



## **AGENDA**

**Tuesday 19 May 2026**  
**Ordinary Council Meeting**

WEBSITE: [www.wtc.tas.gov.au](http://www.wtc.tas.gov.au)

## WEST TAMAR COUNCIL

PO Box 16  
RIVERSIDE TAS 7250


Council Chambers  
BEACONSFIELD TAS 7270

14 May 2026

**TO ALL COUNCILLORS**

Dear Councillor

I wish to advise that an Ordinary meeting of the West Tamar Council will be held at the Windsor Community Precinct, 1 Windsor Drive, Riverside on Tuesday 19 May 2026 at 1:30 pm.



Kristen Desmond  
Chief Executive Officer

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## ACKNOWLEDGEMENT OF COUNTRY

We start today's meeting by acknowledging and paying respects to the *leterremairrener* and *pangerninghe* Aboriginal people, the Traditional Custodians of the land on which we are gathered today.

Council pays its respects to their Elders past and present and acknowledges all Aboriginal and Torres Strait Islanders here today.

## PUBLIC ATTENDANCE

Attendees are reminded that Council Meetings are a place of work for staff and Councillors. Council is committed to meeting its responsibilities as an employer and as host of this public forum, by ensuring that all present meet expectations of mutually respectful and orderly conduct. It is a condition of entry to this meeting that you cooperate with any directions or requests from the Chairperson or Council officers.

The Chairperson is responsible for maintaining order at Council Meetings. The Chief Executive Officer is responsible for health, wellbeing and safety of all present. The Chairperson or Chief Executive Officer may require a person to leave Council premises following any behaviour that falls short of these expectations. It is an offence to hinder or disrupt a Council Meeting.

Public attendees are requested to register their attendance prior to entering the meeting.

## AUDIO RECORDINGS OF COUNCIL MEETINGS

Council reminds attendees that this meeting will be audio recorded as provided for by Regulation 43 of the *Local Government (Meeting Procedures) Regulations 2025*.

Council also resolved in June 2025 to adopt a new Audio Recording and Minutes Policy which sets out Council's policy in relation to the recording of Council meetings.

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Any Recordings that have been edited to remove any part of the meeting in line with the above reasons will include a statement at the commencement of the recording to the effect that the recording of the meeting has been edited and the reason for that edit.

## **1 PRESENT**

### **1.1 Present**

### **1.2 In Attendance**

### **1.3 Apologies and Leave of Absence**

Leave of absence: Cr Josh Manticas

## 2 CONFIRMATION OF MINUTES

### 2.1 Confirmation of Minutes of Meeting held 21 April 2026

**ATTACHMENTS:** 1. [2.1.1] 2026-04 Ordinary Council Meeting Minutes - Unconfirmed

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#### RECOMMENDATION

That the Minutes of Council's Ordinary Meeting held on 21 April 2026 numbered 26/59 to 26/77 as provided to Councillors be received and confirmed as a true record of proceedings.

#### DECISION

Moved:

Seconded:

#### VOTING

For:

Against:



## MINUTES

# Tuesday 21 April 2026 Ordinary Council Meeting

WEBSITE: [www.wtc.tas.gov.au](http://www.wtc.tas.gov.au)



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Tuesday 21 April 2026**



**1 PRESENT**

**1.1 Present**

Mayor Cr Christina Holmdahl  
Deputy Mayor Cr Rick Shegog  
Cr Lynden Ferguson  
Cr Richard Ireland  
Cr Caroline Lerner  
Cr Geoff Lyons  
Cr Josh Manticas

**1.2 In Attendance**

Chief Executive Officer	Kristen Desmond
Director Corporate & Community	David Gregory
Director Community Assets	Dino De Paoli
Director Planning & Development	Michelle Riley
Director People, Culture & Safety	Richard Heyward
Executive Assistant to the CEO	Eleanor Moore
Manager Communications & Engagement	Simon Tennant
Personal Assistant to the CEO and Mayor	Kathryn Prince

**1.3 Apologies and Leave of Absence**

Apologies:

Cr Julie Sladden

Cr Joy Allen

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**2 CONFIRMATION OF MINUTES**

**2.1 Confirmation of Minutes of Meeting held 17 March 2026**

**RECOMMENDATION**

That the Minutes of Council's Ordinary Meeting held on 17 March 2026 numbered 26/38 to 26/58 as provided to Councillors be received and confirmed as a true record of proceedings.

**Minute No. 26/59**

**DECISION**

Moved: Cr Ireland

Seconded: Cr Lyons

That the Minutes of Council's Ordinary Meeting held on 17 March 2026 numbered 26/38 to 26/58 as provided to Councillors be received and confirmed as a true record of proceedings.

**VOTING**

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Ferguson, Cr Ireland, Cr Lerner, Cr Lyons and Cr Manticas

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 7/0**

### 3 LATE ITEMS

Nil

UNCONFIRMED

#### 4 DECLARATIONS OF INTEREST IN A MATTER OF A COUNCILLOR

Nil

UNCONFIRMED

ORDINARY COUNCIL MEETING  
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## 5 PUBLIC QUESTION TIME

### 5.1 Public Question Time

Commenced at: 1.33pm

Concluded at: 1.37pm

#### Cheryl Swan, Paper Beach

**Statement:** Good afternoon. Paper Beach has a set of swings with softfall under it; it's been there for many years, I know, because with the help of some Rotarians and a couple of councillors, I helped it be established there. Anyway, I've noticed recently, in recent months, there's been no attention to the softfall, which is down to the ground, which is against the regulation of how it's supposed to be for safety. There's little plaques on the bottom of a couple of the parts of the swings that say where the mulch is supposed to be up to, and it hasn't been attended to, so I'd like to see it attended to ASAP, especially the amount of use those swings get down there, like there was people on there this morning, so, you know, especially school holidays as extra's down there at the moment, so if that would be really good if that could be attended to.

**Response:** *That will be. Thank you, Ms Swan.*

#### Di Barr, Kayena

**Question 1:** Thanks very much. Hi everyone. My question and comment first is just about the recent survey that was sent out to, I believe, property owners. Sorry, my comment is about the recent survey that was sent out to, I believe, property owners. I'd like to commend the council for actually doing a survey. I have been quite critical of the lack of effective consultation in the community for West Tamar Council, but I have a couple of questions. One: what expertise did the council seek when developing the survey? And is it true that it only went to property owners, and if that is the case, what was the logic behind disenfranchising 20% of the council residents who are renters?

**Response:** *Ms. Barr, I'll take the first question on notice and it'll be responded to in the prescribed time period, and CEO Kristen Desmond will answer your second question.*

**Response:** (from the Chief Executive Officer through the Chair) *Thank you, Ms. Barr. In relation to who the survey went to, council wanted to ensure that the survey went to ratepayers because they are the people who, obviously, are contributing to the services. If those ratepayers then, for example, rented properties, they were most welcome to pass that on to the renters, but the decision was made that given the ratepayers are exactly that—they're the ones who are paying the rates for the services—that they would be targeted in this particular survey.*



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5.2 Public Questions on Notice

*All answers to questions on Notice have been prepared by the Chief Executive Officer, Kristen Desmond.*

5.2.1 J Papageorgiou, Greens Beach

**Question 1:** I request council to action a public information and education strategy, clarifying there are no clothing optional beaches in the West Tamar Council area.

Can any combination of the following please be considered?

- Official media statement release
- Newspaper public notice
- Government Gazette public notice
- Social media posts on the WTC page, dedicated specifically to the topic
- Signage in the area
- Public notice board flyers

Social media comments indicate some people believe First Little Beach (also known as Pebble Beach) in Narawantpu is designated clothing optional. I believe this was considered but did not proceed.

Recently, a man waited for me to leave my car, followed me down the track from the parking area, stood by the water, removed his clothes and began to touch his genital area in front of me. I have reported to police and made a statement. The man in question told police he believed it was a clothing optional beach. Unfortunately, people like this give good reason for why our community beaches are not suitable for this designation. Those with ill-intent will inevitably take advantage.

1 in 5 women and 1 in 16 men in Australia have experienced sexual violence since the age of 15. 1 in 2 women and 1 in 4 men have experienced sexual harassment (ABS, 2023). The safety and wellbeing of every community member must be at the forefront of all council decisions and communications. Particularly in the context of the council's vision statement: "to create an inclusive community where people want to live, work and invest", it is the duty of councillors to ensure reasonable community standards are upheld.

**Response:** *Council has already made a number of statements on both its social media channels and through the media regarding First Little Beach. In terms of signage, First Little Beach is Crown Land. Council has no authority to erect signage on land owned by the State Government.*

**Question 2:** Would council consider undertaking a consultation process with other relevant government agencies and the community to rename the 4 beaches in and adjacent to the National Park within this municipality? Namely:

- Badger Beach
- Pebble Beach (as it's titled on Google Maps)
- First Little Beach (as it's titled on Google Maps)

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Nudists Beach

This would serve two functions:

- a. Avoid public confusion caused by the name "Nudists Beach".
- b. Align with the renaming of the National Park that occurred in 2000. It will present an ideal and meaningful opportunity to consult with local traditional Elders. This would truly be enacting the council's vision of an inclusive community.

**Response:** *In Tasmania, the official naming of places is primarily the responsibility of the Place Names Advisory Panel, which is authorised by the Department of Natural Resources and Environment Tasmania.*

*Members of the public are able to make submission to Place Names on the NRE website here: <https://nre.tas.gov.au/land-tasmania/place-naming-in-tasmania>*

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**5.3 Responses to Questions from Previous Public Question Time**

**5.3.1 Nil**

UNCONFIRMED

## 6 CHIEF EXECUTIVE OFFICER'S DECLARATION

"I certify that with respect to all advice, information or recommendation provided to Council with this agenda:

1. the advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation;
2. where any advice is given directly to council by a person who does not have the required qualifications or experience that person has obtained and taken into account in that person's general advice the advice from an appropriately qualified or experienced person; and
3. a copy or written transcript of the advice received has been provided to council."



Kristen Desmond  
**CHIEF EXECUTIVE OFFICER**

"Notes: Section 65(1) of the *Local Government Act 1993 (Tas)* requires the General Manager to ensure that any advice, information or recommendation given to the council (or a council committee) is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation. Section 65(2) forbids council from deciding any matter which requires the advice of a qualified person without considering that advice."

At West Tamar Council, the title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993 (Tas)*. For the avoidance of doubt, Chief Executive Officer means General Manager for the purposes of the *Local Government Act 1993 (Tas)* and all other legislation administered by or concerning Council.

## 7 PLANNING AUTHORITY

*Council is now sitting as a planning authority. Each council acts as the planning authority for their municipality. In this role, councillors consider development applications and make administrative decisions that are based on the council's planning scheme. While councillors are obliged to consider the community's views, this does not mean they can vote in favour of those views while fulfilling the role of a planning authority. Councillors must make planning decisions based on whether a planning application is consistent with the local planning scheme, even if members of the community object to the planning proposal.*

### 7.1 Plan 1 - PA2026051 Residential - Single Dwelling, 5 Rochester Court, Riverside

**REPORT AUTHOR:** Statutory Planner - Patrick McMahon

**REPORT DATE:** 9 April 2026

**ATTACHMENTS:**

1. [7.1.1] Attachment 1 - Location Plan 5 Rochester Court
2. [7.1.2] Attachment 2 - Proposal Plans 5 Rochester Court, Riverside

#### RECOMMENDATION

That application PA2026051 be determined as follows:

- (a) the requested variations comply with the relevant performance criteria and be supported;
- (b) matters raised by the representor have been considered but do not alter the assessment against the Scheme or the recommendation; and

That the application for Residential – Single Dwelling by CMK Architects, for land at 5 Rochester Court, Riverside Lot No. 20 on Plan No.182116 be **APPROVED** subject to the following conditions:

#### ENDORSED PLANS

1. The use and development must be substantially in accordance with the following endorsed documents,
  - (a) Endorsed plans by CMK Architects, Dated 23/02/2026, Project 25.07, Rev DA.
  - (b) Additional shadow plan by CMK Architects, submitted to Council 10/04/2026.

Any other development and/or use, or substantial intensification of the approved use, may require separate assessment and a fresh application should be submitted to Council.

#### RETAINING WALL

2. Prior to commencement of any works, the applicant must submit detailed engineering plans of the proposed retaining wall on the (cardinal direction) boundary. The plans must show to the Council's satisfaction that the proposed wall, including footings, would be entirely within the site boundary and not undermine existing or potential development on the adjoining land.

#### DRIVEWAY AND PARKING AREA CONSTRUCTION

3. Before commencement of the use, parking bays and access ways as shown on the endorsed plans must:
  - (a) be properly constructed to such levels that they can be used in accordance with the plans;
  - (b) be surfaced with an all-weather (impervious) surface; and
  - (c) be adequately drained to prevent stormwater being discharged to neighbouring property. Parking areas and access lanes must be kept available for these purposes at all times and maintained for the life of the use.

#### CONSTRUCTION MANAGEMENT

4. Prior to the commencement of works (including vegetation removal), a construction management plan must be submitted detailing how soil and water is to be managed during the construction process to prevent the escape of soil and sediments beyond site boundaries. This plan must clearly set out the property owner's obligations for erection, inspection and maintenance of all control measures approved. The management plan must include the following:
- (a) date and author;
  - (b) property boundaries, location of adjoining roads and other public land if any, impervious surfaces, underground services and existing drainage, contours, approximate grades of slope, directions of fall, north point and scale;
  - (c) general soil description;
  - (d) location and types of all existing vegetation, location and amount of proposed ground disturbance, limit of clearing, grading and filling and the proposed location of soil, sand, topsoil and other material stockpiles;
  - (e) critical natural areas such as drainage lines, cliffs, wetlands and unstable ground;
  - (f) location of vegetation to be retained and removed;
  - (g) location of stabilised site access;
  - (h) initial and final contours, location of watercourses, surface drainage and existing stormwater infrastructure;
  - (i) stormwater discharge point, if proposed;
  - (j) location of all proposed temporary drainage control measures;
  - (k) construction details;
  - (l) location and details of all proposed erosion control measures;
  - (m) location and details of all proposed measures to minimize dust generation and emission beyond the site boundaries;
  - (n) location and details of all proposed sediment control measures;
  - (o) a statement of who is responsible for establishing and maintaining erosion and sediment control measures;
  - (p) site rehabilitation or landscaping/revegetation program;
  - (q) estimated dates for start and finish of the works including installation sequence of different erosion and sediment controls;
  - (r) any information required to address soil, water and dust control measures required to accommodate staging of the proposal; and
  - (s) outline of the maintenance program for erosion and sediment controls. This must include weekly inspection as well as before and after every rain event and a reporting schedule to Council.

Works must not commence prior to the approval of the Construction Management Plan by the Director of Community Assets or their delegate. The approved plan must be implemented with the commencement of works on site and maintained during construction to ensure soil erosion and dust are appropriately managed to reasonably maintain the amenity of adjoining and nearby properties and public land. A copy of the approved Construction Management Plan must be on the site at all times. All on-ground workers must be aware of and understand the plan.

#### COMMENCED DEVELOPMENT STOP

Where development has commenced on site and then stops for two weeks or more, interim stormwater, erosion and dust control measures must be installed and maintained on site to ensure overland flows do not become a nuisance to adjoining properties or Council's infrastructure until work recommences. The measures must include weekly inspections and reporting to Council as well as before and after every rain event to the satisfaction of the Director of Community Assets or their delegate. This may require a revision of the approved Construction Management Plan – any changes must be approved by the Director of Infrastructure and Assets or their delegate.

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**OUTBUILDINGS**

5. The use of outbuildings is not permitted for human habitation and is limited to residential storage and related activities only.

**Permit Notes**

**Notations**

- A. This permit was issued based on the proposal documents submitted for PA2026051. You should contact Council with any other use or developments, as they may require the separate approval of Council.
- B. This permit take effect after:
- (a) The 14-day appeal period expires; or
  - (b) Any appeal to the Tasmanian Civil and Administrative Tribunal is abandoned or determined; or
  - (c) Any agreement that is required by this permit pursuant to Part 5 of the *Land Use Planning and Approvals Act 1993* is executed; or
  - (d) Any other required approvals under this or any other Act are granted.
- C. This permit is valid for two (2) years only from the date of approval and will thereafter lapse if the development is not substantially commenced. An extension may be granted subject to the provisions of the *Land use Planning and Approvals Act 1993* as amended, by a request to Council.

**Other Approvals**

- D. This permit does not imply that any other approval required under any other by-law or legislation has been granted.

**Appeal Provisions**

- E. A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Tasmanian Civil and Administrative Tribunal.

A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.

For more information see the Tasmanian Civil and Administrative Tribunal website [www.tascat.tas.gov.au](http://www.tascat.tas.gov.au).

**Permit Commencement**

- F. If an applicant is the only person with a right of appeal pursuant to section 61 of the *Land Use Planning and Approvals Act 1993* and wishes to commence the use or development for which the permit has been granted within the 14-day period, the Council must be so notified in writing. A copy of Council's Notice to Waive Right of Appeal is attached.

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*Team leader - Planning entered the meeting at 1.38pm*

**Minute No. 26/60**

**DECISION**

Moved: Cr Manticas

Seconded: Cr Ferguson

That application PA2026051 be determined as follows:

- a. the requested variations comply with the relevant performance criteria and be supported;
- b. matters raised by the representor have been considered but do not alter the assessment against the Scheme or the recommendation; and

That the application for Residential – Single Dwelling by CMK Architects, for land at 5 Rochester Court, Riverside Lot No. 20 on Plan No.182116 be **APPROVED** subject to the following conditions:

**ENDORSED PLANS**

1. The use and development must be substantially in accordance with the following endorsed documents,
  - a. Endorsed plans by CMK Architects, Dated 23/02/2026, Project 25.07, Rev DA.
  - b. Additional shadow plan by CMK Architects, submitted to Council 10/04/2026.

Any other development and/or use, or substantial intensification of the approved use, may require separate assessment and a fresh application should be submitted to Council.

**RETAINING WALL**

2. Prior to commencement of any works, the applicant must submit detailed engineering plans of the proposed retaining wall on the (cardinal direction) boundary. The plans must show to the Council's satisfaction that the proposed wall, including footings, would be entirely within the site boundary and not undermine existing or potential development on the adjoining land.

**DRIVEWAY AND PARKING AREA CONSTRUCTION**

3. Before commencement of the use, parking bays and access ways as shown on the endorsed plans must:
  - a. be properly constructed to such levels that they can be used in accordance with the plans;
  - b. be surfaced with an all-weather (impervious) surface; and
  - c. be adequately drained to prevent stormwater being discharged to neighbouring property.Parking areas and access lanes must be kept available for these purposes at all times and maintained for the life of the use.

**CONSTRUCTION MANAGEMENT**

4. Prior to the commencement of works (including vegetation removal), a construction management plan must be submitted detailing how soil and water is to be managed during the construction process to prevent the escape of soil and sediments beyond site boundaries. This plan must clearly set out the property owner's obligations for erection, inspection and maintenance of all control measures approved. The management plan must include the following:
  - a. date and author;
  - b. property boundaries, location of adjoining roads and other public land if any, impervious surfaces, underground services and existing drainage, contours, approximate grades of



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- slope, directions of fall, north point and scale;
- c. general soil description;
- d. location and types of all existing vegetation, location and amount of proposed ground disturbance, limit of clearing, grading and filling and the proposed location of soil, sand, topsoil and other material stockpiles;
- e. critical natural areas such as drainage lines, cliffs, wetlands and unstable ground;
- f. location of vegetation to be retained and removed;
- g. location of stabilised site access;
- h. initial and final contours, location of watercourses, surface drainage and existing stormwater infrastructure;
- i. stormwater discharge point, if proposed;
- j. location of all proposed temporary drainage control measures;
- k. construction details;
- l. location and details of all proposed erosion control measures;
- m. location and details of all proposed measures to minimize dust generation and emission beyond the site boundaries;
- n. location and details of all proposed sediment control measures;
- o. a statement of who is responsible for establishing and maintaining erosion and sediment control measures;
- p. site rehabilitation or landscaping/revegetation program;
- q. estimated dates for start and finish of the works including installation sequence of different erosion and sediment controls;
- r. any information required to address soil, water and dust control measures required to accommodate staging of the proposal; and
- s. outline of the maintenance program for erosion and sediment controls. This must include weekly inspection as well as before and after every rain event and a reporting schedule to Council.

Works must not commence prior to the approval of the Construction Management Plan by the Director of Community Assets or their delegate. The approved plan must be implemented with the commencement of works on site and maintained during construction to ensure soil erosion and dust are appropriately managed to reasonable maintain the amenity of adjoining and nearby properties and public land. A copy of the approved Construction Management Plan must be on the site at all times. All on-ground workers must be aware of and understand the plan.

**COMMENCED DEVELOPMENT STOP**

Where development has commenced on site and then stops for two weeks or more, interim stormwater, erosion and dust control measures must be installed and maintained on site to ensure overland flows do not become a nuisance to adjoining properties or Council's infrastructure until work recommences. The measures must include weekly inspections and reporting to Council as well as before and after every rain event to the satisfaction of the Director of Community Assets or their delegate. This may require a revision of the approved Construction Management Plan – any changes must be approved by the Director of Infrastructure and Assets or their delegate.

**OUTBUILDINGS**

- 5. The use of outbuildings is not permitted for human habitation and is limited to residential storage and related activities only.

**Permit Notes**

**Notations**

- A. This permit was issued based on the proposal documents submitted for PA2026051. You

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should contact Council with any other use or developments, as they may require the separate approval of Council.

B. This permit take effect after:

- a. The 14-day appeal period expires; or
- b. Any appeal to the Tasmanian Civil and Administrative Tribunal is abandoned or determined; or
- c. Any agreement that is required by this permit pursuant to Part 5 of the *Land Use Planning and Approvals Act 1993* is executed; or
- d. Any other required approvals under this or any other Act are granted.

C. This permit is valid for two (2) years only from the date of approval and will thereafter lapse if the development is not substantially commenced. An extension may be granted subject to the provisions of the *Land use Planning and Approvals Act 1993* as amended, by a request to Council.

**Other Approvals**

D. This permit does not imply that any other approval required under any other by-law or legislation has been granted.

**Appeal Provisions**

E. A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Tasmanian Civil and Administrative Tribunal.

A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.

For more information see the Tasmanian Civil and Administrative Tribunal website [www.tascat.tas.gov.au](http://www.tascat.tas.gov.au).

**Permit Commencement**

F. If an applicant is the only person with a right of appeal pursuant to section 61 of the *Land Use Planning and Approvals Act 1993* and wishes to commence the use or development for which the permit has been granted within the 14-day period, the Council must be so notified in writing. A copy of Council's Notice to Waive Right of Appeal is attached.

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**VOTING**

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Ferguson, Cr Ireland, Cr Lerner, Cr Lyons and Cr Manticas

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 7/0**

*Team Leader - Planning left the meeting at 1.42pm*

UNCONFIRMED

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## 8 OFFICE OF THE CHIEF EXECUTIVE OFFICER

### 8.1 CEO 1 - Council Workshops held in March and April 2026

**REPORT AUTHOR:** Chief Executive Officer - Kristen Desmond

**REPORT DATE:** 15 April 2026

**ATTACHMENTS:** Nil

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#### RECOMMENDATION

That Council receives the report on Council Workshops held on 17 March, 8 April and 14 April 2026.

#### Minute No. 26/61

#### DECISION

Moved: Cr Ferguson

Seconded: Cr Lyons

That Council receives the report on Council Workshops held on 17 March, 8 April and 14 April 2026.

#### VOTING

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Ferguson, Cr Ireland, Cr Lerner, Cr Lyons and Cr Manticas

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 7/0**

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**8.2 CEO 2 - Legana Community Sports and Recreation Precinct**

**REPORT AUTHOR:** Chief Executive Officer - Kristen Desmond

**REPORT DATE:** 16 April 2026

- ATTACHMENTS:**
1. [8.2.1] Legana Community Sports and Recreation Precinct Business Case
  2. [8.2.2] 108.24308 Legana Community, Sports and Recreation Precinct Masterplan Report REV 02
  3. [8.2.3] 108.24308 - SK001 - SITE PLAN - PROPOSED OVERALL MASTERPLAN-REVC
  4. [8.2.4] 108.24308 - SK002 - FLOOR PLAN - FUNCTION CENTRE & CHANGE ROOM FACILITIES - REVB
  5. [8.2.5] 108.24308 - SK003 - FLOOR PLAN - INDOOR MULTIPURPOSE FACILITY - REVD
  6. [8.2.6] 108.24308 - SK004 - BUILDING ELEVATION & SECTION - REVB
  7. [8.2.7] 108.24308 - SK005 - 3D VIEW #1 - REVB
  8. [8.2.8] 108.24308 - SK006 - 3D VIEW #2 - REVB
  9. [8.2.9] 108.24308 - SK007 - 3D VIEW #3 - REVB
  10. [8.2.10] 108.24308 - SK008 - 3D VIEW #4 - REVB
  11. [8.2.11] 108.24308 - SK009 - 3D VIEW #5 - REVB
  12. [8.2.12] 108.24308 - SK010 - 3D VIEW #6 - REVB
  13. [8.2.13] 108.24308 - SK011 - STAGING SITE PLAN - PROPOSED OVERALL MASTERPLAN - REVA
  14. [8.2.14] Legana Stakeholder Engagement - Session 04
  15. [8.2.15] Legana Stakeholder Engagement Update - Minutes Summary
  16. [8.2.16] Northern Tasmania Sports Facility Plan 2023
  17. [8.2.17] REMPLAN - Economy - Report A
  18. [8.2.18] REMPLAN - Economy - Report B
  19. [8.2.19] REMPLAN - Economy - Report C
  20. [8.2.20] REMPLAN - Economy - Report D
- 

**RECOMMENDATION**

That Council:

1. Endorses and adopts the Legana Community Sports and Recreation Precinct Masterplan as presented; and
2. Authorises the Chief Executive Officer to commence preparation of Stage 1 of the Masterplan commencing in the 2026-27 financial year.

**Minute No. 26/62**

**DECISION**

Moved: Cr Lyons

Seconded: Deputy Mayor Cr Shegog

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That Council:

1. Endorses and adopts the Legana Community Sports and Recreation Precinct Masterplan as presented; and
2. Authorises the Chief Executive Officer to commence preparation of Stage 1 of the Masterplan commencing in the 2026-27 financial year.

**VOTING**

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Ferguson, Cr Ireland, Cr Lyons and Cr Manticas

Against: Cr Lerner

Abstained: Nil

**CARRIED 6/1**

UNCONFIRMED

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## 9 GOVERNANCE

### 9.1 Gov 1 - New Governance of Special Committees Policy

**REPORT AUTHOR:** Director Corporate & Community - David Gregory  
Governance Officer - Tom Chalmers

**REPORT DATE:** 14 April 2026

**ATTACHMENTS:**

1. [9.1.1] WT-HRM-XX.XX Governance of Special Committees Policy
2. [9.1.2] WT-HRM-50.00 Functions and Procedures of Special Committees

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#### RECOMMENDATION

That Council:

1. Rescinds the existing WT-HRM-50.00 Functions and Procedures of Special Committees policy;
2. Adopts the updated Governance of Special Committees policy as presented, effective 21 April 2026;
3. Allocates a new policy number of 75.00;
4. Updates the version number to 1.00; and
5. Approves a review date of April 2030.

**Minute No. 26/63**

#### DECISION

Moved: Cr Manticas

Seconded: Deputy Mayor Cr Shegog

That Council:

1. Rescinds the existing WT-HRM-50.00 Functions and Procedures of Special Committees policy;
2. Adopts the updated Governance of Special Committees policy as presented, effective 21 April 2026;
3. Allocates a new policy number of 75.00;
4. Updates the version number to 1.00; and
5. Approves a review date of April 2030.

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**VOTING**

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Ferguson, Cr Ireland, Cr Larner, Cr Lyons and Cr Manticas

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 7/0**

UNCONFIRMED



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**9.2 Gov 2 - Draft Terms of Reference - Delegations Review Committee**

**REPORT AUTHOR:** Director Corporate & Community - David Gregory  
Governance Officer - Tom Chalmers

**REPORT DATE:** 14 April 2026

**ATTACHMENTS:** 1. [9.2.1] WT-TORxx.00 - Delegations Committee Terms of Reference  
- April 2026 - DRAFT

---

**RECOMMENDATION**

That Council, pursuant to Section 24 of the *Local Government Act 1993*:

1. Adopts the Terms of Reference for the West Tamar Council Delegations Review Committee as presented, effective 21 April 2026;
2. Allocates a new Terms of Reference number of 2.00;
3. Updates the version number to 1.00; and
4. Approves a review date of April 2028.

**Minute No. 26/64**

**DECISION**

Moved: Cr Ireland

Seconded: Cr Larner

That Council, pursuant to Section 24 of the *Local Government Act 1993*:

1. Adopts the Terms of Reference for the West Tamar Council Delegations Review Committee as presented, effective 21 April 2026;
2. Allocates a new Terms of Reference number of 2.00;
3. Updates the version number to 1.00; and
4. Approves a review date of April 2028.

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**VOTING**

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Ferguson, Cr Ireland, Cr Lerner, Cr Lyons and Cr Manticas

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 7/0**

UNCONFIRMED

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**9.3 Gov 3 - Audit Panel Chairperson**

**REPORT AUTHOR:** Governance Officer - Tom Chalmers

**REPORT DATE:** 15 April 2026

**ATTACHMENTS:** Nil

---

**RECOMMENDATION**

That Council:

1. delegates authority to the Chief Executive Officer to negotiate and approve the re-appointment of Andrew Gray as Chairperson of West Tamar Council's Audit Panel for a further one (1) year from 1 December 2026.

**Minute No. 26/65**

**DECISION**

Moved: Cr Manticas

Seconded: Cr Ireland

That Council:

1. delegates authority to the Chief Executive Officer to negotiate and approve the re-appointment of Andrew Gray as Chairperson of West Tamar Council's Audit Panel for a further one (1) year from 1 December 2026.

**VOTING**

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Ferguson, Cr Ireland, Cr Lerner, Cr Lyons and Cr Manticas

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 7/0**

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**9.4 Gov 4 - West Tamar Council Audit Panel Minutes**

**REPORT AUTHOR:** Governance Officer - Tom Chalmers

**REPORT DATE:** 15 April 2026

**ATTACHMENTS:** 1. [9.4.1] Audit Panel - Minutes - 8 December 2025 - CONFIRMED  
2. [9.4.2] Audit Panel - Minutes - 24 March 2026 - UNCONFIRMED

**RECOMMENDATION**

That Council receives and notes the confirmed Minutes of the Audit Panel meeting held on 8 December 2025 and the unconfirmed Minutes of the Audit Panel meeting held on 24 March 2026.

**Minute No. 26/66**

**DECISION**

Moved: Cr Manticas

Seconded: Cr Lyons

That Council receives and notes the confirmed Minutes of the Audit Panel meeting held on 8 December 2025 and the unconfirmed Minutes of the Audit Panel meeting held on 24 March 2026.

**VOTING**

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Ferguson, Cr Ireland, Cr Lerner, Cr Lyons and Cr Manticas

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 7/0**

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## 10 DEVELOPMENT

### 10.1 Dev 1 - Submission to the Cat Management in Tasmania Discussion Paper

**REPORT AUTHOR:** Team Leader Environmental Health & Municipal Compliance - Neil McGuinness

**REPORT DATE:** 13 April 2026

**ATTACHMENTS:** 1. [10.1.1] Submission to Discussion Paper

---

### RECOMMENDATION

That Council:

1. Endorse the submission included as Attachment 1;
2. Authorise the Chief Executive Officer to sign the submission and submit to the Department of Natural Resources and Environment Tasmania.

*Director Planning & Development entered the meeting at 2.23pm*

**Minute No. 26/67**

### DECISION

Moved: Cr Lerner

Seconded: Cr Ferguson

That Council:

1. Endorse the submission included as Attachment 1;
2. Authorise the Chief Executive Officer to sign the submission and submit to the Department of Natural Resources and Environment Tasmania.

### VOTING

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Ferguson, Cr Ireland, Cr Lerner, Cr Lyons and Cr Manticas

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 7/0**

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**10.2 Dev 2 - Submission to Position Paper - Preventing Delays in Development Assessment Timeframes**

**REPORT AUTHOR:** Team Leader - Planning - Krstyna Ennis

**REPORT DATE:** 13 April 2026

**ATTACHMENTS:** 1. [10.2.1] Submission to - Preventing delays in development assessment timeframes

---

**RECOMMENDATION**

That Council:

1. Endorse the submission about the Preventing delays in development assessment timeframes position paper, included as Attachment 1.
2. Authorise the Chief Executive Officer to sign the submission and submit to the State Planning Office.

**Minute No. 26/68**

**DECISION**

Moved: Deputy Mayor Cr Shegog

Seconded: Cr Lyons

That Council:

1. Endorse the submission about the Preventing delays in development assessment timeframes position paper, included as Attachment 1.
2. Authorise the Chief Executive Officer to sign the submission and submit to the State Planning Office.

**VOTING**

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Ferguson, Cr Ireland, Cr Lerner, Cr Lyons and Cr Manticas

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 7/0**

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**10.3 Dev 3 - Submission to Discussion Paper - Tasmanian Planning Scheme – Making it easier to develop medium density housing**

**REPORT AUTHOR:** Principal Strategic Planner - Tiffany Heys

**REPORT DATE:** 14 April 2026

**ATTACHMENTS:** 1. [10.3.1] Submission to Tasmanian Planning Scheme Making it easier to develop medium density housing Discussion Paper

**RECOMMENDATION**

That Council:

1. Endorse the submission on the suite of documents referred to as *Tasmanian Planning Scheme – Making it easier to develop medium density housing* included as Attachment 1; and
2. Authorise the Chief Executive Officer to sign the submission and submit to the State Planning Office.

**Minute No. 26/69**

**DECISION**

Moved: Cr Manticas

Seconded: Cr Ferguson

That Council:

1. Endorse the submission on the suite of documents referred to as *Tasmanian Planning Scheme – Making it easier to develop medium density housing* included as Attachment 1; and
2. Authorise the Chief Executive Officer to sign the submission and submit to the State Planning Office.

**VOTING**

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Ferguson, Cr Ireland, Cr Lerner, Cr Lyons and Cr Manticas

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 7/0**

*Director Planning & Development left the meeting at 2.52pm*

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## 11 CORPORATE

### 11.1 Corp 1 - Update to WT-HRM 22.00 Corporate Credit Card Policy and Guidelines

**REPORT AUTHOR:** Chief Financial Officer - Jason Barker CPA

**REPORT DATE:** 9/4/2026

**ATTACHMENTS:**

1. [11.1.1] W T- HR M 22.00 Corporate Credit Card Policy and Guidelines
2. [11.1.2] W T- HR M 22.00 Corporate Credit Card Policy and Guidelines - simple markup

---

### RECOMMENDATION

That Council:

1. Rescinds the existing *Corporate Credit Card Policy and Guidelines*;
2. Adopts the updated *Corporate Credit Card Policy and Guidelines* as presented, effective 21 April 2026;
3. Updates the version number to 6.00; and
4. Approves a review date of April 2029.

*Director Corporate & Community entered the meeting at 2.52pm*

**Minute No. 26/70**

### DECISION

Moved: Cr Manticas

Seconded: Cr Lyons

That Council:

1. Rescinds the existing *Corporate Credit Card Policy and Guidelines*;
2. Adopts the updated *Corporate Credit Card Policy and Guidelines* as presented, effective 21 April 2026;
3. Updates the version number to 6.00; and
4. Approves a review date of April 2029.



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**VOTING**

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Ferguson, Cr Ireland, Cr Lerner, Cr Lyons and Cr Manticas

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 7/0**

UNCONFIRMED

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**11.2 Corp 2 - Approval for Recurring Budget Lines**

**REPORT AUTHOR:** Director Corporate & Community - David Gregory

**REPORT DATE:** 15 April 2026

**ATTACHMENTS:** Nil

---

**RECOMMENDATION**

That Council note the above-mentioned information and approve the continuation of recurrent annual funding for the following organisations without a formal ongoing partnership agreement.

<b>Organisation</b>	<b>Annual Budget Allocation</b>
West Tamar Landcare	\$5,000
West Tamar Municipal Band	\$5,000
Christmas with Friends	\$2,500
Reptile Rescue	\$1,000
Exeter Sheepdog Trials	\$500

**Minute No. 26/71**

**MOTION**

Moved: Deputy Mayor Cr Shegog

Seconded: Cr Ferguson

That Council note the above-mentioned information and approve the continuation of recurrent annual funding for the following organisations without a formal ongoing partnership agreement and each financial year each organisation is to submit a written acquittal of the funds.

<b>Organisation</b>	<b>Annual Budget Allocation</b>
West Tamar Landcare	\$5,000
West Tamar Municipal Band	\$5,000
Christmas with Friends	\$2,500
Reptile Rescue	\$1,000
Exeter Sheepdog Trials	\$500

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**VOTING**

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Ferguson, Cr Ireland, Cr Larner, Cr Lyons and Cr Manticas

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 7/0**

UNCONFIRMED

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**12 COMMUNITY**

**12.1 Comm 1 - Youth Advisory Council Minutes - March 2026**

**REPORT AUTHOR:** Youth Development Officer - Kirsten Howard

**REPORT DATE:** 12 March 2026

**ATTACHMENTS:** 1. [12.1.1] YAC Minutes - March 12 2026

---

**RECOMMENDATION**

That Council receives and notes the minutes as presented for the Youth Advisory Council Meeting held on 12 March 2026.

**Minute No. 26/72**

**DECISION**

Moved: Cr Ferguson

Seconded: Cr Lyons

That Council receives and notes the minutes as presented for the Youth Advisory Council Meeting held on 12 March 2026.

**VOTING**

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Ferguson, Cr Ireland, Cr Lerner, Cr Lyons and Cr Manticas

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 7/0**

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**12.2 Comm 2 - Sponsorship Application - Launceston Chamber of Commerce Business Excellence Awards 2026**

**REPORT AUTHOR:** Director Corporate & Community - David Gregory

**REPORT DATE:** 13 April 2026

**ATTACHMENTS:**

1. [12.2.1] BE A 26 Sponsorship Proposal West Tamar Council 11 March 2026
2. [12.2.2] Launceston Chamber of Commerce 2025 BEA Post Event Report West Tamar Council

---

**RECOMMENDATION**

That Council:

1. Supports the Launceston Chamber of Commerce request by providing sponsorship funding of \$5,000 (plus GST) in 2026/2027 to sponsor the award category of Exceptional Workplace at its 2026 Business Excellence Awards; and
2. Provides additional annual sponsorship funding to the Launceston Chamber of Commerce of \$5,000 (plus GST) per year in 2027/2028 and 2028/2029 as sponsor of the award category Exceptional Workplace at its 2027 and 2028 Business Excellence Awards.

**Minute No. 26/73**

**DECISION**

Moved: Cr Lyons

Seconded: Cr Ireland

That Council:

1. Supports the Launceston Chamber of Commerce request by providing sponsorship funding of \$5,000 (plus GST) in 2026/2027 to sponsor the award category of Exceptional Workplace at its 2026 Business Excellence Awards; and
2. Provides additional annual sponsorship funding to the Launceston Chamber of Commerce of \$5,000 (plus GST) per year in 2027/2028 and 2028/2029 as sponsor of the award category Exceptional Workplace at its 2027 and 2028 Business Excellence Awards.

**VOTING**

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Ferguson, Cr Ireland and Cr Lyons

Against: Cr Larner and Cr Manticas

Abstained: Nil

**CARRIED 5/2**

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**12.3 Comm 3 - Sponsorship Application - Rosie's Reading and Imagination Library**

**REPORT AUTHOR:** Director Corporate & Community - David Gregory

**REPORT DATE:** 13 April 2026

**ATTACHMENTS:** 1. [12.3.1] Rosies Reading 2026 Sponsorships- Mar 26

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**RECOMMENDATION**

For Council decision

*Chief Executive Officer left the meeting at 3.15pm*

*Acting Chief Executive Officer entered the meeting at 3.16pm*

**MOTION**

Moved: Deputy Mayor Cr Shegog

Seconded:

That Council support Option 4 - a combination of Wonder Gala Title Partner and 1-year Local Hero Sponsor

**MOTION LAPSED FOR WANT OF A SECONDER**

**Minute No. 26/74**

**MOTION**

Moved: Cr Ireland

Seconded: Deputy Mayor Cr Shegog

That Council supports Rosie's Reading with the following sponsorship:

1. a 1 year Local Champion Sponsorship in the amount of \$5,400; and
2. a Wonder Gala Title Partner Sponsorship of \$7,500 for the Wonder Gala event for the introduction of the program into the West Tamar.

**VOTING**

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Ferguson, Cr Ireland, Cr Lyons and Cr Manticas

Against: Cr Larner

Abstained: Nil

**CARRIED 6/1**

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*Director Corporate & Community left the meeting at 3.32pm*

*Acting Chief Executive Officer left the meeting at 3.32pm*

*Chief Executive Officer entered the meeting at 3.32pm*

UNCONFIRMED

### 13 COMMUNITY ASSETS

Nil

UNCONFIRMED



**14 PEOPLE, CULTURE & SAFETY**

Nil

UNCONFIRMED

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**15 PETITIONS**

Nil

UNCONFIRMED

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## **16 NOTICE OF MOTIONS**

### **16.1 Motions on Notice**

#### **16.1.1 Cr Shegog - Motion regarding repair of West Tamar Highway**

**REPORT AUTHOR:** Chief Executive Officer - Kristen Desmond

**REPORT DATE:** 15 April 2026

**ATTACHMENTS:** Nil

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#### **MOTION**

That Council authorises the Chief Executive Officer to write to the General Manager of Transport Delivery and Assets at the Department of State Growth requesting that they as a matter of priority:

1. investigate the condition of the road surface on the West Tamar Highway at the following locations:
  - a. between Valley Road and Spring Hill Road (south of Beaconsfield); and
  - b. between Upper McEwans Road and Muddy Creek;
2. provide a comprehensive report to West Tamar Council on the condition of those sections of road outlining the scope of works to be carried out in order to rectify the road to bring it to a satisfactory condition, including a proposed timeline; and
3. undertake the works required to complete the repairs required to bring the road surface up to a satisfactory and safe standard."

#### **Minute No. 26/75**

#### **MOTION**

Moved: Deputy Mayor Cr Shegog

Seconded: Cr Lerner

That Council authorises the Chief Executive Officer to write to the General Manager of Transport Delivery and Assets at the Department of State Growth requesting that they as a matter of priority:

1. investigate the condition of the road surface on the West Tamar Highway at the following locations:
  - a. between Valley Road and Spring Hill Road (south of Beaconsfield); and
  - b. between Upper McEwans Road and Muddy Creek;
  - c. and the Frankford Highway between Exeter and the West Tamar Council boundary;

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2. provide a comprehensive report to West Tamar Council on the condition of those sections of road outlining the scope of works to be carried out in order to rectify the road to bring it to a satisfactory condition, including a proposed timeline; and
3. undertake the works required to complete the repairs required to bring the road surface up to a satisfactory and safe standard.”

**VOTING**

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Ferguson, Cr Ireland, Cr Lerner, Cr Lyons and Cr Manticas

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 7/0**

UNCONFIRMED

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**16.2 Motions without Notice**

**MOTION ON NOTICE FOR MAY**

Moved: Cr Lyons

That the Legana Town Centre and Township Structure Plan be amended by identifying the land fronting the West Tamar Highway from Acropolis Drive to Bridgenorth Road as 'General Business'

UNCONFIRMED

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**MOTION**

Moved: Cr Larner

Seconded: Cr Manticas

That Council authorise the Chief Executive Officer to investigate the steps required to acquire the first 100 meters of Gatenby's Road from the A. Farrell estate, and report to Council at it's June Workshop.

*Point of Order – Regulation 27(1)(c) called by Cr Manticas at 3.43 pm*

**Minute No. 26/76**

**PROCEDURAL MOTION**

Moved: Cr Manticas

That the Council meeting be closed under section 24(1)(e) in line with section 17(2)(g) of the *Local Government (Meeting Procedures) Regulations 2025* for the duration of this motion.

**VOTING**

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Ferguson, Cr Ireland, Cr Lyons and Cr Manticas

Against: Cr Larner

Abstained: Nil

**CARRIED 6/1**

**ABSOLUTE MAJORITY OF COUNCIL IS REQUIRED**

*Council moved into Closed session at 3.46pm*

*Council moved out of Closed session at 3.58pm*

## 17 COUNCILLORS' QUESTIONS

### 17.1 Councillors' Questions on Notice

#### 17.1.1 Cr Larner

Mason's Road is a dead-end serving 13 -14 rural residences. Its first steep 100m which carries regular traffic including waste trucks has recently been sealed for 60m.

Gatenby's Road, which serves 11 residences has a similar maintenance need but Council has been reluctant to assume legal and civic responsibility, reportedly due to unclear ownership linked to a long-deceased estate. Poor stormwater drainage along its steep first 100m is causing runoff damage at the Gravelly Beach Road verge - a Council responsibility - exacerbated by pine tree roots that prevent locals from digging drains (photos provided).

**Question 1:** Can Council please determine the authority or private interest that owns Mason's Road, and consider whether equitable ratepayer contribution toward stormwater works, grading, camber, or sealing of first 100 metres of Gatenby's Road is justified?



**Response:** *Masons Road is a Council owned asset, which has been a public road since 1923, while Gatenbys Road is privately owned.*

*In terms of Gatenbys Road, it is the view of Council Officers that it is not appropriate that ratepayer funds are used to maintain or improve a non-Council asset.*

**Question 2:** In the interests of transparency and security, under Section 75 of the *Tasmanian Local Government Act 1993*, can Council respond to my 10 March 2026 questions to the CEO, regarding the security and investment location of Council's \$27 million rates revenues; particularly in light of a proposed \$20 million Legana project and current economic instability; as well to answer whether any Tasmanian councils incurred capital investment losses during the Global Financial Crisis?

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**Response:** *Council Officers will provide a response to your questions of 10 March before the end of April.*

**Question 3:** Given current financial constraints, can the CEO table the community needs and/or sentiment analysis supporting the potential prioritisation of a major sports complex (state-of-the-art cricket club rooms, indoor basketball courts), and large hard-surface development; while simultaneously tabling a Financial Management Strategy & Long Term Financial Plan over 10 years which does not include the \$20 million proposal, with detail of Key Financials, near-term capital costs and proposed rate rises - this analysis to be made available at the next Council Budget workshop?

**Response:** *A business case for the adoption of the Legana Recreation Precinct Masterplan and subsequent recommended staging of this project is contained in this Agenda.*

*Councils website contains its current Long Term Financial Plan which does not contain the Legana Recreation Precinct Masterplan build projects.*



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**17.1.2 Cr Manticas**

**Question 1:** Mayoral Support Resources

Can the Chief Executive Officer please advise the basis on which the mayor is provided with access to a personal assistant, including:

A) Whether this arrangement is consistent with allocations provided to other councillors; and

B) The total cost to Council associated with this role?

**Response:** *The Mayor's position has always been afforded some level of administrative assistance.*

*As the spokesperson for the Council, with the Mayor's position comes a number of civic responsibilities that aren't required of Councillors.*

*These responsibilities exclusive to the Mayoral role include leading Citizenship Ceremonies, Anzac Day services, Australia Day Ceremonies, representing the Council at local government policy forums and workshops, representing Council at regional meetings of councils or such other bodies as the Council resolves to participate in, and representing the Council at official meetings with community and other groups - all of which require some level of administrative oversight.*

*This includes document production, bookings for local government forums and workshops and diary management for civic functions - services that are also provided to Councillors through the administration role.*

*The reality is the vast majority of councils in Tasmania provide varying levels of administrative assistance to their respective mayors - some part-time and some providing full-time assistance.*

*Council has one personal assistant position shared between the Chief Executive Officer and the Mayor's office. It is estimated that the amount of time provided to the Mayor by this position would make up approximately 10 per cent of all duties at an annual cost of approximately \$10,000.*

**Question 2:** Exclusive Use of Council Vehicles

Can the Chief Executive Officer please advise how many Council staff currently have full, exclusive private use of Council-owned vehicles?

**Response:** *Five Council officers have full, private use of Council fleet vehicles, being the:*

- 1. Chief Executive Officer*
- 2. Director Corporate & Community;*
- 3. Director Community Assets;*
- 4. Director Planning & Development; and*
- 5. Director People, Culture & Safety.*

*Noting that all of these vehicles are also available for booking as part of the Councils fleet during office hours if required.*

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17.1.3 Cr Sladden

**Question 1:** On 19 November 2024, Council resolved to receive six-monthly briefings on developments related to reported DNA contamination in COVID-19 mRNA vaccines from the State Government and the Therapeutic Goods Administration.

The most recent update to Council was provided in May 2025 and recorded in the Council minutes in June 2025.

Since May 2025, what information has been received from the Therapeutic Goods Administration and the Tasmanian Department of Public Health in the form of briefings, correspondence, or reports in relation to the Council resolution of 19 November 2024?

**Response:** *Council has not received any correspondence in relation to the above since May 2025.*

**Question 2:** Community concerns have been raised by members of the community, including the Tamar Bicycle Users Group, regarding debris accumulation on road edges and shoulders along sections of the West Tamar Highway, particularly between Legana and Cormiston Creek, and the associated safety risks for cyclists and other road users.

Is Council aware of any regular road sweeping or maintenance schedule for this section of the West Tamar Highway?

If not, will Council seek this information from the Tasmanian Department of State Growth and raise the condition of road edges and shoulders as a matter of concern, particularly in relation to cyclist safety?

**Response:** *Council officers are not aware of the current maintenance contract requirements between the Department of State Growth and its contractors in relation to road shoulder maintenance in this area. The Chief Executive Officer will write to the Department to highlight the concerns raised. It is also noted that members of the community can also raise safety or maintenance concerns in relation to the condition of the Highway directly to the Department via email to [info@stategrowth.tas.gov.au](mailto:info@stategrowth.tas.gov.au) or phone call to 1800 030 688.*

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**17.2 Councillors' Questions without Notice**

**Cr Ferguson**

**Question 1:** I've just got some that have come through Youth Advisory—thanks—through and also Councillor Allen sent these to me. I'll forward them on at some point, but just to read them out, they'll be on notice. So, bus stop opposite Joe's on the West Tamar Highway, Riverside, that's been identified, they really need a seat and shelter, it's being used by children, so the bus stop opposite Joe's Takeaway.

**Question 2:** And these are not criticisms, they're just things that the group have brought to Council's attention. So, Tailrace Park, the basketball court they believe needs repaving, and they've also put forward that is there any potential for that being a full court at Tailrace? You know how it's got the half court and then the grass? Yep. And bike track, Gravelly Beach, they've highlighted that they think that would be good for casual riders. So, I'll get more information on that, but it's a question about whether that could be put into our planning. And the underpass—

**Cr Lyons:** Sorry, can I just ask: is that a joint walking/riding path that we've just built?

**Cr Ferguson:** No, I'd need to check, Geoff, sorry. It just talked about the Gravelly Beach bike track, they think they want it—it also needs to be able to accommodate casual riders. So, I'll need to check that one, apologies. The underpass repainting is still waiting to be begun—

**Mayor:** *That's the Riverside one just down the road.*

**Cr Ferguson:** Yes. And so, and there was about improvements, so we're just wanting if we can get an update through—the YAC (Youth Advisory Council) Council officer was putting together some sort of working group with the school and us. And the footpath outside the Ophir Hotel in Beaconsfield is very uneven and needing repairs. So, they've received a complaint from someone in a wheelchair. So, I'll go back to them and talk about Snap Send Solve, and so—but they're the questions from Councillor Allen and YAC.

**Response:** (From the Chief Executive Officer through the Chair) *Thank you, Cr Ferguson. We'll take all of those on notice with the exception of the bike track one. If you can come back with more information on that, and then we can answer that into the future.*

**Cr Manticas**

**Question 1:** One of the questions that I planned to ask today was in regards to the Kelso toilet block, but I see that we've published that it's now open for official business, whatever that means. Maybe we should have a ceremony, Madam Mayor, where—

**Response:** *No, no, no, but we have had a lot of Kelso residents very patiently waiting for the opening of that toilet, so I'm pleased we were able to advise them that it's now active.*

**Question 2:** Whilst staying focused on Kelso, it's been raised that the stormwater drain that goes out into the beach is still sort of blocked and clogged. And I wasn't too sure, I remember we were going to liaise somewhere with Parks and Wildlife, I thought.

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**Response:** (From the Chief Executive Officer through the Chair) *We had done some cleanup of that, so if I can take that one on notice, we'll have a look and see where that's up to.*

**Cr Lyons**

**Question 1:** We've had a couple of letters that seem to have gone to all Councillors and Council managers about various things. I'm presuming that that goes onto a works list or at least to Dino for some sort of grading or -

**Response:** (From the Chief Executive Officer through the Chair) *If the request comes through to the West Tamar Council generic address or to me directly, then yes. Sometimes, however, it just goes to Councillors and it doesn't make its way back. I would suggest, Councillor Lyons, don't presume. Please send it through and then we can make sure because sometimes they only go to Councillors and if operational staff don't see them, then we can't action them.*

**Cr Shegog**

**Question 1:** Just a couple of things, to Dino probably more so: have we commenced the Riverside pool investigations in relation to the suitability of the lining, re: the infrastructure under the pool?

**Response:** (From the Chief Executive Officer through the Chair) *I'll take that one on notice, Cr Shegog. We have indeed started a lot of the preliminary work. I'm not sure whether the actual investigation has occurred, but there is work happening in that space, but we'll come back with a more fulsome answer for you.*

**Question 2:** There's been a lot of social chatter and I think it actually is worthy for a discussion at workshop, Madam Mayor, in relation to a dog park or a better dog park in Legana. I think the Tanner Drive has outlived its purpose as far as the number of persons now using the dog park and I think that like when we've been talking about dog parks in other locations, Tanner Drive's always sort of one that sort of gets a bit left off the list. So, I think it's important to either have Tanner Drive and another location, maybe on the ground that's not being used near the school—I'm just throwing it out there, so please don't take it on board, people sitting in the gallery, that that's where it's going to be. But I was wondering if we could identify somewhere within the local area that could possibly just lend itself to another dog park or an interim dog park until we do something else. I know Cr Manticas has mentioned before utilizing that block of land on the corner of Bulman Drive and Freshwater Point Road, which was just green open space and I think we put a fence up there to stop the geese going over there and defecating all over the—

**Response:** (From the Chief Executive Officer through the Chair) *We can certainly have a look at it. What I would not like to see happen is Tanner Drive no longer be a dog park. We've just invested so that it meets the minimum standards, so there has been, in my view, a significant capital investment into there and getting water organised.*

**Question 3:** That's fine, if we put another smaller one or something at a different location?

**Response:** (From the Chief Executive Officer through the Chair) *Certainly happy to list it for discussion. So, we'll have a conversation between our community assets team and our planning municipal inspectors and we'll come back with a workshop item about possible options.*

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**Question 4:** Can I confirm—I heard on the grapevine—that the new pedestrian crossing in Exeter has already been damaged?

**Response:** *I can confirm that. It was both of the - there's a refuge for pedestrians and then there's another traffic calming down near Shakers. It's not a crossing, but both sides of where the pedestrians go across have been belted by a car. And I've been taking special attention of the usage of that; I have not seen one person crossing across to that refuge and then continuing over to the cafe. But yes, they have been damaged.*

**Question 5:** Because I did notice when I was down there when they were still intact, they actually realigned the road, so you actually had to drive around it. So, that—anyhow, I just wanted to confirm that. So, what's the next step with that particular location as far as the pedestrian crossings and we highlighting that danger?

**Response:** (From the Chief Executive Officer through the Chair) *As I understand it, DSG (the Department of State Growth) are continuing to take feedback because this is in its trial stage. Very happy for us to reach out to DSG and see at what point they might come back to Council for some feedback or a briefing.*

(From the Mayor) *I think that would be useful, I think three people stopped me on the road, when was it, what's today—last Friday? Three people between the cafe and the post office to say, have you seen the signs that have been damaged? So, I think it's probably appropriate to ask how long this trial period is going to last as well.*

(From the Chief Executive Officer through the Chair) *I think it was 12 months. So, I think probably the best way to do it, given DSG are in charge of this particular issue, is to get them to come back and talk to you.*

**Question 6:** What would they have been up for, three weeks, a month at the most, probably?

**Response:** (From the Chief Executive Officer through the Chair) *I think it was about three weeks, I think it was the end of March, that last week in March I think is when they went in.*

**Question 7:** I think it's worth a follow-up, to be honest. No, my last one, Madam Mayor, and quickly, is I've also had some residents from Riverside inquiring about the SAP (Special Area Plan) in their area as far as where we're at as far as getting to a point where we're coming back to Council to discuss where we can lift SAPs?

**Response:** (From the Chief Executive Officer through the Chair) *I'll take that one on notice.*

**Cr Larner**

**Question 1:** My question number one: how many annual man-hours or FTEs are dedicated to maintenance of Riverside's Windsor Park gardens and sports grounds? And how can a proposed extra 1.7% increase in rates for distant ratepayers living outside Riverside and Legana specifically to fulfill this maintenance cost be justified when the facility offers them no direct benefit?

