



## **MINUTES**

# **Tuesday 21 April 2026 Ordinary Council Meeting**

WEBSITE: [www.wtc.tas.gov.au](http://www.wtc.tas.gov.au)

# ORDER OF BUSINESS

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## ACKNOWLEDGEMENT OF COUNTRY

We start today's meeting by acknowledging and paying respects to the *leterremairrener* and *pangerninghe* Aboriginal people, the Traditional Custodians of the land on which we are gathered today.

Council pays its respects to their Elders past and present and acknowledges all Aboriginal and Torres Strait Islanders here today.

## PUBLIC ATTENDANCE

Attendees are reminded that Council Meetings are a place of work for staff and Councillors. Council is committed to meeting its responsibilities as an employer and as host of this public forum, by ensuring that all present meet expectations of mutually respectful and orderly conduct. It is a condition of entry to this meeting that you cooperate with any directions or requests from the Chairperson or Council officers.

The Chairperson is responsible for maintaining order at Council Meetings. The Chief Executive Officer is responsible for health, wellbeing and safety of all present. The Chairperson or Chief Executive Officer may require a person to leave Council premises following any behaviour that falls short of these expectations. It is an offence to hinder or disrupt a Council Meeting.

Public attendees are requested to register their attendance prior to entering the meeting.

## AUDIO RECORDINGS OF COUNCIL MEETINGS

Council reminds attendees that this meeting will be audio recorded as provided for by Regulation 43 of the *Local Government (Meeting Procedures) Regulations 2025*.

Council also resolved in June 2025 to adopt a new Audio Recording and Minutes Policy which sets out Council's policy in relation to the recording of Council meetings.

A copy of the recording of the open session of the meeting will be placed on Council's website as soon as practicable but no later than 5 business days after the meeting. The recording does not replace the written Minutes and a transcript of the recording will not be prepared. The Minutes of a meeting, once confirmed, prevail over the audio recording of the meeting.

A copy of the recording of a Council meeting is to be retained by Council for at least a period of 2 years from the date of a meeting and may be deleted after that period has expired;

Unless expressly stated otherwise, West Tamar Council claims copyright ownership of the content of recordings of Council meetings ("the Recordings").

The Recordings may not be uploaded, displayed, transcribed and/or reproduced without the written permission of the Chief Executive Officer for the express purpose proposed.

Council reserves the right to edit Recordings to remove any information that would, or is likely to, place the safety of a person at risk if the recording is published, is, or is likely to be defamatory, contains offensive material or is, or is likely to be, unlawful.

Any Recordings that have been edited to remove any part of the meeting in line with the above reasons will include a statement at the commencement of the recording to the effect that the recording of the meeting has been edited and the reason for that edit.

## 1 PRESENT

### 1.1 Present

Mayor Cr Christina Holmdahl  
Deputy Mayor Cr Rick Shegog  
Cr Lynden Ferguson  
Cr Richard Ireland  
Cr Caroline Lerner  
Cr Geoff Lyons  
Cr Josh Manticas

### 1.2 In Attendance

Chief Executive Officer	Kristen Desmond
Director Corporate & Community	David Gregory
Director Community Assets	Dino De Paoli
Director Planning & Development	Michelle Riley
Director People, Culture & Safety	Richard Heyward
Executive Assistant to the CEO	Eleanor Moore
Manager Communications & Engagement	Simon Tennant
Personal Assistant to the CEO and Mayor	Kathryn Prince

### 1.3 Apologies and Leave of Absence

Apologies:

Cr Julie Sladden

Cr Joy Allen

## 2 CONFIRMATION OF MINUTES

### 2.1 Confirmation of Minutes of Meeting held 17 March 2026

#### RECOMMENDATION

That the Minutes of Council's Ordinary Meeting held on 17 March 2026 numbered 26/38 to 26/58 as provided to Councillors be received and confirmed as a true record of proceedings.

#### Minute No. 26/59

#### DECISION

Moved: Cr Ireland

Seconded: Cr Lyons

That the Minutes of Council's Ordinary Meeting held on 17 March 2026 numbered 26/38 to 26/58 as provided to Councillors be received and confirmed as a true record of proceedings.

#### VOTING

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Ferguson, Cr Ireland, Cr Larner, Cr Lyons and Cr Manticas

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 7/0**

### 3 LATE ITEMS

Nil

#### 4 DECLARATIONS OF INTEREST IN A MATTER OF A COUNCILLOR

Nil

## 5 PUBLIC QUESTION TIME

### 5.1 Public Question Time

Commenced at: 1.33pm

Concluded at: 1.37pm

#### Cheryl Swan, Paper Beach

**Statement:** Good afternoon. Paper Beach has a set of swings with softfall under it; it's been there for many years, I know, because with the help of some Rotarians and a couple of councillors, I helped it be established there. Anyway, I've noticed recently, in recent months, there's been no attention to the softfall, which is down to the ground, which is against the regulation of how it's supposed to be for safety. There's little plaques on the bottom of a couple of the parts of the swings that say where the mulch is supposed to be up to, and it hasn't been attended to, so I'd like to see it attended to ASAP, especially the amount of use those swings get down there, like there was people on there this morning, so, you know, especially school holidays as extra's down there at the moment, so if that would be really good if that could be attended to.

**Response:** *That will be. Thank you, Ms Swan.*

#### Di Barr, Kayena

**Question 1:** Thanks very much. Hi everyone. My question and comment first is just about the recent survey that was sent out to, I believe, property owners. Sorry, my comment is about the recent survey that was sent out to, I believe, property owners. I'd like to commend the council for actually doing a survey. I have been quite critical of the lack of effective consultation in the community for West Tamar Council, but I have a couple of questions. One: what expertise did the council seek when developing the survey? And is it true that it only went to property owners, and if that is the case, what was the logic behind disenfranchising 20% of the council residents who are renters?

**Response:** *Ms. Barr, I'll take the first question on notice and it'll be responded to in the prescribed time period, and CEO Kristen Desmond will answer your second question.*

**Response:** *(from the Chief Executive Officer through the Chair) Thank you, Ms. Barr. In relation to who the survey went to, council wanted to ensure that the survey went to ratepayers because they are the people who, obviously, are contributing to the services. If those ratepayers then, for example, rented properties, they were most welcome to pass that on to the renters, but the decision was made that given the ratepayers are exactly that—they're the ones who are paying the rates for the services—that they would be targeted in this particular survey.*

## 5.2 Public Questions on Notice

*All answers to questions on Notice have been prepared by the Chief Executive Officer, Kristen Desmond.*

### 5.2.1 J Papageorgiou, Greens Beach

**Question 1:** I request council to action a public information and education strategy, clarifying there are no clothing optional beaches in the West Tamar Council area.

Can any combination of the following please be considered?

- Official media statement release
- Newspaper public notice
- Government Gazette public notice
- Social media posts on the WTC page, dedicated specifically to the topic
- Signage in the area
- Public notice board flyers

Social media comments indicate some people believe First Little Beach (also known as Pebble Beach) in Narawantpu is designated clothing optional. I believe this was considered but did not proceed.

Recently, a man waited for me to leave my car, followed me down the track from the parking area, stood by the water, removed his clothes and began to touch his genital area in front of me. I have reported to police and made a statement. The man in question told police he believed it was a clothing optional beach. Unfortunately, people like this give good reason for why our community beaches are not suitable for this designation. Those with ill-intent will inevitably take advantage.

1 in 5 women and 1 in 16 men in Australia have experienced sexual violence since the age of 15. 1 in 2 women and 1 in 4 men have experienced sexual harassment (ABS, 2023). The safety and wellbeing of every community member must be at the forefront of all council decisions and communications. Particularly in the context of the council's vision statement: "to create an inclusive community where people want to live, work and invest", it is the duty of councillors to ensure reasonable community standards are upheld.

**Response:** *Council has already made a number of statements on both its social media channels and through the media regarding First Little Beach. In terms of signage, First Little Beach is Crown Land. Council has no authority to erect signage on land owned by the State Government.*

**Question 2:** Would council consider undertaking a consultation process with other relevant government agencies and the community to rename the 4 beaches in and adjacent to the National Park within this municipality? Namely:

Badger Beach  
Pebble Beach (as it's titled on Google Maps)  
First Little Beach (as it's titled on Google Maps)

Nudists Beach

This would serve two functions:

- a. Avoid public confusion caused by the name “Nudists Beach”.
- b. Align with the renaming of the National Park that occurred in 2000. It will present an ideal and meaningful opportunity to consult with local traditional Elders. This would truly be enacting the council’s vision of an inclusive community.

