

West Tamar Council

QUARTERLY REPORT

Edition 10
Oct- Dec 2025





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Message from the CEO

I am pleased to present the Quarterly Report for the October to December 2025 period, highlighting a productive second quarter for the West Tamar Council.

Our commitment to enhancing community infrastructure and services remains on track as we progress through the 2025-26 financial year.

A significant milestone this quarter was the official opening of the Beauty Point Foreshore Redevelopment.

This generational project, supported by \$3 million in Federal funding, has transformed the waterfront with new pathways, an all-abilities playground, and a resilient seawall.

We also celebrated the opening of our first dedicated off-leash greyhound area at the Windsor Community Precinct, a project directly informed by community feedback.

Our investment in youth continues to thrive with the announcement of Millie van Est as our 2026 Youth Mayor.

I look forward to Millie's contribution as she works to strengthen the connection between Council and our younger residents.

From a financial perspective, Council remains in a healthy position with a strong cash balance.

While operational expenses are currently lagging behind budget due to vacant positions, we are actively working to fill these roles to maintain our high service delivery standards.

Our capital works program is also active, with 18 per cent of the annual budget already expended or committed.

As we move into 2026, we remain focused on delivering the best value for our community through sustainable and inclusive projects.



A handwritten signature in black ink, appearing to read 'Kristen Desmond', with a long horizontal line extending to the right.

Kristen Desmond
Chief Executive Officer

CEO Meeting Schedule

Quarter 2, 2025-26 – October to December 2025

OCTOBER	
1	Premier's Local Government Officials Committee Meeting Council Roadshow 6- Legana Community Hall
2	Local Government Professionals Tasmania Meeting
3	Northern General Manager's Regional Meeting
4	Relive the Rivalry
7	Interim Council Workshop Tourism Tasmania Finalists announcement
8	Tamar Valley Leaders Lunch
10	Business Events Tasmania Promotional video shoot
13	Healthy Tasmania Meeting Rosie's Reading Meeting Meeting with Premier's Local Government Council (PLGC) Meeting
14	Council Workshop
15	Regional Planning Group Workshop Meeting with Hon Kerry Vincent MLC- Minister for housing & Planning
17	Local Government Professionals Tasmania Meeting Onsite visit with a Community Member Northern Tasmania Regional Land Use Strategy Steering Committee meeting Office of Local Government - General Managers information session - reforms to councillor allowances and numbers
20	Community Member Meeting Local Government Professionals Tasmania Meeting Regional Cabinet Exeter Show Society -Networking Event
21	Regional Cabinet Exeter Show Society Pre-Meeting Workshop Council Meeting
22	Meeting with Jess Teesdale's Office
23	Tamar Estuary Esk River Program Kanamaluka/Tamar River Forum
24	Circular North Steering Committee Meeting Meeting with Community Member
27	Positive Aging Committee Meeting Exeter Carols Committee Meeting
28	Meeting with Dogs Home Tasmania Meeting Michael Bailey (TCCI) Roadshow 8 - Windsor
29	TasWater General Meeting Meeting with ReadyTech representatives
30	Meeting with Office of Coordinator General staff Champions of Tourism Pre-event event with Minister for Tourism Hospitality and Events - the Hon. Jane Howlett MP Champions of Tourism 2025
31	Tasmanian Tourism Awards Gala

NOVEMBER	
4	Interim Workshop
6 - 8	Local Government Chief Officers Group Conference
10	Meeting with Senator Wendy Askew
12	Meeting with Community Member
	Local Government Professionals Tasmania Meeting
	Regional Planning Group Monthly Meeting
13	TasWater Launceston Sewage Transformation media event
15	Beauty Point Foreshore Opening
17	TasWater Meeting
	Greens Beach Caravan Park- meeting with Leasee
	Riverside Swimming Centre Redevelopment Advisory Committee Meeting
18	Council Meeting
19	President's Welcome Drinks - LGAT Conference
20	Meeting with Stephen Yarwood re WTC Strategic Plan
21	LGAT Conference
	Meeting with Tasmanian Parks and Wildlife Service
25	Influential Communication Workshop - Shift the Narrative
	Meeting with Stephen Yarwood
	Anzac Day Planning Committee Meeting
26	Windsor Chamber Visit- Meander Valley
	Australia Day Awards Panel – Assessment
	Regional Planning Group Meeting
28	Meeting with Department of State Growth officers
	TEER Strategy & Partnerships Committee Meeting
	Northern General Manager's Regional Meeting
DECEMBER	
1	Launceston Strategic Plan Launch
2	Interim Workshop
3	Tamar Valley Tourism Sustainability Project Workshop
	Local Government Professionals Tasmania Meeting
4	Australia Day Awards Panel
	Youth Mayor Official Handover
	Tamar Valley Centre & Beaconsfield Mine & Heritage Centre Volunteers Christmas Celebration
5	Lease discussions
	Northern Tasmania Regional Land Use Strategy Steering Committee meeting
	Meeting with Resident
	Meeting with Resident
6	Exeter Media Event - Carols
7	Rowella Hall Christmas Family Day
8	Exeter Carols Committee Meeting
	West Tamar Council Audit Panel Meeting
9	Council Strategic Discussion workshop
10	Meeting with Proponent
11	General Members Meeting Northern Tasmania Development Corporation
14	Exeter Christmas Carols
16	Council Meeting
	Chamber of Commerce Function
19	Meeting with FermenTas Chair

	Mentoring session with Mentee
23	2025-26 Business Grants Assessment Meeting
24	End of Year Break up

Use of the Council Seal

Date Common Seal Affixed	Reference No	Document Under Seal	Applicant/Other Party	Names of Signatories
16/10/2025	CS - 204	Blank Instrument Form Adhesion Order Vol 136484 Folio 8 and Vol 50726 Folio 18, 8 Adley Court, Beauty Point	Clark & Gee, Thomas Bartusz	CEO Kristen Desmond, Mayor Christina Holmdahl
20/10/2025	CS - 205	PA2024235 Final Survey Diagram and Schedule of Easements 5 Skyline Avenue, Grindelwald	J Firat/Nova Land Consulting	CEO Kristen Desmond, Mayor Christina Holmdahl
10/11/2025	CS - 206	Licence of Crown Land off Paper Beach Road, Swan Point	Office of the Crown Solicitor of Tasmania	CEO Kristen Desmond, Mayor Christina Holmdahl
14/11/2025	CS - 207	PA2025087 Final Survey Diagram and Schedule of Easements, 229 & 231 Batman Highway, Sidmouth	DJ McCulloch & Associates, BF & BM Cairns	CEO Kristen Desmond, Mayor Christina Holmdahl
26/11/2025	CS - 208	Quarterly Refund Payment (QRP) Allocation Deed	Veolia Environmental Services (Australia) Pty Ltd	CEO Kristen Desmond, Mayor Christina Holmdahl
26/11/2025	CS - 209	PA2023252 Final Survey Diagram & Schedule of Easements, 533 Deviot Road, Deviot	Michell Hodgetts & Associates, VJ Stockman	CEO Kristen Desmond, Mayor Christina Holmdahl
3/12/2025	CS - 210	PA2024274 Final Survey Diagram & Schedule of Easements 381a West Tamar Road, Riverside	Marlene & David Swain, AJ Phillips	CEO Kristen Desmond, Mayor Christina Holmdahl
3/12/2025	CS - 211	PA2023047 Final Survey Diagram & Schedule of Easements, Lot 1000 Innova Avenue,	Nova Land Consulting, West Tamar Council	CEO Kristen Desmond, Mayor Christina Holmdahl

Audit Panel Actions



Audit Panel Action Sheet

Ref	Date	Item	Action	Responsible	Comment
2508.01	27/8/25	6	Provide detailed reporting on progress of review of WHS Policies	Director People, Culture & Safety	December 2025
2508.02	27/8/25	7	Include maturity date column and graph of the mix of current investments in reporting	Chief Financial Officer	December 2025
2508.03	27/8/25	12	Provide schedule for implementation of IR and CAR items	Governance Officer	December 2025
2508.04	27/8/25	16	Provide approved WT-HRM69.00 Private Works Policy to TAO	Chief Financial Officer	September 2025
2508.05	27/8/25	16	Invite TAO to December 2025 meeting for presentation of audit outcomes	Governance Officer	September 2025
2508.06	27/8/25	17	Confirm details of liability insurance coverage for childcare and concerts with JLT	Chief Financial Officer	September 2025
2512.01	8/12/25	4.1	Review to be undertaken of audits completed to date and requirements for periodic audits to be undertaken	Governance Officer	March 2026
2512.02	8/12/25	6.5	Review delegations of certain powers to the Chief Executive Officer and subsequent delegation to relevant Council officers	Governance Officer	March 2026
2512.03	8/12/25	6.6	Incorporate requirements for procurement under certain financial thresholds to be considered for inclusion in the updated Code of Tenders and Contracts	Chief Executive Officer / Chief Financial Officer	January 2026
2512.04	8/12/25	6.6	Review financial thresholds for procurement under Code for Tenders and Contracts & Procurement Policy	Chief Executive Officer / Chief Financial Officer	January 2026

* Denotes items completed previously and able to be removed

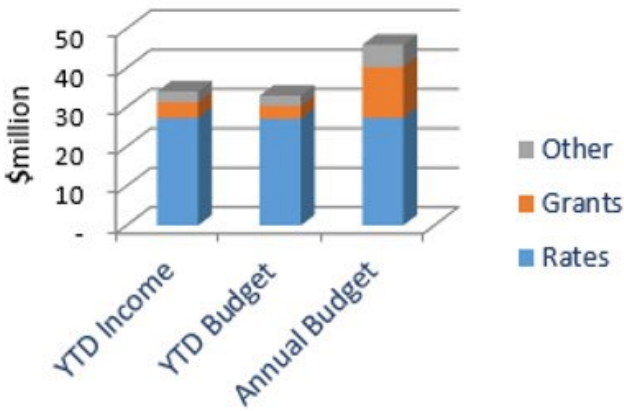
BOLD Denotes items completed or included on the current agenda

Financial Reports

Cash balance remains healthy, fuelled currently by rates income and Commonwealth Financial Assistance Grants. Grants for the quarter are \$0.55m higher than YTD budget due to the unexpected 50 per cent pre-payment of 2025-26 Financial Assistant Frant allocations.