**Response:** (From the Chief Executive Officer through the Chair) *The first part of your question I'll take on notice. The second part, there's been absolutely no decision about a 1.7% rate increase going anywhere outside of—if you're talking about the Windsor special levy, Council is reviewing a number of different things that, I remind you*

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*Councillor Lerner, that is confidential briefings that are occurring, no decisions have been made, and that should not be discussed in an open Council setting.*

*Point of Order – Regulation (27)(1)c called by Cr Ferguson at 4.11pm*

**Question 2:** Residents have advised that a targeted community consultation development options for Blackwell letter dated 4th of September '25 was sent only to selected property owners, despite objections from others, particularly those opposing residential intensification who did not receive it. The letter stated it was "*part of our commitment to collaborative and transparent planning,*" cites the need to acquire a 5-meter by 183-meter land strip with an appropriate easement or right of way across either 36 Annears Road or 38 Annears Road without informing those property owners. The letter claims three potential development options for land in the Blackwell area were developed following the consultation on the Draft Exeter Structure Plan, even though 40 of the 44 original survey responses opposed such development. My question: how can Council claim transparency and accountability, which was in the letter, when community feedback overwhelmingly opposed these proposals, mainly due to respect for place character and inadequate sewage infrastructure?

**Response:** (From the Chief Executive Officer through the Chair) *Cr Lerner, I'm assuming you're talking about the letters that were in relation to the Draft Exeter Structure Plan, and that was a further piece of targeted consultation that went out in relation to that. Again, the Exeter Structure Plan has not yet been finalised, so I don't think that it's fair to characterize that decisions have been made because that plan has not yet been endorsed by Council. It was seeking specific feedback from specific landowners who may have been impacted by a decision that was in the Draft Exeter Structure Plan, so no final decision has been made by Council in relation to that.*

**Statement:** Thank you for that clarification. My concern was that the particular landowners who were directly affected by the contents of the letter were not part of that further consultation.

**Question 3:** The cost of improving pedestrian and driver safety on the section of road from Beach Road intersection to the Gravelly Beach Swim Centre has been broadly estimated at \$300,000. Two recent vehicle crashes into roadside fences highlight long-standing safety concerns raised by local residents. My question: when will Council provide a detailed breakdown of this estimate, which was promised for last workshop, before finalising priorities for this year's capital budget or otherwise give the community clear assurance that these works may be addressed in the near future?

**Response:** *Councillor Lerner, that is still an issue that is being—it was discussed in workshop and it's not appropriate to bring matters discussed in workshop into the public forum until Council's made a decision on the particular issue. So, with that—*

**Statement:** Right. The reason for my question was that last time I asked a similar question, the details were to be brought before this month's workshop, which didn't occur.

**Response:** *It was a pretty full workshop this month, so I'm sure in due course we will get around to it. Thank you.*

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**17.3 Responses to Previous Questions on Notice**

**17.3.1 Cr Manticas - Questions from 17 March 2026 Ordinary Council Meeting**

**Question 1:** I know it's briefly been asked before in an informal setting, the shade sail cloth at RSL Park in Beaconsfield has not been there for a couple of months. And I'm just seeking an update as to when we can expect a replacement?

**Response:** *The replacement of the damaged shade sail was scheduled by the manufacturer to coincide with other works they had scheduled in Beaconsfield, which were subsequently delayed. The work has now been completed and the new shade sail installed.*

**Question 2:** A follow-up question in respect to a question on notice with regards to public open space contribution and the cash amounts that Council has raised. My understanding is that anything that is raised by public open space under the LGBMP Act Section 117 says we need to spend that money back in the area for which it was collected. I just wanted to get clarification from the council as to why we don't treat that as a separate ledger?

**Response:** *Amounts paid under S117 are to be used for "the acquisition or improvement of land for public open space for the benefit of inhabitants of the municipal area". While there is no specific ledger, amounts can be readily reconciled and historically Council's spend on maintaining, improving and extending Public Open Space across the municipality has always far exceeded any contributions received.*

**Question 3:** My last question also relates to a question on notice that was raised with regards to the Windsor special levy. I think my question might not have been clear enough that it didn't obviously get the response that I was expecting. My question is, the Windsor levy is levied against residents of Riverside and Trevallyn for the purpose of maintaining Windsor Park. Why is there not a ledger about the capital contributions that Council put in so that when that levy is levied against ratepayers, we know exactly how much those ratepayers have left to pay off the works down here at Windsor Park?

**Response:** *While the Windsor levy is designated for the ongoing development of Windsor Park, other funding sources are also available and there is no definitive apportionment of these funding sources. Funding may come from general rate revenue as well as external sources such as grant funding. A specific ledger is not considered necessary as the amount of funding received can be readily reconciled against funds spent on developing Windsor Park. We do, however, provide the following for reference:*

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**Windsor Levy - Analysis**

Rates Special Levy set as 0.25 cents in the \$ of AAV of West Tamar Municipal properties within the Urban Fire Brigade District. Basically Trevallyn and Riverside residential ratepayers

Estimate Levy 2026-27	\$0.28m
Windsor Levy income since 2006-07	\$2.9m
Windsor Levy associated projects	\$4.2m
Properties subject to Windsor Levy	4,221
% of Ratepatayers subject to Windsor Levy	33%

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**17.3.2 Cr Lyons - Questions from 17 March 2026 Ordinary Council Meeting**

**Question 1:** On the corner of Bald Hill Road and Veulalee, I know the West Tamar Council filled a pothole there, the pothole's emptied again. I think it might be Launceston City Council's area actually, but it's a matter of filling it with some bitumen, it seems to come out because everyone hits that corner at the same spot I suppose.

**Response:** *The area of the localised pavement failure on the inside of the intersection (south-west side) falls within the City of Launceston municipal area, however, is included with the area of pavement maintained by West Tamar Council in accordance with Council's asset mapping. The request to inspect and reassess the maintenance of the road surface in this location has been forwarded to the operations team for attention.*

**Question 2:** Scout hall at the Tailrace, apparently there's a new roof going on or something? What's happening there?

**Response:** *We currently have a \$45K allocation in the draft capital works program (ref: Line item 176). The allocation is for re-roofing, as it is not practicable to improve any of the internals without doing the rooves first. Exterior cladding is also in need of renewal.*

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**17.3.3 Cr Ireland - Question from 17 March 2026 Ordinary Council Meeting**

**Question 1:** One simple thing, could we perhaps expedite getting that TV installed? When we did this amendment to the motion to this planning thing, Mr. Dourias was totally blindsided because he had no idea what we were talking about until we gave him the bit of paper. So it's really embarrassing when they're saying they have no idea, and it's not that big a deal, it doesn't have to be a fancy TV like that, just a TV. And while you're doing that, are you gonna fix the lectern as well so I can actually see who's in the audience, please?

**Response:** *Council officers will proceed to expedite the requested improvements to the chambers, with additional costs managed using available funding within the current capital works program.*

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## **18 INTO CLOSED MEETING**

### **RECOMMENDATION**

That, pursuant to Regulation 17(1) of the *Local Government (Meeting Procedures) Regulations 2025*, Council close the meeting to the public at 4.15pm to discuss the following items:

#### **Confirmation of Minutes**

##### **2.1 Confirmation of Minutes of Closed Meeting held 17 March 2026**

*This report has been submitted to the closed part of the Council Meeting in accordance with Regulation 40(6). At the next closed meeting, the minutes of a closed meeting, after any necessary correction, are to be confirmed as the true record by the council or council committee and signed by the chairperson of the closed meeting.*

#### **Leave of Absence Requests**

##### **3.1 Confidential 1 - Leave of Absence Request – Cr Manticas**

*This report has been submitted to the closed part of the Council Meeting in accordance with Regulation 17(2)(i) requests by councillors for a leave of absence.*

#### **Corporate & Community**

##### **8.1 Confidential 2 - Lease of Commercial Premises**

*This report has been submitted to the closed part of the Council Meeting in accordance with Regulation 17(2)(d) commercial information of a confidential nature that, if disclosed, is likely to – (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the council; or (iii) reveal a trade secret and Regulation 17(2)(g) proposals for the council to acquire land or an interest in land or for the disposal of land;*

#### **Community Assets**

##### **9.1 Confidential 3 – Contract no. WTC 07/2025 New Ecclestone Road Stormwater Remediation**

*This report has been submitted to the closed part of the Council Meeting in accordance with Regulation 17(2)(e) contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal.*

##### **9.2 Confidential 4 – Contract no. WTC 19/2026 Pitt Avenue Channel and Footpath Reconstruction**

*This report has been submitted to the closed part of the Council Meeting in accordance with Regulation 17(2)(e) contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal.*

#### **Motion on Notice**

##### **11.1 Cr Manticas Motion on Notice – Purchase of land**

*This report has been submitted to the closed part of the Council Meeting in accordance with Regulation 17(2)(g) proposals for the council to acquire land or an interest in land or for the disposal of land;*

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**ORDINARY COUNCIL MEETING**  
**Tuesday 21 April 2026**



**Minute No. 26/77**

**DECISION**

Moved: Cr Lyons

Seconded: Cr Manticas

That, pursuant to Regulation 17(1) of the *Local Government (Meeting Procedures) Regulations 2025*, Council close the meeting to the public at 4.15pm to discuss the following items:

**Confirmation of Minutes**

**2.1 Confirmation of Minutes of Closed Meeting held 17 March 2026**

*This report has been submitted to the closed part of the Council Meeting in accordance with Regulation 40(6). At the next closed meeting, the minutes of a closed meeting, after any necessary correction, are to be confirmed as the true record by the council or council committee and signed by the chairperson of the closed meeting.*

**Leave of Absence Requests**

**3.1 Confidential 1 - Leave of Absence Request – Cr Manticas**

*This report has been submitted to the closed part of the Council Meeting in accordance with Regulation 17(2)(i) requests by councillors for a leave of absence.*

**Corporate & Community**

**8.1 Confidential 2 - Lease of Commercial Premises**

*This report has been submitted to the closed part of the Council Meeting in accordance with Regulation 17(2)(d) commercial information of a confidential nature that, if disclosed, is likely to – (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the council; or (iii) reveal a trade secret and Regulation 17(2)(g) proposals for the council to acquire land or an interest in land or for the disposal of land;*

**Community Assets**

**9.1 Confidential 3 – Contract no. WTC 07/2025 New Ecclestone Road Stormwater Remediation**

*This report has been submitted to the closed part of the Council Meeting in accordance with Regulation 17(2)(e) contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal.*

**9.2 Confidential 4 – Contract no. WTC 19/2026 Pitt Avenue Channel and Footpath Reconstruction**

*This report has been submitted to the closed part of the Council Meeting in accordance with Regulation 17(2)(e) contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal.*

**Motion on Notice**

**11.1 Cr Manticas Motion on Notice – Purchase of land**

*This report has been submitted to the closed part of the Council Meeting in accordance with Regulation 17(2)(g) proposals for the council to acquire land or an interest in land or for the disposal of land;*

**ORDINARY COUNCIL MEETING  
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**VOTING**

For: Mayor Cr Holmdahl, Deputy Mayor Cr Shegog, Cr Ferguson, Cr Ireland, Cr Lerner, Cr Lyons and Cr Manticas

Against: Nil

Abstained: Nil

**CARRIED UNANIMOUSLY 7/0**

**REQUIRES ABSOLUTE MAJORITY OF COUNCIL**

UNCONFIRMED

**ORDINARY COUNCIL MEETING  
Tuesday 19 May 2026**

**ORDINARY COUNCIL MEETING  
Tuesday 21 April 2026**



**19 OUT OF CLOSED MEETING**

Council resolved to move out of Closed Session at 5.08 pm.

UNCONFIRMED

**ORDINARY COUNCIL MEETING  
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**20 CLOSURE**

**There being no further business, the meeting closed at 5.09pm**

UNCONFIRMED

### 3 LATE ITEMS



## 4 DECLARATIONS OF INTEREST IN A MATTER OF A COUNCILLOR

## 5 PUBLIC QUESTION TIME

**General rules for public question time and questions without notice:**

- 30 minutes maximum for public question time and public questions.
- Any one speaker is allowed a maximum of five (5) minutes to make one (1) statement and/or up to three (3) questions. For clarity, a member of the public has a maximum of five (5) minutes total irrespective of making a statement, asking questions, or a combination thereof.
- A question will be answered if the information is known, otherwise it will be taken on notice and responded to in writing.
- If a member of the public –
  - a) hinders or disrupts a meeting; or
  - b) tries to hinder or disrupt a meeting; or
  - c) refuses to leave a closed meeting; or
  - d) uses obscene or offensive language

*the chairperson may take reasonable steps to remove the person from the ordinary or closed meeting, including requesting the assistance of a police officer if required.*

To assist with the compilation of minutes, it would be appreciated if community members with prepared questions and statements could please provide a copy to Council via email at [wtc@wtc.tas.gov.au](mailto:wtc@wtc.tas.gov.au) or leave a copy with us.

When addressing Council please state your name and address.

To be clear to any members of the public in attendance, as outlined in the Council's Council Meeting Engagement Policy, we will not allow statements or questions relating to the personal affairs or actions of a Councillor or Council staff or which questions the competency of Council staff or Councillors.

If someone chooses to ignore this directive, in the first instance the statement of question will be rejected and you will be asked to sit down. Should anyone choose to ignore that advice or enter into a debate, or disrupt the meeting, you will be asked to leave.

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**5.1 Public Question Time**

Commenced at:

Concluded at:

## 5.2 Public Questions on Notice

**All answers to questions on Notice have been prepared by the Chief Executive Officer, Kristen Desmond.**

### 5.2.1 G Hay, Beauty Point

**Question 1:** I have sat back for 7 months, 6 of those months as a banned rate payer from attending WTC public meetings the basis that my questions are a psycho-social risk to the councillors and the Mayor, where most of those questions relate to council use of rate payers funds, clearly as example WTC minutes (April 2026) page 406 , budget estimates & recurring expenditure contained within the Budget Estimates document that I cannot find thus I have used this time to reflect on the direction of the West Tamar Council, given the three Interest rates, two more are expected by economists, TasWater rise over 20% for the next 4 years, fuel and transport costs, Insurance , electricity and even simple home internet & mobile prices rises, basic food and accomodation, rentals will rise with increase council rate rises if these are contemplated, the council appear to have by best estimated to have spent \$2million Dollars as discretionary expenditure that falls out-side of tradition council scope as in roads, garbage and services to rate payers, would it be fair to say the WTC have lost direction as its prime role is to service the rate payers needs first ?

**Response:** *I do not believe that it is fair to say that Council has lost direction as its “prime role is to service the rate payers needs first”. Local Government’s role is far wider than roads, rates and rubbish as can be seen by Section 20 of the Local Government Act 1993 and reproduced below:*

#### **20. Functions and powers**

- (1) In addition to any functions of a council in this or any other Act, a council has the following functions:
- (a) to provide for the health, safety and welfare of the community;
  - (b) to represent and promote the interests of the community;
  - (c) to provide for the peace, order and good government of the municipal area.

*Council is focused on providing services and infrastructure to its community in line with the community’s needs and the requirements of the Local Government Act 1993.*

**Question 2:** Cost of living is the number one issue for rate payers, and in-fact almost every single Australian, last year only one Councillor, Rick Shegog asked the question asked as to “rate payers capacity to pay”, can the Council advise rate payers how they the Council assess the capacity of their rate payers to be continually burdened by rising costs and is WTC considering rate rises ?

**Response:** *Council is currently finalising its draft 2026/2027 budget, and the impact of any potential rate increases on ratepayers is always considered as part of that process.*

**Question 3:** The West Tamar Council now have set themselves us as a Corporate structure in the American style of titles & positions we now have a CEO (Once was a General Manger,) we have an assortment of Directors from Corporate & Community to People, Culture & Safety, based on 2023–24 data, the percentage of total rates and charges revenue in arrears in Tasmania has been trending upward, increasing from 5.7 %in 2018–19 to 10.7 % in 2023-24 and is expected to exceed 15% by 2027, why has the

ORDINARY COUNCIL MEETING  
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West Tamar Council avoided the appointment of a dedicated director who's sole responsibilities would be to Rate Payer welfare ?

**Response:** *Any additional executive position has not been considered to date nor is it contemplated in the near term.*

### 5.3 Responses to Questions from Previous Public Question Time

#### 5.3.1 D Barr, Kayena

Our Ref: GO.COU.189

Enquiries: Office of the Chief Executive Officer  
Phone : (03) 6323 9300

6 May 2026

Di Barr  
[REDACTED]  
[REDACTED]

By email: [REDACTED]

Dear Ms Barr

#### Response to Questions on Notice – Ordinary Council Meeting 21 April 2026

I refer to the question set out below taken on notice at the West Tamar Council meeting on 21 April 2026, and now provide the following response:

**Question 1:** *My comment is about the recent survey that was sent out to, I believe, property owners. I'd like to commend the council for actually doing a survey. I have been quite critical of the lack of effective consultation in the community for West Tamar Council, but I have a couple of questions. One: what expertise did the council seek when developing the survey?*

In terms of the survey questions, these follow the same set of questions that had been developed by previous administrations at Council and used across a series of yearly Resident Opinion Surveys dating back almost a decade through to 2023.

Yours sincerely



**Kristen Desmond**  
CHIEF EXECUTIVE OFFICER



Eden Street, Riverside TAS 7250  
PO Box 16, Riverside TAS 7250  
e. [wtc@wtc.tas.gov.au](mailto:wtc@wtc.tas.gov.au)  
p. 03 6323 9300

[wtc.tas.gov.au](http://wtc.tas.gov.au)

## 6 CHIEF EXECUTIVE OFFICER'S DECLARATION

"I certify that with respect to all advice, information or recommendation provided to Council with this agenda:

1. the advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation;
2. where any advice is given directly to council by a person who does not have the required qualifications or experience that person has obtained and taken into account in that person's general advice the advice from an appropriately qualified or experienced person; and
3. a copy or written transcript of the advice received has been provided to council."



Kristen Desmond  
**CHIEF EXECUTIVE OFFICER**

"Notes: Section 65(1) of the *Local Government Act 1993 (Tas)* requires the General Manager to ensure that any advice, information or recommendation given to the council (or a council committee) is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation. Section 65(2) forbids council from deciding any matter which requires the advice of a qualified person without considering that advice."

At West Tamar Council, the title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993 (Tas)*. For the avoidance of doubt, Chief Executive Officer means General Manager for the purposes of the *Local Government Act 1993 (Tas)* and all other legislation administered by or concerning Council.

## 7 PLANNING AUTHORITY

Nil



## 8 OFFICE OF THE CHIEF EXECUTIVE OFFICER

### 8.1 CEO 1 - Council Workshops held in April and May 2026

**REPORT AUTHOR:** Chief Executive Officer - Kristen Desmond

**REPORT DATE:** 13 May 2026

**ATTACHMENTS:** Nil

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#### SUMMARY

The purpose of this report is to provide a record of workshops held in accordance with the requirements of Regulation 10(3)(c) of the *Local Government (Meeting Procedures) Regulations 2025*.

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#### DATE AND PURPOSE OF WORKSHOP HELD

##### 21 April 2026 – Pre-meeting Workshop (half day)

**Present:** Mayor Cr Christina Holmdahl  
Deputy Mayor Cr Rick Shegog  
Cr Lynden Ferguson  
Cr Richard Ireland  
Cr Caroline Larnar  
Cr Geoff Lyons  
Cr Josh Manticas

**Apologies:** Cr Joy Allen  
Cr Julie Sladden

**In Attendance:** Kristen Desmond – Chief Executive Officer  
David Gregory – Director Corporate & Community  
Dino De Paoli – Director Community Assets  
Richard Heyward – Director People, Culture & Safety  
Michelle Riley – Director Planning & Development  
Simon Tennant – Communications & Engagement Manager  
Eleanor Moore – Executive Assistant  
Kathryn Prince – Personal Assistant to the CEO and Mayor  
Adina Purton – Administration Officer, Community Assets  
Krstyna Ennis – Team Leader - Planning

**Presenter:** Rick Marton – Chair, Rosie's Reading Inc

**Topics Discussed:** Teggs Road Stormwater Assessment  
LoopedIn App  
Visit Northern Tasmania  
Rosie's Reading  
Agenda Review  
Other Business

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**5 May 2026 – Interim Workshop (full day)**

**Present:** Mayor Cr Christina Holmdahl  
Deputy Mayor Cr Rick Shegog  
Cr Joy Allen  
Cr Lynden Ferguson (by Teams)  
Cr Richard Ireland  
Cr Geoff Lyons  
Cr Josh Manticas (by Teams)  
Cr Julie Sladden

**Apologies:** Cr Caroline Lerner

**In Attendance:** Kristen Desmond – Chief Executive Officer  
David Gregory – Director Corporate & Community  
Dino De Paoli – Director Community Assets  
Richard Heyward – Director People, Culture & Safety  
Michelle Riley – Director Planning & Development  
Simon Tennant – Communications & Engagement Manager  
Eleanor Moore – Executive Assistant  
Kathryn Prince – Personal Assistant to the CEO and Mayor

**Presenter:** Chris White – Manager Defence, Autonomous Systems, Engineering & Consultancy – Australian Maritime College

**Topics Discussed:** Planning Update  
Draft Land Use Planning and Approvals (Miscellaneous Amendments)  
Bill 2026 Report for Consultation  
RLUS Update  
Lectern Memorial  
Municipality Entrance Signs  
Gravelly Beach Road Footpath – North of Beach Road intersection  
Grinter Street Footpath – Francis Street to No. 33  
Capital Workshop Project update  
3<sup>rd</sup> Quarter Performance Report – January to March 2026  
Community Strategic Plan  
Councillor Motions  
Draft Halls Committees Terms of Reference  
Lease Renewal – Launceston Pathology  
Capital Budget Transfer of Funds – Exeter Hub to Exeter Hub  
Visit Northern Tasmania Update  
CEO Updates  
Australian Maritime College presentation  
Potential sale of public land  
Councillor Questions

**14 May 2026 – Budget Workshop (half day)**

**Present:** Mayor Cr Christina Holmdahl  
Deputy Mayor Cr Rick Shegog (by Teams)  
Cr Joy Allen  
Cr Lynden Ferguson (by Teams)

Cr Richard Ireland  
Cr Geoff Lyons  
Cr Josh Manticas (by Teams)  
Cr Julie Sladden

**Apologies:** Cr Caroline Larner

**In Attendance:** Kristen Desmond – Chief Executive Officer  
David Gregory – Director Corporate & Community  
Dino De Paoli – Director Community Assets  
Michelle Riley – Director Planning & Development  
Simon Tennant – Communications & Engagement Manager  
Kathryn Prince – Personal Assistant to the CEO and Mayor

**Topics Discussed:** Budget

## STRATEGIC PLAN

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This action relates to the following components of the Strategic Plan 2022-2032:

### 3.5 Our Organisation

Goal: To be an organisation that values its people and delivers for our community.

Objective: The community is informed and engaged and receives quality customer service.

Council will:

- Keep our people and our community informed.

### 3.5 Our Organisation

Goal: To be an organisation that values its people and delivers for our community.

Objective: Council is recognised as a leader in local government.

Council will:

- Be open and transparent in how we make our decisions.
- Be accessible and responsive.

## STATUTORY REQUIREMENTS & RELATED COUNCIL DOCUMENTS

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*Local Government (Meeting Procedures) Regulations 2025*

## RISK CONSIDERATIONS

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This report is provided in accordance with the provisions of the *Local Government (Meeting Procedures) Regulations 2025*, Regulation 10(3)(c). Risk implications are therefore considered to be low.

## FINANCIAL IMPACT

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Nil.

## CONSULTATION

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Nil.

## OPTIONS

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Council may choose to:

1. Accept the motion as presented;
2. Accept the motion with amendments;
3. Reject the motion.

## OFFICER'S COMMENTS

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Nil.

## RECOMMENDATION

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That Council receives the report on Council Workshops held on 21 April, 5 May and 12 May 2026.

## DECISION

Moved:

Seconded:

## VOTING

For:

Against:

## 8.2 CEO 2 - 3rd Quarter Performance Report - January to March 2026

**REPORT AUTHOR:** Chief Executive Officer - Kristen Desmond

**REPORT DATE:** 11 May 2026

**ATTACHMENTS:** 1. [8.2.1] 3rd Quarter Performance Report - January to March 2026

### SUMMARY

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The purpose of this report is to provide the West Tamar Council 3<sup>rd</sup> Quarterly Performance Report for the period 1 January to 31 March 2026 to Council for endorsement.

### BACKGROUND

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The Quarterly Report details Council's progress in line with the Annual Plan actions for the financial year.

### STRATEGIC PLAN

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This action relates to the following components of the Strategic Plan 2022-2032:

#### 3.5 Our Organisation

Goal: To be an organisation that values its people and delivers for our community.

Objective: The community is informed and engaged and receives quality customer service.

Council will:

- Keep our people and our community informed.
- Undertake appropriate and effective engagement with our community.
- As a leader in local government, focus on our customers.

#### 3.5 Our Organisation

Goal: To be an organisation that values its people and delivers for our community.

Objective: Council is recognised as a leader in local government.

Council will:

- Be open and transparent in how we make our decisions.
- Have appropriate policies and procedures in place with clearly defined accountability.
- Manage risks through continual assessment, review and improvement.

## STATUTORY REQUIREMENTS & RELATED COUNCIL DOCUMENTS

Section 27(c) of the *Local Government Act 1993* states that “*the Mayor is to promote good governance by, and within, the Council*”.

## RISK CONSIDERATIONS

A quarterly report is designed to minimise risk to the organisation and increased transparency through providing an ongoing performance report on the Council’s financial, strategic and customer service objectives, to the elected members and the community.

## CONSULTATION

The draft 3<sup>rd</sup> Quarterly Report was provided to Councillors for consideration at workshop on Tuesday 5 May 2026. The report will also be provided to the Audit Panel at the next scheduled meeting.

## FINANCIAL IMPACT

Nil

## OPTIONS

Council may choose to:

1. Accept the motion as presented;
2. Accept the motion with amendments;
3. Reject the motion.

## OFFICER’S COMMENTS

The 3<sup>rd</sup> Quarterly Performance Report for the period January to March 2026 is provided for consideration and endorsement.

## RECOMMENDATION

That Council:

1. Receives the West Tamar Council 3<sup>rd</sup> Quarter Performance Report 1 January 2026 to 31 March 2026; and
2. Provides public access to the report as part of Council’s commitment to ongoing good governance.

## DECISION

Moved:

Seconded:

## VOTING

For:

Against:

West Tamar Council

# QUARTERLY REPORT

Edition 11  
Jan-Mar 2026



**ORDINARY COUNCIL MEETING  
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## Message from the CEO

---

I am pleased to present the Quarterly Report for the January to March 2026 period, highlighting a productive third quarter for the West Tamar Council.

As we reflect on the March 2026 quarter, I am pleased to present a report that highlights steady progress in service delivery, financial stewardship, and community engagement across our organisation.

Customer Service Requests remained strong this quarter, demonstrating both the high level of demand for our services and our team's continued commitment to responsiveness.

While volumes increased, turnaround times and resolution quality remained a priority, reflecting ongoing improvements in our service systems and processes.

Financially, the organisation remains in a sound position.

Key takeaways from this quarter include disciplined expenditure management, stable revenue performance, and continued investment in priority infrastructure and community initiatives.

These results position us well to meet both current obligations and future strategic goals.

Community events and engagement have been standout features of the year so far. A series of well-attended events strengthened local connections and showcased the vibrancy of our region. These gatherings not only fostered community pride but also provided valuable opportunities for feedback and collaboration.

The completion of the Gravelly Beach Foreshore Project has been a major highlight. The completion of this intergenerational project and the community celebration event held this quarter brings to a head what is a revitalised, accessible, and sustainable public space that will benefit both residents and visitors for years to come.

Finally, our workforce continues to be our greatest asset. Staff numbers have remained stable, with a strong focus on capability development, wellbeing, and safety. I thank our team for their professionalism and dedication.

Together, these achievements reflect a resilient and forward-looking organisation.



A handwritten signature in black ink, appearing to read 'Kristen Desmond'. The signature is stylized and includes a long horizontal line extending to the right.

**Kristen Desmond**  
Chief Executive Officer

## CEO Meeting Schedule

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### Quarter 3, 2025-26 – January to March 2026

<b>JANUARY</b>	
13	Interim Council Workshop
15	Meeting with CEO of NTDC
	Meeting with CBOS
	Meeting with Minister Palmer
16	Meeting with Ratepayer
17	Exeter Cricket Club Sponsors Day
18	Greens Beach Community Meeting
19	NTRLUS Steering Committee Meeting
20	Pre-Meeting Council Workshop
	Ordinary Council Meeting
21	RPG Meeting
	NTRLUS Steering Committee
22	Meeting with Consultant
	Meeting with Local Government Tasmania Working Group
26	Australia Day Awards and Citizenship Ceremony
27	Meeting with Proponent
	Meeting with Consultant
	Community Strategic Plan Consultation
	West Tamar Council Recreation – Community Strategic Plan Consultation
28	Positive Ageing Committee – Community Strategic Plan Consultation
	Community Group – Community Strategic Plan Consultation
29	Business Group – Community Strategic Plan Consultation
	Meeting with Events Tasmania
	Youth – Community Strategic Plan Consultation
30	Northern General Manager/CEO Regional Meeting
<b>FEBRUARY</b>	
3	Interim Council Workshop
4	Ministerial Launch of the TEMT/Kanamaluka Infrastructure & Amenities Master Plan
6	Australia China Business Council meeting
9	Meeting with NRM
10	Legana Recreation Precinct Masterplan and Riverside Swimming Pool Strategic Workshop
	Local Government Professionals Tasmania Meeting
11	Local Government Professionals Tasmania – Emerging Leaders – President’s Welcome
	TasWater Briefing
	Legana Business Networking Event – Rotary Club of Legana
12	Meeting with Tourism Tasmania
	Meeting with Women in Leadership in Local Government - Panel Discussion
	NTRLUS Steering Committee Meeting
13	Conference – Understanding Population Dynamics – Launceston Region
14	Launceston Christian School – The Jubilee Centre Opening
16	Meeting with Janie Finlay MP
	Meeting with Department of State Growth

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17	Council Pre-Meeting Workshop
	Ordinary Council Meeting
18	Meeting with Janie Finlay MP & Labor Candidate
	Tamar Estuary Management Taskforce (TEMT) Meeting
	Confluence Trail Network Meeting
19	Local Government Professionals Tasmania Working Group Meeting
20	Meeting with Break O'Day General Manager
	Meeting with Proponent
24	Business Events Tasmania Visionary Program Strategy Meeting
26	TICT Industry Development Meeting
27	West Tamar Council Citizenship Ceremony
<b>MARCH</b>	
2	State Grants Commission Hearing
	Meeting with Ratepayer
3	Council Interim Workshop
4	UTAS International Women's Day Breakfast
	Local Government Professionals Tasmania Board Meeting
5	Gallup Interview
	Meeting with Proponent
	Meeting with TEER
	Free 2B Girls International Women's Day event – Beaconsfield House
6	Meeting with Proponent
	Circular North Steering Committee Meeting
	Northern General Manager/CEO Regional Meeting
10	West Tamar Council International Women's Day Breakfast
	Budget Strategic Workshop
	NTRLUS Steering Committee Meeting
11	Briefing by Department of State Growth
	Best Practice Forum – Reimagining Local Council Workplace Culture
12-13	Local Government Association of Tasmania – GM/CEOs Workshop
14	31 Years of Dedication – Todd Russell Retiring
16	Meeting with Beaconsfield Online Access Centre
	Local Government Professionals Tasmania Conference Working Group Meeting
	Those Who Show Up – Thank you from CommittLocal
17	Council Pre-Meeting Workshop
	Ordinary Council Meeting
	Meeting with Department of State Growth
17-20	Local Government Chief Executive Officers Group Conference – Hobart
21	Official Opening Gravelly Beach Foreshore
	Winkleigh Hall Pig Roast Dinner
24	Meeting with Department of State Growth
25	Firmus Bell Bay Project Introduction by Pitt & Sherry
	TEMT Infrastructure & Amenity Steering Committee Meeting
	TasWater Board Lunch
	Launceston Sewer Transformation Advocacy meeting with TasWater
26	Meeting with Proponent
	The Australasian Creative Cities Network Conference
	Meeting with LGAT
28	Devil's Function

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## Use of the Council Seal

Date Common Seal Affixed	Reference No	Document Under Seal	Applicant/Other Party	Names of Signatories
6/01/2026	CS-212	DA114/09 – Final survey Diagram & Schedule of Easements	Bass Corporation Pty Ltd	CEO Kristen Desmond, Mayor Christina Holmdahl
16/01/2026	CS-213	PA2023330 Final survey Diagram & Schedule of Easements	Ian Maxwell Gleeson	CEO Kristen Desmond, Mayor Christina Holmdahl
29/01/2026	CS-214	PA2023047 Updated Schedule of Easements to Support Final Plan	Rae & Partners Lawyers	CEO Kristen Desmond, Mayor Christina Holmdahl
29/01/2026	CS-215	Deed of Amendment to Part 5 Agreement	Legana Shopping Centre Pty Ltd	CEO Kristen Desmond, Mayor Christina Holmdahl
29/01/2026	CS-216	Lease for 432 West Tamar Road	The Crown in Right of Tasmania	CEO Kristen Desmond, Mayor Christina Holmdahl
29/01/2026	CS-217	Grant Deed TAIGP24-25-062	The Crown in Right of Tasmania	CEO Kristen Desmond, Mayor Christina Holmdahl
30/01/2026	CS-218	Deed of Release	Denzil Bruce Walters	CEO Kristen Desmond, Mayor Christina Holmdahl
30/01/2026	CS-219	Northern Tasmanian Development Corporation Limited Members Agreement 2026-2029	Northern Tasmanian Development Corporation Limited	CEO Kristen Desmond, Mayor Christina Holmdahl
5/02/2026	CS-220	PA2023277 Final survey Diagram & Schedule of Easements	A J Phillips Surveying	CEO Kristen Desmond, Mayor Christina Holmdahl
5/02/2026	CS-221	PA2024256 Final Survey Diagram & Schedule of Easements	6ty Degrees Pty Ltd	CEO Kristen Desmond, Mayor Christina Holmdahl
11/02/2026	CS-222	Lease Agreement - Windsor Cafe	Paul Giddins and Tracey Clarey	CEO Kristen Desmond, Mayor Christina Holmdahl
12/02/2026	CS-223	Grant Deed - TAIGP24-25-073	The Crown in Right of Tasmania	CEO Kristen Desmond, Mayor Christina Holmdahl
20/02/2026	CS-224	PA2025136-1 Final Survey Diagram & Schedule of Easements	Survey Alignment Services	CEO Kristen Desmond, Mayor Christina Holmdahl

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27/02/2026	CS-225	PA2025059 Final Survey Diagram & Schedule of Easements	Cohen & Associates Pty Ltd	CEO Kristen Desmond, Mayor Christina Holmdahl
27/02/2026	CS-226	PA2025321 Final Survey Diagram & Schedule of Easements	Survey Alignment Services	CEO Kristen Desmond, Mayor Christina Holmdahl
16/03/2026	CS-227	Grant Deed - Grant program: Dark Hollow	The Crown in Right of Tasmania	CEO Kristen Desmond, Mayor Christina Holmdahl
18/03/2026	CS-228	Lease Agreement - THRIVE	Rae & Partners	CEO Kristen Desmond, Mayor Christina Holmdahl

## Audit Panel Actions



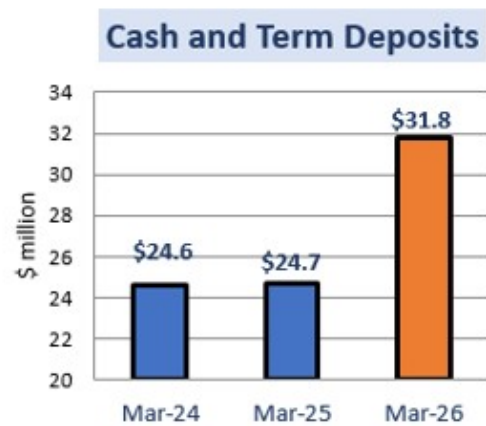
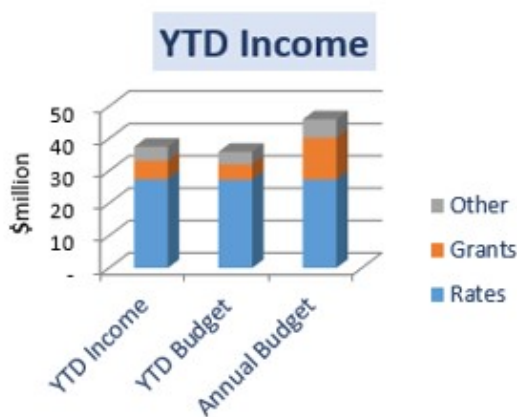
Ref	Date	Item	Action	Responsible	Comment
2512.03	8/12/25	6.6	Incorporate requirements for procurement under certain financial thresholds to be considered for inclusion in the updated Code for Tenders and Contracts	Chief Executive Officer / Chief Financial Officer	January 2026
2512.04	8/12/25	6.6	Review financial thresholds for procurement under Code for Tenders and Contracts & Procurement Policy	Chief Executive Officer / Chief Financial Officer	January 2026
2512.01	8/12/25	4.1	Review to be undertaken of audits completed to date and requirements for periodic audits to be undertaken	Governance Officer	March June 2026
2512.02	8/12/25	6.5	Review Delegations of certain powers to the Chief Executive Officer and subsequent delegation to relevant Council officers	Governance Officer	March June 2026
2603.01	24/03/26	2.5	Credit Card Policy to proceed to Council	Chief Financial Officer	April 2026
2603.02	24/03/26	2.6	Standardise progress reporting across Directorates in Quarterly reporting	Chief Executive Officer	May 2026
2603.03	24/03/26	4.3	Finalise proposed Internal Audit program for FY27	Governance Officer	June 2026

\* Denotes items completed previously and able to be removed  
**BOLD** Denotes items completed or included on the current agenda

## Financial Reports

Cash balance remains very healthy fuelled by the timing of Commonwealth financial assistance grants and fire levy payment plus further impacted by labour, materials and services running under budget. Grants for the third quarter are \$0.45 higher than YTD budget mainly due to the unexpected 50 per cent prepayment of 2025-26 financial assistance grant allocations.

Capital grants are running below budget for the quarter due to timing impacts.

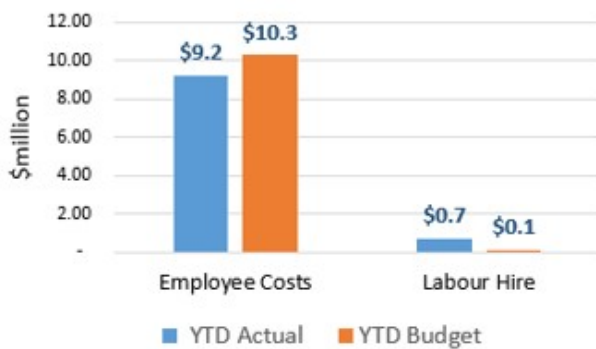


Rates outstanding as a % raised has increased and may indicate the changing economic pressures at the moment. Results will continue to be closely monitored.

# Financial Reports

Operational expenses for the third quarter of the financial year are lagging behind budget mainly influenced by vacant labour positions and timing of fire levy and materials and services.

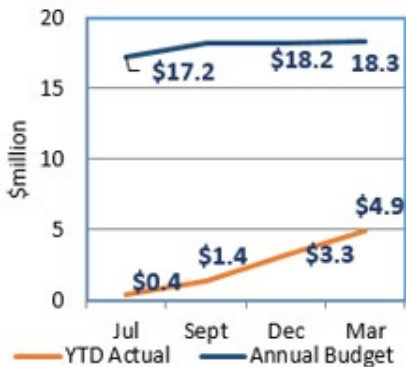
**Employee Costs & Labour Hire**



**Operational Expenditure**



**Net Capital Expenditure**



**Capital Works Progress**



Net Capital Expenditure for the quarter has expenditure and commitments at 45 per cent of the annual budget.



## Service Delivery

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### Customer Service Requests

- 575 total Customer Service Requests
- 571 compliant
- 4 non-compliant
- 99.3 per cent compliant
- Works and Infrastructure responded to 391 customer service requests during the second quarter

### Planning and Development

Description	Previous Year Total	Q2 Dec 25	Q3 Mar 26	Year to Date
S57 Discretionary	180	49	54	166
S57 Discretionary (avg days)		42.55	41.83	
S58 Permitted	42	14	18	26
S58 Permitted (avg days)		16.5	18.38	
S56 Amended Permits	21	4	4	12
No permit required/exempt	125	37	37	124
Planning Appeals	2	1	3	4

### Building

Description	Previous Year Total	Q2 Dec 25	Q3 Mar 26	Year to Date
Council issued Certificate of Likely Compliance (COLC)	107	13	7	35
Privately surveyed (COLC)	164	69	64	209
Council issued Permits	45	10	6	28
Privately surveyed Certificates of Substantial Compliance	10	5	2	8
Inspections	383	68	56	210

## Service Delivery

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### Plumbing

Description	Previous Year Total	Q2 Dec 25	Q3 Mar 26	Year to Date
CoLC/Permit:				
West Tamar Council	167	55	52	164
Dorset Council	40	11	11	32
George Town Council	207	21	27	69
Flinders Island Council	18	3	2	8
Inspections:				
West Tamar Council	550	138	96	366
Dorset Council	68	15	6	32
George Town Council	136	41	27	120
Flinders Island Council	7	0	0	0
Drainage Nuisances:	59	5	3	14

## Compliance

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### Development Compliance

Description	Previous Year Total	Q2 Dec 25	Q3 Mar 26	Year to Date
Complaints received and investigation initiated	62	12	17	47
Building orders issued	47	13	7	31
Plumbing orders issued	18	1	3	6
Planning notice of intent	3	0	0	0
Planning Enforcement notice issued	1	0	0	0
Matter resolved - withdrawn	5	1	1	5
Matter resolved – satisfied/revoked	15	9	6	30

There were 232 ongoing compliance matters during the March Quarter 2026

### Environmental Health

Description	Previous Year Total	Q2 Dec 25	Q3 Mar 26	Year to Date
New food business applications approved	16	8	7	26
Food business inspections - number	250	37	28	112
Vaccinations administered – number	0	0	0	409
Complaints received and investigations initiated - number	77	20	18	64
Complaints resolved - number	61	18	14	55
Notifiable disease investigations	15	1	5	7
OWMS consent	44	19	23	55
OWMS inspections	73	13	10	34

# Compliance

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## Municipal Inspectors

Description	Previous Year Total	Q2 Dec 25	Q3 Mar 26	Year to Date
Dog registrations - number	16935	3782	3858	
Lifetime Dog Registrations - Total		363	384	1081
Dogs at large detained - number	75	12	12	40
Barking dog complaints investigated - number	6	2	0	10
Dog attacks investigated – number	21	2	9	16
Burials - number	16	1	2	7
Internment of ashes - number	5	0	5	6
Fire abatement inspections - number	114	55	76	131
Fire abatement notices issued - number	80	38	55	93

## Community

### Event highlights

#### AUSTRALIA DAY AWARDS & CITIZENSHIP CEREMONY

Tasmania's Junior National Doctor of the year and a 30-year volunteer ambulance officer have taken out the Mayor's Awards at this year's West Tamar Council Australia Day Awards ceremony, held last night in Riverside.

Dr Jessica Horton and Lorraine Gardiner shared the top gong at the ceremony, which celebrates West Tamar residents who go above and beyond for their community.



More than 230 people packed the Tailrace Centre on Monday night, with the ceremony doubling as a Citizenship Ceremony.

Thirty conferees celebrated becoming Australian citizens, with Mayor Christina Holmdahl welcoming those taking the oath of citizenship.

The conferees came from Nepal, Brazil, India, Colombia, Sri Lanka, the US, the UK, New Zealand, Ireland, Germany and Canada.

The West Tamar Citizen of the Year Award was also shared between two worthy recipients - Robert Mantach and Lorraine Gardiner.

The Young Citizen of the Year award was announced as Isabelle Wynwood, the Community Group of the Year was won by the Beaconsfield House Garden Volunteers and the Community Event of the Year was won by the Sidmouth Hall Art Show.

Six people were nominated in the Citizen of the Year award - Cynthia Masters, Christine Fulcher, Anna Schofield, Robert Mantach, Lisa Horton and Lorraine Gardiner.

Mayor Christina Holmdahl said the awards recognise individuals and community groups who have made a significant contribution during the current year or have provided an outstanding service over a number of years to their local communities.

**ORDINARY COUNCIL MEETING  
Tuesday 19 May 2026**

Outstanding contributions and community service includes areas such as education, health, fund-raising, charitable and voluntary services, business, sport, arts, the environment, or any other area that contributes to the advancement and well-being of the region.

"Our award winners represent hard work and selflessness, often over a number of years, and reflect true Australian values," Mayor Holmdahl said.

"On behalf of the West Tamar Council and our community, I thank them most sincerely for their contributions."



Mayor Holmdahl also congratulated the 30 conferees, who can now - officially - call Australia home.

"Every citizenship ceremony is important in my opinion, but to become an Australian citizen at an Australia Day ceremony is an incredibly proud moment for each and every conferee," Mayor Holmdahl said.

"Citizenship is a life-long commitment to Australia's shared values, including respect for the freedom and dignity of the individual, the rule of law and democracy, and equality of opportunity for all people," Mayor Holmdahl said.

"Each year we are privileged to welcome new Australians to our growing community and look forward to sharing in their culture, and paying tribute to the diversity of experiences which we all bring".

## Community

### Event highlights

#### DESIGN AWARDS 2026

West Tamar Council has recognised excellence in design and built form through its annual Design Awards at a ceremony held at the Windsor Community Precinct in March.

Properties in Trevallyn, Riverside and Greens Beach caught the collective eyes of the Council's judging panel across three categories: Best Single Dwelling; Best Renovation/Extension, and Best Multiple Dwelling



West Tamar Mayor Christina Holmdahl said the awards, which began in 2016, aim to encourage good design in a positive way, outside the formal planning and building approval process.

"It is always a privilege to view so many amazing examples of exceptional design and attention to detail in our municipality, and their projects are a credit to the owners, designers and builders who think outside the box to create such architecturally appealing homes," Mayor Holmdahl said.

"We have been formally recognising outstanding design in the West Tamar through the Design Awards since 2016 and continue to encourage design in a positive way outside of the formal planning and building approval process."

Planning officers, along with the elected members on the panel, poured over the Council's development and building applications over the past year to narrow the field down to just a select few in each category, from which the winners were ultimately chosen by the panel comprising the Mayor, Councillor Richard Ireland, Principal Strategic Planner Tiffany Heys, Team Leader Planning Krstyna Ennis and Statutory Planner Dee Yuvanesan.

Mayor Holmdahl said the panel was looking for designs that have capacity to stimulate, engage and delight its occupants, visitors and passers-by, as well as considering the extent of innovation, invention and the originality of the designs, sustainability as well as degree of difficulty in terms of ambition and ideas.

**ORDINARY COUNCIL MEETING**  
**Tuesday 19 May 2026**

"Traditionally, projects that captured the attention of the panel were not necessarily those that cost the most, but those that show ambition and showcase careful design and construction that responded best to the landscape and were pleasing to the eye," Mayor Holmdahl said.

"The project should also be practical for its purpose and designed to consider the surroundings in terms of privacy, views, environment and established character."



**WINNERS BY CATEGORY**

**1. Best Single Dwelling - 30 Penrith Street, Riverside.** Designer: Lauren Powell and Alan Powell. Builder: Joel Taylor.

**2. Best Renovation/Extension - 160 Gardners Road, Greens Beach.** Owner: Roger Brissenden. Designer: Plans to Build. Builder: Malcom Nicolson Builder.

**3. Best Multiple Dwelling - 83 Lachlan Parade, Trevallyn.** Owner: Grant McCarthy, Lizyl McCarthy, James McCarthy and Nardia Nelson. Builder: James McCarthy and Nardia Nelson. Designer: 6tyo.

All winners will receive a Tasmanian specialty timber peg hand-crafted by Brad Latham, which represents a survey peg which often marks the beginning of a build project..



# Community

## Community Facility Bookings

	January	February	March
<b>WINDSOR COMMUNITY PRECINCT</b>			
Windsor Community Hall (Area 1)	5	14	14
Myrtle Room (Area 2)	2	20	24
Huon Room (Area 3)	0	12	11
Windsor Computer Hub	5	28	15
Windsor Chambers	8	8	9
Youth Space	0	0	23
Tamar Function Centre (currently tenanted)	0	20	1

	January	February	March
<b>WCP - RECREATION</b>			
Amphitheatre	3	0	0
Indoor Training Centre	17	21	25
Windsor Oval	46	32	52
Launceston Christian School Oval	0	7	33
Olympic 1	0	9	4
Olympic 2	0	0	0
Cricket 1	14	7	7
Cricket 2	13	3	30
Taster	1	0	30
Junior 1	11	5	6
Orienteering Trails	0	0	11
Cross Country Trails	0	0	0
Legana Precinct Oval	N/A	N/A	N/A

	January	February	March
<b>COMMUNITY HALLS/FUNCTION SPACES</b>			
Legana Hall	42	39	56
Rowella Hall	1	7	8
Frankford Hall	0	2	1
Clarence Point Hall	6	2	2
Exeter Community Hub – Function Room	20	26	30
Exeter Squash Courts	6	7	3
Beaconsfield Community Centre - Gym	8	12	13
Beaconsfield Community Centre – Function Room	4	7	10

# Community

## Beaconsfield Mine and Heritage Centre

1. GROUPS					
Date	Number of entries	Number of Groups			
January	4589	12 groups			
February	3853	16 groups			
March	4554	30 groups			

2. SOCIAL MEDIA INSIGHTS BMHC				
Facebook	Followers	Post Views	Post Engagement	
January	3284 total followers	Post views 28,851	Post engagement 2306	
February	3289 total followers	Post views 6049	Post engagement 1068	
March	3299 total followers	Post views 5315	Post engagement 955	

3. VISITOR FIGURES					
Year	2021-22	2022-23	2023-24 YTD	2024-25 YTD	2025-26 YTD
Visitor Numbers YTD			25,015	27,811	27,292

## Key Project Update

### GRAVELLY BEACH FORESHORE PROJECT

West Tamar Council celebrated the official completion of the Gravelly Beach Foreshore Project with the community at a celebration on March 21.

This major redevelopment, which has transformed one of the Tamar Valley's most significant community open spaces, was guided by a vision that began as far back as 2003.

The completed project now provides a premier recreational destination for both locals and visitors alike.

The \$2.3 million foreshore redevelopment was made possible through a \$2 million investment from the Federal Government's Community Development Grants Programme, supported by \$160,000 from Marine and Safety Tasmania (MAST) and \$152,764 from the West Tamar Council.



The revitalisation was delivered across two key precincts:

- Precinct 1 (Playground and Boat Ramp): Included the installation of a new public pontoon with an aluminium gangway, a modern toilet block with accessible facilities, and a new BBQ shelter with picnic seating.
- Precinct 2 (Village Centre): Focused on accessibility and infrastructure, delivering over 500m of new shared pathways and footpaths, parking for at least 30 vehicles, and essential stormwater upgrades.

West Tamar Mayor Christina Holmdahl said the completion of the project is a testament to the power and success of community consultation.

"This project has been years in the making, and it was vital that we got it right by listening to those who know this area best," Mayor Holmdahl said. "By walking the foreshore with our residents, some of whom have lived here their entire lives, we were able to incorporate their history and priorities into the final design.

"The Gravelly Beach foreshore is now a beautifully realised space that balances modern amenities with the natural charm of the Tamar River.

## Workforce

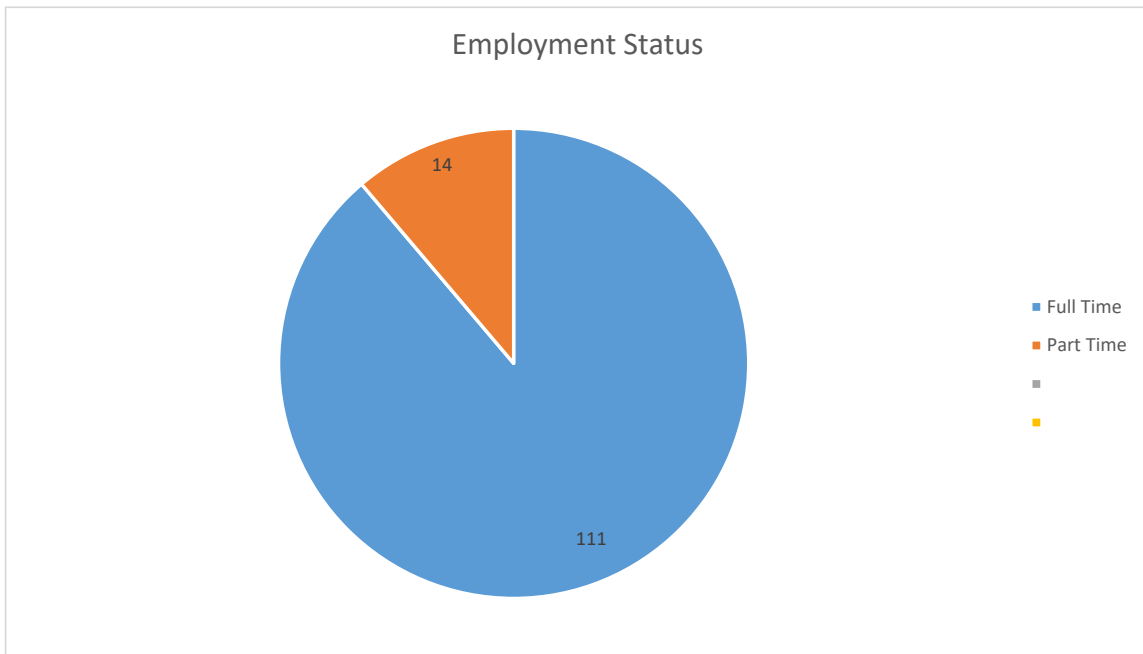
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At the end of the reporting period Council had a headcount of 125 employees. This equated to an establishment of 111.75 FTE.

Council has budgeted 118 FTE establishment for the 2025/26 year.

Council continues to work through the process of filling current staff vacancies.

The workforce profile can be found in the chart below:



Four staff departed Council during this period (including casual and part-time employees), with 14 new staff members joining Council during the same period.

The turnover rate for the quarter was approximately 3.3 per cent.

## Incident Reporting

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The chart below sets out the January to March 2026 incidents reported along with the total numbers of hazards reported through Council’s Take 5 process.