**Response:**

*In Tasmania, the official naming of places is primarily the responsibility of the Place Names Advisory Panel, which is authorised by the Department of Natural Resources and Environment Tasmania.*

*Members of the public are able to make submission to Place Names on the NRE website here: <https://nre.tas.gov.au/land-tasmania/place-naming-in-tasmania>*

**5.3 Responses to Questions from Previous Public Question Time**

**5.3.1 Nil**

## 6 CHIEF EXECUTIVE OFFICER'S DECLARATION

"I certify that with respect to all advice, information or recommendation provided to Council with this agenda:

1. the advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation;
2. where any advice is given directly to council by a person who does not have the required qualifications or experience that person has obtained and taken into account in that person's general advice the advice from an appropriately qualified or experienced person; and
3. a copy or written transcript of the advice received has been provided to council."



Kristen Desmond  
**CHIEF EXECUTIVE OFFICER**

"Notes: Section 65(1) of the *Local Government Act 1993 (Tas)* requires the General Manager to ensure that any advice, information or recommendation given to the council (or a council committee) is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation. Section 65(2) forbids council from deciding any matter which requires the advice of a qualified person without considering that advice."

At West Tamar Council, the title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993 (Tas)*. For the avoidance of doubt, Chief Executive Officer means General Manager for the purposes of the *Local Government Act 1993 (Tas)* and all other legislation administered by or concerning Council.

## 7 PLANNING AUTHORITY

*Council is now sitting as a planning authority. Each council acts as the planning authority for their municipality. In this role, councillors consider development applications and make administrative decisions that are based on the council's planning scheme. While councillors are obliged to consider the community's views, this does not mean they can vote in favour of those views while fulfilling the role of a planning authority. Councillors must make planning decisions based on whether a planning application is consistent with the local planning scheme, even if members of the community object to the planning proposal.*

### 7.1 Plan 1 - PA2026051 Residential - Single Dwelling, 5 Rochester Court, Riverside

**REPORT AUTHOR:** Statutory Planner - Patrick McMahon

**REPORT DATE:** 9 April 2026

**ATTACHMENTS:**

1. [7.1.1] Attachment 1 - Location Plan 5 Rochester Court
2. [7.1.2] Attachment 2 - Proposal Plans 5 Rochester Court, Riverside

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#### RECOMMENDATION

That application PA2026051 be determined as follows:

- (a) the requested variations comply with the relevant performance criteria and be supported;
- (b) matters raised by the representor have been considered but do not alter the assessment against the Scheme or the recommendation; and

That the application for Residential – Single Dwelling by CMK Architects, for land at 5 Rochester Court, Riverside Lot No. 20 on Plan No.182116 be **APPROVED** subject to the following conditions:

#### ENDORSED PLANS

1. The use and development must be substantially in accordance with the following endorsed documents,
  - (a) Endorsed plans by CMK Architects, Dated 23/02/2026, Project 25.07, Rev DA.
  - (b) Additional shadow plan by CMK Architects, submitted to Council 10/04/2026.

Any other development and/or use, or substantial intensification of the approved use, may require separate assessment and a fresh application should be submitted to Council.

#### RETAINING WALL

2. Prior to commencement of any works, the applicant must submit detailed engineering plans of the proposed retaining wall on the (cardinal direction) boundary. The plans must show to the Council's satisfaction that the proposed wall, including footings, would be entirely within the site boundary and not undermine existing or potential development on the adjoining land.

#### DRIVEWAY AND PARKING AREA CONSTRUCTION

3. Before commencement of the use, parking bays and access ways as shown on the endorsed plans must:
  - (a) be properly constructed to such levels that they can be used in accordance with the plans;
  - (b) be surfaced with an all-weather (impervious) surface; and
  - (c) be adequately drained to prevent stormwater being discharged to neighbouring property. Parking areas and access lanes must be kept available for these purposes at all times and maintained for the life of the use.

## CONSTRUCTION MANAGEMENT

4. Prior to the commencement of works (including vegetation removal), a construction management plan must be submitted detailing how soil and water is to be managed during the construction process to prevent the escape of soil and sediments beyond site boundaries. This plan must clearly set out the property owner's obligations for erection, inspection and maintenance of all control measures approved. The management plan must include the following:
- (a) date and author;
  - (b) property boundaries, location of adjoining roads and other public land if any, impervious surfaces, underground services and existing drainage, contours, approximate grades of slope, directions of fall, north point and scale;
  - (c) general soil description;
  - (d) location and types of all existing vegetation, location and amount of proposed ground disturbance, limit of clearing, grading and filling and the proposed location of soil, sand, topsoil and other material stockpiles;
  - (e) critical natural areas such as drainage lines, cliffs, wetlands and unstable ground;
  - (f) location of vegetation to be retained and removed;
  - (g) location of stabilised site access;
  - (h) initial and final contours, location of watercourses, surface drainage and existing stormwater infrastructure;
  - (i) stormwater discharge point, if proposed;
  - (j) location of all proposed temporary drainage control measures;
  - (k) construction details;
  - (l) location and details of all proposed erosion control measures;
  - (m) location and details of all proposed measures to minimize dust generation and emission beyond the site boundaries;
  - (n) location and details of all proposed sediment control measures;
  - (o) a statement of who is responsible for establishing and maintaining erosion and sediment control measures;
  - (p) site rehabilitation or landscaping/revegetation program;
  - (q) estimated dates for start and finish of the works including installation sequence of different erosion and sediment controls;
  - (r) any information required to address soil, water and dust control measures required to accommodate staging of the proposal; and
  - (s) outline of the maintenance program for erosion and sediment controls. This must include weekly inspection as well as before and after every rain event and a reporting schedule to Council.

Works must not commence prior to the approval of the Construction Management Plan by the Director of Community Assets or their delegate. The approved plan must be implemented with the commencement of works on site and maintained during construction to ensure soil erosion and dust are appropriately managed to reasonably maintain the amenity of adjoining and nearby properties and public land. A copy of the approved Construction Management Plan must be on the site at all times. All on-ground workers must be aware of and understand the plan.

## COMMENCED DEVELOPMENT STOP

Where development has commenced on site and then stops for two weeks or more, interim stormwater, erosion and dust control measures must be installed and maintained on site to ensure overland flows do not become a nuisance to adjoining properties or Council's infrastructure until work recommences. The measures must include weekly inspections and reporting to Council as well as before and after every rain event to the satisfaction of the Director of Community Assets or their delegate. This may require a revision of the approved Construction Management Plan – any changes must be approved by the Director of Infrastructure and Assets or their delegate.

## OUTBUILDINGS

5. The use of outbuildings is not permitted for human habitation and is limited to residential storage and related activities only.

## Permit Notes

### Notations

- A. This permit was issued based on the proposal documents submitted for PA2026051. You should contact Council with any other use or developments, as they may require the separate approval of Council.
- B. This permit take effect after:
- (a) The 14-day appeal period expires; or
  - (b) Any appeal to the Tasmanian Civil and Administrative Tribunal is abandoned or determined; or
  - (c) Any agreement that is required by this permit pursuant to Part 5 of the *Land Use Planning and Approvals Act 1993* is executed; or
  - (d) Any other required approvals under this or any other Act are granted.
- C. This permit is valid for two (2) years only from the date of approval and will thereafter lapse if the development is not substantially commenced. An extension may be granted subject to the provisions of the *Land use Planning and Approvals Act 1993* as amended, by a request to Council.

### Other Approvals

- D. This permit does not imply that any other approval required under any other by-law or legislation has been granted.

### Appeal Provisions

- E. A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Tasmanian Civil and Administrative Tribunal.

A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.

For more information see the Tasmanian Civil and Administrative Tribunal website [www.tascat.tas.gov.au](http://www.tascat.tas.gov.au).

### Permit Commencement

- F. If an applicant is the only person with a right of appeal pursuant to section 61 of the *Land Use Planning and Approvals Act 1993* and wishes to commence the use or development for which the permit has been granted within the 14-day period, the Council must be so notified in writing. A copy of Council's Notice to Waive Right of Appeal is attached.

