
- That disciplinary action can be taken for any breaches of the policy.

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**Authorisation**

A Council credit card is approved to be issued to the cardholder named above, who is authorised to hold and use a Council credit card in compliance with this policy.

Authorised by:

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Position: \_\_\_\_\_ Position: \_\_\_\_\_

Signed: \_\_\_\_\_ Signed: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

**12. SCHEDULE 1 - ALLOCATION OF CREDIT CARDS AND CREDIT LIMITS**

This Policy permits the issue of credit cards only to the Council roles and with the limits stated in Table 1 below. All approved updated versions of this table are located within Synergy Coversheet N2026236583.

**Table 1. Credit Card Allocation Table**

| <b>Role/Position</b>  | <b>Issue</b> | <b>Credit Limit<sup>1</sup></b> | <b>Transaction Limit<sup>2</sup></b> | <b>Discretionary Expense Limit<sup>3</sup></b> |
|---|--------------|---------------------------------|--------------------------------------|--|
| Chief Executive Officer   | 1            | \$10,000                        | \$10,000                             | \$5,000  |
| Director Corporate & Community  | 2            | \$10,000                        | \$10,000                             | \$5,000  |
| Director Community Assets   | 3            | \$7,000                         | \$7,000                              | \$1,000  |
| Director Planning & Development   | 4            | \$7,000                         | \$7,000                              | \$1,000  |
| Director People & Culture   | 5            | \$7,000                         | \$7,000                              | \$1,000  |
| Manager Asset Operations  | 6            | \$5,000                         | \$5,000                              | \$1,000  |
| Personal Assistant to the CEO   | 7            | \$10,000                        | \$10,000                             | \$5,000  |
| Youth Development Officer   | 8            | \$3,000                         | \$3,000                              | Nil  |
| Team Leader Community<br>(Social Recovery Coordinator)                          | 9            | \$2,000                         | \$2,000                              | \$1,000  |
| Senior Customer Service Officer   | 10           | \$1,500                         | \$ 300                               | \$300  |
| Climate Change Program Manager<br>(to cease May 2026)                           | 11           | \$2,000                         | \$2,000                              | \$1,000  |
| Social Recovery Coordinator<br>(card limit can be rolled into another position) |              | \$3,000                         | \$3,000                              | \$1,000  |

**Table 1. Credit Card Allocation Table** is authorised by:

|                 |                 |
|-----------------|-----------------|
| Name: _____     | Name: _____     |
| Position: _____ | Position: _____ |
| Signed: _____   | Signed: _____   |
| Date: _____     | Date: _____     |

(1) An Authoriser cannot approve their own expenses.  
(2) The written approval must be provided with transaction receipts.

<sup>1</sup> **Credit Limit** means the monthly credit limit and total value of purchases that may be made in a month.  
<sup>2</sup> **Transaction Limit** means the maximum value for any single transaction.  
<sup>3</sup> **Discretionary Expense Limit** means the maximum value per occasion of work-related entertainment expenses that a role is permitted to purchase before approval from an Authoriser is necessary

## Corporate Credit Card Policy & Guidelines



|                         |   |  |  |                             |
|-------------------------|---|--|--|-----------------------------|
| <b>Document No.:</b>    | WT-HRM22.00   | <b>Approved By:</b>                    | <del>General Manager</del><br><del>Chief Executive Officer</del><br><del>Council</del> |                             |
| <b>Issue No.:</b>       | <del>5.006.00</del>                                 | <b>Approved On:</b>                    | <del>30 Mar 2023</del><br><del>1121 April</del><br><del>March 2026</del>               |                             |
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### Table of Contents

|  |                    |
|--|--------------------|
| <a href="#">1. PURPOSE</a>   | <a href="#">3</a>  |
| <a href="#">2. SCOPE</a>   | <a href="#">3</a>  |
| <a href="#">3. DEFINITIONS</a>   | <a href="#">3</a>  |
| <a href="#">4. BACKGROUND</a>  | <a href="#">4</a>  |
| <a href="#">5. KEY CONTROLS</a>  | <a href="#">5</a>  |
| <a href="#">6. ROLES AND RESPONSIBILITIES</a>                          | <a href="#">5</a>  |
| 6.1. AUTHORISERS   | <a href="#">5</a>  |
| 6.2. CARDHOLDERS   | <a href="#">6</a>  |
| <a href="#">7. PROCEDURES</a>  | <a href="#">7</a>  |
| 7.1 ALLOCATION AND ISSUE OF CREDIT CARDS AND CREDIT LIMITS             | <a href="#">7</a>  |
| 7.1.1 Allocation of Credit Cards                                       | <a href="#">7</a>  |
| 7.1.2 Setting Limits and Controls on Credit Cards                      | <a href="#">8</a>  |
| 7.1.3 Review of Credit Card Allocation and Credit Limits               | <a href="#">8</a>  |
| 7.2 BREACH OF POLICY OR MISUSE   | <a href="#">5</a>  |
| 7.3 STATEMENT RECONCILIATION AND ACQUITTAL PROCESS                     | <a href="#">9</a>  |
| 7.4 RETURN OF CARDS  | <a href="#">6</a>  |
| <a href="#">8 USE OF CREDIT CARDS</a>                                  | <a href="#">15</a> |
| 8.1. APPROPRIATE USE OF CREDIT CARD                                    | <a href="#">16</a> |
| 8.2. DISCRETIONARY TRANSACTIONS REQUIRING ADDITIONAL AUTHORISATION     | <a href="#">7</a>  |
| 8.3. INAPPROPRIATE USE OF CREDIT CARD                                  | <a href="#">17</a> |
| 8.4 ALTERNATIVE ONLINE PAYMENT METHODS AND STORING CREDIT CARD DETAILS | <a href="#">8</a>  |
| <a href="#">9 LEGISLATION AND REFERENCES</a>                           | <a href="#">20</a> |
| <a href="#">10 APPROVAL</a>  | <a href="#">20</a> |
| <a href="#">11 CARDHOLDER DECLARATION AND AUTHORISATION</a>            | <a href="#">21</a> |

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

|   |           |
|---|-----------|
| <b>12. SCHEDULE 1 - ALLOCATION OF CREDIT CARDS AND CREDIT LIMITS</b>            | <b>23</b> |
| 1. PURPOSE  | 2         |
| 2. SCOPE  | 2         |
| 3. DEFINITIONS  | 2         |
| 4. POLICY STATEMENT   | 2         |
| 5. KEY CONTROLS   | 2         |
| 6. PRINCIPLES OF PURCHASING   | 3         |
| 7. RESPONSIBILITIES   | 3         |
| 8. PROCEDURES   | 3         |
| 8.1. PREFERRED PURCHASING METHODS   | 3         |
| 8.2. Allocation and Issue of Credit Cards and Credit Limits                     | 4         |
| 8.2.1. Allocation of Credit Cards   | 4         |
| 8.2.2. Issuing Credit Cards   | 4         |
| 8.2.3. Setting Limits and Controls on Credit Cards                              | 4         |
| 8.3. REVIEW OF CREDIT CARD ALLOCATION AND CREDIT LIMITS                         | 5         |
| 8.4. TOP-UPS TO MONTHLY CREDIT—DECIDING APPLICATIONS                            | 5         |
| 8.5. BREACH OF POLICY OR MISUSE   | 6         |
| 8.6. Statement Reconciliation and Acquittal Process—Cardholders and Authorisers | 6         |
| 8.7. USE OF CREDIT CARDS  | 7         |
| 8.7.1. CARDHOLDER RESPONSIBILITY AND LIABILITY                                  | 7         |
| 8.7.2. NON-CARDHOLDER USE   | 7         |
| 8.7.3. RECEIPTS AND DOCUMENTATION FOR EVERY PURCHASE                            | 7         |
| 8.7.4. APPLYING FOR A MONTHLY CREDIT TOP-UPS (CARDHOLDERS)                      | 8         |
| 8.5. LOST, STOLEN OR DAMAGED CARDS  | 8         |
| 8.7.6. RETURN OF CARDS  | 8         |
| 8.8. PERMITTED TRANSACTIONS   | 8         |
| 8.8.1. TRAVEL EXPENSES  | 9         |
| 8.9. DISCRETIONARY TRANSACTIONS REQUIRING AUTHORISATION                         | 9         |
| 8.9.1. ENTERTAINMENT EXPENSES   | 9         |
| 8.9.2. GIFTS  | 9         |
| 8.9.3. FUEL   | 10        |

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

|             |  |    |
|-------------|--|----|
| 8.10.....   | PROHIBITED USE AND TRANSACTIONS                                    |    |
| —10         |  |    |
| 8.10.1..... | CASH ADVANCES / WITHDRAWALS  |    |
| —10         |  |    |
| 8.10.2..... | REFUNDS  |    |
| —10         |  |    |
| 8.10.3..... | PURCHASES OF A PRIVATE OR PERSONAL NATURE                          |    |
| —10         |  |    |
| 8.10.4..... | FINES  |    |
| —10         |  |    |
| 8.10.5..... | ALTERNATIVE ONLINE PAYMENT METHODS AND STORING CREDIT CARD DETAILS |    |
| —10         |  |    |
| 9.....      | LEGISLATION AND REFERENCES   | 11 |
| 10.....     | APPROVAL   | 11 |
| 11.....     | CARDHOLDER DECLARATION AND AUTHORISATION                           | 12 |
|             | SCHEDULE 1 – ALLOCATION OF CREDIT CARDS AND CREDIT LIMITS          | 13 |

## 1. PURPOSE

This policy outlines the controls, requirements, and procedures governing the use of Council-issued corporate credit cards. Its purpose is to ensure that credit cards support the efficient delivery of Council services while minimising the risk of misuse, fraud, and financial loss.  
~~This policy sets out effective controls, requirements and procedures in respect to the use of corporate credit cards issued within council to ensure that credit cards assist in efficient delivery of council services while minimising the potential for misuse and fraud.~~

### 3.2. SCOPE

The Corporate Credit Card Policy sets out Council's policy on the use of corporate credit cards. It applies to all corporate credit cardholders (the Cardholder), Authorisers, officers responsible for authorising credit card transactions and approvers of credit card acquittals.

~~Corporate credit cards are recognised as an efficient and flexible method of paying for goods and services in the public sector. They offer a convenient and highly traceable payment option, particularly for low value, day-to-day transactions, and can substantially improve purchasing efficiency by reducing administrative costs.~~

~~The policy is intended to apply to credit cards, as well as any other similar type of corporate or organisational purchasing card.~~

### 7.3. DEFINITIONS

~~**Authorisers** - for the purpose of this policy designated authorisers are the General Manager, Chief Executive Officer (CEO), Director Corporate and Community (DCC) and Chief Financial Officer (CFO)-Manager Corporate and Chief Financial Officer~~

## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

**Credit card** - any purchasing card, including credit, debit, EFTPOS and similar bank cards issued by Council and used for purchasing on behalf of Council.

**Cardholder** - The person named on the card, responsible for all charges, security, and timely reconciliation

**Credit card pack** – an information guide to cardholders setting out the reconciliation and acquittal process.

#### **4. BACKGROUND**

Whilst the use of Council credit cards is not subject to legislative or regulatory controls, the incurring of expenditure or creation of liabilities on behalf of Council are subject to legislation through the operation of the *Local Government Act 1993* and *Local Government (General) Regulations 2025*.

Corporate credit cards have been implemented to allow Council to transact its business in an efficient manner and to provide Council officers with a more convenient method to pay for some transactions incurred on Council's behalf. They should be recognised as a valuable tool for the efficient and effective operation of Council's daily business and not as a benefit assigned to specific individuals.

The use of corporate credit cards entails the expenditure of public funds and should be undertaken in accordance with the principles of good governance, financial accountability, transparency, and sound procurement practices, as outlined in relevant Council policy, procedure, and governance documents.

#### **9. POLICY STATEMENT**

~~Each active credit card represents a risk of accidental or intentional misuse of public funds and each credit limit amount is the extent of that risk. To minimise risks associated with credit cards, Council must:~~

- ~~11) Allocate credit cards according to an organisation-wide strategy, and avoid allocating on an ad hoc or individual basis; and~~
- ~~12) Only issue cards to organisational roles where the operational benefits of efficient purchasing outweigh the increase in risk; and~~
- ~~13) Maintain control on the total number of credit cards issued and their combined purchasing potential (or credit limit) at any one time; and~~
- ~~14) Control the credit available on each card to an appropriate amount required to facilitate efficient purchasing for each role, considering the alternative payment options available; and~~
- ~~15) Ensure Cardholders and Authorisers adhere to the procedures and responsibilities set out by the policy by placing the onus of evidence for each purchase upon the Cardholder.~~

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

**16.5. KEY CONTROLS**

Each active credit card represents a risk of accidental or intentional misuse of public funds, and each credit limit amount is the extent of that risk. To minimise risks associated with credit cards, Council must:

- 1) Allocate credit cards according to an organisation-wide strategy, and avoid allocating on an ad hoc or individual basis; and
- 2) Only issue cards to organisational roles where the operational benefits of efficient purchasing outweigh risk and maintain control of the total number of credit cards issued and their combined purchasing potential (or credit limit) at any one time.
- 3) Control the credit available on each card to an appropriate amount required to facilitate efficient purchasing for each role, considering the alternative payment options available.
- 4) Ensure that Credit card holders sign a declaration confirming compliance with Council policies and procedures in relation to corporate credit card use, prior to the card being released.
- 5) Ensure access to credit card details and supporting documentation is restricted to appropriate staff.
- 6) Review and approve all credit card transactions and ensure that the appropriate approvals are in place and that these comply with all policies and procedures that relate to credit card usage, and expenditure in general.
- 7) Ensure Cardholders and Authorisers adhere to the procedures and responsibilities set out by the policy by placing the onus of evidence for each purchase upon the Cardholder.
- 8) If all transactions are supported by adequate documentation and purchases appear to be in accordance with this policy with no suspicious activity, the DCC signs the monthly credit card statements to approve the payment. The CEO reviews and signs the DCC credit card statement and the Mayor reviews and signs the CEO credit card statement

**6. ROLES AND RESPONSIBILITIES**

**6.1. Authorisers**

Authorisers have a key role in the control of credit cards, managing purchasing risk and maintaining compliance with this policy. Authorisers:

- (1) May authorise or decline the issuing of credit cards to a cardholder.
- (2) May authorise or decline discretionary transactions, such as entertainment or gifts in accordance with this policy.
- (3) May or may not be allocated a credit card.
- (4) An authoriser may not authorise their own purchases or issue a credit card to themselves.

The following roles are Authorisers for the purpose of this policy:

- Chief Executive Officer (CEO)
- Director Corporate & Community (DCC)
- Chief Financial Officer (CFO)



## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

### 6.2. Cardholders

Credit cards are provided for business-related purchasing only. Cardholders must conform to sound principles of purchasing when using a Council credit card and adhere to Council's Credit Card Policy, and all other relevant Council policies. Cardholders should seek guidance from an Authoriser if in doubt.

A credit card may be used to purchase work-related items on behalf of another Council staff or elected member, provided the expense is appropriate and approved in accordance with this policy. The purchase shall be completed by the cardholder and evidenced by them through the monthly reconciliation process.

Cardholders must ensure the following:

1. Safe custody and security of the card
2. Compliance with terms and conditions of the Card Issuer (CBA)
3. That card details are not shared
4. That a tax invoice is obtained for all transactions
5. Copies of all approved credit card reconciliation forms with relevant tax invoices are to be returned to Finance no later than seven (7) business days of receipt of monthly credit card statement.
6. If the card is lost or stolen, or suspicious transactions are identified, immediately notify your supervisor and Finance
7. Compliance with this Policy and all other relevant policies, procedural and governance documents issued by Council.

Cardholders are responsible for resolving use and transaction disputes and ensuring that use of the card is ethical and strictly in accordance with this policy

If your Council credit card is lost or stolen, you must immediately contact the issuing institution to report the lost or stolen card. Follow the advice of the institution and then advise a Council Authoriser at the earliest opportunity.

Damaged cards can be reported to Council's financial management team for a replacement card to be arranged.