Fees and Charges income is exceeding the quarter's expectations driven from timing of lease payments from the Windsor Community Precinct.

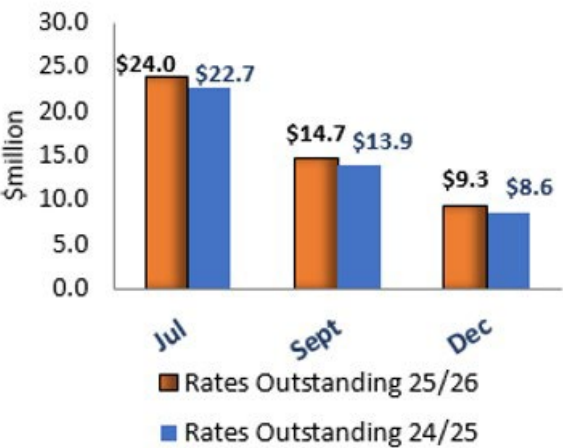
YTD Income



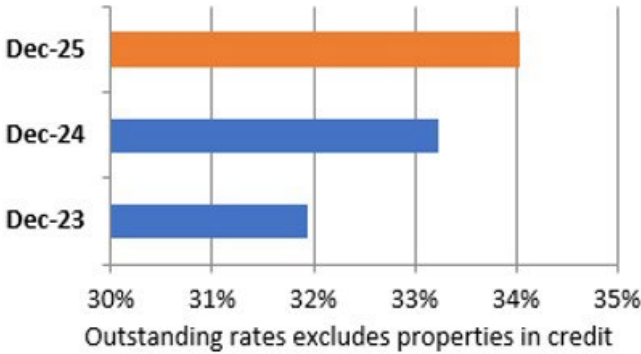
Cash and Term Deposits



Rates Outstanding



Rates Outstanding as % Raised

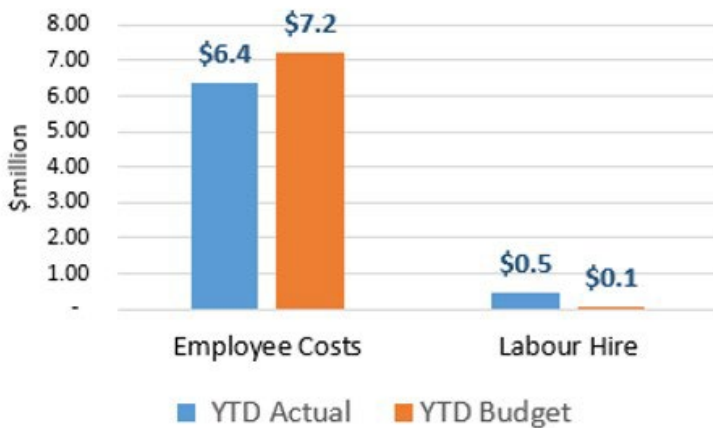


Rates outstanding as a % raised has increased and may indicate the changing economic pressures at the moment. Results will continue to be closely monitored.

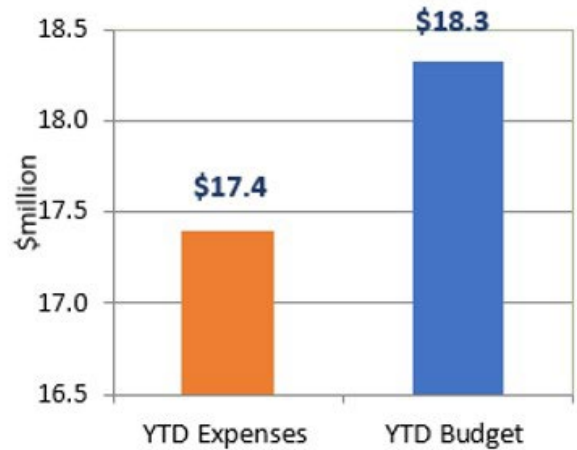
Financial Reports

Operational expenses for the second quarter of the financial year are lagging behind budget mainly influenced by vacant labour positions and timing of grant expenditure.

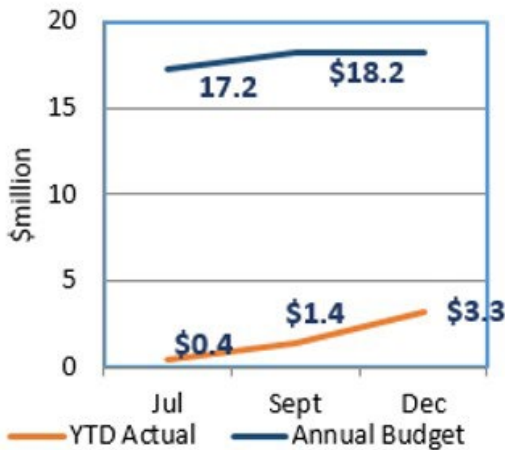
Employee Costs & Labour Hire



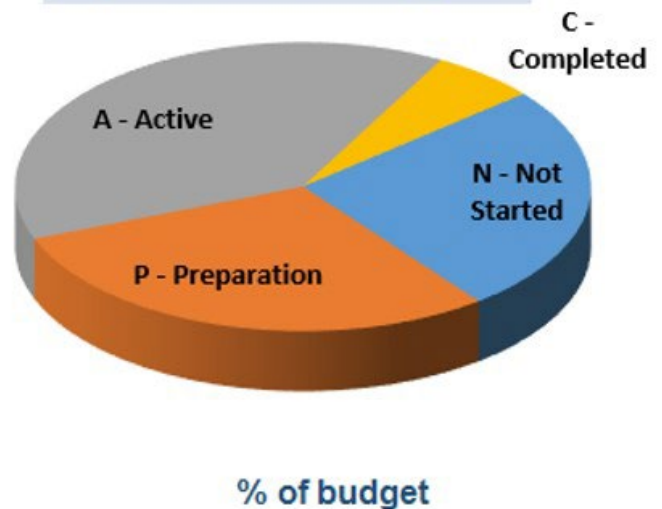
Operational Expenditure



Net Capital Expenditure



Capital Works Progress



Net Capital Expenditure for the quarter has expenditure and commitments at 18% of the annual budget.

Service Delivery

Customer Service Requests

- 521 total Customer Service Requests
- 468 compliant
- 14 non-compliant
- 97.31 per cent compliant
- Works and Infrastructure responded to 326 customer service requests during the second quarter

Planning and Development

Description	Previous Year Total	Q1 Sept 25	Q2 Dec 25	Year to Date
S57 Discretionary	180	63	49	112
S57 Discretionary (avg days)		34.34	42.55	
S58 Permitted	42	12	14	26
S58 Permitted (avg days)		18.05	16.5	
S56 Amended Permits	21	4	4	8
No permit required/exempt	125	50	37	87
Planning Appeals	2	0	1	1

Building

Description	Previous Year Total	Q1 Sept 25	Q2 Dec 25	Year to Date
Council issued Certificate of Likely Compliance (COLC)	107	15	13	28
Privately surveyed (COLC)	164	76	69	145
Council issued Permits	45	12	10	22
Privately surveyed Certificates of Substantial Compliance	10	1	5	6
Inspections	383	86	68	154

Service Delivery

Plumbing

Description	Previous Year Total	Q1 Sept 25	Q2 Dec 25	Year to Date
CoLC/Permit:				
West Tamar Council	167	57	55	112
Dorset Council	40	10	11	21
George Town Council	207	21	21	42
Flinders Island Council	18	3	3	6
Inspections:				
West Tamar Council	550	132	138	270
Dorset Council	68	11	15	26
George Town Council	136	52	41	93
Flinders Island Council	7	0	0	0
Drainage Nuisances:	59	6	5	11

Compliance

Development Compliance

Description	Previous Year Total	Q1 Sept 25	Q2 Dec 25	Year to Date
Complaints received and investigation initiated	62	18	12	30
Building orders issued	47	11	13	24
Plumbing orders issued	18	2	1	3
Planning notice of intent	3	0	0	0
Planning Enforcement notice issued	1	0	0	0
Matter resolved - withdrawn	5	3	1	4
Matter resolved – satisfied/revoked	15	15	9	24

There were 217 ongoing compliance matters during the December Quarter 2025

Environmental Health

Description	Previous Year Total	Q1 Sept 25	Q2 Dec 25	Year to Date
New food business applications approved	16	11	8	19
Food business inspections - number	250	47	37	84
Vaccinations administered – number	0	409	0	409
Complaints received and investigations initiated - number	77	26	20	46
Complaints resolved - number	61	23	18	41
Notifiable disease investigations	15	1	1	2
OWMS consent	44	13	19	32
OWMS inspections	73	11	13	24

Compliance

Municipal Inspectors

Description	Previous Year Total	Q1 Sept 25	Q2 Dec 25	Year to Date
Dog registrations - number	16935	3625	3782	
Lifetime Dog Registrations - Total		334	363	697
Dogs at large detained - number	75	16	12	28
Barking dog complaints investigated - number	6	8	2	10
Dog attacks investigated – number	21	5	2	7
Burials - number	16	4	1	5
Internment of ashes - number	5	1	0	1
Fire abatement inspections - number	114	0	55	55
Fire abatement notices issued - number	80	0	38	38

Community

Event highlights

YOUTH MAYOR CEREMONY

West Tamar Council will have a fresh, young face sitting at the Councillor table in the new year.

Grade 8 Riverside High School student Millie van Est was announced as the Council's new Youth Mayor for 2026.

The West Tamar Youth Mayor Program selects a

student from years seven to nine to represent the youth of the municipality for one calendar, providing a focus for their views to be heard by the elected members.

Millie takes over the reins – and Youth Mayoral Chains – from fellow Riverside High School student Yuxuan See.