Team leader - Planning entered the meeting at 1.38pm

Minute No. 26/60

## DECISION

Moved: Cr Manticas

Seconded: Cr Ferguson

That application PA2026051 be determined as follows:

- a. the requested variations comply with the relevant performance criteria and be supported;
- b. matters raised by the representor have been considered but do not alter the assessment against the Scheme or the recommendation; and

That the application for Residential – Single Dwelling by CMK Architects, for land at 5 Rochester Court, Riverside Lot No. 20 on Plan No.182116 be **APPROVED** subject to the following conditions:

## ENDORSED PLANS

1. The use and development must be substantially in accordance with the following endorsed documents,
  - a. Endorsed plans by CMK Architects, Dated 23/02/2026, Project 25.07, Rev DA.
  - b. Additional shadow plan by CMK Architects, submitted to Council 10/04/2026.

Any other development and/or use, or substantial intensification of the approved use, may require separate assessment and a fresh application should be submitted to Council.

## RETAINING WALL

2. Prior to commencement of any works, the applicant must submit detailed engineering plans of the proposed retaining wall on the (cardinal direction) boundary. The plans must show to the Council's satisfaction that the proposed wall, including footings, would be entirely within the site boundary and not undermine existing or potential development on the adjoining land.

## DRIVEWAY AND PARKING AREA CONSTRUCTION

3. Before commencement of the use, parking bays and access ways as shown on the endorsed plans must:
  - a. be properly constructed to such levels that they can be used in accordance with the plans;
  - b. be surfaced with an all-weather (impervious) surface; and
  - c. be adequately drained to prevent stormwater being discharged to neighbouring property.Parking areas and access lanes must be kept available for these purposes at all times and maintained for the life of the use.

## CONSTRUCTION MANAGEMENT

4. Prior to the commencement of works (including vegetation removal), a construction management plan must be submitted detailing how soil and water is to be managed during the construction process to prevent the escape of soil and sediments beyond site boundaries. This plan must clearly set out the property owner's obligations for erection, inspection and maintenance of all control measures approved. The management plan must include the following:
  - a. date and author;
  - b. property boundaries, location of adjoining roads and other public land if any, impervious surfaces, underground services and existing drainage, contours, approximate grades of

- slope, directions of fall, north point and scale;
- c. general soil description;
- d. location and types of all existing vegetation, location and amount of proposed ground disturbance, limit of clearing, grading and filling and the proposed location of soil, sand, topsoil and other material stockpiles;
- e. critical natural areas such as drainage lines, cliffs, wetlands and unstable ground;
- f. location of vegetation to be retained and removed;
- g. location of stabilised site access;
- h. initial and final contours, location of watercourses, surface drainage and existing stormwater infrastructure;
- i. stormwater discharge point, if proposed;
- j. location of all proposed temporary drainage control measures;
- k. construction details;
- l. location and details of all proposed erosion control measures;
- m. location and details of all proposed measures to minimize dust generation and emission beyond the site boundaries;
- n. location and details of all proposed sediment control measures;
- o. a statement of who is responsible for establishing and maintaining erosion and sediment control measures;
- p. site rehabilitation or landscaping/revegetation program;
- q. estimated dates for start and finish of the works including installation sequence of different erosion and sediment controls;
- r. any information required to address soil, water and dust control measures required to accommodate staging of the proposal; and
- s. outline of the maintenance program for erosion and sediment controls. This must include weekly inspection as well as before and after every rain event and a reporting schedule to Council.

Works must not commence prior to the approval of the Construction Management Plan by the Director of Community Assets or their delegate. The approved plan must be implemented with the commencement of works on site and maintained during construction to ensure soil erosion and dust are appropriately managed to reasonably maintain the amenity of adjoining and nearby properties and public land. A copy of the approved Construction Management Plan must be on the site at all times. All on-ground workers must be aware of and understand the plan.

#### **COMMENCED DEVELOPMENT STOP**

Where development has commenced on site and then stops for two weeks or more, interim stormwater, erosion and dust control measures must be installed and maintained on site to ensure overland flows do not become a nuisance to adjoining properties or Council's infrastructure until work recommences. The measures must include weekly inspections and reporting to Council as well as before and after every rain event to the satisfaction of the Director of Community Assets or their delegate. This may require a revision of the approved Construction Management Plan – any changes must be approved by the Director of Infrastructure and Assets or their delegate.

#### **OUTBUILDINGS**

- 5. The use of outbuildings is not permitted for human habitation and is limited to residential storage and related activities only.

#### **Permit Notes**

#### **Notations**

- A. This permit was issued based on the proposal documents submitted for PA2026051. You

should contact Council with any other use or developments, as they may require the separate approval of Council.

B. This permit take effect after:

- a. The 14-day appeal period expires; or
- b. Any appeal to the Tasmanian Civil and Administrative Tribunal is abandoned or determined; or
- c. Any agreement that is required by this permit pursuant to Part 5 of the *Land Use Planning and Approvals Act 1993* is executed; or
- d. Any other required approvals under this or any other Act are granted.

C. This permit is valid for two (2) years only from the date of approval and will thereafter lapse if the development is not substantially commenced. An extension may be granted subject to the provisions of the *Land use Planning and Approvals Act 1993* as amended, by a request to Council.

#### **Other Approvals**

D. This permit does not imply that any other approval required under any other by-law or legislation has been granted.

#### **Appeal Provisions**

E. A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Tasmanian Civil and Administrative Tribunal.

A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.

For more information see the Tasmanian Civil and Administrative Tribunal website [www.tascat.tas.gov.au](http://www.tascat.tas.gov.au).

#### **Permit Commencement**

F. If an applicant is the only person with a right of appeal pursuant to section 61 of the *Land Use Planning and Approvals Act 1993* and wishes to commence the use or development for which the permit has been granted within the 14-day period, the Council must be so notified in writing. A copy of Council's Notice to Waive Right of Appeal is attached.

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**



**VOTING**

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Ferguson, Cr Ireland, Cr Lerner, Cr Lyons and Cr Manticas

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 7/0**

*Team Leader - Planning left the meeting at 1.42pm*

## 8 OFFICE OF THE CHIEF EXECUTIVE OFFICER

### 8.1 CEO 1 - Council Workshops held in March and April 2026

**REPORT AUTHOR:** Chief Executive Officer - Kristen Desmond

**REPORT DATE:** 15 April 2026

**ATTACHMENTS:** Nil

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### RECOMMENDATION

That Council receives the report on Council Workshops held on 17 March, 8 April and 14 April 2026.

### Minute No. 26/61

### DECISION

Moved: Cr Ferguson

Seconded: Cr Lyons

That Council receives the report on Council Workshops held on 17 March, 8 April and 14 April 2026.

### VOTING

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Ferguson, Cr Ireland, Cr Lerner, Cr Lyons and Cr Manticas

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 7/0**

## 8.2 CEO 2 - Legana Community Sports and Recreation Precinct

**REPORT AUTHOR:** Chief Executive Officer - Kristen Desmond

**REPORT DATE:** 16 April 2026

- ATTACHMENTS:**
1. [8.2.1] Legana Community Sports and Recreation Precinct Business Case
  2. [8.2.2] 108.24308 Legana Community, Sports and Recreation Precinct Masterplan Report REV 02
  3. [8.2.3] 108.24308 - SK001 - SITE PLAN - PROPOSED OVERALL MASTERPLAN-REVC
  4. [8.2.4] 108.24308 - SK002 - FLOOR PLAN - FUNCTION CENTRE & CHANGE ROOM FACILITIES - REVB
  5. [8.2.5] 108.24308 - SK003 - FLOOR PLAN - INDOOR MULTIPURPOSE FACILITY - REVD
  6. [8.2.6] 108.24308 - SK004 - BUILDING ELEVATION & SECTION - REVB
  7. [8.2.7] 108.24308 - SK005 - 3D VIEW #1 - REVB
  8. [8.2.8] 108.24308 - SK006 - 3D VIEW #2 - REVB
  9. [8.2.9] 108.24308 - SK007 - 3D VIEW #3 - REVB
  10. [8.2.10] 108.24308 - SK008 - 3D VIEW #4 - REVB
  11. [8.2.11] 108.24308 - SK009 - 3D VIEW #5 - REVB
  12. [8.2.12] 108.24308 - SK010 - 3D VIEW #6 - REVB
  13. [8.2.13] 108.24308 - SK011 - STAGING SITE PLAN - PROPOSED OVERALL MASTERPLAN - REVA
  14. [8.2.14] Legana Stakeholder Engagement - Session 04
  15. [8.2.15] Legana Stakeholder Engagement Update - Minutes Summary
  16. [8.2.16] Northern Tasmania Sports Facility Plan 2023
  17. [8.2.17] REMPLAN - Economy - Report A
  18. [8.2.18] REMPLAN - Economy - Report B
  19. [8.2.19] REMPLAN - Economy - Report C
  20. [8.2.20] REMPLAN - Economy - Report D
- 

## RECOMMENDATION

That Council:

1. Endorses and adopts the Legana Community Sports and Recreation Precinct Masterplan as presented; and
2. Authorises the Chief Executive Officer to commence preparation of Stage 1 of the Masterplan commencing in the 2026-27 financial year.

