

Business Grants Program 2026/2027 - Application Assessment Matrix

Business Name							
Project Name							
Amount Requested			Total Project Cost				

	Score: 0	Score: 1	Score 2	Score 3	Score 4	Score 5	Score /5
Business Case & Rationale (Value 30%)		☐	☐	☐	☐	☐	
comments							
Local Economic Impact (Value 30%)	☐	☐	☐	☐	☐	☐	
comments							
Project Delivery & Success Metrics (Value 20%)	☐	☐	☐	☐	☐	☐	
comments							
Theme Alignment (Value 10%)	☐	☐	☐	☐	☐	☐	
comments							
Budget and Value for Money (Value 10%)	☐	☐	☐	☐	☐	☐	
comments							
						TOTAL	/25

The Scoring Matrix Framework

0 | Does Not Address Criteria

- *Description:* The response is completely omitted or the information provided is entirely irrelevant to the specific criteria.

1 | Poor

- *Description:* Minimal information provided. The response lacks detail contains significant gaps or fails to demonstrate a basic understanding of the requirement.

2 | Partially Evident

- *Description:* The criteria is acknowledged and partially addressed, but the response is superficial. Claims are made but lack strong supporting data, clear evidence, or methodology.

3 | Meets Expectations

- *Description:* A solid, standard response. The applicant fully addresses all components of the criteria with clear explanations and relevant supporting evidence.

4 | Very Good

- *Description:* A high-quality response that goes beyond the basics. It demonstrates thorough planning, provides robust evidence, and shows strong strategic alignment.

5 | Exceptional

- *Description:* An outstanding, standout response. Offers innovative solutions, exceptional community or economic benefits, flawless supporting documentation, and represents absolute best practice.