Description	January	February	March	Total Incidents
Near miss	1	0	2	3
Minor first-aid injury	3	1	2	6
Serious injury	0	0	0	0
Equipment/property/vehicle damage	6	4	3	13
Psychosocial hazards	1	1	2	4
Serious or Notifiable incidents	1	1	0	2
Minor incident (other)	0	2	6	8
<b>Total incidents</b>	<b>12</b>	<b>9</b>	<b>15</b>	<b>36</b>

Incident severity	Low	Medium	High	Critical
	<b>24</b>	<b>10</b>	<b>2</b>	<b>0</b>

## Appendix 1 – Operational Summary

Operational Report March Quarter 2026					
	Actual Quarter Jan - Mar 26 \$(000)	Budget Quarter Jan - Mar 26 \$(000)	Variance \$(000)	Forecast 25/26 \$(000)	Annual Budget \$(000)
<b>Recurrent Income</b>					
Fees & Charges	(971)	(953)	18	(3,661)	(3,667)
Grants Current	(661)	(1,113)	(452)	(5,206)	(5,496)
Interest	(255)	(130)	125	(1,188)	(920)
Investment Water Corporation	(180)	(164)	16	(853)	(656)
Other Income	(179)	(44)	134	(622)	(444)
Rates	(69)	(107)	(37)	(27,497)	(27,406)
<b>Total Recurrent Income</b>	<b>(2,315)</b>	<b>(2,511)</b>	<b>(196)</b>	<b>(39,027)</b>	<b>(38,588)</b>
<b>Expenditure</b>					
Depreciation	1,866	1,948	82	7,648	7,791
Employee Costs	2,811	3,068	257	12,948	14,126
Finance Charges	0	0	0	1	2
Materials & Services	2,757	3,138	380	12,365	12,853
Other Operating Expenses	212	306	94	1,390	1,521
Statutory Contributions	428	856	428	1,713	1,713
<b>Total Underlying Expenditure</b>	<b>8,075</b>	<b>9,316</b>	<b>1,241</b>	<b>36,064</b>	<b>38,005</b>
Net loss on disposal	0	0	0	420	475
<b>Underlying (Surplus)/Deficit</b>	<b>5,760</b>	<b>6,806</b>	<b>1,046</b>	<b>(2,543)</b>	<b>(108)</b>
Profit on sale land	0	0	0	(1,250)	0
Timing Federal Assistance Grant	0	0	0	2,201	0
Capital contributions	(47)	0	47	0	0
Capital Grants	(1,093)	(416)	677	(2,731)	(7,378)
<b>Net (Surplus)/Deficit</b>	<b>4,619</b>	<b>6,390</b>	<b>1,771</b>	<b>(4,323)</b>	<b>(7,486)</b>

## Appendix 2 – Capital Works Program

Capital Works Report March YTD Reporting		YTD Actual	On Order	Forecast 25-26	Annual Budget	Code	
	Work No	\$'(000)	\$'(000)	\$'(000)	\$'(000)		
<b>Transport Capital</b>							
<b>Bridges</b>							
1	Guard Rail upgrades to bring steel rails to current standards	60002	92	0	91	90	C
2	Beaconsfield, Tattersalls Rd, bridge 1328 over Anderson Crk - superstructure replacement and guardrail	60015	11	140	160	187	C
<b>Bridges Total</b>			<b>102</b>	<b>140</b>	<b>251</b>	<b>277</b>	
<b>Footpaths</b>							
3	Beaconsfield, Shaw Street, Cornwall to Fysh St	60235	115	51	190	180	A
4	Beaconsfield, Archer St, Grubb St to Shaw St	60236	10	0	160	160	P
5	Beauty Point, Kitchener Av, Flinders St to Esplanade	60237	1	0	5	5	P
6	Beauty Point, Beatty St, additional works	60220	9	0	9	10	C
7	Gravelly Beach, river edge retaining wall and footpath near boat ramp	60238	0	4		150	P
8	Riverside, Grinter Street, from Francis St to No 33, investigate and design	60239	3	0	2	20	P
9	Trevallyn, Bowen Avenue - footpath	60232	(10)	0	(10)	0	C
10	Riverside, Pendennis Street - footpath	60233	19	0	19	20	C
11	Beaconsfield, Cornwall Street - footpath	60234	62	0	62	65	C
<b>Footpaths Total</b>			<b>209</b>	<b>55</b>	<b>437</b>	<b>610</b>	
<b>Gravel Resheeting</b>							
12	Gravel Resheet Program	64013	172	0	250	380	A
<b>Gravel Resheeting Total</b>			<b>172</b>	<b>0</b>	<b>250</b>	<b>380</b>	
<b>Road Reseals</b>							
13	Reseal Program Annual Allocation	61000	24	451	730	700	A
<b>Road Reseals Total</b>			<b>24</b>	<b>451</b>	<b>730</b>	<b>700</b>	
<b>Urban Streets</b>							
14	Beauty Point, West Arm Rd, Kitchener Ave to Mainwaring Street, kerb and channel - design 25/26	63139	1	0	10	10	P

## Appendix 2 – Capital Works Program

<b>Capital Works Report</b>		YTD	On	Forecast	Annual	Code	
<b>March YTD Reporting</b>		Actual	Order	25-26	Budget		
	Work No	\$(000)	\$(000)	\$(000)	\$(000)		
15	Blackwall, 29 to 45 Gravelly Beach Road, kerb and channel	63142	78	0	80	70	C
16	Legana, Legana Boulevard Main Street, extend to Fulton St stage 3	63143	9	0	40	100	P
17	Riverside, New Ecclestone Rd, property access road reconstruct at No 45	63144	2	0	50	50	P
18	Riverside, Riverside Drive, No 31 to No 71, retaining wall construction and pavement repairs	63145	5	0	30	50	P
19	Riverside, Ecclestone Rd, New Ecclestone Rd to Allison Ave, design new retaining wall	63146	6	0	6	20	P
20	Riverside WTH, verge treatment Cormiston Rd to creek approx 200m.	63147	5	57	110	70	P
21	Beaconsfield, Julian St, upgrade Weld St to Bell St	63140	4	103	130	150	A
22	Beaconsfield streetscape improvement plan	63116	2	0		40	P
23	Design works - various infrastructure projects	69061	20	0	40	80	A
24	Legana, Bindaree Rd, retrofit roundabout, Ridge Rd to Bindaree Rd - in stages	63103	4	2	12	50	P
25	Riverside, Pitt Av, k&c and footpath from Cherry Ave to Anthony St	63137	8	2	250	720	P
27	Trevallyn, Cherry Road, reconstruct between Newland St and existing kerb (150m)	63100	0	0	0	11	C
<b>Urban Streets Total</b>			<b>143</b>	<b>164</b>	<b>756</b>	<b>1,421</b>	
<b>Rural Roads</b>							
28	Deviot Rd retaining wall, design 24/25	64062	25	0	200	838	P
29	Notley Hills Rd reconstruction	64092	81	170	250	272	A
30	Road guardrail upgrades	64093	8	0	20	20	A
31	Rosevears Drive, from Brady's Lookout Rd south 300m	64088	9	0	300	375	P
32	Rosevears, Brady's Lookout Rd, + 175m reconstruct	64087	26	0		530	P
33	Sidmouth, Valley Rd, upgrade pavement and seal, stage 1	64089	21	62	70	250	P
34	Bridgenorth Rd/Long Plains Rd, intersection improvement. grant funded \$365,000	64058	0	17	13	20	P
35	Grindelwald, Atkinsons Rd, road base, drainage, kerb and channel further stage	64051	334	0	334	347	C
<b>Rural Roads Total</b>			<b>504</b>	<b>249</b>	<b>1,187</b>	<b>2,652</b>	
<b>Total Transport</b>			<b>1,154</b>	<b>1,059</b>	<b>3,610</b>	<b>6,040</b>	



## Appendix 2 – Capital Works Program

Capital Works Report March YTD Reporting		Work	YTD	On	Forecast	Annual	Code
	No	Actual	Order	25-26	Budget		
		\$(000)	\$(000)	\$(000)	\$(000)		
<b>Stormwater</b>							
36	Beauty Point, 31 Esplanade, stormwater line to reduce flooding	65131	79	0	80	80	C
37	Beauty Point, Eton street, SW	65134	6	0	60	60	P
38	Lanena, Paringa Av, pipe open channel to improve capacity and mitigate fooding risk	65135	9	79	120	150	A
39	Riverside, New Ecclestone Rd, extend road side drain pipe to creek	65136	36	0	300	250	P
40	Beauty Point, Flinders St, stormwater upgrade exisiting culvert to open drain at No 32 Flinders St - Design	65132	0	0	0	50	N
41	Emergency infrastructure works and unplanned infrastructure contributions, budget allocation	69056	59	31	75	75	A
42	Greens Beach stormwater improvement				22		
42	Legana, Jetty Rd, drainage works to mitigate flooding Beach Rd, investigate and design	65133	0	0	0	10	N
<b>Stormwater Capital Total</b>			<b>188</b>	<b>110</b>	<b>657</b>	<b>675</b>	
<b>Waste Management</b>							
43	Beaconsfield, Waste Transfer Station barrier	65910	7	0	100	100	P
44	Exeter Depot wash bay improvements	65911	0	0	0	50	P
<b>Waste Management Capital Total</b>			<b>7</b>	<b>0</b>	<b>100</b>	<b>150</b>	
<b>Community, Recreation, Parks &amp; Reserves Capital</b>							
45	Beauty Point Cricket Club, toilet upgrade	67295	0	0	15	10	P
46	Bridgenorth Football Club, electronic scoreboard - \$25,000 grant dependant	67296	20	0	20	45	A
47	Clarence Point Hall, heating/electrical upgrade	67300	9	0	10	12	C
48	Dog parks, amenities improvement program	67301	59	6	70	60	A
49	Greyhound off leash area	67303	29	0	29	40	C
50	Legana Hall, upgrade design	67304	0	0		20	P
51	Legana Tennis Club, rebuild retaining wall	67305	29	0	26	20	A
52	Parks various, fencing provision	67306	0	0		25	R
53	Pontoon capital maintenance, \$276k grant dependent	67307	57	298	358	358	A
54	Riverside Tennis Club, kitchen upgrade	67308	2	38	40	50	A
55	Riverside Windsor Park, resurface for Olympic 2 ground	67309	325	892	1,350	1,500	A

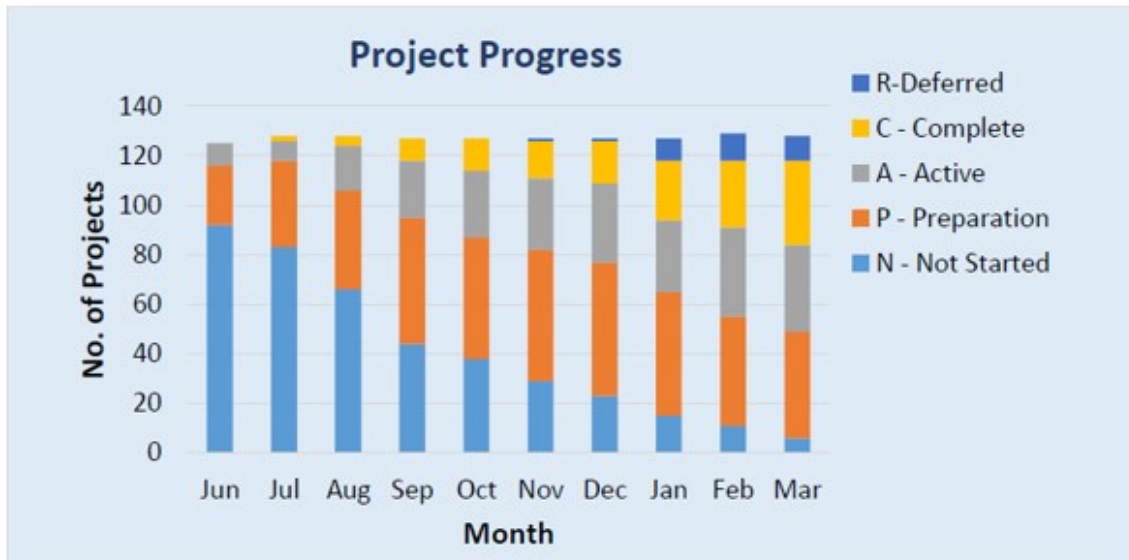
## Appendix 2 – Capital Works Program

Capital Works Report March YTD Reporting		YTD	On	Forecast	Annual	Code	
	Work	Actual	Order	25-26	Budget		
	No	\$(000)	\$(000)	\$(000)	\$(000)		
56	Rowella Hall, improvements	67310	0	0	10	P	
57	Riverside Tennis Club, upgrade lights to LED	67311	33	0	33	C	
58	Riverside, Windsor Park, Launceston Football Club, replace urinal	67312	0	9	10	C	
59	Riverside Tennis Club, upgrade mens urinal	67313	0	8	9	A	
60	Riverside Olympic Football Club, general joinery changerooms	67314	0	12	20	A	
61	Riverside Olympic Football Club, spectator seating	67315	15	0	15	C	
62	Barbeque and shelter replacement program ongoing	67269	10	26	30	P	
63	Beaconsfield Cemetery, expand capacity and improvements	67240	2	5	25	N	
64	Beaconsfield Lions lookout upgrade	67271	0	0	8	C	
65	Beaconsfield Grubb Recreation St public toilet renewal, design 24-25	67290	12	172	250	A	
66	Beaconsfield Mine and Heritage Centre, CCTV upgrade	67288	11	0	12	C	
67	Beaconsfield basketball ring, 1/3 court RSL Park	67209	35	0	37	C	
68	Brady's Lookout capital maintenance	67273	0	0	40	R	
69	Exeter Community Park, Exeter Arts facility - investigate / design 25/26	67179	2	0	2	P	
70	Exeter RV parking design	67321	13	0	65	P	
71	Exeter, Goat track trail upgrades, West Tamar Landcare	67302	10	0	20	C	
72	Gravelly Beach Foreshore Project, partially Cmwth funded	67201	975	9	905	1,130	C
73	Greens Beach Caravan Park, sewerage upgrade	67286	4	0	65	265	P
74	Green Beach Masterplan implementation stage 1 - State grant	67292	19	46	60	150	P
75	Kayena, Bonnie Beach, retaining structure and toilet ramp	67275	0	0	55	55	N
76	Kelso toilet & carpark, \$150k grant component	67254	424	0	425	445	A
77	Legana Orchard estate Jonagold Gold Playground	67293	84	224	320	344	A
78	Legana Park design and toilets renewal	67294	0	0	300	R	
79	Legana future recreational developments	67251	104	8	200	350	A
80	Legana Basketball and Community Centre - Cmwth funded	67320	4	0	5,000	P	
81	Playground renewal program (PRP)	67106	105	1	105	100	C
82	Riverside Swimming Centre, capital maintenance	67225	181	251	550	550	A
83	Tourism & Entrance signage	67298	0	0	65	P	

## Appendix 2 – Capital Works Program

<b>Capital Works Report</b>		YTD	On	Forecast	Annual	Code	
<b>March YTD Reporting</b>		Actual	Order	25-26	Budget		
	Work No	\$'(000)	\$'(000)	\$'(000)	\$'(000)		
107	Windsor Community Precinct, install LEDs	69089	13	8	40	40	A
108	Windsor Community Precinct, install LED lights throughout Medical Practice	69090	7	0	7	8	C
109	Exeter Depot, security improvements	69068	26	0	40	40	C
110	Exeter Depot, design Property Services shed	69067	0	0		20	R
111	Organisation unified alarm system & surveillance- in stages	69053	0	5	70	70	A
112	Windsor Community Precinct, CCTV & security lighting upgrade	69075	0	45	40	49	P
113	Windsor Community Precinct, directional signage program	69078	0	0		16	P
114	Xmas decorations, B'fld & Exeter	69033	83	22	101	100	C
115	Health & Safety asset purchases	69092	22	0	20	20	C
116	Beaconsfield Depot facility improvements	69071	0	0		40	R
117	Legana, Industrial Estate extension	69064	101	8	150	350	C
120	Windsor Community Precinct, chambers council chairs - bulk buy	69076	0	0	0	10	C
<b>Purchase of Individual Assets Total</b>			<b>503</b>	<b>98</b>	<b>814</b>	<b>1,163</b>	
<b>Purchase of Grouped Assets</b>							
121	Furniture, fittings and equipment	69500	37	0	75	75	A
123	Land and buildings	69510	57	0	336	410	A
122	Fleet and equipment	69502	36	11	106	118	A
124	Tractors & machinery	69520	0	0	41	41	P
125	Trucks	69530	78	0	233	503	A
126	Mowers	69540	0	0	50	50	P
127	Utilities and vans	69550	0	0	108	158	P
128	Sedans and wagons	69560	74	0	74	159	C
<b>Purchase of Grouped Assets Total</b>			<b>283</b>	<b>11</b>	<b>1,023</b>	<b>1,514</b>	
<b>Sale/Disposal of Assets</b>							
129	Disposal of land and buildings	69800	(32)	0	(1,482)	(3,000)	A
130	Disposal of plant (trade and tender)	69810	(70)	0	(232)	(322)	A
<b>Sale of Assets Total</b>			<b>(102)</b>	<b>0</b>	<b>(1,714)</b>	<b>(3,322)</b>	
<b>Total Capital Purchases</b>			<b>4,981</b>	<b>3,284</b>	<b>11,706</b>	<b>21,611</b>	
<b>Total Capital Sales</b>			<b>(102)</b>	<b>0</b>	<b>(1,714)</b>	<b>(3,322)</b>	
<b>Total Net Capital Works</b>			<b>4,878</b>	<b>3,284</b>	<b>9,992</b>	<b>18,290</b>	

## Appendix 2 – Capital Works Program



## Appendix 3 – Annual Plan Report

No.	Directorate	Annual Plan Action	On Track?	Target Status Q1 July-September	Q1 Status Update/Notes	On Track?	Target Status Q2 October - December	Q2 Status Update/Notes	On Track?	Target Status Q3 January – March	Q3 Status Update/Notes
1	Community Assets	Ongoing monitoring and reporting on Beach Road Landslip	Progressing as expected	25%	Monitoring ongoing. Report from consultant and MRT prepared for Council discussion at a November Council Workshop.	Progressing as expected	100%	Ongoing monitoring as per recommended by the Consultant's report.	Progressing as expected	100%	Ongoing monitoring as per recommended by the Consultant's report.  Public Consultant undertaken 15/04/2026
2	Community Assets	Complete Beaconsfield streetscape development concept plans	Progressing as expected	Not Yet Started	Project work to commence in late October/early November following arrival of new staff.	Progressing slower than expected	10%	Preliminary work underway.	Progressing as expected	20%	Project team has researched previous streetscape work and prepared options for current project. Information to be prepared for Workshop presentation.
3	Community Assets	Completion of stage 2 works for the Gravelly Beach Masterplan	Progressing slower than expected	5%	Work has commenced at northern end of project site.	Progressing as expected.	90%	Works are predominantly completed. Awaiting GeoTech report to support EPA approval.	Progressing as expected	95%	Works completed on site, reporting against grant to be finalised in April
4	Community Assets	Progress approval process and construction for Stage 1 works for the Greens Beach Masterplan	Progressing slower than expected	5%	Preliminary engineering drawings complete and submitted to Parks with RAA application documentation.	Progressing slower than expected	10%	Further assessments in relation to the Parks RAA application underway.	Progressing slower than expected	15%	Confirmation of requirements for RAA approval process received from Parks. Consultant team progressing preparation of information for submission.
5	Community Assets	Delivery of a new Legana Orchards Playground	Progressing as expected	10%	Tender submissions for first stage of site work due mid-October and will be presented to Council Meeting in November for approval. Tender for Stage 2 (playground) works anticipated to be issued early November and presented to Council Meeting for approval in December.	Progressing slower than expected.	20%	Contracts have been awarded. Stage 1 work to start mid-February 2026 to be completed end of Feb. Stage 2 to follow on with anticipated completion due end of April.	Progressing slower than expected	80%	Early works contract completed, playground installation due in April, final tasks will be planting and perimeter fence, due early May
6	Community Assets	Complete design for extension of Tatana Way through to Fulton Street	Progressing as expected	5%	Project scoping underway.	Progressing as expected.	20%	Legana Master Plan now available in draft to guide design.	Progressing slower than expected	40%	Preparing concept plans for presentation to council workshop
7	Community Assets	Construction of greyhound off leash exercise area at Windsor	Progressing as expected	80%	Anticipated completion late October	Progressing as expected.	100%	Completed October 2025.	Progressing as expected	100%	Completed October 2025
8	Community Assets	Complete program for improvement of amenities at existing dog exercise areas with all areas having a minimum of water and seating available	Progressing as expected	80%	Anticipated completion November	Progressing slower than expected	90%	Delays with water supply to Gravelly Beach and Tanner Drive, Legana locations.	Progressing slower than expected	95%	Only outstanding work is water connection to ANZAC Park.

**ORDINARY COUNCIL MEETING**  
**Tuesday 19 May 2026**

No.	Directorate	Annual Plan Action	On Track?	Target Status Q1 July-September	Q1 Status Update/Notes	On Track?	Target Status Q2 October - December	Q2 Status Update/Notes	On Track?	Target Status Q3 January – March	Q3 Status Update/Notes
9	Community Assets	Progression of the design and building of the Legana Basketball Courts and Community Centre	Progressing as expected	Not Yet Started	Master planning work for the development almost complete.	Progressing slower than expected	10%	RFP preparation underway, to be included in Council strategic workshop in Q3.	Progressing Slower than expected	10%	Further work pending approval of Master Plan
10	Community Assets	Progression of the design and building of the Legana Cricket Club rooms	Progressing as expected	Not Yet Started	Project scoping and consultant procurement to commence in Q2.	Progressing slower than expected	10%	RFP preparation underway, to be included in Council strategic workshop in Q3.	Progressing Slower than expected	10%	Further work pending approval of Master Plan.
11	Community Assets	Completion of storm water management plan for Greens Beach.	Progressing as expected	35%	Draft consultant modelling report submitted for review.	Progressing as expected.	35%	Draft consultant modelling report submitted for review.	Progressing Slower than expected	35%	Draft consultant Modelling report submitted for review. The next step is to look at the piped network.
12	Corporate & Community	Review and update the rolling Financial Management Strategy & Long Term Financial Plan	Progressing slower than expected	15%	Discussions ongoing with the CEO on the influence of Legana recreation developments and riverside pool life to the Long Term Financial Management Plan.	Progressing slower than expected	50%	Awaiting discussions on the impact of Legana Recreation developments to the LTFMP	Progressing Slower than expected	75%	Awaiting adoption of the Legana Recreation Plan. Strategy and Plan has been presented to both Council and Audit Panel. However a view from one Audit Panel member that the current budget should be influencing the Plan.
13	Corporate & Community	The level of gross rates outstanding end of each quarter to be: - 30 September 2025 – <=55% - 31 December 2025 – <=35% - 31 March 2026 – <=19% - 30 June 2026 – <=5%	Progressing as expected	100%	Meeting budgeted forecast.	Progressing as expected	100%	Q2 – 34 per cent.	Progressing as expected	75%	Q3 – 18.9%
14	Corporate & Community	Complete the implementation of Microsoft 365	Progressing as expected	50%	Progressing as expected	Progressing slower than expected	30%	Implementation steps for Sharepoint/Teams have been made with Community Services. Being initial migration between departments will be able to achieve a more tailored rollout with learnings gained from this implementation. Common Drives also being migrated.	Progressing Slower than expected	50%	Implementation steps for sharepoint / teams have been made with Community Services & now Building / Planning. Common Drives and Infrastructure next on rollout.
15	Corporate & Community	Commence development of a digital transformation strategy	Progressing as expected	10%	Initial discussions between Senior Technology officer and Director Corporate & Community undertaken	Progressing as expected	10%	Initial discussions between Senior Technology officer and Director Corporate & Community undertaken	Progressing as expected	20%	Initial discussions between Senior Technology officer and Director Corporate & Community undertaken. Some research has been gathered from other LG Councils
16	Corporate & Community	Develop and embed the Snap Send Solve platform into Customer Service processes	Progressing as expected	80%	Ongoing	Progressing as expected	100%	Completed. Riverside CSO's competent in actioning SSS tasks with only minor referrals. SSS fully embedded in website and promoted by Comms.	Progressing as expected	100%	Completed.
17	Corporate & Community	Complete review of West Tamar Council Social Recovery Plan	Progressing slower than expected	Not Yet Started	Not yet started	Progressing as expected	20%	Information gathering commenced.	Progressing Slower than expected	20%	Info gathering commenced - Awaiting further advice from the WTEMC in relation to status of WTMEP

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**Tuesday 19 May 2026**

No.	Directorate	Annual Plan Action	On Track?	Target Status Q1 July-September	Q1 Status Update/Notes	On Track?	Target Status Q2 October - December	Q2 Status Update/Notes	On Track?	Target Status Q3 January – March	Q3 Status Update/Notes
18	Corporate & Community	Complete review of West Tamar Recreation Plan and develop an implementation plan	Progressing slower than expected	Not Yet Started	Not yet started	Progressing as expected	0%	Not commenced.	Progressing as expected	100%	Review of Plan has identified the plan is no longer suitable and a formal review needs to wait until other strategic recreation plans are finalised in 2026. Review has also identified that the plan review will require third party assistance and an appropriate budget - possibly 2027-28
19	Corporate & Community	Complete the Beaconsfield Recreation Plan	Progressing as expected	50%	Consultant engaged and project plan completed.	Progressing as expected.	85%	Draft strategy due 23/1/26	Progressing slower than expected	85%	Draft plan workshopped in April 2026
20	Corporate & Community	Develop and introduce an Implementation Plan to assist delivery of Council relevant objectives of the Community Health and Wellbeing Plan	Progressing slower than expected	10%	Officers are currently exploring reporting options.	Progress as expected.	50%	Draft report underway	Progressing slower than expected	50%	Draft report underway
21	Corporate & Community	Review Youth Services Policy and Guidelines	Progressing as expected	10%	Youth Development Officer initial review underway.	Progressing as expected.	25%	YDO initial review underway – marked up doc changes on current policy	Progressing as expected	25%	Youth Development Officer review underway – marked up document changes on current policy – scheduled for the interim workshop in June
22	Corporate & Community	Review of Positive Ageing Committee strategy and program	Progressing as expected	10%	Progressing well, with new Terms of Reference anticipated to be ready for Council endorsement in quarter two.	Progressing as expected.	10%	Initial survey to PAC has been completed to start the terms of reference structure.	Progressing as expected	25%	Delays occurred during the process to form a new PAC committee. PAC will recommence meeting in April to continue review.
23	Planning & Development	Finalise the West Tamar Growth Strategy.	Progressing as expected	75%	Progressing as expected	Progressing as expected	100%	Completed	Progressing as expected	100%	Completed in Q2
24	Planning & Development	Finalise the Legana Structure Plan review	Progressing as expected	50%	Progressing as expected	Progressing as expected	75%		Progressing as expected	100%	Completed - endorsed at March Council meeting
25	Planning & Development	Identify and progress priority amendments to the West Tamar Local Provisions Schedule to implement the Growth Strategy and Structure Plans.	Progressing as expected	Not Yet Started	Not due to commence until January 2026	Progressing as expected	0%	Not expected to commence until January 2026	Progressing as expected	75%	Strategic Planning Priorities confirmed at March Council meeting, progressing LPS amendments
26	Planning & Development	Explore opportunities for additional resource sharing arrangements within local government	Progressing as expected	Ongoing	Ongoing	Progressing as expected	Ongoing	Have undertaken some planning work for Dorset and Break O'Day. Ongoing.	Progressing as expected	Ongoing	Continuing process
27	Planning & Development	Scope the 5 year review of the West Tamar Local Provisions Schedule	Progressing as expected	Not Yet Started	Not due to commence until January 2026	Progressing as expected	0%	Not expected to commence until January 2026	Progressing as expected	50%	Commenced and progressing as expected
28	People & Culture	Complete an Employee Mental Health Strategy	Progressing as expected	25%	Progressing as expected	Progressing as expected	50%		Progressing as expected	50%	Some mental health strategy development research done - WIP

**ORDINARY COUNCIL MEETING**  
**Tuesday 19 May 2026**

No.	Directorate	Annual Plan Action	On Track?	Target Status Q1 July-September	Q1 Status Update/Notes	On Track?	Target Status Q2 October - December	Q2 Status Update/Notes	On Track?	Target Status Q3 January – March	Q3 Status Update/Notes
29	People & Culture	Development of new safety reporting guidelines	Progressing as expected	75%	Well progressed	Progressing as expected	100%	Q2 completed.	Progressing as expected	100%	Document with the CEO office
30	People & Culture	Finalise implementation of Council's Scout recruitment platform	Progressing as expected	75%	Onboarding to be tested and ensure ready for use from October 25	Progressing as expected	100%	Completed	Progressing as expected	100%	Completed
31	People & Culture	Complete a full review of Volunteers recruitment, induction processes	Progressing as expected	25%	Initial work on this review has commenced	Progressing as expected	25%		Progressing as expected	75%	
32	People & Culture	Develop and implement a new development review process aligned with the capability framework	Progressing slower than expected	Not Yet Started	New framework outline to be drafted in quarter two	Progressing as expected	10%		Progressing as expected	100%	New development review process rolled out for implementation in April 2026
33	People & Culture	Ensure that Child Safety, Emergency Management, Work Health & Safety, and Human Resources responsibilities are incorporated in all policies as they are reviewed	Progressing slower than expected	Not Yet Started	Not yet started	Progressing as expected	25%		Progressing as expected	25%	
34	Office of the CEO	Identify and execute land sales at Innova Business Park	Progressing as expected	25%	Ongoing	Progressing as expected	50%		Progressing as expected	75%	Ongoing
35	Office of the CEO	Develop a Rate Reduction Strategy for Council adoption	Progressing as expected	Not Yet Started	Consultation with Councillors to commence in December 2025	Progressing as expected	50%		Progressing as expected	75%	Consultation with Councillors occurred in Q3 with further consultation on principles to be conducted in Q4
36	Office of the CEO	Complete a governance review for all Section 24 Council Committees	Progressing as expected	Not Yet Started	Due to commence in quarter two with the review of the Terms of Reference for the Positive Ageing Committee	Progressing as expected	25%	Terms of Reference for Positive Ageing Committee adopted in	Progressing as expected	50%	Review of WT-HRM50.00 commenced.
37	Office of the CEO	Complete feasibility study of the West Tamar Trail Strategy (Tailrace Park to Rosevears)	Progressing as expected	50%	Pitt & Sherry have been engaged to undertake feasibility work.	Progressing slower than expected	50%		Progressing slower than expected	60%	Finalisation of phase 1 of the feasibility study is currently being completed by Pitt and Sherry
38	Office of the CEO	Completion of a review of the West Tamar Council Strategic Risk Register	Progressing as expected	50%	Risk workshops with Marsh completed	Progressing as expected	75%	Increase in scope to incorporate additional activities including Risk Management Framework refresh	Progressing slower than expected	80%	Deprioritised in Q3 but on track for completion by end FY26
39	Office of the CEO	Complete a review of Council's Community Strategic Plan	Progressing as expected	25%	Progressing as expected	Progressing as expected	50%		Progressing as expected	80%	Community Consultation planned for Quarter 4
40	Office of the CEO	Complete the fit out of the Windsor Council Chambers to enable live streaming of Council meetings	Progressing as expected	95%	Progressing as expected	Progressing as expected	100%	Completed	Progressing as expected	100%	Completed
41	Office of the CEO	Continue advocating strongly for the upgrade of TasWater infrastructure in Legana and Exeter	Progressing as expected	25%	Ongoing	Progressing as expected	50%		Progressing as expected	75%	Advocacy is continuing



**ORDINARY COUNCIL MEETING**  
**Tuesday 19 May 2026**

No.	Directorate	Annual Plan Action	On Track?	Target Status Q1 July- September	Q1 Status Update/Notes	On Track?	Target Status Q2 October - December	Q2 Status Update/Notes	On Track?	Target Status Q3 January – March	Q3 Status Update/Notes
42	Office of the CEO	Ensure that the Riverside Swimming Centre Redevelopment Advisory Committee meets at least quarterly and provides ongoing reporting of its work to Council	Progressing as expected	25%	Ongoing	Progressing as expected	50%		Progressing as expected	75%	Meetings occurring quarterly
43	Office of the CEO	Complete a review of all Council land holdings	Progressing slower than expected	25%	Review has commenced	Progressing slower than expected	25%		Progressing slower than expected	25%	Progressing slower than expected due to competing priorities
44	Office of the CEO	Complete a review of all regional partnership arrangements	Progressing as expected	Not Yet Started	Due to commence in quarter two	Progressing as expected	25%		Progressing as expected	75%	Council will be discussing all regional agreements in Quarter 4

\*NB Progress on Annual Plan Actions is monitored by a traffic light system:

- Green for “Progressing as Expected”
- Amber for “Progressing Slower than Expected”
- Red for “Not Progressing”

## Appendix 4

### Outstanding Motions

Note: Council motions that are completed will be removed from this list for the next Quarterly Reporting period

Minute No.	Date	Motion	Resolution	Action
<b>Office of the Mayor</b>				
26/C8	17/02/2026	<b>Confidential 1 - Appointment to Undertake CEO Performance Review 2025/26</b>  <i>As per resolution</i>		Completed
<b>Office of the Chief Executive Officer</b>				
24/140	19/11/2024	<b>Cr Sladden - Motion on Public Advocacy on Reported DNA Contamination in COVID-19 Vaccines</b>  <i>As per resolution</i>		Completed - Ongoing
25/105	19/08/2025	<b>Motion without Notice – Acknowledgment of Country</b>  <i>As per resolution</i>		Completed
25/125	16/09/2025	<b>Motions without Notice – Cr Larner - Safe System Assessment of Gravelly Beach Road</b>  That the motion be deferred until the October Workshop.		Completed
25/126	16/09/2025	<b>Motions without Notice – Cr Larner – Amendments to the Local Provision Schedule of Gravelly Beach</b>  That the motion be deferred.		Completed
25/167	18/11/2025	<b>Motion on Notice - Stormwater</b>  That Council engage the Council Engineer to prepare a stormwater report for Teggs Road.		In progress
25/168	18/11/2025	<b>Motion without Notice – Eden St Park</b>  That Council request the CEO to investigate and prepare a report to workshop, including design options and costings, for repurposing the vacant corner block on Eden Street into a fenced, small dog park, with a view to including the project in the 2026-27 budget if supported by Council.		In progress
25/176	16/12/2025	<b>CEO 2 - AGM Motion - P Kearney - Request for Memorial Award</b>  <i>As per resolution</i>		In progress
25/177	16/12/2025	<b>CEO 3 - AGM Motion - P Kearney - Affordable Housing</b>  <i>As per resolution</i>		Completed

**ORDINARY COUNCIL MEETING**  
**Tuesday 19 May 2026**

25/178	16/12/2025	<b>CEO 4 - AGM Motion - J Walker - Investigation into TasWater</b>  <i>As per resolution</i>	Completed
26/01	20/01/2026	<b>Confirmation of Minutes of Meeting held 16 December 2025</b>  That the Minutes of Council's Ordinary Meeting held on 16 December 2025 numbered 25/172 to 25/189 as provided to Councillors be received and confirmed as a true record of proceedings.	Completed
26/06	20/01/2026	<b>Council Workshops held in December 2025 and January 2026</b>  That Council receives the report on Council Workshops held on 16 December 2025 and 13 January 2026.	Completed
26/07	20/01/2026	<b>CEO 2 - Frankford Soldiers Memorial Hall - Special Committee Formation Proposal</b>  That the matter be deferred until the next workshop for discussion	Completed
26/08	20/01/2026	<b>CEO 3 - Submission on Residential Parks Bill 2026 Consultation Draft Legislation</b>  That Council: <ol style="list-style-type: none"> <li>1. Endorse the attached draft submission;</li> <li>2. Authorise the Chief Executive Officer to sign the submission and submit to the Department of Justice.</li> </ol>	Completed
26/09	20/01/2026	<b>CEO 4 - Renewal of Northern Tasmania Development Corporation Funding Agreement for 2026-2029</b>  That Council: <ol style="list-style-type: none"> <li>1. Endorses the revised Northern Tasmania Development Corporate Funding Agreement for 2026-2029; and</li> <li>2. Authorises the Mayor and the Chief Executive Officer to execute the Northern Tasmania Development Corporation Members Agreement 2026-2029.</li> </ol>	Completed
26/15	20/01/2026	<b>PET 1 - Petition for a review of current recommended fluoridation levels in Tasmania's public water supplies</b>  That Council: <ol style="list-style-type: none"> <li>1. Receives the tabled petition entitled "Review of current recommended fluoridation levels in Tasmania's public water supplies";</li> <li>2. Notes that the petition had 50 signatories; and</li> <li>3. Authorises the Chief Executive Officer to forward a copy of the petition to the Tasmanian Minister for Health.</li> </ol>	Completed
26/16	20/01/2026	<b>PET 2 - Petition for recognition of Windsor Park Gardens as an Official Botanical Garden</b>  That Council:	Not Started

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**Tuesday 19 May 2026**

		<ol style="list-style-type: none"> <li>1. Receives the tabled petition entitled "Support for Petition to Declare Windsor Park Gardens a Botanical Garden";</li> <li>2. Notes that the petition had 47 signatories; and</li> <li>3. Authorises the Chief Executive Officer to investigate the opportunity for a botanical garden in the West Tamar municipality in the 2026/27 financial year, in particular considering alignment with other West Tamar Council community strategies.</li> </ol>	
26/17	20/01/2026	<p><b>Cr Shegog - Motion for Display of the Australian National Flag in Nominated Council Parks and Recreation Areas</b></p> <p>That Council endorse the installation of permanent, illuminated flagpole(s) in selected Council-owned parks and recreation areas, at locations across the municipality, determined by Council through the 2026/2027 budget process, for the purpose of flying the Australian National Flag as a symbol of national pride and community identity, and in recognition of Australia's shared history, culture and values</p>	Completed
26/18	20/01/2026	<p><b>Into Closed Meeting</b></p> <p><i>As per resolution</i></p>	Completed
26/C1	20/01/2026	<p><b>Confirmation of Minutes of Closed Meeting held 16 December 2025</b></p> <p>That the Minutes of Council's Closed Ordinary Meeting held on 16 December 2025 numbered 25/C59 to 25/C66 as provided to Councillors be received and confirmed as a true record of proceedings</p>	Completed
26/C5	20/01/2026	<p><b>Move Out of Closed Meeting</b></p> <p><i>As per resolution</i></p>	Completed
26/19	17/02/2026	<p><b>Confirmation of Minutes of Meeting held 20 January 2026</b></p> <p>That the Minutes of Council's Ordinary Meeting held on 20 January 2026 numbered 26/1 to 26/18 as provided to Councillors be received and confirmed as a true record of proceedings.</p>	Completed
26/24	17/02/2026	<p><b>CEO 1 - Council Workshops held in January and February</b></p> <p>That Council receives the report on Council Workshops held on 20 January 2026, 3 February 2026, and 10 February 2026.</p>	Completed
26/25	17/02/2026	<p><b>CEO 2 - Australian Local Government Association Call for Motions</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Approve the motion and rationale in Attachment 1 for submission to the Australian Local Government Association for the 2026 National General Assembly; and</li> </ol>	Completed

**ORDINARY COUNCIL MEETING**  
**Tuesday 19 May 2026**

		2. Authorise the Chief Executive Officer to submit the motion on behalf of Council before 27 February 2026.	
26/26	17/02/2026	<p><b>CEO 3 - 2nd Quarter Performance Report - October to December 2025</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Receives the West Tamar Council 2nd Quarter Performance Report 1 October 2025 to 31 December 2025; and</li> <li>2. Provides public access to the report as part of Council's commitment to ongoing good governance.</li> </ol>	Completed
26/27	17/02/2026	<p><b>CEO 4 - Economic Regulator Submission</b></p> <p>That Council authorise the Chief Executive Officer to sign the proposed submission to the Economic Regulator advocating against the deferral of TasWater's infrastructure upgrade plans for Ti-Tree Bend sewage treatment plant.</p>	Completed
26/28	17/02/2026	<p><b>CEO 5 - Electoral Bill Submission</b></p> <p>That Council authorise the Chief Executive Officer to sign the proposed submission to the Office of Local Government on the proposed Local Government Electoral Reforms.</p>	Completed
26/35	17/02/2026	<p><b>Motion - Cr Sladden - Request for Ministerial Review - Petition Provisions in the Local Government Act 1993 (Tas)</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Recognises that community expectations regarding participation in local democracy have evolved, with increasing reliance on secure and accessible digital engagement methods.</li> <li>2. Resolves to write to the Minister for Local Government, requesting consideration of a review of the petition provisions of the Local Government Act 1993 (Tas) - particularly section 57 and related sections - with a view to simplifying and modernising the framework.</li> <li>3. Requests that any such review consider the potential inclusion of an explicit e-petition pathway for local government, including: <ul style="list-style-type: none"> <li>• appropriate minimum and maximum open periods for e-petitions;</li> <li>• eligibility criteria, such as limiting the initiation and/or signing of petitions to residents and/or electors of the relevant municipal area;</li> <li>• reasonable safeguards to address fraud and duplication, while maintaining appropriate privacy protections;</li> <li>• a clear approach to petition status visibility and response publication, including transparent tracking of petition progress and publication of a Council response within a reasonable timeframe, subject to lawful confidentiality requirements.</li> </ul> </li> </ol>	Completed

**ORDINARY COUNCIL MEETING**  
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26/36	17/02/2026	<b>Cr Lyons – Motion without Notice</b>  That the West Tamar Council write to TasWater and TasNetworks asking them to confirm how many new dwellings they can supply with water, power and sewage removal in Exeter, Legana, Riverside, Beauty Point and Beaconsfield currently.	Completed
26/37	17/02/2026	<b>Into Closed Meeting</b>  <i>As per resolution</i>	Completed
26/C6	17/02/2026	<b>Confirmation of Minutes of Closed Meeting held 20 January 2026</b>  That the Minutes of Council's Closed Ordinary Meeting held on 20 January 2026 numbered 26/C1 to 26/C5 as provided to Councillors be received and confirmed as a true record of proceedings.	Completed
26/C7	17/02/2026	<b>Cr Shegog - Leave of Absence Request</b>  <i>As per resolution</i>	Completed
26/C11	17/02/2026	<b>Move Out of Closed Meeting</b>  <i>As per resolution</i>	Completed
26/38	17/03/2026	<b>Confirmation of Minutes of Meeting held 17 February 2026</b>  That the Minutes of Council's Ordinary Meeting held on 17 February 2026 numbered 26/19 to 26/37 as provided to Councillors be received and confirmed as a true record of proceedings.	Completed
26/41	17/03/2026	<b>CEO 1 - Council Workshops held in February and March 2026</b>  That Council receives the report on Council Workshops held on 17 February, 3 March and 10 March 2026	Completed
26/42	17/03/2026	<b>CEO 2 - Northern Tasmania Development Corporation (NTDC) Quarterly Report - October to December 2025</b>  That Council receives and notes the Northern Tasmania Development Corporation Ltd Quarterly Report for the period 1 October 2025 to 31 December 2025.	Completed
26/43	17/03/2026	<b>CEO 3 - Council Annual General Meeting (AGM) Date 2026</b>  That Council approve the 2026 Annual General Meeting to be held at 5.30pm on Tuesday 1 December 2026 at the Windsor Community Precinct, 1 Windsor Drive, Riverside.	Completed
26/44	17/03/2026	<b>CEO 4 - Australian Local Government National General Assembly 2026</b>  That Council:  1. Supports the attendance of the Mayor to represent Council as a voting delegate at the 2026 National General	In Progress

**ORDINARY COUNCIL MEETING**  
**Tuesday 19 May 2026**

		<p>Assembly of Local Government to be held in Canberra from 23-25 June 2026;</p> <p>2. Supports the attendance of Cr Joy Allen, Cr Caroline Larner and Cr Julie Sladden at the 2026 National General Assembly of Local Government for professional development purposes.</p>	
26/58	17/03/2026	<p><b>Into Closed Meeting</b></p> <p><i>As per resolution</i></p>	Completed
26/C12	17/03/2026	<p><b>Confirmation of Minutes of Closed Meeting held 17 February 2026</b></p> <p>That the Minutes of Council's Closed Ordinary Meeting held on 17 February 2026 numbered 25/C6 to 25/C11 as provided to Councillors be received and confirmed as a true record of proceedings.</p>	Completed
26/C17	17/03/2026	<p><b>Move Out of Closed Meeting</b></p> <p><i>As per resolution</i></p>	Completed
<b>Governance</b>			
26/10	20/01/2026	<p><b>9.1 Gov 1 - Updated WT-HRM17.00 - Code for Tenders and Contracts</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Rescinds the existing Code for Tenders and Contracts (Minute 76/20);</li> <li>2. Adopts the updated Code for Tenders and Contracts as presented, effective 20 January 2026;</li> <li>3. Updates the version number to 5.00; and</li> <li>4. Approves a review date of January 2030.</li> </ol>	Completed
26/11	20/01/2026	<p><b>9.2 Gov 2 - Updated WT-HRM29.00 - Procurement Policy</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Rescinds the existing Procurement Policy (Minute 76/20);</li> <li>2. Adopts the updated Procurement Policy as presented, effective 20 January 2026;</li> <li>3. Updates the version number to 4.00; and</li> <li>4. Approves a review date of January 2030.</li> </ol>	Completed
26/29	17/02/2026	<p><b>9.1 Gov 1 - Review of Public Interest Disclosure Policy</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Rescinds the existing Public Interest Disclosure Policy (Minute 76/20);</li> <li>2. Adopts the updated Public Interest Disclosure Policy as presented, effective 17 February 2026;</li> <li>3. Updates the version number to 6.00; and</li> <li>4. Approves a review date of September 2027</li> </ol>	Completed
<b>Corporate &amp; Community</b>			

**ORDINARY COUNCIL MEETING**  
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26/13	20/01/2026	<p><b>Corp 1 - Review of Financial Hardship Assistance Policy</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Rescinds the existing Financial Hardship Assistance Policy (WT-HRM 46.00 April 2020);</li> <li>2. Adopts the updated Financial Hardship Assistance Policy as presented, effective 20 January 2026;</li> <li>3. Updates the version number to 3.00; and</li> <li>4. Approves a review date of January 2030.</li> </ol>	Completed
26/C2	20/01/2026	<p><b>Confidential 1 - Renewal of Lease</b></p> <p><i>As per resolution</i></p>	In Progress
26/30	17/02/2026	<p><b>Comm 1 - Community Grant - Tamar FM</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Partially approve Tamar FM's community grant application for the replacement of failed outside broadcast equipment in the amount of \$1,800.00.</li> </ol>	Completed
26/31	17/02/2026	<p><b>Comm 2 - Review of Public Memorial Policy</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Rescinds the existing Public Memorial Policy (WT-HRM 39.00 December 2020);</li> <li>2. Adopts the updated Public Memorial Policy as presented, effective 17 February 2026;</li> <li>3. Updates the version number to 3.00; and</li> <li>4. Approves a review date of February 2030.</li> </ol>	Completed
26/32	17/02/2026	<p><b>Comm 3 - Business Grants</b></p> <p>That Council resolves to award the 2025-26 WTC Business Grant to Evenfall in the amount of \$20,000, recognising</p> <ol style="list-style-type: none"> <li>1. the strength of the business pitch presentation</li> <li>2. the applicant's high level of co-contribution</li> <li>3. the collaborative, multi-business model; and</li> <li>4. alignment with the tourism ecosystem and increasing visitation to the municipality through partnerships</li> </ol>	Completed
26/C10	17/02/2026	<p><b>Confidential 3 - Renewal of Lease - Thrive Group</b></p> <p><i>As per resolution</i></p>	Completed
26/49	17/03/2026	<p><b>Comm 1 - Youth Advisory Council Minutes – February</b></p> <p>That Council receives and notes the minutes as presented for the Youth Advisory Council Meeting held on 12 February 2026.</p>	Completed
26/50	17/03/2026	<p><b>Comm 2 - Sponsorship Application - Volunteering Tasmania</b></p>	Completed



**ORDINARY COUNCIL MEETING**  
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		That Council approves a one (1) year Gold sponsorship in the amount of \$2,500.00 to Volunteering Tasmania for the Future of Volunteering Symposium 2026	
26/51	17/03/2026	<p><b>Comm 3 - Sponsorship Application - Festival of Voices</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Approves a one (1) year sponsorship of \$2,500 for the Festival of Voices 2026 Sip N Sing event at Rowella Hall; and</li> <li>2. Approves the usage of Rowella Hall for the Festival of Voices 2026 Sip N Sing event at no cost.</li> </ol>	In Progress
26/52	17/03/2026	<p><b>Comm 4 - Rowella Community Hall Committee appointments</b></p> <p>That Council endorses the appointment of the following three (3) people as Community Members of the Rowella Community Hall Committee:</p> <ol style="list-style-type: none"> <li>1. Josephine Rowe</li> <li>2. Gemma Pullen</li> <li>3. Peter Dawson</li> </ol>	Completed
26/53	17/03/2026	<p><b>Comm 5 - Community Grant Application - Deviot Community Hall</b></p> <p>That Council approves Deviot Community Association Inc's community grant application for \$5,000.00 to assist with the installation of two accessible parking spaces.</p>	Completed
26/54	17/03/2026	<p><b>Comm 6 - Community Grant Applications - Launceston Little Athletics Centre</b></p> <p>That Council approve Launceston Little Athletics Centre community grant application for \$1,404.09 for the purchase of promotional flags and event equipment.</p>	Completed
26/55	17/03/2026	<p><b>Comm 7 - Community Grant Applications - Kelso Community Centre</b></p> <p>That Council approves Kelso Community Centre's community grant application for \$3,812.00 for the installation of two accessible and all-weather paths.</p>	Completed
26/56	17/03/2026	<p><b>Comm 8 - Appointment of Deputy Chairperson - Positive Ageing Committee</b></p> <p>That Council appoint Cr Joy Allen as Deputy Chairperson of PAC until the end of the current term of Council.</p>	Completed
26/C13	17/03/2026	<p><b>Confidential 1 - Appointment of Positive Ageing Committee Members</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. appoints the following as community members of the Positive Ageing Committee: Carl Cooper</li> </ol>	Completed

**ORDINARY COUNCIL MEETING**  
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		<p>Chris Fulcher John Farrar Fran Mamo Heather Jolly Robyn Reid Liz Swain Ian Saunders</p> <p>2. authorises the Chief Executive Officer to release the details of the appointed Positive Ageing Committee members.</p>	
26/C14	17/03/2026	<p><b>Confidential 2 - Deed of Variation and Extension of Lease</b></p> <p><i>As per resolution</i></p>	Completed
<b>Planning &amp; Development</b>			
26/02	20/01/2026	<p><b>Plan 1 - PA2025357 - Residential: Single Dwelling &amp; Outbuilding - 106 Eiger Court, Grindelwald</b></p> <p><i>As per resolution</i></p>	Completed
26/03	20/01/2026	<p><b>Plan 2 - PA2025340 - Subdivision (1 into 2 Lots) - 20 Tanner Drive, Legana</b></p> <p><i>As per resolution</i></p>	Completed
06/04	20/01/2026	<p><b>Plan 3 - PA2025365 - Residential: Outbuilding - 48 Alpine Crescent, Grindelwald</b></p> <p><i>As per resolution</i></p>	Completed
26/05	20/01/2026	<p><b>Plan 4 - PA2025326 - Residential: Multiple Dwellings x 2 (1 New, 1 Existing) - 24 Pomona Road, Riverside</b></p> <p><i>As per resolution</i></p>	Completed
26/12	20/01/2026	<p><b>Dev 1 - Amend Section 71 Agreement - 20 Tatana Way, Legana</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Approve the amendment to the Part 5 Agreement by amending Clause 3.2 (c) to: change the number of car parking spaces from 90 to 86 and undertake administrative updates as detailed in Attachment 1; and</li> <li>2. Authorise the Mayor and the Chief Executive Officer to execute the amended Part 5 Agreement with the Common Seal.</li> </ol>	Completed
26/20	17/02/2026	<p><b>Plan 1 - PA2025344 - Residential: Secondary Residence (Caravan) - 35 Riverside Drive, Riverside</b></p> <p><i>As per resolution</i></p>	Completed
26/21	17/02/2026	<p><b>Plan 2 - AMD03/24 - Substitute Amendment to the Planning Scheme for land at 11 Upper McEwans Road, Legana</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. In accordance with sections 40K of the Land Use Planning and Approvals Act 1993, notify the Tasmanian Planning</li> </ol>	Completed

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		<p>Commission that two (2) representations were received during the exhibition period for substitute amendment AMD03-24.</p> <ol style="list-style-type: none"> <li>2. In accordance with section 40K(2)(c) and 42(b) of the Land Use Planning and Approvals Act 1993, consider the merit of the representations received to the substitute amendment AMD03-24.</li> <li>3. Provide advice to the Tasmanian Planning Commission that no further modifications are recommended.</li> </ol>	
26/22	17/02/2026	<p><b>Plan 3 - PA2025346 - Visitor Accommodation - 6 Apollo Avenue &amp; 4 Aristotelis Court, Legana</b></p> <p><i>As per resolution</i></p>	Completed
26/23	17/02/2026	<p><b>Plan 4 - PA2025400 - Residential: Dwelling extension and fence - 194 Paper Beach Road, Swan Point</b></p> <p><i>As per resolution</i></p>	Completed
26/39	17/03/2026	<p><b>Plan 1 - PA2023403 - Subdivision (including Public Open Space and New Roads) - Lot 102 West Arm Road, Beauty Point</b></p> <p><i>As per resolution</i></p>	Completed
26/40	17/03/2026	<p><b>Plan 2 - Removal of Part 5 Agreement - Dalmatian Court, Legana</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. In accordance with s74(3) of LUPAA, support the request to end the Part 5 Agreement legally referred to as Dealing Number C854299;</li> <li>2. Provide advice to the Tasmanian Planning Commission that, in the view of the Planning Authority, the Part 5 Agreement legally referred to as Dealing Number C854299 should be ended; and</li> <li>3. Request that the Tasmanian Planning Commission consider the request for approval to end the Part 5 Agreement legally referred to as Dealing Number C854299.</li> </ol>	Completed
26/45	17/03/2026	<p><b>Dev 1 - Legana Town Centre and Township Structure Plan</b></p> <p>That Council adopt the Legana Town Centre and Township Structure Plan (Attachment 1) as its long-term local strategy for managing land use, infrastructure and development in Legana to 2046 and beyond.</p>	Completed
26/46	17/03/2026	<p><b>Dev 2 - Proposed Street Names in West Tamar</b></p> <p>That Council approve the naming of Price Court and Soss Court for the proposed roads and advise Place Names Tasmania accordingly.</p>	Completed
26/47	17/03/2026	<p><b>Dev 3 - Petition to Amend a Sealed Plan - 389 Auburn Road, Beaconsfield</b></p> <p>That Council:</p>	Completed

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		<ol style="list-style-type: none"> <li>1. Authorise the signing and sealing of the attached Request to Amend a Sealed Plan form by the Chief Executive Officer and Mayor; and</li> <li>2. Return that form to Douglas and Collins Lawyers.</li> </ol>	
26/48	17/03/2026	<p><b>Dev 4 - Strategic Planning Priorities</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Endorse the Strategic Planning Priorities listed above for the 2025-26, 2026-27 and 2027-28 financial years.</li> </ol>	Completed
<b>Community Assets</b>			
153/23	19/12/2024	<p><b>Infra 1 – Speed Limit Review Overview</b></p> <p>That Council:</p> <p>Endorses the priority list of works as set out above; and Authorises the Chief Executive Officer to prepare all necessary documents for submission to the Department of State Growth for consideration.</p>	In Progress
25/120	16/09/2025	<p><b>Asset 2 - Road Safety Review - Winkleigh Road</b></p> <p>That Council:</p> <p>Endorses the recommendations of the road safety review for Winkleigh Road between the West Tamar Highway and Glengarry Road; and</p> <p>Authorises the Chief Executive Office to write to the Commissioner for Transport to formally request approval to reduce the 100km/hr posted speed limits on both Winkleigh Road and Flowery Gully Road to 80 km/hr.</p>	In Progress
25/123	16/09/2025	<p><b>Cr Manticas - Motion Regarding Construction of Public Toilet at RSL Park, Beaconsfield</b></p> <p>That Council starts to investigate costings and identify suitable options and locations for a public toilet at RSL park Beaconsfield and includes this capital item in the next budget with this item fully costed for council consideration.</p>	Completed
26/14	20/01/2026	<p><b>Asset 1 - Capital Works Project Budget Variations</b></p> <p>That Council receives this report under the Local Government Act 1993 section 82(7) noting the capital works project budget adjustments approved under delegation by the Chief Executive Officer.</p>	Completed
26/C3	20/01/2026	<p><b>Confidential 2 - Contract No. WTC 19/2025 Reseal Program 2025/2026 Spray &amp; Asphalt Resurfacing</b></p> <p><i>As per resolution</i></p>	Completed
26/C4	20/01/2026	<p><b>Confidential 3 - Contract No. WTC 35/2025 Beaconsfield Road Widening &amp; Footpaths: Shaw Street &amp; Julian Street</b></p> <p><i>As per resolution</i></p>	Completed
26/33	17/02/2026	<p><b>Asset 1 - Contract No. WTC 34/2025 Esplanade, Beauty Point: Stormwater Improvements (Budget Variation)</b></p>	Completed

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		That Council receives this report under the Local Government Act 1993 section 82(7) noting the capital works project budget adjustments approved under delegation by the Chief Executive Officer	
26/34	17/02/2026	<b>Asset 2 - Riverside Pool Technical Investigation</b>  That Council approves the transfer of \$100,000 in funding from cash reserves to capital works project number 67225 for the investigation of fiberglass lining of the Riverside swimming pool.	
26/C9	17/02/2026	<b>Confidential 2 - Tender for the Management and Operation of the Riverside Swimming Centre</b>  <i>As per resolution</i>	Completed
26/57	17/03/2026	<b>Asset 1 - Capital Works Budget Variations</b>  That Council, by simple majority:  <ol style="list-style-type: none"> <li>1. approves the addition of the new project Greens Beach Road Stormwater Drainage to the 2025/26FY capital works program with a budget allocation of \$22,000;</li> <li>2. approves a budget transfer of \$22,000 from Project 65135 (Paringa Avenue Stormwater) to the Greens Beach Road Stormwater Drainage project; and</li> <li>3. receives this report under the Local Government Act 1993 section 82(7) noting the capital works project budget adjustments approved under delegation by the Chief Executive Officer.</li> </ol>	Completed
26/C15	17/03/2026	<b>Confidential 3 - Contract No WTC 03/2025, Gravelly Beach Foreshore, Village Precinct - Contract Variation Approval</b>  <i>As per resolution</i>	Completed
26/C16	17/03/2026	<b>Confidential 4 - Contract No. WTC 01/2026 Road Reconstruction - Rosevears Drive &amp; Bradys Lookout Road, Rosevears</b>  <i>As per resolution</i>	Completed

### 8.3 CEO 3 - Visit Northern Tasmania - Partnership Agreement

**REPORT AUTHOR:** Chief Executive Officer - Kristen Desmond

**REPORT DATE:** 11 May 2026

**ATTACHMENTS:** 1. [8.3.1] VNT Funding Agreement - 1 July 2025 to 30 June 2028  
Signed

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#### SUMMARY

The purpose of this paper is to seek Council's approval to enter into a new funding partnership agreement with Tourism Northern Tasmania Inc (trading as Visit Northern Tasmania) (VNT).

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#### BACKGROUND

VNT was established in 2012 and the West Tamar Council has entered into continuous funding partnership agreements since 2013. The current Partnership Agreement is for the period 1 July 2025 to 30 June 2028. Funding for the 2026/27 and 2027/28 financial years is contingent upon VNT achieving the schedule of activities to Council's satisfaction.

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#### STRATEGIC PLAN

This action relates to the following components of the Strategic Plan 2022-2032:

##### 3.1 Our Community

**Goal:** To maintain an engaged and active community where partnerships are established, needs are identified and Council assists in achieving sustainable outcomes.

**Objective:** Residents enjoy a safe equitable and inclusive and sustainable lifestyle.

Council will:

- Foster an inclusive, engaged and active community through all its activities.

##### 3.2 Our Future

**Goal:** To encourage sustainable growth and prosperity.

**Objective:** Existing businesses grow and sustainable new businesses are attracted to our Region with a focus on tourism, hospitality, agriculture, viticulture, artisan trades, home business and light industries.