**Minute No. 26/62**

## DECISION

Moved: Cr Lyons

Seconded: Deputy Mayor Cr Shegog

**ORDINARY COUNCIL MEETING  
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That Council:

1. Endorses and adopts the Legana Community Sports and Recreation Precinct Masterplan as presented; and
2. Authorises the Chief Executive Officer to commence preparation of Stage 1 of the Masterplan commencing in the 2026-27 financial year.

**VOTING**

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Ferguson, Cr Ireland, Cr Lyons and Cr Manticas

Against: Cr Larner

Abstained: Nil

**CARRIED 6/1**

## 9 GOVERNANCE

### 9.1 Gov 1 - New Governance of Special Committees Policy

**REPORT AUTHOR:** Director Corporate & Community - David Gregory

Governance Officer - Tom Chalmers

**REPORT DATE:** 14 April 2026

**ATTACHMENTS:**

1. [9.1.1] WT-HRM-XX.XX Governance of Special Committees Policy
2. [9.1.2] WT-HRM-50.00 Functions and Procedures of Special Committees

---

### RECOMMENDATION

That Council:

1. Rescinds the existing WT-HRM-50.00 Functions and Procedures of Special Committees policy;
2. Adopts the updated Governance of Special Committees policy as presented, effective 21 April 2026;
3. Allocates a new policy number of 75.00;
4. Updates the version number to 1.00; and
5. Approves a review date of April 2030.

### Minute No. 26/63

### DECISION

Moved: Cr Manticas

Seconded: Deputy Mayor Cr Shegog

That Council:

1. Rescinds the existing WT-HRM-50.00 Functions and Procedures of Special Committees policy;
2. Adopts the updated Governance of Special Committees policy as presented, effective 21 April 2026;
3. Allocates a new policy number of 75.00;
4. Updates the version number to 1.00; and
5. Approves a review date of April 2030.

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**VOTING**

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Ferguson, Cr Ireland, Cr Lerner, Cr Lyons and Cr Manticas

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 7/0**

## 9.2 Gov 2 - Draft Terms of Reference - Delegations Review Committee

**REPORT AUTHOR:** Director Corporate & Community - David Gregory

Governance Officer - Tom Chalmers

**REPORT DATE:** 14 April 2026

**ATTACHMENTS:** 1. [9.2.1] WT-TORxx.00 - Delegations Committee Terms of Reference  
- April 2026 - DRAFT

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### RECOMMENDATION

That Council, pursuant to Section 24 of the *Local Government Act 1993*:

1. Adopts the Terms of Reference for the West Tamar Council Delegations Review Committee as presented, effective 21 April 2026;
2. Allocates a new Terms of Reference number of 2.00;
3. Updates the version number to 1.00; and
4. Approves a review date of April 2028.

### Minute No. 26/64

### DECISION

Moved: Cr Ireland

Seconded: Cr Larner

That Council, pursuant to Section 24 of the *Local Government Act 1993*:

1. Adopts the Terms of Reference for the West Tamar Council Delegations Review Committee as presented, effective 21 April 2026;
2. Allocates a new Terms of Reference number of 2.00;
3. Updates the version number to 1.00; and
4. Approves a review date of April 2028.

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**VOTING**

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Ferguson, Cr Ireland, Cr Lerner, Cr Lyons and Cr Manticas

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 7/0**

### 9.3 Gov 3 - Audit Panel Chairperson

**REPORT AUTHOR:** Governance Officer - Tom Chalmers

**REPORT DATE:** 15 April 2026

**ATTACHMENTS:** Nil

---

### RECOMMENDATION

That Council:

1. delegates authority to the Chief Executive Officer to negotiate and approve the re-appointment of Andrew Gray as Chairperson of West Tamar Council's Audit Panel for a further one (1) year from 1 December 2026.

### Minute No. 26/65

### DECISION

Moved: Cr Manticas

Seconded: Cr Ireland

That Council:

1. delegates authority to the Chief Executive Officer to negotiate and approve the re-appointment of Andrew Gray as Chairperson of West Tamar Council's Audit Panel for a further one (1) year from 1 December 2026.

### VOTING

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Ferguson, Cr Ireland, Cr Larner, Cr Lyons and Cr Manticas

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 7/0**

#### 9.4 Gov 4 - West Tamar Council Audit Panel Minutes

**REPORT AUTHOR:** Governance Officer - Tom Chalmers

**REPORT DATE:** 15 April 2026

**ATTACHMENTS:** 1. [9.4.1] Audit Panel - Minutes - 8 December 2025 - CONFIRMED  
2. [9.4.2] Audit Panel - Minutes - 24 March 2026 - UNCONFIRMED

---

#### RECOMMENDATION

That Council receives and notes the confirmed Minutes of the Audit Panel meeting held on 8 December 2025 and the unconfirmed Minutes of the Audit Panel meeting held on 24 March 2026.

**Minute No. 26/66**

#### DECISION

Moved: Cr Manticas

Seconded: Cr Lyons

That Council receives and notes the confirmed Minutes of the Audit Panel meeting held on 8 December 2025 and the unconfirmed Minutes of the Audit Panel meeting held on 24 March 2026.

#### VOTING

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Ferguson, Cr Ireland, Cr Lerner, Cr Lyons and Cr Manticas

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 7/0**

## 10 DEVELOPMENT

### 10.1 Dev 1 - Submission to the Cat Management in Tasmania Discussion Paper

**REPORT AUTHOR:** Team Leader Environmental Health & Municipal Compliance - Neil McGuinness

**REPORT DATE:** 13 April 2026

**ATTACHMENTS:** 1. [10.1.1] Submission to Discussion Paper

---

### RECOMMENDATION

That Council:

1. Endorse the submission included as Attachment 1;
2. Authorise the Chief Executive Officer to sign the submission and submit to the Department of Natural Resources and Environment Tasmania.

*Director Planning & Development entered the meeting at 2.23pm*

**Minute No. 26/67**

### DECISION

Moved: Cr Larner

Seconded: Cr Ferguson

That Council:

1. Endorse the submission included as Attachment 1;
2. Authorise the Chief Executive Officer to sign the submission and submit to the Department of Natural Resources and Environment Tasmania.

### VOTING

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Ferguson, Cr Ireland, Cr Larner, Cr Lyons and Cr Manticas

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 7/0**

## 10.2 Dev 2 - Submission to Position Paper - Preventing Delays in Development Assessment Timeframes

**REPORT AUTHOR:** Team Leader - Planning - Krstyna Ennis

**REPORT DATE:** 13 April 2026

**ATTACHMENTS:** 1. [10.2.1] Submission to - Preventing delays in development assessment timeframes

---

### RECOMMENDATION

That Council:

1. Endorse the submission about the Preventing delays in development assessment timeframes position paper, included as Attachment 1.
2. Authorise the Chief Executive Officer to sign the submission and submit to the State Planning Office.

### Minute No. 26/68

### DECISION

Moved: Deputy Mayor Cr Shegog

Seconded: Cr Lyons

That Council:

1. Endorse the submission about the Preventing delays in development assessment timeframes position paper, included as Attachment 1.
2. Authorise the Chief Executive Officer to sign the submission and submit to the State Planning Office.

### VOTING

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Ferguson, Cr Ireland, Cr Larner, Cr Lyons and Cr Manticas

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 7/0**

**10.3 Dev 3 - Submission to Discussion Paper - Tasmanian Planning Scheme – Making it easier to develop medium density housing**

**REPORT AUTHOR:** Principal Strategic Planner - Tiffany Heys

**REPORT DATE:** 14 April 2026

**ATTACHMENTS:** 1. [10.3.1] Submission to Tasmanian Planning Scheme Making it easier to develop medium density housing Discussion Paper

---

**RECOMMENDATION**

That Council:

1. Endorse the submission on the suite of documents referred to as *Tasmanian Planning Scheme – Making it easier to develop medium density housing* included as Attachment 1; and
2. Authorise the Chief Executive Officer to sign the submission and submit to the State Planning Office.