- ~~6) Access to credit card details and supporting documentation is restricted to appropriate staff.~~
- ~~7) Credit card holders sign a declaration confirming compliance with Council Policy and procedures prior to the Credit Card being released.~~
- ~~8) There is a process in place to approve all credit card transactions to ensure compliance with the policies and procedures covering credit card usage.~~
- ~~9) There is a process in place to ensure there are appropriate approvals prior to the issuing of Credit Cards and limits.~~
- ~~10) Conduct periodic statement reviews.~~

### ~~12. PRINCIPLES OF PURCHASING~~

~~Cardholders must conform to sound principles of purchasing when using a Council credit card. These principles, listed in priority order, are:~~

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

- (14) ~~Above all else, aim for **fair, ethical and transparent dealings** at every purchase— use an open market; justify and account for each purchase; avoid or declare conflicts of interest. Understand that the convenience of a credit card is appropriate for some purchases, but not others, and at times their convenience can work against this principle.~~
- (15) ~~Manage **purchasing risks**— including safety, fraud, misuse and conflicts of interest. Purchase only where there is an operational need for the goods and services for an agency acting in the public interest; spend according to budgets; justify and account for each purchase.~~

**16. RESPONSIBILITIES**

**Authorisers have a key role in the control of credit cards, managing purchasing risk and maintaining compliance with this policy. Authorisers:**

- (19) ~~May authorise or decline the issuing of credit cards to a cardholder;~~  
(20) ~~May authorise or decline applications for the top up of funds to monthly credit limits;~~  
(21) ~~May authorise or decline discretionary transactions, such as entertainment or gifts in accordance with this policy;~~  
(22) ~~May or may not be allocated a credit card;~~  
(23) ~~An authoriser **may not** authorise their own purchases, top-ups, or issuing their own credit card.~~

~~The following roles are Authorisers for the purpose of this policy:~~

- ~~• General Manager~~
- ~~• Manager Corporate~~
- ~~• Chief Financial Officer~~

~~**Cardholders must conform to sound principles of purchasing when using a Council credit card. These principles are detailed in Council's Procurement Policy.**~~

**7. PROCEDURES**

**7.1 Allocation and Issue of Credit Cards and Credit Limits**

**7.1.1 Allocation of Credit Cards**

1. **Schedule 1 - Allocation of Credit Cards and Credit Limits (Schedule 1)** lists the roles that have been deemed eligible to be issued with a credit card and the maximum credit limit determined for each role. Decisions on relevant roles are at the absolute discretion of the Authorisers.
2. At minimum, the CEO and one other authoriser must approve the allocation table.
3. Councillors will not be issued with a credit card.
4. A credit card may be issued to the Mayor if the operational benefits to Council of efficient purchasing sufficiently outweigh the administrative cost of managing an additional card. This cannot be transferred to the Deputy Mayor unless it is anticipated that the Mayor will be unable to perform regular duties, at which time the Authorisers may choose to issue the Deputy Mayor with a credit card.

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

5. The issue of each credit card must be approved by an Authoriser in writing and recorded.

6. An Authoriser cannot authorise the issue of their own credit card.

**7.1.2 Setting Limits and Controls on Credit Cards**

1. Monthly credit limits will be set to the minimum amount required by the cardholder to efficiently execute their role, considering budget constraints and other available payment methods

2. The maximum number of cards the Council will allow to be active at any one time is at the discretion of the Authorisers.

3. No single credit card may have a monthly credit limit greater than \$10,000.

~~16. —~~

**7.1.3 Review of Credit Card Allocation and Credit Limits**

The allocation of each credit card and credit limits is detailed in **Schedule 1**. Limits are to be set according to operational requirements and authorised by two authorisers, including the CEO.

Schedule 1 reflects the approved credit card allocations at a point in time but may be updated independently of the Policy at any time by two Authorisers (one of whom must be the CEO). Amendments to Schedule 1 are not considered amendments to this Policy and therefore do not require re-endorsement of the Policy.

Credit limits will be reviewed and set to the lowest monthly amount needed to facilitate efficient purchasing, as evidenced by purchasing history and adherence to this policy. Where the operational benefits to Council of a role holding a credit card no longer outweighs the increase in risk of the extra card, the credit card should be returned and cancelled.. In addition to the regular review, **Schedule 1** is recommended to be reviewed if:

- 1) Requests are received to add or remove roles from the Credit Card Allocation Table or alter individual credit limits.
- 2) Proposed changes to the Credit Card Allocation Table require changes to the maximum number of credit cards or the maximum total credit limit;
- 3) A Cardholder terminates employment or returns their card.
- 4) A card is lost or stolen or the subject of fraud or identity theft.
- 5) A significant breach of this policy occurs, or any other relevant policy or
- 6) Significant reorganisation of Council roles is undertaken.

For the duration of this policy until review, all changes to Schedule 1, including approvals, version history, and rationale for amendments, must be recorded on the Synergy record N2026236583.

## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

### 7.2 Breach of Policy or Misuse

Cardholders are liable for any misuse and costs associated with misuse of their card where safe custody of the card has not been maintained. In these circumstances, Council may invoice the cardholder to recover net costs associated with inappropriate use of the credit card and suspend or cancel the card.

Any breaches of this policy by any cardholder, Authoriser, staff or elected member, depending on the nature and extent of the breach, may result in:

- 1) Counselling and retraining in the policy and requirements.
- 2) Reimbursement of costs by the cardholder.
- 3) Suspension or cancellation of card.
- 4) Disciplinary action in accordance with Council's Disciplinary Policy; or
- 5) Referral to police or civil or criminal proceedings.

If you become aware of policy breaches or misuse, report them immediately to an Authoriser. Policy breaches or misuse should also be reported to Council and credit card allocation should be reviewed.

### 7.3 Statement Reconciliation and Acquittal Process

The purpose of the Statement Reconciliation and Acquittal Process is to ensure that:

- Cardholders evidence and justify every purchasing decision to Council; and
- Council can justify its endorsement and validation of Cardholders' purchasing decisions to auditors, investigators and the public

The reconciliation process is detailed in the Credit Card pack that will be issued to Cardholders. Any updates to process will be communicated to cardholders and new process documentation issued.

Cardholders are required to provide valid tax invoices to evidence credit card purchases, as Council is unable to claim a GST credit if a tax invoice is not provided. Details on what constitutes a valid tax invoice can be found at [ato.gov.au](http://ato.gov.au).

Vendors are required to provide a tax invoice within 28 days of request, so few instances exist where a tax invoice cannot be obtained. Repeated provision of documents other than tax invoices may result in a credit card being suspended or cancelled.

### 7.4 Return of Cards

Return your Council credit card to your director/supervisor (or evidence of destruction of the card if return is not feasible) if you:

- 1) Are ceasing or terminating employment.
- 2) Moving to a role that is not assigned a credit card.
- 3) No longer require, or do not wish to hold, a credit card.

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

Credit cards will be cancelled and destroyed in these circumstances. If employees are returning from leave of 6 months or less, cards may be held securely by Council, at Council's discretion. Extended leave periods will require return of the card to be held until officers' return.

~~**17.0. Preferred Purchasing Methods**~~

~~Of the purchasing methods available to Council, credit cards are generally not the method of preference for most transactions. Instead, purchase orders (POs) are the preferred and primary method of payment and should be considered in the first instance.~~

~~Credit cards are appropriate for purchasing in the following typical situations:~~

- ~~• Smaller purchase amounts, typically below \$1000;~~
- ~~• Invoices for approved goods or services requiring immediate or out-of-cycle payment, when payment has been authorised;~~
- ~~• Where purchase orders:
  - ~~◦ are impossible or unworkable (such as internet purchases of approved goods or services); or~~
  - ~~◦ would take too long or unreasonably impact operational efficiency or result in missed opportunity, for example, if a PO would incur significant and unreasonable additional costs (either to Council or the supplier) relative to the cost of the goods or services being procured;~~~~
- ~~• Where payment by credit card has been formally authorised, such as emergency situations;~~
- ~~• For purchases that cannot be made in the office, such as work-related travel expenses generated while traveling, or field work expenses requiring payment in the field.~~

~~Cardholders operate with some discretion, but must justify their purchasing decisions, including the purchasing method chosen. Seek guidance or written instruction from the General Manager or the Finance Section if you are in doubt.~~

~~**29.0. Allocation and Issue of Credit Cards and Credit Limits**~~

~~**30.0.0. Allocation of Credit Cards**~~

~~31) Schedule 1 – Allocation of Credit Cards and Credit Limits lists the roles that, at the absolute discretion of the Authorisers, may potentially be issued with a credit card and the maximum credit limit for each role.~~

~~32) At least the general manager and one other authoriser must authorise the allocation table.~~

~~33) Council credit cards may not be applied for. Instead, credit cards are allocated to people in roles that require them. Contact your supervisor if you believe your role~~

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

~~requires a credit card or a different credit limit. Your supervisor may choose whether or not to request a review of Table 1. Credit Card Allocation Table to include your role or change the credit limit available to your role.~~

~~34) Councillors will not be issued with a credit card.~~

~~35) A credit card may be issued to the Mayor if the operational benefits to Council of efficient purchasing sufficiently outweigh the administrative cost of managing an additional card.~~

~~**36.0.0. Issuing Credit Cards**~~

- ~~1) The issue of each credit card must be authorised by an Authoriser and recorded.~~
- ~~2) An Authoriser cannot authorise the issue of their own credit card.~~
- ~~3) A person in a role that is allocated a credit card is not obliged to hold one.~~

~~**40.0.0. Setting Limits and Controls on Credit Cards**~~

- ~~0) Monthly credit limits will be set to the lowest amount required by the cardholder to conveniently execute their role, considering budget constraints and the alternative payment methods available (see Schedule 1).~~
- ~~0) The combined credit limit of all cards is to be no more than \$50,000~~
- ~~0) The maximum number of cards that Council will allow to be active at any one time is twelve credit cards (see Schedule 1).~~
- ~~0) No single credit card may have a monthly credit limit greater than \$5,000. Should there be a need for work-related purchases greater than that amount in a particular month, the cardholder can apply for a top-up in accordance with this policy.~~

~~**45.0. Review of Credit Card Allocation and Credit Limits**~~

~~The allocation of each credit card and credit limits are detailed in **Schedule 1 – Allocation of Credit Cards and Credit Limits**. Limits are to be set according to operational requirements and authorised by two authorisers.~~

~~**Schedule 1 – Allocation of Credit Cards and Credit Limits** may be reviewed and updated at any time as needed. Additionally schedule 1 will be periodically reviewed every four years, as a minimum, in conjunction with the policy update cycle. The aim of each review is to ensure that credit card allocation and limits are facilitating efficient purchasing and delivery of Council's services while effectively managing purchasing risk. Unnecessary or insufficiently justified cards should be withdrawn and destroyed. Credit limits should be adjusted to the lowest monthly amount needed to facilitate efficient purchasing, as evidenced by purchasing history and adherence to this policy.~~

~~In addition to the periodic review, **Schedule 1 – Table 1. Credit Card Allocation Table** is recommended to be reviewed if:~~

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

- 
- ~~1) Requests are received to add or remove roles from the Credit Card Allocation Table, or alter individual credit limits;~~
  - ~~2) Proposed changes to the Credit Card Allocation Table require changes to the maximum number of credit cards or the maximum total credit limit;~~
  - ~~3) A Cardholder terminates employment or returns their card;~~
  - ~~4) A card is lost or stolen or the subject of fraud or identity theft;~~
  - ~~5) A significant breach of the policy (under section 6.5) occurs; or~~
  - ~~6) Significant reorganisation of Council roles is undertaken.~~

---

~~Where the operational benefits to Council of a role holding a credit card no longer outweigh the increase in risk of the extra card, the credit card should be returned and cancelled.~~

~~**60.0. — Top-Ups to Monthly Credit — Deciding Applications**~~

- ~~A Cardholder may apply for a top-up of funds to the monthly credit. Top-up applications are decided according to the following procedure:~~
- ~~1) A top-up requires the following approval:~~
  - ~~a) An Authoriser, or any person, cannot authorise top-ups for their own credit card.~~
  - ~~b) Top-ups of the General Manager's credit card account are always reviewed by the Mayor (who is not an Authoriser) and authorised by the Manager who is an Authoriser.~~
  - ~~c) Top-ups of the Manager Corporate credit card are authorised by the General Manager.~~
  - ~~d) Top-ups of all other Cardholders are authorised by the Manager Corporate or General Manager.~~
- ~~2) Authorisers review the Cardholder's purchasing and top-up history for adherence to this policy and justification of purchases.~~
- ~~3) For any given month, the total top-up amount for an account should generally not exceed 50% of the monthly credit limit.~~

~~**69.0. — Breach of Policy or Misuse**~~

- ~~Any breaches of this policy by any cardholder, Authoriser, staff or elected member, depending on the nature and extent of the breach, may result in:~~
  - ~~71) Counselling and retraining in the policy and requirements;~~
  - ~~72) Reimbursement of costs;~~
  - ~~73) Cancellation of card;~~
  - ~~74) Disciplinary action in accordance with Council's Disciplinary Policy; or~~
  - ~~75) Referral to police or civil or criminal proceedings.~~

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

~~— If you become aware of policy breaches or misuse, report them immediately to an Authoriser. Policy breaches or misuse should also be reported to Council and credit card allocation should be reviewed.~~

~~**77.0. Statement Reconciliation and Acquittal Process – Cardholders and Authorisers**~~

~~— The purpose of the Statement Reconciliation and Acquittal Process is to ensure that:~~

- ~~• Cardholders justify and prove every purchasing decision to Council; and~~
- ~~• Council is able to justify and validate its endorsement and validation of Cardholders' purchasing decisions to auditors, investigators and the public.~~

~~— On receipt of the account transaction statement each month, the statement will be reconciled according to the following process:~~

- ~~— 1) The Cardholder must collate all purchase evidence (including tax invoices with purchase purpose or signed purchase statement) with all written approvals for discretionary purchases or top-ups and provide them to a Council financial officer who is delegated to reconcile the account statement.~~
- ~~— 2) A delegated Council financial officer will:~~
  - ~~— a) Reconcile transactions individually against the supporting documentation and the requirements of this policy; and~~
  - ~~— b) Question with the Cardholder any transactions:
    - ~~— i) without supporting documentation;~~
    - ~~— ii) that may be in conflict with this policy;~~
    - ~~— iii) that appear suspicious, unauthorised, excessive or of unknown purpose.~~~~
  - ~~— c) If there are any outstanding transactions that cannot be adequately explained or reconciled with this policy, the officer must report these to the Chief Financial Officer for further investigation and appropriate action.~~
- ~~— 3) If all transactions are supported by adequate documentation and purchases appear to be in accordance with this policy with no suspicious activity the Manager Corporate signs the statement to approve for payment.~~
- ~~— 4) For the Manager Corporate's credit card, the General Manager will review the statement and sign to confirm purchases are in accordance with this policy.~~
- ~~— 5) Full statement reconciliation, acquittal and approval for payment must be completed before payment is due or within four (4) weeks of receiving the statement.~~

~~**94.0. Use of Credit Cards**~~

~~**95.0.0. Cardholder Responsibility and Liability**~~

~~— As a Cardholder, you are responsible for the safe custody and security of the card and account and liable for any misuse and associated costs. You are responsible for resolving use and transaction disputes and ensuring that use of the card is ethical and strictly in accordance with this policy.~~



**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

- ~~Credit cards are provided strictly for business related purchasing only. Cardholders must be able to justify and prove their purchasing decisions to Council in a manner that allows to be able to justify and validate their endorsement of purchasing decisions to auditors, investigators, and the public. Always follow this policy and seek guidance from an Authoriser if in doubt.~~
- ~~Cardholders must comply with any terms and conditions of use provided by the card issuer and should follow the guidelines and recommendations of the issuing institution.~~

~~**100.0.0. Non-Cardholder Use**~~

- ~~Only the designated cardholder may use the credit card. Where for an approved purchase in compliance with this policy, you may use your credit card to purchase work-related items on behalf of another Council staff or elected member, provided the expense is appropriate and approved in accordance with this policy. The purchase must always be made, documented and justified by the cardholder in accordance with this policy.~~

~~**102.0.0. Receipts and Documentation for Every Purchase**~~

- ~~You must obtain a valid tax invoice for all credit card purchases and note the purpose of the purchase.~~
- ~~A valid tax invoice must provide sufficient information to demonstrate that the document is intended to be a tax invoice and include the following<sup>1</sup>:~~
  - 106) ~~The seller's identity~~
  - 107) ~~The seller's Australian business number (ABN)~~
  - 108) ~~The date the invoice was issued~~
  - 109) ~~A brief description of the items sold, including the quantity (if applicable) and the price~~
  - 110) ~~The GST amount payable (if any) — this can be shown separately or, if the GST amount is exactly one eleventh of the total price, as a statement such as 'Total price includes GST'~~
  - 111) ~~Purchases over \$1000 must also show the buyer's identity or ABN (in addition to the seller's details).~~
- ~~You should make every attempt to obtain valid original documents in support of transactions. Council cannot claim the GST credit for purchases over \$75 without a valid tax invoice, so it is always important your purchases have original documentation. Contact vendors for original tax invoices if necessary.~~
- ~~In the absence of a valid tax invoice or original receipt, you must provide sufficient information regarding the transaction to satisfy an Authoriser that the purchase is a valid work related purchase that complies with this policy. The supporting information should~~

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<sup>1</sup>ATO tax invoice requirements: <https://www.ato.gov.au/Business/GST/Issuing-tax-invoices/>

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

~~include details of the transaction purpose, date, time, amount, vendor name and ABN, and your signature.~~

~~Cardholders are liable for the cost of transactions that cannot be verified to be in compliance with this policy. Repeated purchases without supporting documentation are a purchasing risk to Council and may result in a credit card being revoked or disciplinary action.~~

~~**118.0.0. Applying for a Monthly Credit Top-Ups (Cardholders)**~~

~~A cardholder may apply for a top up to the monthly credit. An application can be made as a written request to an Authoriser, detailing the following:~~

- ~~(120) The top up amount requested (top ups, if approved, will generally not exceed 50% of the monthly credit limit);~~
- ~~(121) The account balance and monthly credit limit;~~
- ~~(122) Reasons for exceeding monthly limit;~~
- ~~(123) Forthcoming purchases expected to justify the need for a top up and the requested amount.~~

~~**124.0.0. Lost, Stolen or Damaged Cards**~~

~~If your Council credit card is lost or stolen, you must immediately contact the issuing institution to report the lost or stolen card. Follow the advice of the institution and then advise a Council Authoriser at the earliest opportunity.~~

~~Damaged cards can be reported to Council's financial management team for a replacement card to be arranged.~~

~~**127.0.0. Return of Cards**~~

~~Return your Council credit card to your manager if you:~~

- ~~1) Are ceasing or terminating employment;~~
- ~~2) Moving to a role that is not assigned a credit card;~~
- ~~3) Taking extended leave from your role for [6] or more months, or otherwise where you feel retaining your card is an unnecessary risk; or~~
- ~~4) No longer require, or do not wish to hold, a credit card.~~

~~Credit cards should generally be cancelled and destroyed in these circumstances. If employees are returning from leave of [9] months or less, cards may be held securely by Council, at Council's discretion.~~

**8 USE OF CREDIT CARDS**

Purchase orders (POs) are Council's preferred method of payment and should be considered in the first instance prior to the use of a credit card. Purchases of fuel should be made on the fuel card/s allocated to each vehicle per the Fuel Card Policy.