Council will:

- Continue strategies to attract opportunities for innovative investment and development in the region.

##### 3.5 Our Organisation

**Goal:** To be an organisation that values its people and delivers for our community.

**Objective:** Council is financially sustainable.

Council will:

- Manage our finances in a responsible manner and deliver value for our community.

## **STATUTORY REQUIREMENTS & RELATED COUNCIL DOCUMENTS**

Nil.

## **RISK CONSIDERATIONS**

Overall risk is considered Low.

## **FINANCIAL IMPACT**

The financial impact would be \$50,996 plus CPI for the 2026/27 financial year.

## **CONSULTATION**

VNT presented to Councillors at the Interim Workshop on 8 April 2026 and further consultation with Councillors occurred during the Pre-Meeting Workshop held on 21 April 2026 and the Interim Workshop held on 5 May 2026.

## **OPTIONS**

Council may choose to:

1. Accept the motion as presented;
2. Accept the motion with amendments;
3. Reject the motion.

## **OFFICER'S COMMENTS**

The current funding agreement covers the period 1 July 2025 to 30 June 2028 and was for a one (1) year period with an option to fund years two (2) and three (3) pending achievement to Council's satisfaction of an agreed schedule of activities.

The reporting schedule for year one (1) required Quarterly written reports and a presentation to Council workshop before funding for subsequent years.

The amount of funding is calculated by:

- Population of the municipality
- Number of tourism operators within the municipality
- Number of beds available for accommodation within the municipality

On review of the Quarterly Reports provided to Council, in particular the activities provided to the visitor economy specifically for the West Tamar municipality, Council noted that whilst there has been improvement on the activities provided compared to previous years, it is insufficient to support funding VNT under the existing agreement for both the 2026/27 and 2027/28 financial years.

However, council believes that funding VNT for a further one (1) year is appropriate. This would bring West Tamar Council funding in line with the funding cycle of the City Of Launceston and enable

a wider regional discussion of the impact of any Northern Council opting out of ongoing funding of VNT.

By supporting VNT as the Regional Tourism Organisation (RTO) for a further one (1) year period, the funding will enable VNT to continue to grow the visitor economy in the West Tamar municipality and on a regional basis, with work focused on the following themes:

- Regional Industry Leadership
- Industry Support
- Product Development
- Support Destination Marketing
- Projects

## RECOMMENDATION

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That Council authorises the Chief Executive Officer to enter into negotiations with Tourism Northern Tasmania Inc (trading as Visit Northern Tasmania) for a new one (1) year Partnership Agreement for the 2026/27 financial year for the amount of \$50,996 plus CPI which includes both a regional and West Tamar Council specific Schedule.

## DECISION

Moved:

Seconded:

## VOTING

For:

Against:





## Funding Agreement

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Tourism Northern Tasmania Inc.  
(trading as Visit Northern Tasmania)  
ABN 42 362 403 917

and

**West Tamar Council**

**01 July 2025 – 30 June 2028  
REGIONAL TOURISM FUNDING**

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## MEMORANDUM OF UNDERSTANDING DETAILS

### Parties

Name West Tamar Council  
Notice details 2-4 Eden Street RIVERSIDE TAS 7250  
Attention: Kristen Desmond – CEO

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Name **Tourism Northern Tasmania Inc.**  
ACN/ARBN/ABN 42 362 403 917  
Notice details PO Box 582 Launceston TAS 7250  
Telephone: 0419 133 755  
Email: tracey@visitnorthtas.org.au  
Attention: Tracey Mallett - CEO

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### Details

The agreement is funding for year one (1) with an option to fund years two (2) & three (3) pending achievement to Councils satisfaction of year 1's schedule of activities

Funding Period 01 July 2025 to 30 June 2028

Funding amount Year 1 2025/26 \$50,996

Year 2 and 3 2026/27 \$50,996 + CPI  
dependent on year 1 2027/28 26/27 figure + CPI  
achievements meeting  
Council's expectations

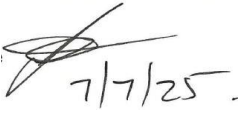

Reporting schedule Quarterly written reports  
Presentation to Council workshop before the option to fund  
years 2 & 3 is determined.  
Biannual written reports and a yearly presentation to Council  
workshop if the option for years 2 & 3 are approved by Council.

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Payment Schedule Upon invoice, issued annually after Council Workshop  
presentation

**ORDINARY COUNCIL MEETING**  
**Tuesday 19 May 2026**

## Acceptance

<p><b>Signed on behalf of Council</b> Name: Position: CHIEF EXECUTIVE OFFICER (GENERAL MANAGER under LG Act)</p> 	<p><b>Signed for and on behalf of Tourism Northern Tasmania Incorporated</b> Name: Tracey Mallett Position: CHIEF EXECUTIVE OFFICER</p>  <p>22 August 2025</p>
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## Executive Summary

This funding agreement outlines the financial support for the Regional Tourism Organisation (RTO) namely Visit Northern Tasmania (VNT) to achieve its purpose of providing regional visitor economy leadership including industry development, providing regional content for inclusion in Tourism Tasmania destination marketing and being a referral point for industry into product and business development programs for State and Federal government.

The requested amount of funding will enable the RTO to grow the visitor economy in each municipality, with work focussed on the following themes:

- Regional Industry Leadership
- Industry Support
- Product Development
- Support Destination Marketing
- Projects

This agreement aligns with the State tourism priorities as set out in the 2030 Visitor Economy Strategy; with municipal tourism strategies and regional plans; VNT's own Cool Season Strategy and funds delivery of our strategic document, the Destination Management Plan.

The amount of funding is calculated by:

- Population of the municipality
- Number of tourism operators within the municipality
- Number of beds available for accommodation within the municipality

## Background

Visit Northern Tasmania was established in 2012 to provide regional visitor economy leadership including industry development, providing regional content for inclusion in Tourism Tasmania destination marketing and being a referral point for industry into product and business development programs for State and Federal government.

Partnership agreements have been in place with Northern Councils since 2013, to enable collaborative growth of the visitor economy.

## OBJECTIVES

This Memorandum of Understanding is based on a partnership to operate a Regional Tourism Organisation (RTO) for the Northern Tasmania Region, validated by the Destination Management Plan for Northern Tasmania.

The Activity Schedule of this agreement expands upon annual priority activity and measurement.

### **Regional Industry Leadership**

- Destination Management
- Regional information sharing and advocacy
- Seat at the table representing the Council at collaborative meetings with State Government departments and relevant tourism associations and industry council
- Implementation of the Cool Season Strategy
- Leadership and good governance of a Regional Tourism Organisation

### **Industry Support**

- Significant one-on-one support of tourism operators and small business
- Annual plan of industry activities including information sharing and networking.
- Alignment with 2030 priorities
- Creating/updating ATDW listings

### **Product Development**

- Support industry product development and events
- Connect industry with relevant resources.
- Support new investment and existing event growth
- Seek opportunities for collaborative growth or expansion

### **Support Destination Marketing**

- Work closely with TTAS
- Provide regional content into editorial calendar
- Operator showcases
- VNT led marketing and promotion of region specific offerings
- Promote campaign opportunities

### **Projects**

- Council specific projects that VNT can support either in kind, through grants, or through financial contributions

## TERMS & CONDITIONS

### **Requirements:**

Reports: Bi-annual stakeholder reports on destination and organisational performance in relation to the above services.

Annual review: A report on the annual review of VNT's operations.

Services listed above are provided over each 12 months of the agreement

### **Funding:**

Payments: Made within 30 days of receipt of an invoice.

Expenditure: Funds must be spent on the services specified in this MoU.

Liability: Council is not responsible for any liabilities incurred by VNT.

### **Publicity and acknowledgment:**

VNT must acknowledge Council's support in all relevant activities and materials.

Council has the right to approve materials featuring its logo.

**Insurance:** VNT must maintain adequate insurance to protect physical assets against loss and/or damage, and to indemnify VNT against legal liability for personal injury and/or property damage claims made by third parties.

**Subcontracting or assignment:** VNT will at times, subcontract subject matter expertise and will remain responsible for all resources including subcontractors

**Ethical employment policy:** VNT must adhere to the Tasmanian Government's Ethical Employment Policy. VNT also has an Access, Equity & Diversity Policy to monitor this.

**Indemnity:** VNT shall release and indemnify Council, its servants and agents from and against all actions, proceedings, claims and demands which may be brought or made against it or them by any person in respect of or by reason of or arising out of:

- the performance by VNT of its rights and obligations under this Agreement;
- any negligence or other wrongful act or omission of VNT, staff or other servants, employees or agents or of any other persons for whose acts or omission VNT is vicariously liable;
- any negligence or other wrongful act or omission of staff or the visitors, invitees or licensees of VNT;
- death, injury, loss of or damage to VNT, staff or its other servants, employees, agents or visitors; or
- any breach of this Agreement by VNT.

**GST:** Funding payments are exclusive of GST. VNT must submit a tax invoice.

**Intellectual property:** VNT indemnifies Council against breaches of third-party intellectual property rights.

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**Privacy:** VNT acknowledges and agrees that it shall be bound by the Information Privacy Principles and/or any applicable code of practice as Council may have approved under the Information Privacy Act 2000 with respect to any act done or practice engaged in by VNT for the purposes of this Agreement in the same way and to the same extent as Council would have been bound by the Information Privacy Principles or any such applicable code of practice in respect of that act or practice had it been directly done or engaged by Council.

**Entire MoU and variation:** This MoU and its schedules constitute the entire agreement. Changes must be in writing and signed by both parties.

**Dispute resolution:** Disputes will be handled through a defined process (outlined below), with escalation to the CEO of Tourism Tasmania if necessary.

If either Council or VNT considers that there is a dispute or difference arising out of or relating to this MoU ("Dispute") the parties may adopt the procedure set out in this clause to resolve the Dispute. Notwithstanding the provisions in this clause, if the Services that are the subject of this MoU have not yet been completed, VNT shall at all times proceed to complete the Services and perform its obligations without delay.

## GLOSSARY

ATDW = Australian Tourism Data Warehouse

BET = Business Events Tasmania

DAP = Destination Action Planning committee

DMP = Destination Management Plan

eDM = electronically Distributed Mail (newsletter)

LTA = Local Tourism Association

Off Season = Tourism Tasmania's winter campaign

RTO = Regional Tourism Organisation

SMA = Sports Marketing Australia, the organisation engaged by VNT to prospect for cool season sports tourism events

THA = Tasmanian Hospitality Association

TICT = Tourism Industry Council Tasmania

TTas = Tourism Tasmania

TVIN = Tasmanian Visitor Information Network

VNT = Visit Northern Tasmania

VIC = Visitor Information Centre

WOLNT = What's On Launceston & Northern Tasmania events website



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## SCHEDULE ONE: Activities provided by the RTO to the visitor economy for West Tamar Council

Activity	Deliverable	Measurement	Timeframe	Actual Performance
Regional Industry Leadership	Destination Management	Support Council to develop a Tourism & Event Strategy for West Tamar	2026, updated annually in line with VNT's DMP and TTas Visitor Economy Strategy	
		Identify specific WTC inclusion in VNT's DMP action plan	Annually Quarterly updates	
	Cool Season Strategy & Event Development	WTC asset infrastructurets updated and promoted to at least 4 prospective event bids	Annually	
		Work with WTC to develop a sporting bid document to use for event prospecting/bidding	2026	
		Identify strategically aligned event partnerships for WTC to support through sponsorship	Aim for 2 per year	
		Identify strategically beneficial partnership opportunities and event profiles for growth within Tamar Valley	As they arise	
	Advocacy	Work with WTC and OCG on investment opportunities for more accommodation offerings within WTC to attract events	Ongoing	
		Collaborate with WTC and TVWR to create a multi-year event development plan	2026	

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Activity	Deliverable	Measurement	Timeframe	Actual Performance
		Share visitation data for the Tamar Valley and West Tamar as it is made available	6 monthly	
	Visitation Growth	Maintain current ATDW listings and ensure event ATDW listings are updated	6 monthly reports on listing status	
		Share visitation data and tourism commitment statements for WTCs entered in TICT Top Tourism Town	Annually	
Industry Support	Ensure currency of ATDW listings in WTC	Aim to increase ATDW listings in WTC	20% annually	
		Support Council to update Council owned ATDW listings	Annually	
		Work with at least 20 operators annually	20	
		Host at least one industry workshop within WTC area that aligns with strategic visitation growth	One per annum	
		Provide targeted support to BMHC to be a leading accessible tourism attraction in Northern Tasmania	Encourage participation in ATEC Accessible tourism program	
	Accessibility	Provide targeted support to BMHC to be a leading accessible tourism attraction in Northern Tasmania Share all content for WTC based Operator Showcases	Promote benefits of BMHC being on VacayIT Include video in annual Council presentations for viewing, of at least one new WTC product*	
Product Development	Promotion of new product	Review all WTC township content on visitnortherntasmania.com.au	Annually	
Support Destination Marketing	Website improvements	Conduct a content audit for the Tamar Valley and identify gaps on visitnortherntasmania.com.au	6 monthly	

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Activity	Deliverable	Measurement	Timeframe	Actual Performance
		Establish a Tamar Valley specific pre-post tour collateral	Update annually, or as required depending on the demographic of the event attendees	
	Social media	Specific Tamar Valley and West Tamar social post reporting	6 monthly	
	Event collateral	Work with WTC to embed and cross promote Tamar Valley based events from WOLNT with the TamarValley.com website	Ongoing	
	Branding	Actively participate in Tamar Valley brand review in collaboration with WTC, Tourism Tasmania and Brand Tasmania	Ongoing	
		Facilitate sharing of new Tamar Valley digital assets with local, regional and statewide agencies	Ongoing	
	Campaigns	Support Tamar Valley operators to increase Off Seasons offers in alignment with Tourism Tasmania's strategy. Aim for 20% increase	Annually	
Projects	Sustainable Visitation Project	Ensure involvement of WTC with TTas Sustainable Visitation project in the Tamar Valley	Regular updates provided to Council while project underway	
	Cruise Ship visits	Report on cruise ship engagement and promotions	Each summer, for each cruise ship that visits Kanamaluka	
		Ensure WTC is included in liaisons with Transports regarding future Cruise Ship infrastructure and demand for the Tamar Valley.	Regular dialogue	

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Activity	Deliverable	Measurement	Timeframe	Actual Performance
	Event attraction	Present a strategically aligned and evidence-based target event profile for the West Tamar, highlighting infrastructure strengths and points of difference	2026	
	Northern Events & Festivals Infrastructure Strategy implementation	Using the final strategy, finalise the list for potential venues, future infrastructure projects and investment needs in conjunction with WTC	Complete WTC venue audit by 2026	

\* Operator Showcase videos are a requirement of TTAs and are dependent on new product being available. There are 10 Operator Showcases per annum so not every municipality will have two new products for showcasing annually.

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**SCHEDULE TWO : Activities provided by the RTO to the visitor economy for all municipalities across the region**

Activity	Deliverable	Measurement	Timeframe	Actual Performance
Regional Industry Leadership	Destination Management	Maintain, review, action and report on Destination Management Plan	Annual action plan developed and reported on	
		Ensure alignment between regional and municipal tourism and event strategies where appropriate	Regular VNT/Council meetings includes discussion about strategic alignment	
		Represent Council at regular meetings with stakeholders	Council product represented at monthly meetings with TTas	
		Respond to Council led tourism issues	VNT to respond to and coordinate (across region) tourism issues and action within one week	
		Hold Champions of Tourism celebratory event in a different municipality venue each year	Ensure equitable rotation of venues to showcase local product	
		Work with Councils on Top Tourism Town entries	At least one entry from the region each year	
		Work collaboratively to increase visitation to the region	Opportunities taken as available	
		Work with Tourism Tasmania to implement funded and responsible actions within the 2030 Visitor Economy Strategy Action Plan	Advocate for funding where necessary and ensure VNT responsible actions are accounted for in monthly meetings with TTas	
	Regional Information sharing	Coordinate meetings of Hotel General Managers across the	3 per annum	

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Activity	Deliverable	Measurement	Timeframe	Actual Performance
		region (with more than 75 hotel rooms)		
		Convene quarterly Local Tourism Forums with Council staff; LTAs, VICs	4 Local Tourism Forums held with Council representation present	
		Participate in quarterly TVIN meetings to ensure all Council VICs are represented and advocated for	Attend all scheduled TVIN meetings and liaise with Council VICs beforehand to advocate for any issues as necessary	
		Produce a monthly Industry eDM	Monthly	
	Regional Advocacy	Advocate to State and Federal Governments for project and infrastructure development, in line with TICT	As required	
	Good governance of the organisation	Hold an AGM and present the Annual Report each year	Held in September of each year, in a different municipality each year	
		Skills based Board meets regularly to guide the strategic direction of VNT	8 Scheduled Board meetings with agendas and minutes	
			Every second Board meeting is held in region	
		Board ensures financial responsibility	The annual financial report is audited and demonstrates no financial issues	
	Conduit to Tourism Tasmania	New and improved local content is presented to Tourism Tasmania in monthly industry meetings and Operator Showcases	Monthly (and out of session as appropriate) updates provided to TTas through at least one of the 4 existing monthly STO/RTO meetings	
Cool Season Strategy	Coordinate the Cool Season Collective to focus on intelligence	3 per annum		

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Activity	Deliverable	Measurement	Timeframe	Actual Performance
		sharing, coordinating bid activity and overseeing event hosting needs		
		Event prospecting and bidding	10 promotions made to prospective event organisers quarterly	
			6 formal professional bids to potential event organisations annually	
			6 events secured, with an average of 500 interstate attendees each` 112+++++	

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Activity	Deliverable	Measurement	Timeframe	Actual Performance
			80% of event bids won to be hosted between May and October	
		Avoid event clashes through a well planned and up-to-date regional events calendar	Ensure events are on the appropriate platform to be automatically linked to WOLNT	
		With Council assistance, maintain an up-to-date venue database	Annually	
Industry Support	Industry Development	Improve operator understanding of their product being accessible to all	At least 10 operators from across the region participate in development opportunities	
		Improve operator understanding of their product being sustainable	In conjunction with TICT, work with at least one operator to improve the sustainability offering of their product	
	Industry Support	Provide guidance, leadership and support, up-to-date visitor information, statistics, resources and recognition to operators	At least 20 one-on-one visits with tourism operators	
		Encourage local operators to develop Off Season offers ahead of each winter	Work with as many operators as possible in the months leading up to the development of an Off Season offer (Nov – Mar)	
	ATDW	Monitor for new businesses and support their uploading onto ATDW	Monthly	
		Work with PWS and local councils to include and upgrade listings of key visitor amenities	Annually	



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Activity	Deliverable	Measurement	Timeframe	Actual Performance
		Promote the benefits of listing on ATDW and engage with businesses not yet listed	Raise ATDW in all one-on-one meetings with industry	
		Reporting on ATDW listings per municipality	Six monthly	
	Raising the awareness of hospitality businesses to understand their role in the visitor economy	Work with cafes and restaurants to educate their staff	At least 2 Great Customer Experience events per annum across the region held in conjunction with THA	
	Small business mentoring	Provide contacts and introductions to the appropriate government departments and organisations that can support small businesses	Monthly liaison with Business Tasmania to ensure the latest information is provided in both directions	
		Working with local tourism associations	A VNT representative attends 95% of each LTA meeting	
Product Development	Support industry product development and events	Regular review with Tourism Tasmania on types of product and any gaps/opportunities that may exist	Monthly discussions had with TTas through at least one of the 4 existing monthly STO/RTO meetings	
	Connect industry with relevant resources	Investment opportunities are conveyed regularly	Monthly eDM	
	Increase the sports tourism offering through the Cool Season Strategy	Partnership established with SMA to engage and prospect for more sports tourism events	Aiming for SMA to bring in 2 events per annum	
Support Destination Marketing	Northern Tasmania promotion	Provide regional content for inclusion in Tourism Tasmania destination marketing	At least monthly	

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Activity	Deliverable	Measurement	Timeframe	Actual Performance
		Provide regional content into editorial calendar	Weekly	
		Host Operator Showcases to educate Tourism Tasmania on new and improved northern product	10 Operator Showcases held per annum, with product from each municipality featured at least once	
	Place branding	Align marketing activities to municipal branding strategies where applicable	State, regional and local brands represented as appropriate	
	Promote campaign opportunities	Northern Tasmanian operators aware of requirements for marketing	All campaign information promoted through monthly eDMs and through industry visits	
	Website	Ensure northern website optimised within the first 5 listings of any search on key words	Monthly monitoring	
		Strive for average visit to site to be in excess of 1 minute	Monthly reporting	
		Provide access to 'free to share' on-brand imagery to local tourism and council partners	Reviewed monthly	
	Social media	Maintain steady growth and engagement across VNT owned online channels to build awareness of Northern Tasmania to intrastate & interstate markets.	Ongoing	
		Closed industry groups have good engagement for industry support	At least 3 posts per week	
	Access marketing	Support Launceston airport and airlines, and Spirit of Tasmania, promotions with content	Deliver 2 seasonal promotions in partnership	

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Activity	Deliverable	Measurement	Timeframe	Actual Performance
	Major event leveraging	Local industry is aware of major events and prepared for visitation	Website landing pages created for major events	
	Media and influencers	Appropriate media, television or influencer opportunities engaged with the greatest benefit to Northern Tasmania	Sourced and activated as appropriate	
Projects	Implement VNT owned recommendations from Northern Events & Festivals Strategy	Develop annual action plan for implementation of VNT owned actions	Annually	
		Advocate for implementation of other actions	Ongoing	
	Advocate for next steps of Launceston Convention Facilities Demand and Feasibility	Advocacy leads to viable plans for convention facilities being developed	Ongoing	
	Spirit Preparedness	Continue to implement and prepared industry until new ships are in place	Ongoing	
	Council specific projects	Through the course of this agreement, VNT is able to provide support and potentially resources to assist Council with tourism related projects.	As required	

## 8.4 CEO 4 - Submission to draft Public Health Amendment (Emergency Powers) Bill

**REPORT AUTHOR:** Chief Executive Officer - Kristen Desmond

**REPORT DATE:** 13 May 2026

**ATTACHMENTS:** 1. [8.4.1] Submission on the Public Health Amendment (Emergency Powers) Bill 2026

### SUMMARY

The purpose of this report is to seek Council's endorsement of a draft submission to the Department of Health in relation to the draft *Public Health Amendment (Emergency Powers) Bill*.

### BACKGROUND

The Department of Health is seeking input from stakeholders on the draft *Public Health Amendment (Emergency Powers) Bill*. Submissions are due by 5 June 2026.

### STRATEGIC PLAN

This action relates to the following components of the Strategic Plan 2022-2032:

#### 3.5 Our Organisation

Goal: To be an organisation that values its people and delivers for our community.

Objective: Council is recognised as a leader in local government.

Council will:

- Be open and transparent in how we make our decisions.
- As a leader in local government, seek to influence decisions affecting our community.
- Be accessible and responsive.

### STATUTORY REQUIREMENTS & RELATED COUNCIL DOCUMENTS

*Public Health Act 1997*

### RISK CONSIDERATIONS

The risk considerations of submitting feedback to the Department of Health are low.

### FINANCIAL IMPACT

Nil.

### CONSULTATION

Consultation with Councillors occurred at the Interim Workshop held on 5 May 2026.

## OPTIONS

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Council may choose to:

1. Accept the motion as presented;
2. Accept the motion with amendments;
3. Reject the motion.

## OFFICER'S COMMENTS

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Council has been requested by the Department of Health to submit feedback to a draft *Public Health Amendment (Emergency Powers) Bill*. As Council Officers include Environmental Health Officers who are impacted by the declaration of a Public Health Emergency, this falls under Council's core business.

Council Officers have reviewed the proposed changes to the *Public Health Act 1997* and have drafted the attached submission for endorsement by Council.

## RECOMMENDATION

---

That Council:

1. Endorse the attached submission to the draft Public Health Amendment (Emergency Powers) Bill; and
2. Authorise the Chief Executive Officer to sign the submission and submit to the Department of Health.

## DECISION

Moved:

Seconded:

## VOTING

For:

Against:

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Enquiries: Office of the CEO  
Phone: (03) 6323 9300  
Fax: (03) 6323 9349

Eden Street, Riverside TAS 7250  
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19 May 2026

Dale Webster PSM  
Secretary of the Department of Health

Office of the Secretary – Legal Services  
Level 7, 22 Elizabeth Street  
Hobart TAS 7000

By email: [legal.services@health.tas.gov.au](mailto:legal.services@health.tas.gov.au)

Dear Mr Webster

**Public Health Amendment (Emergency Powers) Bill 2026 – West Tamar Council  
Submission**

West Tamar Council (**Council**) appreciates the opportunity to provide its feedback on the *Public Health Amendment (Emergency Powers) Bill 2026*.

The following feedback is provided:

**1. Implications for Local Government Councils**

The amendments may significantly expand the role of Local Government during public health emergencies. Council officers, particularly environmental health officers and compliance staff, may increasingly be expected to monitor compliance, investigate breaches, issue infringement notices, and support enforcement of emergency directions.

As a result, there is a risk that councils may become drawn into politically divisive enforcement activities.

During the COVID-19 pandemic many public health measures became socially polarising. If councils are perceived as enforcement arms of prolonged state emergency powers, this may undermine community trust, damage local relationships, politicise councils and expose staff to hostility and abuse.

**2. Reporting and Administrative changes**

The amendments improve reporting obligations by requiring declarations, extensions and directions to be publicly published and tabled in Parliament. However, Parliament is not granted an approval role over declarations, extensions, or emergency directions.



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As a result, the framework remains heavily executive-driven, with emergency authority concentrated within the Minister for Health and the Director of Public Health.

**3. Safeguards**

Many of the proposed safeguards appear procedural rather than substantive, however they do improve transparency and reporting obligations.

Overall, Council's view is that the proposed amendments improve transparency, reporting obligations, governance clarity, interagency coordination, and emergency operational capability.

Should you require any further information or have any questions in relation to Council's submission please do not hesitate to contact me.

Yours sincerely

**Kristen Desmond**  
Chief Executive Officer

## 9 GOVERNANCE

### 9.1 Gov 1 - Appointments to the Delegations Review Committee

**REPORT AUTHOR:** Governance Officer - Tom Chalmers

**REPORT DATE:** 11 May 2026

**ATTACHMENTS:** Nil

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#### SUMMARY

At the 21 April 2026 Ordinary Council Meeting, Council adopted Terms of Reference for a new Special Committee under Section 24 of the *Local Government Act 1993*, the Delegations Review Committee, with the appointment of Councillor Committee members now required.

#### BACKGROUND

Councillors recently requested that a new Special Committee of Council be formed in order to review the current delegations register and provide recommendations to Council in relation to delegations to the Chief Executive Officer.

Per the adopted *WT-TOR02.00 - Delegations Review Committee Terms of Reference*, three (3) Councillors are required to be appointed by Council to the Committee.

#### STRATEGIC PLAN

This action relates to the following components of the Strategic Plan 2022-2032:

##### 3.5 Our Organisation

Goal: To be an organisation that values its people and delivers for our community.

Objective: Council is recognised as a leader in local government.

Council will:

- Be open and transparent in how we make our decisions.
- Have appropriate policies and procedures in place with clearly defined accountability.

#### STATUTORY REQUIREMENTS & RELATED COUNCIL DOCUMENTS

*Local Government Act 1993*

*WT-HRM75.00 - Governance of Special Committees*

*WT-TOR02.00 - Delegations Review Committee Terms of Reference*

#### RISK CONSIDERATIONS

Low, the appointment of Councillors to a Committee tasked with providing systematic oversight and reporting back to Council is intended to reduce risk.



## FINANCIAL IMPACT

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Nil

## CONSULTATION

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Councillor's nominations were sought at the 5 May 2026 Interim Workshop.

## OPTIONS

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Council may choose to:

1. Accept the motion as presented;
2. Accept the motion with amendments;
3. Reject the motion.

## OFFICER'S COMMENTS

---

Per the adopted Terms of Reference, Councillor members are to be appointed by Council for a term of two (2) years concurrent with their term of office or as otherwise determined by Council.

As the current Councillor term is scheduled to end in late 2026, the appointments are recommended to be made until nominations close for the upcoming Local Government Election, currently projected by the Tasmanian Electoral Commission to be 21 September 2026.

## RECOMMENDATION

---

That Council appoint the following Councillors to the Delegations Review Committee, for a term concluding at the close of nominations for the 2026 Local Government Elections:

- a) Cr Lynden Ferguson
- b) Cr Joshua Manticas
- c) Deputy Mayor Cr Rick Shegog

## DECISION

Moved:

Seconded:

## VOTING

For:

Against:

## 10 SPECIAL COMMITTEES

### 10.1 Special 1 - Youth Advisory Council Minutes - April

**REPORT AUTHOR:** Youth Development Officer - Kirsten Howard

**REPORT DATE:** 11 May 2026

**ATTACHMENTS:** 1. [10.1.1] YAC Minutes - April 16 2026

---

#### SUMMARY

The purpose of this report is to provide the minutes of the most recent Youth Advisory Council (YAC) meeting to Councillors for noting.

#### BACKGROUND

YAC holds monthly meetings at the Windsor Community Precinct after school hours chaired by the Youth Mayor. The meetings are recorded through meeting minutes in order to record and report on the activities of YAC and discussions held.

#### STRATEGIC PLAN

This action relates to the following components of the Strategic Plan 2022-2032:

##### 3.1 Our Community

**Goal:** To maintain an engaged and active community where partnerships are established and needs are identified and Council assists in achieving sustainable outcomes.

**Objective:** Council and the community work together building creative, innovative and resilient communities where people feel able and encouraged to participate.

Council will:

- Work in collaboration with its community.

##### 3.1 Our Community

**Goal:** To maintain an engaged and active community where partnerships are established, needs are identified and Council assists in achieving sustainable outcomes.

**Objective:** Residents enjoy a safe equitable and inclusive and sustainable lifestyle.

Council will:

- Foster an inclusive, engaged and active community through all its activities.

---

#### STATUTORY REQUIREMENTS & RELATED COUNCIL DOCUMENTS

West Tamar Youth Strategy 2023-2026

## RISK CONSIDERATIONS

---

LOW – YAC is an established and ongoing initiative. The membership process is transparent, and activities are recorded and reported each month. YAC is facilitated by the Council's Youth Development Officer.

## FINANCIAL IMPACT

---

Nil

## CONSULTATION

---

Nil

## OPTIONS

---

Council may choose to:

1. Accept the motion as presented;
2. Accept the motion with amendments;
3. Reject the motion.

## OFFICER'S COMMENTS

---

The minutes for the 16 April 2026 YAC meeting are provided to Council for noting.

## RECOMMENDATION

---

That Council receives and notes the minutes as presented for the Youth Advisory Council Meeting held on 16 April 2026.

## DECISION

Moved:


Seconded:

## VOTING

For:

Against:

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 <b>West Tamar</b> COUNCIL	<b>MINUTES</b> <b>WEST TAMAR YOUTH ADVISORY COUNCIL</b>		
---	--	--	--

<b>DATE/TIME</b>	16 April 2026	4.00PM	<b>VENUE</b>	Windsor Community Precinct
<b>PRESENT</b>	Josie, Sam, Ruth, Arianna, Evie, Esther, Ava, Kirsten, Michael, Cr Joy, Jolisa (virtual)			
<b>APOLOGIES</b>	Milli, Nina, Mayor Christina			

**ITEMS FOR DISCUSSION**

**1.1 GENERAL BUSINESS AND YAC MEMBERSHIP**

**Introduction**

Chairperson: Kirsten  
Acknowledgement of Country: Kirsten  
Minutes: Michael

**Youth Mayor Update – Kirsten on behalf of Millie**

Millie had her first session with Dylan Hesp. She is preparing her ANZAC day speech with the helpful training she got from Dylan.

**Advice to Council**

Evie – opposite Joes take away (West Tamar Hwy) there is a current bus stop and mentioned about an actual bus shelter for those who catch the bus from there.  
Esther – Can Council investigate the half-court basketball court at the tailrace park and look at upgrades?  
Ruth – Bike lane for cyclists from Greens Beach to Beauty Point  
Evie – Following up the underpass, we have formed a working group, now need to act  
Arianna – Pathway in Beaconsfield very bumpy, hard accessibility for wheelchairs and prams.

**Review of terms of reference and meeting guidelines**

YACS looked over the new wording – all good from their perspective. Will be sent to Council.

**West Tamar Youth Festival**

The meeting attendees discussed the event, people’s roles and how the day will operate.

**Youth Week activities (other organisations)**

Got numbers for national job links youth fest day, details provided if attending – Arianna, Nina and Sam to attend.

Confirmed details for ANZAC day, Millie to do speak. YAC members to attend, Erykah contacted to ask if she wanted to do some recording/photography on the day.

**YMCA**

Given some dates for this program: 19<sup>th</sup> of May, 26<sup>th</sup> of May, 2<sup>nd</sup> of June  
Email to be sent to Michael Delaney

**Upcoming events/ opportunities**

National volunteer week dinner – 20<sup>th</sup> May, 6pm- late in Grindelwald

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**Tuesday 19 May 2026**

**General Business**

Masquerade ball working group – Evie, Esther, Josie, Sam, Jolisa

Esther – Tas youth forum – workshop for YAC, will pass on email to Kirsten and Michael

**MEETING CLOSED**

5:00

**Next Meeting**

14 May 2026

4.00PM

Windsor Community Precinct

## 10.2 Special 2 - Positive Ageing Committee Minutes - April

**REPORT AUTHOR:** Director Corporate & Community - David Gregory

**REPORT DATE:** 11 May 2026

**ATTACHMENTS:** 1. [10.2.1] Positive Ageing Committee Minutes - 27 April 2026

---

### SUMMARY

The purpose of this report is to provide the minutes from the latest Positive Ageing Committee (**PAC**) meeting to Councillors for noting.

### BACKGROUND

PAC holds monthly meetings at the Windsor Community Precinct. The meetings are recorded through meeting minutes in order to record and report on the activities of PAC and discussions held.

### STRATEGIC PLAN

This action relates to the following components of the Strategic Plan 2022-2032:

#### 3.1 Our Community

**Goal:** To maintain an engaged and active community where partnerships are established and needs are identified and Council assists in achieving sustainable outcomes.

**Objective:** Council and the community work together building creative, innovative and resilient communities where people feel able and encouraged to participate.

Council will:

- Inform, consult and engage with the community to promote participation.
- Work in collaboration with its community.

#### 3.1 Our Community

**Goal:** To maintain an engaged and active community where partnerships are established, needs are identified and Council assists in achieving sustainable outcomes.

**Objective:** Residents enjoy a safe equitable and inclusive and sustainable lifestyle.

Council will:

- Foster an inclusive, engaged and active community through all its activities.

---

### STATUTORY REQUIREMENTS & RELATED COUNCIL DOCUMENTS

West Tamar Council Positive Ageing Strategy 2022-2027  
West Tamar Council Community Health and Wellbeing Plan

## RISK CONSIDERATIONS

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LOW – PAC is an established and ongoing committee of Council. The membership process is transparent, and activities are recorded and reported each month. PAC is facilitated by Council's Community Development Officer.

## FINANCIAL IMPACT

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Nil

## CONSULTATION

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Nil

## OPTIONS

---

Council may choose to:

1. Accept the motion as presented;
2. Accept the motion with amendments;
3. Reject the motion.

## OFFICER'S COMMENTS

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The minutes for the 27 April 2026 PAC meeting are provided to Council for noting.

## RECOMMENDATION

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That Council receives and notes the minutes as presented for the West Tamar Positive Ageing Committee meeting held on 27 April 2026.

## DECISION

Moved:

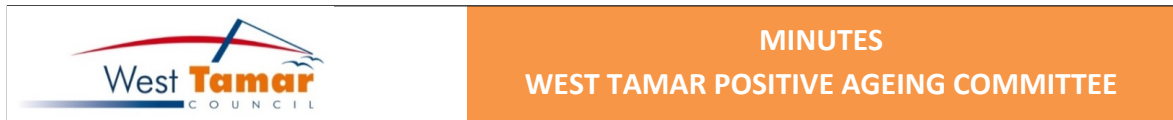
Seconded:

## VOTING

For:

Against:

**ORDINARY COUNCIL MEETING**  
**Tuesday 19 May 2026**



<b>DATE/TIME</b>	27 April 2026	10.00AM	<b>VENUE</b>	Windsor Community Precinct
<b>PRESENT</b>	Joy Allen (JA) temporary Chairperson, Christina Holmdahl (CH), Christine Fulcher (CF), Carl Cooper (CC), Liz Swain (LS), Ian Saunders (IS), John Farrar (JF), Todd Mitchell secretary (TM)			
<b>APOLOGIES</b>	Robyn Reed (RR) & Heather Jolly (HJ), Fran Mamo (FM), Julie Sladden (JS)			
<b>ADDITIONAL</b>	Luke Thow (LT), Sam Johnstone (SJ), Kristen Desmond (KD)			

**ITEMS FOR DISCUSSION**

**CONFIRMATION OF PREVIOUS MEETING NOTES**

- **Moved:** N/A    **Seconded:** N/A

**CORRESPONDENCE**

-

**BUSINESS ARISING**

- **Volunteer inductions**  
 Luke Thow (Senior Safety Officer) represented the People and Culture team who were unable to make the meeting. Luke gave committee members a copy of PAC volunteer handbook, Volunteers Rights and Responsibilities Face Sheet, Volunteer Management Policy, Volunteer Registration form and Code of Conduct. A copy was also provided via a USB. Luke mentioned other volunteer opportunities including the Tamar Visitor Centre, The Beaconsfield Mine & Heritage Centre, and the Rose Garden at Beaconsfield.  
  
 Sam Johnstone explained the work health and safety of volunteers. This included the following;
  1. Discussed WHS Act and discussed how volunteers are included in the act and need to follow all reasonable safety instruction.
  2. WHS Policy
  3. WHS Guidelines
  4. Fitness for Policy and Procedures
  5. Bully Harassment and Equal Opportunity Policy
  6. Incident Reporting Policy.
  7. QR Code use for reporting incidents
  8. Emergency Evac procedures
  9. First Aid Kit and DEFIB locations
  10. All WTC trained in first aid and can provide assistants
  11. Councils Contact Officers and their role
  12. Hazard Identification at the WCP



**ORDINARY COUNCIL MEETING**  
**Tuesday 19 May 2026**

- **CEO introduction**  
Kristen explained the new Terms of Reference, meeting minutes, recommendations to council from PAC, review and update the Positive Ageing Strategy. PAC to consider whether to lead, partner or advocate with opportunities. Future events can be partnerships with organisations or groups within the community or PAC can implement events that we see fit. Kristen reiterated that events are not the core business of PAC.
- **New members**  
- Committee members introduced themselves and briefly spoke about who they are and where they live.
- **Chairperson**  
- Joy explained the chairperson requirements & process. Chairperson will be appointment in the coming PAC meetings.
- **PAC Strategy**  
- Committee members received a Positive Ageing Strategy booklet, and this will be discussed at our next meeting.

**GENERAL BUSINESS**

-

Action items	Owner(s)	Deadline	Status
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**MEETING CLOSED**

11.00AM

**NEXT MEETING**

25 May 2026

10.00AM

Windsor  
Community Precinct

## 11 DEVELOPMENT

### 11.1 Dev 1 - Environmental Health and Municipal Fees and Charges

**REPORT AUTHOR:** Director Planning & Development - Michelle Riley

**REPORT DATE:** 13 May 2026

**ATTACHMENTS:** 1. [11.1.1] Environmental Health & Animal Control Fees & Charges  
2026-27

#### SUMMARY

This report recommends a range of licence and registration fees be adopted by Council for the 2026/2027 financial year for the Environmental Health and Municipal Departments.

#### BACKGROUND

The following licences and registrations are required to be renewed annually:

- Food Business Registration;
- Public Health Risk Activity (PHRA) Licence;
- Public Health Risk Activity (PHRA) Registration;
- Water Carrier Registration;
- Dog Registration; and
- Kennel Licence.

Registrations and renewals are due to be lodged prior to 30 June each year. As such, the fees for the 2026/27 financial year are required to be determined prior to allow renewal applications and invoices to be given to persons and businesses at the beginning of June.

#### STRATEGIC PLAN

This action relates to the following components of the Strategic Plan 2022-2032:

##### 3.5 Our Organisation

Goal: To be an organisation that values its people and delivers for our community.

Objective: Council is financially sustainable.

Council will:

- Manage our finances in a responsible manner and deliver value for our community.

#### STATUTORY REQUIREMENTS & RELATED COUNCIL DOCUMENTS

Council has the authority under:

- Section 205 of the *Local Government Act 1993* to impose specific fees and charges;
- Section 87 of the *Food Act 2003* provides that Council may determine any fees payable under the Act for Registration of a Food Business;

- Section 185 of the *Public Health Act 1997* provides that Council may impose fees relating to PHRA and Water Carrier Licences and Registrations; and
- Section 80 of the *Dog Control Act 2000* provides that council may determine any fees payable under the Act.

## RISK CONSIDERATIONS

If the proposed fees are not adopted, there will be operational delays in requesting renewal of licences and registrations or a reduction in the proposed income for 2026/2027 with less operational costs covered which would result in the relevant functions of council will be further cross subsidised from the general rate.

## FINANCIAL IMPACT

Council received approximately \$45,000 for food business, public health risk activity (PHRA) and Water Carrier applications and renewals from the 2025/2026 period. The 2026/2027 income is projected to be very similar due to minimal fee increases from 2025/2026.

The cost of the provision of dog control services by council in the next financial year is projected to be \$313,000 while the revenue recovered from registrations, infringements and pound fees is projected to be \$198,000. While maintaining a cost to Council the financial outcome reflects an approach of minimising the cross subsidisation of dog control functions of council. It is considered reasonable that there be some gap between revenue and expense as some functions performed by council's Municipal Inspectors are community focused rather than dog owner focused.

Proposed changes to the fees and charges include:

- Introduction of a new fee structure for New food business applications (low, medium and high) based on complexity and resource requirements for assessment
- Introduction of a fee for complex onsite wastewater consents based on resource requirements for assessments.

The current and proposed fees and charges are detailed in Attachment 1.

## CONSULTATION

The proposed fees and charges were discussed with Councilors as part of the budget preparation process.

## OPTIONS

Council may choose to:

1. Accept the motion as presented;
2. Accept the motion with amendments;
3. Reject the motion.

## OFFICER'S COMMENTS

The recommended fees have taken account of:

- Cost of administering food business, public health risk activity (PHRA) and Water Carrier requirements;
- Council's policy to minimise the cross subsidisation of dog control functions; and
- Cost increases in providing dog control services.

The proposed fee increase is in line with Council's recommended percentage increase.

## RECOMMENDATION

---

That Council approves the following fees included as Attachment 1 for the 2026/2027 financial year under section 205 of the *Local Government Act 1993*, section 87 of the *Food Act 2003*, section 185 of the *Public Health Act 1997* and section 80 of the *Dog Control Act 2000*.

## DECISION

Moved:

Seconded:

## VOTING

For:

Against:

**ORDINARY COUNCIL MEETING**  
**Tuesday 19 May 2026**



**Fees & Charges 2026/27**  
(includes GST where applicable)

	2025/2026 Fees & Charges	2026/2027 Fees & Charges	% Shift	GST
<b>ANIMAL CONTROL</b>				
<b>Dog Registration Fees</b>				
Re-registration of dog on or prior to 30 June 2026, or first registration of dog reaching the age of six months.				
Whole dog	\$75	\$78	4.0%	N
Working dog	\$40	\$42	5.0%	N
Purebred, Registered greyhound, Canine Association Registration, Hunting dog - (evidence required to be produced)	\$40	\$42	5.0%	N
De-sexed dog	\$32	\$34	6.3%	N
Dog owned by pensioner	\$26	\$27	3.8%	N
Guard dog	\$148	\$155	4.7%	N
Restricted breed dog	\$450	\$470	4.4%	N
Declared Dangerous Dog	\$450	\$470	4.4%	N
Guide dog, hearing dog or community assistance dog (on production of suitable evidence by applicant)	No fee	No fee		
*First registration of dog reaching the age of 6 months between 1 January 2027 and 30 June 2027 - half the applicable fee listed above.				
Re-registration of dog-after 30 June 2026 - Annual				
Whole dog	\$102	\$107	4.9%	N
Working dog	\$62	\$65	4.8%	N
Purebred, Registered greyhound, Canine Association Registration, Hunting dog - (evidence required to be produced)	\$62	\$65	4.8%	N
De-sexed dog annual registration	\$46	\$48	4.3%	N
Dog owned by pensioner (one dog only)	\$31	\$32	3.2%	N
Guard dog (Annual only)	\$201	\$210	4.5%	N
Restricted breed dog (Annual only)	\$591	\$618	4.6%	N
Declared Dangerous Dog (Annual only)	\$591	\$618	4.6%	N
Guide dog, hearing dog or community assistance dog (on production of suitable evidence by applicant)	No fee	No fee		

**ORDINARY COUNCIL MEETING**  
**Tuesday 19 May 2026**



**Fees & Charges 2026/27**  
(includes GST where applicable)

	2025/2026 Fees & Charges	2026/2027 Fees & Charges	% Shift	GST
<b>ANIMAL CONTROL (continued)</b>				
Dog Registration Fees - Lifetime				
Whole dog	\$500	\$523	4.6%	N
Working dog	\$300	\$314	4.7%	N
Purebred, Registered greyhound, Canine Association Registration, Hunting dog - (evidence required to be produced)	\$300	\$314	4.7%	N
De-sexed dog	\$220	\$230	4.5%	N
Dog owned by pensioner (one dog only)	\$150	\$157	4.7%	N
Guide dog, hearing dog or community assistance dog (on production of suitable evidence by applicant)	no fee	no fee		N
<b>Pound fees</b>				
Release fee for first seizure of any impounded animal	\$79	\$83	5.1%	N
Release fee for second and subsequent seizure of any animal	\$214	\$224	4.7%	N
Maintenance charge for each animal - per day	\$42	\$44	4.8%	N
<b>Miscellaneous fees</b>				
Replacement of dog registration tag	\$15	\$16	6.7%	N
Fee for notice of complaint under Dog Control Act	\$30	\$31	3.3%	N
Supply of dangerous dog sign and collar	Cost plus 10%	Cost plus 10%		Y
Application for kennel licence, 3 or more dogs	\$169	\$177	4.7%	N
Renewal of kennel licence	\$64	\$67	4.7%	N
New kennel licence application where existing licence has been granted (variation)	\$64	\$67	4.7%	N
Registration of dogs in excess of 4 dogs housed at premises for which a kennel licence has been issued by council (first 4 dogs at standard fee) - per extra dog (Annual)	\$20	\$21	5.0%	N
Registration of dogs in excess of 4 dogs housed at premises for which a kennel licence has been issued by council (first 4 dogs at standard fee) - per extra dog (Lifetime)	\$150	\$157		N
Surrender of dog for rehoming / euthansia	\$121	\$126	4.1%	Y
Transfer of Council Registration (proof of registration required)	replacement dog registration tag only	replacement dog registration tag only		

**ORDINARY COUNCIL MEETING**  
**Tuesday 19 May 2026**



**Fees & Charges 2026/27**  
(includes GST where applicable)

	2025/2026 Fees & Charges	2026/2027 Fees & Charges	% Shift	GST
<b>HEALTH</b>				
Place of Assembly Specific Event	\$361	\$377	4.4%	N
Charitable or not for profit organisations	No fee, application only	No fee, application only		
Annual Registrations / Licences				
Registration of premises for public health risk activity	\$170	\$178	4.7%	N
Licence to carry out public health risk activity	\$152	\$159	4.6%	N
Licence to carry out public health risk activity (one-off up to two weeks)	\$91	\$95	4.4%	N
Registration of regulated system	\$120	\$125	4.2%	N
Private Water Supplier	\$120	\$125	4.2%	N
Registration as a water carrier	\$182	\$190	4.4%	N
New application fee	\$73	\$76	4.1%	N
Part registration fee (Jan - June)	Half of annual fee	Half of annual fee		N
Environmental health officer's report on building work in relation to food premises (BR15)	\$255	\$266	4.3%	Y
Environmental health officer's report on food premises for occupancy permit (BR36)	\$255	\$266	4.3%	Y
Food business registration				
Annual Fee - P1	\$350	\$366	4.6%	N
Annual Fee - P2	\$291	\$304	4.5%	N
Annual Fee - P3	\$233	\$243	4.3%	N
P3 - N	No fee, application only	No fee, application only		
P4	No fee, application only	No fee, application only		
Part registration fee (Jan - June)	Half of annual fee	Half of annual fee		N
Single event	\$45	\$47	4.4%	N
Charitable or not for profit organisation	No fee, application only	No fee, application only		
Pre-purchase inspection	\$195	\$204	4.6%	Y
New food business application	\$73	Low risk \$76, Medium risk \$152, High risk \$152		N

**ORDINARY COUNCIL MEETING**  
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**Fees & Charges 2026/27**  
(includes GST where applicable)

	2025/2026 Fees & Charges	2026/2027 Fees & Charges	% Shift	GST
<b>HEALTH (Continued)</b>				
Mobile food vendors				
Mobile food vendor permit (12 months)	\$546	\$571	4.6%	N
Mobile food vendor permit (6 months Off Peak)	\$304	\$318	4.6%	N
Mobile food vendor permit (6 months Peak)	\$425	\$444	4.5%	N
Mobile food vendor permit (Charitable & NFP)	50 % fee remission	50 % fee remission		N
Other health registrations per licence	\$120	\$125	4.2%	N
Private Burial Application	\$388	\$405	4.4%	N
On-site wastewater				
Subdivision assessment - 1 lot	\$430	\$449	4.4%	N
Subdivision assessment - 2 lots	\$704	\$736	4.5%	N
Subdivision assessment - 3 or more lots	\$904+ \$200 per lot over 5	\$945 + \$209 per lot over 5	4.5%	N
On-site wastewater consent (residential)	\$321	\$335	4.4%	N
On-site wastewater consent (residential) - complex		\$750		N
On-site wastewater consent amendment (residential)	\$215	\$225	4.7%	N
On-site wastewater consent (commercial)	POA	POA		
On-site wastewater consent amendment (commercial)	POA	POA		
Additional inspection	\$165	\$172	4.2%	Y
Completion of expired permit	\$162	\$169	4.3%	N
Retrospective applications	Double the standard fee	Double the standard fee		



## 11.2 Dev 2 - Proposed Street Names - Montague Park Stage 11 - 36 Jetty Road, Legana

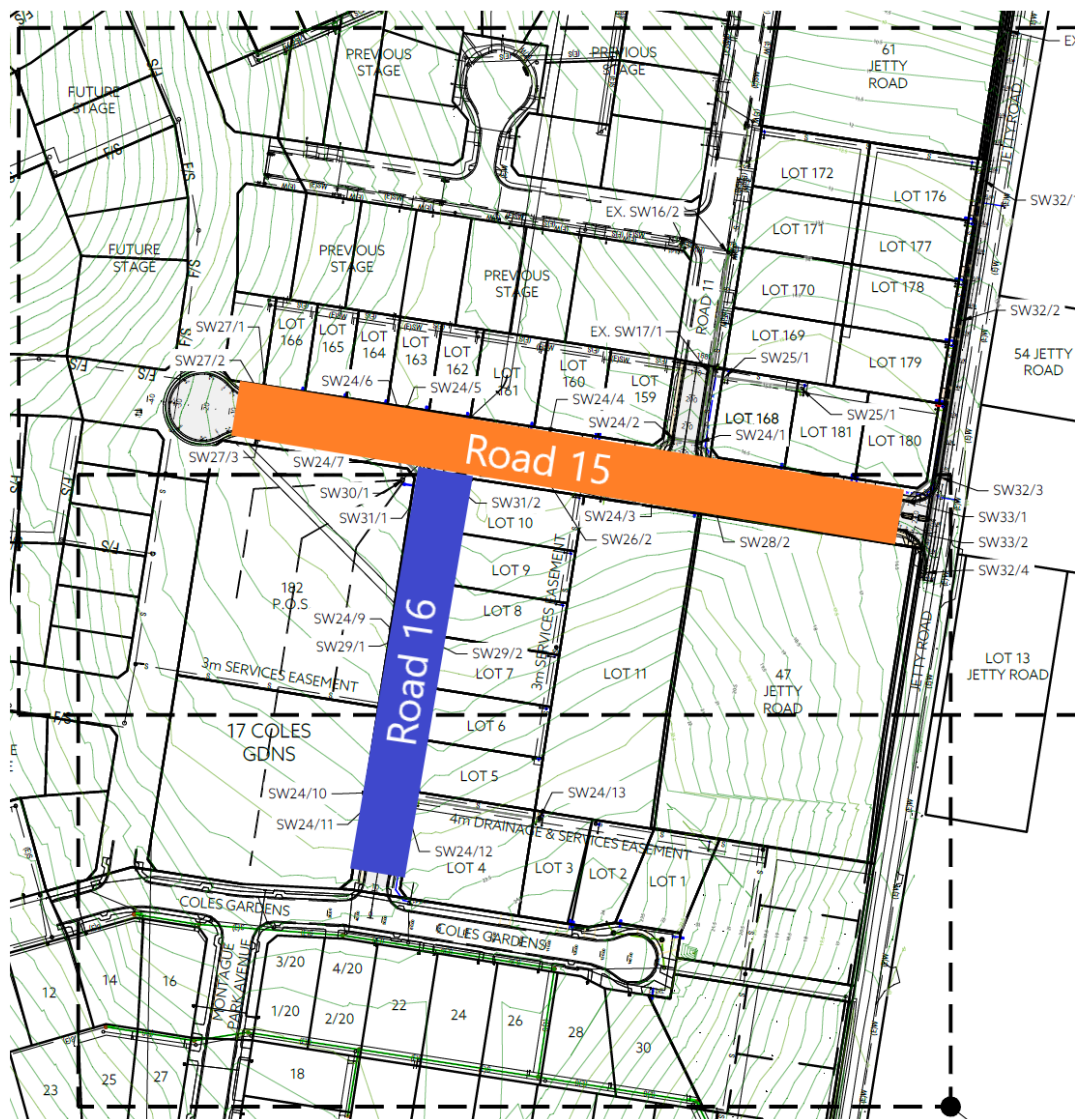
**REPORT AUTHOR:** Statutory Planner - Patrick McMahon

**REPORT DATE:** 1 May 2026

**ATTACHMENTS:** Nil

### SUMMARY

The purpose of this report is for Council to consider the names of two new roads proposed in Legana, as part of the ongoing Montague Park Estate Subdivision at 36 Jetty Road, approved under PA2021064-1. Once constructed, the two new roads will provide a through-connection, from Coles Garden Road to Cameo Way, as well as another connection to Jetty Road, providing access for numerous lots to be developed.





## BACKGROUND

The developer initially proposed three (3) different sets of names for the roads, of which two options have been deemed suitable by Place Names Tasmania. The proposed names are as follows:

### Option 1

Road 15 – Empire Drive

Road 16 – Smitten Street

### Option 2

Road 15 – Rockit Drive

Road 16 – Envy Street

Both sets of proposed names relate to different apple varieties.

## STRATEGIC PLAN

This action relates to the following components of the Strategic Plan 2022-2032:

### 3.2 Our Future

Goal: To encourage sustainable growth and prosperity.

Objective: Development is in keeping with the character of the area and natural values.

Council will:

- Be an active participant in planning reform and embrace Council's planning role.

## **STATUTORY REQUIREMENTS & RELATED COUNCIL DOCUMENTS**

---

The naming of public roads is the responsibility of Council but must be approved by Place Names Tasmania in accordance with the Guidelines. Once approved by Council, the names are forwarded to Place Names Tasmania to endorse in accordance with the Guidelines or to be considered by the Place Names Advisory Panel for an exemption to the Guidelines.

## **RISK CONSIDERATIONS**

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The risk is considered low given Place Names Tasmania have confirmed suitability of the names.

## **FINANCIAL IMPACT**

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Nil.

## **CONSULTATION**

---

Place Names Tasmania have confirmed the suitability of the proposed names.

## **OPTIONS**

---

Council may choose to:

1. Accept the motion as presented;
2. Accept the motion with amendments;
3. Reject the motion.

## **OFFICER'S COMMENTS**

---

Of the initial three (3) sets of names, Place Names Tasmania has narrowed the selection down to the two sets presented. The proposed names relate to varieties of apples and are a commonly used naming scheme for numerous roads in the area.

As both sets of names are suitable and accepted by all involved parties, it is at the Councilor's discretion to select whichever set of names they deem most suitable.

## RECOMMENDATION

---

That Council approve Option 1, adopting the name for Road 15 as Empire Drive and Road 16 as Smitten Street, and advise Place Names Tasmania accordingly.

## DECISION

Moved:

Seconded:

## VOTING

For:

Against:

## 12 CORPORATE

### 12.1 Corp 1 - Financial Management Strategy & Long Term Financial Plan 2026-2027 to 2035-2036

**REPORT AUTHOR:** Chief Financial Officer - Jason Barker CPA

**REPORT DATE:** 23 April 2026

**ATTACHMENTS:** 1. [12.1.1] LTFP & Strategy 2027-2036  
2. [12.1.2] LTFP & Strategy 2027-2036 w/ Simple Markup

#### SUMMARY

The purpose of this report is to consider the adoption of Council's Financial Management Strategy and Long Term Financial Plan 2026-2027 to 2035-2036 (2027-2036).