**Minute No. 26/69**

**DECISION**

Moved: Cr Manticas

Seconded: Cr Ferguson

That Council:

1. Endorse the submission on the suite of documents referred to as *Tasmanian Planning Scheme – Making it easier to develop medium density housing* included as Attachment 1; and
2. Authorise the Chief Executive Officer to sign the submission and submit to the State Planning Office.

**VOTING**

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Ferguson, Cr Ireland, Cr Larner, Cr Lyons and Cr Manticas

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 7/0**

*Director Planning & Development left the meeting at 2.52pm*

## 11 CORPORATE

### 11.1 Corp 1 - Update to WT-HRM 22.00 Corporate Credit Card Policy and Guidelines

**REPORT AUTHOR:** Chief Financial Officer - Jason Barker CPA

**REPORT DATE:** 9/4/2026

**ATTACHMENTS:**

1. [11.1.1] W T- HR M 22.00 Corporate Credit Card Policy and Guidelines
2. [11.1.2] W T- HR M 22.00 Corporate Credit Card Policy and Guidelines - simple markup

---

### RECOMMENDATION

That Council:

1. Rescinds the existing *Corporate Credit Card Policy and Guidelines*;
2. Adopts the updated *Corporate Credit Card Policy and Guidelines* as presented, effective 21 April 2026;
3. Updates the version number to 6.00; and
4. Approves a review date of April 2029.

*Director Corporate & Community entered the meeting at 2.52pm*

**Minute No. 26/70**

### DECISION

Moved: Cr Manticas

Seconded: Cr Lyons

That Council:

1. Rescinds the existing *Corporate Credit Card Policy and Guidelines*;
2. Adopts the updated *Corporate Credit Card Policy and Guidelines* as presented, effective 21 April 2026;
3. Updates the version number to 6.00; and
4. Approves a review date of April 2029.

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**VOTING**

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Ferguson, Cr Ireland, Cr Lerner, Cr Lyons and Cr Manticas

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 7/0**

## 11.2 Corp 2 - Approval for Recurring Budget Lines

**REPORT AUTHOR:** Director Corporate & Community - David Gregory

**REPORT DATE:** 15 April 2026

**ATTACHMENTS:** Nil

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### RECOMMENDATION

That Council note the above-mentioned information and approve the continuation of recurrent annual funding for the following organisations without a formal ongoing partnership agreement.

Organisation	Annual Budget Allocation
West Tamar Landcare	\$5,000
West Tamar Municipal Band	\$5,000
Christmas with Friends	\$2,500
Reptile Rescue	\$1,000
Exeter Sheepdog Trials	\$500

### Minute No. 26/71

#### MOTION

Moved: Deputy Mayor Cr Shegog

Seconded: Cr Ferguson

That Council note the above-mentioned information and approve the continuation of recurrent annual funding for the following organisations without a formal ongoing partnership agreement and each financial year each organisation is to submit a written acquittal of the funds.

Organisation	Annual Budget Allocation
West Tamar Landcare	\$5,000
West Tamar Municipal Band	\$5,000
Christmas with Friends	\$2,500
Reptile Rescue	\$1,000
Exeter Sheepdog Trials	\$500

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**VOTING**

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Ferguson, Cr Ireland, Cr Lerner, Cr Lyons and Cr Manticas

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 7/0**

## 12 COMMUNITY

### 12.1 Comm 1 - Youth Advisory Council Minutes - March 2026

**REPORT AUTHOR:** Youth Development Officer - Kirsten Howard

**REPORT DATE:** 12 March 2026

**ATTACHMENTS:** 1. [12.1.1] YAC Minutes - March 12 2026

---

### RECOMMENDATION

That Council receives and notes the minutes as presented for the Youth Advisory Council Meeting held on 12 March 2026.

### Minute No. 26/72

### DECISION

Moved: Cr Ferguson

Seconded: Cr Lyons

That Council receives and notes the minutes as presented for the Youth Advisory Council Meeting held on 12 March 2026.

### VOTING

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Ferguson, Cr Ireland, Cr Larner, Cr Lyons and Cr Manticas

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 7/0**

## 12.2 Comm 2 - Sponsorship Application - Launceston Chamber of Commerce Business Excellence Awards 2026

**REPORT AUTHOR:** Director Corporate & Community - David Gregory

**REPORT DATE:** 13 April 2026

**ATTACHMENTS:**

1. [12.2.1] BE A 26 Sponsorship Proposal West Tamar Council 11 March 2026
2. [12.2.2] Launceston Chamber of Commerce 2025 BEA Post Event Report West Tamar Council

---

### RECOMMENDATION

That Council:

1. Supports the Launceston Chamber of Commerce request by providing sponsorship funding of \$5,000 (plus GST) in 2026/2027 to sponsor the award category of Exceptional Workplace at its 2026 Business Excellence Awards; and
2. Provides additional annual sponsorship funding to the Launceston Chamber of Commerce of \$5,000 (plus GST) per year in 2027/2028 and 2028/2029 as sponsor of the award category Exceptional Workplace at its 2027 and 2028 Business Excellence Awards.

### Minute No. 26/73

### DECISION

Moved: Cr Lyons

Seconded: Cr Ireland

That Council:

1. Supports the Launceston Chamber of Commerce request by providing sponsorship funding of \$5,000 (plus GST) in 2026/2027 to sponsor the award category of Exceptional Workplace at its 2026 Business Excellence Awards; and
2. Provides additional annual sponsorship funding to the Launceston Chamber of Commerce of \$5,000 (plus GST) per year in 2027/2028 and 2028/2029 as sponsor of the award category Exceptional Workplace at its 2027 and 2028 Business Excellence Awards.

### VOTING

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Ferguson, Cr Ireland and Cr Lyons

Against: Cr Larner and Cr Manticas

Abstained: Nil

**CARRIED 5/2**

### 12.3 Comm 3 - Sponsorship Application - Rosie's Reading and Imagination Library

**REPORT AUTHOR:** Director Corporate & Community - David Gregory  
**REPORT DATE:** 13 April 2026  
**ATTACHMENTS:** 1. [12.3.1] Rosies Reading 2026 Sponsorships- Mar 26

---

#### RECOMMENDATION

For Council decision

*Chief Executive Officer left the meeting at 3.15pm*

*Acting Chief Executive Officer entered the meeting at 3.16pm*

#### MOTION

Moved: Deputy Mayor Cr Shegog

Seconded:

That Council support Option 4 - a combination of Wonder Gala Title Partner and 1-year Local Hero Sponsor

#### MOTION LAPSED FOR WANT OF A SECONDER

**Minute No. 26/74**

#### MOTION

Moved: Cr Ireland

Seconded: Deputy Mayor Cr Shegog

That Council supports Rosie's Reading with the following sponsorship:

1. a 1 year Local Champion Sponsorship in the amount of \$5,400; and
2. a Wonder Gala Title Partner Sponsorship of \$7,500 for the Wonder Gala event for the introduction of the program into the West Tamar.

#### VOTING

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Ferguson, Cr Ireland, Cr Lyons and Cr Manticas

Against: Cr Lerner

Abstained: Nil

**CARRIED 6/1**

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*Director Corporate & Community left the meeting at 3.32pm*

*Acting Chief Executive Officer left the meeting at 3.32pm*

*Chief Executive Officer entered the meeting at 3.32pm*

## 13 COMMUNITY ASSETS

Nil

## 14 PEOPLE, CULTURE & SAFETY

Nil

## 15 PETITIONS

Nil

## 16 NOTICE OF MOTIONS

### 16.1 Motions on Notice

#### 16.1.1 Cr Shegog - Motion regarding repair of West Tamar Highway

**REPORT AUTHOR:** Chief Executive Officer - Kristen Desmond

**REPORT DATE:** 15 April 2026

**ATTACHMENTS:** Nil

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### MOTION

That Council authorises the Chief Executive Officer to write to the General Manager of Transport Delivery and Assets at the Department of State Growth requesting that they as a matter of priority:

1. investigate the condition of the road surface on the West Tamar Highway at the following locations:
  - a. between Valley Road and Spring Hill Road (south of Beaconsfield); and
  - b. between Upper McEwans Road and Muddy Creek;
2. provide a comprehensive report to West Tamar Council on the condition of those sections of road outlining the scope of works to be carried out in order to rectify the road to bring it to a satisfactory condition, including a proposed timeline; and
3. undertake the works required to complete the repairs required to bring the road surface up to a satisfactory and safe standard.”