## ORDINARY COUNCIL MEETING Tuesday 21 April 2026

Cardholders operate with some discretion, but must justify their purchasing decisions, including the purchasing method chosen. Detailed information on approved, discretionary and prohibited use of credit cards can be found in the credit card pack. Seek guidance or written instruction from Authorisers if you are in doubt.

Credit Card payments are to be for the total amount of the invoice only – no splitting of amounts to stay below thresholds (e.g. several tap & go transactions of \$900 for a purchase of \$2700)

Expenses incurred in a foreign currency or from foreign suppliers should be limited to circumstances where the goods or services to be acquired are not obtainable in Australia.

### **8.1. Appropriate Use of Credit Card**

Transactions for expenses that are approved and budgeted for may be made without additional approval from Authorisers, subject to the inability to utilise a purchase order. You must be able to demonstrate purchases you make are approved and in accordance with this policy, if queried.

Credit cards are appropriate for purchasing in the following typical situations:

- One-off transactions, i.e. Invoices for approved goods or services requiring immediate or out-of-cycle payment, when payment has been authorised.
- Where purchase orders:
  - are impossible or unworkable (such as internet purchases of approved goods or services); or
  - would unreasonably impact operational efficiency or result in missed opportunity. E.g. if a PO would incur considerable additional costs (either to Council or the supplier) relative to the cost of the goods or services being procured.
- Where payment by credit card has been authorised, such as in emergency situations.
- For purchases to be made away from the office, such as work-related travel expenses generated while traveling, or field work expenses requiring payment in the field.

### **8.2. Discretionary Transactions Requiring Additional Authorisation**

The following types of transactions and purchases generally require written approval from one or more Authorisers and are discretionary transactions. Written approvals for discretionary purchases must be provided as part of the Statement Reconciliation and Acquittal Process

#### Entertainment Expenses

Entertainment means the provision of food drink or recreation, even if business discussions or transactions occur. Entertainment expenses are discretionary transactions and should only be purchased where approved by an authoriser.

However, if purchases are work-related and have prior approval, they may be purchased with your Council credit card. Certain roles are delegated the discretion to incur work-related entertainment expenses as part of their roles, and these discretionary expense limits are allocated in **Schedule 1**.

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

Gifts

Gifts are typically considered to be private expenses and must not be purchased with a Council credit card without prior approval. However, limited circumstances exist where a gift using Council funds is appropriate, such as recognition of exceptional service of a community volunteer, or as prizes for Council-sponsored community awards. Refer to Council's Gifts, Benefits and Donations Policy for guidance and how to apply for approval to purchase a gift.

**8.3. Inappropriate Use of Credit Card**

- Purchases of a personal or private nature
- Cash advances
- Infringements – e.g. parking fine or speeding ticket incurred while on Council business.
- Circumstances where Council can place an order and receive an invoice later. i.e. If a creditor is established in the accounts system.
- Purchases of fuel, which shall be purchased via fuel card allocated to the vehicle, except in the rare circumstance that a fuel card does not work.
- Third-party provider websites such as Booking.com. More information included in the Credit Card pack
- Purchases made with major suppliers detailed in the listing in the Credit Card pack.

Where inappropriate expenditure has been incurred on a Corporate Credit Card, disciplinary action may result, and the cardholder will be liable for any misuse and associated costs. ~~If by unintentional causes, personal expenses are incurred, the cardholder will need to reimburse Council for those transactions and report this personal expense to the Finance Section as soon as identified.~~

**8.4 Alternative Online Payment Methods and Storing Credit Card Details**

Use of Council credit cards on, or linking to, alternative online payment methods and e-commerce payment systems or accounts, such as PayPal, Google Pay, Apple Pay, iTunes, or any system that records and stores credit card details, are prohibited.

Where a payment for necessary goods or services can only be made through such a payment system, and that system requires the storage of credit card details or linking to a credit card account (such as Uber), then the CEO may delegate certain Cardholders to set up and manage an online account, provided that:

- 1) The online account is restricted for use by the Cardholder.
- 2) The online account is for work-related purchases only, in accordance with this policy.
- 3) The online account is to be set up with the Cardholder's work email address and details and to be managed separately from any personal online payment/e-commerce accounts.

Permissions for online accounts should be centrally controlled and recorded by Council. Council credit cards must never be linked to personal online payment systems or accounts.

**~~134.1. Permitted Transactions~~**

~~The following types of transactions are permitted and purchases may generally be made with a Council credit card without written approval from Authorisers.~~

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

— Transactions for expenses that are demonstrably approved and budgeted for, such as approved projects, approved entertainment or approved travel, may be made without additional approval from Authorisers. You must be able to demonstrate purchases you make are approved and in accordance with this policy, if queried.

***134.1.1. Travel Expenses***

— Travel expenses are expenses incurred in the course of authorised work-related travel. They include accommodation, transport, meals, and expenses incidental to travel. Credit cards are ideally suited to cater for expenses incurred while travelling.

— Travel expenses should be purchased in accordance with Council's Training and Development Policy.

***134.2. Discretionary Transactions Requiring Authorisation***

— The following types of transactions and purchases generally require written approval from one or more Authorisers and are discretionary transactions. Written approvals for discretionary purchases must be provided with all purchase invoices as part of the Statement Reconciliation and Acquittal Process (see section 6.6).

***134.2.1. Entertainment Expenses***

— Entertainment means the provision of food drink or recreation—even if business discussions or transactions occur. Entertainment is typically considered a private expense and must not be purchased using a council credit card or funds without clear prior approval to do so.

— Entertainment expenses are discretionary transactions and should only be purchased where approved by an authoriser.

— There are a range of circumstances where entertainment expenses may be considered to be work-related and may be purchased with your Council credit card. These include travel expenses (in accordance with section 6.8.1 above), to support approved overtime work, for approved Council events or social functions or within an approved entertainment expenses budget for your role.

— Certain roles are delegated the discretion to incur work-related entertainment expenses as part of their roles. These roles and their discretionary expense limits are allocated in **Schedule 1 – Allocation of Credit Cards and Credit Limits**.

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

~~**134.2.2. — Gifts**~~

~~— Gifts are typically considered to be private expenses and must not be purchased with a Council credit card without prior approval. However, there may be limited instances where a gift using Council funds is appropriate, such as in recognition of exceptional service of a community volunteer, or as prizes for Council-sponsored community awards, and so are discretionary transactions.~~

~~— Refer to Council's *Gifts, Benefits and Donations Policy* for guidance and how to apply for approval to purchase a gift.~~

~~**134.2.3. — Fuel**~~

~~— Wherever available, use a fuel card to purchase fuel for work-related fuel expenses. In the event a fuel card is not available or not accepted by vendors in a location, you may use your Council credit card to purchase fuel for work-related travel.~~

~~**134.3. — Prohibited Use and Transactions**~~

~~— The following types of transactions and purchases are generally prohibited and must not be made on a Council credit card.~~

~~**134.3.1. — Cash Advances / Withdrawals**~~

~~— Council credit cards must not be used for cash advances or withdrawing cash.~~

~~**134.3.2. — Refunds**~~

~~— Any refunds for purchases made on a Council credit card must be refunded back to the credit card account. Refunds must not be accepted in cash.~~

~~**134.3.3. — Purchases of a private or personal nature**~~

~~— Council credit cards must not be used for purchases of a private or personal nature, even if you intend to reimburse Council. Only approved, work-related expenses in accordance with this policy may be incurred.~~

~~**134.3.4. — Fines**~~

~~— Council credit cards must not be used to pay fines of any nature. You must pay any fines that you incur.~~

~~**— Alternative Online Payment Methods and Storing Credit Card Details**~~

~~— Use of Council credit cards on, or linking to, alternative online payment methods and e-commerce payment systems or accounts, such as PayPal, Google Pay, Apple Pay, iTunes, or any system that records and stores credit card details, are prohibited.~~

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**

—  
— Where a payment for necessary goods or services can only be made through such a payment/e-commerce system, and that system requires the storage of credit card details or linking to a credit card account (such as Uber), then the General Manager may delegate certain Cardholders to set up and manage an online account. This policy applies for the online account, as for the credit card itself:

- — 1) The online account is restricted for use by the Cardholder;
- 2) The online account is for work-related purchases only, in accordance with this policy;
- 3) The online account is to be set up with the Cardholder's work email address and details and to be managed separately from any personal online payment/e-commerce accounts.

—  
— Permissions for online accounts should be centrally controlled and recorded by Council. Council credit cards must never be linked to personal online payment systems or accounts.

—  
—

## **9 LEGISLATION AND REFERENCES**

Understanding and complying with this policy relies on understanding and complying with several other related Council policies, including:

- *Procurement Policy*
- *Training and Development Policy*
- [Gifts, Benefits and Donations Policy](#)
- [Local Government Act 1993](#)
- [Local Government Regulations 2025](#)

All Council purchasing, including with a Council credit card, must be undertaken in compliance with these related policies.

### **135.10 APPROVAL**

Approved by the ~~General Manager~~ ~~Chief Executive Officer~~ Council on 30<sup>th</sup> ~~11th~~ ~~21<sup>st</sup>~~ ~~March~~ ~~April~~ 2026~~3~~

Signed:

  
\_\_\_\_\_  
General Manager ~~Chief Executive Officer~~

ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026



**136.11 CARDHOLDER DECLARATION AND AUTHORISATION**

I have read and understood Council's Credit Card Policy. I understand the requirements of me as a Cardholder and agree with comply with them.

In particular, I agree:

- That I understand and ~~will follow the rules and~~ will adhere to the procedures of credit card use outlined in this ~~policy;~~ policy, and will comply with all related Council policies
- ~~That I will adhere to all related Council policies;~~
- ~~That my credit card is to be used for Council business~~ only;
- That I am responsible for the safekeeping and security of my card and will be liable for any misuse.
- That I have read and understood the documents provided to me in the Credit Card Pack, especially information pertaining to inappropriate and prohibited use of a West Tamar Council Corporate Credit Card.
- ~~That I must retain tax invoices, receipts, and documentation and necessary approvals to support all transactions made with my card; card. These will be provided to Finance for reconciliation within seven (7) days of provision of monthly credit card statement.~~
- ~~That I am responsible for the safekeeping and security of my card and account and liable for any misuse;~~
- ~~That I will not allow any other person to use my Council credit card; and~~
- That disciplinary action ~~will~~ can be taken for any breaches of the policy.

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**Authorisation**

A Council credit card is approved to be issued to the cardholder named above, who is authorised to hold and use a Council credit card in compliance with this policy.

Authorised by: \_\_\_\_\_



**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

|                 |                 |
|-----------------|-----------------|
| Name: _____     | Name: _____     |
| Position: _____ | Position: _____ |
| Signed: _____   | Signed: _____   |
| Date: _____     | Date: _____     |

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

**12. SCHEDULE 1 - ALLOCATION OF CREDIT CARDS AND CREDIT LIMITS**

This Policy permits the issue of credit cards only to the Council roles and with the limits stated in Table 1 below. [All approved updated versions of this table are located within Synergy Coversheet N2026236583.](#)

**Table 1. Credit Card Allocation Table**

| <b>Role/Position</b>   | <b>Issue</b>        | <b>Credit Limit<sup>1</sup></b>        | <b>Transaction Limit<sup>2</sup></b>        | <b>Discretionary Expense Limit<sup>3</sup></b>        |
|--|---------------------|--|---|---|
| General Manager  | 4                   | \$5,000                                | \$5,000                                     | \$5,000   |
| Manager Corporate  | 2                   | \$5,000                                | \$5,000                                     | \$5,000   |
| Manager Community  | 3                   | \$5,000                                | \$5,000                                     | \$1,000   |
| Manager Development  | 4                   | \$5,000                                | \$5,000                                     | \$1,000   |
| Manager Infrastructure   | 5                   | \$5,000                                | \$5,000                                     | \$1,000   |
| Youth Development Officer  | 6                   | \$2,000                                | \$2,000                                     | Nil   |
| HR Specialist (currently locked)   | 7                   | \$5,000                                | \$5,000                                     | \$1,000   |
| Manager Works  | 8                   | \$5,000                                | \$5,000                                     | \$1,000   |
| Social Recovery Coordinator  | 9                   | \$1,000                                | \$1,000                                     | \$1,000   |
| Senior Customer Service Office   | 10                  | \$1,000                                | \$ 200                                      | \$200   |
| People & Culture Specialist  | 7a                  | \$5,000                                | \$5,000                                     | \$1,000   |
| <b><u>Role/Position</u></b>  | <b><u>Issue</u></b> | <b><u>Credit Limit<sup>1</sup></u></b> | <b><u>Transaction Limit<sup>2</sup></u></b> | <b><u>Discretionary Expense Limit<sup>3</sup></u></b> |
| <u>Chief Executive Officer</u>   | <u>1</u>            | <u>\$10,000</u>                        | <u>\$10,000</u>                             | <u>\$5,000</u>  |
| <u>Director Corporate &amp; Community</u>                                    | <u>2</u>            | <u>\$10,000</u>                        | <u>\$10,000</u>                             | <u>\$5,000</u>  |
| <u>Director Community Assets</u>   | <u>3</u>            | <u>\$7,000</u>                         | <u>\$7,000</u>                              | <u>\$1,000</u>  |
| <u>Director Planning &amp; Development</u>                                   | <u>4</u>            | <u>\$7,000</u>                         | <u>\$7,000</u>                              | <u>\$1,000</u>  |
| <u>Director People &amp; Culture</u>   | <u>5</u>            | <u>\$7,000</u>                         | <u>\$7,000</u>                              | <u>\$1,000</u>  |
| <u>Manager Asset Operations</u>  | <u>6</u>            | <u>\$5,000</u>                         | <u>\$5,000</u>                              | <u>\$1,000</u>  |
| <del>Executive Assistant</del><br><del>Personal Assistant to the CEO</del>   | <u>7</u>            | <u>\$10,000</u>                        | <u>\$10,000</u>                             | <u>\$5,000</u>  |
| <u>Youth Development Officer</u>   | <u>8</u>            | <u>\$3,000</u>                         | <u>\$3,000</u>                              | <u>Nil</u>  |
| <u>Team Leader Community</u><br><small>(Social Recovery Coordinator)</small> | <u>9</u>            | <u>\$2,000</u>                         | <u>\$2,000</u>                              | <u>\$1,000</u>  |

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

|  |                    |                         |                         |                         |
|--|--------------------|-------------------------|-------------------------|-------------------------|
| <a href="#">Senior Customer Service Officer</a>  | <a href="#">10</a> | <a href="#">\$1,500</a> | <a href="#">\$ 300</a>  | <a href="#">\$300</a>   |
| <a href="#">Climate Change Program Manager</a><br><small>(to cease May 2026)</small>                           | <a href="#">11</a> | <a href="#">\$2,000</a> | <a href="#">\$2,000</a> | <a href="#">\$1,000</a> |
| <a href="#">Social Recovery Coordinator</a><br><small>(card limit can be rolled into another position)</small> |                    | <a href="#">\$3,000</a> | <a href="#">\$3,000</a> | <a href="#">\$1,000</a> |

**Table 1. Credit Card Allocation Table** is authorised by:

|                 |                 |
|-----------------|-----------------|
| Name: _____     | Name: _____     |
| Position: _____ | Position: _____ |
| Signed: _____   | Signed: _____   |
| Date: _____     | Date: _____     |

- (1) An Authoriser cannot approve their own ~~expenses~~[expenses](#).
- (2) The written approval must be provided with transaction receipts.