Millie said that in applying for the Youth Mayor role, she knew that she wanted to make a difference; not just for herself, but for all young person in the West Tamar community.

“So being chosen for this position means more to me than anything I can put into words, and I’m so grateful to everyone who supported me along the way,” Millie said.

In the year ahead, Millie said she had three main focus visions.

“First, I want to build stronger connections between young people and the West Tamar Council. I want even the shyest youth to feel comfortable speaking up, sharing ideas, and knowing that their thoughts matter,” she said. “Secondly, I want to help create more opportunities for young people to express themselves and their personalities, whether that’s through art, sport, leadership, technology, or anything else that inspires them.

“And thirdly, I hope to encourage more collaboration between schools and the West Tamar Council”.

Mayor Christina Holmdahl said she enjoyed sharing her official mayoral duties with the Youth Mayor and had genuinely valued having a youth perspective on Council and community matters.

“As a Council, we greatly value the opinions of young people in the West Tamar and want them to be able to communicate with us about their views,” Mayor Holmdahl said.



Community

Event highlights

CELEBRATING BEAUTY POINT FORESHORE PROJECT

This Saturday will mark a significant milestone for the West Tamar community with the official opening of the Beauty Point Foreshore Redevelopment.

This generational project has transformed the iconic waterfront into a vibrant, accessible destination for residents and visitors alike.

The redevelopment, which was guided by the Beauty Point Foreshore Master Plan, delivers

enhanced public access to the Tamar River estuary, upgraded amenities, and a renewed focus on the area's natural and cultural heritage.

Key features include new footpaths along the foreshore for improved pedestrian and cycling connectivity, a state-of-the-art all-abilities playground, a new resilient seawall structure, and refreshed public spaces that better integrate with local attractions like Seahorse World and Platypus House.

Developed in partnership with TasPorts and Tourism Northern Tasmania, the project builds on \$3 million in Federal Government funding, to create a sustainable hub that supports tourism, recreation, and community well-being.

The initiative addresses long-standing community priorities, including better foreshore connectivity and enhanced safety and usability of public facilities.

West Tamar Council Mayor Christina Holmdahl officiated a ribbon-cutting ceremony alongside Bass Labor MHR Jess Teesdale, joining with residents, project partners, and council representatives.

“This redevelopment is more than just barbecue shelters and new pathways — it’s a testament to our community’s vision and resilience,” Mayor Holmdahl said.

“On behalf of the Council, I extend a heartfelt thank you to everyone involved, and an invitation to all to come explore and enjoy.

“The West Tamar Council is immensely proud of this remarkable facility, which we believe will serve as a vibrant centrepiece for our community for generations to come,” Mayor Holmdahl said.



Community

Community Facility Bookings

	October	November	December
WINDSOR COMMUNITY PRECINCT			
Windsor Community Hall (Area 1)	23	23	13
Myrtle Room (Area 2)	31	29	17
Huon Room (Area 3)	25	20	12
Windsor Computer Hub	31	19	16
Windsor Chambers	13	12	11
Youth Space	34	9	7
Tamar Function Centre (currently tenanted)	N/A	N/A	2

	October	November	December
WCP - RECREATION			
Amphitheatre	0	0	1
Indoor Training Centre	24	27	18
Windsor Oval	1	12	7
Launceston Christian School Oval	8	4	2
Olympic 1	0	0	0
Olympic 2	1	1	0
Cricket 1	10	13	12
Cricket 2	3	9	7
Taster	4	3	0
Junior 1	0	8	7
Orienteering Trails	0	0	0
Cross Country Trails	7	0	0
Legana Precinct Oval	17	18	N/A

	October	November	December
COMMUNITY HALLS/FUNCTION SPACES			
Legana Hall	47	46	33
Rowella Hall	6	11	TBC
Frankford Hall	0	0	1
Clarence Point Hall	2	3	2
Exeter Community Hub – Function Room	26	36	28
Exeter Squash Courts	9	8	4
Beaconsfield Community Centre - Gym	14	12	11
Beaconsfield Community Centre – Function Room	8	7	7

Community

Beaconsfield Mine and Heritage Centre

1. GROUPS		
Date	Number of entries	Number of Groups
October	3183	17 groups
November	2968	26 groups
December	2558	7 groups

2. SOCIAL MEDIA INSIGHTS BMHC			
Facebook	Followers	Post Views	Post Engagement
October	3259 total followers	Post views 3874	Post engagement 511
November	3259 total followers	Post views 2642	Post engagement 291
December	3259 total followers	Post views 5200	Post engagement 986

3. VISITOR FIGURES					
Year	2021-22	2022-23	2023-24 YTD	2024-25 YTD	2025-26 YTD
Visitor Numbers YTD			13,597	14,687	14,296

Key Project Update

WINDSOR OFF-LEASH GREYHOUND AREA

West Tamar greyhound families have a reason to celebrate with the opening of the municipality's first dedicated off-leash area for greyhounds at the Windsor Community Precinct.



Mayor Christina

Holmdahl said that the development of the innovative space marked a significant step forward in promoting responsible pet ownership and providing a safe, inclusive environment for one of Tasmania's most beloved breeds.

At a cost of \$27,000, the new 1350-square-metre enclosure, complete with shaded seating and secure fencing tailored to the high-speed needs of greyhounds, was developed in response to community feedback and a growing demand for breed-specific facilities.

The greyhound run forms part of a broader Council-funded dog park upgrade program, which will see a significant number of dog parks across the municipality upgraded to include shaded shelters, seat, dog exercise equipment and fresh water.

"Greyhounds are gentle giants with an incredible zest for life, and they've long been cherished members of our West Tamar community for many years – with almost 200 of their breed registered in our municipality," said Mayor Holmdahl.

She said that the need for a specific "greyhound dog area" stems from the breed's unique characteristics as the fastest dog breed in the world and the need for a large, safe, fenced space to run at full speed without risk of injury or escape.

Key Project Update



“Opening this dedicated off-leash space is more than just a park — it’s a celebration of the unique bond between these elegant athletes and their families and will ensure that greyhounds can stretch their legs,” Mayor Holmdahl said.”

“Council is thrilled to be in a position to provide this facility and at the same time, create a haven where greyhounds can play freely and socialise safely, and thrive.

“This facility – now the fourth of its kind in Tasmania – underscores our commitment to enhancing the wellbeing of all residents, both two-legged and four-legged.”

Greyhound welfare advocate Rosie Saville of Greyt Expectations Tasmania said these types of facilities are of the utmost importance for the health and wellbeing of greyhounds, both mentally and physically.

“Greyhounds spend their young life racing – then once adopted as pets they often don’t have an opportunity to run as by law, they are not permitted in all breeds off leash areas,” Ms Saville said.

“It is an imperative that all councils recognise their needs and provide for these beautiful gentle dogs that have certainly earned a happy life as a pet.

“These areas provide a safe area for them to socialise with other greyhounds and room to stretch their long limbs before doing what they do best, snoozing on the couch.

“Our pet greyhound community applauds West Tamar Council for listening to our needs which will also guarantee the adoption of more greyhounds. We hope to see more councils come on board.”.

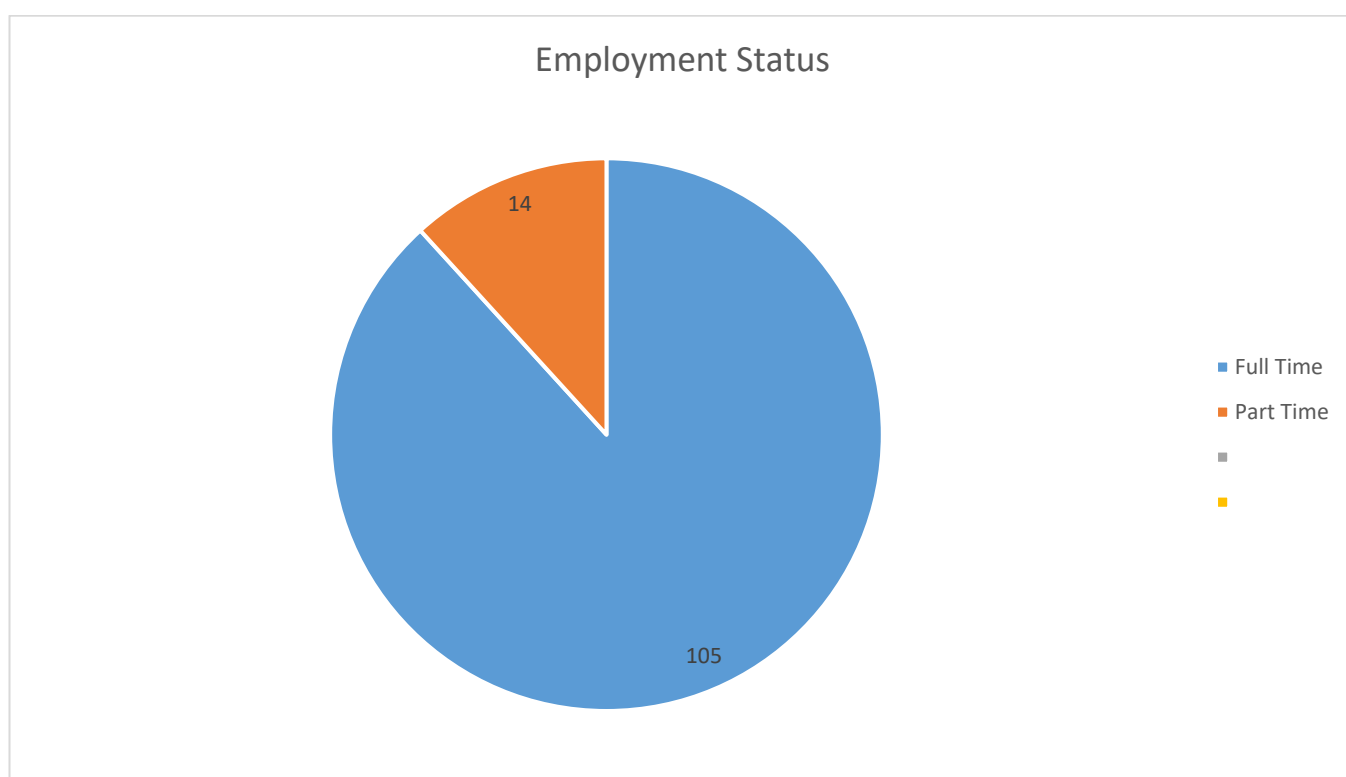
Workforce

At the end of the reporting period Council had a headcount of 119 employees. This equated to an establishment of 106.24 FTE.