### Minute No. 26/75

### MOTION

Moved: Deputy Mayor Cr Shegog

Seconded: Cr Larner

That Council authorises the Chief Executive Officer to write to the General Manager of Transport Delivery and Assets at the Department of State Growth requesting that they as a matter of priority:

1. investigate the condition of the road surface on the West Tamar Highway at the following locations:
  - a. between Valley Road and Spring Hill Road (south of Beaconsfield); and
  - b. between Upper McEwans Road and Muddy Creek;
  - c. and the Frankford Highway between Exeter and the West Tamar Council boundary;

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2. provide a comprehensive report to West Tamar Council on the condition of those sections of road outlining the scope of works to be carried out in order to rectify the road to bring it to a satisfactory condition, including a proposed timeline; and
3. undertake the works required to complete the repairs required to bring the road surface up to a satisfactory and safe standard.”

**VOTING**

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Ferguson, Cr Ireland, Cr Larner, Cr Lyons and Cr Manticas

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 7/0**

**16.2 Motions without Notice**

**MOTION ON NOTICE FOR MAY**

Moved: Cr Lyons

That the Legana Town Centre and Township Structure Plan be amended by identifying the land fronting the West Tamar Highway from Acropolis Drive to Bridgenorth Road as 'General Business'

## MOTION

Moved: Cr Larner

Seconded: Cr Manticas

That Council authorise the Chief Executive Officer to investigate the steps required to acquire the first 100 meters of Gatenby's Road from the A. Farrell estate, and report to Council at it's June Workshop.

*Point of Order – Regulation 27(1)(c) called by Cr Manticas at 3.43 pm*

## Minute No. 26/76

## PROCEDURAL MOTION

Moved: Cr Manticas

That the Council meeting be closed under section 24(1)(e) in line with section 17(2)(g) of the *Local Government (Meeting Procedures) Regulations 2025* for the duration of this motion.

## VOTING

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Ferguson, Cr Ireland, Cr Lyons and Cr Manticas

Against: Cr Larner

Abstained: Nil

**CARRIED 6/1**

**ABSOLUTE MAJORITY OF COUNCIL IS REQUIRED**

*Council moved into Closed session at 3.46pm*

*Council moved out of Closed session at 3.58pm*

## 17 COUNCILLORS' QUESTIONS

### 17.1 Councillors' Questions on Notice

#### 17.1.1 Cr Larner

Mason's Road is a dead-end serving 13 -14 rural residences. Its first steep 100m which carries regular traffic including waste trucks has recently been sealed for 60m.

Gatenby's Road, which serves 11 residences has a similar maintenance need but Council has been reluctant to assume legal and civic responsibility, reportedly due to unclear ownership linked to a long-deceased estate. Poor stormwater drainage along its steep first 100m is causing runoff damage at the Gravelly Beach Road verge - a Council responsibility - exacerbated by pine tree roots that prevent locals from digging drains (photos provided).

**Question 1:** Can Council please determine the authority or private interest that owns Mason's Road, and consider whether equitable ratepayer contribution toward stormwater works, grading, camber, or sealing of first 100 metres of Gatenby's Road is justified?



**Response:** *Masons Road is a Council owned asset, which has been a public road since 1923, while Gatenbys Road is privately owned.*

*In terms of Gatenbys Road, it is the view of Council Officers that it is not appropriate that ratepayer funds are used to maintain or improve a non-Council asset.*

**Question 2:** In the interests of transparency and security, under Section 75 of the *Tasmanian Local Government Act 1993*, can Council respond to my 10 March 2026 questions to the CEO, regarding the security and investment location of Council's \$27 million rates revenues; particularly in light of a proposed \$20 million Legana project and current economic instability; as well to answer whether any Tasmanian councils incurred capital investment losses during the Global Financial Crisis?

**Response:** *Council Officers will provide a response to your questions of 10 March before the end of April.*

**Question 3:** Given current financial constraints, can the CEO table the community needs and/or sentiment analysis supporting the potential prioritisation of a major sports complex (state-of-the-art cricket club rooms, indoor basketball courts), and large hard-surface development; while simultaneously tabling a Financial Management Strategy & Long Term Financial Plan over 10 years which does not include the \$20 million proposal, with detail of Key Financials, near-term capital costs and proposed rate rises - this analysis to be made available at the next Council Budget workshop?

**Response:** *A business case for the adoption of the Legana Recreation Precinct Masterplan and subsequent recommended staging of this project is contained in this Agenda.*

*Councils website contains its current Long Term Financial Plan which does not contain the Legana Recreation Precinct Masterplan build projects.*

### 17.1.2 Cr Manticas

**Question 1:** Mayoral Support Resources

Can the Chief Executive Officer please advise the basis on which the mayor is provided with access to a personal assistant, including:

A) Whether this arrangement is consistent with allocations provided to other councillors; and

B) The total cost to Council associated with this role?

**Response:** *The Mayor's position has always been afforded some level of administrative assistance.*

*As the spokesperson for the Council, with the Mayor's position comes a number of civic responsibilities that aren't required of Councillors.*

*These responsibilities exclusive to the Mayoral role include leading Citizenship Ceremonies, Anzac Day services, Australia Day Ceremonies, representing the Council at local government policy forums and workshops, representing Council at regional meetings of councils or such other bodies as the Council resolves to participate in, and representing the Council at official meetings with community and other groups - all of which require some level of administrative oversight.*

*This includes document production, bookings for local government forums and workshops and diary management for civic functions - services that are also provided to Councillors through the administration role.*

*The reality is the vast majority of councils in Tasmania provide varying levels of administrative assistance to their respective mayors - some part-time and some providing full-time assistance.*

*Council has one personal assistant position shared between the Chief Executive Officer and the Mayor's office. It is estimated that the amount of time provided to the Mayor by this position would make up approximately 10 per cent of all duties at an annual cost of approximately \$10,000.*

**Question 2:** Exclusive Use of Council Vehicles

Can the Chief Executive Officer please advise how many Council staff currently have full, exclusive private use of Council-owned vehicles?

**Response:** *Five Council officers have full, private use of Council fleet vehicles, being the:*

- 1. Chief Executive Officer*
- 2. Director Corporate & Community;*
- 3. Director Community Assets;*
- 4. Director Planning & Development; and*
- 5. Director People, Culture & Safety.*

*Noting that all of these vehicles are also available for booking as part of the Councils fleet during office hours if required.*

### 17.1.3 Cr Sladden

**Question 1:** On 19 November 2024, Council resolved to receive six-monthly briefings on developments related to reported DNA contamination in COVID-19 mRNA vaccines from the State Government and the Therapeutic Goods Administration.

The most recent update to Council was provided in May 2025 and recorded in the Council minutes in June 2025.

Since May 2025, what information has been received from the Therapeutic Goods Administration and the Tasmanian Department of Public Health in the form of briefings, correspondence, or reports in relation to the Council resolution of 19 November 2024?

**Response:** *Council has not received any correspondence in relation to the above since May 2025.*

**Question 2:** Community concerns have been raised by members of the community, including the Tamar Bicycle Users Group, regarding debris accumulation on road edges and shoulders along sections of the West Tamar Highway, particularly between Legana and Cormiston Creek, and the associated safety risks for cyclists and other road users.

Is Council aware of any regular road sweeping or maintenance schedule for this section of the West Tamar Highway?

If not, will Council seek this information from the Tasmanian Department of State Growth and raise the condition of road edges and shoulders as a matter of concern, particularly in relation to cyclist safety?

**Response:** *Council officers are not aware of the current maintenance contract requirements between the Department of State Growth and its contractors in relation to road shoulder maintenance in this area. The Chief Executive Officer will write to the Department to highlight the concerns raised. It is also noted that members of the community can also raise safety or maintenance concerns in relation to the condition of the Highway directly to the Department via email to [info@stategrowth.tas.gov.au](mailto:info@stategrowth.tas.gov.au) or phone call to 1800 030 688.*

## 17.2 Councillors' Questions without Notice

**Cr Ferguson**

**Question 1:** I've just got some that have come through Youth Advisory—thanks—through and also Councillor Allen sent these to me. I'll forward them on at some point, but just to read them out, they'll be on notice. So, bus stop opposite Joe's on the West Tamar Highway, Riverside, that's been identified, they really need a seat and shelter, it's being used by children, so the bus stop opposite Joe's Takeaway.