---

<sup>1</sup> **Credit Limit** means the monthly credit limit and total value of purchases that may be made in a month.  
<sup>2</sup> **Transaction Limit** means the maximum value for any single transaction.  
<sup>3</sup> **Discretionary Expense Limit** means the maximum value per occasion of work-related entertainment expenses that a role is permitted to ~~be~~ purchase ~~before~~[before seeking](#) approval from an Authoriser [is necessary](#).

## 11.2 Corp 2 - Approval for Recurring Budget Lines

**REPORT AUTHOR:** Director Corporate & Community - David Gregory

**REPORT DATE:** 15 April 2026

**ATTACHMENTS:** Nil

### SUMMARY

This report is provided to inform and seek approval from Council of current recurring funding arrangements that have been previously approved through the annual budget estimates process.

### BACKGROUND

Council, in undertaking functions to meet its community purpose, has several membership and partnership arrangements with community and local government related organisations. These arrangements are generally confirmed by ongoing memberships, funding agreements, and memorandums of understanding, with associated funding provided for as part of the annual estimates approval process. There are also some long-standing arrangements that do not have any formal agreements but have been continually funded through the annual approval of estimates.

For Council's information a summary of these arrangements is outlined in the following table:

| Organisation                                     | 2025-26 Funding | Notes  |
|--|-----------------|--|
| Northern Tasmania Development Corporation (NTDC) | \$95,849        | Annual membership + profile.ID subscription + Gastronomy North Tas - 3-year funding agreement from 1 July 2025           |
| Local Government of Tasmanian (LGAT)             | \$63,737        | Annual membership  |
| Bell Bay Advanced Manufacturing Zone             | \$5,530         | Annual membership - joined July 2021   |
| Visit Northern Tasmania                          | \$50,996        | 1-year MOU for 2025-26 with option for 2 further years to 2027-28  |
| Tamar Estuary & Esk Rivers Program (NRM North)   | \$38,926        | Program Collaboration Agreement to 30 June 2028  |
| Exeter Show Society                              | \$20,000        | 3-year funding agreement to 2027-28  |
| West Tamar Community Christmas Carols            | \$15,000        | 3-year funding agreement to 2027-28  |
| Business Events Tas                              | \$9,135         | 3-year MOU to 2027-28  |
| Tamar Natural Resource Management                | \$73,519        | No formal funding arrangement – currently under development - 3-year funding proposal to 30 June 2029 presented May 2024 |
| Regional Animal Management - Just Cats           | \$10,000        | First funded 2023 following closure of RSPCA animal shelter - no ongoing agreement                                       |
| West Tamar Landcare                              | \$5,000         | Includes cat trapping program – no ongoing agreement   |
| West Tamar Municipal Band                        | \$5,000         | Music Director Stipend Arrangement in place since pre-2004 via letter of acknowledgement                                 |
| Christmas with Friends                           | \$2,500         | Funding commenced pre-2013 – no ongoing agreement - funds are acquitted each year  |
| Reptile Rescue                                   | \$1,000         | Funding since 2019 - no ongoing agreement  |

|                        |       |  |
|------------------------|-------|--|
| Exeter Sheepdog Trials | \$500 | Funding commenced pre-2012 or earlier – no ongoing agreement |
|------------------------|-------|--|

## STRATEGIC PLAN

This action relates to the following components of the Strategic Plan 2022-2032:

### 3.1 Our Community

Goal: To maintain an engaged and active community where partnerships are established and needs are identified and Council assists in achieving sustainable outcomes.

Objective: Council and the community work together building creative, innovative and resilient communities where people feel able and encouraged to participate.

Council will:

- Work in collaboration with its community.

### 3.5 Our Organisation

Goal: To be an organisation that values its people and delivers for our community.

Objective: Council is recognised as a leader in local government.

Council will:

- Be open and transparent in how we make our decisions.

## STATUTORY REQUIREMENTS & RELATED COUNCIL DOCUMENTS

S82 of the *Local Government Act 1993* requires the General Manager to prepare estimates of the council's revenue and expenditure for each financial year.

## RISK CONSIDERATIONS

Partnerships with community and local government related organisations assists Council deliver required functions. The arrangements with the listed organisations is considered to present to low risk to Council.

## FINANCIAL IMPACT

The above-reported amounts are included in budget estimates.

## CONSULTATION

Consultation with Councillors occurred at the Interim Workshop held on 8 April 2026.

## OPTIONS

Council may choose to:

1. Accept the motion as presented;

2. Accept the motion with amendments;
3. Reject the motion.

## OFFICER'S COMMENTS

The above information is provided for Council's information

## RECOMMENDATION

That Council note the above-mentioned information and approve the continuation of recurrent annual funding for the following organisations without a formal ongoing partnership agreement.

| Organisation              | Annual Budget Allocation |
|---------------------------|--------------------------|
| West Tamar Landcare       | \$5,000                  |
| West Tamar Municipal Band | \$5,000                  |
| Christmas with Friends    | \$2,500                  |
| Reptile Rescue            | \$1,000                  |
| Exeter Sheepdog Trials    | \$500                    |

## DECISION

Moved:

Seconded:

## VOTING

For:

Against:

## 12 COMMUNITY

### 12.1 Comm 1 - Youth Advisory Council Minutes - March 2026

**REPORT AUTHOR:** Youth Development Officer - Kirsten Howard

**REPORT DATE:** 12 March 2026

**ATTACHMENTS:** 1. [12.1.1] YAC Minutes - March 12 2026

---

#### SUMMARY

The purpose of this report is to provide the latest YAC meeting minutes for Council's information.

#### BACKGROUND

YAC holds monthly meetings at the Windsor Community Precinct after school hours chaired by the Youth Mayor. The meetings are recorded through meeting minutes in order to record and report on the activities of YAC and discussions held.

#### STRATEGIC PLAN

This action relates to the following components of the Strategic Plan 2022-2032:

##### 3.1 Our Community

**Goal:** To maintain an engaged and active community where partnerships are established and needs are identified and Council assists in achieving sustainable outcomes.

**Objective:** Council and the community work together building creative, innovative and resilient communities where people feel able and encouraged to participate.

Council will:

- Work in collaboration with its community.

##### 3.1 Our Community

**Goal:** To maintain an engaged and active community where partnerships are established, needs are identified and Council assists in achieving sustainable outcomes.

**Objective:** Residents enjoy a safe equitable and inclusive and sustainable lifestyle.

Council will:

- Foster an inclusive, engaged and active community through all its activities.

---

#### STATUTORY REQUIREMENTS & RELATED COUNCIL DOCUMENTS

West Tamar Youth Strategy 2023-2026

## RISK CONSIDERATIONS

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LOW – YAC is an established and ongoing initiative. The membership process is transparent, and activities are recorded and reported each month. YAC is facilitated by the Council's Youth Development Officer.

## FINANCIAL IMPACT

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Nil

## CONSULTATION

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Nil

## OPTIONS

---

Council may choose to:

1. Accept the motion as presented;
2. Accept the motion with amendments;
3. Reject the motion.

## OFFICER'S COMMENTS

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The minutes for the 12 March 2026 YAC meeting are provided to Council for noting.

## RECOMMENDATION

---

That Council receives and notes the minutes as presented for the Youth Advisory Council Meeting held on 12 March 2026.

## DECISION

Moved:

Seconded:

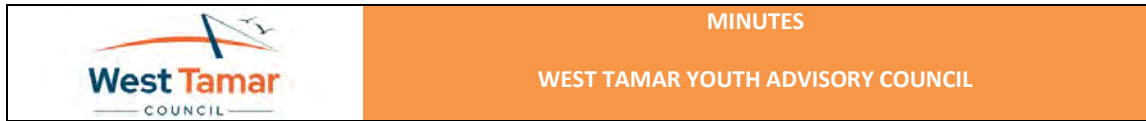
## VOTING

For:

Against:



**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**



|                  |  |        |              |                            |
|------------------|--|--------|--------------|----------------------------|
| <b>DATE/TIME</b> | 12 March 2026  | 4.00PM | <b>VENUE</b> | Windsor Community Precinct |
| <b>PRESENT</b>   | Nina, Millie, Josie, Sam, Ruth, Erykah, Arriana, Evie, Esther, Cr Lynden, Jolisa, Kirsten, Nicole, Michael, Elizabeth ( <i>virtual</i> ) |        |              |                            |
| <b>APOLOGIES</b> | Cr Joy, Mayor Christina, Ava, Alice  |        |              |                            |

**ITEMS FOR DISCUSSION**

**1.1 GENERAL BUSINESS AND YAC MEMBERSHIP**

**Introduction**

Chairperson: Millie  
 Acknowledgement of Country: Millie  
 Minutes: Nina

**Youth Mayor Update**

Millie attended her first Council meeting where she learned about the structure of meetings, how they run and the Council workshops. Millie has an upcoming session with Dylan Hesp for public speaking training

**Advice to Council**

Lynden spoke about the underpass lighting issues and how it's been mentioned to Council. Lynden also discussed that the boardwalk construction is starting at Tamar Wetlands. These people are interested in joining an underpass working group – Millie, Josie, Ruth, Evie, Esther, Nina. Elizabeth asked about the prevalence of the vaping project we did a few years ago and the prevalence of the vaping video we had discussed completing previously. Kirsten set a challenge that each member has 1 advice to council item to present at the April meeting.

**Review of terms of reference and meeting guidelines**

Change of wording: all the YAC's assisted with word changes for the terms of reference. Terms of Reference document will be amended and sent to Council for approval, per meeting discussions.

**West Tamar Youth Festival**

Event details: Thursday 23 April, 11am-3 at Rose Bay Park  
 MC's: Evie, Sam and Esther are keen to MC.  
 YAC's want to run small competition's – egg & spoon race, minute to win it games, lolly jar, raffle.  
 YAC members want the following stallholders who aren't currently on the list: photo booth and fairy floss.  
 Most members will be attending the Festival – Millie is an apology as she's away, and Erykah is a maybe at this stage.

**Youth Week activities (other organisations)**

There are two events on the day before our Festival that we can go to. A Headspace Convention, and National JobLink's Youth Fest. The following YAC's wanted to attend NJL's Youth Fest – Jolisa, Sam, Arianna, Josie, ruth and Nicole.

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

**Tas Youth Forum**

We will arrange a bus for the trip to George Town. Details will be communicated with those who are going.

**YMCA**

YAC's were presented with some courses that the YMCA provide. They are keen to participate in the Teen Mental Health First Aid course. We will need to choose date/s to do the course and send these to the YMCA for arrangements to be made.

**MEETING CLOSED**

5:26

**Next Meeting**

16 April 2026

4.00PM

Windsor Community Precinct

## 12.2 Comm 2 - Sponsorship Application - Launceston Chamber of Commerce Business Excellence Awards 2026

**REPORT AUTHOR:** Director Corporate & Community - David Gregory

**REPORT DATE:** 13 April 2026

**ATTACHMENTS:**

1. [12.2.1] BE A 26 Sponsorship Proposal West Tamar Council 11 March 2026
2. [12.2.2] Launceston Chamber of Commerce 2025 BEA Post Event Report West Tamar Council

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### SUMMARY

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The purpose of this report is for Council to give consideration to a sponsorship application from the Launceston Chamber of Commerce, which is seeking a category sponsor for its 2026 Business Excellence Awards.

### BACKGROUND

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Council's current Sponsorship Policy provides for organisations to apply to Council for sponsorship for events, either one-off or on-ongoing for a period of up to three years. Applications over \$2,000 are required to be approved by Council.

In 2025 Council provided a 1-year sponsorship as a Category Sponsor to the Launceston Chamber of Commerce (**the Chamber**) to the value of \$4,700.

The Chamber is now seeking sponsorship of \$5,000 for their 2026 awards. The sponsorship requested would provide Council with the opportunity to partner with the Chamber as a Category Sponsor, Exceptional Workplace for the 2026 Business Excellence Awards.

It has also been confirmed that there is an option to extend this arrangement for an additional 2 years, for the same contribution of \$5,000 per year and sponsoring the same award category.

### STRATEGIC PLAN

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This action relates to the following components of the Strategic Plan 2022-2032:

#### 3.1 Our Community

**Goal:** To maintain an engaged and active community where partnerships are established and needs are identified and Council assists in achieving sustainable outcomes.

**Objective:** Council and the community work together building creative, innovative and resilient communities where people feel able and encouraged to participate.

Council will:

- Monitor and respond to changing demographics and community needs.

#### 3.5 Our Organisation

**Goal:** To be an organisation that values its people and delivers for our community.

**Objective:** Council is recognised as a leader in local government.

Council will:

- Be open and transparent in how we make our decisions.

### 3.5 Our Organisation

Goal: To be an organisation that values its people and delivers for our community.

Objective: Council is financially sustainable.

Council will:

- Manage our finances in a responsible manner and deliver value for our community.

## STATUTORY REQUIREMENTS & RELATED COUNCIL DOCUMENTS

WT-HRM62.00 Sponsorship Policy

## RISK CONSIDERATIONS

This event has been running successfully for many years and Council's support of the event in 2025 was considered to provide very good promotion of the West Tamar that will hopefully see positive outcomes flow through to our business community. The risk of continued support for this event is considered low.

## FINANCIAL IMPACT

Requested sponsorship is \$5,000 for 1 year or \$15,000 over 3 years. These amounts can be included in future budgets.

## CONSULTATION

Consultation with Councillors occurred at the Interim Workshop held on 8 April 2026.

## OPTIONS

Council may choose to:

1. Accept the motion as presented;
2. Accept the motion with amendments;
3. Reject the motion.

## OFFICER'S COMMENTS

Following on from a successful event in 2025, the Chamber have reached out with a sponsorship proposal for \$5,000 for the 2026 LCC Business Excellence Awards. The level of sponsorship provided in 2025 was \$4,700.

Council also has the option to enter into a 3-year sponsorship agreement with the amount of sponsorship in subsequent years being retained at the \$5,000/year level as category sponsor of the Exceptional Workplace award.

A copy of the Chamber's proposal, along with their 2025 post-event report are attached for information.

## RECOMMENDATION

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That Council:

1. Supports the Launceston Chamber of Commerce request by providing sponsorship funding of \$5,000 (plus GST) in 2026/2027 to sponsor the award category of Exceptional Workplace at its 2026 Business Excellence Awards; and
2. Provides additional annual sponsorship funding to the Launceston Chamber of Commerce of \$5,000 (plus GST) per year in 2027/2028 and 2028/2029 as sponsor of the award category Exceptional Workplace at its 2027 and 2028 Business Excellence Awards.

## DECISION

Moved:

Seconded:

## VOTING

For:

Against:

ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026



LAUNCESTON  
CHAMBER of COMMERCE

*The Voice of Business*

Kristen Desmond  
CEO, West Tamar Council  
2-4 Eden Street  
Riverside TAS 7250

11 March 2026

Dear Kristen

**2026 Business Excellence Awards – Sponsorship Proposal**

It is a pleasure to invite West Tamar Council to partner with the Launceston Chamber of Commerce for the 2026 Business Excellence Awards as a Category Sponsor.

The Business Excellence Awards are Northern Tasmania's premier celebration of business leadership, innovation and achievement. In 2026 the Awards mark an important milestone — the **20th anniversary of the program**, celebrating two decades of recognising the businesses, entrepreneurs and organisations that shape our regional economy.

Over twenty years the Awards have grown into one of the most anticipated events in the Northern Tasmania business calendar. They provide not only recognition, but also a powerful opportunity for businesses to reflect on their strategy, strengthen their practices, and connect with the wider business community.

**Celebrating Business for All**

The theme for the 2026 Awards is **"Business for All."**

This reflects the Chamber's belief that a strong regional economy depends on participation across the entire business community - from start-ups and family businesses through to major employers and industry leaders.

The Awards celebrate businesses that contribute to a vibrant, inclusive and resilient Northern Tasmanian economy - businesses that create opportunity, support their communities and help build long-term regional prosperity.

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[www.lcc.asn.au](http://www.lcc.asn.au)



**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**



**LAUNCESTON**  
**CHAMBER of COMMERCE**  
*The Voice of Business*

**Impact of the Awards**

Over the past two decades the Business Excellence Awards have become one of the region's leading platforms for recognising and promoting business success in Northern Tasmania.

Recent program impact includes:

- Record number of applications in 2025
- Sold-out Gala Dinner attended by 300 leaders from across the region
- Businesses participating from multiple industries and municipalities, including Business of the Year, Timbre and Young Professional of the Year, Dr Reddy
- Strong media, digital and social media exposure promoting finalists and winners

For many businesses, the Awards provide a valuable opportunity to celebrate their team, raise their profile and connect with the wider business community.

**Building on the Success of 2025**

The 2025 Business Excellence Awards program was the most successful in the Awards' history, with a record number of applications across multiple categories and strong engagement from businesses across Northern Tasmania.

The Gala Dinner was a sold-out event, bringing together leaders from across the region to celebrate the achievements of the Northern Tasmanian business community. The Awards also generated strong media, digital and industry exposure, reinforcing the program's role as the region's leading celebration of business achievement.

**Partnership Opportunity**

We are pleased to offer West Tamar Council the opportunity to partner with the Launceston Chamber of Commerce as a Category Sponsor, Exceptional Workplace for the 2026 Business Excellence Awards.