Council has budgeted 118 FTE establishment for the 2025/26 year.

Council continues to work through the process of filling current staff vacancies.

The workforce profile can be found in the chart below:



Five staff departed Council during this period (including casual and part-time employees), with six new staff members joining Council during the same period.

The turnover rate for the quarter was approximately 4.3 per cent.

Incident Reporting

The chart below sets out the October through to December 2025 incidents reported along with the total numbers of hazards reported through Council's Take 5 process.

Description	October	November	December	Total Incidents
Near miss	1	2	1	4
Minor first-aid injury	3	8	1	12
Serious injury	0	0	0	0
Equipment/property/vehicle damage	3	1	5	9
Psychosocial hazards	0	0	1	1
Serious or Notifiable incidents	1	0	0	1
Minor incident (other)	1	3	17	21
Total incidents	9	14	25	48

Incident severity	Low	Medium	High	Critical
	32	13	3	0

Appendix 1 – Operational Summary

Operational Report December Quarter 2025-26

	Actual Quarter Oct - Dec 25 \$'000	Budget Quarter Oct - Dec 25 \$(000)	Variance \$(000)	Annual Budget \$(000)
Recurrent Income				
Fees & Charges	(954)	(854)	100	(3,667)
Grants Current	(563)	(1,113)	(549)	(5,496)
Interest	(151)	(105)	46	(920)
Investment Water Corporation	(180)	(164)	16	(656)
Other Income	(59)	(44)	15	(444)
Rates	(99)	(107)	(8)	(27,406)
Total Recurrent Income	(2,007)	(2,386)	(380)	(38,588)
Expenditure				
Depreciation	1,927	1,948	21	7,791
Employee Costs	3,409	3,755	345	14,126
Finance Charges	0	0	0	2
Materials & Services	2,810	3,042	231	12,853
Other Operating Expenses	195	315	120	1,521
Statutory Contributions	428	0	(428)	1,713
Total Underlying Expenditure	8,770	9,060	290	38,005
Net loss on disposal	11	0	(11)	475
Underlying (Surplus)/Deficit	6,774	6,673	(100)	(108)
Timing Federal Assistance Grant	0	0	0	0
Capital Grants	(532)	(948)	(416)	(7,378)
Net (Surplus)/Deficit	6,242	5,726	(516)	(7,486)

Appendix 2 – Capital Works Program

Capital Works Report December YTD Reporting		Work No	YTD Actual \$(000)	On Order \$(000)	Amended Budget \$(000)	Code
Transport Capital						
Bridges						
1	Guard Rail upgrades to bring steel rails to current standards	60002	91	0	90	C
2	Beaconsfield, Tattersalls Rd, bridge 1328 over Anderson Crk - superstructure replacement and guardrail	60015	6	140	201	P
Bridges Total			97	140	291	
Footpaths						
3	Beaconsfield, Shaw Street, Cornwall to Fysh St	60235	14	0	160	P
4	Beaconsfield, Archer St, Grubb St to Shaw St	60236	5	0	160	P
5	Beauty Point, Kitchener Av, Flinders St to Esplanade	60237	1	0	5	P
6	Beauty Point, Beatty St, additional works	60220	9	0	10	C
7	Gravelly Beach, river edge retaining wall and footpath near boat ramp	60238	0	0	150	P
8	Riverside, Grinter Street, from Francis St to No 33, investigate and design	60239	2	0	20	P
9	Trevallyn, Bowen Avenue - footpath	60232	(10)	0	0	C
10	Riverside, Pendennis Street - footpath	60233	19	0	20	C
11	Beaconsfield, Cornwall Street - footpath	60234	62	0	65	C
Footpaths Total			102	0	590	
Gravel Resheeting						
12	Gravel Resheet Program	64013	136	0	400	A
Gravel Resheeting Total			136	0	400	
Road Reseals						
13	Reseal Program Annual Allocation	61000	14	136	700	P

Appendix 2 – Capital Works Program

Capital Works Report December YTD Reporting		YTD Actual \$'(000)	On Order \$'(000)	Amended Budget \$'(000)	Code	
	Work No					
Road Reseals Total		14	136	700		
Urban Streets						
14	Beauty Point, West Arm Rd, Kitchener Ave to Mainwaring Street, kerb and channel - design 25/26	63139	1	0	10	P
15	Blackwall, 29 to 45 Gravelly Beach Road, kerb and channel	63142	7	0	70	P
16	Legana, Legana Boulevard Main Street, extend to Fulton St stage 3	63143	8	0	100	P
17	Riverside, New Ecclestone Rd, property access road reconstruct at No 45	63144	0	0	50	N
18	Riverside, Riverside Drive, No 31 to No 71, retaining wall construction and pavement repairs	63145	0	0	50	P
19	Riverside, Ecclestone Rd, New Ecclestone Rd to Allison Ave, design new retaining wall	63146	2	0	20	P
20	Riverside WTH, verge treatment Cormiston Rd to creek approx 200m.	63147	3	0	70	P
21	Beaconsfield, Julian St, upgrade Weld St to Bell St	63140	2	0	150	P
22	Beaconsfield streetscape improvement plan	63116	1	0	40	P
23	Design works - various infrastructure projects	69061	8	0	80	P
24	Legana, Bindaree Rd, retrofit roundabout, Ridge Rd to Bindaree Rd - in stages	63103	3	0	50	P
25	Riverside, Pitt Av, k&c and footpath from Cherry Ave to Anthony St	63137	4	0	720	P
27	Trevallyn, Cherry Road, reconstruct between Newland St and existing kerb	63100	0	0	11	C
Urban Streets Total			39		1,421	
Rural Roads						
28	Deviot Rd retaining wall, design 24/25	64062	20	0	838	P
29	Notley Hills Rd reconstruction	64092	6	215	300	P
30	Road guardrail upgrades	64093	0	0	20	N

Appendix 2 – Capital Works Program

Capital Works Report December YTD Reporting		Work No	YTD Actual \$(000)	On Order \$(000)	Amended Budget \$(000)	Code
31	Rosevears Drive, from Brady's Lookout Rd south 300m	64088	5	0	375	P
32	Rosevears, Brady's Lookout Rd, + 175m reconstruct	64087	15	8	375	P
33	Sidmouth, Valley Rd, upgrade pavement and seal, stage 1	64089	16	51	250	P
34	Bridgenorth Rd/Long Plains Rd, intersection improvement. grant funded	64058	0	0	10	P
35	Grindelwald, Atkinsons Rd, road base, drainage, kerb and channel further stage	64051	334	0	367	C
Rural Roads Total			396	274	2,535	
Total Transport			784	549	5,937	
Stormwater						
36	Beauty Point, 31 Esplanade, stormwater line to reduce flooding	65131	9	62	60	A
37	Beauty Point, Eton street, SW	65134	0	0	60	P
38	Lanena, Paringa Av, pipe open channel to improve capacity and mitigate fooding risk	65135	4	0	150	P
39	Riverside, New Ecclestone Rd, extend road side drain pipe to creek	65136	34	0	250	P
40	Beauty Point, Flinders St, stormwater upgrade exisiting culvert to open drain at No 32 Flinders St - Design	65132	0	0	50	N
41	Emergency infrastructure works and unplanned infrastructure contributions, budget allocation	69056	45	40	75	P
42	Legana, Jetty Rd, drainage works to mitigate flooding Beach Rd, investigate and design	65133	0	0	10	N
Stormwater Capital Total			92	102	655	
Waste Management						
43	Beaconsfield, Waste Transfer Station barrier	65910	2	0	100	P
44	Exeter Depot wash bay improvements	65911	0	0	50	P
Waste Management Capital Total			2	0	150	

Appendix 2 – Capital Works Program

Capital Works Report December YTD Reporting		YTD Actual \$(000)	On Order \$(000)	Amended Budget \$(000)	Code	
	Work No					
Community, Recreation, Parks & Reserves Capital						
45	Beauty Point Cricket Club, toilet upgrade	67295	0	0	10	P
46	Bridgenorth Football Club, electronic scoreboard - \$25,000 grant dependant	67296	20	0	45	A
47	Clarence Point Hall, heating/electrical upgrade	67300	9	0	12	C
48	Dog parks, amenities improvement program	67301	37	19	60	A
49	Greyhound off leash area	67303	29	0	40	C
50	Legana Hall, upgrade design	67304	0	0	20	P
51	Legana Tennis Club, rebuild retaining wall	67305	2	24	20	P
52	Parks various, fencing provision	67306	0	0	25	A
53	Pontoon capital maintenance, \$276k grant dependent	67307	1	325	358	P
54	Riverside Tennis Club, kitchen upgrade	67308	1	0	50	P
55	Riverside Windsor Park, resurface for Olympic 2 ground	67309	4	0	1,500	A
56	Rowella Hall, improvements	67310	0	0	10	P
57	Riverside Tennis Club, upgrade lights to LED	67311	33	0	40	C
58	Riverside, Windsor Park, Launceston Football Club, replace urinal	67312	0	9	10	A
59	Riverside Tennis Club, upgrade mens urinal	67313	0	8	10	A
60	Riverside Olympic Football Club, general joinery changerooms	67314	0	0	20	P
61	Riverside Olympic Football Club, spectator seating	67315	15	0	15	C
62	Barbeque and shelter replacement program ongoing	67269	0	0	35	P
63	Beaconsfield Cemetery, expand capacity and improvements	67240	0	0	50	N
64	Beaconsfield Lions lookout upgrade	67271	0	0	8	C
65	Beaconsfield Grubb Recreation St public toilet renewal, design 24-25	67290	5	0	250	P
66	Beaconsfield Mine and Heritage Centre, CCTV upgrade	67288	11	0	11	A
67	Beaconsfield basketball ring, 1/3 court RSL Park	67209	31	4	35	C
68	Brady's Lookout capital maintenance	67273	0	0	40	N