#### BACKGROUND

The Financial Management Strategy and Long Term Financial Plan for 2027-2036 (**The Plan**) forms part of the management of council finances. The plan and strategy are adopted on a rolling basis, that is they are reviewed on an annual basis. The attached document will supersede the Plan adopted in February 2025.

#### STRATEGIC PLAN

This action relates to the following components of the Strategic Plan 2022-2032:

##### 3.5 Our Organisation

Goal: To be an organisation that values its people and delivers for our community.

Objective: Council is financially sustainable.

Council will:

- Maintain and continually review a long-term financial management strategy.
- Continue to undertake long-term financial planning to ensure sustainability into the future.
- Manage our finances in a responsible manner and deliver value for our community.

#### STATUTORY REQUIREMENTS & RELATED COUNCIL DOCUMENTS

The *Local Government Act 1993* requires the maintenance of a long-term financial plan and maintenance of a financial management strategy by councils. Ministerial orders outline the minimum requirements necessary.

#### RISK CONSIDERATIONS

There is an inherent risk that circumstances may change in the future which may affect the projected financial estimates. Typically, unforeseen economic conditions, changes in community expectations and legislative changes can affect costs associated with services, service levels and governance activities. The current Middle East conflict is one such event creating inherent economic risk.

## FINANCIAL IMPACT

---

The Plan has rating and fee increases strongly aligned to cost increases with small underlying surpluses in proximity of financial benchmarks.

A continued low level of indebtedness is maintained, and cash maintained to enable flexibility to respond to opportunities and challenges as they arise. This has been assisted by the Plan including the sale of 20 lots from Council's new Innova Business Park subdivision in Legana.

The updated plan removes the renewal of the Riverside Swimming Pool which has been given a longer life expectancy through proposed capital maintenance.

The Plan accommodates \$20m in recreational developments in Legana consisting of multi-purpose clubrooms and indoor multipurpose courts. These developments are reliant in the Plan on \$10m of grant funding being secured by Council Officers.

## CONSULTATION

---

The Plan has been reviewed by Council's Audit Panel and at the 10 March 2026 Budget Workshop.

## OPTIONS

---

Council may choose to:

1. Accept the motion as presented;
2. Accept the motion with amendments;
3. Reject the motion.

## OFFICER'S COMMENTS

---

The Plan supports changes to reflect current views from Council Officers which ensure ongoing financial sustainability and long-term funding for the adequate renewal of council infrastructure to maintain current service levels. The Plan further supports funding for increased development consistent with responsible asset management.

The Plan for adoption was written before the current Middle East conflict affecting the Strait of Hormuz. While the pro-longed timing and future economic impacts of these events remain uncertain, it is recommended that Council adopt the Plan as presented and adjust any long-term impacts as they become more predictable into the next rolling annual update to the Plan.

## RECOMMENDATION

---

That Council adopts the Financial Management and Long-Term Financial Plan 2027-2036 as presented.

**ORDINARY COUNCIL MEETING  
Tuesday 19 May 2026**



**DECISION**

Moved:

Seconded:

**VOTING**

For:

Against:



**Financial Management Strategy &  
Long Term Financial Plan  
2026/2027 – 2035/2036  
May 2026**



**ORDINARY COUNCIL MEETING**  
**Tuesday 19 May 2026**

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ORDINARY COUNCIL MEETING  
Tuesday 19 May 2026



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## 1.0 OVERVIEW

### 1.1 Introduction

A key component of sound financial management is the preparation of longer term financial strategies, plans and budgets. The development and adherence to longer term plans is critical to ensure the Council remains financially sustainable.

The key reasons for the development of a long term financial framework are:

- To establish a prudent and sound financial framework over the next ten years to ensure the Council’s strategic objectives are achieved;
- To provide an assessment of the financial resources required to accomplish the objectives and strategies included in the Council’s Strategic Plan;
- To establish a basis to measure the Council’s adherence to its policies and strategies; and
- To assist Council to comply with sound financial management principles, in accordance with the *Local Government Act 1993* and to plan for the long term financial sustainability of the municipal area

The Financial Management Strategy and Long Term Financial Plan are not intended to be static, but will be reviewed annually as part of the annual planning process so as to incorporate any future changes in council policy, priorities, new initiatives or strategic direction.

### 1.2 Financial Management Strategy

The Financial Management Strategy is an important part of the overall financial management activities of Council. The following table demonstrates the context within how this document fits into the overall financial management framework of Council.



**ORDINARY COUNCIL MEETING**  
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The strategy has been prepared to guide Council in its financial decision-making ensuring that the following principles are followed:-

- The community's finances will be managed to provide sustainable and responsible financial management of the community's resources;
- Council will endeavour to maintain community wealth to ensure that the wealth enjoyed by today's generation may also be enjoyed by tomorrow's generation;
- Council's financial position will have a margin of comfort aimed to absorb the impact of unexpected developments, and absorb the volatility in revenue and expenses;
- Resources will be allocated to those activities that generate community benefit;
- Applying user pays principles where it is appropriate to do so and there is a clearly identifiable cohort benefit from using those facilities and services;
- Timely and accurate disclosure of financial information.

Council's Strategic Plan 2022-2032 states *Council will maintain and continually review a long-term financial management strategy.* The Strategy assists in the development and revision of long term financial planning and determines financial boundaries for delivery of operational and capital plans. The key focus of the Financial Management Strategy is to demonstrate and maintain financial sustainability into the future whilst achieving the strategic objectives of council. In order to achieve this, Council must ensure all aspects of its operations are adequately funded, including current service delivery and planning for future service delivery, in an affordable and stable environment.

As depicted, ongoing financial sustainability is only achieved when the interdependency of all financial aspects of Council are recognised and planned for today and into the future



### 1.3 Long Term Financial Plan

The Long Term Financial Plan has been developed to assist council in adopting a budget within a longer term prudent financial framework. The key objective of council's financial plan is financial sustainability in the medium to long term, while linking to council's objectives and strategies as specified in its Strategic Plan. Council's Strategic Plan 2022-2032 states

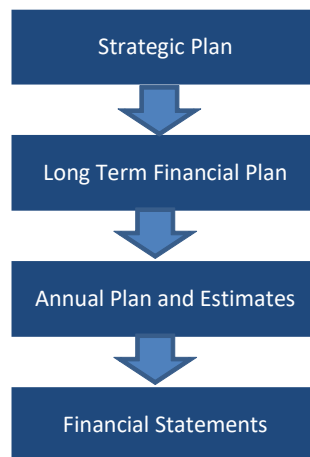
*Council will:*

- *Continue to undertake long-term financial planning to ensure sustainability into the future.*
- *Manage our finances in a responsible manner and deliver value for our community.*

Strategic measures within the Strategic Plan are:

- Developing and implementing sound financial management practices and sustainable budgets.
- Actively seeking funding opportunities.
- Maintaining a prudent and balanced approach to financial sustainability and service delivery.

The Long Term Financial Plan is a guideline for future action and encourages council to take into consideration the future impact that decisions made today may have on council's long-term sustainability. The Long Term Financial Plan establishes the strategic financial direction for the Council to meet the funding and investment challenges that lie ahead in the next ten years. It is an essential tool in delivery of the Strategic Plan and demonstrates council's commitment to undertake sound financial planning to ensure the future prosperity of its community. The following table demonstrates the context of how the Long Term Financial Plan fits into Council's overall financial management framework



The Long Term Financial Plan is intended to achieve the following objectives in the ten year time frame:









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- The achievement of a prudent balance between meeting the service needs of our community (both now and future) and remaining financially sustainable for future generations;
- Rate and fee increases that are both manageable and sustainable;
- Achieve underlying operating statement surpluses (excludes nonoperational items such as granted assets and capital income);
- Maintain a low debt profile below prudential guidelines; and
- Continue to pursue recurrent grant funding for strategic capital funds from the state and federal government.

**2.0 SNAPSHOT OF WEST TAMAR COUNCIL**

The following table provides a snapshot of West Tamar Council

 <p><b>709 Area (sq km)</b></p>	 <p><b>26,131 Population (est)</b> <b>Electors 19,035</b></p>	 <p><b>12,800 Rateable Properties</b> <b>11,100 Residential Properties</b></p>	 <p><b>\$29m Rates Estimate 2026/27</b></p>
 <p><b>Budgeted 120 FTEs 2026/27</b></p>	 <p><b>\$540m Total Assets</b></p>	 <p><b>477km Roads Maintained</b></p>	 <p><b>\$40m Recurrent Estimate (2026/27)</b></p>

Council is currently in a strong financial position. It has a long history of underlying surpluses, has satisfactory liquidity and cash flow, low debt, reasonable cash, a low reliance on external funding, and asset renewal requirements are being satisfactorily funded.

Steady growth is being achieved through subdivision developments in Riverside and Legana. Total rateable properties have increased by approximately 690 in the municipal area in the last five years, an annual increase of approximately 1.1% on average.

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The key challenges ahead for Council in a 10-year planning horizon is meeting the recreational and community service needs of the growing Legana community, renewal of the Riverside Aquatic Centre and providing capacity to continue to deal with unexpected events. Council has had a number of unexpected events in the medium term including dealing with the Covid-19 pandemic, dealing with urgent remediation works for landslip and impacts from the economy in general such as growth in inflation and supply issues.

### **3.0 FINANCIAL MANAGEMENT STRATEGY**

#### **3.1 Introduction**

In preparing the Financial Management Strategy, the following principles of sound financial management have been complied with:

- Prudent management of financial risks relevant to debt, assets and liabilities;
- Provision of reasonable stability in the level of rate burden;
- Consideration of the financial effects of Council decision on future generations; and
- Full, accurate and timely disclosure of financial information.

It is important to note that the Financial Management Strategy is not about deciding on what Council will spend on individual projects. The Financial Management Strategy is about the various strategies that will effectively determine the amounts of funds that Council will have at its discretion in future years.

The Financial Management Strategy and Long Term Financial Plan is a guiding document to consider when developing budget estimates, rather than a document that is dictating future decisions of Council. The long-term financial estimates will be revisited and updated regularly to reflect any strategies that arise from the Council planning process.

The Strategy establishes the financial framework under which sound and sustainable financial decisions can be made.

### 3.2 Financial Principles

The following principles serve to guide Council in setting its financial management strategies. They are given practical effect through the implementation of individual strategies.

- **The Community's finances will be managed to provide sustainable and responsible financial management of the community's resources.**

Council will ensure it only raises the revenue it needs, and does so in an efficient, sustainable and equitable manner. Council will manage community funds effectively and ensure information regarding its financial management decisions is accessible to the community. Financial policies and strategic plans must seek to provide stability and predictability in the financial impact on the community.

- **Council will maintain community wealth to ensure that the wealth enjoyed by today's generation may also be enjoyed by tomorrow's generation.**

Council will seek to achieve equity across generations by recognising that each generation must pay its way with respect to recurrent expenses being met from recurrent revenue (the full cost of the service it consumes). Council will invest sustainably in community assets to maintain (and potentially enhance) service levels.

- **Council will apply user pays principles where it is appropriate to do so and there is a clearly identifiable cohort benefit from using those facilities and services.**

Council will ensure that the user pays approach continue as council's preferred revenue collection method.

- **Council's financial position will have a margin of comfort aimed to absorb the impact of unexpected developments, and absorb the volatility in revenue and expenses.**

Council will ensure it accumulates and maintains sufficient financial resource and has the borrowing capacity to deal with volatility and unexpected events so such events can be aimed to be managed without the need for rating impacts. Council's operational budget will be flexible enough to ensure that volatility in revenues and expenses as a result of the changing economic environment can be absorbed.

- **Resources will be allocated to those activities that generate community benefit.**

Council will ensure that robust and transparent processes are in place for the allocation and prioritisation of resources through budgetary decision-making, as well as for choosing the efficient methods for delivering specific services and projects. Council will recognise its service obligations to the West Tamar community in its decision-making.



### **3.3 Cash Reserves**

Cash reserves require careful management to both achieve optimum investment income and to ensure that cash is available when needed to meet planned expenditure. Available funds will be invested in a manner that allows them to earn interest for as long as possible while retaining flexibility in accessing those funds for Council purposes.

Council will ensure that enough funds are on hand to ensure that all current liabilities can be met as and when they fall due. Future works are anticipated to be funded from a mixture of cash, debt and rates. Council will ensure that its investment portfolio maximises its return on investments while maintaining an acceptable level of risk.

#### **OUTCOME**

- Council has enough cash to fund daily cash requirements and to enable flexibility to respond to opportunities as they arise.

#### **STRATEGY**

- The budgeted cash position is sufficient to fund daily cash requirements as well as provide opportunities for funding of new acquisitions and short term contingencies.
- Council invests in high security, low risk financial products (usually term deposits) to safeguard the Council's financial position.
- Daily bank reconciliation and cash forecasting is undertaken.
- Monthly reporting to council of cash balances.

#### **KEY PRINCIPLES**

- Council applies the outcomes of the adopted Long Term Financial Plan to future budgets.
- Council monitors compliance with its Investment Policy.

### **3.4 Rating**

Council's principle objective with rating levels is to aim for rating to adequately fund council's operations in conjunction with other funding sources to ensure ratepayers are taxed for those services and infrastructure maintenance obligations they are consuming.

#### **RATING STRATEGY**

Council's rating strategy establishes a framework by which rates and charges will be shared by the community. Higher percentages of rates and charges as a proportion of total revenue represent greater financial independence and financial sustainability.

Council ensures it only raises the revenue it needs, and does so in the most efficient and equitable manner possible. Council must balance its service levels with the needs and expectations of the community and set appropriate levels of rates to adequately fulfil its roles and responsibilities.

The following factors influence the level of rates and charges:

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- Distribution and level of Commonwealth and state funding;
- Socio-economic profile of the area (capacity to pay);
- User-pays policies;
- Level and range of services to be delivered including the level of regional responsibility; and
- Current economic environment.

In determining its rates each year Council gives consideration to the current economic climate and the capacity of the community to pay for services. The aim of rates and charges decision-making is to spread the burden fairly across the community with those that have the greatest capacity to pay paying more than those with a lesser capacity to pay. Council must balance capacity to pay with the benefit principle acknowledging that some groups of the community have more access to and benefit from specific services.

### **RATING STRUCTURE**

The rating structure determines how the Council will raise money from properties within the municipal area. It does not influence the total amount of money to be raised, only the share of revenue contributed by each property.

Council has established a rating structure comprising of two key elements – general and service rates. The general rates are levied based on the Annual Assessed Value (AAV) of properties as determined by the Valuer General. Property values generally reflect the capacity of the ratepayer to pay. The service rates currently cover waste management services. This user pays component is designed to reflect payment based on usage of services provided by Council. Council will endeavour to strike a balance between the two elements to provide equity in the distribution of the rate burden across the municipality. Further Council will investigate the inclusion of a new service rate for stormwater to improve, maintain and deliver the stormwater service.

More information regarding Council's approach to determining and collecting rates from the community can be found in Council's Rates and Charges Policy.

### **OUTCOME**

- To provide Council with a reasonable degree of consistency and stability in the level of the rates burden.
- To maintain rating levels at a rate that will phase out any overall financial shortfall over the medium to long term.
- To maintain rating levels that will build community wealth through the achievement of underlying surpluses.

### **STRATEGY**

- Council considers the most appropriate rating strategy to provide adequate funds to:
  - a) Achieve underlying surpluses in the income statement;
  - b) Achieve a sustainable cash flow; and
  - c) Fund capital projects

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### KEY PRINCIPLES

- Council retains its valuation base.
- Align rates revenue raised with the annual budget estimates and the long term financial plan.
- A consistent rate increase is applied to the Long Term Financial Plan.
- Council monitors compliance with its rates and charges policy.

### 3.5 Fees & Charges

For some years council has continued to implement the principles of user pays. From a merit viewpoint this approach is correct in that it recognises the situation where certain services are consumed by a discrete part of the community.

The approach of user pay does not necessarily mean that every service or function are subject to this principle nor does it constrain council from exempting some sectors of the community from paying for the service where it deems the service to be a community service obligation.

### OUTCOME

- To continue the user pays approach as council's preferred revenue collection method where a direct recognisable service is provided.
- To increase the overall level of fees and charges by the Local Government Cost Index averaged over a three-year period.

### STRATEGY

- Determine those fees and charges to which the user pays principle applies.
- Review all fees and charges on an annual basis prior to the setting of rates and charges by council.
- Consider the application of new fees or charges where a new service is introduced or amend fees and charges where service delivery is changed significantly.
- Align fees and charges set in the annual budget with the long term financial plan.
- Where Council enters into commercial lease arrangements, it is essential that sound commercial principles are applied to the transactions. These include:
  - A market appraisal of rental return
  - Application of consistent, contemporary lease terms and conditions

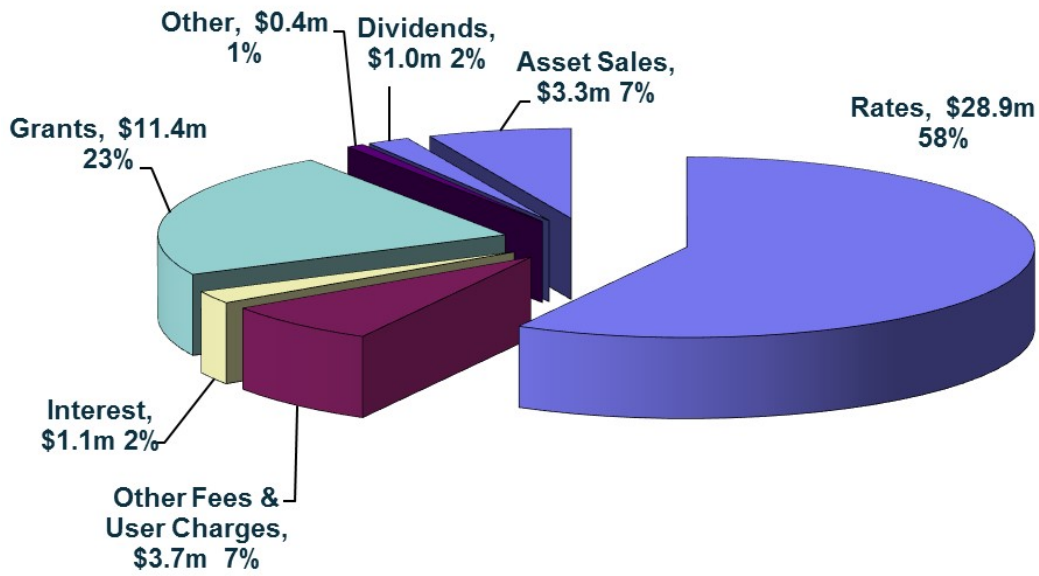
### KEY PRINCIPLES

- A consistent fees & charges increase is applied to the Long Term Financial Plan.

### 3.6 Other Revenue Sources

Other significant revenue streams include government grants.

#### Estimated Revenue Sources 2026-27



The strategic approach council has taken for government grants are to ensure that an equitable share of funding is provided to local government. It is not advocated council should become reliant on government grants rather that they are necessary to continue developing the municipal area.

#### OUTCOME

- To continue to seek an equitable share of funding for Local Government from the Commonwealth and State Governments.
- Continue to explore possible funding opportunities

#### STRATEGY

- Continue to seek to maximise revenues from grants.
- Research and identify revenue streams that could complement/substitute for existing sources.
- Seek new and innovative funding sources.
- Investigate the rationalisation of council assets to allow for some funding from the sale of assets surplus to council's core needs.
- As part owners of Taswater, Council will aim to ensure that future entitlements are maintained. Through the owners representatives of TasWater Council will lobby relevant shareholder interests.

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### KEY PRINCIPLES

- Council actively pursues funding aligned with the Council's Strategic Plan objectives.

### 3.7 Debt Levels

West Tamar has for many years maintained a low debt profile. Debt will be regarded primarily as a tool to be used in a strategic perspective to provide community assets.

Debt will be considered:

- In the context of the strategic objectives of council;
- In the context of long term financial forecasts and objectives;
- As funding for long term infrastructure asset creation;
- As a means of spreading the cost of infrastructure over the ratepayers who use it (intergenerational equity); and
- As a mechanism to fund temporary cash shortfalls

Generally if debt levels are too high interest obligations will limit the capacity of Council to invest in infrastructure and services. Council should conversely be cautious about cash held, investments and cash reserves particularly where asset condition, asset maintenance expenditure and capital investment is below the levels required to meet community expectations regarding service levels. Council in undertaking new borrowings within the financial plan has applied the following strategies.

### OUTCOME

- To continue to maintain a low debt profile.

### STRATEGY

- In considering borrowing for capital projects, council will consider the impact of borrowing costs on the sustainability of operating positions and its capacity to repay the debt.
- Council will always maintain enough borrowing capacity to ensure that it has the capacity to deal with significant unexpected events.
- Balance of any surplus funds used to retire debt or minimise the use of new debt.
- Any new loan borrowings are to be used to fund intergenerational capital investments where the community benefits are long term and other sources of funding are not as favourable.
- The term of any debt shall not exceed the life of the asset it is used to fund.
- Council will remain a low debt user by maintaining a debt service ratio (principal and interest repayments compared to operational revenue) below 4 % on average.

### KEY PRINCIPLES

- Council borrows funds for capital projects that provide intergenerational equity.
- Council will only use debt to fund capital expenditure.

### 3.8 Funding of Infrastructure

A decision not to fund the renewal of assets would lead to reduced service levels and higher costs in the future without other funding sources. Increases in rates are often seen as ‘the’ solution to the problem of ageing assets. However it is only one of a number of options available to council to fund the maintenance and management of its major infrastructure. Options which could be applied individually or in combination are:

- Maintain underlying surpluses;
- Raise additional revenue;
- Changing the composition of capital spending to ensure adequate renewals;
- Re-evaluation of service levels and standards;
- Choosing low cost strategies over high cost asset strategies;
- Demand management;
- More efficient use and operation of assets;
- Making forward provision for renewal by reducing debt to create future borrowing capacity;
- Carrying out cost/benefit analyses on the services being provided; and
- Asset rationalisation and review of asset growth strategies.

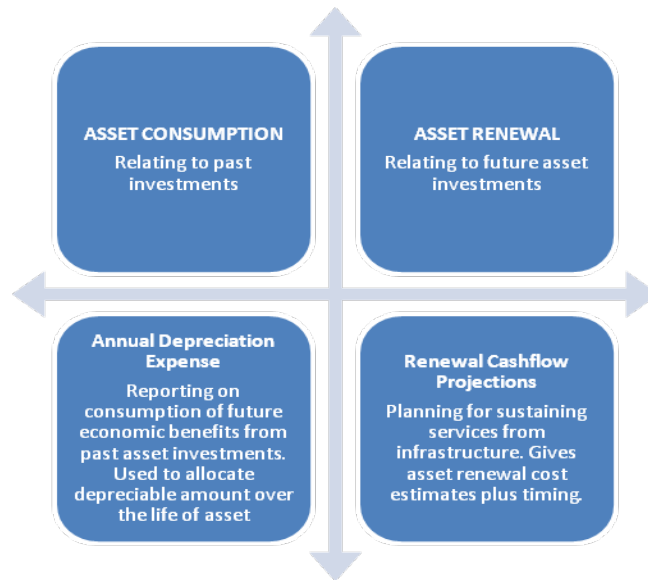
Emphasis is placed on understanding and planning for long-term infrastructure funding needs to effectively allow for the ongoing funding of:

- Existing services-operations, maintenance, asset renewal, asset upgrade and proposed variations; and
- New services and assets required.

The key objective of Council’s Long Term Strategic Asset Management Plan is to maintain Councils existing assets at desired condition levels. If funding is not sufficiently allocated to asset renewal then Council’s investment in those assets will reduce along with the capacity to deliver services to the community.

It is important for Council to fund asset management to ensure its assets achieve their full expected service life but can also be renewed without incurring large rates increases into the future. In addition, council faces continuing expectation and pressures to maintain and increase service levels while at the same time keeping rate rises to a minimum and having sound long-term financial management.

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The Council has adopted its Asset Management Policy. The policy is supported by an Asset Management Strategy, which details specific actions to be undertaken by Council to improve asset management capability and achieve specific strategic objectives. The Strategic Asset Management Plan is a subsequent component to which supporting long term asset management plans (ten years and beyond) outline service and funding levels for each asset category. It is critical for Council to understand the inter-relationship of the asset management framework and the financial management framework and to constantly work towards improving the level of understanding of both frameworks across the entire organisation.

### OUTCOME

- To have a long term equitable funding plan for adequate renewal of council assets as well as capacity for new infrastructure to cater for council's desired levels of service to the community.
- Council's assets will be fit for purpose to provide the desired level of service to the community.
- To ensure funds available for the development and maintenance of facilities and infrastructure consistent with responsible asset management.
- To accommodate the organisations cash flow needs to enable it to carry out asset maintenance activities and renewal and replacement of assets, as set out in the asset management plans – providing the asset management plans are based on financially sustainable service levels.

### STRATEGY

- Continue to improve the rate base and review the need to renew assets.
- Continue to improve asset management practices with a high priority to have adequate asset assessments (condition and fit for purpose assessments) to enable reasonable long term capital renewal forecasts which can be directly linked to long term financial planning and annual budgets.

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- The Long Term Financial Plan integrates the financial resources identified in the asset management plans with the overall financial operations of Council.
- Council updates Asset Management Plans with a focus on ensuring the assets are fit for purpose and provide the desired level of service to the community.
- Asset management documentation reviewed regularly to ensure compliance with relevant legislative requirements and contemporary asset management practices

### KEY PRINCIPLES

- Council, having established its critical renewal investment levels, continues to regularly update Asset Management Plans for all classes of Council assets incorporating service level assessments.
- Council, as part of the review of its Asset Management Plans, determines how service levels will be reached including a combination of improved revenue raising, review of existing service levels, asset disposal and composition of the asset portfolio.
- Council allocates sufficient funds to the renewal of existing assets and plans the funds required for constructing new assets.
- Council regularly updates the 10 Year Asset Renewal Program to ensure that Council adequately maintains its existing asset base.

### 3.9 Operational Budget (Recurrent Funding)

The Council provides a diverse range of services as detailed in the Annual Plan. All such services are funded through the operational budget derived from rates, charges and other income each year. Ultimately, the Council determines the range and level of services it is able to offer the community via its strategic planning process. This is finalised through the annual budget process with the Long Term Financial Plan providing preliminary guidance based on the service delivery model from the previous year. One of the key objectives of the Council's Long Term Financial Plan is to maintain existing service levels and maintain a satisfactory operating position over the life of the Long Term Financial Plan.

Council will continually review service levels and delivery to ensure they are delivered as efficiently as possible and continue to meet the needs of the community. Managing growth and the range and level of services provided will remain an ongoing challenge.

### OUTCOME

- Council generates sufficient funds from operations to continue to provide the existing level of services to our community in a sustainable manner.

### STRATEGY

- Council determines how desired service levels will be reached including a combination of improved revenue raising, rationalisation and review of existing service levels.
- Operational budget is aligned to the annual plan.
- Annual plan is linked and conforms to the strategic plan.



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- Operational budget is guided by the long term financial plan
- Operational budget is guided by the asset management plan in terms of infrastructure maintenance.
- Operational budget developed with an underlying surplus as a priority
- Allow for increases in operating costs for current services at the rate of the Local Government Cost Index.
- Commitment to cost management culture across the organisation, encouraging all managers to be involved in minimising costs by accountability through the budget process, involvement with ongoing monitoring, reporting and forecasting processes.
- Council will comply with its Purchasing Policy and Code of Tenders and Contracts to ensure that expenditure is subject to the appropriate controls and represent the best value available.

**KEY PRINCIPLES**

- Council utilises its Strategic Plan to determine the range of service to be provided to the community through the annual budget process based on an analysis of organisational and financial capability.

**4.0 Financial Sustainability Indicators**

A suite of financial sustainability indicators have been included in this planning document. These indicators should be considered collectively and are more useful when assessed over time as part of trend analysis.

Indicator	Definition	Formula
<b>Profitability indicators</b>		
Net result (%)	This measures how much of each dollar collected as revenue translates to net result. A positive result indicates a surplus, and the larger the percentage, the stronger the result.	Net result/ Total revenue
Underlying Surplus (%)	This measures an entity ability to generate surplus in the ordinary course of business—excluding non-recurrent capital grants, non-monetary asset contributions, and other contributions to fund capital expenditure from net result. A surplus or increasing surplus suggests an improvement in the operating position.	Adjusted underlying surplus (or deficit) / Adjusted underlying revenue

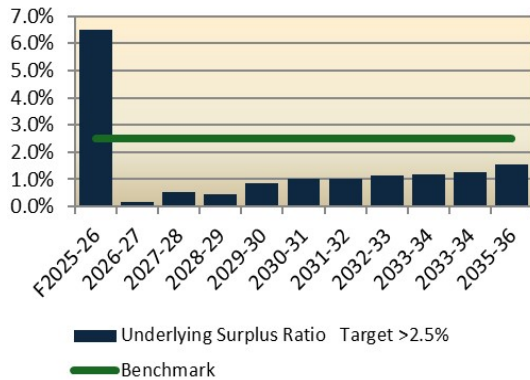
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Indicator	Definition	Formula
<b>Financing Indicators</b>		
Liquidity (ratio)	Often called current ratio, this measures an entity's ability to pay existing liabilities in the next 12 months. A ratio greater than 1.0 means there are more cash and liquid assets than short-term liabilities.	Current assets / Current liabilities
Internal financing (%)	This measures an entity's ability to finance capital works using cash generated by its operating cash flows. The higher the percentage, the greater the ability for the entity to finance capital works from its own funds.	Net operating cash flow (including capital grants) / Net capital expenditure
Indebtedness (%)	This assesses an entity's ability to pay the principal and interest on borrowings, as and when they fall due, from the funds it generates. The lower the ratio, the less revenue the entity is required to use to repay its total debt.  Own-sourced revenue is used, rather than total revenue, because it does not include grants or contributions.	Non-current liabilities / Own-sourced revenue
<b>Asset renewal and maintenance indicators</b>		
Capital replacement (ratio)	This compares of the rate of spending on infrastructure, property, plant and equipment, and intangibles with its depreciation and amortisation. This is a long-term indicator, as capital expenditure can differ in the short term if there are insufficient funds available from operations, and borrowing is not an option. A ratio less than 1.0 means the spending on capital works has not kept pace with consumption of assets.	Cash outflows for property, plant and equipment / Depreciation
Asset sustainability (ratio)	This compares the rate of spending on existing assets through renewing, restoring, and replacing existing assets with depreciation. Ratios higher than 1.0 indicate that spending on renewal of assets is faster than the depreciation rate.	Renewal expenditure / Depreciation
Asset renewal funding (%)	This measures the capacity to fund asset replacement requirements. An inability to fund future requirements will result in revenue or expense or debt consequences, or a reduction in service levels.	Capital renewal expenditure per financial plan relative to capital renewal expenditure requirement sourced from asset management plans / renewal expenditure requirement from asset management plans.



### Underlying surplus %

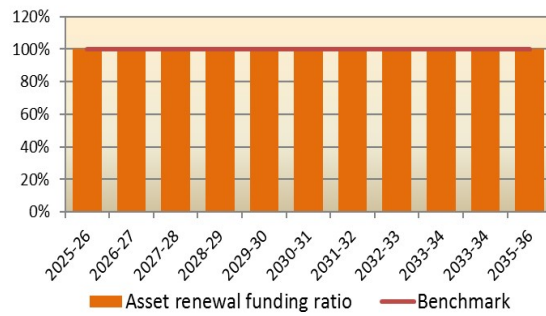


The positive result indicates council is able to generate sufficient revenue to fulfil the operating requirements including coverage of depreciation expense.

An accepted target would be greater than 0%. A benchmark of 2.5% has been selected which is considered modest. The achievement of a positive result must always be balanced with the need to provide appropriate services to the community.

Council’s long term financial plan indicates through the asset renewal funding ratio that over the life of the plan, 100% of known asset replacement requirements will be funded matching the benchmark. Renewal forecasts are continually being refined and the funding level continually monitored. The current forecast funding level of 100% is considered achievable.

### Asset renewal funding %



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**Financial Sustainability Risk Indicators**

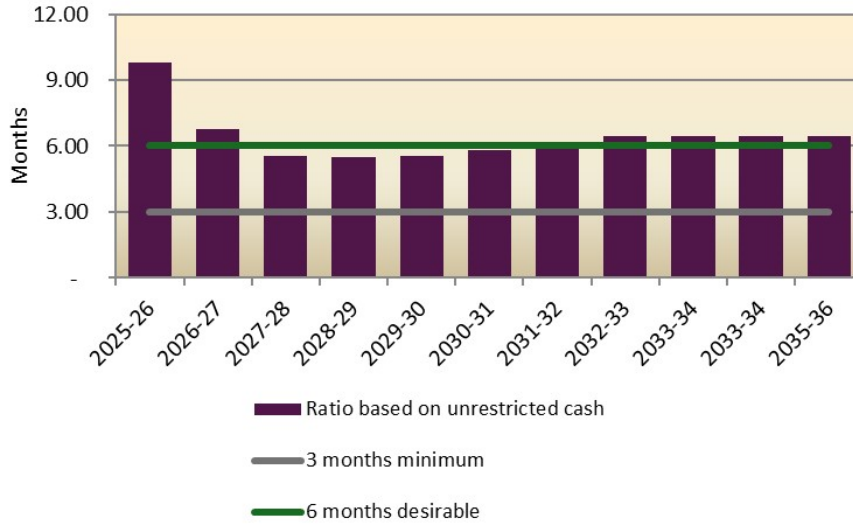
**FINANCIAL SUSTAINABILITY RISK INDICATORS**

Risk	Net result %	Underlying surplus %	Liquidity	Internal financing %	Indebtedness %	Capital replacement	Asset sustainability
F2025-26	Low 17%	Low 6.5%	Low 4.2	Low 102%	Low 1%	Medium 1.4	Low 1
2026-27	Low 12%	Medium 0.2%	Low 3.3	High 63%	Low 1%	Low 1.9	Low 1
2027-28	Low 27%	Medium 0.5%	Low 2.9	Medium 88%	Low 1%	Low 2.7	Low 1
2028-29	Low 10%	Medium 0.5%	Low 2.8	Medium 100%	Low 1%	Medium 1.2	Low 1
2029-30	Low 11%	Medium 0.9%	Low 2.8	Low 107%	Low 1%	Medium 1.1	Low 1
2030-31	Low 12%	Medium 1%	Low 2.9	Low 115%	Low 1%	Medium 1	Medium 0.95
2031-32	Low 11%	Medium 1%	Low 3	Low 119%	Low 1%	Medium 1	Medium 0.95
2032-33	Low 11%	Medium 1.1%	Low 3.1	Low 116%	Low 1%	Medium 1	Medium 0.95
2033-34	Low 11%	Medium 1.2%	Low 3.1	Low 107%	Low 1%	Medium 1.1	Medium 0.96
2034-35	Low 11%	Medium 1.3%	Low 3.1	Low 107%	Low 1%	Medium 1.1	Low 1.51
2035-36	Low 11%	Medium 1.6%	Low 3	Low 102%	Low 1%	Medium 1.1	Medium 0.92

Risk assessment criteria							
<b>High</b>	<b>Less than negative 10%</b> Insufficient revenue is being generated to fund operations and asset renewal.	<b>&gt;Less than 0%</b> Insufficient surplus being generated to fund operations.	<b>Less than 0.75</b> Immediate sustainability issues with insufficient current assets to cover liabilities.	<b>Less than 75%</b> Limited cash generated from operations to fund new assets and asset renewal.	<b>More than 60%</b> Potentially long-term concern over ability to repay debt levels from own-source revenue.	<b>Less than 1.0</b> Spending on capital works has not kept pace with consumption of assets.	<b>Less than 0.5</b> Spending on existing assets has not kept pace with consumption of these assets.
<b>Medium</b>	<b>Negative 10%–0%</b> A risk of long-term run down to cash reserves and inability to fund asset renewals.	<b>0%–5%</b> Surplus being generated to fund operations.	<b>0.75–1.0</b> Need for caution with cash flow, as issues could arise with meeting obligations as they fall due.	<b>75–100%</b> May not be generating sufficient cash from operations to fund new assets.	<b>40–60%</b> Some concern over the ability to repay debt from own-source revenue.	<b>1.0–1.5</b> May indicate spending on asset renewal is insufficient.	<b>0.5–1.0</b> May indicate insufficient spending on renewal of existing assets.
<b>Low</b>	<b>More than 0%</b> Generating surpluses consistently.	<b>More than 5%</b> Generating strong surpluses to fund operations.	<b>More than 1.0</b> No immediate issues with repaying short-term liabilities as they fall due.	<b>More than 100%</b> Generating enough cash from operations to fund new assets.	<b>40% or less</b> No concern over the ability to repay debt from own-source revenue.	<b>More than 1.5</b> Low risk of insufficient spending on asset renewal.	<b>More than 1.0</b> Low risk of insufficient spending on asset base.

Source Victoria Auditor-General's Office

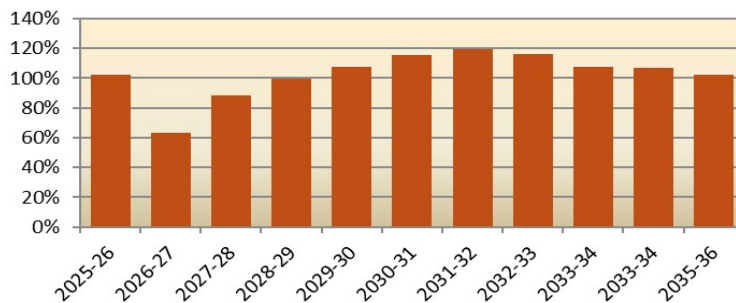
### Cash expense cover ratio



The cash expense cover ratio compares the unrestricted cash balance against the total payments for operating and financing activities from the cash flow statement, as the cash flow statement is more reflective of the actual movements in cash. The ratio represents the number of months a council can continue operating based on current monthly expenditure. The ratio does not take into consideration capital expenditure requirements. The audit office suggests a ratio of 3 to 6 months provides for sufficient cash provision but the ratio should not be considered in isolation to other sustainability ratios.

The internal financing % expresses net operating cash flow as a percentage of net capital expenditure. Some years the risk indicator on the previous page indicates the internal financing % as medium or high risk as council completes larger capital work programs. When viewed in conjunction with available cash resources, decreasing debt, and collective long term capital expenditure the figures are considered not concerning, rather they indicate the timing impact of some of council’s larger capital expenditure years.

### Internal financing %



## 5.0 LONG TERM FINANCIAL PLAN 2026/2027 – 2035/2036

### 5.1 Introduction

There are a number of dynamic variables that may influence the outcomes expressed in this Long Term Financial Plan. They include:

- Rating levels and supplementary rate income;
- Government grant revenue (both recurrent and capital);
- Asset revaluations (major impact on fixed asset value and depreciation);
- Asset sales;
- Mix of funding between capital works/special projects (new initiatives); and
- Level of growth factor applied to expenditure items/rate of expenditure/activity level.

The Long Term Financial Plan provides a financial framework for the Council, enabling an assessment of the Council resources and assisting the Council to plan and fund operational expenditure while maintaining its asset base and new asset investments.

Apart from a number of the capital projects identified in appendix 4, the Plan does not include any new initiatives, projects or expansion of services except for expansion in line with growth in the ratepayer base. The plan is prepared based on current knowledge and service levels and will no doubt be affected by various events which will occur in future years. As these matters arise and are considered by council, the Plan will be updated to incorporate any future council decisions on policy, priorities, new initiatives or strategic direction.

### 5.2 Assumptions

The following key assumptions have been applied in developing the Plan:

- Except for recreational developments in Legana no changes in roles, functions and services from the existing are assumed, or where there are, the effect is cost neutral;
- Where applicable annual asset renewal requirements are based on Council's long term asset management plans. These plans are expressed in today's dollars, but for the financial model have been indexed by CPI per annum;
- Overall renewals based on 85% of depreciation except for the inclusion of additional renewals scheduled in the capital works program;
- Federal Assistance Grants are received in full each year, no future payment timing affects;
- Sale of assets is averaged based on previous history except for scheduled land sales;
- Land sales factor the progressive sale of the majority of lots from the Legana Innova Business Park over the span of the Financial Plan. Profits on the industrial land sales are factored as the

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difference between the government valuations on the lots and the net sale proceeds, the profit is also reported outside the underlying result;

- New and upgraded assets assumed to have an average 65 year life and to be in the same proportions unless otherwise known;
- The Plan caters for future recreational developments in Legana. Initial construction works are working under an envelope of approximately \$20m based on securing \$10m of this from the State and Federal Government. Land sales from Innova Business Park will fund the remaining. The development is aiming for a four court indoor basketball facility and a multi-purpose cricket clubrooms / community space;
- The municipal area remains the same except for estimated increasing growth (based on trends and Legana development influence) annually in the ratepayer base from additional dwellings;
- Net losses on disposals acknowledge some road infrastructure being replaced while a value still remains;
- A new Enterprise Bargaining Agreement impacts the first three years of the plan and then typically CPI is used for employee cost increases in conjunction with employee growth forecasts of 1% per annum;
- Cash Flows are presented in the Statement of Cash Flows on a gross basis, except for the GST component of investing activities, which are disclosed as operating cash flows;
- Contract liabilities of \$1m each year impacting unrestricted cash
- Except for year one, no capital carryovers have been factored leading to a lesser cash position in the plan than what will likely eventuate. The sensitivity analysis does attempt to demonstrate this.

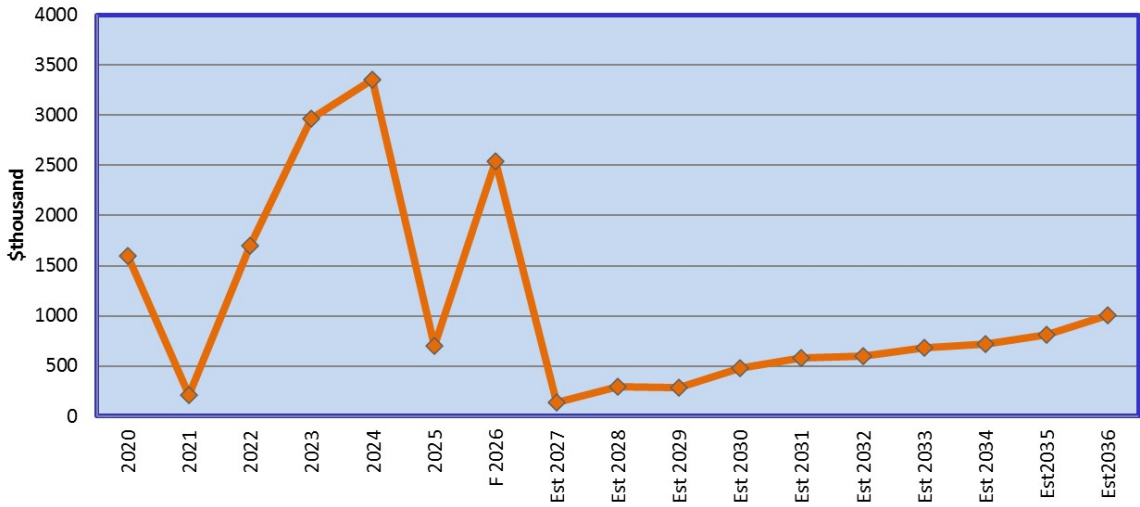
The model as indicated treat everything in future dollars, that is CPI rises are included for revenue and expenditure areas.

### **5.3 The Financial Model**

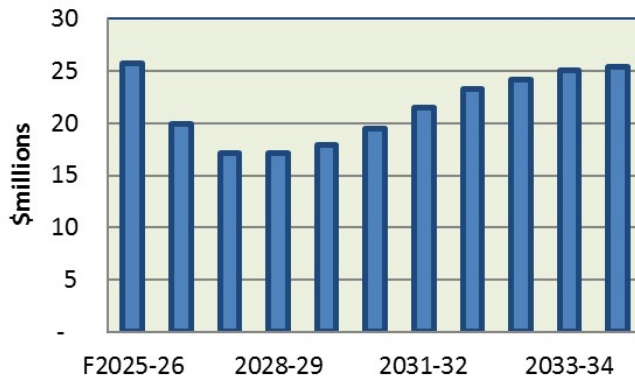
Attached to the report are the worksheets for the financial model.

c

**Underlying Surplus (Deficit)  
Historic Results and Future Estimates**



**Cash and financial investment balances**



**5.4 Risk**

Sustainability risk indicators are presented at item 4. Further the Plan primarily forecasts results based on existing activities. There is an inherent risk that circumstances may change in the future which may materially affect the projected financial estimates. The impacts and responses to Covid-19 demonstrate how quickly projected estimates can change with Council’s first budgeted deficit this century.

Typically for council unforeseen economic conditions, changes in community expectations and legislative changes can affect costs associated with services, service levels and governance activities.

There is a risk that capital expenditure forecasts don’t estimate the appropriate level of capital renewals. Asset management plans are based on existing asset attributes such as condition rating and construction date data held by council. There is a risk that the data may contain some deficiencies, or



infrastructure may deteriorate at a faster rate than anticipated due to such factors as changes in traffic patterns, new development, etc. Continued data improvement will minimise this type of risk.

A considered risk is that the planned distributions from the Water Corporation may permanently discontinue.

## 5.5 Conclusion

The preparation of the Plan must be seen in the context of factors affecting council's financial position. The projected forward estimates provide a framework against which council can make decisions for the future. A regular review of the underlying assumptions and resultant budget implications will be undertaken on an ongoing basis. Council's long term financial sustainability is dependent upon ensuring that on average, over time, its expenses are less than associated revenues.

The forecasts contained within this long term financial plan produce the following outcomes over the 10-year planning horizon:

- The achievement of underlying surpluses. It is important that Council generates sufficient revenue to cover all of its cash and non-cash costs.
- A continued low level of indebtedness and cash maintained to enable flexibility to respond to opportunities as they arise
- 100% funding of asset renewals per long term asset management plans, a key financial sustainability indicator. Renewal forecasts are continually being refined and the funding level continually monitored.
- Major funding for Legana recreational and main street developments. It is acknowledged the extend of recreational developments will be subject to grant outcomes.

These outcomes, together with the underpinning assumptions of revenue and cost growth indicate annual rates increases to the ratepayer in line with the local government cost index over much of the life of the Plan.

These outcomes ensure the financial sustainability of Council, thus ensuring the ability to deliver services, at their current levels, into the future.

The key directions arising from within these financial plan estimates are:

- A strong alignment with council's strategic directions
- An ongoing commitment to asset rehabilitation and replacement, ie the proper management of the community's infrastructure assets, requires ongoing increases in revenue over the forward estimate period.
- A commitment to ensure long term sustainability

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A number of strategic challenges remain ahead including renewing existing assets, continuing to provide an appropriate range and level of services to a growing and changing community, maintaining a sound financial position and addressing the need for capital expansion.

**OUTCOME**

- Council ensures financial sustainability in the medium to longer term whilst meeting the strategic objectives of council.

**STRATEGY**

- Council ensures compliance with the Long Term Financial Plan when developing budgets.

**KEY PRINCIPLES**

- Council reviews and updates the Long Term Financial Plan on an annual (ongoing) basis.

## APPENDIX 1 EXPLANATION OF TERMS

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**Asset Management** – the term used to describe the process by which council manages physical assets in the most cost-effective manner to meet current and future levels of service.

**Capital Expenditure** – relatively large (material) expenditure, which has benefits, expected to last for more than 12 months.

**Depreciation** – is the systematic allocation of the depreciable amount of an asset over its useful life. The depreciable amount of an asset is the acquisition, or other amount substituted for cost, less residual value.

### Expenditure definitions

- **Renewal:** Restores, rehabilitates, replaces existing asset to its original capacity (ie road seal replacement, roof replacement, bridge deck refurbishment).
- **Capital Expenditure Upgrade:** Enhances existing asset to provide higher level of service (i.e. pavement widening, bridge upgrade).
- **Capital Expenditure New:** Creation of a new asset to meet service level requirements e.g. new building (i.e. new Windsor Park Precinct).
- **Maintenance:** regular ongoing day to day work necessary to keep asset operating (ie road patching, parks maintenance, building maintenance, bridge repairs).

**Financial Sustainability** – is where planned long-term service and infrastructure levels and standards are met without unplanned and disruptive increases in rates or cuts to services. The ability to meet the reasonable expectations of current residents in way that does not put at risk the capacity of future generations to meet their own needs.

**Operating Expenses** – this is what it costs to operate the council services including financing costs and depreciation. Financing costs represent the interest on loans taken out to fund capital expenditure. Assets purchased to aid with the provision of a service only have a limited life before they need to be replaced. Depreciation expense represents the cost of using the asset over its life.

**Operating Income** – this represents any revenue generated by the provision of the service including any service rates and charges raised.

**Net Surplus/(Deficit)** – the difference between day to day income and expenses for the period. An operating surplus indicates the extent to which operating revenues are sufficient to meet all operating expense. An operating deficit occurs when total operating expenses exceed total operating revenues, a potential burden for future ratepayers.

**Underlying Surplus/(Deficit)** – recurrent income (not including income received specifically for new or upgraded assets, physical resources received free of charge or other income of a capital nature) less the recurrent expenses of the council for the period.

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**APPENDIX 2 – FINANCIAL PLAN**

<b>West Tamar Council - 10 Year Financial Plan</b>											
<b>Statement of Comprehensive Income</b>											
	Forecast	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
	F2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2033-34	2035-36
	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000
<b>Recurrent Income</b>											
Rates	* 27,497	28,800	30,298	31,964	33,466	34,972	36,459	38,008	39,623	41,307	43,063
Grants	* 5,206	5,000	4,848	5,017	5,168	5,323	5,482	5,647	5,816	5,991	6,170
Fees and charges	* 3,661	3,727	4,077	4,311	4,514	4,717	4,917	5,126	5,344	5,571	5,808
Interest	1,185	1,133	950	1,000	1,100	1,150	1,225	1,300	1,375	1,450	1,525
Investment revenue from water corporation	853	984	984	984	984	984	984	984	984	984	984
Other income	* 622	408	427	447	464	483	502	522	543	565	588
<b>Total Recurrent Income</b>	<b>39,024</b>	<b>40,052</b>	<b>41,583</b>	<b>43,723</b>	<b>45,696</b>	<b>47,629</b>	<b>49,570</b>	<b>51,588</b>	<b>53,686</b>	<b>55,869</b>	<b>58,138</b>
<b>Expenses</b>											
Employee Costs Including Oncosts	* -12,948	-14,637	-15,282	-15,970	-16,609	-17,273	-17,964	-18,683	-19,430	-20,207	-21,015
Statutory Contributions	* -1,713	-1,782	-1,848	-1,913	-1,970	-2,030	-2,090	-2,153	-2,218	-2,284	-2,353
Loan Interest		-2									
Other Operating Expenses	* -13,753	-14,901	-15,087	-15,804	-16,496	-17,217	-17,949	-18,712	-19,507	-20,336	-21,200
Depreciation	-7,648	-8,168	-8,650	-9,332	-9,722	-10,118	-10,507	-10,902	-11,308	-11,728	-12,068
<b>Total Expenses</b>	<b>(36,064)</b>	<b>(39,488)</b>	<b>(40,868)</b>	<b>(43,019)</b>	<b>(44,797)</b>	<b>(46,638)</b>	<b>(48,511)</b>	<b>(50,449)</b>	<b>(52,463)</b>	<b>(54,555)</b>	<b>(56,637)</b>
Net profit/(loss) on other disposals	-420	-500	-500	-500	-500	-500	-550	-550	-600	-600	-600
<b>Previous</b>	<b>-2,000</b>	<b>1,360</b>	<b>1,105</b>	<b>986</b>	<b>933</b>	<b>952</b>	<b>895</b>	<b>875</b>	<b>919</b>	<b>948</b>	<b>985</b>
<b>Underlying Surplus (Deficit)</b>	<b>2,540</b>	<b>64</b>	<b>215</b>	<b>204</b>	<b>399</b>	<b>491</b>	<b>509</b>	<b>589</b>	<b>623</b>	<b>713</b>	<b>902</b>
<b>Underlying Surplus (Deficit) ratio</b>	<b>6.5%</b>	<b>0.2%</b>	<b>0.5%</b>	<b>0.5%</b>	<b>0.9%</b>	<b>1.0%</b>	<b>1.0%</b>	<b>1.1%</b>	<b>1.2%</b>	<b>1.3%</b>	<b>1.6%</b>
Financial assistance grants prepaid	-2,201										
Investigations and contributions land slip	0										
Net profit on disposals land sales	1,250	600	300	300	300	300	300	300	150	150	150
Contributions - non monetary assets	* 3,500	3,500	3,500	3,500	4,000	4,000	4,000	4,000	4,000	4,500	4,500
Capital Grants & monetary contributions	2,676	1,100	11,039	1,039	1,039	1,439	1,439	1,439	1,439	1,439	1,439
<b>Net Surplus (Deficit)</b>	<b>7,765</b>	<b>5,264</b>	<b>15,054</b>	<b>5,043</b>	<b>5,738</b>	<b>6,230</b>	<b>6,248</b>	<b>6,328</b>	<b>6,212</b>	<b>6,802</b>	<b>6,991</b>
<b>Other Comprehensive Income</b>											
Net asset revaluation increments (decrements)	13,000	19,591	20,353	21,740	20,302	21,690	21,154	21,819	22,068	15,952	23,645
<b>Comprehensive Result</b>	<b>20,765</b>	<b>24,856</b>	<b>35,407</b>	<b>26,783</b>	<b>26,041</b>	<b>27,920</b>	<b>27,402</b>	<b>28,147</b>	<b>28,281</b>	<b>22,755</b>	<b>30,636</b>

\* Increases generally based on estimated inflation and ratepayer growth.