This partnership demonstrates a shared commitment to recognising business excellence and encouraging businesses across Northern Tasmania to grow, innovate and succeed.

The Chamber also welcomes West Tamar Council's support in encouraging businesses from the West Tamar region to participate in the Awards program.

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[www.lcc.asn.au](http://www.lcc.asn.au)



ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026



**LAUNCESTON**  
CHAMBER of COMMERCE  
*The Voice of Business*

### Category Sponsorship Benefits

As a Category Sponsor, West Tamar Council will receive:

- Recognition as a Category Partner across Awards communications
- Logo inclusion in Awards promotional artwork and EDM communications
- Logo placement on the Awards website and entry materials
- Recognition across Awards social media promotion
- Opportunity to participate in Regional Roadshow activities encouraging businesses to apply
- Invitation to the Business Excellence Awards Launch Event
- Opportunity for a representative to present the category award at the Gala Dinner
- Two complimentary tickets to the Gala Dinner
- Recognition during the Awards program and audio-visual presentation

### Investment

Category Sponsorship Investment:  
**\$5,000 + GST per year**

Term options include:

- **One-year partnership**, with option to renew
- **Three-year partnership**, providing continuity across multiple Awards programs

### Awards Timeline

The 2026 Business Excellence Awards program will run from April to August, culminating in the Gala Dinner in August.

A detailed schedule is provided in **Attachment A – BEA26 Sponsor Timeline**.

### Next Steps

Category sponsorships are limited and demand remains strong. To confirm West Tamar Council's partnership for the 2026 Awards program, we would appreciate confirmation by 1 April 2026.

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ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026



**LAUNCESTON**  
CHAMBER of COMMERCE  
*The Voice of Business*

We would be delighted to again partner with West Tamar Council to celebrate the achievements of businesses across Northern Tasmania and to mark the important 20-year milestone of the Awards program.

My regards



**Alina Bain**  
Chief Executive Officer

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*Business Together*

# POST EVENT REPORT



Launceston Chamber of Commerce acknowledges and pays respect to the traditional custodians of the lands upon which we work, the *palawa* of *lutruwita*.

## Contents

|                           | <i>Page</i> |
|---------------------------|-------------|
| <i>Overview</i>           | <b>3</b>    |
| <i>Corporate Support</i>  | <b>4</b>    |
| <i>Engagement Results</i> | <b>6</b>    |
| <i>Strategic Refresh</i>  | <b>8</b>    |
| <i>Gala</i>               | <b>10</b>   |
| <i>Award Recipients</i>   | <b>11</b>   |
| <i>Creative Elements</i>  | <b>15</b>   |



## Overview

The Launceston Chamber of Commerce 2025 CareSuper Business Excellence Awards Program (BEA25 Program) highlights the strength, resilience, and ingenuity of our local businesses.

As the largest business awards event in Tasmania, the awards attract the who's who of the business community, providing an unparalleled opportunity to celebrate and showcase outstanding achievements.

With 17 categories open for entries, businesses of all sizes and industries were encouraged to apply.

Applicants were invited to apply in up to 3 categories, with a range of incentives offered to applicants, finalists and winners. 129 applications were received from 72 businesses, a record number of entries.

The 2025 program commenced with a launch event on 14 April 2025. Marketing and promotion continued throughout the year until the Gala Awards event on Saturday 30 August. Post event activities included the Celebration Brunch, social media showcase, and ongoing engagement with sponsors, winners and finalists.

This report provides an overview of the activity, outcomes, marketing and promotional efforts, engagement metrics, and new initiatives introduced in 2025. It highlights the strategic approach to elevate the event experience, strengthen stakeholder connections, and showcase the impact of Chamber programs throughout the year. Through this report, we reflect on key achievements, learnings, and opportunities that will continue to shape the work moving forward.



Business of the  
Year

**TIMBRE**

”

**This win highlights hospitality as an important and valued sector of business. Timbre has never been about chasing numbers alone, we've tried to do things differently, leaning into regenerative and sustainable practices while keeping our dining experience approachable and inclusive. To be recognised for that means a lot.**

**MATT ADAMS,  
TIMBRE**

“

3

# Corporate Support

BEA25 Partners provided valuable financial and strategic support in delivering the BEA25 Awards Program. Their commitment to recognising and empowering business excellence across Northern Tasmania was instrumental in creating a meaningful and memorable program for business applicants, guests, and the broader community.

## Name Partner



As Name Partner and sponsor of the Young Professional of the Year Award, CareSuper provided leadership and investment, helping to deliver a refreshed and energised program aligned with the Business Together vision.

## Category Partners



Category Partners contributed industry expertise and strategic guidance across each award category, ensuring strong alignment and confidence in the application and judging process.

## Event Partners



Event Partners provided generous contra and financial support which strengthened key program elements and enhanced the guest experience. This demonstrated the power of collaborative, shared-value partnerships.

Together, these partnerships enabled the successful delivery of the BEA25 Program, expanding their impact to the business community, and supporting a celebration that reflects the strength, innovation, and community-focused spirit of Northern Tasmania's business sector.

”

“Walker Designs was proud to be the category sponsor for Excellence in Design, and we congratulate all finalists and winners... We applaud the Chamber for its work in supporting and strengthening the Launceston business community.”

VINCENT HENDRIKSEN, OWNER/MANAGER,  
WALKER DESIGNS

“



*Excellence in Design winner SM Building, with Walker Designs' Vincent Hendriksen*



# Engagement results

The BEA25 Program delivered comprehensive and high-performing multi-channel engagement resulting in substantial reach, participation, and visibility across Northern Tasmania. This activity generated strong, measurable commercial and strategic value for sponsors, with enhanced exposure across digital, broadcast, and in-person platforms, reinforcing sponsor alignment with excellence, leadership, and community contribution.

Social media performance demonstrated material growth year, supported by a disciplined content strategy and structured digital promotion. The campaign achieved a 27.25% increase in audience size, 102.67% increase in published content, and a 107.19% increase in total impressions, contributing to 43,202 organic impressions across key platforms. A total of 118 social posts engaged an audience of 5,088 followers, delivering sustained increases in visibility, interaction, and content sharing. Additionally, paid social activity contributed 19,824 in unique views and 34,654 impressions, strengthening campaign penetration and touchpoints across priority business and community networks.

## ENGAGEMENT HIGHLIGHTS, APRIL - OCTOBER 2025

**Social media ad reach: 19,842**  
**Total Impressions: 34,654**

### eDMs:

**84 emails**  
**51,322 recipients**  
**39.28 open rate**

**5088 total unique followers**  
**43,202 impressions**

### Comparative socials, year-on-year

**Audience inc. 27.25%**  
**Interactions inc. 73.2%**  
**Post shares inc. 123.73%**

This uplift in engagement, brand awareness, and stakeholder interaction underscores a strong return on investment for partners and provides a solid foundation for continued program development.

The expanded reach achieved in 2025, positions the Awards for future growth, ensuring ongoing opportunities to support sponsors in strengthening brand presence, deepening engagement, and advancing strategic relationships across the Northern Tasmanian business community.

# ORDINARY COUNCIL MEETING Tuesday 21 April 2026



## Top gong for vineyard restaurant

Launceston's Timbre Vineyard Restaurant has been named the winner of the 2025 Beaconsfield Family Medical Practice Young Professional of the Year award.

The award was presented to Dr G. Prashanth Reddy at a ceremony held at the restaurant on Tuesday 17 September 2025.

Dr Reddy, who has been practising in Launceston since 2018, was recognized for his exceptional leadership, innovation, and commitment to his community.

The award is presented annually to a young professional who has demonstrated outstanding achievement in their field and a strong commitment to their community.

Dr Reddy's achievements include the expansion of his medical practice, the development of a new aged care facility, and his active involvement in local community events.

The award was presented by the Launceston Chamber of Commerce and the Beaconsfield Family Medical Practice.

The BEA25 Program's marketing strategy was amplified through broadcast media. A six-week radio advertising campaign reached 85,600 unique listeners, with an average listener frequency of 4.3, reinforcing brand presence and message recall across Northern Tasmania and driving awareness during the application and finalist stages. Locally produced television advertising amplified awareness with a cumulative reach of ~80,000 viewers.

The re-designed nomination and application process delivered strong engagement, generating 584 application page views and 129 applications submitted by 72 businesses, a record year.

The Examiner, Sunday 31 August, 2025

Email communication nurtured engagement and participation, with 84 campaign emails reaching 51,322 recipients, including the finalist announcement EDM which achieved a 35.7% click-through rate, the highest of the campaign.

In the weeks following the winners announcements, all Category Partners were featured in social media posts for each category winner.

Together, this coordinated program delivered measurable uplift in visibility, audience participation, and sponsor value. This reinforced the Business Excellence Awards as the premier platform for business recognition and celebration across Northern Tasmania.



Facebook, Wednesday 17 September 2025



# Strategic Refresh

In 2025, the BEA25 Program underwent a strategic refresh, introducing new initiatives across promotion, application process, and the Gala Dinner experience. Guided by the overarching theme of Business Together, the program celebrated the collaborative, inclusive, and welcoming spirit that defines Tasmania's business community. With applicants placed firmly at the centre of the experience, the Awards prioritised accessibility, engagement, and meaningful recognition. The strong increase in unique applicants and high participation in new program elements reflect the success of this approach. This provided a robust foundation for continued growth and innovation in future years.

## Marketing & Promotion

The Regional Roadshow was introduced to share the program with a wider audience. The Roadshow was supported by surrounding councils, with additional promotional activity seeing an increase in applications from those regions. West Tamar, Northern Midlands and greater Launceston saw higher applicant engagement than in previous years.

## Prizing and Incentives

To encourage applications, the value of recognition, ongoing promotion and brand awareness was highlighted, as well as incentives such as winner prizes (advertising vouchers, professional development, and complimentary tickets to the Gala Dinner). Gala attendees were offered the opportunity to win accommodation, and encouraged to attend through the promotion of on-the-night gifts and prizes.

## Post-Event engagement

Post-event engagement is a structured and strategic component of the BEA25 Program. In the week following the Gala Dinner, finalists and winners attended a Celebration Brunch hosted by the Deputy Premier, Hon. Guy Barnett, and supported by Alida Restaurant. This inaugural event brought together more than 40 recipients, sponsors, and invited guests, providing an opportunity to acknowledge achievements and strengthen relationships.

Going forward finalists and winners will be offered a curated schedule of professional development, networking, and profile-building opportunities. These include complimentary and discounted training, speaking engagements, media exposure, and participation in Chamber initiatives. This approach delivers ongoing recognition, and the development of an ambassadorial cohort aligned with the purpose and values of the BEA25 Program.



# Strategic Refresh - Judging

The 2025 program introduced a strengthened and contemporary judging framework designed to enhance credibility, transparency, and confidence in the judging process. This year saw the introduction of expert judging groups aligned to award categories, ensuring applicants were assessed by subject matter specialists with industry insight.

Judges applied clear evaluation criteria by allocating numeric scores and collaboratively reviewing all results to deliver fairness, consistency and rigour. Interviews were not mandatory this year; however judges retained the discretion to interview applicants in a category if deemed necessary.

This refined approach reflects the commitment to continually improving the integrity and robustness of the BEA Program.

## Expert Judging Groups

### Care & Community

#### CATEGORIES

Health & Wellness  
Building Exceptional Communities  
Exceptional Workplaces  
Community Service

#### JUDGES:

Rochelle Galloway, Rio Tinto Bell Bay  
Mark Deverall, Welcome Cultural Services  
Vanessa Cahoon, Clifford Craig Foundation

### Transformation

#### CATEGORIES

Equity  
Environment  
Innovation & Technology

#### JUDGES:

Louise Foster, NRM North  
Sam Marshall, NBN Co  
Adam Mostogl, The Van Diemen Project

### Impact & Creativity

#### CATEGORIES

Design  
Education & Training  
Marketing  
Professional Services

#### JUDGES:

Amanda McEvoy, at + m Marketing  
Michael Preece, BNAA  
Natalie Castle, LAFM/Chilli FM

### Service & Experience

#### CATEGORIES

Customer Service  
Retail  
Tourism & Hospitality  
Events

#### JUDGES:

Matt Neill, VJAM  
Thomas Johns, Josef Chromy  
Lara Gebka, AXIA

### Young Professional of the Year

JUDGES: Nicole Mayes, CareSuper, Isaac Lethborg, Boathouse, David Adams, UTAS

## Gala

On Saturday 30 August, Launceston Chamber of Commerce hosted the Gala at the Hotel Grand Chancellor. Featuring a three-course meal, Josef Chromy Wines, Boags beers and table decorations by Florage, 300 guests experienced the best of Northern Tasmania. All guests received a CareSuper tote bag with gifts from member businesses. Daisy Allen shared a Celebration of Country, and Rachel Williams guided the evening as Emcee. The Tasmanian Symphony Orchestra provided entertainment for the evening with a live performance from a three-piece ensemble.

VJAM provided AV support, and sound and lighting design. Category Partners presented the award to each winner, with Hall of Fame and Life Member recognition presented by Chamber President Alicia Perry, and Chamber's Choice presented by CEO Alina Bain.

Guests had the opportunity to have photographs taken by professional photographers and have a fun selfie in the photobooth. Inspired by feedback from previous years, guests were encouraged to network and catch up between formalities, and speech time was reduced by creating pre-recorded voice overs and matching slideshows to showcase category winners and sponsor alignment.

The Gala was a memorable celebration of local business achievements. The camaraderie, community spirit and shared pride and positivity demonstrated the genuine care and support Northern Tasmanian businesses provide for each other.

"A fantastic celebration of Launceston's outstanding businesses! 🌟 A huge thank you to the Launceston Chamber of Commerce for putting on such a wonderful event recognising local excellence." - **Ellie Macrostie, Marsh Insurance**

"On the 30th of August we were awarded the Excellence in Equity Award at the Launceston Chamber of Commerce Business Excellence Awards... It was such a lovely way to recognise the wonderful work our employees do at Self Help Workplace. Huge thanks to Warren Ferrari and the MAS National team for sponsoring the award." - **Self Help Workplace**



*Tom and Andre, Florage, floral sponsors*

# Award Recipients

## Timbre

### Business of the Year

Timbre is a destination restaurant located at Velo Wines in the Tamar Valley, just outside Launceston, Tasmania. Open Thursday to Sunday for relaxed lunches and Friday to Saturday for intimate dinners, Timbre offers a seasonal, share-plate dining experience that celebrates local produce, bold flavours, and genuine hospitality. With a low-waste, produce-driven philosophy, Timbre is rooted in the values of regenerative hospitality, aiming to nourish people, place, and community with every service.

Business of the Year is proudly supported by University of Tasmania, School of Business and Economics.



*Winners Ella and Matt, Timbre*

## Dr. G. Prashanth Reddy

### Young Professional of the Year

As Director and Principal GP at Beaconsfield Family Medical Services, Dr. Reddy has led a transformative journey grounded in excellence, innovation, and strong community values. Beyond the clinic, Dr Reddy actively advocates for the expansion of Beaconsfield Hospital and the development of a new aged care facility to support the region's growing needs.

Young Professional of the Year is proudly supported by CareSuper.



*CareSuper's Ningning Lyons with winner Dr Prashanth Reddy and team*



**John Kirwan**  
**Life Member**



**Donna Bain**  
**Hall of Fame**



**Sam Reid, Du Cane**  
**Chamber's Choice**  
*with Chamber CEO Alina Bain*

*Life Member, Hall of Fame and Chamber's Choice are proudly supported by Launceston Chamber of Commerce*

“ Sam Mathew is the founder of SM Building, a northern Tasmanian family-run business dedicated to crafting sustainable, high-performing homes... Sam's story reminds us that we're all in this together, building a better future, from the ground up.

”

NRM North on winner of their sponsored category,  
Environmental Excellence



Sam Marshall, nbn Co with Excellence in Innovation winners Claire and Tom Green, Egnuity Power Solutions



Visit Northern Tasmania's Tracey Mallett with Tourism & Hospitality winner Timbre Chef/Owner Matt Adams



Exceptional Event winner Tasmanian Craft Fair with City of Launceston Mayor Matthew Garwood



Clifford Craig CEO Vanessa Cahoon with Marketing Excellence winner Multicap Tasmania's Samantha Sullivan



Launceston Airport's Marcus Lancaster with Professional Services Excellence winners from AMC Search

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**



*Shoshana Wall from St Lukes with winner Sarah Doran, Tasmania Vaccine Solutions*



*The Self Help Workplace Team with Warren Ferrari, MAS National*



*West Tamar Council Mayor Christina Holmdahl with Exception Workplace winner, ReadyTech*



*Rio Tinto Bell Bay with Building Exceptional Communities winner Citizen Advocacy*

”

St Lukes was proud to support the Excellence in Health and Wellness category at this year's Launceston Chamber of Commerce Business Excellence Awards — an inspiring evening celebrating the best of Northern Tasmania's business community.

