



PO Box 16  
RIVERSIDE TAS 7250  
municipal@wtc.tas.gov.au

## APPLICATION FOR RESERVATION - CEMETERIES

### CEMETERY DETAILS

- Beaconsfield Cemetery    Frankford Cemetery    Winkleigh Cemetery

### TYPE OF RESERVATION

- Lawn Cemetery - Beaconsfield and Winkleigh only  
 Monumental Plot - all cemeteries  
 Rose Garden - Beaconsfield only  
 Niche Wall - all cemeteries

### APPLICANT DETAILS (RIGHT OF BURIAL HOLDER)

Family Name: \_\_\_\_\_  
Given Names: \_\_\_\_\_ Date of Birth: \_\_\_/\_\_\_/\_\_\_\_\_  
Postal Address: \_\_\_\_\_  
Suburb: \_\_\_\_\_ Post Code: \_\_\_\_\_  
Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

### NAME/S OF PERSON/S TO BE INTERRED

Family Name: \_\_\_\_\_ Given Names: \_\_\_\_\_ Plot #: \_\_\_\_\_  
Depth:    Standard    Infant    Other   Coffin Size: \_\_\_\_\_  
Family Name: \_\_\_\_\_ Given Names: \_\_\_\_\_ Plot #: \_\_\_\_\_  
Depth:    Standard    Infant    Other   Coffin Size: \_\_\_\_\_  
Family Name: \_\_\_\_\_ Given Names: \_\_\_\_\_ Plot #: \_\_\_\_\_  
Depth:    Standard    Infant    Other   Coffin Size: \_\_\_\_\_  
Family Name: \_\_\_\_\_ Given Names: \_\_\_\_\_ Plot #: \_\_\_\_\_  
Depth:    Standard    Infant    Other   Coffin Size: \_\_\_\_\_

**APPLICANT DECLARATION**

- I, the applicant, am over the age of 16,
- I am aware that it is an offence to knowingly provide false or misleading information and I acknowledge that the Right of Burial Holder will have all rights and responsibilities in relation to further burials and/or construction of monuments on the site nominated above,
- The Right of Burial Holder's details, including name and contact information, will be disclosed in circumstances where a person is seeking to apply to Council to make alterations to the burial site, which can include transfer/surrender of the site, interment application for burial and/or application for the installation of a memorial on the site,
- I am aware the reservation will only be valid for 25 years and after this time I will have to reapply to reserve the required area.

**Personal Information Protection Statement**

1. Personal information is managed in accordance with the *Personal Information Protection Act 2004* and may be accessed by the individual to whom it relates, on request to the West Tamar Council.
2. Information can be used for other purposes permitted by the *Local Government Act 1993* and regulations made by or under that Act, and, if necessary, may be disclosed to other public sector bodies, agents or contractors of the West Tamar Council, in accordance with the Council's Personal Information Protection Policy.

Information on this form is required to ensure compliance with the following:

*Burial and Cremation Act 2019*  
*Burial and Cremation Regulations 2025*

**Please see Councils current fees and charges for cemetery fees.**

**Applicant name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_/\_\_\_/\_\_\_

**OFFICE USE ONLY**

Receipt #: \_\_\_\_\_ Amount Paid: \$ \_\_\_\_\_

Or

Invoiced Amount: \$ \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

Certificate of Exclusive Right of Burial sent:  Yes Date: \_\_\_/\_\_\_/\_\_\_

Cemetery Module Updated:  Yes Cemetery Mapping Updated: :  Yes

Cemetery Manager Signature: \_\_\_\_\_