**Question 2:** And these are not criticisms, they're just things that the group have brought to Council's attention. So, Tailrace Park, the basketball court they believe needs repaving, and they've also put forward that is there any potential for that being a full court at Tailrace? You know how it's got the half court and then the grass? Yep. And bike track, Gravelly Beach, they've highlighted that they think that would be good for casual riders. So, I'll get more information on that, but it's a question about whether that could be put into our planning. And the underpass—

**Cr Lyons:** Sorry, can I just ask: is that a joint walking/riding path that we've just built?

**Cr Ferguson:** No, I'd need to check, Geoff, sorry. It just talked about the Gravelly Beach bike track, they think they want it—it also needs to be able to accommodate casual riders. So, I'll need to check that one, apologies. The underpass repainting is still waiting to be begun—

**Mayor:** *That's the Riverside one just down the road.*

**Cr Ferguson:** Yes. And so, and there was about improvements, so we're just wanting if we can get an update through—the YAC (Youth Advisory Council) Council officer was putting together some sort of working group with the school and us. And the footpath outside the Ophir Hotel in Beaconsfield is very uneven and needing repairs. So, they've received a complaint from someone in a wheelchair. So, I'll go back to them and talk about Snap Send Solve, and so—but they're the questions from Councillor Allen and YAC.

**Response:** (From the Chief Executive Officer through the Chair) *Thank you, Cr Ferguson. We'll take all of those on notice with the exception of the bike track one. If you can come back with more information on that, and then we can answer that into the future.*

**Cr Manticas**

**Question 1:** One of the questions that I planned to ask today was in regards to the Kelso toilet block, but I see that we've published that it's now open for official business, whatever that means. Maybe we should have a ceremony, Madam Mayor, where—

**Response:** *No, no, no, but we have had a lot of Kelso residents very patiently waiting for the opening of that toilet, so I'm pleased we were able to advise them that it's now active.*

**Question 2:** Whilst staying focused on Kelso, it's been raised that the stormwater drain that goes out into the beach is still sort of blocked and clogged. And I wasn't too sure, I remember we were going to liaise somewhere with Parks and Wildlife, I thought.

**Response:** (From the Chief Executive Officer through the Chair) *We had done some cleanup of that, so if I can take that one on notice, we'll have a look and see where that's up to.*

**Cr Lyons**

**Question 1:** We've had a couple of letters that seem to have gone to all Councillors and Council managers about various things. I'm presuming that that goes onto a works list or at least to Dino for some sort of grading or -

**Response:** (From the Chief Executive Officer through the Chair) *If the request comes through to the West Tamar Council generic address or to me directly, then yes. Sometimes, however, it just goes to Councillors and it doesn't make its way back. I would suggest, Councillor Lyons, don't presume. Please send it through and then we can make sure because sometimes they only go to Councillors and if operational staff don't see them, then we can't action them.*

**Cr Shegog**

**Question 1:** Just a couple of things, to Dino probably more so: have we commenced the Riverside pool investigations in relation to the suitability of the lining, re: the infrastructure under the pool?

**Response:** (From the Chief Executive Officer through the Chair) *I'll take that one on notice, Cr Shegog. We have indeed started a lot of the preliminary work. I'm not sure whether the actual investigation has occurred, but there is work happening in that space, but we'll come back with a more fulsome answer for you.*

**Question 2:** There's been a lot of social chatter and I think it actually is worthy for a discussion at workshop, Madam Mayor, in relation to a dog park or a better dog park in Legana. I think the Tanner Drive has outlived its purpose as far as the number of persons now using the dog park and I think that like when we've been talking about dog parks in other locations, Tanner Drive's always sort of one that sort of gets a bit left off the list. So, I think it's important to either have Tanner Drive and another location, maybe on the ground that's not being used near the school—I'm just throwing it out there, so please don't take it on board, people sitting in the gallery, that that's where it's going to be. But I was wondering if we could identify somewhere within the local area that could possibly just lend itself to another dog park or an interim dog park until we do something else. I know Cr Manticas has mentioned before utilizing that block of land on the corner of Bulman Drive and Freshwater Point Road, which was just green open space and I think we put a fence up there to stop the geese going over there and defecating all over the—

**Response:** (From the Chief Executive Officer through the Chair) *We can certainly have a look at it. What I would not like to see happen is Tanner Drive no longer be a dog park. We've just invested so that it meets the minimum standards, so there has been, in my view, a significant capital investment into there and getting water organised.*

**Question 3:** That's fine, if we put another smaller one or something at a different location?

**Response:** (From the Chief Executive Officer through the Chair) *Certainly happy to list it for discussion. So, we'll have a conversation between our community assets team and our planning municipal inspectors and we'll come back with a workshop item about possible options.*

**Question 4:** Can I confirm—I heard on the grapevine—that the new pedestrian crossing in Exeter has already been damaged?

**Response:** *I can confirm that. It was both of the - there's a refuge for pedestrians and then there's another traffic calming down near Shakers. It's not a crossing, but both sides of where the pedestrians go across have been belted by a car. And I've been taking special attention of the usage of that; I have not seen one person crossing across to that refuge and then continuing over to the cafe. But yes, they have been damaged.*

**Question 5:** Because I did notice when I was down there when they were still intact, they actually realigned the road, so you actually had to drive around it. So, that—anyhow, I just wanted to confirm that. So, what's the next step with that particular location as far as the pedestrian crossings and we highlighting that danger?

**Response:** (From the Chief Executive Officer through the Chair) *As I understand it, DSG (the Department of State Growth) are continuing to take feedback because this is in its trial stage. Very happy for us to reach out to DSG and see at what point they might come back to Council for some feedback or a briefing.*

(From the Mayor) *I think that would be useful, I think three people stopped me on the road, when was it, what's today—last Friday? Three people between the cafe and the post office to say, have you seen the signs that have been damaged? So, I think it's probably appropriate to ask how long this trial period is going to last as well.*

(From the Chief Executive Officer through the Chair) *I think it was 12 months. So, I think probably the best way to do it, given DSG are in charge of this particular issue, is to get them to come back and talk to you.*

**Question 6:** What would they have been up for, three weeks, a month at the most, probably?

**Response:** (From the Chief Executive Officer through the Chair) *I think it was about three weeks, I think it was the end of March, that last week in March I think is when they went in.*

**Question 7:** I think it's worth a follow-up, to be honest. No, my last one, Madam Mayor, and quickly, is I've also had some residents from Riverside inquiring about the SAP (Special Area Plan) in their area as far as where we're at as far as getting to a point where we're coming back to Council to discuss where we can lift SAPs?

**Response:** (From the Chief Executive Officer through the Chair) *I'll take that one on notice.*

**Cr Larner**

**Question 1:** My question number one: how many annual man-hours or FTEs are dedicated to maintenance of Riverside's Windsor Park gardens and sports grounds? And how can a proposed extra 1.7% increase in rates for distant ratepayers living outside Riverside and Legana specifically to fulfill this maintenance cost be justified when the facility offers them no direct benefit?

**Response:** (From the Chief Executive Officer through the Chair) *The first part of your question I'll take on notice. The second part, there's been absolutely no decision about a 1.7% rate increase going anywhere outside of—if you're talking about the Windsor special levy, Council is reviewing a number of different things that, I remind you*

*Councillor Larner, that is confidential briefings that are occurring, no decisions have been made, and that should not be discussed in an open Council setting.*

*Point of Order – Regulation (27)(1)c called by Cr Ferguson at 4.11pm*

**Question 2:** Residents have advised that a targeted community consultation development options for Blackwell letter dated 4th of September '25 was sent only to selected property owners, despite objections from others, particularly those opposing residential intensification who did not receive it. The letter stated it was "*part of our commitment to collaborative and transparent planning,*" cites the need to acquire a 5-meter by 183-meter land strip with an appropriate easement or right of way across either 36 Annears Road or 38 Annears Road without informing those property owners. The letter claims three potential development options for land in the Blackwell area were developed following the consultation on the Draft Exeter Structure Plan, even though 40 of the 44 original survey responses opposed such development. My question: how can Council claim transparency and accountability, which was in the letter, when community feedback overwhelmingly opposed these proposals, mainly due to respect for place character and inadequate sewage infrastructure?