St Lukes via LinkedIn

”



*Jackson Motor Company with winners from RFDS Tasmania*

# Creative elements



Digital Winner's button provided to each category winner, replicates trophy design



Consistent use of brand colours and unique logo enhanced brand recognition



Finalist banner for inclusion on email signatures, websites and social media



Print advertisement design, tickets available CTA

# Program

## AWARDS FINALISTS

|  |   |  |
|--|---|--|
| <p><b>launteL</b><br/>EXCEPTIONAL CUSTOMER SERVICE</p> <p>Cinings<br/>Entombed Escape Rooms<br/>Hire a Building Inspector<br/>House of Beauty<br/>Ivory &amp; Deane<br/>Mulcap Tasmania</p>              | <p><b>CLIFFORD CRAIG</b><br/>SOLUTIONS<br/>Health, Finance, Legal</p> <p>MARKETING EXCELLENCE</p> <p>Hawthorn Football Club<br/>Mulcap Tasmania<br/>Solstice Energy<br/>The People Project<br/>West Tamar Council</p>   | <p><b>NRM North</b></p> <p>ENVIRONMENTAL EXCELLENCE</p> <p>Countrywide Hydrogen Holdings Pty Ltd<br/>Enginuity Power Solutions<br/>Florage<br/>SM Building Pty Ltd</p>   |
| <p><b>City of LAUNCESTON</b><br/>EXCEPTIONAL EVENT</p> <p>Australian Musical Theatre Festival<br/>Island Crown 2025<br/>North Festival<br/>Tasmanian Craft Fair<br/>Tomorrow Conference</p>              | <p><b>LAUNCESTON</b><br/>SUPPORT</p> <p>PROFESSIONAL SERVICES EXCELLENCE</p> <p>AMC Search<br/>Cavalotti Communications<br/>Optim Equine<br/>Synaptic Accountants &amp; Advisers<br/>Women's Legal Service Tasmania</p> | <p><b>st.lukes</b></p> <p>EXCELLENCE IN HEALTH &amp; WELLNESS</p> <p>Beta Park Bouldering<br/>Guntini Chiropractic and Family Wellness Centre<br/>Johnson First Aid Training<br/>Royal Flying Doctor Service Tasmania<br/>Tasmania Vaccine Solutions</p> |
| <p><b>LAUNCESTON CENTRAL</b></p> <p>RETAIL EXCELLENCE</p> <p>AdoreU<br/>Balls N Bumpers<br/>Honey Fawn Boutique<br/>Ivory &amp; Deane<br/>Your Tea Shop</p>  | <p><b>TasTAFE</b><br/>TASMANIA</p> <p>EXCELLENCE IN EDUCATION &amp; TRAINING</p> <p>Health Nest<br/>Innova Dental<br/>Johnson First Aid Training<br/>Tasmanian Leaders<br/>The Dental Surgery, Newstead</p>             | <p><b>JMC</b></p> <p>BUILDING EXCEPTIONAL COMMUNITIES</p> <p>Beta Park Bouldering<br/>Launceston Central<br/>Royal Flying Doctor Service Tasmania<br/>The North &amp; Coast Post<br/>West Tamar Council</p>  |
| <p><b>NTH TAS</b><br/>VISIT NORTHERN TASMANIA</p> <p>EXCELLENCE IN TOURISM &amp; HOSPITALITY</p> <p>Du Caro Brewing<br/>Launceston By Foot<br/>Paint the Town Red<br/>Tamar River Cruises<br/>Timbre</p> | <p><b>mas</b><br/>inwork</p> <p>EXCELLENCE IN EQUITY</p> <p>Sell Help Workplace<br/>Talent Advisory<br/>X-emp</p>   | <p><b>West Tamar COUNCIL</b></p> <p>EXCEPTIONAL WORKPLACES</p> <p>AdoreU<br/>ARTAS<br/>Health Nest<br/>Kate Pressnell Body Works<br/>ReadyTech</p>   |
| <p><b>walkersdesigns</b></p> <p>EXCELLENCE IN DESIGN</p> <p>SM Building Pty Ltd<br/>West Tamar Council</p>   | <p><b>nbn</b></p> <p>EXCELLENCE IN INNOVATION &amp; TECHNOLOGY</p> <p>Enginuity Power Solutions<br/>Hire a Building Inspector</p>   | <p><b>RioTinto</b><br/>BELL BAY ALUMINIUM</p> <p>EXCELLENCE IN COMMUNITY SERVICE</p> <p>Beaconsfield Family Medical<br/>Citizen Advocacy<br/>Launceston Region<br/>Hawthorn Football Club<br/>OzHarvest<br/>Royal Flying Doctor Service Tasmania</p>     |

**LAUNCESTON CHAMBER OF COMMERCE**  
Alicia Perry, President  
Alicia Batts, CEO

**SPONSOR**  
Rachel Williams

**PERFORMANCE BY**  
Tasmanian Symphony Orchestra

**FLORAL ARRANGEMENTS**  
Florage

**ANNOUNCED ON THE NIGHT**

**CareSuper** Young Professional of the Year

**GOVERNMENT OF TASMANIA** Business of the Year

**AWARDS PRESENTATION**  
Presented by **launteL**

Life Member  
Hall of Fame  
Exceptional in Education & Training  
Exceptional in Innovation & Technology  
Entrepreneurial Excellence  
Excellence in Tourism & Hospitality

Exceptional Customer Service  
Excellence in Design  
Exceptional Event  
Retail Excellence  
Chamber's Choice Award  
Marketing Excellence  
Professional Services Excellence  
Excellence in Equity

Hall of Fame  
Life Member  
Chamber's Choice  
Exceptional Workplaces  
Excellence in Community Service  
Young Professional of the Year  
Business of the Year  
Excellence in Health & Wellness  
Building Exceptional Communities  
Exceptional Workplaces

**WITH THANKS TO OUR INDEPENDENT PANEL OF JUDGES**

David Adams  
UTAS

Vanessa Cohoon  
Clifford Craig Foundation

Natalie Castle  
LAFM/ChB FM

Mark Devosill  
Welcome Cultural Services

Louise Foster  
NRM North

Rochelle Galloway  
Rio Tinto Bell Bay

Lana Gebka  
Avala Recruitment

Thomas Johns  
Bridge to Understanding

Isaac Lethborg  
Boothouse Centre Launceston

Sam Marshall  
nbn Co.

Nicole Moyes  
CareSuper

Amanda McEvoy  
AT + M Marketing

Adam Mostogl  
The van Diemen Project

MUST Neil  
WUAM

Mike Preeca  
ENAA

**WITH THANKS TO OUR EVENT PARTNERS**

Naming Rights Partner  
**CareSuper**

Program Partner  
**NTDC**

Wine Partner  
**THE GRANT CHANCELLOR**

Trophy Partner  
**Port of Melbourne**

Beverage Partners  
**JAMES BOND**

Design Partner  
**walkersdesigns**

Media Partners  
**TASMANIA**

**EXAMINER**

**LAFM**

**AV Partner**  
**WUAM**

Music  
**TSC**

Events  
**Florage**

**A WORD FROM OUR NAMING RIGHTS PARTNER**

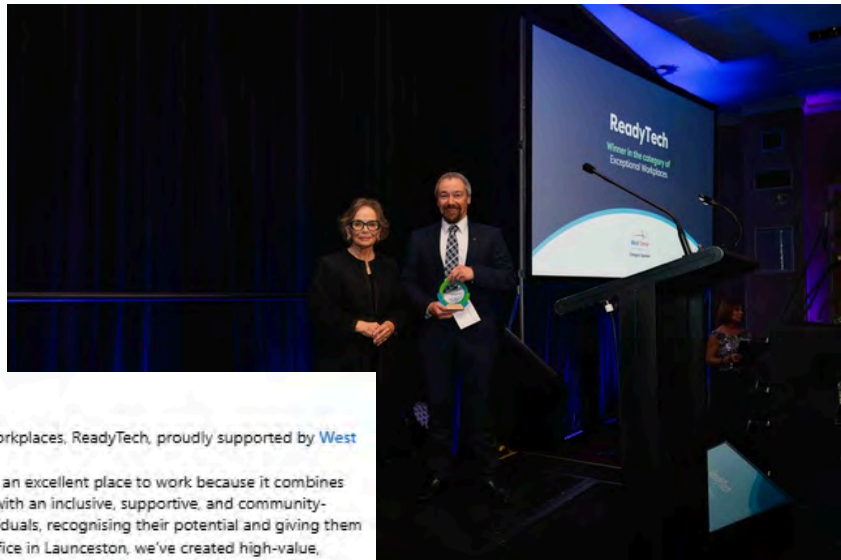
CareSuper is proud to continue supporting and celebrating local businesses and entrepreneurship in Tasmania's north. Congratulations to all the applicants who took the time to complete award submissions. To the finalists and winners - your effort, persistence, and dedication is shining through. We're proud to play a small part in supporting your growth. Like your business, CareSuper is a Tasmanian success story and one we believe all Tasmanians can be proud of.

Life's an adventure. We'll make sure you're ready for it.

Discover the full list of CareSuper award finalists and winners at [www.caresuper.com.au/awards](https://www.caresuper.com.au/awards). Ready to CareSuper? Call 1300 363 363.



ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026



Launceston Chamber of Commerce

Congratulations to the winners of Exceptional Workplaces, ReadyTech, proudly supported by [West Tamar Council](#).

ReadyTech's Launceston workplace stands out as an excellent place to work because it combines meaningful, purpose-driven technology careers with an inclusive, supportive, and community-focused culture. We invest in our people as individuals, recognising their potential and giving them clear pathways to grow. By establishing a new office in Launceston, we've created high-value, future-focused technology roles in a regional location, showing that world-class careers can be built outside traditional metropolitan hubs



Tsing Wah Asian Grocers, Pritech PTY LTD and 7 others

1 comment

# Exceptional Workplaces

Category Finalists

West Tamar COUNCIL  
Category Sponsor

**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**

Launceston Chamber of Commerce

Alina Bain  
CEO  
alina@lcc.asn.au

Melanie Arkley  
Director Member Experience  
melanie@lcc.asn.au

Gaile Lilico  
Director Member Information  
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### 12.3 Comm 3 - Sponsorship Application - Rosie's Reading and Imagination Library

**REPORT AUTHOR:** Director Corporate & Community - David Gregory  
**REPORT DATE:** 13 April 2026  
**ATTACHMENTS:** 1. [12.3.1] Rosies Reading 2026 Sponsorships- Mar 26

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#### SUMMARY

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The purpose of this report is for Council to consider a sponsorship application from Rosie's Reading which is seeking to expand the Dolly Parton's Imagination Library program into the West Tamar.

#### BACKGROUND

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Council's current Sponsorship Policy provides for organisations to apply to Council for sponsorship for events, either one-off or on-ongoing for a period of up to three years. Applications over \$2,000 are required to be approved by Council.

Dolly Parton's Imagination Library (**DPIL**) is an internationally recognised early literacy program that is dedicated to inspiring a love of reading by gifting books free of charge to children from birth to age five. The program:

- Delivers a free, high-quality, age-appropriate book every month to children from birth to age five.
- Builds a home library of up to 60 books for every participating child.
- Encourages daily shared reading and strengthens family routines around literacy.
- Reaches families who may not otherwise have access to books due to cost, transport, or limited local services.

In Australia, the program generally operates in partnership with local governments and community partners. Rosie's Reading is a Launceston-based community organisation that is working to introduce the DPIL program throughout Tasmania. The organisation is overseen by a skills-based volunteer board.

According to the Rosie's Reading website they are already running programs at Flinders Island, Waverley, Ravenswood and Launceston North.

There is a lot of online evidence available suggesting that children who are read to regularly from infancy develop stronger language, cognitive and social-emotional skills, which form the foundation for later reading, writing and learning success. Academic research summarised on the Australian Government website - *Australian Institute of Health and Welfare: Early Learning: reading to children* states:

*Language is central to human development and is especially important for reading development with long-term consequences for later social and academic functioning (Dickinson et al. 2012). Early home learning experiences in the first 3 years of life are important as for most children, the home is the main influence on child language and cognitive development (Yu & Daraganova 2015).*

*Reading regularly with children from a young age stimulates patterns of brain development and strengthens parent-child relationships. This, in turn, builds language, literacy, and social-emotional skills (Council on Early Childhood 2014). There is evidence that children begin to benefit from regular reading as early as 8*

*months (Dickinson et al. 2012). A review of the literature on shared reading found there were increases in the child's:*

- *oral language*
- *vocabulary*
- *understanding of the conventions of print*
- *phonological awareness*
- *alphabet knowledge (Shoghi et al. 2013).*

## STRATEGIC PLAN

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This action relates to the following components of the Strategic Plan 2022-2032:

### 3.1 Our Community

Goal: To maintain an engaged and active community where partnerships are established and needs are identified and Council assists in achieving sustainable outcomes.

Objective: Council and the community work together building creative, innovative and resilient communities where people feel able and encouraged to participate.

Council will:

- Work in collaboration with its community.

### 3.1 Our Community

Goal: To maintain an engaged and active community where partnerships are established, needs are identified and Council assists in achieving sustainable outcomes.

Objective: Residents enjoy a safe equitable and inclusive and sustainable lifestyle.

Council will:

- Work collaboratively with Government agencies and other stakeholders to improve access to health, education, training and resources.

### 3.5 Our Organisation

Goal: To be an organisation that values its people and delivers for our community.

Objective: Council is financially sustainable.

Council will:

- Manage our finances in a responsible manner and deliver value for our community.

## STATUTORY REQUIREMENTS & RELATED COUNCIL DOCUMENTS

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WT-HRM62.00 Sponsorship Policy

## RISK CONSIDERATIONS

DPIL is an internationally recognised literacy program and Rosie's Reading, as a community partner, has already implemented local programs and is overseen by a volunteer board of experienced locals. While the venture into West Tamar will present new challenges, it is felt that the community benefits far outweigh the risks to Council which is considered low. However, as a new venture, it is recommended that sponsorship is limited to one year initially so that progress of the program can be assessed before any further commitment is made.

## FINANCIAL IMPACT

The financial impact will depend on the level of sponsorship agreed to by Council. There is no budget allocation for 2025-2026 however funding could be included in future budgets.

## CONSULTATION

Consultation with elected members occurred at the Interim Workshop held on 8 April 2026 with further information to be provided at the Pre-meeting Workshop on 21 April 2026.

## OPTIONS

Council may choose to:

1. Accept the motion as presented;
2. Accept the motion with amendments;
3. Reject the motion.

## OFFICER'S COMMENTS

Rosie's Reading is a Tasmanian charity aimed at strengthening parent-child relationships, building early literacy skills, and significantly reducing the risk of developmental vulnerability. By partnering with DPIL, Rosie's Reading aims to deliver books to all 28,000 children aged between 0 and 5 years old in Tasmania.

Rosie's Reading is now looking at introducing the DPIL to the West Tamar municipality. For Council this represents a great opportunity to strengthen early literacy, support families, and invest in the future of our community. By championing programs like this, Council can help ensure that every child, regardless of background, is given an opportunity to start school with the skills, confidence and love of reading they need to thrive.

The DPIL program is strongly aligned with Council's Community Health and Wellbeing Plan, particularly objective 4.3: Life-long Learning.

*4.3.1 Learning is both formal and informal and there is universal access to quality learning opportunities for all ages.*

*4.3.2 Playgroups, Child and Family Centres, schools, colleges and libraries are well-resourced, valued, accessible and promoted.*

*4.3.3 Learning provides pathways to employment, engagement, networking and well-being.*

Rosie's Reading sponsorship prospectus is attached. They have three levels of sponsorship generally available, including Statewide, Local and seed-funding via their Wonder-Gala events.

The Local Sponsorship options provide multiple benefits, depending on the level of funding chosen. Every dollar provided in a Local Sponsorship is directed towards the per month cost of book deliveries. Local Sponsorships can be over multiple years.

A Wonder-Gala event is a gala event designed to garner sufficient seed funding to start each area’s delivery of books. Should Council consider this level of sponsorship it would bring a Wonder-Gala event to our municipality.

Each level of sponsorship has the potential to provide benefit to the community and potential options for Council to consider include:

|          |  |                        |   |
|----------|--|------------------------|---|
| Option 1 | 1-year Local Champion Sponsor  | \$5,400                | Allows Council to provide support to the program at smaller cost – community benefit may also be reduced depending on number of other sponsors  |
| Option 2 | 1-year Local Hero Sponsor  | \$10,800               | Per option 1 with increased cost but increased community benefit  |
| Option 3 | Wonder Gala Title Partner  | \$7,500<br>(Min cost)  | Council partners the introduction of the program into the West Tamar and provides more certainty for the program without any ongoing commitment |
| Option 4 | A combination of Wonder Gala Title Partner and 1-year Local Hero Sponsor | \$18,300<br>(Min cost) | Council assists with establishing the program and provides ongoing community benefit for the first year.  |

**RECOMMENDATION**

For Council decision

**DECISION**

Moved:

Seconded:

**VOTING**

For:

Against:

# SPONSORSHIP PROSPECTUS

You can be a reading hero



**ROSIE'S READING**  
The best start for little Tasmanians

# EVERY TASMANIAN CAN BE A CHILD'S READING HERO

Imagine a Tasmania, where every child, regardless of their postcode or background starts school, with a love of reading, a big imagination and a hunger to learn.

