APPLICATION FOR PERMIT
MOBILE FOOD BUSINESS ON A PUBLIC STREET OR ROAD RESERVE

Any business wanting to operate as a mobile food business on a public street, or within a road reserve or public park reserve, is required to apply for and obtain an appropriate permit from West Tamar Council, pursuant to *S.56C* of the *Vehicle and Traffic Act 1999* and in accordance with Council's *Mobile Food Vendor Policy* (WT-HRM-45.00).

This application relates only to approval under the *Vehicle and Traffic Act 1999*. It does not provide approval or consent under any other legislation or Council process. Mobile food vendors must be separately registered under the *Food Act 2003* and provide evidence of current registration with this application.

Permit type and fees:

Permit type	**Fee**
☐ 6 monthly (Peak season): 1 October to 30 March	
☐ 6 monthly (Off season): 1 April to 30 September	
☐ 12 monthly (Annual): 1 October to 30 September	
☐ Charitable and not for profit organisations Note: To be eligible the organisation must be registered with the Australian Charities and Not-for-Profit Commission	50% fee remission

1. Business Details

Business Name:	
Business Address:	
ABN /ACN:	
Primary Contact Name: Telephone: Email:	
Secondary Contact Name: Mobile:	
Vehicle description/s, approximate dimensions, and registration details	
Online marketing link (social media/website)	

2. Operating frequency and duration

Total period of operation	
Frequency of operation	
Day/s of operation	
Time of operation	

3. Location and Council Site No. (refer Mobile Food Vendor Policy

4. Other information relevant to the application (E.g. type of food or beverages to be sold, power source, waste disposal arrangements

5. Conditions of Permit:

HEALTH & SAFETY

- Comply with all environmental health laws pertaining to Mobile Food Premises registration and maintain a current Mobile Food Business Registration.
- Comply with all Australian Standards relating to the installation, maintenance and operation of gas and/or electrical appliances within the mobile food vehicle.
- Keep the mobile food vehicle well presented, clean and in roadworthy condition always.
- For road-registered mobile food vehicles parked on the road reserve, serve customers from the footpath side of the mobile food vehicle only.
- For road-registered mobile food vehicles parked on the road reserve, park the mobile food vehicle in the direction of traffic flow only.
- Not receive deliveries while trading.

TRADING TIMES, LOCATION & DURATION

- Park in lawful parking bays where applicable on a public street while trading.
- Trade within the parking limitations relevant to the parking bays of the trading location.

COMMUNITY ACCESS

- Maintain community access to parking, taxi, loading and bus zones as well as footpaths, roads, driveways and wheelchair access ramps at all times.
- For road-registered vehicles, ensure that all trade is wholly from within the mobile food vehicle and that food or beverage preparation, cooking or serving equipment or structures are not installed or erected outside the vehicle to display, prepare or serve food.
- Not provide tables, trestles, marquees, tents, chairs, boxes, crates or similar items for patrons to use as tables or seats if the mobile food vehicle is trading directly on or onto a paved footpath or other pedestrian thoroughfare.
- Ensure access to all street furniture such as public seats, bicycle parking, drinking fountains and rubbish bins is not compromised as a result of permitted trade.
- Ensure that trees and/or street furniture such as public seats, bicycle parking, drinking fountains and rubbish bins are not modified as a result of permitted trade.
- Ensure that all advertising or signage is fixed securely to the mobile food vehicle and does not protrude onto the road and/or footpath.
- Ensure customers do not queue across footpaths, onto roadways, driveways or other pedestrian or trafficked accesses.
- Acknowledge that the West Tamar Council reserves the right to change or limit the time, duration, frequency and location that mobile food vendor trading may take place. This may be due to a Council organised or sponsored event or influenced by such factors as inclement or potentially dangerous weather conditions, the condition of roads, footpaths, public reserves and parks as well as upgrades, repairs and maintenance as may be required.
- Acknowledge that the West Tamar Council reserves the right to limit the number of vendors trading in or to stop trade in any location at any time if health and safety, vehicular or community access, heritage or environmental obligations require this.

NOISE

- Where possible use power sources that generate low or no noise and/or air pollution.
- Ensure that all noise associated with trade, including customer activity, is kept to a minimum.
- Ensure that amplified music and public address systems are not used.

WASTE

- Ensure that all waste created from the preparation and consumption of food is removed from the trading site and not disposed of in West Tamar Council rubbish bins.
- Whilst trading to the public, a mobile food vehicle must place out for use, at least one bin to accept waste and one bin for recyclable materials. The bins must be at least fifty (50) litres and are to be removed by the operator and contents disposed of responsibly.
- Ensure that wastewater and waste oil are contained according to Environmental Health Standards and removed and disposed of appropriately.
- Ensure that no wastewater, oil or other liquid is deposited into the stormwater system.
- Ensure that no hosing down of the mobile food vehicle or trading site takes place.
- Where Council has to undertake extra cleaning and/or removal of litter as a direct result of trade under a Mobile Food Business Permit, the permit holder

must reimburse Council for all costs incurred in cleaning and/or tidying the area.

GENERAL

- Display the Mobile Food Business Permit within the mobile food vehicle at all times.
- Not transfer the Mobile Food Business Permit to another person or business.
- Inform Council of any intention to cease trading under the permit at least four (4) weeks prior to the last day of trade.
- Maintain trade with a frequency not less than every 8 weeks.
- Not place, install or leave any permanent fixtures at the site as part of the business operation.
- Follow all instructions issued by a duly authorised officer of the West Tamar Council.
- Assume responsibility for any and all liabilities that arise as a direct result of mobile food vendor trading within the Council area under the permit granted.
- Cover the costs of any damage to trees and/or public infrastructure, including public seats, bicycle parking, drinking fountains and rubbish bins, that directly results from trading under the Mobile Food Business Permit.
- Acknowledge that West Tamar Council reserves the right to alter, add to or remove any condition of this permit at any time, with as much notice as reasonably possible given to permit holders.

6. **Please provide current evidence of the following with this application:**

- ☐ Tasmania Mobile Food Business Certificate of Registration
- ☐ Public and Product Liability Insurance with cover of $20 million
- ☐ Vehicle registration
- ☐ Australian Registration as Charity or Not-for-Profit (if applicable)
- ☐ Site plan, map or marked image showing proposed trading location/s
- ☐ Menu or summary of food and beverages to be sold

7. Applicant Acknowledgement:

In applying for this permit, I acknowledge and agree that the information provided is true and complete, that incomplete applications may be delayed or refused, and that I will comply with all permit conditions and required Tasmanian registrations. I understand that the permit may be amended, suspended or cancelled if conditions are breached.

Name and position held: _____

Signature: _____ Date: _____

Please return to West Tamar Council: PO Box 16, Riverside, 7250
wtc@wtc.tas.gov.au

For enquiries please contact the Community Assets team on T: 03 6323 9300