Appendix 2 – Capital Works Program

Capital Works Report December YTD Reporting		Work No	YTD Actual \$(000)	On Order \$(000)	Amended Budget \$(000)	Code
69	Exeter Community Park, Exeter Arts facility - investigate / design 25/26	67179	2	0	20	P
70	Exeter RV parking design	67321	6	0	65	P
71	Exeter, Goat track trail upgrades, West Tamar Landcare	67302	0	0	20	P
72	Gravelly Beach Foreshore Project, partially Cmwth funded	67201	698	60	1,130	A
73	Greens Beach Caravan Park, sewerage upgrade	67286	0	0	265	N
74	Green Beach Masterplan implementation stage 1 - State grant	67292	10	19	150	P
75	Kayena, Bonnie Beach, retaining structure and toilet ramp	67275	0	0	55	N
76	Kelso toilet & carpark, \$150k grant component	67254	280	125	445	A
77	Legana Orchard estate Jonagold Gold Playground	67293	83	222	344	P
78	Legana Park design and toilets renewal	67294	0	0	300	N
79	Legana future recreational developments	67251	102	5	350	A
80	Legana Basketball and Community Centre - Cmwth funded	67320	2	0	5,000	N
81	Playground renewal program (PRP)	67106	46	60	100	A
82	Riverside Swimming Centre, capital maintenance	67225	173	251	450	A
83	Tourism & Entrance signage	67298	0	0	65	N
84	Frankford Cemetery plinths	67319	0	0	5	N
85	Beauty Point foreshore master plan, partially Cmwth funded	67200	242	1	276	C
86	Beaconsfield Community Centre, internal improvements	67287	0	0	11	A
87	Exeter Community Hub, kitchen upgrade, cabinetry, oven & deepfryer	67214	0	0	14	N
88	Riverside Office, dog cage enclosure 2 bay	67265	0	0	7	N
89	Trevallyn dam, signage water quality	67297	0	0	6	A
90	Winkleigh Hall AV audio visual installation	67322	2	2	8	P
Community, Recreation, Parks and Reserves Capital Total			1,845	1,132	11,760	

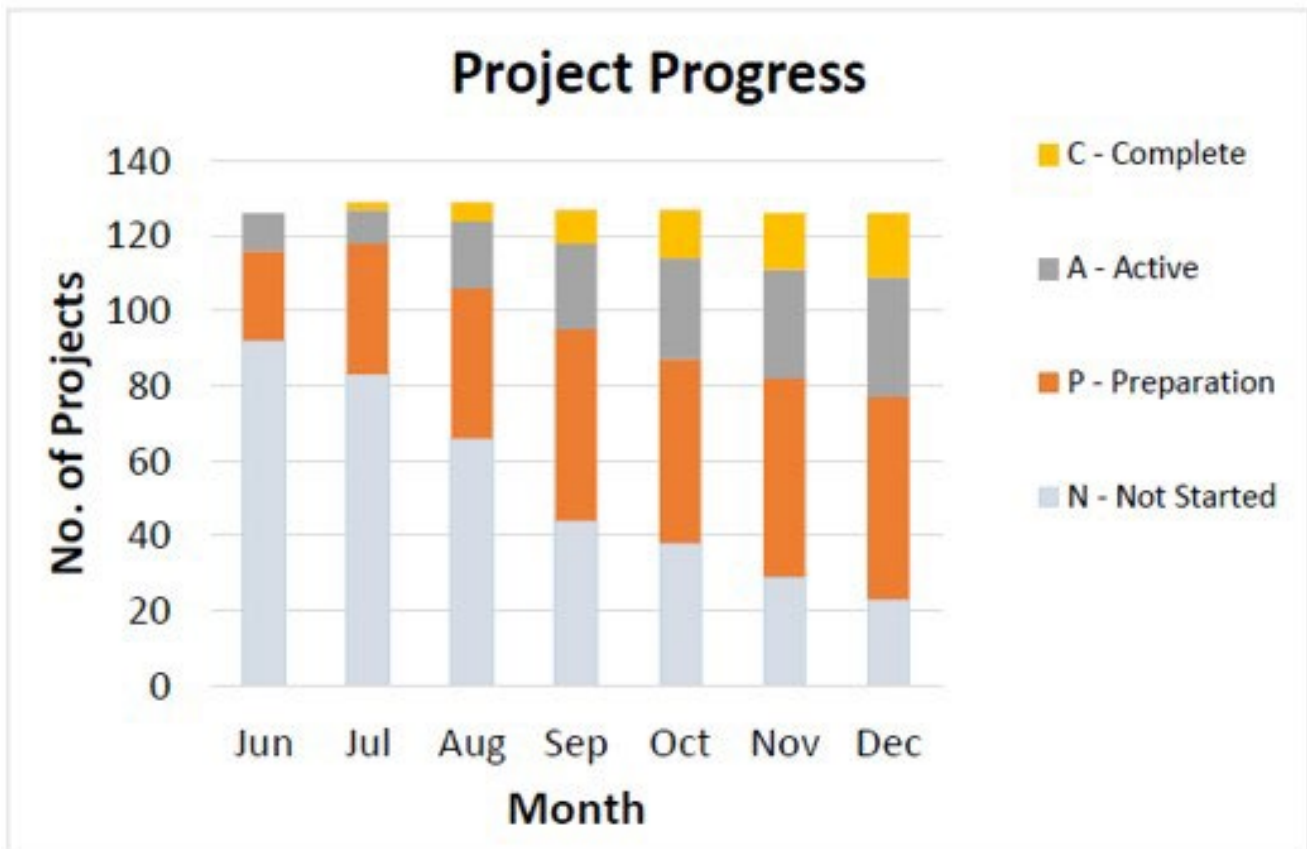
Appendix 2 – Capital Works Program

Capital Works Report December YTD Reporting		YTD Actual \$(000)	On Order \$(000)	Amended Budget \$(000)	Code	
	Work No					
Information Technology						
91	Hardware / User Devices	68536	5	0	70	A
92	Software, expense management system	68543	0	0	10	N
93	Software, WTC Software suite enhancement	68504	0	0	75	P
94	Tablets - WHS Online	68544	0	0	15	N
95	Ethernet wiring upgrade, Riverside	68540	0	0	10	P
96	UPS Batteries / upgrades	68507	9	0	10	A
97	Monitors bulk buy	68541	2	0	5	A
Information Services Capital Total			16	0	195	
Purchase of Individual & Corporate Assets						
98	Exeter Depot, shade shelter	69082	12	0	20	A
99	Exeter Depot, SES shed minor extension - design	69083	0	0	10	R
100	Exeter - Tamar Visitor Centre - refurbishment	69084	2	0	20	A
101	Exeter Depot, back-up generator and wiring	69085	0	0	30	P
102	Riverside Office, accessibility access - design	69091	0	0	20	N
103	Riverside Office, shower installation	69086	0	0	15	P
104	Windsor Community Precinct, indoor training centre - replace nets & flooring	69087	98	6	150	A
105	Windsor Community Precinct, undercover seating outside pharmacy	69088	0	0	15	N
106	Windsor Community Precinct, Council Chambers establishment	69081	124	0	120	C
107	Windsor Community Precinct, install LEDs	69089	0	0	40	P
108	Windsor Community Precinct, install LED lights throughout Medical Practice	69090	0	7	8	A
109	Exeter Depot, security improvements	69068	0	26	40	P
110	Exeter Depot, design Property Services shed	69067	0	0	20	N
111	Organisation unified alarm system & surveillance- in stages	69053	0	0	70	A

Appendix 2 – Capital Works Program

Capital Works Report December YTD Reporting		Work No	YTD Actual \$(000)	On Order \$(000)	Amended Budget \$(000)	Code
112	Windsor Community Precinct, CCTV & security lighting upgrade	69075	0	0	49	P
113	Windsor Community Precinct, directional signage program	69078	0	0	16	N
114	Xmas decorations, B'fld & Exeter	69033	2	99	100	P
115	Health & Safety asset purchases	69092			20	A
116	Beaconsfield Depot facility improvements	69071	0	0	40	N
118	Legana, Industrial Estate extension	69064	94	8	350	C
120	Windsor Community Precinct, chambers council chairs - bulk buy	69076	0	0	10	C
Purchase of Individual Assets Total			332	149	1,163	
Purchase of Grouped Assets						
121	Furniture, fittings and equipment	69500	37	11	75	A
123	Land and buildings	69510	56	0	410	A
122	Fleet and equipment	69502	36	11	118	A
124	Tractors & machinery	69520	0	0	41	N
125	Trucks	69530	78	0	503	A
126	Mowers	69540	0	0	50	N
127	Utilities and vans	69550	0	0	216	N
128	Sedans and wagons	69560	74	0	238	A
Purchase of Grouped Assets Total			282	22	1,651	
Sale/Disposal of Assets						
129	Sale of Recreation, Parks & Reserve Assets	69809	0	0	0	
129	Disposal of land and buildings	69800	(32)	0	(3,000)	A
130	Disposal of plant (trade and tender)	69810	(70)	0	(322)	A
Sale of Assets Total			(102)	0	(3,322)	
Total Capital Purchases			3,354	1,954	21,511	
Total Capital Sales			(102)	0	(3,322)	
Total Net Capital Works			3,252	1,954	18,190	

Appendix 2 – Capital Works Program



Appendix 3 – Annual Plan Report

No.	Directorate	Annual Plan Action	On Track?	Target Status Q1 July-September	Status Update/Notes	On Track?	Target Status Q2 October - December	Status Update/Notes
1	Community Assets	Ongoing monitoring and reporting on Beach Road Landslip	Progressing as expected	25%	Monitoring ongoing. Report from consultant and MRT prepared for Council discussion at a November Council Workshop.	Progressing as expected	100%	Ongoing monitoring as per recommended by the Consultant's report.
2	Community Assets	Complete Beaconsfield streetscape development concept plans	Progressing as expected	Not Yet Started	Project work to commence in late October/early November following arrival of new staff.	Progressing slower than expected	10%	Preliminary work underway.
3	Community Assets	Completion of stage 2 works for the Gravelly Beach Masterplan	Progressing slower than expected	5%	Work has commenced at northern end of project site.	Progressing as expected.	90%	Works are predominantly completed. Awaiting GeoTech report to support EPA approval.
4	Community Assets	Progress approval process and construction for Stage 1 works for the Greens Beach Masterplan	Progressing slower than expected	5%	Preliminary engineering drawings complete and submitted to Parks with RAA application documentation.	Progressing slower than expected	10%	Further assessments in relation to the Parks RAA application underway.