**Response:** *(From the Chief Executive Officer through the Chair) Cr Larner, I'm assuming you're talking about the letters that were in relation to the Draft Exeter Structure Plan, and that was a further piece of targeted consultation that went out in relation to that. Again, the Exeter Structure Plan has not yet been finalised, so I don't think that it's fair to characterize that decisions have been made because that plan has not yet been endorsed by Council. It was seeking specific feedback from specific landowners who may have been impacted by a decision that was in the Draft Exeter Structure Plan, so no final decision has been made by Council in relation to that.*

**Statement:** Thank you for that clarification. My concern was that the particular landowners who were directly affected by the contents of the letter were not part of that further consultation.

**Question 3:** The cost of improving pedestrian and driver safety on the section of road from Beach Road intersection to the Gravelly Beach Swim Centre has been broadly estimated at \$300,000. Two recent vehicle crashes into roadside fences highlight long-standing safety concerns raised by local residents. My question: when will Council provide a detailed breakdown of this estimate, which was promised for last workshop, before finalising priorities for this year's capital budget or otherwise give the community clear assurance that these works may be addressed in the near future?

**Response:** *Councillor Larner, that is still an issue that is being—it was discussed in workshop and it's not appropriate to bring matters discussed in workshop into the public forum until Council's made a decision on the particular issue. So, with that—*

**Statement:** Right. The reason for my question was that last time I asked a similar question, the details were to be brought before this month's workshop, which didn't occur.

**Response:** *It was a pretty full workshop this month, so I'm sure in due course we will get around to it. Thank you.*

### 17.3 Responses to Previous Questions on Notice

#### 17.3.1 Cr Manticas - Questions from 17 March 2026 Ordinary Council Meeting

**Question 1:** I know it's briefly been asked before in an informal setting, the shade sail cloth at RSL Park in Beaconsfield has not been there for a couple of months. And I'm just seeking an update as to when we can expect a replacement?

**Response:** *The replacement of the damaged shade sail was scheduled by the manufacturer to coincide with other works they had scheduled in Beaconsfield, which were subsequently delayed. The work has now been completed and the new shade sail installed.*

**Question 2:** A follow-up question in respect to a question on notice with regards to public open space contribution and the cash amounts that Council has raised. My understanding is that anything that is raised by public open space under the LGBMP Act Section 117 says we need to spend that money back in the area for which it was collected. I just wanted to get clarification from the council as to why we don't treat that as a separate ledger?

**Response:** *Amounts paid under S117 are to be used for "the acquisition or improvement of land for public open space for the benefit of inhabitants of the municipal area". While there is no specific ledger, amounts can be readily reconciled and historically Council's spend on maintaining, improving and extending Public Open Space across the municipality has always far exceeded any contributions received.*

**Question 3:** My last question also relates to a question on notice that was raised with regards to the Windsor special levy. I think my question might not have been clear enough that it didn't obviously get the response that I was expecting. My question is, the Windsor levy is levied against residents of Riverside and Trevallyn for the purpose of maintaining Windsor Park. Why is there not a ledger about the capital contributions that Council put in so that when that levy is levied against ratepayers, we know exactly how much those ratepayers have left to pay off the works down here at Windsor Park?

**Response:** *While the Windsor levy is designated for the ongoing development of Windsor Park, other funding sources are also available and there is no definitive apportionment of these funding sources. Funding may come from general rate revenue as well as external sources such as grant funding. A specific ledger is not considered necessary as the amount of funding received can be readily reconciled against funds spent on developing Windsor Park. We do, however, provide the following for reference:*

## Windsor Levy - Analysis

Rates Special Levy set as 0.25 cents in the \$ of AAV of West Tamar Municipal properties within the Urban Fire Brigade District. Basically Trevallyn and Riverside residential ratepayers

Estimate Levy 2026-27	\$0.28m
Windsor Levy income since 2006-07	\$2.9m
Windsor Levy associated projects	\$4.2m
Properties subject to Windsor Levy	4,221
% of Ratepatayers subject to Windsor Levy	33%

### 17.3.2 Cr Lyons - Questions from 17 March 2026 Ordinary Council Meeting

**Question 1:** On the corner of Bald Hill Road and Veulalee, I know the West Tamar Council filled a pothole there, the pothole's emptied again. I think it might be Launceston City Council's area actually, but it's a matter of filling it with some bitumen, it seems to come out because everyone hits that corner at the same spot I suppose.

**Response:** *The area of the localised pavement failure on the inside of the intersection (south-west side) falls within the City of Launceston municipal area, however, is included with the area of pavement maintained by West Tamar Council in accordance with Council's asset mapping. The request to inspect and reassess the maintenance of the road surface in this location has been forwarded to the operations team for attention.*

**Question 2:** Scout hall at the Tailrace, apparently there's a new roof going on or something? What's happening there?

**Response:** *We currently have a \$45K allocation in the draft capital works program (ref: Line item 176). The allocation is for re-roofing, as it is not practicable to improve any of the internals without doing the rooves first. Exterior cladding is also in need of renewal.*

**17.3.3 Cr Ireland - Question from 17 March 2026 Ordinary Council Meeting**

**Question 1:** One simple thing, could we perhaps expedite getting that TV installed? When we did this amendment to the motion to this planning thing, Mr. Dourias was totally blindsided because he had no idea what we were talking about until we gave him the bit of paper. So it's really embarrassing when they're saying they have no idea, and it's not that big a deal, it doesn't have to be a fancy TV like that, just a TV. And while you're doing that, are you gonna fix the lectern as well so I can actually see who's in the audience, please?

**Response:** *Council officers will proceed to expedite the requested improvements to the chambers, with additional costs managed using available funding within the current capital works program.*

## 18 INTO CLOSED MEETING

### RECOMMENDATION

That, pursuant to Regulation 17(1) of the *Local Government (Meeting Procedures) Regulations 2025*, Council close the meeting to the public at 4.15pm to discuss the following items:

#### Confirmation of Minutes

##### 2.1 Confirmation of Minutes of Closed Meeting held 17 March 2026

*This report has been submitted to the closed part of the Council Meeting in accordance with Regulation 40(6). At the next closed meeting, the minutes of a closed meeting, after any necessary correction, are to be confirmed as the true record by the council or council committee and signed by the chairperson of the closed meeting.*

#### Leave of Absence Requests

##### 3.1 Confidential 1 - Leave of Absence Request – Cr Manticas

*This report has been submitted to the closed part of the Council Meeting in accordance with Regulation 17(2)(i) requests by councillors for a leave of absence.*

#### Corporate & Community

##### 8.1 Confidential 2 - Lease of Commercial Premises

*This report has been submitted to the closed part of the Council Meeting in accordance with Regulation 17(2)(d) commercial information of a confidential nature that, if disclosed, is likely to – (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the council; or (iii) reveal a trade secret and Regulation 17(2)(g) proposals for the council to acquire land or an interest in land or for the disposal of land;*

#### Community Assets

##### 9.1 Confidential 3 – Contract no. WTC 07/2025 New Ecclestone Road Stormwater Remediation

*This report has been submitted to the closed part of the Council Meeting in accordance with Regulation 17(2)(e) contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal.*

##### 9.2 Confidential 4 – Contract no. WTC 19/2026 Pitt Avenue Channel and Footpath Reconstruction

*This report has been submitted to the closed part of the Council Meeting in accordance with Regulation 17(2)(e) contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal.*

#### Motion on Notice

##### 11.1 Cr Manticas Motion on Notice – Purchase of land

*This report has been submitted to the closed part of the Council Meeting in accordance with Regulation 17(2)(g) proposals for the council to acquire land or an interest in land or for the disposal of land;*

Minute No. 26/77

## DECISION

Moved: Cr Lyons

Seconded: Cr Manticas

That, pursuant to Regulation 17(1) of the *Local Government (Meeting Procedures) Regulations 2025*, Council close the meeting to the public at 4.15pm to discuss the following items:

### Confirmation of Minutes

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**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**



**VOTING**

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Ferguson, Cr Ireland, Cr Lerner, Cr Lyons and Cr Manticas

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 7/0**

**REQUIRES ABSOLUTE MAJORITY OF COUNCIL**

## 19 OUT OF CLOSED MEETING

Council resolved to move out of Closed Session at 5.08 pm.

## 20 CLOSURE

There being no further business, the meeting closed at 5.09pm