## WHY SPONSOR?

**Remarkable Value** - at just \$9 per child per month, it's a program that would otherwise cost upwards of \$40 each month is made possible through our strategic partnership with United Way Australia.

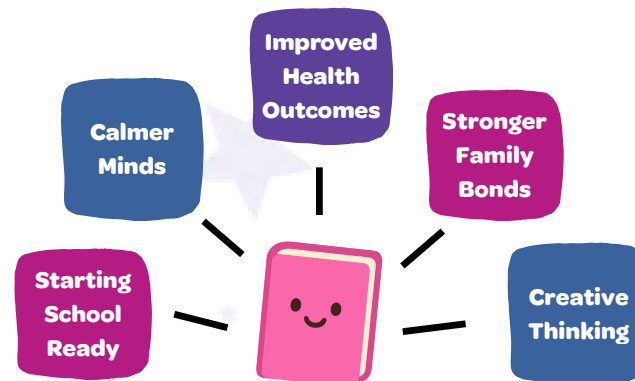
**Evidence Based** - from the professionally selected range of books to the way the program is evaluated, the largest early literacy program in the world is backed by short, medium and long term evidence on a local, national and global scale.

**Community-wide Approach** - with the help of sponsors, this program will reach 28,000 Tasmanian families every month, strengthening community connection through a shared experience.

**Because It Works** - Imagination Library not only embeds a culture of reading from birth, it delivers benefits to the whole family that extend well beyond early childhood and endure for generations.

Our mission is bold but achievable through collaboration: to make this program available to every child born in Tasmania over the next five years - that's around 28,000 little Tasmanians.

**Our approach is inspiring, positive, collaborative and supportive. Is there any better enduring legacy than shifting the opportunity for a whole generation?**





## WHY EARLY LITERACY MATTERS

**The foundations for learning, wellbeing and lifelong success are built before a child ever walks into a classroom.**

**In the first five years of life** – particularly the first 1,000 days – **a child's brain develops faster than at any other time of their lives**, forming the neural pathways that underpin language, learning and emotional development.

Shared reading is one of the most effective and low-cost ways to support this development. **It strengthens parent-child relationships, builds early literacy skills, and significantly reduces the risk of developmental vulnerability.**

Early literacy is not just an educational issue – it is **a driver of long-term social and economic outcomes, influencing health, workforce participation and community wellbeing.**

### AND WHO IS ROSIE?

Our charity is named and built in memory of Rosie Mostogl, who came to Australia as a toddler, with a family that didn't speak English as their first language, and for a range of reasons, she simply wasn't surrounded with a big English vocabulary.

**When Rosie fell pregnant with her son Rick, this became the catalyst for her to grow her reading ability. She didn't just teach Rick to read, she learned with him just by being a few words ahead.** We know that every Tasmanian, regardless of their background or postcode has the power to do the same. By supporting a shift in a positive 'can-do' culture that prioritises daily reading, we can create bigger opportunities for every generation of Tasmanians, today and in decades to come.



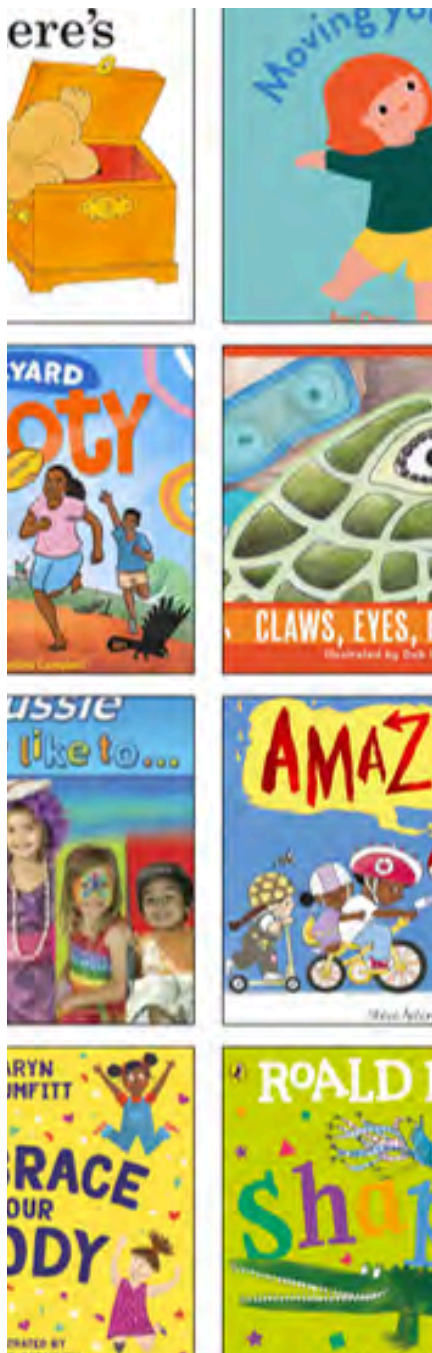
← And this is Rosie :-)

# IMAGINATION LIBRARY

Dolly Parton's Imagination Library is dedicated to inspiring a love of reading by gifting books free of charge to children from birth to age five. Each month, a high-quality book arrives in the post, creating special moments of shared reading at home.

- One high-quality, age appropriate book delivered **monthly to every child** from birth to age five
- Builds a home library of up to **60 Australian and age aligned books**, fostering daily reading habits
- **Includes tip sheets** to help families engage with the book and extend it's impact in to every day life
- Wrap-around engagement activities to inspire a culture of reading enjoyment
- Our **place-based approach** tailors delivery to the needs and structure of each local community supported by councils, child and family learning centres, libraries, educators and health professionals

Delivered at the most powerful moment in a child's development, **the Imagination Library transforms homes into places of learning and connection. All of this at just \$9 per month or \$108 per year per child made possible through our partnership with United Way Australia.**



|   |   |   |
|---|---|---|
|  <p><b>Starts at 0</b><br/>Eligible children can be enrolled from the day they are born, maximising their learning potential.</p>       |  <p><b>Free for Participants</b><br/>No cost for families, ensuring accessibility for those experiencing disadvantage.</p>                  |  <p><b>Low Barrier to Entry</b><br/>Once a family opts in, books are posted monthly to the home with no collection required.</p>          |
|  <p><b>Regular Book Delivery</b><br/>A new book is mailed to participating families each month, growing a child's at-home library.</p> |  <p><b>Books Kept &amp; Collected</b><br/>This allows children to grow their home library and enhance their home learning environment.</p> |  <p><b>Reading Guidance</b><br/>Caregivers receive tip sheets and online tools enhancing child engagement during reading activities.</p> |

Some of the 2026 Book List

## LOVED BY FAMILIES: RESEARCH BACKED

A groundbreaking international study—the largest dataset ever collected on shared book reading—reaffirms the program’s powerful impact. Led by researcher Dr. Claire Galea, the study surveyed more than 86,000 caregivers across the United States, Canada, the United Kingdom, Ireland, and Australia.

The results are clear: **Just 10 books can spark measurable gains in early literacy, vocabulary, and family reading routines**—and the greatest impact appears in communities facing the highest barriers. Claire is also leading our local Tasmanian research program with 6 monthly updates on how our programs are changing the way Tasmanians read.



The **number one benefit** reported by caregivers in Australia was that their children enrolled in the Imagination Library developed a strong love of books and reading.

Children enrolled in the Imagination Library in Australia were **9x more likely** to be read to 4 or more days per week compared to children not in the program.



Caregivers were **7x more likely** to count images, **8x more likely** to describe images and **4x more likely** to let the child hold the book compared to caregivers not in the program.

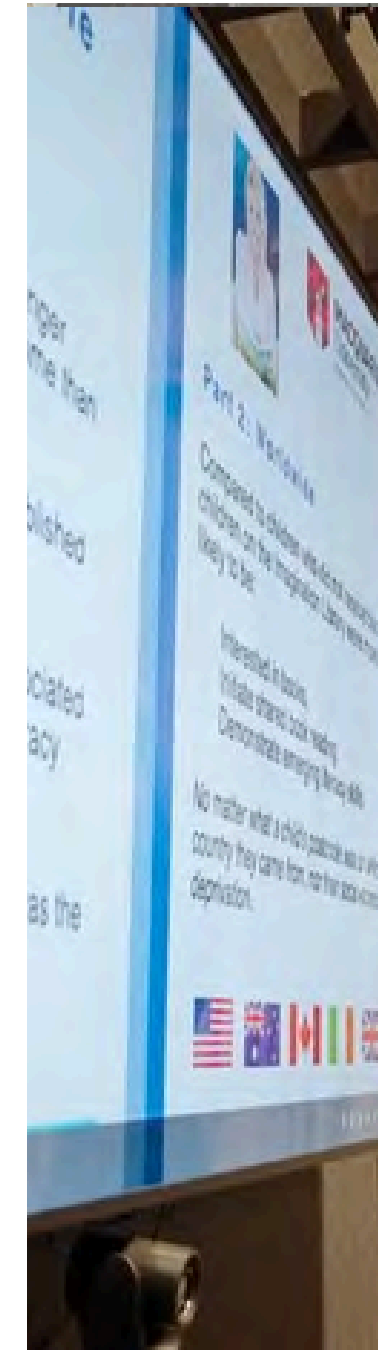
Children in Australia were **6x more likely** to demonstrate receptive and expressive vocabulary compared to children not in the program.



In Australia, caregivers who read daily from birth were **5x more likely** to still read daily at age 3, and their children showed stronger early literacy skills.

## RETURN ON INVESTMENT: 1:10

Independent analysis by Dandolo Partners (2025) shows the Imagination Library delivers an exceptional return, with **every \$1 invested generating \$10 in long-term benefits** to government and society. These gains are driven by improved literacy outcomes, reduced need for costly educational interventions, and stronger future workforce participation.



## SUPPORT OPTIONS AT A GLANCE

Rosie's Reading offer a range of ways to support our collective mission of delivering Imagination Library to all 28,000 children aged 0-5 in Tasmania, and with our lean, volunteer model, **every dollar you donate, is amplified for impact.**



| Statewide Sponsorships (Annual)  |                      |   |
|----------------------------------|----------------------|---|
| Hero Partner                     | Exclusive (annual)   | \$100,000/yr + \$5/child/year                 |
| Changemaker                      | Limited to 5         | \$50,000                                      |
| Tassie Champion                  | Multiple             | \$20,000                                      |
| Statewide Supporter              | Multiple             | \$10,000                                      |
| Local Sponsorships (Annual)      |                      |   |
| Funding Partner                  | Exclusive (3+ years) | Starts at \$15000/yr based on area population |
| Local Hero                       | Multiple             | \$10,800 (100 children funded annually)       |
| Local Champion                   | Multiple             | \$5,400 (50 children funded annually)         |
| Local Supporter                  | Multiple             | \$2,160 (20 children funded annually)         |
| Rosie's Wonder-Gala Sponsorships |                      |   |
| Title Partner                    | Exclusive            | Starts at \$7,500                             |
| Chapter Sponsor                  | Limited to 5         | \$3,000                                       |
| Page Sponsor                     | Multiple             | \$1,500 or auction items above \$2500         |
| Live and Silent Auctions         | Multiple             | Supply of product                             |

***Like to talk about tailored options or a business promotion? Let's let our imaginations run wild!***

## STATEWIDE SPONSORSHIPS

These sponsorships are great for organisations that wish to support the full Tasmanian mission to include all 28,000 children in Imagination Library and supporting wrap around initiatives.

| Features and Benefits                          | Hero Partner<br>(Exclusive)<br>\$100,000 | Change-maker<br>(Limited)<br>\$50,000 | Tassie Champion<br>(Multiple)<br>\$20,000 | Statewide Supporter<br>(Multiple)<br>\$10,000 |
|--|--|---------------------------------------|---|---|
| Co-branding across all communication           | ✓  |                                       |   |   |
| Logo and motivation story on website           | Front page                               | Sponsor page                          |   |   |
| Hyperlinked logo on website                    | ✓  | ✓                                     | ✓   | ✓   |
| Social media posts (named and tagged)          | All posts                                | x 6                                   |   |   |
| Welcome post - LinkedIn, Instagram, Facebook   | ✓  | ✓                                     | ✓   | ✓   |
| Rosie's Reading asset package for your use     | ✓  | ✓                                     | ✓   | ✓   |
| Tickets to annual Rosie's Wonder-Gala          | x 20                                     | x 10                                  | x 4                                       | x 2   |
| First naming rights option on new initiatives  | ✓  |                                       |   |   |
| Logo inclusion on all on-screen presentations  | ✓  | ✓                                     | ✓   |   |
| Verbal recognition at all public presentations | ✓  | ✓                                     |   |   |
| Flyer sent to homes in the book package        | 1 per year                               |                                       |   |   |
| Opportunity to speak at a public event         | ✓  | ✓                                     |   |   |
| Other tailored opportunities                   | ✓  | ✓                                     |   |   |



## LOCAL SPONSORSHIPS

This is a great opportunity to build community connection while enriching and investing in future generations. Every cent of every dollar in these sponsorships are directed to the already subsidised rate of \$9 per month cost of book deliveries.



| Features and Benefits  | Funding Partner<br>(Exclusive)<br>\$15,000+ x3 | Local Hero<br>(Multiple)<br>\$10,800 | Local Champion<br>(Multiple)<br>\$5,400 | Local Supporter<br>(Multiple)<br>\$2,160 |
|--|--|--------------------------------------|---|--|
| Tagged in area launch posts - LinkedIn, Instagram, Facebook  | ✓  | ✓                                    | ✓                                       | ✓  |
| Social media post to announce your sponsorship   | ✓  | ✓                                    | ✓                                       | ✓  |
| Logo on local area pull up banner, flyers and digital ads  | ✓  |                                      |   |  |
| Logo and your 'why' story on specific area page on website   | ✓  | ✓                                    |   |  |
| Hyperlinked logo on specific area page on website  | ✓  | ✓                                    | ✓                                       |  |
| Social media posts relevant to area (named and tagged)   | <b>All posts</b>                               | <b>x3</b>                            |   |  |
| Rosie's Reading asset package for your use   | ✓  | ✓                                    | ✓                                       |  |
| Tickets to annual Rosie's Wonder-Gala  | <b>x6</b>                                      | <b>x4</b>                            | <b>x2</b>                               |  |
| Logo inclusion on all on-screen presentations  | ✓  |                                      |   |  |
| Verbal recognition at any local area presentations   | ✓  | ✓                                    |   |  |
| Opportunity to speak at a local event  | ✓  |                                      |   |  |
| Rosie's Reading will attend one of your events if requested to articulate the power of your contribution | ✓  |                                      |   |  |

## ROSIE'S WONDER-GALA

This event will be held in different areas across the year in conjunction with local champion groups with the aim of opening their local area. For each event a funding target will be set as a trigger for launch. **When the target is hit, we will open the area within 72 hours.**

**Rosie's Wonder-Gala** is an accessible gala event that will move around the state as required - together with the usual fundraising auctions and event fun created by the big imaginations at Flying Colours, the event will also feature DJ's that deliver their unique spin on our exclusive Dolly Disco set - guaranteed to fill the dance floor!

### How much of this event will you help write?

| Features and Benefits                          | Title Partner<br>(Exclusive)<br>from \$7,500 | Chapter Sponsor<br>(Limited to 5)<br>\$3,000 | Page Sponsor<br>(Multiple)<br>\$1,500 and<br>auction items<br>above \$2,500 | Auction Prize Suppliers<br>(unlimited)<br>below \$2,500 |
|--|--|--|---|---|
| Naming rights to the event                     | ✓  |  |   |   |
| Your logo on all promotional material          | ✓  | ✓  |   |   |
| Space for a pull-up banner at the event        | ✓  | ✓  |   |   |
| Logo on slide to be visible during the event   | ✓  | ✓  | ✓   |   |
| Social media post to announce your sponsorship | ✓  | ✓  | ✓   | ✓   |
| Acknowledgement by the MC                      | ✓  | ✓  |   |   |
| Tickets to annual Rosie's Wonder-Gala          | x 6  | x 2  |   |   |
| An opportunity to speak at Rosie's Wonder-Gala | ✓  |  |   |   |

## FOR AN OPEN AND HONEST COLLABORATION....

*These terms are designed to ensure clarity, fairness and a positive partnership for all supporters of Rosie's Reading.*

### **Acceptance of application:**

Rosie's Reading Inc.:

- May accept or reject an application for sponsorship; and
- Will allocate levels of sponsorship to applicants that it has accepted at its sole and absolute discretion.
- Rosie's Reading reserves the right to decline or withdraw sponsorship where association may reasonably harm the organisation's reputation or values.

### **Payment:**

- Full payment of Sponsorship packages is considered by Rosie's Reading Inc. to be firm acceptance of its offer and there is no provision for a refund for Sponsorship packages. As such, you are liable for the amount owed irrespective of whether you proceed.

### **Sponsorship term:**

- Sponsorships are valid for a period of 12 months or as agreed, from the date of the sponsorship fees being received.
- Sponsorship benefit periods are reviewed twice yearly ending on the 31 December or June 30 after the full term of the agreed sponsorship period is complete.
- For example: Benefits of a 12 month sponsorship starting on October 12 2026 will end on 31 December 2027.