No.	Directorate	Annual Plan Action	On Track?	Target Status Q1 July-September	Status Update/Notes	On Track?	Target Status Q2 October - December	Status Update/Notes
5	Community Assets	Delivery of a new Legana Orchards Playground	Progressing as expected	10%	Tender submissions for first stage of site work due mid-October and will be presented to Council Meeting in November for approval. Tender for Stage 2 (playground) works anticipated to be issued early November and presented to Council Meeting for approval in December.	Progressing slower than expected.	20%	Contracts have been awarded. Stage 1 work to start mid-February 2026 to be completed end of Feb. Stage 2 to follow on with anticipated completion due end of April.
6	Community Assets	Complete design for extension of Tatana Way through to Fulton Street	Progressing as expected	5%	Project scoping underway.	Progressing as expected.	20%	Legana Master Plan now available in draft to guide design.
7	Community Assets	Construction of greyhound off leash exercise area at Windsor	Progressing as expected	80%	Anticipated completion late October	Progressing as expected.	100%	Completed October 2025.
8	Community Assets	Complete program for improvement of amenities at existing dog exercise areas with all areas having a minimum of water and seating available	Progressing as expected	80%	Anticipated completion November	Progressing slower than expected	90%	Delays with water supply to Gravelly Beach and Tanner Drive, Legana locations.

No.	Directorate	Annual Plan Action	On Track?	Target Status Q1 July-September	Status Update/Notes	On Track?	Target Status Q2 October - December	Status Update/Notes
9	Community Assets	Progression of the design and building of the Legana Basketball Courts and Community Centre	Progressing as expected	Not Yet Started	Master planning work for the development almost complete.	Progressing slower than expected	10%	RFP preparation underway, to be included in Council strategic workshop in Q3.
10	Community Assets	Progression of the design and building of the Legana Cricket Club rooms	Progressing as expected	Not Yet Started	Project scoping and consultant procurement to commence in Q2.	Progressing slower than expected	10%	RFP preparation underway, to be included in Council strategic workshop in Q3.
11	Community Assets	Completion of storm water management plan for Greens Beach.	Progressing as expected	35%	Draft consultant modelling report submitted for review.	Progressing as expected.	35%	Draft consultant modelling report submitted for review.
12	Corporate & Community	Review and update the rolling Financial Management Strategy & Long Term Financial Plan	Progressing slower than expected	15%	Discussions ongoing with the CEO on the influence of Legana recreation developments and riverside pool life to the Long Term Financial Management Plan.	Progressing slower than expected	50%	Awaiting discussions on the impact of Legana Recreation developments to the LTFMP
13	Corporate & Community	The level of gross rates outstanding end of each quarter to be: - 30 September 2025 – <=55% - 31 December 2025 – <=35% - 31 March 2026 – <=19% - 30 June 2026 – <=5%	Progressing as expected	100%	Meeting budgeted forecast.	Progressing as expected	100%	Q2 – 34 per cent.

No.	Directorate	Annual Plan Action	On Track?	Target Status Q1 July-September	Status Update/Notes	On Track?	Target Status Q2 October - December	Status Update/Notes
14	Corporate & Community	Complete the implementation of Microsoft 365	Progressing as expected	50%	Progressing as expected	Progressing slower than expected	30%	Implementation steps for Sharepoint/Teams have been made with Community Services. Being initial migration between departments will be able to achieve a more tailored rollout with learnings gained from this implementation. Common Drives also being migrated.
15	Corporate & Community	Commence development of a digital transformation strategy	Progressing as expected	10%	Initial discussions between Senior Technology officer and Director Corporate & Community undertaken	Progressing as expected	10%	Initial discussions between Senior Technology officer and Director Corporate & Community undertaken
16	Corporate & Community	Develop and embed the Snap Send Solve platform into Customer Service processes	Progressing as expected	80%	Ongoing	Progressing as expected	100%	Completed. Riverside CSO's competent in actioning SSS tasks with only minor referrals. SSS fully embedded in

No.	Directorate	Annual Plan Action	On Track?	Target Status Q1 July-September	Status Update/Notes	On Track?	Target Status Q2 October - December	Status Update/Notes
								website and promoted by Comms.
17	Corporate & Community	Complete review of West Tamar Council Social Recovery Plan	Progressing slower than expected	Not Yet Started	Not yet started	Progressing as expected	20%	Information gathering commenced.
18	Corporate & Community	Complete review of West Tamar Recreation Plan and develop an implementation plan	Progressing slower than expected	Not Yet Started	Not yet started	Progressing as expected	0%	Not commenced.
19	Corporate & Community	Complete the Beaconsfield Recreation Plan	Progressing as expected	50%	Consultant engaged and project plan completed.	Progressing as expected.	85%	Draft strategy due 23/1/26
20	Corporate & Community	Develop and introduce an Implementation Plan to assist delivery of Council relevant objectives of the Community Health and Wellbeing Plan	Progressing slower than expected	10%	Officers are currently exploring reporting options.	Progress as expected.	50%	Draft report underway
21	Corporate & Community	Review Youth Services Policy and Guidelines	Progressing as expected	10%	Youth Development Officer initial review underway.	Progressing as expected.	25%	YDO initial review underway – marked up doc changes on current policy
22	Corporate & Community	Review of Positive Ageing Committee strategy and program	Progressing as expected	10%	Progressing well, with new Terms of Reference anticipated to be ready for Council endorsement in quarter two.	Progressing as expected.	10%	Initial survey to PAC has been completed to start the terms of reference structure.
23	Planning & Development	Finalise the West Tamar Growth Strategy.	Progressing as expected	75%	Progressing as expected	Progressing as expected	100%	Completed

No.	Directorate	Annual Plan Action	On Track?	Target Status Q1 July-September	Status Update/Notes	On Track?	Target Status Q2 October - December	Status Update/Notes
24	Planning & Development	Finalise the Legana Structure Plan review	Progressing as expected	50%	Progressing as expected	Progressing as expected	75%	
25	Planning & Development	Identify and progress priority amendments to the West Tamar Local Provisions Schedule to implement the Growth Strategy and Structure Plans.	Progressing as expected	Not Yet Started	Not due to commence until January 2026	Progressing as expected	0%	Not expected to commence until January 2026
26	Planning & Development	Explore opportunities for additional resource sharing arrangements within local government	Progressing as expected	Ongoing	Ongoing	Progressing as expected	Ongoing	Have undertaken some planning work for Dorset and Break O'Day. Ongoing.
27	Planning & Development	Scope the 5 year review of the West Tamar Local Provisions Schedule	Progressing as expected	Not Yet Started	Not due to commence until January 2026	Progressing as expected	0%	Not expected to commence until January 2026
28	People & Culture	Complete an Employee Mental Health Strategy	Progressing as expected	25%	Progressing as expected	Progressing as expected	50%	
29	People & Culture	Development of new safety reporting guidelines	Progressing as expected	75%	Well progressed	Progressing as expected	100%	Q2 completed.
30	People & Culture	Finalise implementation of Council's Scout recruitment platform	Progressing as expected	75%	Onboarding to be tested and ensure ready for use from October 25	Progressing as expected	100%	Completed
31	People & Culture	Complete a full review of Volunteers recruitment, induction processes	Progressing as expected	25%	Initial work on this review has commenced	Progressing as expected	25%	

No.	Directorate	Annual Plan Action	On Track?	Target Status Q1 July-September	Status Update/Notes	On Track?	Target Status Q2 October - December	Status Update/Notes
32	People & Culture	Develop and implement a new development review process aligned with the capability framework	Progressing slower than expected	Not Yet Started	New framework outline to be drafted in quarter two	Progressing as expected	10%	
33	People & Culture	Ensure that Child Safety, Emergency Management, Work Health & Safety, and Human Resources responsibilities are incorporated in all policies as they are reviewed	Progressing slower than expected	Not Yet Started	Not yet started	Progressing as expected	25%	
34	Office of the CEO	Identify and execute land sales at Innova Business Park	Progressing as expected	25%	Ongoing	Progressing as expected	50%	
35	Office of the CEO	Develop a Rate Reduction Strategy for Council adoption	Progressing as expected	Not Yet Started	Consultation with Councillors to commence in December 2025	Progressing as expected	50%	
36	Office of the CEO	Complete a governance review for all Section 24 Council Committees	Progressing as expected	Not Yet Started	Due to commence in quarter two with the review of the Terms of Reference for the Positive Ageing Committee	Progressing as expected	25%	Terms of Reference for Positive Ageing Committee adopted in
37	Office of the CEO	Complete feasibility study of the West Tamar Trail Strategy (Tailrace Park to Rosevears)	Progressing as expected	50%	Pitt & Sherry have been engaged to undertake feasibility work.	Progressing slower than expected	50%	
38	Office of the CEO	Completion of a review of the West Tamar Council Strategic Risk Register	Progressing as expected	50%	Risk workshops with Marsh completed	Progressing as expected	75%	Increase in scope to incorporate additional