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**APPENDIX 2 –FINANCIAL PLAN**

<b>West Tamar Council - 10 Year Financial Plan</b>											
<b>Statement of Cash Flows</b>											
	Forecast	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
	F2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2033-34	2035-36
	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000
<b>Cash flows from operating activities</b>											
<b>Receipts</b>											
Rates	27,497	28,800	30,298	31,964	33,466	34,972	36,459	38,008	39,623	41,307	43,063
Interest received	1,185	1,133	950	1,000	800	800	800	650	600	600	600
Fees and user charges (GST inclusive)	3,917	3,988	4,362	4,613	4,830	5,047	5,262	5,485	5,718	5,961	6,215
Grants (GST Inclusive)	3,070	5,000	4,848	5,017	5,168	5,323	5,482	5,647	5,816	5,991	6,170
Returns from Water Corporation	853	984	984	984	984	984	984	984	984	984	984
Other receipts (inclusive of GST)	780	776	648	670	691	712	734	757	706	731	745
Net GST refund/(payment)	1,882	2,422	3,102	2,067	2,067	2,115	2,164	2,261	2,434	2,535	2,694
<b>Payments</b>											
Payment to employees	-12,948	-14,637	-15,282	-15,970	-16,609	-17,273	-17,964	-18,683	-19,430	-20,207	-21,015
Payments to suppliers & other payments (GST Inc)	-16,046	-17,952	-18,695	-18,396	-19,105	-19,892	-20,689	-21,566	-22,478	-23,426	-24,458
Interest Paid	0	0	0	0	0	0	0	0	0	0	0
Statutory Contributions	-1,713	-1,782	-1,848	-1,913	-1,970	-2,030	-2,090	-2,153	-2,218	-2,284	-2,353
<b>Net cash provided by (used in) operating activities</b>	<b>8,477</b>	<b>8,732</b>	<b>9,365</b>	<b>10,036</b>	<b>10,322</b>	<b>10,759</b>	<b>11,141</b>	<b>11,390</b>	<b>11,757</b>	<b>12,191</b>	<b>12,645</b>
<b>Cash flows from investing activities</b>											
<b>Receipts</b>											
Proceeds from sale of property, infrastructure, plant & equipment	1,091	3,360	1,874	1,888	1,902	1,914	1,927	1,939	1,202	1,216	1,230
Capital Grants	2,359	1,100	11,039	1,039	1,039	1,439	1,439	1,439	1,439	1,439	1,439
Repayment of loans from community organisations	10	0	0	0	0	0	0	0	0	0	0
<b>Payments</b>											
<i>Expenditure on assets</i>											
Renewal of assets per asset management plans	-2,871	-2,340	-2,469	-2,539	-3,801	-2,743	-2,835	-2,853	-3,484	-3,161	-4,459
Other renewals	-4,777	-5,828	-6,181	-6,793	-5,921	-6,876	-7,173	-7,548	-7,325	-14,567	-6,610
Expenditure on assets upgrades	-152	-8,832	-12,350	-1,918	-1,778	-1,882	-1,493	-1,398	-1,492	5,028	-2,432
Expenditure on assets new	-3,900	-2,000	-4,000	-1,750	-1,000	-1,000	-1,000	-1,200	-1,200	-1,300	-1,500
Gross expenditure on assets	-11,700	-19,000	-25,000	-13,000	-12,500	-12,500	-12,500	-13,000	-13,500	-14,000	-15,000
<b>Net cash provided by (used in) investing activities</b>	<b>-8,240</b>	<b>-14,540</b>	<b>-12,087</b>	<b>-10,073</b>	<b>-9,559</b>	<b>-9,147</b>	<b>-9,134</b>	<b>-9,622</b>	<b>-10,859</b>	<b>-11,345</b>	<b>-12,331</b>
<b>Cash flows from financial activities</b>											
Proceeds from borrowings	0	0	0	0	0	0	0	0	0	0	0
Repayment of borrowings	0	0	0	0	0	0	0	0	0	0	0
<b>Net cash used in financial activities</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Net increase/(decrease) in cash and deposits	237	-5,808	-2,721	-37	763	1,612	2,007	1,769	898	846	314
Cash and short term deposits at the beginning of the financial year	25,459	25,696	19,889	17,167	17,131	17,893	19,506	21,512	23,281	24,179	25,026
<b>Cash and short term deposits at end of the financial year</b>	<b>25,696</b>	<b>19,889</b>	<b>17,167</b>	<b>17,131</b>	<b>17,893</b>	<b>19,506</b>	<b>21,512</b>	<b>23,281</b>	<b>24,179</b>	<b>25,026</b>	<b>25,340</b>

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**APPENDIX 2 –FINANCIAL PLAN**

<b>West Tamar Council - 10 Year Financial Plan</b>											
<b>Statement of Financial Position</b>											
	Forecast	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
	F2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2033-34	2035-36
	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000
<b>Assets</b>											
<b>Current assets</b>											
Cash and cash equivalents (inclusive of term deposits)	25,696	19,889	17,167	17,131	17,893	19,506	21,512	23,281	24,179	25,026	25,340
Trade and other receivables	2,800	2,940	3,093	3,263	3,416	3,570	3,722	3,880	4,045	4,217	4,396
Inventories	230	232	235	237	239	242	244	247	249	252	254
Accrued revenue and prepayments	700	734	770	806	842	879	916	955	995	1,038	1,082
<b>Total current assets</b>	<b>29,426</b>	<b>23,795</b>	<b>21,265</b>	<b>21,437</b>	<b>22,391</b>	<b>24,196</b>	<b>26,394</b>	<b>28,363</b>	<b>29,469</b>	<b>30,532</b>	<b>31,072</b>
<b>Non-current assets</b>											
Infrastructure, Property, Plant & Equipment	460,000	488,082	523,955	548,582	571,931	596,260	619,622	643,907	669,136	688,828	716,869
Investments	62,000	64,480	66,898	69,239	71,317	73,456	75,660	77,930	80,267	82,676	85,156
<b>Total non-current assets</b>	<b>522,000</b>	<b>552,562</b>	<b>590,853</b>	<b>617,821</b>	<b>643,248</b>	<b>669,716</b>	<b>695,282</b>	<b>721,837</b>	<b>749,403</b>	<b>771,503</b>	<b>802,024</b>
<b>Total assets</b>	<b>551,426</b>	<b>576,357</b>	<b>612,118</b>	<b>639,258</b>	<b>665,638</b>	<b>693,912</b>	<b>721,676</b>	<b>750,199</b>	<b>778,872</b>	<b>802,035</b>	<b>833,096</b>
<b>Liabilities</b>											
<b>Current liabilities</b>											
Trade and other payables	3,700	3,880	4,070	4,263	4,449	4,644	4,841	5,047	5,262	5,485	5,718
Provisions	2,600	2,730	2,860	2,988	3,108	3,232	3,361	3,496	3,636	3,781	3,932
Other current liabilities	750	500	519	539	557	576	595	614	634	654	676
<b>Total current liabilities</b>	<b>7,050</b>	<b>7,110</b>	<b>7,449</b>	<b>7,790</b>	<b>8,114</b>	<b>8,452</b>	<b>8,797</b>	<b>9,157</b>	<b>9,531</b>	<b>9,921</b>	<b>10,327</b>
<b>Non-current liabilities</b>											
Trade and other payables	30	31	33	35	36	38	39	41	43	44	46
Provisions	275	288	302	317	331	345	360	375	391	408	425
<b>Total non-current liabilities</b>	<b>305</b>	<b>320</b>	<b>335</b>	<b>351</b>	<b>367</b>	<b>383</b>	<b>399</b>	<b>416</b>	<b>434</b>	<b>452</b>	<b>471</b>
<b>Total liabilities</b>	<b>7,355</b>	<b>7,430</b>	<b>7,784</b>	<b>8,141</b>	<b>8,481</b>	<b>8,835</b>	<b>9,197</b>	<b>9,573</b>	<b>9,965</b>	<b>10,373</b>	<b>10,798</b>
<b>Net assets</b>	<b>544,071</b>	<b>568,927</b>	<b>604,334</b>	<b>631,117</b>	<b>657,157</b>	<b>685,077</b>	<b>712,480</b>	<b>740,626</b>	<b>768,907</b>	<b>791,662</b>	<b>822,298</b>
<b>Equity</b>											
Accumulated surplus	261,998	267,262	282,317	287,360	293,098	299,328	305,576	311,904	318,116	324,919	331,910
Reserves	282,073	301,664	322,017	343,757	364,059	385,749	406,904	428,723	450,791	466,743	490,388
<b>Total equity</b>	<b>544,071</b>	<b>568,927</b>	<b>604,334</b>	<b>631,117</b>	<b>657,157</b>	<b>685,077</b>	<b>712,480</b>	<b>740,626</b>	<b>768,907</b>	<b>791,662</b>	<b>822,298</b>

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**APPENDIX 2 – FINANCIAL PLAN**

<b>West Tamar Council - 10 Year Financial Plan</b>											
<b>Capital Works Planning - Funding</b>											
	Forecast	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2033-34	2035-36
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Capital Funding</b>											
Plant & equipment sales	232	360	374	388	402	414	427	439	452	466	480
Land sales	1,481	3,000	1,500	1,500	1,500	1,500	1,500	1,500	750	750	750
Commonwealth grants - roads to recovery program	831	987	1,039	1,039	1,039	1,039	1,039	1,039	1,039	1,039	1,039
Commonwealth grant - Beauty Point Master Plan	32										
Commonwealth grant - Gravelly Beach foreshore redevelopment	875										
Greens Beach foreshore	30	113									
Pontoons	276										
Windsor olympic 2 ground resurface	500										
Legana Recreational developments	75		10,000								
Trails Funding						400	400	400	400	400	400
Other capital grants	58										
Operations/working capital	7,443	14,540	22,087	10,073	9,559	9,547	9,534	10,022	11,259	11,745	12,731
<b>Gross Capital Funding Total</b>	<b>11,833</b>	<b>19,000</b>	<b>35,000</b>	<b>13,000</b>	<b>12,500</b>	<b>12,900</b>	<b>12,900</b>	<b>13,400</b>	<b>13,900</b>	<b>14,400</b>	<b>15,400</b>

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**APPENDIX 2 – FINANCIAL PLAN**

<b>West Tamar Council - 10 Year Financial Plan</b>											
<b>Capital Works Planning - Expenditure</b>											
	Forecast	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
	F2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2033-34	2035-36
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Capital Expenditure</b>											
Bridge renewals					865						
Deviot Road retaining wall		2,000									
Footpath program	438	550	550	550	550	550	600	600	600	600	600
Gravelly Bch foreshore redevelopment, \$2m Cwlt funded	905										
Gravel resheet and road reseal program	980	1,200	1,200	1,200	1,200	1,200	1,250	1,250	1,250	1,250	1,250
Greens Beach improvements		300	300	300							
Bridgenorth Rd, reconstruct section		700									
Legana main street stage 3 - Tatana Way - Town Centre to Lovely Banks Court	40			2,000							
Legana Recreation Developments		5,000	15,000								
Greens Beach Caravan park sewerage upgrade		TBC									
Legana Bindaree Rd roundabout			900								
Legana, trunk main Stormwater lower section - Jetty Rd				500	500						
Retaining walls (Riverside where end of life or condition warranted)		500	500								
Riverside Aquatic Centre - capital maintenance	550	900									
Riverside, Pomona Rd stormwater extension road widening street trees			700								
Road pavements rehabilitation selected roads		500	500	500	500	500	500	500	500	500	500
Trails Strategy					500	500	500	500	500	500	500
Windsor Park, Olympic 2 ground resurface	1,350										
Renewal funding per asset management plans not above	1,471	840	969	1,039	2,601	1,043	1,635	1,653	2,284	1,961	3,259
Other capital expenditure	5,966	6,510	4,381	6,911	5,784	8,707	8,015	8,497	8,366	9,189	8,891
<b>Gross Capital Expenditure Total</b>	<b>11,700</b>	<b>19,000</b>	<b>25,000</b>	<b>13,000</b>	<b>12,500</b>	<b>12,500</b>	<b>12,500</b>	<b>13,000</b>	<b>13,500</b>	<b>14,000</b>	<b>15,000</b>



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**APPENDIX 2 – FINANCIAL PLAN**

<b>West Tamar Council - 10 Year Financial Plan</b>											
<b>Variable Assumptions Underpinning the Plan</b>											
	Forecast	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
	F2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2033-34	2035-36
	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000
<b>Operating Revenue</b>											
Rates - Annual Increases	4.30%	4.00%	4.20%	4.50%	3.70%	3.50%	3.25%	3.25%	3.25%	3.25%	3.25%
Growth in Rate Base	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%
Fees & Charges Increase	7.00%	4.50%	4.20%	4.75%	3.70%	3.50%	3.25%	3.25%	3.25%	3.25%	3.25%
Operating Grants		0.00%	3.75%	3.50%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Interest Earnings	3.90%	4.50%	4.25%	4.00%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%
Other		3.88%	3.88%	3.75%	3.38%	3.38%	3.25%	3.25%	3.25%	3.25%	3.25%
<b>Operating Expenses</b>											
Employee Costs		4.00%	3.75%	3.50%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Materials & Services		3.88%	3.88%	3.75%	3.38%	3.38%	3.25%	3.25%	3.25%	3.25%	3.25%
Depreciation - on fair value assets		3.75%	4.00%	4.00%	3.75%	3.75%	3.50%	3.50%	3.50%	3.50%	3.50%
Loan Interest				5.50%	5.50%	5.50%	5.50%	5.50%	5.50%	5.50%	5.50%
Other		3.88%	3.88%	3.75%	3.38%	3.38%	3.25%	3.25%	3.25%	3.25%	3.25%
<b>Indicator Estimates</b>											
CPI Inflation Rate (Hobart)	3.80%	4.00%	3.75%	3.50%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Construction Rate	3.00%	3.75%	4.00%	4.00%	3.75%	3.75%	3.50%	3.50%	3.50%	3.50%	3.50%
Local Government Cost Index (average of construction rate & CPI)	3.40%	3.88%	3.88%	3.75%	3.38%	3.38%	3.25%	3.25%	3.25%	3.25%	3.25%

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**APPENDIX 3 – CAPITAL RENEWAL ASSET MANAGEMENT PLAN RECONCILIATION TO LONG TERM FINANCIAL PLAN**

**West Tamar Council - 10 Year Financial Plan**  
**Renewal Expenditure per Long Term Strategic Asset Management Plan (LTSAMP)**  
**Reconciliation to Long Term Financial Plan (LTFP)**

	LTSAMP Projected Renewals Transport 2024	LTSAMP Projected Renewals Buildings 2024	LTSAMP Projected Renewals Stormwater 2024	Total Projected LTSAMP Renewal (a)	Est Inflation factor	Est CPI Cumulative (b)	Total Projected AMP Renewals per LTFP 2026/27 to 2035/36  (a) x (b)
	\$	\$	\$	\$	%		\$
2027	1,560,461	300,000	250,000	2,110,461	3.75%	1.1087	2,339,865
2028	1,591,163	300,000	250,000	2,141,163	4.00%	1.1530	2,468,860
2029	1,567,545	300,000	250,000	2,117,545	4.00%	1.1992	2,539,293
2030	2,504,981	300,000	250,000	3,054,981	3.75%	1.2441	3,800,815
2031	1,574,718	300,000	250,000	2,124,718	3.75%	1.2908	2,742,569
2032	1,571,695	300,000	250,000	2,121,695	3.50%	1.3360	2,834,521
2033	1,513,594	300,000	250,000	2,063,594	3.50%	1.3827	2,853,391
2034	1,884,165	300,000	250,000	2,434,165	3.50%	1.4311	3,483,593
2035	1,583,759	300,000	250,000	2,133,759	3.50%	1.4812	3,160,553
2036	2,358,256	300,000	250,000	2,908,256	3.50%	1.5331	4,458,520

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**APPENDIX 4 – SENSITIVITY ANALYSIS - RATES, FEES & CHARGES + - 0.5%**

**FINANCIAL SENSITIVITY ANALYSIS - RATES, FEES & CHARGES + - 0.5% 2026-27**

Year	Underlying Surplus %			Liquidity			Underlying Surplus			Year end cash		
	Per Plan	-0.5% rates	+0.5% rates & fees	Per Plan	-0.5% rates	+0.5% rates & fees	Per Plan	-0.5% rates	+0.5% rates & fees	Per Plan	-0.5% rates	+0.5% rates & fees
2026-27	Medium 0.2%	Medium -0.2%	Medium 0.5%	Low 3.3	Low 3.3	Low 3.4	\$0.1m	\$-0.1m	\$0.2m	\$20m	\$20m	\$20m
2027-28	Medium 0.5%	Medium 0.2%	Medium 0.8%	Low 2.8	Low 2.8	Low 2.9	\$0.2m	\$0.1m	\$0.3m	\$17m	\$17m	\$17m
2028-29	Medium 0.5%	Medium 0.1%	Medium 0.8%	Low 2.7	Low 2.7	Low 2.8	\$0.2m	\$0.1m	\$0.3m	\$17m	\$17m	\$18m
2029-30	Medium 0.9%	Medium 0.6%	Medium 1.2%	Low 2.7	Low 2.7	Low 2.8	\$0.4m	\$0.3m	\$0.5m	\$18m	\$17m	\$18m
2030-31	Medium 1%	Medium 0.7%	Medium 1.3%	Low 2.8	Low 2.8	Low 2.9	\$0.5m	\$0.3m	\$0.6m	\$20m	\$19m	\$20m
2031-32	Medium 1%	Medium 0.7%	Medium 1.3%	Low 2.9	Low 2.9	Low 3.1	\$0.5m	\$0.4m	\$0.7m	\$22m	\$21m	\$22m
2032-33	Medium 1.1%	Medium 0.8%	Medium 1.5%	Low 3	Low 3	Low 3.2	\$0.6m	\$0.4m	\$0.8m	\$23m	\$22m	\$24m
2033-34	Medium 1.2%	Medium 0.8%	Medium 1.5%	Low 3	Low 3	Low 3.2	\$0.6m	\$0.5m	\$0.8m	\$24m	\$23m	\$25m
2034-35	Medium 1.3%	Medium 1%	Medium 1.6%	Low 2.9	Low 2.9	Low 3.2	\$0.7m	\$0.5m	\$0.9m	\$25m	\$24m	\$26m
2035-36	Medium 1.6%	Medium 1.2%	Medium 1.9%	Low 2.9	Low 2.9	Low 3.2	\$0.9m	\$0.7m	\$1.1m	\$25m	\$24m	\$27m

Indicator	Definition	Formula	Risk assessment criteria		
			Underlying Surplus %	Liquidity	
<b>Profitability indicators</b>			<b>High</b>	<b>&gt;Less than 0%</b> Insufficient surplus being generated to fund operations.	<b>Less than 0.75</b> Immediate sustainability issues with insufficient current assets to cover liabilities.
Underlying Surplus (%)	This measures an entity ability to generate surplus in the ordinary course of business—excluding non-recurrent capital grants, non-monetary asset contributions, and other contributions to fund capital expenditure from net result. A surplus indicates council is able to generate sufficient revenue to fulfil the operating requirements including coverage of the depreciation expense.	Underlying surplus (or deficit) / Underlying revenue	Medium	<b>0%-5%</b>  Surplus being generated to fund operations.	<b>0.75-1.0</b>  Need for caution with cash flow, as issues could arise with meeting obligations as they fall due.
Underlying Surplus		Underlying surplus (or deficit)			
<b>Financing indicators</b>			<b>Low</b>	<b>More than 5%</b> Generating strong surpluses to fund operations.	<b>More than 1.0</b> No immediate issues with repaying short-term liabilities as they fall due.
Liquidity (ratio)	This measures an entity's ability to pay existing liabilities in the next 12 months. A ratio greater than 1.0 means there are more cash and liquid assets than short-term liabilities.	Current assets / Current liabilities			

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**APPENDIX 5 – SENSITIVITY ANALYSIS – CAPITAL CARRYOVERS @ 15% OF CAPITAL BUDGET**





**FINANCIAL SENSITIVITY ANALYSIS - CAPITAL CARRYOVERS @ 15% OF CAPITAL BUDGET**

Year	Underlying Surplus %		Liquidity		Year end cash	
	Per Plan	15% Capital Carryover	Per Plan	15% Carryover	Per Plan	15% Capital Carryover
2025-26	Medium 0.2%	Medium 0.2%	Low 3.3	Low 3.5	\$20m	\$23m
2026-27	Medium 0.5%	Medium 0.6%	Low 2.9	Low 3.4	\$17m	\$21m
2027-28	Medium 0.5%	Medium 0.7%	Low 2.8	Low 3	\$17m	\$19m
2028-29	Medium 0.9%	Medium 1%	Low 2.8	Low 3	\$18m	\$20m
2029-30	Medium 1%	Medium 1.2%	Low 2.9	Low 3.1	\$20m	\$22m
2030-31	Medium 1%	Medium 1.2%	Low 3	Low 3.2	\$22m	\$24m
2031-32	Medium 1.1%	Medium 1.2%	Low 3.1	Low 3.3	\$23m	\$25m
2032-33	Medium 1.2%	Medium 1.3%	Low 3.1	Low 3.3	\$24m	\$26m
2033-34	Medium 1.3%	Medium 1.4%	Low 3.1	Low 3.3	\$25m	\$27m
2034-35	Medium 1.6%	Medium 1.7%	Low 3	Low 3.2	\$25m	\$27m

Assumption loans would reduce because of less expenditure

Indicator	Definition	Formula
<b>Profitability indicators</b>		
Underlying Surplus (%)	This measures an entity ability to generate surplus in the ordinary course of business—excluding non-recurrent capital grants, non-monetary asset contributions, and other contributions to fund capital expenditure from net result. A surplus indicates council is able to generate sufficient revenue to fulfil the operating requirements including coverage of the depreciation expense.	Underlying surplus (or deficit) / Underlying revenue
<b>Financing indicators</b>		
Liquidity (ratio)	This measures an entity's ability to pay existing liabilities in the next 12 months. A ratio greater than 1.0 means there are more cash and liquid assets than short-term liabilities.	Current assets / Current liabilities

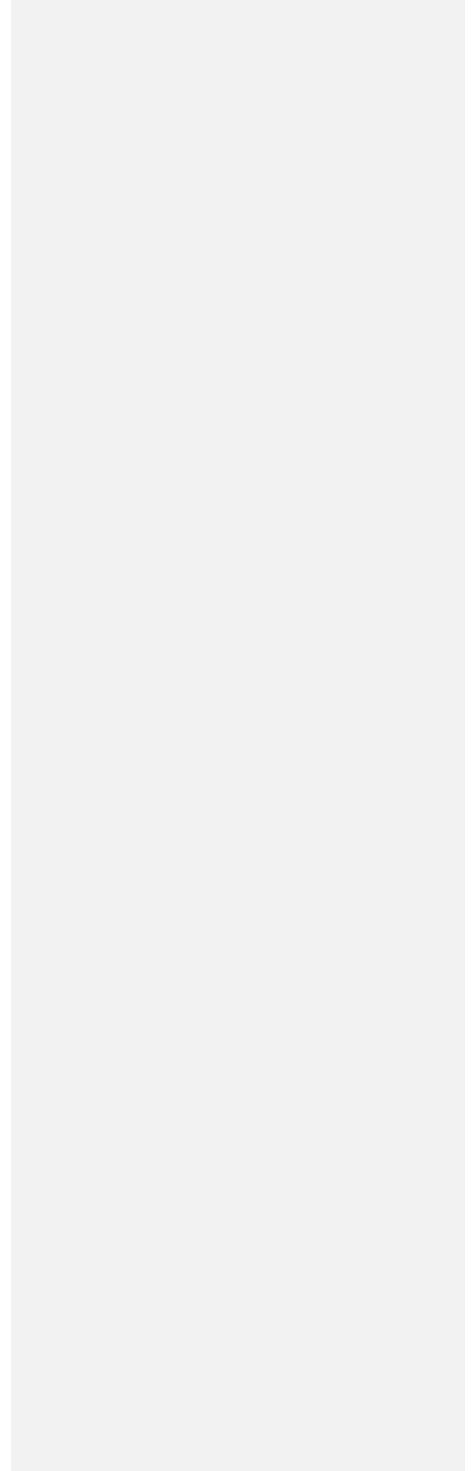
Risk assessment criteria		
	Underlying Surplus %	Liquidity
High	>Less than 0% Insufficient surplus being generated to fund operations.	Less than 0.75 Immediate sustainability issues with insufficient current assets to cover liabilities.
Medium	0%–5% Surplus being generated to fund operations.	0.75–1.0 Need for caution with cash flow, as issues could arise with meeting obligations as they fall due.
Low	More than 5% Generating strong surpluses to fund operations.	More than 1.0 No immediate issues with repaying short-term liabilities as they fall due.



**Financial Management Strategy &  
Long Term Financial Plan**  
**20256/20267 – 20354/20365**  
**January Draft February 20252026**

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**1.0 OVERVIEW**

**1.1 Introduction**

A key component of sound financial management is the preparation of longer term financial strategies, plans and budgets. The development and adherence to longer term plans is critical to ensure the Council remains financially sustainable.

The key reasons for the development of a long term financial framework are:

- To establish a prudent and sound financial framework over the next ten years to ensure the Council’s strategic objectives are achieved;
- To provide an assessment of the financial resources required to accomplish the objectives and strategies included in the Council’s Strategic Plan;
- To establish a basis to measure the Council’s adherence to its policies and strategies; and
- To assist Council to comply with sound financial management principles, in accordance with the *Local Government Act 1993* and to plan for the long term financial sustainability of the municipal area

The Financial Management Strategy and Long Term Financial Plan are not intended to be static, but will be reviewed annually as part of the annual planning process so as to incorporate any future changes in council policy, priorities, new initiatives or strategic direction.

**1.2 Financial Management Strategy**

The Financial Management Strategy is an important part of the overall financial management activities of Council. The following table demonstrates the context within how this document fits into the overall financial management framework of Council.





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The strategy has been prepared to guide Council in its financial decision-making ensuring that the following principles are followed:-

- The community's finances will be managed to provide sustainable and responsible financial management of the community's resources;
- Council will endeavour to maintain community wealth to ensure that the wealth enjoyed by today's generation may also be enjoyed by tomorrow's generation;
- Council's financial position will have a margin of comfort aimed to absorb the impact of unexpected developments, and absorb the volatility in revenue and expenses;
- Resources will be allocated to those activities that generate community benefit;
- Applying user pays principles where it is appropriate to do so and there is a clearly identifiable cohort benefit from using those facilities and services;
- Timely and accurate disclosure of financial information.

Council's Strategic Plan 2022-2032 states *Council will maintain and continually review a long-term financial management strategy*. The Strategy assists in the development and revision of long term financial planning and determines financial boundaries for delivery of operational and capital plans. The key focus of the Financial Management Strategy is to demonstrate and maintain financial sustainability into the future whilst achieving the strategic objectives of council. In order to achieve this, Council must ensure all aspects of its operations are adequately funded, including current service delivery and planning for future service delivery, in an affordable and stable environment.

As depicted, ongoing financial sustainability is only achieved when the interdependency of all financial aspects of Council are recognised and planned for today and into the future





### 1.3 Long Term Financial Plan

The Long Term Financial Plan has been developed to assist council in adopting a budget within a longer term prudent financial framework. The key objective of council's financial plan is financial sustainability in the medium to long term, while linking to council's objectives and strategies as specified in its Strategic Plan. Council's Strategic Plan 2022-2032 states

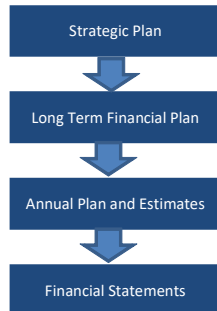
Council will:

- Continue to undertake long-term financial planning to ensure sustainability into the future.
- Manage our finances in a responsible manner and deliver value for our community.

Strategic measures within the Strategic Plan are:

- Developing and implementing sound financial management practices and sustainable budgets.
- Actively seeking funding opportunities.
- Maintaining a prudent and balanced approach to financial sustainability and service delivery.

The Long Term Financial Plan is a guideline for future action and encourages council to take into consideration the future impact that decisions made today may have on council's long-term sustainability. The Long Term Financial Plan establishes the strategic financial direction for the Council to meet the funding and investment challenges that lie ahead in the next ten years. It is an essential tool in delivery of the Strategic Plan and demonstrates council's commitment to undertake sound financial planning to ensure the future prosperity of its community. The following table demonstrates the context of how the Long Term Financial Plan fits into Council's overall financial management framework



The Long Term Financial Plan is intended to achieve the following objectives in the ten year time frame:









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- The achievement of a prudent balance between meeting the service needs of our community (both now and future) and remaining financially sustainable for future generations;
- Rate and fee increases that are both manageable and sustainable;
- Achieve underlying operating statement surpluses (excludes nonoperational items such as granted assets and capital income);
- Maintain a low debt profile below prudential guidelines; and
- Continue to pursue recurrent grant funding for strategic capital funds from the state and federal government.

## 2.0 SNAPSHOT OF WEST TAMAR COUNCIL

The following table provides a snapshot of West Tamar Council

 <b>709 Area (sq km)</b>	 <b>26,131,039</b> Population (est) Electors 19,035	 <b>12,600-800</b> Rateable Properties <b>10,860</b> Residential Properties	 <b>\$296m</b> Rates Estimate 2024/25 2026/27
 Budgeted <b>118-120</b> FTEs 2024/25 2026/27	 <b>\$516m-540m</b> Total Assets	 <b>4767km</b> Roads Maintained	 <b>\$3440m</b> Recurrent Estimate (2024/25 2026/27)

Council is currently in a strong financial position. It has a long history of underlying surpluses, has satisfactory liquidity and cash flow, low debt, reasonable cash, a low reliance on external funding, and asset renewal requirements are being satisfactorily funded.

Steady growth is being achieved through subdivision developments in Riverside and Legana. Total rateable properties have increased by approximately **830-690** in the municipal area in the last five years, an annual increase of approximately **1.21%** on average.

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The key challenges ahead for Council in a 10-year planning horizon is meeting the recreational and community service needs of the growing Legana community, renewal of the Riverside Aquatic Centre and providing capacity to continue to deal with unexpected events. Council has had a number of unexpected events in the medium term including dealing with the Covid-19 pandemic, dealing with urgent remediation works for landslip and impacts from the economy in general such as growth in inflation and supply issues.

## **3.0 FINANCIAL MANAGEMENT STRATEGY**

### **3.1 Introduction**

In preparing the Financial Management Strategy, the following principles of sound financial management have been complied with:

- Prudent management of financial risks relevant to debt, assets and liabilities;
- Provision of reasonable stability in the level of rate burden;
- Consideration of the financial effects of Council decision on future generations; and
- Full, accurate and timely disclosure of financial information.

It is important to note that the Financial Management Strategy is not about deciding on what Council will spend on individual projects. The Financial Management Strategy is about the various strategies that will effectively determine the amounts of funds that Council will have at its discretion in future years.

The Financial Management Strategy and Long Term Financial Plan is a guiding document to consider when developing budget estimates, rather than a document that is dictating future decisions of Council. The long-term financial estimates will be revisited and updated regularly to reflect any strategies that arise from the Council planning process.

The Strategy establishes the financial framework under which sound and sustainable financial decisions can be made.



### 3.2 Financial Principles

The following principles serve to guide Council in setting its financial management strategies. They are given practical effect through the implementation of individual strategies.

- **The Community's finances will be managed to provide sustainable and responsible financial management of the community's resources.**

Council will ensure it only raises the revenue it needs, and does so in an efficient, sustainable and equitable manner. Council will manage community funds effectively and ensure information regarding its financial management decisions is accessible to the community. [Financial policies and strategic plans must seek to provide stability and predictability in the financial impact on the community.](#)

- **Council will maintain community wealth to ensure that the wealth enjoyed by today's generation may also be enjoyed by tomorrow's generation.**

Council will seek to achieve equity across generations by recognising that each generation must pay its way with respect to recurrent expenses being met from recurrent revenue (the full cost of the service it consumes). Council will invest sustainably in community assets to maintain (and potentially enhance) service levels.

- **Council will apply user pays principles where it is appropriate to do so and there is a clearly identifiable cohort benefit from using those facilities and services.**

Council will ensure that the user pays approach continue as council's preferred revenue collection method.

- **Council's financial position will have a margin of comfort aimed to absorb the impact of unexpected developments, and absorb the volatility in revenue and expenses.**

Council will ensure it accumulates and maintains sufficient financial resource and has the borrowing capacity to deal with volatility and unexpected events so such events can be aimed to be managed without the need for rating impacts. Council's operational budget will be flexible enough to ensure that volatility in revenues and expenses as a result of the changing economic environment can be absorbed.

- **Resources will be allocated to those activities that generate community benefit.**

Council will ensure that robust and transparent processes are in place for the allocation and prioritisation of resources through budgetary decision-making, as well as for choosing the efficient methods for delivering specific services and projects. Council will recognise its service obligations to the West Tamar community in its decision-making.



### **3.3 Cash Reserves**

Cash reserves require careful management to both achieve optimum investment income and to ensure that cash is available when needed to meet planned expenditure. Available funds will be invested in a manner that allows them to earn interest for as long as possible while retaining flexibility in accessing those funds for Council purposes.

Council will ensure that enough funds are on hand to ensure that all current liabilities can be met as and when they fall due. Future works are anticipated to be funded from a mixture of cash, debt and rates. Council will ensure that its investment portfolio maximises its return on investments while maintaining an acceptable level of risk.

#### **OUTCOME**

- Council has enough cash to fund daily cash requirements and to enable flexibility to respond to opportunities as they arise.

#### **STRATEGY**

- The budgeted cash position is sufficient to fund daily cash requirements as well as provide opportunities for funding of new acquisitions and short term contingencies.
- Council invests in high security, low risk financial products (usually term deposits) to safeguard the Council's financial position.
- Daily bank reconciliation and cash forecasting is undertaken.
- Monthly reporting to council of cash balances.

#### **KEY PRINCIPLES**

- Council applies the outcomes of the adopted Long Term Financial Plan to future budgets.
- Council monitors compliance with its Investment Policy.

### **3.4 Rating**

Council's principle objective with rating levels is to aim for rating to adequately fund council's operations in conjunction with other funding sources to ensure ratepayers are taxed for those services and infrastructure maintenance obligations they are consuming.

#### **RATING STRATEGY**

Council's rating strategy establishes a framework by which rates and charges will be shared by the community. Higher percentages of rates and charges as a proportion of total revenue represent greater financial independence and financial sustainability.

Council ensures it only raises the revenue it needs, and does so in the most efficient and equitable manner possible. Council must balance its service levels with the needs and expectations of the community and set appropriate levels of rates to adequately fulfil its roles and responsibilities.

The following factors influence the level of rates and charges:

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- Distribution and level of Commonwealth and state funding;
- Socio-economic profile of the area (capacity to pay);
- User-pays policies;
- Level and range of services to be delivered including the level of regional responsibility; and
- Current economic environment.

In determining its rates each year Council gives consideration to the current economic climate and the capacity of the community to pay for services. The aim of rates and charges decision-making is to spread the burden fairly across the community with those that have the greatest capacity to pay paying more than those with a lesser capacity to pay. Council must balance capacity to pay with the benefit principle acknowledging that some groups of the community have more access to and benefit from specific services.

### RATING STRUCTURE

The rating structure determines how the Council will raise money from properties within the municipal area. It does not influence the total amount of money to be raised, only the share of revenue contributed by each property.

Council has established a rating structure comprising of two key elements – general and service rates. The general rates are levied based on the Annual Assessed Value (AAV) of properties as determined by the Valuer General. Property values generally reflect the capacity of the ratepayer to pay. The service rates currently cover waste management services. This user pays component is designed to reflect payment based on usage of services provided by Council. Council will endeavour to strike a balance between the two elements to provide equity in the distribution of the rate burden across the municipality. Further Council will investigate the inclusion of a new service rate for stormwater to improve, maintain and deliver the stormwater service.

More information regarding Council's approach to determining and collecting rates from the community can be found in Council's Rates and Charges Policy.

### OUTCOME

- To provide Council with a reasonable degree of consistency and stability in the level of the rates burden.
- To maintain rating levels at a rate that will phase out any overall financial shortfall over the medium to long term.
- To maintain rating levels that will build community wealth through the achievement of underlying surpluses.

### STRATEGY

- Council considers the most appropriate rating strategy to provide adequate funds to:
  - a) Achieve underlying surpluses in the income statement;
  - b) Achieve a sustainable cash flow; and
  - c) Fund capital projects

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### KEY PRINCIPLES

- Council retains its valuation base.
- Align rates revenue raised with the annual budget estimates and the long term financial plan.
- A consistent rate increase is applied to the Long Term Financial Plan.
- Council monitors compliance with its rates and charges policy.

### 3.5 Fees & Charges

For some years council has continued to implement the principles of user pays. From a merit viewpoint this approach is correct in that it recognises the situation where certain services are consumed by a discrete part of the community.

The approach of user pay does not necessarily mean that every service or function are subject to this principle nor does it constrain council from exempting some sectors of the community from paying for the service where it deems the service to be a community service obligation.

### OUTCOME

- To continue the user pays approach as council's preferred revenue collection method where a direct recognisable service is provided.
- To increase the overall level of fees and charges by the Local Government Cost Index averaged over a three-year period.

### STRATEGY

- Determine those fees and charges to which the user pays principle applies.
- Review all fees and charges on an annual basis prior to the setting of rates and charges by council.
- Consider the application of new fees or charges where a new service is introduced or amend fees and charges where service delivery is changed significantly.
- Align fees and charges set in the annual budget with the long term financial plan.
- Where Council enters into commercial lease arrangements, it is essential that sound commercial principles are applied to the transactions. These include:
  - A market appraisal of rental return
  - Application of consistent, contemporary lease terms and conditions

### KEY PRINCIPLES

- A consistent fees & charges increase is applied to the Long Term Financial Plan.



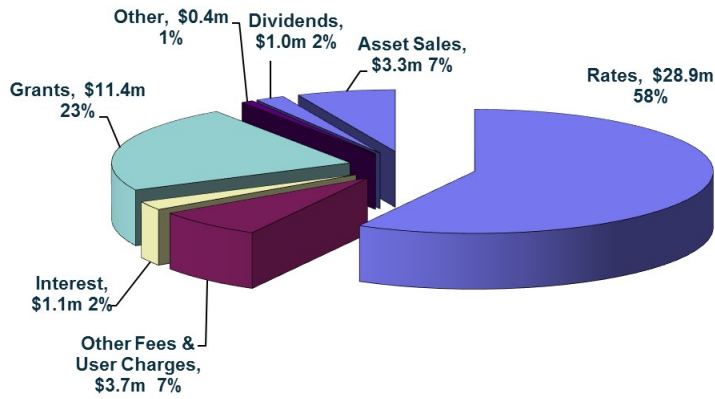


**3.6 Other Revenue Sources**

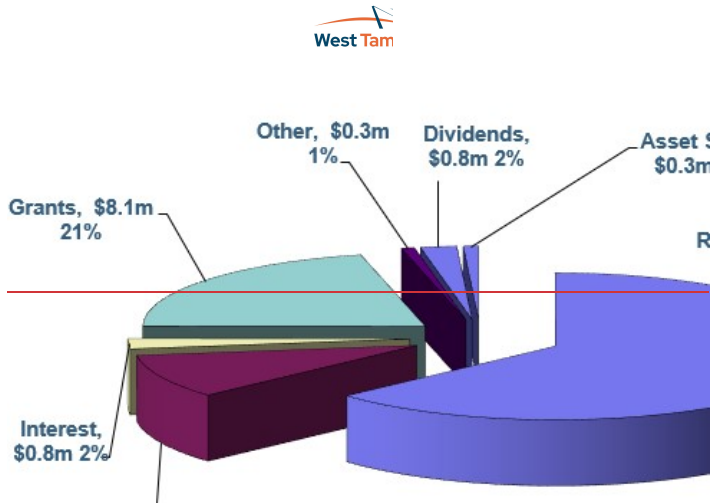
Other significant revenue streams include government grants.

Estimated Revenue Sources ~~2024-25~~2026-27

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The strategic approach council has taken for government grants are to ensure that an equitable share of funding is provided to local government. It is not advocated council should become reliant on government grants rather that they are necessary to continue developing the municipal area.

#### OUTCOME

- To continue to seek an equitable share of funding for Local Government from the Commonwealth and State Governments.
- Continue to explore possible funding opportunities

#### STRATEGY

- Continue to seek to maximise revenues from grants.
- Research and identify revenue streams that could complement/substitute for existing sources.
- Seek new and innovative funding sources.
- Investigate the rationalisation of council assets to allow for some funding from the sale of assets surplus to council's core needs.
- As part owners of Taswater, Council will aim to ensure that future entitlements are maintained. Through the owners representatives of TasWater Council will lobby relevant shareholder interests.

#### KEY PRINCIPLES

- Council actively pursues funding aligned with the Council's Strategic Plan objectives.

### 3.7 Debt Levels

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Financial Management Strategy and Long Term Financial Plan \_\_\_\_\_ 12

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West Tamar has for many years maintained a low debt profile. Debt will be regarded primarily as a tool to be used in a strategic perspective to provide community assets.

Debt will be considered:

- In the context of the strategic objectives of council;
- In the context of long term financial forecasts and objectives;
- As funding for long term infrastructure asset creation;
- As a means of spreading the cost of infrastructure over the ratepayers who use it (intergenerational equity); and
- As a mechanism to fund temporary cash shortfalls

Generally if debt levels are too high interest obligations will limit the capacity of Council to invest in infrastructure and services. Council should conversely be cautious about cash held, investments and cash reserves particularly where asset condition, asset maintenance expenditure and capital investment is below the levels required to meet community expectations regarding service levels. Council in undertaking new borrowings within the financial plan has applied the following strategies.

#### OUTCOME

- To continue to maintain a low debt profile.

#### STRATEGY

- In considering borrowing for capital projects, council will consider the impact of borrowing costs on the sustainability of operating positions and its capacity to repay the debt.
- Council will always maintain enough borrowing capacity to ensure that it has the capacity to deal with significant unexpected events.
- Balance of any surplus funds used to retire debt or minimise the use of new debt.
- Any new loan borrowings are to be used to fund intergenerational capital investments where the community benefits are long term and other sources of funding are not as favourable.
- The term of any debt shall not exceed the life of the asset it is used to fund.
- Council will remain a low debt user by maintaining a debt service ratio (principal and interest repayments compared to operational revenue) below 4 % on average.

#### KEY PRINCIPLES

- Council borrows funds for capital projects that provide intergenerational equity.
- Council will only use debt to fund capital expenditure.

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### **3.8 Funding of Infrastructure**

A decision not to fund the renewal of assets would lead to reduced service levels and higher costs in the future without other funding sources. Increases in rates are often seen as ‘the’ solution to the problem of ageing assets. However it is only one of a number of options available to council to fund the maintenance and management of its major infrastructure. Options which could be applied individually or in combination are:

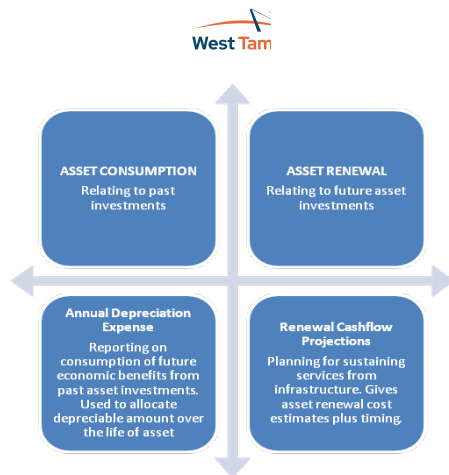
- Maintain underlying surpluses;
- Raise additional revenue;
- Changing the composition of capital spending to ensure adequate renewals;
- Re-evaluation of service levels and standards;
- Choosing low cost strategies over high cost asset strategies;
- Demand management;
- More efficient use and operation of assets;
- Making forward provision for renewal by reducing debt to create future borrowing capacity;
- Carrying out cost/benefit analyses on the services being provided; and
- Asset rationalisation and review of asset growth strategies.

Emphasis is placed on understanding and planning for long-term infrastructure funding needs to effectively allow for the ongoing funding of:

- Existing services-operations, maintenance, asset renewal, asset upgrade and proposed variations; and
- New services and assets required.

The key objective of Council’s Long Term Strategic Asset Management Plan is to maintain Councils existing assets at desired condition levels. If funding is not sufficiently allocated to asset renewal then Council’s investment in those assets will reduce along with the capacity to deliver services to the community.

It is important for Council to fund asset management to ensure its assets achieve their full expected service life but can also be renewed without incurring large rates increases into the future. In addition, council faces continuing expectation and pressures to maintain and increase service levels while at the same time keeping rate rises to a minimum and having sound long-term financial management.



The Council has adopted its Asset Management Policy. The policy is supported by an Asset Management Strategy, which details specific actions to be undertaken by Council to improve asset management capability and achieve specific strategic objectives. The Strategic Asset Management Plan is a subsequent component to which supporting long term asset management plans (ten years and beyond) outline service and funding levels for each asset category. It is critical for Council to understand the inter-relationship of the asset management framework and the financial management framework and to constantly work towards improving the level of understanding of both frameworks across the entire organisation.

#### OUTCOME

- To have a long term equitable funding plan for adequate renewal of council assets as well as capacity for new infrastructure to cater for council's desired levels of service to the community.
- Council's assets will be fit for purpose to provide the desired level of service to the community.
- To ensure funds available for the development and maintenance of facilities and infrastructure consistent with responsible asset management.
- To accommodate the organisations cash flow needs to enable it to carry out asset maintenance activities and renewal and replacement of assets, as set out in the asset management plans – providing the asset management plans are based on financially sustainable service levels.

#### STRATEGY

- Continue to improve the rate base and review the need to renew assets.
- Continue to improve asset management practices with a high priority to have adequate asset assessments (condition and fit for purpose assessments) to enable reasonable long term capital renewal forecasts which can be directly linked to long term financial planning and annual budgets.

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- The Long Term Financial Plan integrates the financial resources identified in the asset management plans with the overall financial operations of Council.
- Council updates Asset Management Plans with a focus on ensuring the assets are fit for purpose and provide the desired level of service to the community.
- Asset management documentation reviewed regularly to ensure compliance with relevant legislative requirements and contemporary asset management practices

#### KEY PRINCIPLES

- Council, having established its critical renewal investment levels, continues to regularly update Asset Management Plans for all classes of Council assets incorporating service level assessments.
- Council, as part of the review of its Asset Management Plans, determines how service levels will be reached including a combination of improved revenue raising, review of existing service levels, asset disposal and composition of the asset portfolio.
- Council allocates sufficient funds to the renewal of existing assets and plans the funds required for constructing new assets.
- Council regularly updates the 10 Year Asset Renewal Program to ensure that Council adequately maintains its existing asset base.

#### 3.9 Operational Budget (Recurrent Funding)

The Council provides a diverse range of services as detailed in the Annual Plan. All such services are funded through the operational budget derived from rates, charges and other income each year. Ultimately, the Council determines the range and level of services it is able to offer the community via its strategic planning process. This is finalised through the annual budget process with the Long Term Financial Plan providing preliminary guidance based on the service delivery model from the previous year. One of the key objectives of the Council's Long Term Financial Plan is to maintain existing service levels and maintain a satisfactory operating position over the life of the Long Term Financial Plan.

Council will continually review service levels and delivery to ensure they are delivered as efficiently as possible and continue to meet the needs of the community. Managing growth and the range and level of services provided will remain an ongoing challenge.

#### OUTCOME

- Council generates sufficient funds from operations to continue to provide the existing level of services to our community in a sustainable manner.

#### STRATEGY

- Council determines how desired service levels will be reached including a combination of improved revenue raising, rationalisation and review of existing service levels.
- Operational budget is aligned to the annual plan.
- Annual plan is linked and conforms to the strategic plan.

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- Operational budget is guided by the long term financial plan
- Operational budget is guided by the asset management plan in terms of infrastructure maintenance.
- Operational budget developed with an underlying surplus as a priority
- Allow for increases in operating costs for current services at the rate of the Local Government Cost Index.
- Commitment to cost management culture across the organisation, encouraging all managers to be involved in minimising costs by accountability through the budget process, involvement with ongoing monitoring, reporting and forecasting processes.
- Council will comply with its Purchasing Policy and Code of Tenders and Contracts to ensure that expenditure is subject to the appropriate controls and represent the best value available.

#### KEY PRINCIPLES

- Council utilises its Strategic Plan to determine the range of service to be provided to the community through the annual budget process based on an analysis of organisational and financial capability.

## 4.0 Financial Sustainability Indicators

A suite of financial sustainability indicators have been included in this planning document. These indicators should be considered collectively and are more useful when assessed over time as part of trend analysis.

Indicator	Definition	Formula
<b>Profitability indicators</b>		
Net result (%)	This measures how much of each dollar collected as revenue translates to net result. A positive result indicates a surplus, and the larger the percentage, the stronger the result.	Net result/ Total revenue
Underlying Surplus (%)	This measures an entity ability to generate surplus in the ordinary course of business—excluding non-recurrent capital grants, non-monetary asset contributions, and other contributions to fund capital expenditure from net result. A surplus or increasing surplus suggests an improvement in the operating position.	Adjusted underlying surplus (or deficit) / Adjusted underlying revenue

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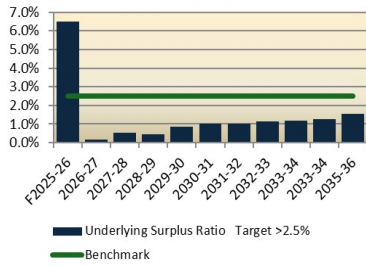
Indicator	Definition	Formula
<b>Financing Indicators</b>		
Liquidity (ratio)	Often called current ratio, this measures an entity's ability to pay existing liabilities in the next 12 months. A ratio greater than 1.0 means there are more cash and liquid assets than short-term liabilities.	Current assets / Current liabilities
Internal financing (%)	This measures an entity's ability to finance capital works using cash generated by its operating cash flows. The higher the percentage, the greater the ability for the entity to finance capital works from its own funds.	Net operating cash flow <u>(including capital grants)</u> / Net capital expenditure
Indebtedness (%)	This assesses an entity's ability to pay the principal and interest on borrowings, as and when they fall due, from the funds it generates. The lower the ratio, the less revenue the entity is required to use to repay its total debt.  Own-sourced revenue is used, rather than total revenue, because it does not include grants or contributions.	Non-current liabilities / Own-sourced revenue
<b>Asset renewal and maintenance indicators</b>		
Capital replacement (ratio)	This compares the rate of spending on infrastructure, property, plant and equipment, and intangibles with its depreciation and amortisation. This is a long-term indicator, as capital expenditure can differ in the short term if there are insufficient funds available from operations, and borrowing is not an option. A ratio less than 1.0 means the spending on capital works has not kept pace with consumption of assets.	Cash outflows for property, plant and equipment / Depreciation
Asset sustainability (ratio)	This compares the rate of spending on existing assets through renewing, restoring, and replacing existing assets with depreciation. Ratios higher than 1.0 indicate that spending on renewal of assets is faster than the depreciation rate.	Renewal expenditure / Depreciation
Asset renewal funding (%)	This measures the capacity to fund asset replacement requirements. An inability to fund future requirements will result in revenue or expense or debt consequences, or a reduction in service levels.	Capital renewal expenditure per financial plan relative to capital renewal expenditure requirement sourced from asset management plans / renewal expenditure requirement from asset management plans.

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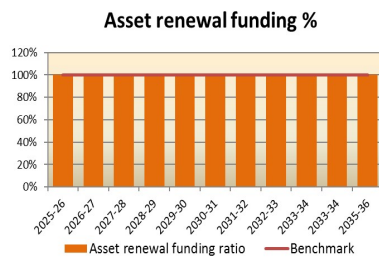
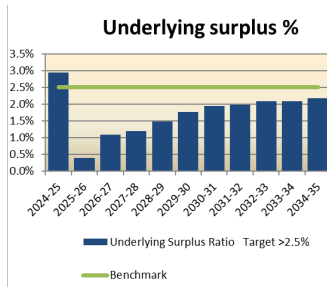


**Underlying surplus %**



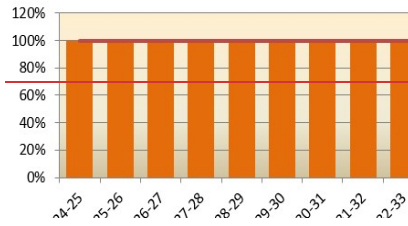
The positive result indicates council is able to generate sufficient revenue to fulfil the operating requirements including coverage of depreciation expense.

An accepted target would be greater than 0%. A benchmark of 2.5-5% has been selected which is considered modest. The achievement of a positive result must always be balanced with the need to provide appropriate services to the community.





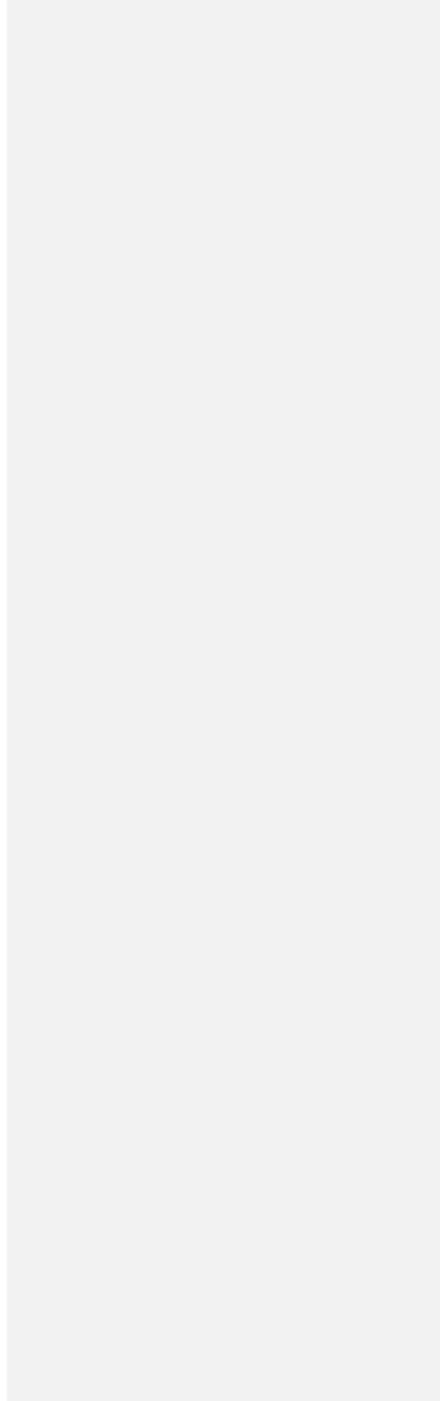
Asset renewal funding %



Council's long term financial plan indicates through the asset renewal funding ratio that over the life of the plan, 100% of known asset replacement requirements will be funded matching the benchmark. Renewal forecasts are continually being refined and the funding level continually monitored. The current forecast funding level of 100% is considered achievable.



Financial Sustainability Risk Indicators



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**FINANCIAL SUSTAINABILITY RISK INDICATORS**

Risk	Net result %	Underlying surplus %	Liquidity	Internal financing %	Indebtedness %	Capital replacement	Asset sustainability
F2025-26	Low 17%	Low 6.5%	Low 4.2	Low 102%	Low 1%	Medium 1.4	Low 1
2026-27	Low 12%	Medium 0.2%	Low 3.3	High 63%	Low 1%	Low 1.9	Low 1
2027-28	Low 27%	Medium 0.5%	Low 2.9	Medium 88%	Low 1%	Low 2.7	Low 1
2028-29	Low 10%	Medium 0.5%	Low 2.8	Medium 100%	Low 1%	Medium 1.2	Low 1
2029-30	Low 11%	Medium 0.9%	Low 2.8	Low 107%	Low 1%	Medium 1.1	Low 1
2030-31	Low 12%	Medium 1%	Low 2.9	Low 115%	Low 1%	Medium 1	Medium 0.95
2031-32	Low 11%	Medium 1%	Low 3	Low 119%	Low 1%	Medium 1	Medium 0.95
2032-33	Low 11%	Medium 1.1%	Low 3.1	Low 116%	Low 1%	Medium 1	Medium 0.95
2033-34	Low 11%	Medium 1.2%	Low 3.1	Low 107%	Low 1%	Medium 1.1	Medium 0.96
2034-35	Low 11%	Medium 1.3%	Low 3.1	Low 107%	Low 1%	Medium 1.1	Low 1.51
2035-36	Low 11%	Medium 1.6%	Low 3	Low 102%	Low 1%	Medium 1.1	Medium 0.92

**Risk assessment criteria**

	Less than negative 10%	>Less than 0%	Less than 0.75	Less than 75%	More than 60%	Less than 1.0	Less than 0.5
<b>High</b>	Insufficient revenue is being generated to fund operations and asset renewal.	Insufficient surplus being generated to fund operations.	Immediate sustainability issues with insufficient current assets to cover liabilities.	Limited cash generated from operations to fund new assets and asset renewal.	Potentially long-term concern over ability to repay debt levels from own-source revenue.	Spending on capital works has not kept pace with consumption of assets.	Spending on existing assets has not kept pace with consumption of these assets.
<b>Medium</b>	A risk of long-term run down to cash reserves and inability to fund asset renewals.	Surplus being generated to fund operations.	Need for caution with cash flow, as issues could arise with meeting obligations as they fall due.	May not be generating sufficient cash from operations to fund new assets.	Some concern over the ability to repay debt from own-source revenue.	May indicate spending on asset renewal is insufficient.	May indicate insufficient spending on renewal of existing assets.
<b>Low</b>	Generating surpluses consistently.	Generating strong surpluses to fund operations.	No immediate issues with repaying short-term liabilities as they fall due.	Generating enough cash from operations to fund new assets.	No concern over the ability to repay debt from own-source revenue.	Low risk of insufficient spending on asset renewal.	Low risk of insufficient spending on asset base.

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**FINANCIAL SUSTAINABILITY RISK INDICATORS**

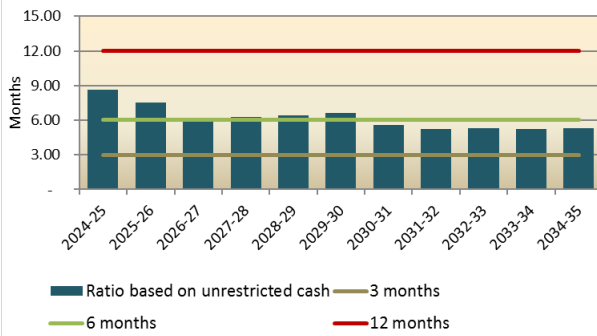
Risk	Net result %	Underlying surplus %	Liquidity	Internal financing %	Indebtedness %	Capital replacement	Asset sustainability
F2024-25	Low 15%	Medium 2.9%	Low 4	Medium 86%	Low 1%	Low 2.1	Low 1
2025-26	Low 11%	Medium 0.4%	Low 3.8	Medium 91%	Low 1%	Medium 1.4	Low 1
2026-27	Low 11%	Medium 1.1%	Low 3.2	Medium 78%	Low 1%	Low 1.7	Low 1.2
2027-28	Low 10%	Medium 1.2%	Low 3.2	Low 110%	Low 1%	Medium 1.1	Low 1
2028-29	Low 11%	Medium 1.4%	Low 3.3	Low 114%	Low 1%	Medium 1.1	Low 1
2029-30	Low 10%	Medium 1.5%	Low 3.4	Low 114%	Low 1%	Medium 1.1	Low 1
2030-31	Low 21%	Medium 1.8%	Low 3	Medium 90%	Low 1%	Low 2.2	Low 1.8
2031-32	Low 10%	Medium 2%	Low 2.9	Medium 96%	Low 1%	Medium 1.3	Low 1.1
2032-33	Low 10%	Medium 2.1%	Low 2.9	Low 107%	Low 1%	Medium 1.2	Low 1
2033-34	Low 9%	Medium 2.1%	Low 2.9	Low 103%	Low 1%	Medium 1.3	Low 1
2034-35	Low 9%	Medium 2.2%	Low 2.8	Low 103%	Low 1%	Medium 1.3	Low 1

Risk assessment criteria							
<b>High</b>	Less than negative 10%	>Less than 0%	Less than 0.75	Less than 75%	More than 60%	Less than 1.0	Less than 0.5
	Insufficient revenue is being generated to fund operations and asset renewal.	Insufficient surplus being generated to fund operations.	Immediate sustainability issues with insufficient current assets to cover liabilities.	Limited cash generated from operations to fund new assets and asset renewal.	Potentially long-term concern over ability to repay debt levels from own-source revenue.	Spending on capital works has not kept pace with consumption of assets.	Spending on existing assets has not kept pace with consumption of these assets.
<b>Medium</b>	Negative 10%–0%	0%–5%	0.75–1.0	75–100%	40–60%	1.0–1.5	0.5–1.0
	A risk of long-term run down to cash reserves and inability to fund asset renewals.	Surplus being generated to fund operations.	Need for caution with cash flow, as issues could arise with meeting obligations as they fall due.	May not be generating sufficient cash from operations to fund new assets.	Some concern over the ability to repay debt from own-source revenue.	May indicate spending on asset renewal is insufficient.	May indicate insufficient spending on renewal of existing assets.
<b>Low</b>	More than 0%	More than 5%	More than 1.0	More than 100%	40% or less	More than 1.5	More than 1.0
	Generating surpluses to fund operations consistently.	Generating strong surpluses to fund operations.	No immediate issues with repaying short-term liabilities as they fall due.	Generating enough cash from operations to fund new assets.	No concern over the ability to repay debt from own-source revenue.	Low risk of insufficient spending on asset renewal.	Low risk of insufficient spending on asset base.