### **Sponsor branding:**

- Sponsors are required to send a high-resolution logo for Rosie's Reading to fulfil the branded collateral as agreed.

### **Use of Rosie's Reading Branding:**

- Sponsors agree to notify Rosie's Reading on their intended use of our logo on any promotional materials.
- The use of Dolly Parton's Imagination Library or United Way Australia logos are to be requested before use.

### **Fundraising:**

- We appreciate all efforts of sponsors to assist us in raising further funds or undertaking your own fundraising efforts to meet the terms of your sponsorship. However, it is requested that Rosie's Reading be advised of any fundraiser that is promoted with us as the beneficiary.
- Being advised of any fundraising activity means that Rosie's Reading can help promote your fundraiser so we can maximise your efforts and help if appropriate.

### **Event Sponsorships:**

- In the unlikely event of postponement, benefits will be transferred to a rescheduled date or equivalent recognition offered.

### **Inclusion of GST:**

- GST is not included in the sponsorship fee.
- Donations are not subject to GST.



## TOGETHER, WE CREATE MAGIC

We understand our mission is big, but we know that it is possible when we work together. Rosie's Reading would like to acknowledge the organisations who are already working with us as enrolment, engagement and funding partners.

B4 Years Learning Coalition

Tasmanian Department of Health inc CHaPS

The Department for Education, Children and Young People

Child and Family Learning Centres

Libraries Tasmania

Brand Tasmania

Neighbourhood Houses Tasmania

University of Tasmania

Tasmanian Association of State School Associations

Tasmanian Craft Fair

7 Tasmania Open DanceSport Championships

Tasmanian Special Children's Christmas Party

Variety Tasmania Book Fair

Tamar Valley Writer's Festival

St Lukes

Tailrace Centre

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**Mem Fox, Author of Reading Magic  
- Why Reading Aloud to Our Children  
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## 13 COMMUNITY ASSETS

Nil

## 14 PEOPLE, CULTURE & SAFETY

Nil

## 15 PETITIONS

Nil

## 16 NOTICE OF MOTIONS

### 16.1 Motions on Notice

#### 16.1.1 Cr Shegog - Motion regarding repair of West Tamar Highway

**REPORT AUTHOR:** Chief Executive Officer - Kristen Desmond

**REPORT DATE:** 15 April 2026

**ATTACHMENTS:** Nil

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### SUMMARY

The purpose of this report is to provide Council with advice in relation to a motion received on notice from Deputy Mayor Cr Rick Shegog in accordance with Section 65 of the *Local Government Act 1993*.

### CR RICK SHEGOG'S MOTION

The following motion was received from Deputy Mayor Cr Rick Shegog for inclusion in the April Council Meeting Agenda:

*"That Council authorises the Chief Executive Officer to write to the General Manager of State Roads, Department of State Growth requesting that they as a matter of priority:*

1. *investigate the condition of the road surface on the West Tamar Highway at the following locations:*
  - a. *between Valley Road and Spring Hill Road (south of Beaconsfield); and*
  - b. *between Upper McEwans Road and Muddy Creek;*
2. *provide a comprehensive report to West Tamar Council on the condition of those sections of road outlining the scope of works to be carried out in order to rectify the road to bring it to a satisfactory condition, including a proposed timeline; and*
3. *undertake the works required to complete the repairs required to bring the road surface up to a satisfactory and safe standard."*

### CR RICK SHEGOG'S RATIONALE

The road south of Beaconsfield is not of highway standard, uneven, rolling and not to what we would call satisfactory. The road from Upper McEwans road to Muddy Creek is like a roller coaster and can potentially put a vehicle out of control due to its roughness, unevenness and bad surface.

### OFFICER'S COMMENTS

The Chief Executive Officer previously wrote to the Department of State Growth concerning the condition of the West Tamar Highway between Upper McEwans Road and Muddy Creek in August 2025, and a response was received in December 2025 noting that:

*"...pavement construction and maintenance in this area is challenging due to the underlying geotechnical conditions. The Department of State Growth is aware of the issues and our staff and contractors regularly inspect the area for any signs of movement that have impacted the road surface."*

Council has not recently communicated with the Department in relation to the condition of the Highway between Valley Road and Spring Hill Road.

## **MOTION**

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That Council authorises the Chief Executive Officer to write to the General Manager of Transport Delivery and Assets at the Department of State Growth requesting that they as a matter of priority:

1. investigate the condition of the road surface on the West Tamar Highway at the following locations:
  - a. between Valley Road and Spring Hill Road (south of Beaconsfield); and
  - b. between Upper McEwans Road and Muddy Creek;
2. provide a comprehensive report to West Tamar Council on the condition of those sections of road outlining the scope of works to be carried out in order to rectify the road to bring it to a satisfactory condition, including a proposed timeline; and
3. undertake the works required to complete the repairs required to bring the road surface up to a satisfactory and safe standard.”

## **DECISION**

Moved:

Seconded:

## **VOTING**

For:

Against:

**16.2 Motions without Notice**



## 17 COUNCILLORS' QUESTIONS

### 17.1 Councillors' Questions on Notice

#### 17.1.1 Cr Larner

Mason's Road is a dead-end serving 13 -14 rural residences. Its first steep 100m which carries regular traffic including waste trucks has recently been sealed for 60m.

Gatenby's Road, which serves 11 residences has a similar maintenance need but Council has been reluctant to assume legal and civic responsibility, reportedly due to unclear ownership linked to a long-deceased estate. Poor stormwater drainage along its steep first 100m is causing runoff damage at the Gravelly Beach Road verge - a Council responsibility - exacerbated by pine tree roots that prevent locals from digging drains (photos provided).

**Question 1:** Can Council please determine the authority or private interest that owns Mason's Road, and consider whether equitable ratepayer contribution toward stormwater works, grading, camber, or sealing of first 100 metres of Gatenby's Road is justified?



**Response:** *Masons Road is a Council owned asset, which has been a public road since 1923, while Gatenbys Road is privately owned.*

*In terms of Gatenbys Road, it is the view of Council Officers that it is not appropriate that ratepayer funds are used to maintain or improve a non-Council asset.*

**Question 2:** In the interests of transparency and security, under Section 75 of the *Tasmanian Local Government Act 1993*, can Council respond to my 10 March 2026 questions to the CEO, regarding the security and investment location of Council's \$27 million rates revenues; particularly in light of a proposed \$20 million Legana project and current economic instability; as well to answer whether any Tasmanian councils incurred capital investment losses during the Global Financial Crisis?

**Response:** *Council Officers will provide a response to your questions of 10 March before the end of April.*

**Question 3:** Given current financial constraints, can the CEO table the community needs and/or sentiment analysis supporting the potential prioritisation of a major sports complex (state-of-the-art cricket club rooms, indoor basketball courts), and large hard-surface development; while simultaneously tabling a Financial Management Strategy & Long Term Financial Plan over 10 years which does not include the \$20 million proposal, with detail of Key Financials, near-term capital costs and proposed rate rises - this analysis to be made available at the next Council Budget workshop?

**Response:** *A business case for the adoption of the Legana Recreation Precinct Masterplan and subsequent recommended staging of this project is contained in this Agenda.*

*Councils website contains its current Long Term Financial Plan which does not contain the Legana Recreation Precinct Masterplan build projects.*

### 17.1.2 Cr Manticas

**Question 1:** Mayoral Support Resources

Can the Chief Executive Officer please advise the basis on which the mayor is provided with access to a personal assistant, including:

A) Whether this arrangement is consistent with allocations provided to other councillors; and

B) The total cost to Council associated with this role?

**Response:** *The Mayor's position has always been afforded some level of administrative assistance.*

*As the spokesperson for the Council, with the Mayor's position comes a number of civic responsibilities that aren't required of Councillors.*

*These responsibilities exclusive to the Mayoral role include leading Citizenship Ceremonies, Anzac Day services, Australia Day Ceremonies, representing the Council at local government policy forums and workshops, representing Council at regional meetings of councils or such other bodies as the Council resolves to participate in, and representing the Council at official meetings with community and other groups - all of which require some level of administrative oversight.*

*This includes document production, bookings for local government forums and workshops and diary management for civic functions - services that are also provided to Councillors through the administration role.*

*The reality is the vast majority of councils in Tasmania provide varying levels of administrative assistance to their respective mayors - some part-time and some providing full-time assistance.*

*Council has one personal assistant position shared between the Chief Executive Officer and the Mayor's office. It is estimated that the amount of time provided to the Mayor by this position would make up approximately 10 per cent of all duties at an annual cost of approximately \$10,000.*

**Question 2:** Exclusive Use of Council Vehicles

Can the Chief Executive Officer please advise how many Council staff currently have full, exclusive private use of Council-owned vehicles?

**Response:** *Five Council officers have full, private use of Council fleet vehicles, being the:*

- 1. Chief Executive Officer*
- 2. Director Corporate & Community;*
- 3. Director Community Assets;*
- 4. Director Planning & Development; and*
- 5. Director People, Culture & Safety.*

*Noting that all of these vehicles are also available for booking as part of the Councils fleet during office hours if required.*

### 17.1.3 Cr Sladden

**Question 1:** On 19 November 2024, Council resolved to receive six-monthly briefings on developments related to reported DNA contamination in COVID-19 mRNA vaccines from the State Government and the Therapeutic Goods Administration.

The most recent update to Council was provided in May 2025 and recorded in the Council minutes in June 2025.

Since May 2025, what information has been received from the Therapeutic Goods Administration and the Tasmanian Department of Public Health in the form of briefings, correspondence, or reports in relation to the Council resolution of 19 November 2024?

**Response:** *Council has not received any correspondence in relation to the above since May 2025.*

**Question 2:** Community concerns have been raised by members of the community, including the Tamar Bicycle Users Group, regarding debris accumulation on road edges and shoulders along sections of the West Tamar Highway, particularly between Legana and Cormiston Creek, and the associated safety risks for cyclists and other road users.

Is Council aware of any regular road sweeping or maintenance schedule for this section of the West Tamar Highway?

If not, will Council seek this information from the Tasmanian Department of State Growth and raise the condition of road edges and shoulders as a matter of concern, particularly in relation to cyclist safety?

**Response:** *Council officers are not aware of the current maintenance contract requirements between the Department of State Growth and its contractors in relation to road shoulder maintenance in this area. The Chief Executive Officer will write to the Department to highlight the concerns raised. It is also noted that members of the community can also raise safety or maintenance concerns in relation to the condition of the Highway directly to the Department via email to [info@stategrowth.tas.gov.au](mailto:info@stategrowth.tas.gov.au) or phone call to 1800 030 688.*

**17.2 Councillors' Questions without Notice**

### 17.3 Responses to Previous Questions on Notice

#### 17.3.1 Cr Manticas - Questions from 17 March 2026 Ordinary Council Meeting

**Question 1:** I know it's briefly been asked before in an informal setting, the shade sail cloth at RSL Park in Beaconsfield has not been there for a couple of months. And I'm just seeking an update as to when we can expect a replacement?

**Response:** *The replacement of the damaged shade sail was scheduled by the manufacturer to coincide with other works they had scheduled in Beaconsfield, which were subsequently delayed. The work has now been completed and the new shade sail installed.*

**Question 2:** A follow-up question in respect to a question on notice with regards to public open space contribution and the cash amounts that Council has raised. My understanding is that anything that is raised by public open space under the LGBMP Act Section 117 says we need to spend that money back in the area for which it was collected. I just wanted to get clarification from the council as to why we don't treat that as a separate ledger?

**Response:** *Amounts paid under S117 are to be used for "the acquisition or improvement of land for public open space for the benefit of inhabitants of the municipal area". While there is no specific ledger, amounts can be readily reconciled and historically Council's spend on maintaining, improving and extending Public Open Space across the municipality has always far exceeded any contributions received.*

**Question 3:** My last question also relates to a question on notice that was raised with regards to the Windsor special levy. I think my question might not have been clear enough that it didn't obviously get the response that I was expecting. My question is, the Windsor levy is levied against residents of Riverside and Trevallyn for the purpose of maintaining Windsor Park. Why is there not a ledger about the capital contributions that Council put in so that when that levy is levied against ratepayers, we know exactly how much those ratepayers have left to pay off the works down here at Windsor Park?

**Response:** *While the Windsor levy is designated for the ongoing development of Windsor Park, other funding sources are also available and there is no definitive apportionment of these funding sources. Funding may come from general rate revenue as well as external sources such as grant funding. A specific ledger is not considered necessary as the amount of funding received can be readily reconciled against funds spent on developing Windsor Park. We do, however, provide the following for reference:*

## Windsor Levy - Analysis

Rates Special Levy set as 0.25 cents in the \$ of AAV of West Tamar Municipal properties within the Urban Fire Brigade District. Basically Trevallyn and Riverside residential ratepayers

|   |         |
|---|---------|
| Estimate Levy 2026-27                     | \$0.28m |
| Windsor Levy income since 2006-07         | \$2.9m  |
| Windsor Levy associated projects          | \$4.2m  |
| Properties subject to Windsor Levy        | 4,221   |
| % of Ratepatayers subject to Windsor Levy | 33%     |

17.3.2 – Cr Lyons – Questions from 17 March 2026 Ordinary Council Meeting

**Question 1:** On the corner of Bald Hill Road and Veulalee, I know the West Tamar Council filled a pothole there, the pothole's emptied again. I think it might be Launceston City Council's area actually, but it's a matter of filling it with some bitumen, it seems to come out because everyone hits that corner at the same spot I suppose.

**Response:** *The area of the localised pavement failure on the inside of the intersection (south-west side) falls within the City of Launceston municipal area, however, is included with the area of pavement maintained by West Tamar Council in accordance with Council's asset mapping. The request to inspect and reassess the maintenance of the road surface in this location has been forwarded to the operations team for attention.*

**Question 2:** Scout hall at the Tailrace, apparently there's a new roof going on or something? What's happening there?

**Response:** *We currently have a \$45K allocation in the draft capital works program (ref: Line item 176). The allocation is for re-roofing, as it is not practicable to improve any of the internals without doing the rooves first. Exterior cladding is also in need of renewal.*



**17.3.3 Cr Ireland - Question from 17 March 2026 Ordinary Council Meeting**

**Question 1:** One simple thing, could we perhaps expedite getting that TV installed? When we did this amendment to the motion to this planning thing, Mr. Dourias was totally blindsided because he had no idea what we were talking about until we gave him the bit of paper. So it's really embarrassing when they're saying they have no idea, and it's not that big a deal, it doesn't have to be a fancy TV like that, just a TV. And while you're doing that, are you gonna fix the lectern as well so I can actually see who's in the audience, please?

**Response:** *Council officers will proceed to expedite the requested improvements to the chambers, with additional costs managed using available funding within the current capital works program.*

## 18 INTO CLOSED MEETING

### RECOMMENDATION

That, pursuant to Regulation 17(1) of the *Local Government (Meeting Procedures) Regulations 2025*, Council close the meeting to the public at ...pm to discuss the following items:

#### Confirmation of Minutes

##### 2.1 Confirmation of Minutes of Closed Meeting held 17 March 2026

*This report has been submitted to the closed part of the Council Meeting in accordance with Regulation 40(6). At the next closed meeting, the minutes of a closed meeting, after any necessary correction, are to be confirmed as the true record by the council or council committee and signed by the chairperson of the closed meeting.*

#### Leave of Absence Requests

##### 3.1 Confidential 1 - Leave of Absence Request – Cr Manticas

*This report has been submitted to the closed part of the Council Meeting in accordance with Regulation 17(2)(i) requests by councillors for a leave of absence.*

#### Corporate & Community

##### 8.1 Confidential 2 - Lease of Commercial Premises

*This report has been submitted to the closed part of the Council Meeting in accordance with Regulation 17(2)(d) commercial information of a confidential nature that, if disclosed, is likely to – (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the council; or (iii) reveal a trade secret and Regulation 17(2)(g) proposals for the council to acquire land or an interest in land or for the disposal of land;*

#### Community Assets

##### 9.1 Confidential 3 – Contract no. WTC 07/2025 New Ecclestone Road Stormwater Remediation

*This report has been submitted to the closed part of the Council Meeting in accordance with Regulation 17(2)(e) contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal.*

##### 9.2 Confidential 4 – Contract no. WTC 19/2026 Pitt Avenue Channel and Footpath Reconstruction

*This report has been submitted to the closed part of the Council Meeting in accordance with Regulation 17(2)(e) contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal.*

#### Motion on Notice

##### 11.1 Cr Manticas Motion on Notice – Purchase of land

*This report has been submitted to the closed part of the Council Meeting in accordance with Regulation 17(2)(g) proposals for the council to acquire land or an interest in land or for the disposal of land;*

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**



**DECISION**

Moved:

Seconded:

**VOTING**

For:

Against:

## 19 OUT OF CLOSED MEETING

Council resolved to move out of Closed Session at ... pm.

## 20 CLOSURE

There being no further business, the meeting closed at ...pm