No.	Directorate	Annual Plan Action	On Track?	Target Status Q1 July-September	Status Update/Notes	On Track?	Target Status Q2 October - December	Status Update/Notes
								activities including Risk Management Framework refresh
39	Office of the CEO	Complete a review of Council's Community Strategic Plan	Progressing as expected	25%	Progressing as expected	Progressing as expected	50%	
40	Office of the CEO	Complete the fit out of the Windsor Council Chambers to enable live streaming of Council meetings	Progressing as expected	95%	Progressing as expected	Progressing as expected	100%	Completed
41	Office of the CEO	Continue advocating strongly for the upgrade of TasWater infrastructure in Legana and Exeter	Progressing as expected	25%	Ongoing	Progressing as expected	50%	
42	Office of the CEO	Ensure that the Riverside Swimming Centre Redevelopment Advisory Committee meets at least quarterly and provides ongoing reporting of its work to Council	Progressing as expected	25%	Ongoing	Progressing as expected	50%	
43	Office of the CEO	Complete a review of all Council land holdings	Progressing slower than expected	25%	Review has commenced	Progressing slower than expected	25%	
44	Office of the CEO	Complete a review of all regional partnership arrangements	Progressing as expected	Not Yet Started	Due to commence in quarter two	Progressing as expected	25%	

*NB Progress on Annual Plan Actions is monitored by a traffic light system:

- Green for "Progressing as Expected"
- Amber for "Progressing Slower than Expected"
- Red for "Not Progressing"

Appendix 4

Outstanding Motions

Note: Council motions that are completed will be removed from this list for the next Quarterly Reporting period

Minute No.	Date	Motion	Resolution	Action
Office of the Mayor				
25/C54	18/11/2025	Confidential 1 - Adoption of the Chief Executive Officer Performance Agreement 2025/26 <i>As per resolution</i>		Completed
Office of the Chief Executive Officer				
24/140	19/11/2024	Cr Sladden - Motion on Public Advocacy on Reported DNA Contamination in COVID-19 Vaccines <i>As per resolution</i>		Completed - Ongoing
25/105	19/08/2025	Motion without Notice – Acknowledgment of Country <i>As per resolution</i>		Deferred
25/125	16/09/2025	Motions without Notice – Cr Lerner - Safe System Assessment of Gravelly Beach Road That the motion be deferred until the October Workshop.		Deferred
25/126	16/09/2025	Motions without Notice – Cr Lerner – Amendments to the Local Provision Schedule of Gravelly Beach That the motion be deferred.		Deferred
25/128	21/10/2025	Confirmation of Minutes of Meeting held 16 September 2025 That the Minutes of Council's Ordinary Meeting held on 16 September 2025 numbered 25/108 to 25/127 as provided to Councillors be received and confirmed as a true record of proceedings.		Completed
25/132	21/10/2025	CEO 1 - Council Workshops held in September and October That Council receives the report on Council Workshops held on 16 September 2025, 7 October 2025 and 14 October 2025		Completed
25/133	21/10/2025	CEO 2 - 2024/2025 Annual Report		Completed
25/134	21/10/2025	CEO 3 - Local Government Amendment (Targeted Reform) Bill 2025 Submission		Completed

25/136	21/10/2025	CEO 4 - Future of Local Government Review - Councillor Numbers Discussion Paper Submission	Completed
25/144	21/10/2025	Cr Lerner - Proposed Motion for LGAT regarding State owned banks <i>That the motion be put.</i>	Completed
25/145	21/10/2025	Into Closed Meeting <i>As per resolution</i>	Completed
25/C48	21/10/2025	Confirmation of Minutes of Closed Meeting held 16 September 2025 That the Minutes of Council's Closed Ordinary Meeting held on 16 September 2025 numbered 25/C42 to 25/C47 as provided to Councillors be received and confirmed as a true record of proceedings.	Completed
25/C52	21/10/2025	Move Out of Closed Meeting That Council moves out of Closed Meeting at 4.31pm; and endorses those decisions made while in Closed Meeting; and the information remains Confidential unless authorised to be released at the Chief Executive Officer's discretion.	Completed
25/146	18/11/2025	Confirmation of Minutes of Meeting held 19 November 2024 That the Minutes of Council's Annual General Meeting held on 19 November 2024 numbered 24/134 to 24/137 as provided to Councillors be received and confirmed as a true record of proceedings.	Completed
25/147	18/11/2025	Motion - Mr P Kearney The West Tamar Council develops and adopts policy initiatives, including planning reform, that deliver available, affordable, accessible and sufficient housing for all who live or wish to live in the West Tamar	Completed
25/148	18/11/2025	Motion without Notice – Mr J Walker That West Tamar Council executes its own investigation into the inflow and infiltration of stormwater into the Legana Sewage Treatment Plant Lagoons during the calendar year 2026.	Completed
25/149	18/11/2025	Motion without Notice - Mr P Kearney West Tamar Council initiates a Council Award called the "Geoff Dickinson Best and Fairest Memorial Award"	Completed
25/150	18/11/2025	Confirmation of Minutes of Meeting held 21 October 2025 That the Minutes of Council's Ordinary Meeting held on 21 October 2025 numbered 25/128 to 25/145 as provided to	Completed

		Councillors be received and confirmed as a true record of proceedings.	
25/151	18/11/2025	Motions Passed at the Annual General Meeting <i>As per resolution</i>	Completed
25/155	18/11/2025	CEO 1 - Council Workshops held in October and November That Council receives the report on Council Workshops held on 21 October 2025 and 4 November 2025.	Completed
25/156	18/11/2025	CEO 2 - Council Meeting Dates 2026 <i>As per resolution</i>	Completed
25/157	18/11/2025	CEO 3 - Appointment of Acting Chief Executive Officer <i>As per resolution</i>	Completed
25/158	18/11/2025	CEO 4 - 1st Quarter Performance Report - July to September 2025 That Council receives the West Tamar Council 1st Quarter Performance Report 1 July 2025 to 30 September 2025 and provides public access to the report as part of Council's commitment to ongoing good governance.	Completed
25/159	18/11/2025	CEO 5 - Advocacy for TasWater for Legana That Council authorise the Chief Executive Officer to sign the proposed submission to the Economic Regulator advocating support for TasWater's infrastructure upgrade plans - specifically the commencement of the Ti-Tree Bend sewage treatment plant - proposed in its Price and Services Plan 5 for the regulatory period 2026-2030.	Completed
25/167	18/11/2025	Motion on Notice - Stormwater That Council engage the Council Engineer to prepare a stormwater report for Teggs Road.	In progress
25/168	18/11/2025	Motion without Notice – Eden St Park That Council request the CEO to investigate and prepare a report to workshop, including design options and costings, for repurposing the vacant corner block on Eden Street into a fenced, small dog park, with a view to including the project in the 2026-27 budget if supported by Council.	In progress
25/170	18/11/2025	Motion without Notice – Recognition That West Tamar Council formally recognises the contribution of the late Mr Geoff Dickinson to the West Tamar Community and his invaluable presentations to Council Meetings.	Completed
25/171	18/11/2025	Into Closed Meeting <i>As per resolution</i>	Completed
25/C53	18/11/2025	Confirmation of Minutes of Closed Meeting held 21 October 2025	Completed

		That the Minutes of Council's Closed Ordinary Meeting held on 21 October 2025 numbered 25/C48 to 25/C52 as provided to Councillors be received and confirmed as a true record of proceedings.	
25/C58	18/11/2025	Move Out of Closed Meeting That Council moves out of Closed Meeting at 5.20 pm; and endorses those decisions made while in Closed Meeting; and the information remains Confidential unless authorised to be released at the Chief Executive Officer's discretion.	Completed
25/172	16/12/2025	Confirmation of Minutes of Meeting held 18 November 2025 That the Minutes of Council's Ordinary Meeting held on 18 November 2025 numbered 25/150 to 25/171 as provided to Councillors be received and confirmed as a true record of proceedings.	Completed
25/172	16/12/2025	Late items – Cr Manticas - Support for the Jewish Community <i>As per resolution</i>	Completed
25/175	16/12/2025	CEO 1 - Council Workshops held in November & December That Council receives the report on Council Workshops held on 18 November, 19 November, 25 November, 2 December and 9 December 2025.	Completed
25/176	16/12/2025	CEO 2 - AGM Motion - P Kearney - Request for Memorial Award <i>As per resolution</i>	In progress
25/177	16/12/2025	CEO 3 - AGM Motion - P Kearney - Affordable Housing <i>As per resolution</i>	In progress
25/178	16/12/2025	CEO 4 - AGM Motion - J Walker - Investigation into TasWater <i>As per resolution</i>	In progress
25/179	16/12/2025	CEO 5 - Northern Tasmania Development Corporate - Quarterly Report July - September 2025 <i>As per resolution</i>	Completed
25/187	16/12/2025	Motion - Cr Holmdahl - Request to write to Traffic Commissioner regarding Danbury Park area <i>As per resolution</i>	Completed
25/188	16/12/2025	Cr Manticas - Support for the Jewish Community <i>As per resolution</i>	Completed
25/C59	16/12/2025	Confirmation of Minutes of Closed Meeting held 18 November 2025 That the Minutes of Council's Closed Ordinary Meeting held on 18 November 2025 numbered 25/C53 to 25/C58 as provided to	Completed