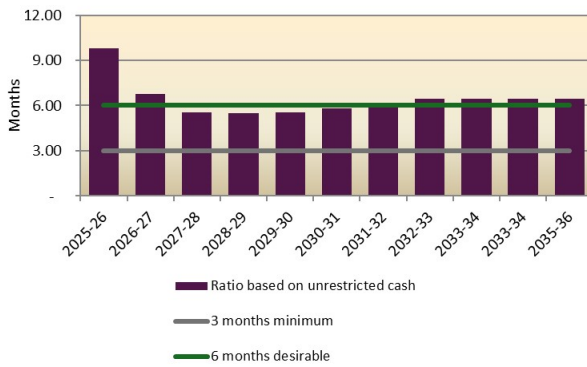
Source Victoria Auditor-General's Office



**Cash expense cover ratio**



**Cash expense cover ratio**



The cash expense cover ratio compares the unrestricted cash balance against the total payments for operating and financing activities from the cash flow statement, as the cash flow statement is more reflective of the actual movements in cash. The ratio represents the number of months a council can continue operating based on current monthly expenditure. The ratio does not take into consideration capital expenditure requirements. The audit office suggests a ratio of 3 to 6 months provides for sufficient cash provision but the ratio should not

The internal financing % expresses net operating cash flow as a percentage of net capital expenditure. Some years the risk indicator on the previous page indicates the internal financing % as medium or high risk as council completes larger capital work programs. When viewed in conjunction with available cash resources, decreasing debt, and collective long term capital expenditure the figures are considered not concerning, rather they



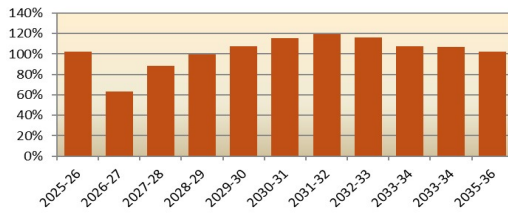
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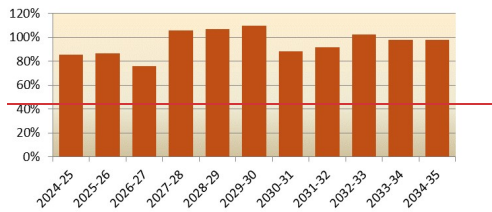
be considered in isolation to other sustainability ratios.

indicate the timing impact of some of council's larger capital expenditure years.

### Internal financing %



### Internal financing %



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## 5.0 LONG TERM FINANCIAL PLAN 20265/20276 – 20354/20365

### 5.1 Introduction

There are a number of dynamic variables that may influence the outcomes expressed in this Long Term Financial Plan. They include:

- Rating levels and supplementary rate income;
- Government grant revenue (both recurrent and capital);
- Asset revaluations (major impact on fixed asset value and depreciation);
- Asset sales;
- Mix of funding between capital works/special projects (new initiatives); and
- Level of growth factor applied to expenditure items/rate of expenditure/activity level.

The Long Term Financial Plan provides a financial framework for the Council, enabling an assessment of the Council resources and assisting the Council to plan and fund operational expenditure while maintaining its asset base and new asset investments.

Apart from a number of the capital projects identified in appendix 4, the Plan does not include any new initiatives, projects or expansion of services except for expansion in line with growth in the ratepayer base. The plan is prepared based on current knowledge and service levels and will no doubt be affected by various events which will occur in future years. As these matters arise and are considered by council, the Plan will be updated to incorporate any future council decisions on policy, priorities, new initiatives or strategic direction.

### 5.2 Assumptions

The following key assumptions have been applied in developing the Plan:

- Except for recreational developments in Legana no changes in roles, functions and services from the existing are assumed, or where there are, the effect is cost neutral;
- Where applicable annual asset renewal requirements are based on Council's long term asset management plans. These plans are expressed in today's dollars, but for the financial model have been indexed by CPI per annum;
- Overall renewals based on 85% of depreciation except for the inclusion of additional renewals scheduled in the capital works program;
- Federal Assistance Grants are received in full each year, no future payment timing affects;
- Sale of assets is averaged based on previous history except for scheduled land sales;
- Land sales factor the progressive sale of the majority of 22-lots from the Legana Innova Business Park Industrial Estate over the first 4 years of span of the the Financial Plan. Profits

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on the industrial land sales are factored as the difference between the government valuations on the lots and the net sale proceeds, the profit is also reported outside the underlying result;

- New and upgraded assets assumed to have an average 65 year life and to be in the same proportions unless otherwise known;
- The Plan caters for future recreational developments in Legana. ~~Initial construction works are working under an envelope of approximately \$20m monies and based on securing \$10m of this from the State and Federal Government. Land sales from Innova Business Park will fund the remaining. The development is aiming for a four court indoor basketball facility and a multi-purpose cricket clubrooms / community space extent of Legana recreational developments will alter upon more conceptual planning;~~
- ~~The Riverside Swimming Pool renewal is is dependent on a component of grant monies being achieved;~~
- The municipal area remains the same except for estimated increasing growth (based on trends and Legana development influence) annually in the ratepayer base from additional dwellings;
- Net losses on disposals acknowledge some road infrastructure being replaced while a value still remains;
- ~~The current A new Enterprise Bargaining Agreement impacts the first three years one of the plan and is capped at 4% and then typically CPI is used for employee cost increases in conjunction with employee growth forecasts of 1% per annum. A 0.5% increment to the superannuation guarantee charge is factored in year one. An assumed \$0.1m reduction in workers compensation premiums factored from 2026-27;~~
- Cash Flows are presented in the Statement of Cash Flows on a gross basis, except for the GST component of investing activities, which are disclosed as operating cash flows;
- ~~Contract liabilities of \$1m each year impacting unrestricted cash~~
- ~~Except for year one, no capital carryovers have been factored leading to a lesser cash position in the plan than what will likely eventuate. The sensitivity analysis does attempt to demonstrate this.~~

The model as indicated treats everything in future dollars, that is CPI rises are included for revenue and expenditure areas.

### 5.3 The Financial Model

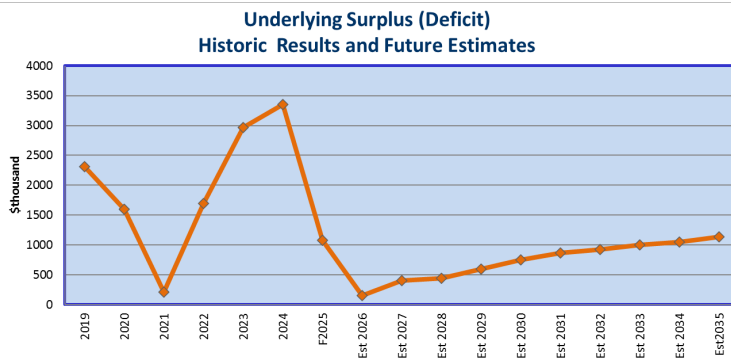
Attached to the report are the worksheets for the financial model.

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ORDINARY COUNCIL MEETING  
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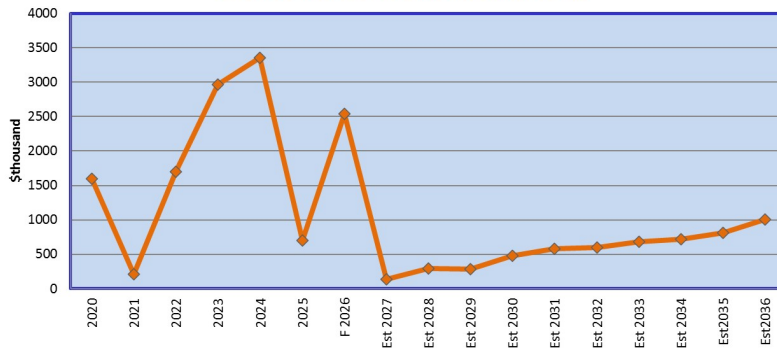


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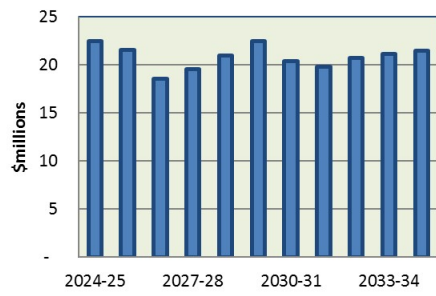


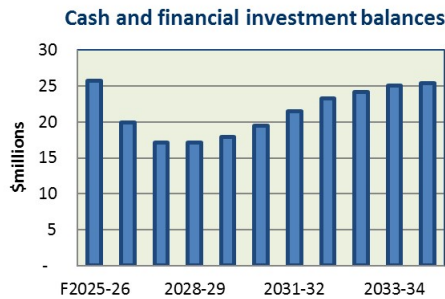
**Underlying Surplus (Deficit)**  
**Historic Results and Future Estimates**





Cash and financial investment balances





#### 5.4 Risk

Sustainability risk indicators are presented at item 4. Further the Plan primarily forecasts results based on existing activities. There is an inherent risk that circumstances may change in the future which may materially affect the projected financial estimates. The impacts and responses to Covid-19 demonstrate how quickly projected estimates can change with Council's first budgeted deficit this century.

Typically for council unforeseen economic conditions, changes in community expectations and legislative changes can affect costs associated with services, service levels and governance activities.

There is a risk that capital expenditure forecasts don't estimate the appropriate level of capital renewals. Asset management plans are based on existing asset attributes such as condition rating and construction date data held by council. There is a risk that the data may contain some **deficiencies**, or infrastructure may deteriorate at a faster rate than anticipated due to such factors as changes in traffic patterns, new development, etc. Continued data improvement will minimise this type of risk.

A considered risk is that the planned distributions from the Water Corporation may permanently discontinue.

#### 5.5 Conclusion

The preparation of the Plan must be seen in the context of factors affecting council's financial position. The projected forward estimates provide a framework against which council can make decisions for the future. A regular review of the underlying assumptions and resultant budget implications will be undertaken on an ongoing basis. Council's long term financial sustainability is dependent upon ensuring that on average, over time, its expenses are less than associated revenues.



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The forecasts contained within this long term financial plan produce the following outcomes over the 10-year planning horizon:

- The achievement of underlying surpluses. It is important that Council generates sufficient revenue to cover all of its cash and non-cash costs.
- A continued low level of indebtedness and cash maintained to enable flexibility to respond to opportunities as they arise
- 100% funding of asset renewals per long term asset management plans, a key financial sustainability indicator. Renewal forecasts are continually being refined and the funding level continually monitored.
- Major funding for Legana recreational and main street developments ~~and renewal of the Riverside Swimming Pool. It is acknowledged some of these projects will require securing of grant assistance~~ **the extend of recreational developments will be subject to grant outcomes.**

These outcomes, together with the underpinning assumptions of revenue and cost growth indicate annual rates increases to the ratepayer in line with the local government cost index over much of the life of the Plan.

These outcomes ensure the financial sustainability of Council, thus ensuring the ability to deliver services, at their current levels, into the future.

The key directions arising from within these financial plan estimates are:

- A strong alignment with council's strategic directions
- An ongoing commitment to asset rehabilitation and replacement, ie the proper management of the community's infrastructure assets, requires ongoing increases in revenue over the forward estimate period.
- A commitment to ensure long term sustainability

A number of strategic challenges remain ahead including renewing existing assets, continuing to provide an appropriate range and level of services to a growing and changing community, maintaining a sound financial position and addressing the need for capital expansion.

#### OUTCOME

- Council ensures financial sustainability in the medium to longer term whilst meeting the strategic objectives of council.

#### STRATEGY

- Council ensures compliance with the Long Term Financial Plan when developing budgets.

#### KEY PRINCIPLES

- Council reviews and updates the Long Term Financial Plan on an annual (ongoing) basis.



## APPENDIX 1 EXPLANATION OF TERMS

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**Asset Management** – the term used to describe the process by which council manages physical assets in the most cost-effective manner to meet current and future levels of service.

**Capital Expenditure** – relatively large (material) expenditure, which has benefits, expected to last for more than 12 months.

**Depreciation** – is the systematic allocation of the depreciable amount of an asset over its useful life. The depreciable amount of an asset is the acquisition, or other amount substituted for cost, less residual value.

### Expenditure definitions

- **Renewal:** Restores, rehabilitates, replaces existing asset to its original capacity (ie road seal replacement, roof replacement, bridge deck refurbishment).
- **Capital Expenditure Upgrade:** Enhances existing asset to provide higher level of service (i.e. pavement widening, bridge upgrade).
- **Capital Expenditure New:** Creation of a new asset to meet service level requirements e.g. new building (i.e. new Windsor Park Precinct).
- **Maintenance:** regular ongoing day to day work necessary to keep asset operating (ie road patching, parks maintenance, building maintenance, bridge repairs).

**Financial Sustainability** – is where planned long-term service and infrastructure levels and standards are met without unplanned and disruptive increases in rates or cuts to services. The ability to meet the reasonable expectations of current residents in way that does not put at risk the capacity of future generations to meet their own needs.

**Operating Expenses** – this is what it costs to operate the council services including financing costs and depreciation. Financing costs represent the interest on loans taken out to fund capital expenditure. Assets purchased to aid with the provision of a service only have a limited life before they need to be replaced. Depreciation expense represents the cost of using the asset over its life.

**Operating Income** – this represents any revenue generated by the provision of the service including any service rates and charges raised.

**Net Surplus/(Deficit)** – the difference between day to day income and expenses for the period. An operating surplus indicates the extent to which operating revenues are sufficient to meet all operating expense. An operating deficit occurs when total operating expenses exceed total operating revenues, a potential burden for future ratepayers.

**Underlying Surplus/(Deficit)** – recurrent income (not including income received specifically for new or upgraded assets, physical resources received free of charge or other income of a capital nature) less the recurrent expenses of the council for the period.

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**APPENDIX 2 – STATEMENT OF COMPREHENSIVE FINANCIAL PLANS**



West Tamar Council - 10 Year Financial Plan											
Statement of Comprehensive Income											
	Forecast	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
	F2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2033-34	2035-36
	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000
<b>Recurrent Income</b>											
Rates	* 27,497	28,800	30,298	31,964	33,466	34,972	36,459	38,008	39,623	41,307	43,063
Grants	* 5,206	5,000	4,848	5,017	5,168	5,323	5,482	5,647	5,816	5,991	6,170
Fees and charges	* 3,661	3,727	4,077	4,311	4,514	4,717	4,917	5,126	5,344	5,571	5,808
Interest	1,185	1,133	950	1,000	1,100	1,150	1,225	1,300	1,375	1,450	1,525
Investment revenue from water corporation	853	984	984	984	984	984	984	984	984	984	984
Other income	* 622	408	427	447	464	483	502	522	543	565	588
<b>Total Recurrent Income</b>	<b>39,024</b>	<b>40,052</b>	<b>41,583</b>	<b>43,723</b>	<b>45,696</b>	<b>47,629</b>	<b>49,570</b>	<b>51,588</b>	<b>53,686</b>	<b>55,869</b>	<b>58,138</b>
<b>Expenses</b>											
Employee Costs Including Oncosts	* -12,948	-14,637	-15,282	-15,970	-16,609	-17,273	-17,964	-18,683	-19,430	-20,207	-21,015
Statutory Contributions	* -1,713	-1,782	-1,848	-1,913	-1,970	-2,030	-2,090	-2,153	-2,218	-2,284	-2,353
Loan Interest	-2										
Other Operating Expenses	* -13,753	-14,901	-15,087	-15,804	-16,496	-17,217	-17,949	-18,712	-19,507	-20,336	-21,200
Depreciation	-7,648	-8,168	-8,650	-9,332	-9,722	-10,118	-10,507	-10,902	-11,308	-11,728	-12,068
<b>Total Expenses</b>	<b>(36,064)</b>	<b>(39,488)</b>	<b>(40,868)</b>	<b>(43,019)</b>	<b>(44,797)</b>	<b>(46,638)</b>	<b>(48,511)</b>	<b>(50,449)</b>	<b>(52,463)</b>	<b>(54,555)</b>	<b>(56,637)</b>
Net profit/(loss) on other disposals	-420	-500	-500	-500	-500	-500	-550	-550	-600	-600	-600
<b>Previous</b>	<b>-2,000</b>	<b>1,360</b>	<b>1,105</b>	<b>986</b>	<b>933</b>	<b>952</b>	<b>895</b>	<b>875</b>	<b>919</b>	<b>948</b>	<b>985</b>
<b>Underlying Surplus (Deficit)</b>	<b>2,540</b>	<b>64</b>	<b>215</b>	<b>204</b>	<b>399</b>	<b>491</b>	<b>509</b>	<b>589</b>	<b>623</b>	<b>713</b>	<b>902</b>
<b>Underlying Surplus (Deficit) ratio</b>	<b>6.5%</b>	<b>0.2%</b>	<b>0.5%</b>	<b>0.5%</b>	<b>0.9%</b>	<b>1.0%</b>	<b>1.0%</b>	<b>1.1%</b>	<b>1.2%</b>	<b>1.3%</b>	<b>1.6%</b>
Financial assistance grants prepaid	-2,201										
Investigations and contributions landslip	0										
Net profit on disposals land sales	1,250	600	300	300	300	300	300	300	150	150	150
Contributions - non monetary assets	* 3,500	3,500	3,500	3,500	4,000	4,000	4,000	4,000	4,000	4,500	4,500
Capital Grants & monetary contributions	2,676	1,100	11,039	1,039	1,039	1,439	1,439	1,439	1,439	1,439	1,439
<b>Net Surplus (Deficit)</b>	<b>7,765</b>	<b>5,264</b>	<b>15,054</b>	<b>5,043</b>	<b>5,736</b>	<b>6,230</b>	<b>6,248</b>	<b>6,328</b>	<b>6,212</b>	<b>6,802</b>	<b>6,991</b>
<b>Other Comprehensive Income</b>											
Net asset revaluation increments (decrements)	13,000	19,591	20,353	21,740	20,302	21,690	21,154	21,819	22,068	15,952	23,645
<b>Comprehensive Result</b>	<b>20,765</b>	<b>24,856</b>	<b>35,407</b>	<b>26,783</b>	<b>26,041</b>	<b>27,920</b>	<b>27,402</b>	<b>28,147</b>	<b>28,281</b>	<b>22,755</b>	<b>30,636</b>

\* Increases generally based on estimated inflation and ratepayer growth.

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**APPENDIX 2 – STATEMENT OF COMPREHENSIVE FINANCIAL PLANS**



<b>West Tamar Council - 10 Year Financial Plan</b>											
<b>Statement of Comprehensive Income</b>											
	Forecast	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2034-35
	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000
<b>Recurrent Income</b>											
Rates	* 26,100	27,444	28,805	30,173	31,592	33,013	34,507	36,034	37,475	38,974	40,533
Grants	* 4,900	5,347	5,207	5,214	5,357	5,504	5,642	5,783	5,928	6,076	6,228
Fees and charges	* 3,450	3,631	3,736	3,923	4,117	4,313	4,508	4,694	4,882	5,077	5,280
Interest	1,000	900	775	800	800	860	770	730	740	750	760
Investment revenue from water corporation	787	656	656	656	656	656	656	656	656	656	656
Other income	* 337	350	364	379	393	408	422	437	452	468	485
<b>Total Recurrent Income</b>	<b>36,574</b>	<b>38,329</b>	<b>39,544</b>	<b>41,145</b>	<b>42,915</b>	<b>44,754</b>	<b>46,505</b>	<b>48,334</b>	<b>50,133</b>	<b>52,001</b>	<b>53,942</b>
<b>Expenses</b>											
<del>Employee Costs Including Oncoets</del>	<del>* 12,900</del>	<del>13,960</del>	<del>14,488</del>	<del>15,158</del>	<del>16,726</del>	<del>16,316</del>	<del>16,987</del>	<del>17,478</del>	<del>18,000</del>	<del>19,723</del>	<del>19,378</del>
Statutory Contributions	* -1,639	-1,688	-1,739	-1,791	-1,840	-1,891	-1,938	-1,987	-2,036	-2,087	-2,139
Loan Interest	-2										
Other Operating Expenses	* -13,220	-14,306	-14,236	-14,644	-15,285	-15,953	-16,611	-17,297	-17,988	-18,708	-19,456
Depreciation	-7,286	-7,727	-8,155	-8,561	-8,926	-9,305	-9,664	-10,063	-10,425	-10,799	-11,192
<b>Total Expenses</b>	<b>(35,047)</b>	<b>(37,680)</b>	<b>(38,617)</b>	<b>(40,153)</b>	<b>(41,777)</b>	<b>(43,465)</b>	<b>(45,101)</b>	<b>(46,824)</b>	<b>(48,539)</b>	<b>(50,317)</b>	<b>(52,166)</b>
Net profit/(loss) on other disposals	-450	-500	-500	-500	-500	-500	-500	-550	-550	-600	-600
<b>Underlying Surplus (Deficit)</b>	<b>1,077</b>	<b>149</b>	<b>427</b>	<b>492</b>	<b>638</b>	<b>789</b>	<b>905</b>	<b>960</b>	<b>1,044</b>	<b>1,085</b>	<b>1,175</b>
Net profit on disposals land sales		800	400	400	400	200					
Contributions - non monetary assets	* 1,500	2,500	2,500	2,500	2,500	2,500	2,750	2,750	2,750	2,750	2,750
Capital Grants & monetary contributions	3,770	1,281	1,587	1,039	1,439	1,439	8,439	1,439	1,439	1,439	1,439
<b>Net Surplus (Deficit)</b>	<b>6,347</b>	<b>4,730</b>	<b>4,914</b>	<b>4,431</b>	<b>4,977</b>	<b>4,928</b>	<b>12,094</b>	<b>5,149</b>	<b>5,233</b>	<b>5,274</b>	<b>5,364</b>
<b>Other Comprehensive Income</b>											
Net asset revaluation increments (decrements)	13,000	18,226	14,651	18,845	18,281	19,247	7,870	17,132	17,887	18,080	18,759
<b>Comprehensive Result</b>	<b>19,347</b>	<b>22,956</b>	<b>19,566</b>	<b>23,276</b>	<b>23,259</b>	<b>24,175</b>	<b>19,964</b>	<b>22,280</b>	<b>23,120</b>	<b>23,354</b>	<b>24,124</b>

\* Increases generally based on estimated inflation and ratepayer growth.

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**APPENDIX 32 – STATEMENT OF CASH FLOWS FINANCIAL PLAN**



West Tamar Council - 10 Year Financial Plan											
Statement of Cash Flows											
	Forecast	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
	F2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2033-34	2035-36
	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000
<b>Cash flows from operating activities</b>											
<b>Receipts</b>											
Rates	27,497	28,800	30,298	31,964	33,466	34,972	36,459	38,008	39,623	41,307	43,063
Interest received	1,185	1,133	950	1,000	800	800	800	650	600	600	600
Fees and user charges (GST inclusive)	3,917	3,988	4,362	4,613	4,830	5,047	5,262	5,485	5,718	5,961	6,215
Grants (GST inclusive)	3,070	5,000	4,848	5,017	5,168	5,323	5,482	5,647	5,816	5,991	6,170
Returns from Water Corporation	853	984	984	984	984	984	984	984	984	984	984
Other receipts (inclusive of GST)	780	776	648	670	691	712	734	757	706	731	745
Net GST refund/(payment)	1,882	2,422	3,102	2,067	2,067	2,115	2,164	2,261	2,434	2,535	2,694
<b>Payments</b>											
Payment to employees	-12,948	-14,637	-15,282	-15,970	-16,609	-17,273	-17,964	-18,683	-19,430	-20,207	-21,015
Payments to suppliers & other payments (GST Inc)	-16,046	-17,952	-18,695	-18,396	-19,105	-19,892	-20,689	-21,566	-22,478	-23,426	-24,458
Interest Paid	0	0	0	0	0	0	0	0	0	0	0
Statutory Contributions	-1,713	-1,782	-1,848	-1,913	-1,970	-2,030	-2,090	-2,153	-2,218	-2,284	-2,353
<b>Net cash provided by (used in) operating activities</b>	<b>8,477</b>	<b>8,732</b>	<b>9,365</b>	<b>10,036</b>	<b>10,322</b>	<b>10,759</b>	<b>11,141</b>	<b>11,390</b>	<b>11,757</b>	<b>12,191</b>	<b>12,645</b>
<b>Cash flows from investing activities</b>											
<b>Receipts</b>											
Proceeds from sale of property, infrastructure, plant & equipment	1,091	3,360	1,874	1,888	1,902	1,914	1,927	1,939	1,202	1,216	1,230
Capital Grants	2,359	1,100	11,039	1,039	1,039	1,439	1,439	1,439	1,439	1,439	1,439
Repayment of loans from community organisations	10	0	0	0	0	0	0	0	0	0	0
<b>Payments</b>											
<b>Expenditure on assets</b>											
Renewal of assets per asset management plans	-2,871	-2,340	-2,469	-2,539	-3,801	-2,743	-2,835	-2,853	-3,484	-3,161	-4,459
Other renewals	-4,777	-5,828	-6,181	-6,793	-5,921	-6,876	-7,173	-7,548	-7,325	-14,567	-6,610
Expenditure on assets upgrades	-152	-8,832	-12,350	-1,918	-1,778	-1,882	-1,493	-1,398	-1,492	5,028	-2,432
Expenditure on assets new	-3,900	-2,000	-4,000	-1,750	-1,000	-1,000	-1,000	-1,200	-1,200	-1,300	-1,500
Gross expenditure on assets	-11,700	-19,000	-25,000	-13,000	-12,500	-12,500	-12,500	-13,000	-13,500	-14,000	-15,000
<b>Net cash provided by (used in) investing activities</b>	<b>-8,240</b>	<b>-14,540</b>	<b>-12,087</b>	<b>-10,073</b>	<b>-9,559</b>	<b>-9,147</b>	<b>-9,134</b>	<b>-9,622</b>	<b>-10,859</b>	<b>-11,345</b>	<b>-12,331</b>
<b>Cash flows from financial activities</b>											
Proceeds from borrowings	0	0	0	0	0	0	0	0	0	0	0
Repayment of borrowings	0	0	0	0	0	0	0	0	0	0	0
<b>Net cash used in financial activities</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Net increase/(decrease) in cash and deposits	237	-5,808	-2,721	-37	763	1,612	2,007	1,769	898	846	314
Cash and short term deposits at the beginning of the financial year	25,459	25,696	19,889	17,167	17,131	17,893	19,506	21,512	23,281	24,179	25,026
<b>Cash and short term deposits at end of the financial year</b>	<b>25,696</b>	<b>19,889</b>	<b>17,167</b>	<b>17,131</b>	<b>17,893</b>	<b>19,506</b>	<b>21,512</b>	<b>23,281</b>	<b>24,179</b>	<b>25,026</b>	<b>25,340</b>

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**APPENDIX 32 – STATEMENT OF CASH FLOWS FINANCIAL PLAN**



<b>West Tamar Council - 10 Year Financial Plan</b>											
<b>Statement of Financial Position</b>											
	Forecast	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
	F2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2033-34	2035-36
	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000
<b>Assets</b>											
<b>Current assets</b>											
Cash and cash equivalents (inclusive of term deposits)	25,696	19,889	17,167	17,131	17,893	19,506	21,512	23,281	24,179	25,026	25,340
Trade and other receivables	2,800	2,940	3,093	3,263	3,416	3,570	3,722	3,880	4,045	4,217	4,396
Inventories	230	232	235	237	239	242	244	247	249	252	254
Accrued revenue and prepayments	700	734	770	806	842	879	916	955	995	1,038	1,082
<b>Total current assets</b>	<b>29,426</b>	<b>23,796</b>	<b>21,265</b>	<b>21,437</b>	<b>22,391</b>	<b>24,196</b>	<b>26,394</b>	<b>28,363</b>	<b>29,469</b>	<b>30,532</b>	<b>31,072</b>
<b>Non-current assets</b>											
Infrastructure, Property, Plant & Equipment	460,000	488,082	523,955	548,582	571,931	596,260	619,622	643,907	669,136	688,828	716,869
Investments	62,000	64,480	66,898	69,239	71,317	73,456	75,660	77,930	80,267	82,676	85,156
<b>Total non-current assets</b>	<b>522,000</b>	<b>552,562</b>	<b>590,853</b>	<b>617,821</b>	<b>643,248</b>	<b>669,716</b>	<b>695,282</b>	<b>721,837</b>	<b>749,403</b>	<b>771,503</b>	<b>802,024</b>
<b>Total assets</b>	<b>551,426</b>	<b>576,357</b>	<b>612,118</b>	<b>639,258</b>	<b>665,638</b>	<b>693,912</b>	<b>721,676</b>	<b>750,199</b>	<b>778,872</b>	<b>802,035</b>	<b>833,096</b>
<b>Liabilities</b>											
<b>Current liabilities</b>											
Trade and other payables	3,700	3,880	4,070	4,263	4,449	4,644	4,841	5,047	5,262	5,485	5,718
Provisions	2,600	2,730	2,860	2,988	3,108	3,232	3,361	3,496	3,636	3,781	3,932
Other current liabilities	750	500	519	539	557	576	595	614	634	654	676
<b>Total current liabilities</b>	<b>7,050</b>	<b>7,110</b>	<b>7,449</b>	<b>7,790</b>	<b>8,114</b>	<b>8,452</b>	<b>8,797</b>	<b>9,157</b>	<b>9,531</b>	<b>9,921</b>	<b>10,327</b>
<b>Non-current liabilities</b>											
Trade and other payables	30	31	33	35	36	38	39	41	43	44	46
Provisions	275	288	302	317	331	345	360	375	391	408	425
<b>Total non-current liabilities</b>	<b>305</b>	<b>320</b>	<b>335</b>	<b>351</b>	<b>367</b>	<b>383</b>	<b>399</b>	<b>416</b>	<b>434</b>	<b>452</b>	<b>471</b>
<b>Total liabilities</b>	<b>7,355</b>	<b>7,430</b>	<b>7,784</b>	<b>8,141</b>	<b>8,481</b>	<b>8,835</b>	<b>9,197</b>	<b>9,573</b>	<b>9,965</b>	<b>10,373</b>	<b>10,798</b>
<b>Net assets</b>	<b>544,071</b>	<b>568,927</b>	<b>604,334</b>	<b>631,117</b>	<b>657,157</b>	<b>685,077</b>	<b>712,480</b>	<b>740,626</b>	<b>768,907</b>	<b>791,662</b>	<b>822,298</b>
<b>Equity</b>											
Accumulated surplus	261,998	267,262	282,317	287,360	293,098	299,328	305,576	311,904	318,116	324,919	331,910
Reserves	282,073	301,664	322,017	343,757	364,059	385,749	406,904	428,723	450,791	466,743	490,388
<b>Total equity</b>	<b>544,071</b>	<b>568,927</b>	<b>604,334</b>	<b>631,117</b>	<b>657,157</b>	<b>685,077</b>	<b>712,480</b>	<b>740,626</b>	<b>768,907</b>	<b>791,662</b>	<b>822,298</b>

**ORDINARY COUNCIL MEETING**  
**Tuesday 19 May 2026**

**APPENDIX 32 – STATEMENT OF CASH FLOWS FINANCIAL PLAN**



<b>West Tamar Council - 10 Year Financial Plan</b>												
<b>Statement of Cash Flows</b>												
	Forecast	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2034-35	
	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000
<b>Cash flows from operating activities</b>												
<b>Receipts</b>												
Rates	26,100	27,444	28,805	30,173	31,592	33,013	34,507	36,034	37,475	38,974	40,533	
Interest received	1,000	900	775	800	830	920	770	730	760	770	770	
Fees and user charges (GST inclusive)	3,692	3,885	3,998	4,198	4,406	4,615	4,824	5,023	5,223	5,432	5,650	
Grants (GST Inclusive)	4,900	5,347	5,207	5,214	5,357	5,504	5,642	5,783	5,928	6,076	6,228	
Returns from Water Corporation	787	656	656	656	656	656	656	656	656	656	656	
Other receipts (inclusive of GST)	413	814	630	647	663	580	497	514	531	549	564	
Net GST refund/payment	2,265	1,920	2,194	1,856	1,942	2,042	3,085	2,411	2,368	2,507	2,607	
<b>Payments</b>												
Payment to employees	-12,900	-13,960	-14,488	-15,158	-15,726	-16,316	-16,887	-17,478	-18,090	-18,723	-19,378	
Payments to suppliers & other payments (GST Inc)	-15,805	-16,944	-16,957	-17,042	-17,785	-18,469	-20,086	-20,113	-20,777	-21,652	-22,512	
Statutory Contributions	-1,639	-1,688	-1,739	-1,791	-1,840	-1,891	-1,938	-1,987	-2,036	-2,087	-2,139	
<b>Net cash provided by (used in) operating activities</b>	<b>8,813</b>	<b>8,375</b>	<b>9,082</b>	<b>9,553</b>	<b>10,094</b>	<b>10,654</b>	<b>11,069</b>	<b>11,573</b>	<b>12,039</b>	<b>12,503</b>	<b>12,978</b>	
<b>Cash flows from investing activities</b>												
<b>Receipts</b>												
Proceeds from sale of property, infrastructure, plant & equipment	500	4,360	2,371	2,382	2,393	1,404	415	426	436	447	458	
Capital Grants	4,015	1,281	1,587	1,039	1,439	1,439	8,439	1,439	1,439	1,439	1,439	
Repayment of loans from community organisations	23	10	0	0	0	0	0	0	0	0	0	
<b>Payments</b>												
<b>Expenditure on assets</b>												
Renewal of assets per asset management plans	-3,455	-2,962	-2,431	-2,572	-2,645	-3,969	-2,864	-2,967	-2,987	-3,646	-3,308	
Other renewals	-3,831	-4,764	-7,724	-5,989	-6,281	-5,336	-14,801	-8,596	-7,438	-7,152	-7,884	
Expenditure on assets upgrades	-3,294	-5,773	-2,845	-1,689	-1,074	-945	-3,336	-1,237	-1,275	-1,901	-1,808	
Expenditure on assets new	-4,900	-1,500	-3,000	-1,750	-2,500	-1,750	-1,000	-1,200	-1,300	-1,300	-1,500	
Gross expenditure on assets	-15,480	-15,000	-16,000	-12,000	-12,500	-12,000	-22,000	-14,000	-13,000	-14,000	-14,500	
<b>Net cash provided by (used in) investing activities</b>	<b>-10,942</b>	<b>-9,349</b>	<b>-12,042</b>	<b>-8,579</b>	<b>-8,668</b>	<b>-9,157</b>	<b>-13,146</b>	<b>-12,135</b>	<b>-11,125</b>	<b>-12,114</b>	<b>-12,603</b>	
<b>Cash flows from financial activities</b>												
Proceeds from borrowings	0	0	0	0	0	0	0	0	0	0	0	
Repayment of borrowings	0	0	0	0	0	0	0	0	0	0	0	
<b>Net cash used in financial activities</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
Net increase/(decrease) in cash and deposits	-2,129	-974	-2,960	974	1,427	1,498	-2,077	-562	914	390	375	
Cash and short term deposits at the beginning of the financial year	24,634	22,505	21,531	18,571	19,545	20,971	22,469	20,392	19,830	20,744	21,134	
<b>Cash and short term deposits at end of the financial year</b>	<b>22,505</b>	<b>21,531</b>	<b>18,571</b>	<b>19,545</b>	<b>20,971</b>	<b>22,469</b>	<b>20,392</b>	<b>19,830</b>	<b>20,744</b>	<b>21,134</b>	<b>21,509</b>	

**ORDINARY COUNCIL MEETING**  
**Tuesday 19 May 2026**

**APPENDIX 42 – CAPITAL WORKS FINANCIAL PLANNING**



West Tamar Council - 10 Year Financial Plan Capital Works Planning - Funding											
	Forecast 2025-26	Estimate 2026-27	Estimate 2027-28	Estimate 2028-29	Estimate 2029-30	Estimate 2030-31	Estimate 2031-32	Estimate 2032-33	Estimate 2033-34	Estimate 2033-34	Estimate 2035-36
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Capital Funding</b>											
Plant & equipment sales	232	360	374	388	402	414	427	439	452	466	480
Land sales	1,481	3,000	1,500	1,500	1,500	1,500	1,500	1,500	750	750	750
Commonwealth grants - roads to recovery program	831	987	1,039	1,039	1,039	1,039	1,039	1,039	1,039	1,039	1,039
Commonwealth grant - Beauty Point Master Plan	32										
Commonwealth grant - Gravelly Beach foreshore redevelopment	875										
Greens Beach foreshore	30	113									
Pontoons	276										
Windsor olympic 2 ground resurface	500										
Legana Recreational developments	75		10,000								
Trails Funding						400	400	400	400	400	400
Other capital grants	58										
Operations/working capital	7,443	14,540	22,087	10,073	9,559	9,547	9,534	10,022	11,259	11,745	12,731
<b>Gross Capital Funding Total</b>	<b>11,833</b>	<b>19,000</b>	<b>35,000</b>	<b>13,000</b>	<b>12,500</b>	<b>12,900</b>	<b>12,900</b>	<b>13,400</b>	<b>13,900</b>	<b>14,400</b>	<b>15,400</b>



**ORDINARY COUNCIL MEETING**  
**Tuesday 19 May 2026**

**APPENDIX 42 – CAPITAL WORKS FINANCIAL PLANNING**



West Tamar Council - 10 Year Financial Plan											
Capital Works Planning - Expenditure											
	Forecast	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2034-35
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Capital Expenditure</b>											
Beauty Point master plan foreshore, \$3m CwIth funded	1,375										
Bridge renewals						800					
Deviot Road retaining wall	100	1,000									
Footpath program	585	550	550	550	550	550	550	550	550	550	550
Gravelly Bch foreshore redevelopment, \$2m CwIth funded	500	690									
Gravel resheet and road reseal program	1,275	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200
Greens Beach improvements	150	300	300	300							
Greens Beach Rd renewal/upgrade staged	750										
Grindlewald Atkinson's Rd road side drainage and road reconstruction - staged	550	500	500								
Kelso toilet & carpark	320										
Kayena Rd reconstruction		550									
Legana Beach Rd landslip remediation		TBA									
Legana main street stage 3 - Tatana Way - Town Centre to Lovely Banks Court		200	2,800		-						
Legana recreational developments	250	1,000	5,000								
Legana main street park	300	400	400								
Legana Industrial Estate	2,400										
Legana Bindaree Rd roundabout	50		900								
Legana, trunk main Stormwater lower section - Jetty Rd				500	500						
Retaining walls (eg. Reatta Road, end of life or condition warranted)			500								
Riverside Aquatic Centre (grant dependant)						200	13,000	4,000			
Riverside, Pomona Rd stormwater extension road widening street trees	50	700	600								
Riverside, Pitt Ave Pomona Rd to WTH		800	500	600							
Road pavements rehabilitation selected roads		500	500	500	500	500	500	500	500	500	500
Trails Strategy					500	500	500	500	500	500	500
Windsor Park, main oval resurface & lighting upgrade	1,750										
Windsor Park, Olympic 2 ground resurface		1,500									
Renewal funding per asset management plans not above	2,055	1,362	631	572	1,045	2,269	1,264	1,367	1,287	2,046	1,608
Other capital expenditure	3,870	3,748	1,619	7,778	8,205	5,981	4,986	5,883	8,963	9,204	10,142
<b>Gross Capital Expenditure Total</b>	<b>16,330</b>	<b>15,000</b>	<b>16,000</b>	<b>12,000</b>	<b>12,500</b>	<b>12,000</b>	<b>22,000</b>	<b>14,000</b>	<b>13,000</b>	<b>14,000</b>	<b>14,500</b>

**ORDINARY COUNCIL MEETING**  
**Tuesday 19 May 2026**

**APPENDIX 42 – CAPITAL WORKS FINANCIAL PLANNING**



<b>West Tamar Council - 10 Year Financial Plan</b>											
<b>Capital Works Planning - Funding</b>											
	Forecast	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2034-35
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Capital Funding</b>											
Plant & equipment sales	500	360	371	382	393	404	415	426	436	447	458
Land sales		4,000	2,000	2,000	2,000	1,000					
Commonwealth grants - roads to recovery program	675	31	987	1,039	1,039	1,039	1,039	1,039	1,039	1,039	1,039
Local Roads and Community Infrastructure Grant	430										
Commonwealth grant - Beauty Point Master Plan	1,650	450									
Commonwealth grant - Gravelly Beach foreshore redevelopment	300	800	600								
Blackspot funding	100										
Safer Rural Roads	300										
Riverside Aquatic Centre <i>grant being sought</i>							7,000				
Legana Oval - State contribution	410										
Trails Funding					400	400	400	400	400	400	400
Other capital grants	150										
Operations/working capital	12,375	9,359	12,042	8,579	9,068	9,557	13,546	12,535	11,525	12,514	13,003
<b>Gross Capital Funding Total</b>	<b>16,890</b>	<b>15,000</b>	<b>16,000</b>	<b>12,000</b>	<b>12,900</b>	<b>12,400</b>	<b>22,400</b>	<b>14,400</b>	<b>13,400</b>	<b>14,400</b>	<b>14,900</b>

**ORDINARY COUNCIL MEETING**  
**Tuesday 19 May 2026**

**APPENDIX 25 – STATEMENT OF FINANCIAL POSITION FINANCIAL PLAN**



West Tamar Council - 10 Year Financial Plan											
Capital Works Planning - Expenditure											
	Forecast	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
	F2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2033-34	2035-36
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Capital Expenditure</b>											
Bridge renewals					865						
Deviot Road retaining wall		2,000									
Footpath program	438	550	550	550	550	550	600	600	600	600	600
Gravelly Bch foreshore redevelopment, \$2m Cwlth funded	905										
Gravel resheet and road reseal program	980	1,200	1,200	1,200	1,200	1,200	1,250	1,250	1,250	1,250	1,250
Greens Beach improvements		300	300	300							
Bridgenorth Rd, reconstruct section		700									
Legana main street stage 3 - Tatana Way - Town Centre to Lovely Banks Court	40			2,000							
Legana Recreation Developments		5,000	15,000								
Greens Beach Caravan park sewerage upgrade		TBC									
Legana Bindaree Rd roundabout			900								
Legana, trunk main Stormwater lower section - Jetty Rd				500	500						
Retaining walls (Riverside where end of life or condition warranted)		500	500								
Riverside Aquatic Centre - capital maintenance	550	900									
Riverside, Pomona Rd stormwater extension road widening street trees			700								
Road pavements rehabilitation selected roads		500	500	500	500	500	500	500	500	500	500
Trails Strategy					500	500	500	500	500	500	500
Windsor Park, Olympic 2 ground resurface	1,350										
Renewal funding per asset management plans not above	1,471	840	969	1,039	2,601	1,043	1,635	1,653	2,284	1,961	3,259
Other capital expenditure	5,966	6,510	4,381	6,911	5,784	8,707	8,015	8,497	8,366	9,189	8,891
<b>Gross Capital Expenditure Total</b>	<b>11,700</b>	<b>19,000</b>	<b>25,000</b>	<b>13,000</b>	<b>12,500</b>	<b>12,500</b>	<b>12,500</b>	<b>13,000</b>	<b>13,500</b>	<b>14,000</b>	<b>15,000</b>

**ORDINARY COUNCIL MEETING**  
**Tuesday 19 May 2026**

**APPENDIX 25 – STATEMENT OF FINANCIAL POSITION FINANCIAL PLAN**



<b>West Tamar Council - 10 Year Financial Plan</b>											
<b>Statement of Financial Position</b>											
	Forecast	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2034-35
	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000
<b>Assets</b>											
<b>Current assets</b>											
Cash and cash equivalents (inclusive of term deposits)	22,505	21,531	18,571	19,545	20,971	22,469	20,392	19,830	20,744	21,134	21,509
Trade and other receivables	2,000	2,103	2,205	2,310	2,418	2,527	2,641	2,758	2,869	2,983	3,103
Inventories	230	232	235	237	239	242	244	247	249	252	254
Accrued revenue and prepayments	450	473	495	518	540	564	587	612	636	662	688
<b>Total current assets</b>	<b>25,185</b>	<b>24,339</b>	<b>21,506</b>	<b>22,609</b>	<b>24,170</b>	<b>25,802</b>	<b>23,865</b>	<b>23,447</b>	<b>24,498</b>	<b>25,030</b>	<b>25,554</b>
<b>Non-current assets</b>											
Infrastructure, Property, Plant & Equipment	440,000	462,000	482,790	503,309	523,441	544,379	564,793	585,972	606,482	627,708	649,678
Investments	62,000	63,860	65,776	67,749	69,612	71,527	73,315	75,148	77,026	78,952	80,926
<b>Total non-current assets</b>	<b>502,000</b>	<b>525,860</b>	<b>548,566</b>	<b>571,058</b>	<b>593,053</b>	<b>615,905</b>	<b>638,107</b>	<b>661,120</b>	<b>683,508</b>	<b>706,660</b>	<b>730,604</b>
<b>Total assets</b>	<b>527,185</b>	<b>550,199</b>	<b>570,072</b>	<b>593,667</b>	<b>617,223</b>	<b>641,707</b>	<b>661,973</b>	<b>684,567</b>	<b>708,006</b>	<b>731,691</b>	<b>756,158</b>
<b>Liabilities</b>											
<b>Current liabilities</b>											
Trade and other payables	3,000	3,150	3,300	3,452	3,603	3,761	3,916	4,078	4,241	4,410	4,587
Provisions	2,600	2,743	2,866	2,999	3,111	3,228	3,341	3,458	3,579	3,704	3,834
Other current liabilities	750	500	519	538	556	574	592	611	629	648	668
<b>Total current liabilities</b>	<b>6,350</b>	<b>6,393</b>	<b>6,685</b>	<b>6,989</b>	<b>7,270</b>	<b>7,564</b>	<b>7,850</b>	<b>8,147</b>	<b>8,449</b>	<b>8,763</b>	<b>9,088</b>
<b>Non-current liabilities</b>											
Trade and other payables	30	32	33	35	36	38	39	41	42	44	46
Provisions	275	289	302	316	330	345	359	374	389	404	420
<b>Total non-current liabilities</b>	<b>305</b>	<b>320</b>	<b>335</b>	<b>351</b>	<b>366</b>	<b>382</b>	<b>398</b>	<b>415</b>	<b>431</b>	<b>448</b>	<b>466</b>
<b>Total liabilities</b>	<b>6,655</b>	<b>6,713</b>	<b>7,020</b>	<b>7,340</b>	<b>7,637</b>	<b>7,946</b>	<b>8,248</b>	<b>8,561</b>	<b>8,880</b>	<b>9,211</b>	<b>9,555</b>
<b>Net assets</b>	<b>520,530</b>	<b>543,486</b>	<b>563,051</b>	<b>586,327</b>	<b>609,586</b>	<b>633,761</b>	<b>653,725</b>	<b>676,005</b>	<b>699,125</b>	<b>722,479</b>	<b>746,603</b>
<b>Equity</b>											
Accumulated surplus	260,580	265,310	270,224	274,655	279,632	284,560	296,654	301,803	307,036	312,310	317,674
Reserves	259,950	278,176	292,828	311,673	329,954	349,201	357,071	374,203	392,090	410,170	428,929
<b>Total equity</b>	<b>520,530</b>	<b>543,486</b>	<b>563,051</b>	<b>586,327</b>	<b>609,586</b>	<b>633,761</b>	<b>653,725</b>	<b>676,005</b>	<b>699,125</b>	<b>722,479</b>	<b>746,603</b>

**ORDINARY COUNCIL MEETING**  
**Tuesday 19 May 2026**

**APPENDIX 62 – VARIABLE ASSUMPTIONS – FINANCIAL PLAN**



<b>West Tamar Council - 10 Year Financial Plan</b>											
<b>Variable Assumptions Underpinning the Plan</b>											
	Forecast	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
	F2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2033-34	2035-36
	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000
<b>Operating Revenue</b>											
Rates - Annual Increases	4.30%	4.00%	4.20%	4.50%	3.70%	3.50%	3.25%	3.25%	3.25%	3.25%	3.25%
Growth in Rate Base	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%
Fees & Charges Increase	7.00%	4.50%	4.20%	4.75%	3.70%	3.50%	3.25%	3.25%	3.25%	3.25%	3.25%
Operating Grants		0.00%	3.75%	3.50%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Interest Earnings	3.90%	4.50%	4.25%	4.00%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%
Other		3.88%	3.88%	3.75%	3.38%	3.38%	3.25%	3.25%	3.25%	3.25%	3.25%
<b>Operating Expenses</b>											
Employee Costs		4.00%	3.75%	3.50%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Materials & Services		3.88%	3.88%	3.75%	3.38%	3.38%	3.25%	3.25%	3.25%	3.25%	3.25%
Depreciation - on fair value assets		3.75%	4.00%	4.00%	3.75%	3.75%	3.50%	3.50%	3.50%	3.50%	3.50%
Loan Interest				5.50%	5.50%	5.50%	5.50%	5.50%	5.50%	5.50%	5.50%
Other		3.88%	3.88%	3.75%	3.38%	3.38%	3.25%	3.25%	3.25%	3.25%	3.25%
<b>Indicator Estimates</b>											
CPI Inflation Rate (Hobart)	3.80%	4.00%	3.75%	3.50%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Construction Rate	3.00%	3.75%	4.00%	4.00%	3.75%	3.75%	3.50%	3.50%	3.50%	3.50%	3.50%
Local Government Cost Index (average of construction rate & CPI)	3.40%	3.88%	3.88%	3.75%	3.38%	3.38%	3.25%	3.25%	3.25%	3.25%	3.25%

**ORDINARY COUNCIL MEETING**  
**Tuesday 19 May 2026**

**APPENDIX 62 – VARIABLE ASSUMPTIONS – FINANCIAL PLAN**



<b>West Tamar Council - 10 Year Financial Plan</b>											
<b>Variable Assumptions Underpinning the Plan</b>											
	Forecast	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2034-35
	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000
<b>Operating Revenue</b>											
Rates - Annual Increases	6.70%	4.15%	3.85%	3.75%	3.70%	3.50%	3.53%	3.43%	3.00%	3.00%	3.00%
Growth in Rate Base	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%
Fees & Charges Increase	5.00%	4.25%	4.10%	4.00%	3.95%	3.75%	3.53%	3.13%	3.00%	3.00%	3.00%
Operating Grants		0.00%	3.00%	3.00%	2.75%	2.75%	2.50%	2.50%	2.50%	2.50%	2.50%
Interest Earnings	4.90%	4.25%	4.00%	4.00%	3.50%	3.50%	3.00%	3.00%	3.00%	3.00%	3.00%
Other		4.00%	3.75%	3.63%	3.38%	3.38%	3.13%	3.13%	3.00%	3.00%	3.00%
<b>Operating Expenses</b>											
Employee Costs		4.50%	3.50%	3.63%	2.75%	2.75%	2.50%	2.50%	2.50%	2.50%	2.50%
Materials & Services		4.00%	3.75%	3.63%	3.38%	3.38%	3.13%	3.13%	3.00%	3.00%	3.00%
Depreciation - on fair value assets		5.00%	4.50%	4.25%	4.00%	4.00%	3.75%	3.75%	3.50%	3.50%	3.50%
Loan Interest				4.50%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%
Other		4.00%	3.75%	3.63%	3.38%	3.38%	3.13%	3.13%	3.00%	3.00%	3.00%
<b>Indicator Estimates</b>											
CPI Inflation Rate (Hobart)	2.50%	3.00%	3.00%	3.00%	2.75%	2.75%	2.50%	2.50%	2.50%	2.50%	2.50%
Construction Rate	5.00%	5.00%	4.50%	4.25%	4.00%	4.00%	3.75%	3.75%	3.50%	3.50%	3.50%
Local Government Cost Index (average of construction rate & CPI)	3.75%	4.00%	3.75%	3.63%	3.38%	3.38%	3.13%	3.13%	3.00%	3.00%	3.00%

**ORDINARY COUNCIL MEETING**  
**Tuesday 19 May 2026**

**APPENDIX 37 – CAPITAL RENEWAL ASSET MANAGEMENT PLAN RECONCILIATION TO LONG TERM FINANCIAL PLAN**

**West Tamar Council - 10 Year Financial Plan**  
**Renewal Expenditure per Long Term Strategic Asset Management Plan (LTSAMP)**  
**Reconciliation to Long Term Financial Plan (LTFP)**

	LTSAMP Projected Renewals Transport 2024	LTSAMP Projected Renewals Buildings 2024	LTSAMP Projected Renewals Stormwater 2024	Total Projected LTSAMP Renewal (a)	Est Inflation factor	Cumul
	\$	\$	\$	\$	%	
2027	1,560,461	300,000	250,000	2,110,461	3.75%	1.1
2028	1,591,163	300,000	250,000	2,141,163	4.00%	1.1
2029	1,567,545	300,000	250,000	2,117,545	4.00%	1.1
2030	2,504,981	300,000	250,000	3,054,981	3.75%	1.2
2031	1,574,718	300,000	250,000	2,124,718	3.75%	1.2
2032	1,571,695	300,000	250,000	2,121,695	3.50%	1.3

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**ORDINARY COUNCIL MEETING**  
**Tuesday 19 May 2026**

**APPENDIX 37 – CAPITAL RENEWAL ASSET MANAGEMENT PLAN RECONCILIATION TO LONG TERM FINANCIAL PLAN**

**West Tamar Council - 10 Year Financial Plan**  
**Renewal Expenditure per Long Term Strategic Asset Management Plan (LTSAMP)**  
**Reconciliation to Long Term Financial Plan (LTFP)**

	LTSAMP Projected Renewals Transport 2024	LTSAMP Projected Renewals Buildings 2024	LTSAMP Projected Renewals Stormwater 2024	Total Projected LTSAMP Renewal (a)	Est Inflation factor %	Est CPI Cumulative (b)	Total Projected AMP Renewals per LTFP 2023/24-2032/33 (a) x (b)
	\$	\$	\$	\$	%		\$
2026	2,136,824	300,000	250,000	2,686,824	5.00%	1.1025	2,962,223
2027	1,560,461	300,000	250,000	2,110,461	4.50%	1.1521	2,431,488
2028	1,591,163	300,000	250,000	2,141,163	4.25%	1.2011	2,571,702
2029	1,567,545	300,000	250,000	2,117,545	4.00%	1.2491	2,645,069
2030	2,504,981	300,000	250,000	3,054,981	4.00%	1.2991	3,968,681
2031	1,574,718	300,000	250,000	2,124,718	3.75%	1.3478	2,863,697
2032	1,571,695	300,000	250,000	2,121,695	3.75%	1.3983	2,966,858
2033	1,513,594	300,000	250,000	2,063,594	3.50%	1.4473	2,986,610
2034	1,884,165	300,000	250,000	2,434,165	3.50%	1.4979	3,646,234
2035	1,583,759	300,000	250,000	2,133,759	3.50%	1.5504	3,308,112



**ORDINARY COUNCIL MEETING**  
**Tuesday 19 May 2026**

**APPENDIX 48 – SENSITIVITY ANALYSIS – RATES**



**FINANCIAL SENSITIVITY ANALYSIS - RATES, FEES & CHARGES + - 0.5% 2026-27**

Year	Underlying Surplus %			Liquidity			Underlying Surplus			Year end cash		
	Per Plan	-0.5% rates	+0.5% rates & fees	Per Plan	-0.5% rates	+0.5% rates & fees	Per Plan	-0.5% rates	+0.5% rates & fees	Per Plan	-0.5% rates	+0.5% rates & fees
2026-27	Medium 0.2%	Medium -0.2%	Medium 0.5%	Low 3.3	Low 3.3	Low 3.4	\$0.1m	-\$0.1m	\$0.2m	\$20m	\$20m	\$20m
2027-28	Medium 0.5%	Medium 0.2%	Medium 0.8%	Low 2.8	Low 2.8	Low 2.9	\$0.2m	\$0.1m	\$0.3m	\$17m	\$17m	\$17m
2028-29	Medium 0.5%	Medium 0.1%	Medium 0.8%	Low 2.7	Low 2.7	Low 2.8	\$0.2m	\$0.1m	\$0.3m	\$17m	\$17m	\$18m
2029-30	Medium 0.9%	Medium 0.6%	Medium 1.2%	Low 2.7	Low 2.7	Low 2.8	\$0.4m	\$0.3m	\$0.5m	\$18m	\$17m	\$18m
2030-31	Medium 1%	Medium 0.7%	Medium 1.3%	Low 2.8	Low 2.8	Low 2.9	\$0.5m	\$0.3m	\$0.6m	\$20m	\$19m	\$20m
2031-32	Medium 1%	Medium 0.7%	Medium 1.3%	Low 2.9	Low 2.9	Low 3.1	\$0.5m	\$0.4m	\$0.7m	\$22m	\$21m	\$22m
2032-33	Medium 1.1%	Medium 0.8%	Medium 1.5%	Low 3	Low 3	Low 3.2	\$0.6m	\$0.4m	\$0.8m	\$23m	\$22m	\$24m
2033-34	Medium 1.2%	Medium 0.8%	Medium 1.5%	Low 3	Low 3	Low 3.2	\$0.6m	\$0.5m	\$0.8m	\$24m	\$23m	\$25m
2034-35	Medium 1.3%	Medium 1%	Medium 1.6%	Low 2.9	Low 2.9	Low 3.2	\$0.7m	\$0.5m	\$0.9m	\$25m	\$24m	\$26m
2035-36	Medium 1.6%	Medium 1.2%	Medium 1.9%	Low 2.9	Low 2.9	Low 3.2	\$0.9m	\$0.7m	\$1.1m	\$25m	\$24m	\$27m

Indicator	Definition	Formula	Risk assessment criteria	
			Underlying Surplus %	Liquidity
<b>Profitability indicators</b>				
Underlying Surplus (%)	This measures an entity's ability to generate surplus in the ordinary course of business—excluding non-recurrent capital grants, non-monetary asset contributions, and other contributions to fund capital expenditure from net result. A surplus indicates council is able to generate sufficient revenue to fulfill the operating requirements including coverage of the depreciation expense.	Underlying surplus (or deficit) / Underlying revenue	High	>Less than 0% Insufficient surplus being generated to fund operations.
Underlying Surplus		Underlying surplus (or deficit)	Medium	0%–5%  Surplus being generated to fund operations.
<b>Financing indicators</b>				
Liquidity (ratio)	This measures an entity's ability to pay existing liabilities in the next 12 months. A ratio greater than 1.0 means there are more cash and liquid assets than short-term liabilities.	Current assets / Current liabilities	Low	More than 5% Generating strong surpluses to fund operations.
				Less than 0.75 Immediate sustainability issues with insufficient current assets to cover liabilities.
				0.75–1.0  Need for caution with cash flow, as issues could arise with meeting obligations as they fall due.
				More than 1.0  No immediate issues with repaying short-term liabilities as they fall due.