		Councillors be received and confirmed as a true record of proceedings.	
25/C60	16/12/2025	Cr Sladden - Leave of Absence Request <i>As per resolution</i>	Completed
25/C61	16/12/2025	Confidential 1 - West Tamar Council Australia Day Award Nominations 2026 <i>As per resolution</i>	Completed
25/C62	16/12/2025	Confidential 2 - Riverside Swimming Centre Redevelopment Advisory Committee Minutes - November 2025 <i>As per resolution</i>	Completed
25/C66	16/12/2025	Move Out of Closed Meeting That Council moves out of Closed Meeting at 4.39pm; and endorses those decisions made while in Closed Meeting; and the information remains Confidential unless authorised to be released at the Chief Executive Officer's discretion.	Completed
Governance			
25/160	18/11/2025	Gov 1 - Council Meeting Engagement Policy <i>As per resolution</i>	Completed
25/161	18/11/2025	Gov 2 - Positive Ageing Committee (PAC) Terms of Reference <i>As per resolution</i>	Completed
25/180	16/12/2025	Gov 1 - West Tamar Council Audit Panel Minutes That Council receives and notes the confirmed Minutes of the Audit Panel meeting held on 27 August 2025 and the unconfirmed Minutes of the Audit Panel meeting held on 8 December 2025.	Completed
Corporate & Community			
25/137	21/10/2025	Comm 1 - Youth Advisory Council Minutes - September 2025 That Council receives and notes the minutes as presented for the Youth Advisory Council Meeting held on 18 September 2025.	Completed
25/138	21/10/2025	Comm 2 - Positive Ageing Committee Meeting Notes - September 2025 That Council receives and notes the meeting notes as presented for the West Tamar Positive Ageing Committee meeting held on 22 September 2025.	Completed
25/139	21/10/2025	Comm 3 - Community Grant - Legana Early Learning Centre Approve the Legana Early Learning Center's community grant application seeking funding to assist with the completion of stage one of their project to replace three separate aging storage sheds with one streamlined new build for \$5,000.00, as outlined in the application.	Completed

25/140	21/10/2025	<p>Comm 4 - Community Grant - The Rotary Club of the West Tamar</p> <p>That Council approve the Rotary Club of the West Tamar community grant application to assist with the Tamar's Got Talent event to the value of \$3,129.00, as outlined in the application.</p>	Completed
25/141	21/10/2025	<p>Comm 5 - Community Grant - Grindelwald Leisure Garden Estate</p> <p>Approve Grindelwald Leisure Garden Estates community grant application (partial funding) to the value of \$1,500.00 for the purchase of the new/extended watering system outlined in the application.</p>	Completed
25/142	21/10/2025	<p>Comm 6 - Community Grant - Tamar Sea Rescue</p> <p>That Council approves the acquittal of Tamar Sea Rescue's successful 2024-2025 grant application from the 2025-2026 community grant funding pool.</p>	Completed
25/162	18/11/2025	<p>Corp 1 - Capital Works Project Budget Variations</p> <p>That Council receives this report under the Local Government Act 1993 section 82(7) noting the capital works project budget adjustments approved under delegation by the Chief Executive Officer.</p>	Completed
25/163	18/11/2025	<p>Corp 2 - Adjustment to Estimated Capital Works</p> <p><i>As per resolution</i></p>	Completed
25/164	18/11/2025	<p>Comm 1 - Youth Advisory Council Minutes – October</p> <p>That Council receives and notes the minutes as presented for the Youth Advisory Council Meeting held on 16 October 2025.</p>	Completed
25/165	18/11/2025	<p>Comm 2 - Positive Ageing Committee Minutes – October</p> <p>That Council receives and notes the minutes as presented for the West Tamar Positive Ageing Committee held a meeting on 27 October 2025.</p>	Completed
25/166	18/11/2025	<p>Comm 3 - Community Grant Application - Greens Beach Golf Club</p> <p><i>As per resolution</i></p>	Completed
25/C55	18/11/2025	<p>Confidential 2 - Youth Mayor Program Applications 2026</p> <p><i>As per resolution</i></p>	Completed
25/183	16/12/2025	<p>Comm 1 - Youth Advisory Council Minutes – November</p> <p>That Council receives and notes the minutes as presented for the West Tamar Positive Ageing Committee held a meeting on 24 November 2025.</p>	Completed
25/184	16/12/2025	<p>Comm 2 - Positive Ageing Committee Minutes – November</p>	Completed

		That Council receives and notes the minutes as presented for the West Tamar Positive Ageing Committee held a meeting on 24 November 2025.	
25/185	16/12/2025	Comm 3 - Community Grant Application - Exeter Services & Community Club That Council approves the grant application submitted by the Exeter Services Club to the value of \$5,000.00 to complete the table restoration project as outlined in the application.	Completed
25/186	16/12/2025	Comm 4 - West Tamar Council - Australia Day Grant Applications 2026 <i>As per resolution</i>	Completed
Planning & Development			
25/129	21/10/2025	Plan 1 - PA2025101 - Sport and Recreation (Canoe Polo) - Blackstone Park Drive, Blackstone Heights <i>As per resolution</i>	Completed
25/130	21/10/2025	Plan 2 - PA2025111 - Visitor Accommodation - Change of Use with access over 380 and 398 Rowella Road - 400 Rowella Road, Kayena <i>As per resolution</i>	Completed
25/131	21/10/2025	Plan 3 - PA2024357 - Residential - Multiple Dwellings (11 new 1 existing) - 47 Orana Place, Riverside <i>As per resolution</i>	Completed
25/136	21/10/2025	Dev 1 - Proposed LGAT Motion regarding Immunisation Programs <i>As per resolution</i>	Completed
25/152	18/11/2025	Plan 1 - PA2025177 Residential - Outbuilding - 171 Paper Beach Road, Swan Point <i>As per resolution</i>	Completed
25/153	18/11/2025	Plan 2 - PA2025275 - Boundary Adjustment and Residential - Single Dwelling & Outbuilding - 76 & 78 Reatta Road, Trevallyn <i>As per resolution</i>	Completed
25/154	18/11/2025	Plan 3 - PA2025260 Residential - Multiple Dwellings x 3 - 1 Wivell Street, Legana <i>As per resolution</i>	Completed
25/174	16/12/2025	Plan 1 - PA2025084 - Multiple Dwellings x 4 - 7-9 Summit Road, Trevallyn <i>As per resolution</i>	Completed
25/181	16/12/2025	Dev 1 - West Tamar Growth Strategy and Infrastructure Plan <i>As per resolution</i>	Completed

25/182	16/12/2025	Dev 2 - Delegations under the Land Use Planning and Approvals Act 1993 <i>As per resolution</i>	Completed
Community Assets			
153/23	19/12/2024	Infra 1 – Speed Limit Review Overview That Council: Endorses the priority list of works as set out above; and Authorises the Chief Executive Officer to prepare all necessary documents for submission to the Department of State Growth for consideration.	In Progress
25/120	16/09/2025	Asset 2 - Road Safety Review - Winkleigh Road That Council: Endorses the recommendations of the road safety review for Winkleigh Road between the West Tamar Highway and Glengarry Road; and Authorises the Chief Executive Office to write to the Commissioner for Transport to formally request approval to reduce the 100km/hr posted speed limits on both Winkleigh Road and Flowery Gully Road to 80 km/hr.	In Progress
25/123	16/09/2025	Cr Manticas - Motion Regarding Construction of Public Toilet at RSL Park, Beaconsfield That Council starts to investigate costings and identify suitable options and locations for a public toilet at RSL park Beaconsfield and includes this capital item in the next budget with this item fully costed for council consideration.	In Progress
25/143	21/10/2025	Asset 1 - Capital Works Project Budget Variations That Council receives this report under the Local Government Act 1993 section 82(7) noting the capital works project budget adjustments approved under delegation by the Chief Executive Officer.	Completed
25/C49	21/10/2025	Confidential 1 - Contract No. WTC 26/2025 Windsor Precinct Olympic 2 Reconstruction <i>As per resolution</i>	Completed
25/C50	21/10/2025	Confidential 2 - Contract No. WTC 22/2025 Refurbish Bonnie Beach and Deviot pontoons <i>As per resolution</i>	Completed
25/C51	21/10/2025	Confidential 3 - Contract No. WTC 30/2025 Roadside Slashing Program 2025-2026 <i>As per resolution</i>	Completed
25/C56	18/11/2025	Confidential 3 - Contract No. WTC 23/2025 The Orchards Estate Public Open Space Stage 1 <i>As per resolution</i>	Completed

		Confidential 4 - Contract No. WTC 22/2025 Refurbish Bonnie Beach and Deviot pontoons	Completed
25/C57	18/11/2025	<i>As per resolution</i>	
		Confidential 3 - Contract No. WTC 16/2025 Notley Hills Road Reconstruction Stage 3	Completed
25/C63	16/12/2025	<i>As per resolution</i>	
		Confidential 4 - Contract No. WTC 32/2025 Tattersalls Road Bridge Superstructure	Completed
25/C64	16/12/2025	<i>As per resolution</i>	
		Confidential 5 - Contract No. WTC 24/2025 The Orchards Estate Public Open Space Playground	Completed
25/C65	16/12/2025	<i>As per resolution</i>	
		Asset 1 - Capital Works Project Budget Variations	Completed
25/143	21/10/2025	That Council receives this report under the Local Government Act 1993 section 82(7) noting the capital works project budget adjustments approved under delegation by the Chief Executive Officer.	
		Confidential 1 - Contract No. WTC 26/2025 Windsor Precinct Olympic 2 Reconstruction	Completed
25/C49	21/10/2025	<i>As per resolution</i>	
		Confidential 2 - Contract No. WTC 22/2025 Refurbish Bonnie Beach and Deviot Pontoons	Completed
25/C50	21/10/2025	<i>As per resolution</i>	
		Confidential 3 - Contract No. WTC 30/2025 Roadside Slashing Program 2025-2026	Completed
25/C51	21/10/2025	<i>As per resolution</i>	
		Confidential 3 - Contract No. WTC 23/2025 The Orchards Estate Public Open Space Stage 1	Completed
25/C56	18/11/2025	<i>As per resolution</i>	
		Confidential 4 - Contract No. WTC 22/2025 Refurbish Bonnie Beach and Deviot Pontoons	Completed
25/C57	18/11/2025	<i>As per resolution</i>	
		Confidential 3 - Contract No. WTC 16/2025 Notley Hills Road Reconstruction Stage 3	Completed
25/C63	16/12/2025	<i>As per resolution</i>	
		Confidential 4 - Contract No. WTC 32/2025 Tattersalls Road Bridge Superstructure	Completed
25/C64	16/12/2025	<i>As per resolution</i>	

25/C65	16/12/2025	Confidential 5 - Contract No. WTC 24/2025 The Orchards Estate Public Open Space Playground <i>As per resolution</i>	Completed
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