**ORDINARY COUNCIL MEETING**  
**Tuesday 19 May 2026**

**APPENDIX 48 – SENSITIVITY ANALYSIS – RATES**



**FINANCIAL SENSITIVITY ANALYSIS - RATES, FEES & CHARGES + - 0.5% 2025-26 or rates -0.5% and fees +0.75%**

Year	Underlying Surplus %				Liquidity				Underlying Surplus				Year end cash			
	Per Plan	-0.5% rates & fees	+0.5% rates & fees	-0.5% rates +0.75% fees	Per Plan	-0.5% rates & fees	+0.5% rates & fees	-0.5% rates +0.75% fees	Per Plan	-0.5% rates & fees	+0.5% rates & fees	-0.5% rates +0.75% fees	Per Plan	-0.5% rates & fees	+0.5% rates & fees	-0.5% rates +0.75% fees
2025-26	Medium 0.4%	Medium 0%	Medium 0.7%	Medium 0.1%	Low 3.8	Low 3.8	Low 3.8	Low 3.8	\$0.1m	\$0m	\$0.3m	\$0m	\$22m	\$21m	\$22m	\$21m
2026-27	Medium 1.1%	Medium 0.7%	Medium 1.4%	Medium 0.8%	Low 3.2	Low 3.2	Low 3.3	Low 3.2	\$0.4m	\$0.3m	\$0.6m	\$0.3m	\$19m	\$18m	\$19m	\$18m
2027-28	Medium 1.2%	Medium 0.9%	Medium 1.5%	Medium 0.9%	Low 3.2	Low 3.2	Low 3.3	Low 3.2	\$0.5m	\$0.3m	\$0.6m	\$0.4m	\$20m	\$19m	\$20m	\$19m
2028-29	Medium 1.4%	Medium 1.1%	Medium 1.8%	Medium 1.2%	Low 3.3	Low 3.2	Low 3.4	Low 3.3	\$0.6m	\$0.5m	\$0.8m	\$0.5m	\$21m	\$20m	\$22m	\$21m
2029-30	Medium 1.5%	Medium 1.4%	Medium 2.1%	Medium 1.5%	Low 3.4	Low 3.3	Low 3.5	Low 3.3	\$0.8m	\$0.6m	\$0.9m	\$0.7m	\$22m	\$22m	\$23M	\$22m
2030-31	Medium 1.8%	Medium 1.6%	Medium 2.3%	Medium 1.7%	Low 3	Low 2.9	Low 3.2	Low 2.9	\$0.9m	\$0.7m	\$1.1m	\$0.8m	\$20m	\$20m	\$21m	\$20m
2031-32	Medium 2%	Medium 1.6%	Medium 2.3%	Medium 1.7%	Low 2.9	Low 2.7	Low 3	Low 2.8	\$1m	\$0.8m	\$1.1m	\$0.8m	\$20m	\$19m	\$21m	\$19m
2032-33	Medium 2.1%	Medium 1.7%	Medium 2.4%	Medium 1.8%	Low 2.9	Low 2.8	Low 3	Low 2.8	\$1m	\$0.9m	\$1.2m	\$0.9m	\$21m	\$20m	\$22m	\$20m
2033-34	Medium 2.1%	Medium 1.7%	Medium 2.4%	Medium 1.8%	Low 2.9	Low 2.7	Low 3	Low 2.7	\$1.1m	\$0.9m	\$1.3m	\$0.9m	\$21m	\$20m	\$23m	\$20m
2034-35	Medium 2.2%	Medium 1.8%	Medium 2.6%	Medium 1.9%	Low 2.8	Low 2.6	Low 3	Low 2.7	\$1.2m	\$1m	\$1.4m	\$1m	\$22m	\$20m	\$23m	\$20m

Indicator	Definition	Formula
<b>Profitability indicators</b>		
Underlying Surplus (%)	This measures an entity's ability to generate surplus in the ordinary course of business—excluding non-recurrent capital grants, non-monetary asset contributions, and other contributions to fund capital expenditure from net result. A surplus indicates council is able to generate sufficient revenue to fulfill the operating requirements including coverage of the depreciation expense.	Underlying surplus (or deficit) / Underlying revenue
Underlying Surplus		Underlying surplus (or deficit)
<b>Financing indicators</b>		
Liquidity (ratio)	This measures an entity's ability to pay existing liabilities in the next 12 months. A ratio greater than 1.0 means there are more cash and liquid assets than short-term liabilities.	Current assets / Current liabilities

Risk assessment criteria			
	Underlying Surplus %		Liquidity
High	>Less than 0%		Less than 0.75
	Insufficient surplus being generated to fund operations.		Immediate sustainability issues with insufficient current assets to cover liabilities.
Medium	0%–5%		0.75–1.0
	Surplus being generated to fund operations.		Need for caution with cash flow, as issues could arise with meeting obligations as they fall due.
Low	More than 5%		More than 1.0
	Generating strong surpluses to fund operations.		No immediate issues with repaying short-term liabilities as they fall due.

ORDINARY COUNCIL MEETING  
Tuesday 19 May 2026



APPENDIX **94** –

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**ORDINARY COUNCIL MEETING**  
**Tuesday 19 May 2026**

**APPENDIX 95 – SENSITIVITY ANALYSIS – CAPITAL CARRYOVERS @ 15% OF CAPITAL BUDGET**  
**SENSITIVITY ANALYSIS – CAPITAL CARRYOVERS @ 15% OF CAPITAL BUDGET**

**FINANCIAL SENSITIVITY ANALYSIS - CAPITAL CARRYOVERS @ 15% OF CAPITAL BUDGET**

Year	Underlying Surplus %		Liquidity		Year end cash	
	Per Plan	15% Capital Carryover	Per Plan	15% Carryover	Per Plan	15% Capital Carryover
2025-26	Medium 0.2%	Medium 0.2%	Low 3.3	Low 3.5	\$20m	\$23m
2026-27	Medium 0.5%	Medium 0.6%	Low 2.9	Low 3.4	\$17m	\$21m
2027-28	Medium 0.5%	Medium 0.7%	Low 2.8	Low 3	\$17m	\$19m
2028-29	Medium 0.9%	Medium 1%	Low 2.8	Low 3	\$18m	\$20m
2029-30	Medium 1%	Medium 1.2%	Low 2.9	Low 3.1	\$20m	\$22m
2030-31	Medium 1%	Medium 1.2%	Low 3	Low 3.2	\$22m	\$24m
2031-32	Medium 1.1%	Medium 1.2%	Low 3.1	Low 3.3	\$23m	\$25m
2032-33	Medium 1.2%	Medium 1.3%	Low 3.1	Low 3.3	\$24m	\$26m
2033-34	Medium 1.3%	Medium 1.4%	Low 3.1	Low 3.3	\$25m	\$27m
2034-35	Medium 1.6%	Medium 1.7%	Low 3	Low 3.2	\$25m	\$27m

Assumption loans would reduce because of less expenditure

Indicator	Definition	Formula
<b>Profitability indicators</b>		
Underlying Surplus (%)	This measures an entity ability to generate surplus in the ordinary course of business—excluding non-recurrent capital grants, non-monetary asset contributions, and other contributions to fund capital expenditure from net result. A surplus indicates council is able to generate sufficient revenue to fulfill the operating requirements including coverage of the depreciation expense.	Underlying surplus (or deficit) / Underlying revenue
<b>Financing indicators</b>		
Liquidity (ratio)	This measures an entity's ability to pay existing liabilities in the next 12 months. A ratio greater than 1.0 means there are more cash and liquid assets than short-term liabilities.	Current assets / Current liabilities

Risk assessment criteria		
	Underlying Surplus %	Liquidity
High	>Less than 0% Insufficient surplus being generated to fund operations.	Less than 0.75 Immediate sustainability issues with insufficient current assets to cover liabilities.
Medium	0%–5% Surplus being generated to fund operations.	0.75–1.0 Need for caution with cash flow, as issues could arise with meeting obligations as they fall due.
Low	More than 5% Generating strong surpluses to fund operations.	More than 1.0 No immediate issues with repaying short-term liabilities as they fall due.

Financial Management Strategy and Long Term Financial Plan

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**ORDINARY COUNCIL MEETING**  
**Tuesday 19 May 2026**

**APPENDIX 95 – SENSITIVITY ANALYSIS – CAPITAL CARRYOVERS @ 15% OF CAPITAL BUDGET**  
**SENSITIVITY ANALYSIS – CAPITAL CARRYOVERS @ 15% OF CAPITAL BUDGET**

**FINANCIAL SENSITIVITY ANALYSIS - CAPITAL CARRYOVERS @ 15% OF CAPITAL BUDGET**

Year	Underlying Surplus %		Liquidity		Year end cash	
	Per Plan	15% Capital Carryover	Per Plan	15% Carryover	Per Plan	15% Capital Carryover
2025-26	Medium 0.4%	Medium 0.4%	Low 3.8	Low 4.2	\$22m	\$24m
2026-27	Medium 1.1%	Medium 1.2%	Low 3.2	Low 3.6	\$19m	\$21m
2027-28	Medium 1.2%	Medium 1.3%	Low 3.2	Low 3.5	\$20m	\$21m
2028-29	Medium 1.4%	Medium 1.6%	Low 3.3	Low 3.6	\$21m	\$23m
2029-30	Medium 1.5%	Medium 1.8%	Low 3.4	Low 3.6	\$22m	\$24m
2030-31	Medium 1.8%	Medium 2%	Low 3	Low 3.5	\$20m	\$24m
2031-32	Medium 2%	Medium 2.1%	Low 2.9	Low 3.1	\$20m	\$22m
2032-33	Medium 2.1%	Medium 2.2%	Low 2.9	Low 3.1	\$21m	\$23m
2033-34	Medium 2.1%	Medium 2.2%	Low 2.9	Low 3.1	\$21m	\$23m
2034-35	Medium 2.2%	Medium 2.2%	Low 2.8	Low 3.1	\$22m	\$24m

Assumption loans would reduce because of less expenditure

Indicator	Definition	Formula
<b>Profitability indicators</b>		
Underlying Surplus (%)	This measures an entity's ability to generate surplus in the ordinary course of business—excluding non-recurrent capital grants, non-monetary asset contributions, and other contributions to fund capital expenditure from net result. A surplus indicates council is able to generate sufficient revenue to fulfill the operating requirements including coverage of the depreciation expense.	Underlying surplus (or deficit) / Underlying revenue
<b>Financing indicators</b>		
Liquidity (ratio)	This measures an entity's ability to pay existing liabilities in the next 12 months. A ratio greater than 1.0 means there are more cash and liquid assets than short-term liabilities.	Current assets / Current liabilities

Risk assessment criteria		
	Underlying Surplus %	Liquidity
High	>Less than 0% Insufficient surplus being generated to fund operations.	Less than 0.75 Immediate sustainability issues with insufficient current assets to cover liabilities.
Medium	0%–5% Surplus being generated to fund operations.	0.75–1.0 Need for caution with cash flow, as issues could arise with meeting obligations as they fall due.
Low	More than 5% Generating strong surpluses to fund operations.	More than 1.0 No immediate issues with repaying short-term liabilities as they fall due.

## 13 COMMUNITY

Nil

## 14 COMMUNITY ASSETS

### 14.1 Asset 1 - Capital Works Project Budget Adjustments

**REPORT AUTHOR:** Director Community Assets - Dino De Paoli

**REPORT DATE:** 13 May 2026

**ATTACHMENTS:** 1. [14.1.1] CEO Approved Project Budget Adjustments

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#### SUMMARY

The purpose of this item is to report to Council on capital works project budget adjustments approved under delegation by the Chief Executive Officer (CEO).

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#### BACKGROUND

Council has delegated authority to the CEO (Minute 36/24) to approve adjustments to capital works project budgets. The resolution stated:

That Council by absolute majority:

(1) In accordance with section 82(6) of the Local Government Act 1993 authorise the Chief Executive Officer to make adjustments not exceeding \$150,000 (and not exceeding the total amount of the estimates) within budget estimates as prescribed in section 82(2)(a), (b) and (d) of the Local Government Act 1993; and

(2) Direct that Council receive a report from the Chief Executive Officer at the next available ordinary Council meeting when the above delegation is exercised. The report must include details of any adjustments made to budget estimates.

The CEO has recently approved five (5) minor budget variations to existing projects.

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#### STRATEGIC PLAN

This action relates to the following components of the Strategic Plan 2022-2032:

##### 3.4 Our Infrastructure

Goal: To ensure the provision and maintenance of efficient and effective infrastructure and assets.

Objective: Provide for a broad range of infrastructure, services and future developments.

Council will:

- Develop and manage fit for purpose infrastructure in a sustainable manner.

##### 3.5 Our Organisation

Goal: To be an organisation that values its people and delivers for our community.

Objective: Council is financially sustainable.

Council will:

- Manage our finances in a responsible manner and deliver value for our community.

## STATUTORY REQUIREMENTS & RELATED COUNCIL DOCUMENTS

*Local Government Act 1993 S82.(7)*

Council Minute 36/24 (March 2024 Ordinary Council Meeting)

## RISK CONSIDERATIONS

Project risks are considered by Officers prior to presenting project budget adjustments to the CEO for consideration and approval. In this instance, the financial risk to Council is minimal, on the basis that the project budget adjustments were minor in nature and the projects from which funding has been transferred will be completed within budget.

## FINANCIAL IMPACT

The approved project budget adjustments are within the CEO's delegation. There is nil overall change to the value of the capital works program as a result of the project budget adjustments approved by the CEO.

## CONSULTATION

The management and process for approval of adjustments for capital works project budgets has been discussed with Council at previous Workshops.

The project adjustments in this paper were presented to Council Workshop on 19 May 2026.

## OPTIONS

Council may choose to:

1. Accept the motion as presented;
2. Accept the motion with amendments; or
3. Reject the motion.

## OFFICER'S COMMENTS

The project budget adjustments approved by the CEO have been made to the following projects and are detailed in the attachment:

- Riverside Drive Retaining Wall (Project 63145);
- Design Works – Various Infrastructure Projects (Project 69061);
- Beauty Point Cricket Club Toilet Upgrade (Project 67295);
- Trevallyn, Cherry Road reconstruction (Project 63100); and
- Grindelwald, Atkinsons Road reconstruction (Project 64051).

## RECOMMENDATION

That Council receives this report under the *Local Government Act 1993 section 82(7)* noting the capital works project budget adjustments approved under delegation by the Chief Executive Officer.



**ORDINARY COUNCIL MEETING  
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**DECISION**

Moved:

Seconded:

**VOTING**

For:

Against:

**ORDINARY COUNCIL MEETING**  
**Tuesday 19 May 2026**

**CEO Approved Project Budget Adjustments**

<b>Project No.</b>	<b>Project Name</b>	<b>Budget (\$)</b>	<b>Forecast Cost (\$)</b>	<b>Approved Adjustment (\$)</b>	<b>Adjusted Project Budget (\$)</b>
63145	Riverside Drive Retaining Wall	50,000	64,916	+20,000	70,000
69061	Design Works – Various Infrastructure Projects	80,000	40,084	-20,000	60,000
<p>The project allocation for the Riverside Drive Retaining Wall Construction Project of \$50,000 was an estimate only at the time of preparing the 2025/2026 Capital Budget.</p> <p>Funding transfer approved from the Design Works – Various Infrastructure project</p> <p>It is noted that consultant GHD has been engaged to progress the design work on the retaining wall project.</p>					
67295	Beauty Point Cricket Club Toilet Upgrade	10,000	28,000	+18,000	28,000
63100	Trevallyn Cherry Road recon.	11,000	0	-11,000	0
64051	Grindelwald, Atkinsons Road recon.	347,000	334,000	-7,000	340,000
<p>The project allocation for the Beauty Point Cricket Club toilet upgrade of \$10,000 was an estimate only at the time of preparing the 2025/2026 Capital Budget.</p> <p>A \$10,000 allocation had also been made in the capital program for the upgrade of the urinals at the Riverside Tennis Club and Windsor oval football club changerooms. These projects have both been completed within budget.</p> <p>The urinal area at Beauty Point is in a poor condition and required additional funds to be completed. It is noted the Cherry Road reconstruction project funding was not required this financial year and the Atkinsons Road reconstruction has been completed within budget.</p>					

## 15 PEOPLE, CULTURE & SAFETY

Nil

## 16 PETITIONS

### 16.1 Pet 1 - Petition Requesting Refusal of Planning Application

**REPORT AUTHOR:** Governance Officer - Tom Chalmers  
**REPORT DATE:** 13 May 2026  
**ATTACHMENTS:** 1. [16.1.1] Petition to West Tamar Council

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#### SUMMARY

The purpose of this report is to table a petition received by the Chief Executive Officer as required under Part 6, Division 1 of the *Local Government Act 1993*.

#### BACKGROUND

Council received a petition on 1 May 2026 which has since been deemed to be compliant with the requirements of Section 57 of the *Local Government Act 1993* (**the Act**).

The petition, entitled "*Petition to West Tamar Council*", requests:

*"that West Tamar Council wholly refuse approval of Application No. PA2025327."*

Council is required by the Act to table any compliant petition at the next Ordinary Council Meeting after receipt and to consider any action to be taken at a Council Meeting within 42 days of the tabling of the petition.

#### STRATEGIC PLAN

This action relates to the following components of the Strategic Plan 2022-2032:

##### 3.1 Our Community

**Goal:** To maintain an engaged and active community where partnerships are established and needs are identified and Council assists in achieving sustainable outcomes.

**Objective:** Council and the community work together building creative, innovative and resilient communities where people feel able and encouraged to participate.

Council will:

- Inform, consult and engage with the community to promote participation.

##### 3.1 Our Community

**Goal:** To maintain an engaged and active community where partnerships are established, needs are identified and Council assists in achieving sustainable outcomes.

**Objective:** Residents enjoy a safe equitable and inclusive and sustainable lifestyle.

Council will:

- Foster an inclusive, engaged and active community through all its activities.

### 3.5 Our Organisation

Goal: To be an organisation that values its people and delivers for our community.

Objective: Council is recognised as a leader in local government.

Council will:

- Be open and transparent in how we make our decisions.

## STATUTORY REQUIREMENTS & RELATED COUNCIL DOCUMENTS

*Local Government Act 1993*

## RISK CONSIDERATIONS

Low.

## FINANCIAL IMPACT

Nil.

## CONSULTATION

Consultation occurred with Councillors at the 5 May 2026 Interim Workshop.

## OPTIONS

Council may choose to:

1. Accept the motion as presented;
2. Accept the motion with amendments;
3. Reject the motion.

## OFFICER'S COMMENTS

The petition was originally received by the Chief Executive Officer and, on review, was deemed to be non-compliant with the requirements of sections 57(2) and 57(2)(d) of the Act which state that “A person lodging a petition is to ensure that the petition contains... a statement specifying the number of signatories;”

Section 57(3) of the Act states that a signatory is “in the case of a paper petition, a person who has added his or her details to the paper petition and signed the petition”.

The petition originally stated that there were 52 signatories of which 9 were deemed to be non-compliant as there was no accompanying signature. The petition was amended by the lodger to note 43 signatories and was subsequently accepted as being compliant.

The planning application which is the subject of the petition, PA2025327, has not yet been presented to Council as a planning authority for decision.

It is recommended to table the petition at this Ordinary Council Meeting and consider any action to be taken during the 16 June 2026 Ordinary Council meeting, that meeting being within 42 days of the petition being tabled which is in compliance with the requirements of the Act.

## RECOMMENDATION

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That Council:

1. Note the tabling of the petition requesting “*that West Tamar Council wholly refuse approval of Application No. PA2025327*”; and
2. Consider any action to be taken during the 16 June 2026 Ordinary Council Meeting.

## DECISION

Moved:

Seconded:

## VOTING

For:

Against:

**ORDINARY COUNCIL MEETING**  
**Tuesday 19 May 2026**

**PETITION TO WEST TAMAR COUNCIL**

To: Kristen Desmond  
The Chief Executive Officer  
West Tamar Council  
Date: 24.04.2026

**SUBJECT MATTER**

Application No. PA2025327 – Proposed Childcare Centre Development  
Corner of Brigalow Street and 2 Faye Court, Legana  
Submitted by Ignite Dreams Pty Ltd

**PETITION STATEMENT**

We, the undersigned residents and concerned parties, formally object to the proposed development identified as Application No. PA2025327, submitted by Ignite Dreams Pty Ltd, for the construction of a Childcare Centre at the corner of Brigalow Street and 2 Faye Court, Legana.

This proposal is considered inappropriate for the location and is likely to have significant adverse impacts on the surrounding residential area.

**Key concerns include:**

- Increased traffic flow and associated safety risks, particularly within a residential street network not designed for high-volume use
- Elevated noise levels affecting the amenity of nearby residents
- Insufficient on-site parking, leading to overflow into surrounding streets
- Loss of residential tranquility and character
- The construction of a 2 meter retaining wall and a 1.8 meter solid boundary wall, which is visually intrusive and inconsistent with the existing streetscape

**ACTION REQUESTED**

We respectfully and formally request that West Tamar Council wholly refuse approval of Application No. PA2025327.

**SIGNATORIES STATEMENT**

This petition contains 43 signatories.

Lodged by:

Full Name: William Morris Edwards

Address: 26 Brigalow Street, LEGANA TAS 7277

Signature: 

**ORDINARY COUNCIL MEETING  
Tuesday 19 May 2026**

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Date: 24/04/2026

**Petition – Application No. PA2025327 (Childcare Centre, Brigalow Street & 2 Faye Court, Legana)**

**Brief Statement:**

We oppose this childcare development due to traffic, noise, parking, visual impact, and loss of residential amenity. We request refusal of the application.

Name (Printed)	Address	Phone Number	Email	Signature
Michelle- anne Brown	7 Brigalow St Legana	[REDACTED]	[REDACTED]	[Signature]
Kevin BROWN	"	[REDACTED]	[REDACTED]	[Signature]
Grace Brown	7 Brigalow st	[REDACTED]	[REDACTED]	[Signature]
Larry Wells	5 Brigalow	[REDACTED]	[REDACTED]	[REDACTED]
PAUL WHIDDON	37 BRIGALOW ST	[REDACTED]	[REDACTED]	[Signature]
JAN WHIDDON	37 Brigalow St	[REDACTED]	[REDACTED]	[Signature]
Lynne Pike	Unit 1, 21 Brigalow st	[REDACTED]	[REDACTED]	[Signature]
Glengs Woolnough	2/21 BRIGALOW ST.	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
BARRY WOOLNOUGH	2/21 BRIGALOW ST	[REDACTED]	[REDACTED]	[REDACTED]
Christine Bakes	4/21 Brigalow St	[REDACTED]	[REDACTED]	[Signature]
Scott Bakes	4/21 BRIGALOW ST	[REDACTED]	[REDACTED]	[Signature]
FRANK PISCIONERI	19/BRIGALOW	[REDACTED]	[REDACTED]	[Signature]
ALLANA PISCIONERI	19 BRIGALOW ST.	[REDACTED]	[REDACTED]	[Signature]

Lodged by:

Full Name: William Morris Edwards

Address: 26 Brigalow Street, LEGANA TAS 7277

Signature: [Signature]



**ORDINARY COUNCIL MEETING  
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Date: 24/04/2026

**Petition – Application No. PA2025327 (Childcare Centre, Brigalow Street & 2 Faye Court, Legana)**

**Brief Statement:**

We oppose this childcare development due to traffic, noise, parking, visual impact, and loss of residential amenity. We request refusal of the application.

Name (Printed)	Address	Phone Number	Email	Signature
NORMAN LAWRENCE	10 BRIGALOW ST			<i>N. Lawrence</i>
CATHY LAWRENCE	10 BRIGALOW ST, LEGANA			
Brooke Pike	1/21 Brigalow St Legana			
Robert PIKE	1/21 Brigalow St Legana			<i>Rob Pike</i>
Tayla Sands	43 Brigalow Street, Legana			
Eliza Smart	40 Brigalow St, Legana			
Amy Greenwood	12 Brigalow St, Legana			<i>Amy Greenwood</i>
MARIE JAMIESON	20 BRIGALOW ST LEGANA			<i>M. Jamieson</i>
CHRIS JAMIESON	20 BRIGALOW ST LEGANA			<i>C. Jamieson</i>
Robert Pike	1/21 Brigalow St Legana			
ROTH SPENCER	6 Edith Court Legana	N/A		<i>R. Spencer</i>
ANDREW SPENCER	6 EDITH COURT Legana	N/A		<i>A. Spencer</i>
Donna Mitchell	38 Brigalow street			<i>D. Mitchell</i>
Grant Mitchell	38 Brigalow st			<i>G. Mitchell</i>

Lodged by:

Full Name: William Morris Edwards

Address: 26 Brigalow Street, LEGANA TAS 7277

Signature: *W. Edwards*

**ORDINARY COUNCIL MEETING**  
**Tuesday 19 May 2026**

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Date: 24/04/2026

**Petition – Application No. PA2025327 (Childcare Centre, Brigalow Street & 2 Faye Court, Legana)**

**Brief Statement:**

We oppose this childcare development due to traffic, noise, parking, visual impact, and loss of residential amenity. We request refusal of the application.

Name (Printed)	Address	Phone Number	Email	Signature
Stuart Greenwood	12 Brigalow Street, Legana			
SUSANNE BELLINER	49 BRIGALOW ST LEGANA			
CRIG BELLINGER	49 BRIGALOW ST LEGANA			
KERRY ROBINSON	41 BRIGALOW ST LEGANA			
CATHY ROBINSON	41 BRIGALOW ST LEGANA			
VINCE ZUPAN	FOR PROPERTY AT 16 BRIGALOW ST LEGANA			
Jackson O'NEALE	4 SUNDOWNER CNE Legana			
Debbie Blake	1146 Dowerin Drive Legana			
TIM LOUVELL	44 BRIGALOW LEGANA			
ATTINDER SANDHU	15 BRIGALOW ST LEGANA			
GERALD McDONAGH	60 Brigalow St Legana			
Danaka McDonagh	60 Brigalow St Legana			
Matthew Stackhouse	29 Brigalow St Legana			
Rebecca Smith	57 Brigalow St Legana			

Lodged by:

Full Name: William Morris Edwards

Address: 26 Brigalow Street, LEGANA TAS 7277

Signature:

**ORDINARY COUNCIL MEETING  
Tuesday 19 May 2026**

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Date: 24/04/2026

**Petition – Application No. PA2025327 (Childcare Centre, Brigalow Street & 2 Faye Court, Legana)**

**Brief Statement:**

We oppose this childcare development due to traffic, noise, parking, visual impact, and loss of residential amenity. We request refusal of the application.

Name (Printed)	Address	Phone Number	Email	Signature
Carol Beams	56 Brigalow St	[REDACTED]	[REDACTED]	<i>laheans</i>
Rachael Garwood	25 Brigalow	[REDACTED]	[REDACTED]	<i>Geo</i>
TROY STONE	23 Brigalow	[REDACTED]	[REDACTED]	<i>Troy</i>
Louise Steelhouse	29 Brigalow St	[REDACTED]	[REDACTED]	[REDACTED]
Chae EVANS	28 Brigalow ST	[REDACTED]	[REDACTED]	<i>Chae</i>
Stacey EVANS	28 Brigalow ST	[REDACTED]	[REDACTED]	<i>Stacey</i>
Luke Page	31 Brigalow ST	[REDACTED]	[REDACTED]	<i>Luke</i>
PHIL GOULDING	1/28 Alawaona St	[REDACTED]	[REDACTED]	<i>Phil</i>
Kathryn Edwards	26 Brigalow St Legana	[REDACTED]	[REDACTED]	<i>K Edwards</i>
William EDWARDS	26 Brigalow St Legana	[REDACTED]	[REDACTED]	<i>W Edwards</i>
Tyler Boew	27 Brigalow St Legana	[REDACTED]	[REDACTED]	<i>Tyler</i>

Lodged by:

Full Name: William Morris Edwards

Address: 26 Brigalow Street, LEGANA TAS 7277

Signature: *W Edwards*

## 17 NOTICE OF MOTIONS

### 17.1 Motions on Notice

#### 17.1.1 Cr Lyons - Motion on Notice regarding rezoning along Acropolis Drive

**REPORT AUTHOR:** Director Planning & Development - Michelle Riley

**REPORT DATE:** 11 May 2026

**ATTACHMENTS:**

1. [17.1.1.1] Western Highway Precinct - Legana Town Centre and Township Structure Plan
2. [17.1.1.2] Legana Town Centre and Township Structure Plan Map
3. [17.1.1.3] Comparison of assessment categories

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#### SUMMARY

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The purpose of this report is to provide Council with advice in relation to a motion received on notice from Cr Geoff Lyons in accordance with Section 65 of the *Local Government Act 1993*.

#### COUNCILLOR'S MOTION

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The following motion was received from Cr Geoff Lyons for inclusion in the May Council Meeting Agenda:

*"That the Legana Town Centre and Township Structure Plan be amended by identifying the land fronting the West Tamar Highway from Acropolis Drive to Bridgenorth Road as "General Business"."*

#### COUNCILLOR'S RATIONALE

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The land has existing established commercial premises. It also has existing highway visibility and access, with potential connectivity with Acropolis Drive and Bridgenorth Road.

Long term, this area is better suited to General Business as opposed to Residential zoning.

The rezoning aligns with the Northern Tasmania Regional Land Use Strategy (**NTRLUS**) to concentrate business in serviceable nodes. There is not sufficient land for future development in the town centre Commercial Area of Legana and General Business zoning would restrict big box commercial development with B Double truck access, which would not be the best look on the southern approaches to Legana.

#### OFFICER'S COMMENTS

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It is understood that the area subject to the motion is identified in red outline on the image below and is approximately 17 hectares.



The Legana Town Centre and Township Structure Plan (the Structure Plan) was adopted by Council at its Ordinary Meeting of 17 March 2026.

The area between Acropolis Drive and Bridgenorth Road is included in the Western Highway Precinct and included in the General Residential area (see Attachment 1). The intent is that this designation would facilitate an amendment to the Planning Scheme to include the land in the General Residential Zone.

The Structure Plan also provides for expansion of the Innova Business Park with Commercial area to the south-east of the existing Light Industry Zone and some expansion of the town centre. A copy of the overall structure plan map is included as Attachment 2.

It is acknowledged that there are a number of non-residential uses in this area currently including a plant nursery, vineyard and restaurant, service station and caravan park.

The General Residential Zone provides for non-residential uses that primarily serve the local community and do not cause an unreasonable loss of amenity through scale, intensity, noise, activity outside of business hours, traffic generation and movement, or other off-site impacts.

The following non-residential uses are discretionary in the General Residential Zone:

- Business and Professional Services - If for a consulting room, medical centre, veterinary centre, child health clinic, or for the provision of residential support services.
- Community Meeting and Entertainment - If for a place of worship, art and craft centre, public hall, community centre or neighbourhood centre.
- Educational and Occasional Care - If not for a tertiary institution.
- Emergency Services
- Food Services - If not for a take away food premises with a drive through facility.
- General Retail and Hire - If for a local shop (limited by definition to a gross floor area of 200m<sup>2</sup>).
- Sports and Recreation - If for a fitness centre, gymnasium, public swimming pool or sports ground.
- Utilities.

The Planning Scheme contains special provisions for existing non-confirming uses which would otherwise be prohibited. An example in this area would be the Service Station which is defined as

Vehicle fuel sales and services. Clause 7.1.1 allows changes to the use provided it is not a substantial intensification and does not cause an unreasonable detrimental impact on adjoining uses or the amenity of the surrounding area.

If the General Residential Zone is not preferred, then selecting a zone and the area to change should consider the potential uses that could establish in the area. Attachment 3 provides a comparison of assessment categories between the following zones to understand the range of uses that could be established:

- General Residential;
- General Business;
- Local Business;
- Commercial;
- Village; and
- Urban Mixed Use.

These zones were selected to provide a comparison to the General Business Zone to provide an understanding of the range of non-residential zones that may be considered.

An example is where the General Business Zone has been applied to a business area is Kings Meadows within the City of Launceston. The area of Kings Meadows business area, including the General Business, Commercial and Light Industrial Zones (shown below) is around 21 hectares.



When considering a request to amend the Local Provisions Scheme (ie the Planning Scheme), the Tasmanian Planning Commission will also require the zoning to be consistent with the Northern Tasmania Regional Land Use Strategy (RLUS). The activity centres hierarchy currently identifies Legana as a Suburban Activity Centre, and by comparison, Kings Meadows as a Major Activity Centre.

Activity Centre	Role
Major Activity Centre	<p>To provide for a wide range of services and facilities (including offices for business and government) to serve the surrounding subregion, with a strong focus on the retail and commercial sector.</p> <p>MACs offer a high level of public amenity and quality urban design in both building design and public space provision.</p>
Suburban Activity Centre	<p>To provide for the daily needs of the immediately surrounding area in an urban environment and provide a focus for day-to-day community life.</p> <p>Provides a range of convenience and goods and services as well as some community services and facilities.</p>

While the role of Legana is evolving and may in the future be considered a Major Activity Centre, the addition of 17 hectares of General Business zoned land would be a significant increase and may not be considered consistent with the RLUS.

Other impacts associated with adopting the General Business Zone such as traffic and environmental impacts have not been considered.

Further, a significant change to a Structure Plan would ordinarily undergo community consultation to consider any landowner and community views to the proposed change. The draft Structure Plan showed the area as partly General Residential and partly Low Density Residential, with an adjustment to the boundaries made in response to consultation. An extract from the publicly exhibited draft Structure Plan is included below.



Submissions received during the draft Structure Plan consultation period in the area subject to this motion are summarised below:

- Overall there were mixed views regarding further development on the western side of the highway, with some support for additional/ diverse housing opportunities, reduced lot sizes and the proposed General Residential zoning.
- There was some community support for developing the land on the western side opposite the school. At least one community member supported a supermarket on the western side of the highway, to meet demand and improve competition.
- One submitter requested that the General Business Zone (potentially accompanied by a Specific Area Plan) be extended over 715-717 West Tamar Highway to support mixed-use development and community health services.
- One submitter was concerned that the proposed General Residential zoning over 715-717 West Tamar Highway's frontage with the highway would increase the potential for land-use conflict over time, as the existing retail premises operates as a non-conforming existing use.
- One submitter expressed that removal of the Residential Supply and Density SAP should be undertaken in the short-term and better suited to be undertaken by West Tamar Council, rather than private landowners.
- One submitter queried whether the development opportunity timeframes for the Western Highway Precinct can be acted upon earlier than the indicated timeframe of 'Short-Medium'.
- Some community members expressed concerns regarding loss of remnant vegetation within the precinct due to further development.
- Residential development within the Western Highway Precinct is at risk of isolation from the Town Centre, due to the highway acting as a physical barrier.



- State Growth advised that as West Tamar Highway is a limited access road, new access points from the western side are unlikely to be permitted. Therefore, lots proposed for rezoning within the Western Highway Precinct must be able to gain access via the local road network.
- State Growth also noted the need for active transport infrastructure and safe crossing opportunities across the West Tamar Highway.
- Taswater noted that the Muddy Creek Sewerage Pump Station will require upgrading to support development in the Western Highway Precinct.

The draft Structure Plan contemplated the rezoning of parts of the subject area to include General Residential zoned land adjacent to the West Tamar Highway. If the draft Structure Plan had included opportunities for “General Business” zoning or other non-residential development within the Western Highway precinct, it is likely that more specific commentary regarding the potential opportunity would have been received from the community and key agencies.

## **MOTION**

That the Legana Town Centre and Township Structure Plan be amended by identifying the land fronting the West Tamar Highway from Acropolis Drive to Bridgenorth Road as “*General Business*”.

## **DECISION**

Moved:

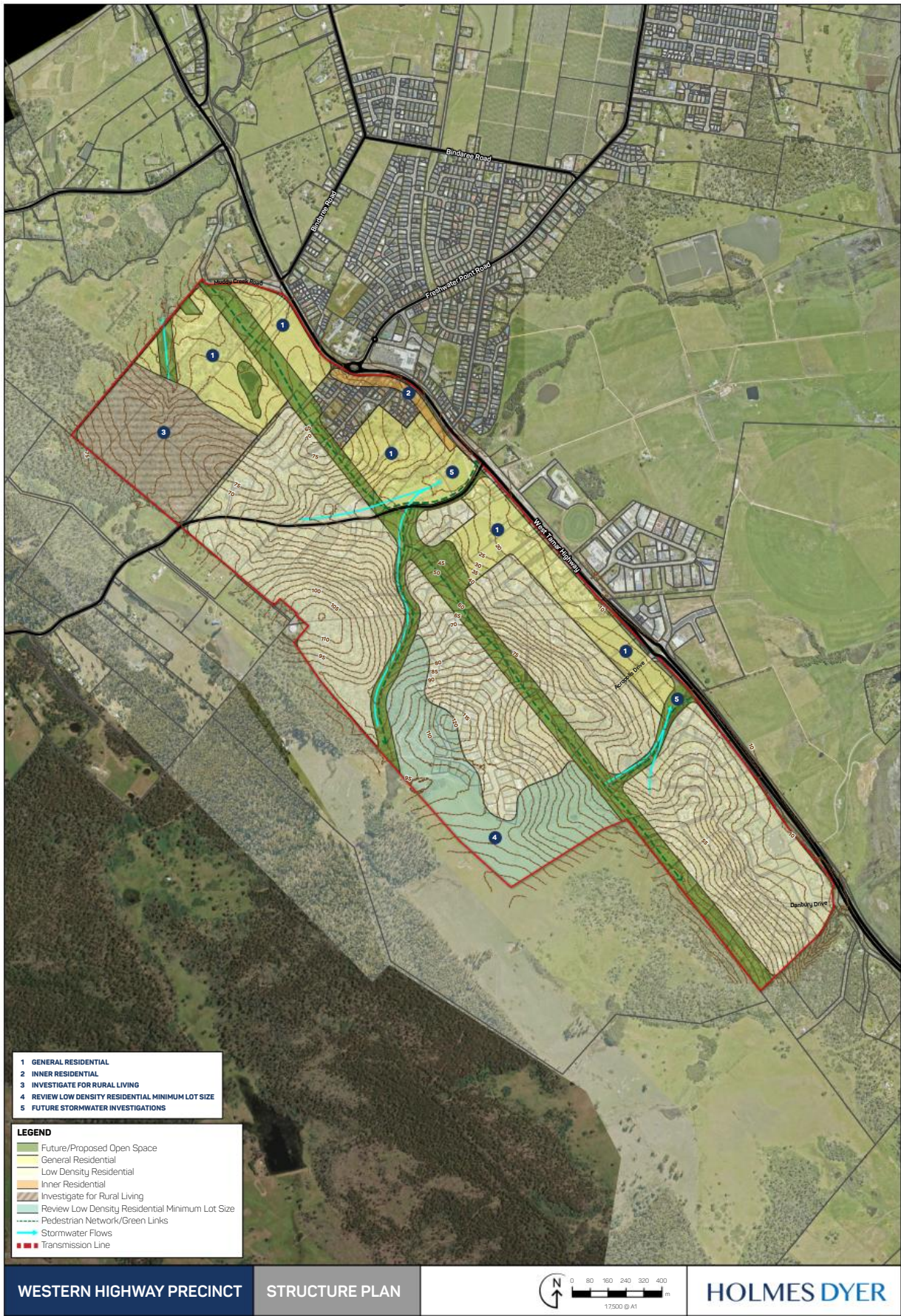
Seconded:

## **VOTING**

For:

Against:

**ORDINARY COUNCIL MEETING**  
**Tuesday 19 May 2026**



ORDINARY COUNCIL MEETING  
 Tuesday 19 May 2026



Legana Town Centre & Township Structure Plan

**ORDINARY COUNCIL MEETING**  
**Tuesday 19 May 2026**

**Comparison of assessment categories**

Uses	Assessment category					
	GR	GB	LB	C	V	UMU
Bulky Goods Sales	X	P	P	P	D	P
Business and Professional Services		NPR	NPR	D	P	P
If for a consulting room, medical centre, veterinary centre, child health clinic, or for the provision of residential support services.	D					
Otherwise	X					
Community Meeting & Entertainment		P	P	D	P	P
If for a place of worship, art and craft centre, public hall, community centre or neighbourhood centre.	D					
Otherwise	X					
Crematoria and Cemeteries	X	X	X	X		X
If for a cemetery					D	
Otherwise					X	
Custodial Facility	X		X	X		
If for a remand centre		D			D	D
Otherwise		X			X	X
Domestic animal breeding, boarding or training	X	X	X	X	D	X
Educational and occasional care		P	P	D	P	D
If not for a tertiary institution.	D					
Otherwise	X					
Emergency services	D	P	P	P	P	D
Equipment and Machinery Sales and Hire	X	D	D	P	D	X
Extractive Industry	X	X	X	X	X	X
Food Services		NPR	NPR	D	P	P
If not for a take away food premises with a drive through facility	D					
Otherwise	X					
General Retail and Hire		NPR	NPR	D	P	P
If for a local shop (maximum GFA 200m2)	D					
Otherwise	X					
Hospital Services	X	D	X	X	X	D
Hotel Industry	X	P	P		D	P
If for alterations or extensions to an existing Hotel Industry.				D		
Otherwise				X		
Manufacturing and Processing	X	D	D	D		
If for: (a) a craft industry or an artist's studio; or (b) alterations or extensions to existing Manufacturing and Processing.					D	
If for alterations or extensions to existing Manufacturing and Processing.						D
Otherwise					X	X
Motor Racing Facility	X	X	X	X	X	X
Natural and Cultural Values Management	NPR	NPR	NPR	NPR	NPR	NPR
Passive Recreation	NPR	NPR	NPR	NPR	NPR	NPR
Pleasure Boat Facility	X			X	D	X
If for a boat ramp		P	P			
Otherwise		X	X			
Port and Shipping	X	X	X	X	X	X

**Zones:**

GR	General Residential
GB	General Business
LB	Local Business
C	Commercial
V	Village
UMU	Urban Mixed Use

**Assessment Categories:**

NPR	No Permit Required
P	Permitted
D	Discretionary
X	Prohibited

**ORDINARY COUNCIL MEETING**  
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Uses	Assessment category					
	GR	GB	LB	C	V	UMU
<b>Recycling and Waste Disposal</b>	X	X	X		X	X
If for a container refund facility.				P		
Otherwise				X		
<b>Research and Development</b>	X	P	P	D	D	P
<b>Residential</b>				X		
If for a single dwelling	NPR				NPR	
If for a home based business		NPR	NPR		NPR	NPR
If: (a) located above ground floor level (excluding pedestrian or vehicular access) or to the rear of a premises; and (b) not listed as No Permit Required.		P	P			P
Otherwise	P	D	D		P	D
<b>Resource Development</b>	X	X	X	X	X	X
<b>Resource Processing</b>	X					
If for food or beverage production		D	D	D		D
If not for an abattoir, animal saleyards or sawmilling.					D	
Otherwise		X	X	X	X	X
<b>Service Industry</b>	X	D	D	P		
If not for motor repairs or panel beating.					P	P
Otherwise					D	X
<b>Sports and Recreation</b>		D	D	D	P	D
If for a fitness centre, gymnasium, public swimming pool or sports ground	D					
Otherwise	X					
<b>Storage</b>	X	D	D	P		D
If not for liquid fuel depot or solid fuel depot.					P	
Otherwise					X	
<b>Tourist Operation</b>	X	D	D	D	D	P
<b>Transport Depot and Distribution</b>	X			D	D	
If for: (a) a public transport facility; or (b) distribution of goods to or from land within the zone.		D	D			
If for public transport facilities.						D
Otherwise		X	X			X
<b>Utilities</b>						
If for minor utilities.	NPR	NPR	NPR	NPR	NPR	NPR
Otherwise	D	D	D	D	D	D
<b>Vehicle Fuel Sales and Services</b>	X	D	D	D	D	D
<b>Vehicle Parking</b>	X	D	D	D	D	D
<b>Visitor Accommodation</b>	P				P	
If: (a) located above ground floor level (excluding pedestrian or vehicular access) or to the rear of a premises; and (b) not a camping and caravan park or overnight camping area		P				P
If: (a) not a camping and caravan park or overnight camping area; and (b) not listed as Permitted.						D
If located above ground floor level (excluding pedestrian or vehicular access) or to the rear of a premises.			P			
If for alterations or extensions to existing Visitor Accommodation.				D		
Otherwise		D	D	X		X

**Zones:**  
GR General Residential  
GB General Business  
LB Local Business  
C Commercial  
V Village  
UMU Urban Mixed Use

**Assessment Categories:**  
NPR No Permit Required  
P Permitted  
D Discretionary  
X Prohibited

### 17.1.2 Cr Shegog - Motion to Rescind Minute No. 26/44 regarding ALGA attendance

**REPORT AUTHOR:** Chief Executive Officer - Kristen Desmond

**REPORT DATE:** 7 May 2026

**ATTACHMENTS:** Nil

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#### SUMMARY

The purpose of this report is to provide Council with advice in relation to a motion received on notice from Deputy Mayor Cr Rick Shegog in accordance with Section 65 of the *Local Government Act 1993*.

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#### COUNCILLOR'S MOTION

The following motion was received from Deputy Mayor Cr Rick Shegog for inclusion in the May Council Meeting Agenda:

*“That Council rescind the motion of Council, Minute No. 26/44 of the March Council meeting in regard to the attendance of 4 Councillors at the 2026 Australian Local Government Association (ALGA) National General Assembly (NGA) to be held in Canberra between 23-25 June 2026, and that Council agree to only send the Mayor and Chief Executive Officer to the ALGA NGA.”*

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#### COUNCILLOR'S RATIONALE

In the March meeting Council voted to send 4 Councillors and the CEO the upcoming ALGA conference. A subsequent costing estimate of this to Council was conducted which revealed that this would be a significant expense to Council.

With the increase in prices such as airline tickets and accommodation rising considerably due to the increase in fuel costs and the cost of living, it would be inappropriate, at this time, to be sending 5 people to the conference. In my opinion this is not a proper use of ratepayers money in the current cost of living crisis and would also inform our community that the WTC takes the spending of ratepayers money very seriously and with due diligence, and will always allocate funds appropriately, including monies already allocated.

However I believe that the Mayor should attend this important conference as a representative of the West Tamar Council. It is also important to note that the WTC have a motion prepared for the conference, initiated by Councillor Manticas, and it is appropriate that the Mayor is in attendance to move and speak to our motion.

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#### OFFICER'S COMMENTS

The cost of sending four Councillors originally nominated under Minute 26/44 was accounted for in the budget.

## MOTION

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That Council:

1. rescind the motion of Council, Minute No. 26/44 of the March Council meeting in regard to the attendance of 4 Councillors at the 2026 Australian Local Government Association (ALGA) National General Assembly (NGA) to be held in Canberra between 23-25 June 2026, and
2. that Council agree to only send the Mayor and Chief Executive Officer to the ALGA NGA.

## DECISION

Moved:

Seconded:

## VOTING

For:

Against:

**17.2 Motions without Notice**



## 18 COUNCILLORS' QUESTIONS

### 18.1 Councillors' Questions on Notice

#### 18.1.1 Cr Larner

**Question 1:** What are the names and membership numbers of the seven groups and specific local communities targeted for consultation on the Legana Recreation Masterplan?

**Response:** *All information regarding consultation of the community and sporting groups in relation to the Legana Sports and Community Recreation Plan was provided as an attachment in the April Ordinary Council Meeting Agenda.*

**Question 2:** In the interests of transparency and community expectations, what are the exact consultation questions and answer options used in the community engagement for the Legana Recreation Plan?

**Response:** *All information regarding consultation of the community and sporting groups in relation to the Legana Sports and Community Recreation Plan was provided as an attachment in the April Ordinary Council Meeting Agenda.*

**Question 3:** Given West Tamar municipality's dispersed 'hyper-ageing' population, inflating cost pressures and that nearby Launceston City will soon be building a new major sports centre, how can Council justify funding a youth-focused sports and function facility (including bar) in Legana when our communities have competing priority needs for basic multi-use community infrastructure like safe footpaths, roads, stormwater, playgrounds, toilet blocks, seating and shelter?

**Response:** *It should be noted, Councillor Larner, that you are a member of Council and as such have been involved in workshops in relation to this decision. In fact, you were at the Council meeting when the decision was made. Therefore, you are aware of the reasons for Council's decision. There are competing priorities and it is Council's responsibility to balance these via the decisions it makes at the Council table.*

*Council has in this instance workshopped options, carefully considered the financial implications, considered the needs of the community and come to a decision to support this important intergenerational investment. The supporting business case for this investment was provided in the April Ordinary Council Agenda and is publicly available.*

*I would also like to clarify the demographics of the West Tamar Municipality as I do not believe that your assertion of a 'hyper-ageing' population is entirely correct.*

*The latest REMPLAN demographics for the West Council municipality show the median age of our residents is 45 years. This figure has remained unchanged since 2016. The percentage of residents aged 60 years or older is 31 per cent while the number of residents aged 40 and under is almost 43 per cent of the population.*

*Legana has long been regarded as one of the fastest growing regional centres in Tasmania with a further 7,000 new residents expected by 2045.*

*As evidence of this, Legana's population grew by 17 per cent between 2016 and 2021. Further on average Legana has a younger profile than other areas of the West Tamar with 59.43 percent of the Legana community aged under 50.*

*It is also disingenuous to suggest that the proposed recreational infrastructure is "youth-focused". Sporting and community facilities such as the one approved are used by a wide range of age demographics.*

*I further note that the Local Government Act 1993 sets out a Council's Functions and Powers in Section 20 as reproduced below:*

**20. Functions and powers**

- (1) In addition to any functions of a council in this or any other Act, a council has the following functions:
- (a) to provide for the health, safety and welfare of the community;
  - (b) to represent and promote the interests of the community;
  - (c) to provide for the peace, order and good government of the municipal area.

*The decision of Council to approve the Legana Sports and Community Recreation Plan and the commencement of preparatory work for stage one delivery fulfills Council's function to provide for the Health, Safety and Welfare of its community. It is core business of Council to investigate and approve infrastructure investments like this one.*

**18.2 Councillors' Questions without Notice**

### 18.3 Responses to Previous Questions on Notice

#### 18.3.1 Cr Ferguson - Questions from 21 April 2026 Ordinary Council Meeting

**Question 1:** Yes, thank you. I've just got some that have come through Youth Advisory—thanks—through and also Councillor Allen sent these to me. I'll forward them on at some point, but just to read them out, they'll be on notice. So, bus stop opposite Jo's on the West Tamar Highway, Riverside, they—that's been identified, they really need a seat and shelter, it's being used by children, so the bus stop opposite Jo's Takeaway.

**Response:** *Officers will contact the Department of State Growth to enquire as to whether the Department has any intentions of installing a shelter in this location in the near future. If not, Council could determine to approve funding for a shelter, noting ongoing maintenance and renewal responsibility would lie with Council, with approval to be obtained from the Department prior to undertaking any work within the West Tamar Highway corridor.*

**Question 2:** And these, at look, these are not criticisms, they're just things that the group have brought to Council's attention. So, Tailrace Park, the basketball court they believe needs repaving, and they've also put forward that, hey, is there any potential for that being a full court at Tailrace? You know how it's got the half court and then the grass? Yep. And bike track—bike track, Gravelly Beach, they've highlighted that they think that would be good for casual riders. So, I'll get more information on that, but it's a question about whether that could be put into our planning. And the underpass—

**Response:** *The repaving and potential expansion of the basketball court surface at Tailrace would be a capital works project and Council could consider this project for inclusion in the 2027/28 financial year program. Officers can prepare information for Council workshop discussions in the lead up to the budget approval process in early 2027.*

**Question 3:** Yes. And so, and there was about improvements, so we're just wanting if we can get an update through - the YAC Council officer was putting together some sort of group with the school and us. And the footpath outside the Ophir Hotel in Beaconsfield is very uneven, needing repair. So, they've received a complaint from someone in a wheelchair. So I'll go back and talk to them about Snap Send Solve

**Response:** *Council's operations team identified the section of uneven footpath as a failed patch within a driveway crossing. Following reports of a trip hazard being reported and in the absence of any action by the property owner on the crossing, Council completed the necessary repair work on 17 March 2026.*

**18.3.2 Cr Shegog - Questions from 21 April 2026 Ordinary Council Meeting**

**Question 1:** Just a couple of things, to Dino probably more so: have we commenced the Riverside pool investigations in relation to the suitability of the lining, re: the infrastructure under the pool?

**Response:** *Officers have prepared a scope of work and request for fee proposal document that has been issued to consultants for consideration. An update on consultant selection and program will be provided to Council at an upcoming Workshop.*

**Question 2:** I've also had some residents from Riverside inquiring about the SAP (Special Area Plan) in their area as far as where we're at as far as getting to a point where we're coming back to Council to discuss where we can lift SAPs?

**Response:** *Consultants have been appointed to provide technical input into the development of a potential Specific Area Plan and Local Provisions Schedule amendment for parts of Riverside. This technical advice is due to be completed mid-2026.*

**18.3.3 Cr Larner - Questions from 21 April 2026 Ordinary Council Meeting**

**Question 1:** How many annual man-hours or FTEs are dedicated to maintenance of Riverside's Windsor Park gardens and sports grounds?

**Response:** *Based on current allocations, the resources undertaking maintenance of the Windsor Park gardens and associated sports fields includes five operational staff. It is noted that these resources are also required to undertake maintenance of sports fields in other locations across the municipality. Council has 14 sports fields which require varying levels of service for maintenance depending on their classification. Across the 2024/25 financial year, the equivalent number of FTE based on employees and labour hire allocating time to work at the Windsor gardens and fields was 5.15.*

**18.3.4 Cr Manticas - Question from 21 April 2026 Ordinary Council Meeting**

**Question 1:** Whilst staying focused on Kelso, it's been raised that the stormwater drain that goes out into the beach is still sort of blocked and clogged. And I wasn't too sure, I remember we were going to liaise somewhere with Parks and Wildlife, I thought.

**Response:** *Council's operations team has undertaken maintenance work to clear the stormwater drainage outlet north of the Kelso boat ramp. Council inspects this outlet on a monthly basis, with interim inspections also undertaken given the frequency of blockages at different times of the year.*

## 19 INTO CLOSED MEETING

### RECOMMENDATION

That, pursuant to Regulation 17(1) of the *Local Government (Meeting Procedures) Regulations 2025*, Council close the meeting to the public at ...pm to discuss the following items:

#### Confirmation of Minutes

##### 2.1 Confirmation of Minutes of Closed Meeting held 21 April 2026

*This report has been submitted to the closed part of the Council Meeting in accordance with Regulation 40(6). At the next closed meeting, the minutes of a closed meeting, after any necessary correction, are to be confirmed as the true record by the council or council committee and signed by the chairperson of the closed meeting.*

#### Leave of Absence Requests

##### 3.1 Confidential 1 - Leave of Absence Request – Cr Ireland

*This report has been submitted to the closed part of the Council Meeting in accordance with Regulation 17(2)(i) requests by councillors for a leave of absence.*

#### Corporate & Community

##### 8.1 Confidential 1 – Renewal of Lease

*This report has been submitted to the closed part of the Council Meeting in accordance with Regulation 17(2)(g) proposals for the council to acquire land or an interest in land or for the disposal of land.*

#### Community Assets

##### 9.1 Confidential 2 – Potential sale of public land

*This report has been submitted to the closed part of the Council Meeting in accordance with Regulation 17(2)(g) proposals for the council to acquire land or an interest in land or for the disposal of land.*

### DECISION

Moved:

Seconded:

### VOTING

For:

Against:



## 20 OUT OF CLOSED MEETING

Council resolved to move out of Closed Session at ... pm.

## 21 CLOSURE

There being no further business, the meeting closed at ...pm